CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
SUPERIOR CHARTER TOWNSHIP HALL
3040 N. PROSPECT RD., SUPERIOR TOWNSHIP, MI 48198
DECEMBER 15, 2025
7:00 p.m.
AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. CITIZEN PARTICIPATION
6. SUPERVISOR COMMENTS
7. PRESENTATIONS [TAB 1]
   A. Annual Update from the Committee to Promote Superior Township – Brenda Baker
8. CONSENT AGENDA
   A. APPROVAL OF MINUTES [TAB 2]
      1. October 9, 2025, Special Meeting
      2. November 17, 2025, Special Meeting
      3. November 17, 2025, Regular Meeting
   B. REPORTS [TAB 3]
      1. Departmental Reports: Assessing, Building, Fire, Parks & Recreation Commission Minutes, Planning and Zoning, Utility
      2. Treasurer's Reconciliation - October 2025
      3. Financial Consultant, Plante Moran - Report
      4. Monthly Financial Reports - October 2025
   C. COMMUNICATIONS [TAB 4]
      1. Huron River Watershed Council – 2024–2025 Report to the Community
      2. Resident Correspondence – Board of Trustees Governance
      3. Resident Inquiry – LaSalle Project Insurance
      4. Committee to Promote Superior Township (C2PST)
9. ITEMS REMOVED FROM THE CONSENT AGENDA
10. UNFINISHED BUSINESS
11. NEW BUSINESS [TAB 5]
    A. Resolution 2025-85, Resolution to Approve the Hiring of Mr. Justin W. Hoffman for the Position of Fire Fighter
    B. Resolution 2025-86, Resolution Authorizing the Fire Chief to Accept the FEMA SAFER Grant Prior to December 31, 2025, and Directing Presentation of Amendment Options to the Township Board by January 2026
    C. Resolution 2025-87, Resolution to Approve the Installation of a Culligan Water Softener and Filtration System for Fire Station #1

D. Resolution 2025-88, Resolution to Approve the ADA Sidewalk Ramp Improvements Project Professional Services Contract Amendment with OHM
E. Resolution 2025-89, Resolution to Approve the Plymouth Road Pathway Phase II Preliminary Engineering Proposal with OHM
F. Resolution 2025-90, Resolution to Approve the Meadows 2 at Hawthorne Mill Area Plan and Rezoning to PC District
G. Resolution 2025-91, Resolution to Approve Amended Michigan Mutual Aid Box Alarm System Association (MI-MABAS) Agreement
H. Resolution 2025-92, Resolution to Approve the 2025 Animal Control Services Contract with Washtenaw County
I. Resolution 2025-93, Resolution to Approve Budget Amendments for All Funds Year-End 2025
J. Resolution 2025-94, Resolution to Approve the Administrative Staff of the Charter Township of Superior to Purchase Medical, Dental, and Vision Insurance for Employees of the Township 2026
K. Resolution 2025-95, Resolution to Set the Rate of Employer Contribution to the MERS Health Care Savings Program for Non-Union and Union Employees 2026
L. Resolution 2025-96, Resolution to Amend the Health Care Savings Plan Participation Agreements with Individual Employees 2026
M. Resolution 2025-97, Resolution to Adopt the Annual Exemption Option as Set Forth in the 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act
N. Resolution 2025-98, Resolution to Affirm the 2026 Salaries of All Non-Union Employees of the Charter Township of Superior
O. Resolution 2025-99, Resolution to Affirm the 2026 Salary of the Charter Township of Superior Supervisor
P. Resolution 2025-100, Resolution to Affirm the 2026 Salary of the Charter Township of Superior Treasurer
Q. Resolution 2025-101, Resolution to Affirm the 2026 Salary of the Charter Township of Superior Clerk
R. Motion to Approve Township 2026 Holiday Office Closure
S. Motion to Approve Township 2026 Meeting Schedules

12. DISCUSSION [TAB 6]
    A. People's Express – Discussion of Expanded Services in Addition to AAATA
13. BILLS FOR PAYMENT AND RECORD OF DISBURSEMENTS [TAB 7]
14. PLEAS AND PETITIONS
15. ADJOURNMENT

Angela Robinson, Clerk,
Charter Township of Superior, 3040 N. Prospect, Superior Township, MI 48198
Telephone: 734-482-6099; Email: arobinson@superior-twp.org

EVOLUTION AND SCOPE OF THE

COMMITTEE TO PROMOTE SUPERIOR TOWNSHIP

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Assist Parks & Rec - Spring Roadside Clean-Up																		
Assist Parks & Rec - Tree Lighting, Ice Carving																		
Build Photo Archive																		
C2PST Established - Name, Mission Statement, More																		
Collab. w/ Clerk for C2PST info on Township Website																		
Collab. w/ Parks & Rec - Youth Plant Spring Flowers																		
Collab. w/ Treasurer - Refrigerator Magnets																		
Develop Brand Kit																		
Develop C2PST Brochure																		
Develop Superior Township Business Directory																		
Dixboro Church Newsletter - Notice re: C2PST																		
Dixboro Fair - Booth or Table																		
Dixboro Farmers' Market - Info on Community Bulletin Board																		
Dixboro Farmers' Market - Manned Information Booth																		
Historical Info Re: Township School Districts - Write & Dist.																		
Host Car Show - RAINED OUT																		

EVOLUTION AND SCOPE OF THE

COMMITTEE TO PROMOTE SUPERIOR TOWNSHIP

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Host Presentation - Organic & Community Gardening																		
Host Presentation - Underground Railroad																		
Host Red Cross Blood Drive @ Township Hall																		
Library Display - Bulletin Board																		
Meeting Format Zoom only																		
Monthly Infographic Updates to Township Board																		
Obtain Large Township Map (Aerial brown)																		
Obtain Large Township Map (School Districts)																		
Outreach to HOAs																		
Placemaking Workshop - Two C2PST participants																		
Set Up and Curate Instagram to Complement Facebook page																		
Set Up and Curate Superior Township Facebook Page																		
Social Media Feature - Podcasts																		
Social Media Feature - Superior Businesses																		
Social Media Feature - Superior People																		
Social Media Feature - Vendor Spotlights																		
Superior Day/Green Fair - Booth or Table																		

EVOLUTION AND SCOPE OF THE

COMMITTEE TO PROMOTE SUPERIOR TOWNSHIP

	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Superior Green Fair - Health Walk																		
Superior Places Bookmarks - Create, Enhance, Distribute																		
Superior Places - Create & Maintain																		
Superior Places Binders - Create & Maintain																		
Superior Scenes - article each issue																		
Township Website - One Superior Place/C2PST page																		
Welcome Packet - Update & make electronic																		
Where do you live? Campaign																		

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1. CALL TO ORDER

The special meeting of the Charter Township of Superior Board of Trustees was called to order by Supervisor Dabish Yahkind at 3:36 p.m. on October 9, 2025, at the Superior Charter Township Hall, 3040 N. Prospect Rd, Superior Charter Township, Michigan.

2. PLEDGE OF ALLEGIANCE

Supervisor Dabish Yahkind led the assembly in the Pledge of Allegiance.

3. ROLL CALL

The board members present included Supervisor Dabish Yahkind, Clerk Robinson, Trustee Greene, Trustee Devereaux, and Trustee Schwartz.

Absent: Trustee McKinney, Treasurer Lewis

4. ADOPTION OF AGENDA

It was moved by Trustee Schwartz and supported by Trustee Greene to adopt the agenda.

The motion carried unanimously.

5. CITIZEN PARTICIPATION

There were no citizens present in person or via Zoom wishing to provide public comment.

6. UNFINISHED BUSINESS

A. RESCHEDULING OF TRUTH IN TAXATION AND FY2026 BUDGET PUBLIC HEARING

The motion was made by Trustee Schwartz and supported by Trustee Greene to reschedule the Truth in Taxation Hearing and FY2026 Budget Public Hearing from October 20, 2025, to November 17, 2025, at 7:00 p.m.

The motion carried unanimously.

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7. ADJOURNMENT

The motion was made by Trustee Schwartz and supported by Clerk Robinson to adjourn the meeting. The motion carried unanimously, and the meeting adjourned at 3:42 p.m.

Respectfully submitted,

Angela Robinson, Clerk	Emily Dabish Yahkind, Supervisor

DRAFT

1. CALL TO ORDER

The special meeting of the Charter Township of Superior Board of Trustees was called to order by Supervisor Dabish Yahkind at 5:30 p.m. on November 17, 2025, at the Charter Township of Superior Hall, 3040 N. Prospect Rd., Superior Township, Michigan 48198.

2. ROLL CALL

The members present were Supervisor Dabish Yahkind, Treasurer Lewis, Trustee Devereaux, Trustee Greene, Trustee McKinney, Clerk Robinson and Trustee Schwartz.

Absent: None

3. ADOPTION OF AGENDA

It was moved by Treasurer Lewis and supported by Trustee McKinney to adopt the agenda as presented.

The motion carried unanimously.

4. CITIZEN PARTICIPATION

There were no citizens present in person to provide public comment.

5. NEW BUSINESS

A. MOTION TO ENTER CLOSED SESSION TO DISCUSS A PROPOSED SETTLEMENT WITH LASALLE CONSTRUCTION SERVICES WITH TOWNSHIP LEGAL COUNSEL PURSUANT TO MCL 15.268(E).

It was moved by Trustee Schwartz and supported by Trustee Greene to enter into a Closed Session to discuss a proposed settlement with LaSalle Construction Services with Township legal counsel pursuant to MCL 15.268(e).

Roll Call

Aye: **Supervisor Dabish Yahkind, Treasurer Lewis, Trustee Devereaux, Trustee Greene, Trustee McKinney, Clerk Robinson and Trustee Schwartz**
Nay: **None**
Absent: **None**

The motion carried unanimously, and the Board entered Closed Session at 5:36 p.m..

The Board reconvened in open session at 5:55 p.m.

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6. ADJOURNMENT

The motion was made by Trustee Devereaux and supported by Treasurer Lewis to adjourn the meeting. The motion carried unanimously and the meeting adjourned at 5:56 p.m.

Respectfully submitted,

_____
Angela Robinson, Clerk

DRAFT

1. CALL TO ORDER

The regular meeting of the Charter Township of Superior Board of Trustees was called to order by Supervisor Dabish Yahkind at 7:00 p.m. on November 17, 2025, at the Charter Township of Superior Hall, 3040 N. Prospect Rd., Superior Township, Michigan 48198.

2. PLEDGE OF ALLEGIANCE

Supervisor Dabish Yahkind led the assembly in the Pledge of Allegiance.

3. ROLL CALL

The members present were Supervisor Dabish Yahkind, Clerk Robinson, Treasurer Lewis, Trustee Greene, Trustee McKinney, Trustee Devereaux and Trustee Schwartz.

Absent: none.

4. ADOPTION OF AGENDA

Supervisor Dabish Yahkind requested two additions to the agenda:

1. **Add a new item under New Business: "Motion to Approve Settlement with LaSalle Construction Services" as Item 11.A.**
2. **Add the November 17, 2025 Closed Session Minutes as Item 8.A.3 on the Consent Agenda.**

The motion was made by Trustee Greene and supported by Clerk Robinson to approve the agenda as amended.

The motion carried unanimously.

Documents submitted at the table will appear at the end of these minutes.

5. CITIZEN PARTICIPATION

- **Brenda Baker** (C2PST Chair) thanked the Board and highlighted newsletter updates.

6. SUPERVISOR COMMENTS

Supervisor Dabish Yahkind briefly reviewed her written report and noted that a proposed settlement with LaSalle Construction Services would be brought forward later on the agenda under New Business.

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7. PRESENTATIONS & PUBLIC HEARINGS

A. PUBLIC HEARING – 2026 BUDGETS AND TRUTH-IN-TAXATION

The motion was made by Trustee Greene, supported by Supervisor Dabish Yahkind, to open the public hearing on the 2026 Budgets and Truth-in-Taxation.

The motion carried unanimously.

Supervisor Dabish Yahkind summarized the proposed 2026 budgets and Truth-in-Taxation, and Board members asked questions regarding general fund revenues, Parks Fund expenditures, and recommended fund balance levels. Brian Camiller of Plante Moran responded to Board questions and confirmed that the proposed budgets are conservative and consistent with best practices for fund balance targets.

No members of the public offered comments during the hearing.

The motion was made by Trustee Devereaux, supported by Trustee Greene, to close the public hearing.

The motion carried unanimously.

8. CONSENT AGENDA

Supervisor Dabish Yahkind asked whether any items should be removed from the consent agenda. Trustee Greene requested that Communication C.3 – Correspondence: Resident Concerns Regarding Pesticide Runoff – 6250 Joy Road be removed for separate discussion.

The motion was made by Trustee Devereaux and supported by Trustee Greene to approve the consent agenda including:

A. APPROVAL OF MINUTES
1. **OCTOBER 9, 2025, WORKING SESSION MINUTES**
2. **OCTOBER 20, 2025, REGULAR MEETING MINUTES**
3. **NOVEMBER 17, 2025, CLOSED SESSION MINUTES**

B. REPORTS
1. **ASSESSING DEPARTMENT**
2. **BUILDING DEPARTMENT**
3. **CLERK'S OFFICE**
4. **FIRE DEPARTMENT**
5. **PARKS COMMISSION MINUTES (SEPTEMBER)**

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6. **PLANNING AND ZONING DEPARTMENT**
7. **SHERIFF'S OFFICE**
8. **UTILITY DEPARTMENT**
9. **TREASURER'S INVESTMENT PRELIMINARY REPORT – PERIOD ENDING SEPTEMBER 30, 2025**
10. **MONTHLY FINANCIAL REPORTS - SEPTEMBER 2025**

C. COMMUNICATIONS

1. **BLANKET EXPRESS DONATION DRIVE – TREASURER'S OFFICE (INFORMATIONAL)**
2. **COMMITTEE TO PROMOTE SUPERIOR TOWNSHIP (C2PST)**
3. ~~**CORRESPONDENCE: RESIDENT CONCERNS REGARDING PESTICIDE RUNOFF – 6250 JOY ROAD**~~ **(removed from Consent Agenda for separate discussion under Item 9)**
4. **CORRESPONDENCE: RESIDENT REQUEST FOR UPDATE ON BLIGHT ENFORCEMENT**
5. **CORRESPONDENCE: RESIDENT CONCERNS REGARDING BOARD APPOINTMENT PROCESSES**
6. **CORRESPONDENCE: RESIDENT STATEMENT FOR THE RECORD**
7. **CMDA LAW RETAINER FOR LABOR REPRESENTATION (INFORMATIONAL)**

The motion carried unanimously.

9. ITEMS REMOVED FROM THE CONSENT AGENDA

A. COMMUNICATION C.3 – CORRESPONDENCE: RESIDENT CONCERNS REGARDING PESTICIDE RUNOFF – 6250 JOY ROAD

The Board discussed the resident's concerns about pesticide runoff and its potential impacts on neighboring properties and the environment. Board members and staff suggested coordination with the Washtenaw County Water Resources Commissioner, EGLE, and MSU Extension to ensure appropriate technical review and possible outreach on best practices.

Staff was directed to follow up with the resident and appropriate agencies; no formal action was taken.

10. UNFINISHED BUSINESS

None.

11. NEW BUSINESS

A. APPROVAL OF SETTLEMENT WITH LASALLE CONSTRUCTION SERVICES

Township Attorney Mark Sassak summarized the proposed settlement with LaSalle Construction Services regarding the Township Hall project, including warranty issues, repairs, and financial terms. Board members asked questions about the scope of work, accountability, and long-term protection of the Township's interests.

The motion was made by Trustee Devereaux, supported by Supervisor Dabish Yahkind, to approve the settlement with LaSalle Construction Services as presented.

Roll Call

Aye: **Supervisor Dabish Yahkind**
Trustee Devereaux
Trustee Greene
Treasurer Lewis
Trustee McKinney
Trustee Schwartz
Clerk Robinson

Nay: **None**

Absent: **None**

The motion carried unanimously.

B. RESOLUTION 2025-77, RESOLUTION ADOPTING GENERAL APPROPRIATIONS ACT MILLAGE RATES FOR 2026

The motion was made by Trustee McKinney and supported by Clerk Robinson to approve the resolution.

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

RESOLUTION ADOPTING GENERAL APPROPRIATIONS ACT MILLAGE RATES FOR 2026

RESOLUTION NUMBER: 2025-77

DATE: NOVEMBER 17, 2025

WHEREAS, the Charter Township of Superior Board of Trustee's has carefully reviewed the Township's current and projected financial needs, and

WHEREAS, the Board of Trustee's recognizes its responsibility to the citizens of the Charter Township of Superior to carefully monitor the Township funds and provide necessary revenue to offset proposed expenditures, and

WHEREAS, the auditors suggested that millage rates for revenue should be by resolution.

NOW, THEREFORE BE IT RESOLVED that the Charter Township of Superior Board of Trustees adopts the millages on the attachment by Resolution.

	TAXABLE VALUE	**MILLAGE**	**TOTAL TAX REVENUE**
GENERAL			
REG	$955,507,120	0.7911	$755,902
IFT	$24,885,373	0.3955	$9,842
FIRE	Voter-Approved		
REG	$955,507,120	3.4657	$3,311,501
IFT	$24,885,373	1.7328	$43,121
LAW	Voter-Approved		
REG	$955,507,120	2.723	$2,601,846
IFT	$24,885,373	1.3615	$33,881

CERTIFICATION STATEMENT

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on November 17, 2025, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Angela Robinson

Angela Robinson, Township Clerk

11/18/25

Date Certified

Roll Call

Aye: **Supervisor Dabish Yahkind**
Trustee Devereaux
Trustee Greene
Treasurer Lewis
Trustee McKinney
Trustee Schwartz
Clerk Robinson

Nay: None

Absent: None

The motion carried unanimously.

C. RESOLUTION 2025-78, RESOLUTION ADOPTING GENERAL APPROPRIATIONS ACT: 2026 BUDGETS FOR ALL FUNDS

The motion was made by Trustee Schwartz and supported by Clerk Robinson to approve the resolution.

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

RESOLUTION ADOPTING GENERAL APPROPRIATIONS ACT: 2026 BUDGETS FOR ALL FUNDS

RESOLUTION NUMBER: 2025-78

DATE: NOVEMBER 17, 2025

WHEREAS, the Charter Township of Superior Board of Trustee's has carefully reviewed the Township's current and projected financial needs, and

WHEREAS, the Charter Township of Superior Board of Trustees recognizes its responsibility to the citizens of Superior Township to carefully monitor the Township funds and provide for the needs of the Township, and

WHEREAS, the Board of Trustees of the Charter Township of Superior has carefully considered the projected revenues and expenditures for the coming year, and

NOW THEREFORE BE IT RESOLVED, that the Charter Township of Superior Board of Trustee's adopt the proposed budgets for the 2026 calendar year: the General Fund Budget by activity dated November 17, 2025, the Fire fund Budget dated November 17, 2025, the Building Fund budget dated November 17, 2025, the Law Fund budget dated November 17, 2025, the Park Fund Budget dated November 17, 2025, the Utility Fund Budget dated November 17, 2025, The Streetlight Budget dated November 17, 2025, and the Side Street Maintenance fund budget dated November 17, 2025.

	2024 Final	2025 Amended (Projected)	2026 Proposed
General Fund			
Revenue	$3,638,741.39	$2,998,102.00	$3,915,801.00
Appropriations/Expenditures			
101 - Township Board	$42,805.00	$41,850.00	$43,000.00
171 - Township Supervisor	$148,382.66	$86,489.00	$103,950.43
191 - Accounting	$66,090.05	$32,877.00	$31,847.44
215 - Clerk	$262,148.24	$253,498.00	$222,052.63

253 - Treasurer	$220,340.46	$209,225.00	$96,479.54
257 - Assessor	$261,345.18	$271,216.00	$86,042.89
261 - Administration	$2,765,487.75	$1,129,612.00	$1,667,979.87
262 - Elections	$183,210.07	$47,800.00	$192,500.00
265 - Building and Grounds	$60,365.03	$40,000.00	$55,000.00
446 - Infrastructure	$222,163.25	$262,400.00	$228,250.00
528 - Solid Waste Management	$17,275.56	$10,500.00	$9,000.00
596 - Transportation System	$109,763.02	$121,547.00	$132,226.00
701 - Planning Department	$130,629.25	$78,750.00	$78,600.00
965 - Transfer of Funds (Parks)	$419,203.00	$412,338.00	$343,947.00
Total Appropriations/ Expenditures	$4,909,208.52	$2,998,102.00	$3,290,875.80
Surplus (Deficit)	$(1,270,467.13)	$-	$624,925.20
Fund Balance - Beginning of Year	$2,203,873.43	$933,406.30	$933,406.30
Fund Balance - End of Year	$933,406.30	$933,406.30	$1,558,331.50

	2024 Final	2025 Amended (Projected)	2026 Proposed
Fire Fund - 206			
Revenue	$3,132,822.12	$3,465,586.00	$3,450,222.00
Appropriations/ Expenditures	$3,561,810.01	$3,465,586.00	$3,665,253.33
Surplus (Deficit)	$(428,987.89)	$-	$(215,031.33)
Fund Balance - Beginning of Year	$2,417,410.00	$1,988,422.11	$1,988,422.11
Fund Balance - End of Year	$1,988,422.11	$1,988,422.11	$1,773,390.78

	2024 Final	2025 Amended (Projected)	2026 Proposed
Law Enforcement Fund - 266			
Revenue	$2,824,454.69	$2,902,648.00	$2,924,590.00
Appropriations/ Expenditures	$1,948,864.26	$2,902,648.00	$2,386,554.00
Surplus (Deficit)	$875,590.43	$-	$538,036.00
Fund Balance - Beginning of Year	$2,790,519.00	$3,666,109.43	$3,666,109.43
Fund Balance - End of Year	$3,666,109.43	$3,666,109.43	$4,204,145.43

	2024 Final	2025 Amended (Projected)	2026 Proposed
Building Fund - 249			
Revenue	$528,971.24	$571,100.00	$561,600.00
Appropriations/ Expenditures	$376,509.99	$571,100.00	$432,617.13
Surplus (Deficit)	$152,461.25	$-	$128,982.87
Fund Balance - Beginning of Year	$771,782.00	$924,243.25	$924,243.25
Fund Balance - End of Year	$924,243.25	$924,243.25	$1,053,226.12

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	2024 Final	2025 Amended (Projected)	2026 Proposed
Parks & Recreation Fund - 508			
Revenue	$470,332.38	$522,538.00	$359,647.00
Appropriations/ Expenditures	$529,291.78	$522,538.00	$432,698.00
Surplus (Deficit)	$(58,959.40)	$-	$(73,051.00)
Fund Balance - Beginning of Year	$635,864.46	$576,905.06	$576,905.06
Fund Balance - End of Year	$576,905.06	$576,905.06	$503,854.06

	2024 Final	2025 Amended (Projected)	2026 Proposed
Streetlights Fund - 219			
Revenue	$95,694.49	$93,700.00	$91,697.00
Appropriations/ Expenditures	$90,565.40	$93,700.00	$91,697.00
Surplus (Deficit)	$5,129.09	$-	$-
Fund Balance - Beginning of Year	$115,684.49	$120,813.58	$120,813.58
Fund Balance - End of Year	$120,813.58	$120,813.58	$120,813.58

	2024 Final	2025 Amended (Projected)	2026 Proposed
Side Street Maintenance Fund - 203			
Revenue	$23,941.78	$26,500.00	$26,500.00
Appropriations/ Expenditures	$25,436.00	$26,500.00	$26,500.00
Surplus (Deficit)	$(1,494.22)	$-	$-
Fund Balance - Beginning of Year	$14,316.72	$12,822.50	$12,822.50
Fund Balance - End of Year	$12,822.50	$12,822.50	$12,822.50

	2024 Final	2025 Amended (Projected)	2026 Proposed
Utilities Fund - 592			
Revenue	$6,220,979.00	$5,003,530.00	$5,458,356.00
Appropriations/ Expenditures	$5,296,067.00	$4,697,663.00	$5,170,606.00
Surplus (Deficit)	$924,912.00	$305,867.00	$287,750.00
Net Position - Beginning of Year	$22,878,024.00	$23,802,936.00	$24,108,803.00
Net Position - End of Year	$23,802,936.00	$24,108,803.00	$24,396,553.00

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	2024 Final	2025 Amended (Projected)	2026 Proposed
Legal Defense Fund - 211			
Revenue	$11,141.08	$20,000.00	$-
Appropriations/ Expenditures	$26,853.80	$20,000.00	$20,000.00
Surplus (Deficit)	$(15,712.72)	$-	$(20,000.00)
Fund Balance - Beginning of Year	$193,251.70	$177,538.98	$177,538.98
Fund Balance - End of Year	$177,538.98	$177,538.98	$157,538.98

CERTIFICATION STATEMENT

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on November 17, 2025, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Angela Robinson, Township Clerk — 11/18/25 Date Certified

Roll Call

Aye: **Supervisor Dabish Yahkind**
Trustee Devereaux
Trustee Greene
Treasurer Lewis
Trustee McKinney
Trustee Schwartz
Clerk Robinson

Nay: **None**

Absent: **None**

The motion carried unanimously.

D. RESOLUTION 2025-79, RESOLUTION TO ESTABLISH A BLENDED ASSISTANT FIRE CHIEF / FIRE MARSHAL POSITION AND APPOINT DAN KIMBALL

The motion was made by Clerk Robinson and supported by Trustee McKinney to approve the resolution.

DRAFT

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

RESOLUTION TO ESTABLISH A BLENDED ASSISTANT FIRE CHIEF / FIRE MARSHAL POSITION AND APPOINT DAN KIMBALL

RESOLUTION NUMBER: 2025-79

DATE: NOVEMBER 17, 2025

WHEREAS, Superior Charter Township seeks to continuously strengthen operational readiness, internal leadership capacity, code enforcement, and culture within the Fire Department; and

WHEREAS, the Township currently maintains a Fire Marshal function responsible for code enforcement, life safety inspections, plan review, and fire investigation; and

WHEREAS, the Fire Department has identified that consolidating leadership responsibilities into a blended Assistant Fire Chief / Fire Marshal role will increase efficiency, streamline decision making, and align prevention work with operational leadership; and

WHEREAS, the Township Supervisor and Fire Chief support the establishment of this blended role, with the intent to advance departmental culture and personnel development; and

WHEREAS, the Township Supervisor and Fire Chief recommend Dan Kimball for appointment into this blended role based on his background, qualifications, and demonstrated leadership capability;

NOW, THEREFORE, BE IT RESOLVED that the Superior Charter Township Board of Trustees hereby establishes the Assistant Fire Chief / Fire Marshal blended position, reporting to the Fire Chief, as a command-level exempt role responsible for day-to-day leadership support and continued oversight of all fire prevention, code enforcement, and investigation functions.

BE IT FURTHER RESOLVED that the prior standalone Fire Marshal classification is hereby replaced with this blended role.

BE IT FURTHER RESOLVED that the Superior Charter Township Board of Trustees hereby appoints Dan Kimball to serve as Assistant Fire Chief / Fire Marshal, effective immediately upon approval of this resolution.

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CERTIFICATION STATEMENT

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on November 17, 2025, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Angela Robinson, Township Clerk — 11/18/25 Date Certified

Roll Call

Aye: **Supervisor Dabish Yahkind**
Trustee Devereaux
Trustee Greene
Treasurer Lewis
Trustee McKinney
Trustee Schwartz
Clerk Robinson

Nay: **None**

Absent: **None**

The motion carried unanimously.

E. RESOLUTION 2025-80, RESOLUTION APPROVING THE CONTRACT WITH MIDWEST INSULATION COMPANY TO PROVIDE CELL FOAM INSULATION FOR THE BUNK AND LIVING AREAS OF FIRE STATION

The motion was made by Trustee Schwartz and supported by Trustee Greene to approve the resolution.

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

RESOLUTION APPROVING THE CONTRACT WITH MIDWEST INSULATION COMPANY TO PROVIDE CELL FOAM INSULATION FOR THE BUNK AND LIVING AREAS OF FIRE STATION

RESOLUTION NUMBER: 2025-80

DATE: NOVEMBER 17, 2025

WHEREAS, Superior Charter Township is a Michigan municipal corporation that provides public services to residents of Superior Charter Township, and

WHEREAS, Midwest Insulation Company of 3705 Spring Arbor Road, Jackson, MI 49201 will conduct cell foam installation to the areas inside Fire Station #2.

WHEREAS, the Township Board has the responsibility to approve, execute and administer agreements to provide for such cell foam insulation installed, and

WHEREAS, Midwest Insulation Company has provided an estimate for the services.

NOW, THEREFORE BE IT RESOLVED: that the Superior Township Board approves the Agreement/installation to Midwest Insulation Company in an amount not to exceed $11,506.00 and authorizes the Township Fire Chief to sign the agreement, and that the cost of this agreement is to be taken from the Fire Department Operations Line Item 206-338-634-000 (Building Repair and Maintenance).

CERTIFICATION STATEMENT

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on November 17, 2025, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Angela Robinson, Township Clerk — 11/18/25 Date Certified

Roll Call

Aye: **Supervisor Dabish Yahkind**
Trustee Devereaux
Trustee Greene
Treasurer Lewis
Trustee McKinney
Trustee Schwartz
Clerk Robinson

Nay: **None**

Absent: **None**

The motion carried unanimously.

F. <u>RESOLUTION 2025-81, RESOLUTION TO RESCIND RESOLUTION 2025-73 AND TO AWARD A NEW DEMOLITION CONTRACT TO LEO EXCAVATING & LANDSCAPING, LLC FOR 4745 NAPIER COURT</u>

The motion was made by Trustee Schwartz and supported by Treasurer Lewis to approve the resolution.

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

RESOLUTION TO RESCIND RESOLUTION 2025-73 AND TO AWARD A NEW DEMOLITION CONTRACT TO LEO EXCAVATING & LANDSCAPING, LLC FOR 4745 NAPIER COURT

RESOLUTION NO. 2025-81

DATE: NOVEMBER 12, 2025

WHEREAS, the Charter Township of Superior ("Township") previously adopted **Resolution 2025-73**, titled *"Resolution to Award Contract for the Court-Ordered Demolition of Structures Located at 4745 Napier Court,"* which authorized a different contractor to perform demolition and site restoration services at the subject property; and

WHEREAS, following further review, Township officials determined it to be in the Township's best interest to rescind the prior award and reissue the demolition contract to a qualified alternate contractor; and

WHEREAS, the Township has received and reviewed a proposal dated November 8, 2025, from LEO Excavating & T1 Landscaping, LLC, located at 5750 Curdy Road, Howell, Michigan 48855, for demolition and site restoration services at 4745 Napier Court; and

WHEREAS, the scope of work includes demolition and removal of a two-story wood-framed, brick-clad dwelling and detached garage; removal of all foundations, slabs, brick, block, and a concrete septic tank; disposal of up to 152 tons of demolition debris, with an additional 60 tons if required; and sand backfill and rough grading up to 300 tons, together with related site restoration activities; and

WHEREAS, the total cost of the work is Sixty-Five Thousand One Hundred Dollars ($65,100.00), with a 50% deposit due prior to commencement and the balance due upon completion, pursuant to the terms of the proposal; and

WHEREAS, the Township shall be responsible for obtaining all required permits and inspections, and for ensuring the septic tank is pumped prior to demolition;

NOW, THEREFORE, BE IT RESOLVED, that the Charter Township of Superior Board of Trustees hereby rescinds in its entirety Resolution 2025-73, "Resolution to Award Contract for the Court-Ordered Demolition of Structures Located at 4745 Napier Court," which is hereby declared null and void; and

BE IT FURTHER RESOLVED, that the Board hereby awards the demolition and site restoration contract for 4745 Napier Court to LEO Excavating & T1 Landscaping, LLC in the total amount of $65,100.00, pursuant to the proposal dated November 8, 2025; and

DRAFT

BE IT FURTHER RESOLVED, that the Township Supervisor and Chief Building Official, are hereby authorized and directed to execute all agreements, notices, and supporting documents necessary to implement this resolution and complete the project.

CERTIFICATION STATEMENT

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on November 17, 2025, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Angela Robinson, Township Clerk — 11/18/25 Date Certified

Roll Call

Aye: **Supervisor Dabish Yahkind**
Trustee Devereaux
Trustee Greene
Treasurer Lewis
Trustee McKinney
Trustee Schwartz
Clerk Robinson

Nay: **None**

Absent: **None**

The motion carried unanimously.

G. <u>RESOLUTION 2025-82, RESOLUTION AUTHORIZING INSTALLATION OF SIX (6) ADDITIONAL STREETLIGHTS AND APPROVING ASSOCIATED COSTS</u>

The Board discussed the proposed streetlighting project in the Geddes Ridge subdivision, including equity concerns across subdivisions and the potential use of a Special Assessment District (SAD) to fund the improvements.

The motion was made by Trustee Devereaux, supported by Trustee Greene, to postpone consideration of Resolution 2025-82 and to direct the Supervisor to confer with Township legal counsel on initiating a Special Assessment District and to report back to the Board with a recommended process and timeline.

The motion carried unanimously.

DRAFT

~~**CHARTER TOWNSHIP OF SUPERIOR**~~
~~**WASHTENAW COUNTY, MICHIGAN**~~

~~**RESOLUTION AUTHORIZING INSTALLATION OF SIX (6) ADDITIONAL STREETLIGHTS AND APPROVING ASSOCIATED COSTS**~~

~~**RESOLUTION NUMBER: 2025-82**~~

~~**DATE: NOVEMBER 17, 2025**~~

~~**WHEREAS**, improving nighttime visibility and pedestrian/traffic safety is a priority of Superior Charter Township; and~~

~~**WHEREAS**, the Township has evaluated a streetlighting plan (the "Lighting Plan") for six (6) new luminaires at the locations and with the specifications shown in Exhibit A (attached); and~~

~~**WHEREAS**, the one-time, out-of-pocket cost quoted for equipment and installation for all six lights is $23,546.06 (approximately $3,924.34 per light, i.e., "roughly $3,900 per light"); and~~

~~**WHEREAS**, the estimated monthly operating charge is $23.52 per light, plus applicable taxes and fees (currently totaling an estimated $141.12 per month for six lights, or $1,693.44 per year, exclusive of taxes/fees); and~~

~~**WHEREAS**, funding is available/shall be made available in the Township budget (Account No. _____) for the one-time capital expense and the ongoing monthly charges;~~

~~**NOW, THEREFORE, BE IT RESOLVED** that the Superior Charter Township Board of Trustees hereby:~~

~~Approves the Lighting Plan and the installation of six (6) additional streetlights as shown in Exhibit A.~~

~~Authorizes a one-time expenditure in the amount of $23,546.06 for equipment and installation.~~

~~Approves the ongoing operating charges of $23.52 per light per month, plus applicable taxes and fees, for a total currently estimated at $141.12 per month (exclusive of taxes/fees) for six lights.~~

~~Authorizes the Township Supervisor (or designee) and Township Clerk to execute all necessary agreements, easements, and service orders with the utility provider, and to take any actions needed to implement this resolution, subject to review by the Township Attorney as to form.~~

~~Directs that costs be charged to Account No. _____(capital) and Account No._____ _____ (operations), and authorizes any necessary budget amendments.~~

DRAFT

H. RESOLUTION 2025-83, RESOLUTION TO APPROVE PURCHASE OF DESKTOP COMPUTERS AND IT PROFESSIONAL SERVICES AND TO AUTHORIZE EXECUTION OF PURCHASE ORDER AND DEPOSIT

The motion was made by Treasurer Lewis and supported by Trustee Devereaux to approve the resolution.

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

RESOLUTION TO APPROVE PURCHASE OF DESKTOP COMPUTERS AND IT PROFESSIONAL SERVICES AND TO AUTHORIZE EXECUTION OF PURCHASE ORDER AND DEPOSIT

RESOLUTION NO. 2025-83

DATE: NOVEMBER 17, 2025

WHEREAS

1. Superior Charter Township seeks to replace and standardize desktop computers to improve reliability, security, and productivity for Township operations; and

2. The Township received a written quote identified with PO Number: 10, valid through November 21, 2025, from the vendor (contact: *seddy@taznetworks.com*) for the following equipment and services to be delivered to 3040 North Prospect, Ypsilanti, MI 48198 (contact: *edy@superior-twp.org*); and

3. The quoted scope includes seven (7) desktop computers and professional consulting services as detailed below:

   Equipment (Qty 7): Lenovo ThinkCentre M90s Gen 5 (Small Form Factor)
   - Intel Core i5-14500 (14th Gen)
   - 16 GB DDR5 SDRAM
   - 512 GB SSD
   - Intel Q670 Chipset; Intel UHD Graphics 770
   - Windows 11 Pro; English keyboard
   - IEEE 802.11ax; 310 W PSU
   - Optical DVD-Writer

   Unit Price: $1,216.83 Extended (7): $8,517.81

   Professional Services:
   - Consultant billing rate (preferred): $150.00/hour
   - Estimated time: 28 hours (actuals to be billed)

   Extended: $4,200.00

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Financial Summary:
- Solution Subtotal: $12,717.81
- Sales Tax: $0.00
- Shipping: $0.00

Grand Total (Not-to-Exceed): $12,717.81
Deposit Required at Execution: $4,258.91

4. The proposed purchase aligns with Township technology standardization and lifecycle replacement goals; and

5. Sufficient funds are (or will be) available in the appropriate, duly budgeted Township accounts for information technology and capital equipment (or via a budget amendment as needed).

NOW, THEREFORE, BE IT RESOLVED that the Superior Charter Township Board of Trustees hereby:

A. Approves the purchase of seven (7) Lenovo ThinkCentre M90s Gen 5 desktop computers and up to twenty-eight (28) hours of professional IT services as quoted, for a not-to-exceed total of Twelve Thousand Seven Hundred Seventeen Dollars and Eighty-One Cents ($12,717.81), with a required deposit of Four Thousand Two Hundred Fifty-Eight Dollars and Ninety-One Cents ($4,258.91); and

B. Authorizes the Township Supervisor (or her designee if unavailable) and the Township Clerk to execute Purchase Order No. 10, accept the quote (valid through November 21, 2025), and sign any necessary agreements or acknowledgments to effect the purchase; and

C. Authorizes the Township Treasurer to remit the required deposit upon execution and to issue payment of the remaining balance upon satisfactory delivery, installation, and confirmation of functional acceptance by the Township; and

D. Waives additional competitive solicitation for this purchase based on compatibility with existing standards, timely availability, and favorable pricing as documented in the provided quote; and

E. Directs that the purchase be charged to the appropriate budgeted line item(s) for information technology/capital equipment, and authorizes the Budget & Finance Officer to make any minor, necessary intra-fund budget adjustments to accommodate this procurement.

CERTIFICATION STATEMENT

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on November 17, 2025, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Angela Robinson, Township Clerk — 11/18/25 Date Certified

DRAFT

Roll Call

Aye: **Supervisor Dabish Yahkind**
Trustee Devereaux
Trustee Greene
Treasurer Lewis
Trustee McKinney
Trustee Schwartz
Clerk Robinson

Nay: **None**

Absent: **None**

The motion carried unanimously.

I. RESOLUTION 2025-84, RESOLUTION ON TENTATIVE INTENT TO ESTABLISH GEDDES RIDGE SPECIAL ASSESSMENT DISTRICT

Attorney Lucas recommended that the Board adopt a resolution declaring its tentative intent to create a Special Assessment District (SAD) to fund six additional streetlights in the Geddes Ridge subdivision as the first step in the SAD process.

Motion by Trustee Devereaux, supported by Trustee Greene, to adopt a resolution, to be prepared by Attorney Lucas conforming to Public Act 188 of 1954, declaring the Board's tentative intent to create a Special Assessment District to fund installation of six additional streetlights in the Geddes Ridge subdivision and Geddes Ridge subdivision No. 2.

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

RESOLUTION ON TENTATIVE INTENT TO ESTABLISH GEDDES RIDGE SPECIAL ASSESSMENT DISTRICT

RESOLUTION NUMBER: 2025-84

DATE: NOVEMBER 17, 2025

WHEREAS, pursuant to Public Act 188 of 1954 (MCL 41.721 et seq.), hereinafter referred to as the "Act", the Township Board has the power to make and install, improve and maintain lighting systems, MCL 41.722(1)(j), and to determine that the whole of the cost of an improvement shall be defrayed by special assessments against the property especially benefited by the improvement; and

WHEREAS, pursuant Section 3 of the Act (MCL 41.723), the Township Board may proceed to carry out this improvement unless written objections to the improvement are filed with the township board at or before the hearing provided in Section 4 of the Act (MCL 41.724) by the record owners of land constituting more than 20% of the total land area in the proposed special assessment district.

BE IT RESOLVED by the Township Board of the Charter Township of Superior, Washtenaw County, Michigan, as follows:

1. The Board declares its tentative intent to establish a special assessment district pursuant to the provisions of 1954 PA 188, as amended, for the purpose of entering into a contract with DTE to install street lights in the Geddes Ridge Subdivision and the Geddes Ridge No. 2 Subdivision and to assess the cost of the lighting improvements and the annual utility charges from DTE to the lands that will be especially benefitted thereby, as set forth in the special assessment district, to wit: all lots in the Geddes Ridge Subdivision and the Geddes Ridge No. 2 Subdivision.

2. The aforesaid maps, plans and cost estimate shall be filed in the office of the Township Clerk for public examination and are attached as Exhibit A.

3. The aforesaid improvements shall be known as the Geddes Ridge Lighting Improvements and the special assessment district therefor shall be known as the Geddes Ridge Lighting Special Assessment District.

4. The estimated cost of the improvements and the part to be assessed against lands in the special assessment district are as follows:

   Estimated Cost of Improvements.....$23,600

   Operating cost for 10 years ($25 per light × 6 lights × 10 years).....$18,000

   Total cost.....$41,600

   Amount to be assessed against each of the 154 lots in the proposed Special Assessment District is approximately $270

5. The special assessments may be payable in ten (10) annual installments of $27.00 together with interest at the rate of four percent (4%) per annum, that shall become due at such time as the Board shall hereafter determine.

6. This Board shall meet at 6:00 p.m. on Monday, December 15, 2025, to hear and consider any objections submitted by any interested persons with respect to:
   a. creation of the special assessment district;
   b. the petition; and
   c. the project and cost estimate for the district.

DRAFT

The Township Clerk shall give notice of such hearing by publication of the same twice in the Ann Arbor News and by sending by first class United States Mail, postage thereon fully prepaid, a copy of said notice addressed to the record owner or party in interest in whose name any land in the special assessment district is assessed on the Township's last preceding tax assessment roll for ad valorem tax purposes that was reviewed by the Township board of review, as supplemented by any subsequent changes in the names or the addresses of the owners or parties listed on that roll. If a record owner's name does not appear on the Township tax assessment records, then such notice shall be given to the record owner at the address shown by the records of the county register of deeds. The first publication and the mailing shall be at least ten (10) days prior to the date of the hearing. The notice shall contain the information required by Act No. 188, Public Acts of Michigan, 1954, as amended.

CERTIFICATION STATEMENT

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on November 17, 2025, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Angela Robinson, Township Clerk — 11/18/25 Date Certified

Roll Call

Aye: **Supervisor Dabish Yahkind**
Trustee Devereaux
Trustee Greene
Treasurer Lewis
Trustee McKinney
Trustee Schwartz
Clerk Robinson

Nay: **None**

Absent: **None**

The motion carried unanimously.

12. DISCUSSION

None.

DRAFT

13. BILLS FOR PAYMENT AND RECORD OF DISBURSEMENTS

The motion was made by Trustee Schwartz and supported by Treasurer Lewis to approve bills for payment and record of disbursements.

The motion carried unanimously.

14. PLEAS AND PETITIONS
15. ADJOURNMENT

The motion was made by Trustee Schwartz and supported by Trustee Greene to adjourn the meeting. The motion carried unanimously and the meeting adjourned at 8:17 pm.

Respectfully submitted,

_____ _____

Angela Robinson, Clerk Date

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NOVEMBER 2025 ASSESSING DEPARTMENT REPORT

TO: Superior Township Board of Trustees

FROM: Paula Calopisis, Assessor

SUBJECT: Assessing Department Activity Report for the December 15, 2025 Meeting (not a complete list)

The assessor conducted the following business activities during the month of November:

- Coordinated with a property owner, zoning, and the county to establish a land division that would divide one parcel into two. Created 2 new parcels in our software
- Attended the open house for Alpha House homeless shelter at the Towsley Health Center
- Renewed my 2026 state certification through the State of Michigan website
- Received and reviewed the appraisal studies from the county Equalization Department
- Assisted the county with school district information for the apportionment report
- Attended an 8 hour class toward our mandatory certification hours
- Renewed our Washtenaw Assessors Association memberships for 2026
- Created several spreadsheets for the street light special assessments
- Renewed our 2026 Michigan Assessors Association memberships
- Sent Form 600 (L4016) Supplemental Special Assessment Report to the state
- Shared and discussed various sales studies with other assessors
- Attended the Washtenaw Assessors Association meeting
- Scheduled 2026 Mandatory Board of Review class for our three board members
- Answered numerous questions regarding potential land divisions
- Entered two veteran's assessor adjustments
- Reviewed and signed 43 Principal Residence Exemptions and sent some to the county
- Assisted various appraisers, attorneys, and title companies via e-mails and phone calls

The appraisers conducted the following business activities during the month of November:

- Assisted residents with assessing questions at the counter and on the phone
- Completed site visits and measurements for 27 final building inspections which included new construction
- Renewed their 2026 state certifications through the State of Michigan website
- Accepted and entered 43 property transfers, principal residence exemptions, and rescinds
- Assisted 2 veterans with exemption paperwork
- Assisted 2 homeowners with poverty exemption paperwork
- Conducted 3 re-appraisals and other site visits
- Began preparation for the end of the year inspections of all building permits
- Updated pictures for the new Birdsong Nature Preserve that recently opened

Building Department Report

5 December, 2025

1) New home construction continues at Prospect Pointe West. Work has begun in phase 3 and phase 4 is before the planning commission.

2) There are 2 new homes under construction at Kinsley. Six are finished.

3) We currently have 11 separate custom homes being built in the Township.

4) The latest word on the Blight/Hoarding situation at 4745 Napier Ct. The house has been demolished and removed. By the time you read this, final site clean-up should be complete. I have been informed that the property is under contract to be purchased.
5) There is a new Cranbrook Homes development off Curtis Rd. north of Warren. This is a 17-parcel property with lot size minimums of 5 acres. There 2 homes under construction at this time.

6) We have a Blight case open for 9400 Geddes, near the entrance to Arbor Woods Mobile Home Park. The clean up is slow but continuing.

7) Plans for expanding the Emergency Room at Trinity Health (St, Joe's) are currently under review.

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB25-0301	WANCZYK STEFAN	9032 ARLINGTON DR	$100.00	$9,460
Work Description: Tear off and re-roof house and garage				
PB25-0280	KNUDSEN TRACY & KEITH	3422 AUTUMN LN	$108.00	$16,600
Work Description: Install roof mounted PV system				
PB25-0290	ANDERSON THERESA & STEVE	8390 BARRINGTON DR	$100.00	$13,974
Work Description: Tear off and re-roof house and attached garage				
PB25-0288	GRIFFIN GARRETT & DENNIS J	3863 BERRY RD	$260.00	$40,000
Work Description: Construct 69'8"x9'6" 3 sided garden shed with roof mounted PV system to be installed by others				
PB25-0292	GRIFFIN GARRETT & DENNIS J	3863 BERRY RD	$515.00	$79,230
Work Description: Install roof mounted PV system				
PB25-0291	GOODNOE JOHN & MARGARE'	2450 DIXBORO RD	$255.00	$39,226
Work Description: Tear off and re-roof house and garage				
PB25-0294	S E MICHIGAN LAND HOLDIN(	1891 ELIZABETH LN	$2,857.00	$439,557
Work Description: Construct new 2 story SFD on unfinished walk-out basement with 152 SF kitchen nook and 531 SF attached garage				
PB25-0293	S E MICHIGAN LAND HOLDIN(	1913 ELIZABETH LN	$2,700.00	$415,354
Work Description: Construct new 2 story SFD on unfinished walkout basement with 313 SF kitchen & guest suite addition and 2 car 614 SF attached garage				
PB25-0287	PURNELL RONALD & GEORGI/	1773 HAMLET DR	$190.00	$29,301
Work Description: Tear off and re-roof house and attached garage				
PB25-0285	SERFOZO KELSEY N & SARA M	3664 KINSLEY BLVD	$200.00	$30,790
Work Description: Construct new 14'x16' freestanding composite deck				
PB25-0246	CLIPNER JAMES D & MARY R	1510 LEFORGE RD	$1,463.00	$225,000
Work Description: Construct new 2 story addition on unfinished basement				
PB25-0297	JACOBS KEVIN & CRAWFORD (	1925 MAGGIE LN	$307.00	$47,196
Work Description: Finishing basement, adding 1/2 bath, no bedrooms added				
PB25-0299	HEIDENREICH JACK & KATHL]	4745 NAPIER CT	$0.00	$61,600
Work Description: Demolish house and accessory structure. Remove all debris including all concrete and septic tanks. Leave site clean of all miscellaneous junk. Open hole inspection required. Fill and rough grade site.				
PB25-0286	SKAFF RYAN & JULIE	3839 NAPIER RD	$100.00	$15,300
Work Description: Install 32 panel roof mounted PV system				

PB25-0267	THOMAS DARRELL K & GWENI	9344 PANAMA AVE	$100.00	$9,000

Work Description: Tear off and re-roof

PB25-0281	ROHRAFF VIRGINIA & RODNE'	7200 PLYMOUTH-ANN ARBOR RD	$845.00	$130,000

Work Description: Repair flood water damage. Replacing flooring, trim and cabinetry like for like. Separate electrical, mechanical and plumbing permits required if altered.

PB25-0295	FOSTER ANNA	1571 PROSPECT RD	$163.00	$25,000

Work Description: Install 10 panel roof mounted PV system

PB25-0298	ANTONINO-NAVA ILSCE G	1747 SHEFFIELD DR	$100.00	$10,000

Work Description: Tear off and re-roof house and garage

PB25-0300	STARR DAVID & SCHOBER AUI	2724 STOMMEL RD	$108.00	$16,640

Work Description: Tear off and reroof house. Install kitchen and bath vents.

PB25-0289	DOYLE JOHN J III & PAIGE ALY	4435 VORHIES RD	$536.00	$82,500

Work Description: Construct new 16'3"x21' screen room on free standing deck

Total Permits For Type:	**20**
Total Fees For Type:	**$11,007.00**
Total Const. Value For Type:	**$1,735,728**

Report Summary

Population: All Records

Permit.PermitType = Building
AND
Permit.DateIssued in <Previous month> [11/01/25 - 11/30/25]

Grand Total Fees:	**$11,007.00**
Grand Total Permits:	**20**
Grand Total Const. Value:	**$1,735,728**

SUPERIOR TOWNSHIP BUILDING DEPARTMENT
MONTH-END REPORT
November

Category	Estimated Cost	Permit Fee	Number of Permits
Electrical	*$0.00*	*$2,845.00*	*14*
Mechanical	*$0.00*	*$4,850.00*	*27*
Plumbing	*$0.00*	*$1,490.00*	*9*
Res-Additions (Inc. Garages)	*$347,500.00*	*$2,259.00*	*3*
Res-New Building	*$854,911.00*	*$5,557.00*	*2*
Res-Other Building	*$294,521.00*	*$2,039.00*	*12*
Res-Other Non-Building	*$61,600.00*	*$0.00*	*1*
Res-Renovations	*$177,196.00*	*$1,152.00*	*2*
Totals	***$1,735,728.00***	***$20,192.00***	***70***

SUPERIOR TOWNSHIP BUILDING DEPARTMENT
YEAR-TO-DATE REPORT

January 2025 To Date

Category	Estimated Cost	Permit Fee	Number of Permits
Com/Multi-Family New Building	*$4,698,000.00*	*$30,537.00*	*2*
Com/Multi-Family Other Building	*$2,002,358.00*	*$13,067.00*	*6*
Com/Multi-Family Renovations	*$5,025,909.00*	*$32,673.00*	*7*
Com-Other Non-Building	*$40,000.00*	*$260.00*	*1*
Electrical	*$0.00*	*$73,040.00*	*307*
Mechanical	*$0.00*	*$66,580.00*	*389*
Plumbing	*$0.00*	*$48,740.00*	*221*
Res-Additions (Inc. Garages)	*$1,489,501.00*	*$9,414.00*	*13*
Res-Manufactured/Modular	*$160,000.00*	*$1,200.00*	*8*
Res-New Building	*$21,199,685.00*	*$140,766.00*	*49*
Res-Other Building	*$3,756,186.00*	*$27,447.00*	*169*
Res-Other Non-Building	*$368,529.00*	*$2,048.00*	*9*
Res-Renovations	*$2,023,410.00*	*$13,198.00*	*31*
Totals	***$40,763,578.00***	***$458,970.00***	***1,212***

SUPERIOR TOWNSHIP FIRE DEPARTMENT

MEMO

To: Emily Dabish-Yahkind, Angela Robinson, Lisa Lewis

CC: Kristina Rankin

From: Vic Chevrette, Fire Chief

Date: 12/2/2025

Re: Fire Chief/Fire Marshal Activity Report November 2025

The following is the November 2025 activity report for the Fire Chief and Fire Marshal.
FOIA Request: 0

CMS Reporting: 0

Meetings Attended: Department Head meetings. Washtenaw Area Mutual Aid monthly meeting. Township Board meeting. OHM Station 1 Roof punch list. First Arriving software Conference. Plante/Moran Zoom meeting. FD Officers meeting.

Training: None

Fire Prevention/Education: None

Investigations: None

Fire Inspections: 0

Fire Service Casualty: One

Other: Station 2 was closed at various times due to staffing issues. Funeral for Lisa Lewis mother. SAM.Gov renewal. New Fire fighter Interviews.

Total calls for service June 2025: 174

Property Loss by Fire: $516,900. Estimate Property Value: $516,900.

Content Loss by Fire: $100,000. Estimate Contents Value: $100,000.

Firer occurred on 11/06/2025 at 4540 Old Oak Court.

Please note there has been a change in fire reporting software effective 1 October 2025 which indicates a change in report form to the Board of Trustee.

Respectfully Submitted,

Victor G. Chevrette, Fire Chief

The following is the November 2025 activity report for the Fire Marshal

Fire Suppression Plan Reviews/Zoom Conference: 3

Fire Suppression Inspections: 2

Fire Protection Inspections: 1

Fire Department Access inspection: 4

Fire Pump Inspection:

Fire Pump Flow Test:

Plan Review: 5

Plan Review Zoom meetings: 2

Building Inspection: 2

Food Truck Inspections:

Knox Box Installation: 3

Consultation, Fire Protection: 1

Fire Alarm Plan Review:

Fire Alarm Inspection / test: 4

Fire Investigation: 1

Fire Investigations follow up: 3

Burning Complaint:

Burn Permits issued: 3

Officers Meeting:

Meetings: 12

EMT Training:

Code Research: 6

Food Truck:

Inspector Training: 1

Battery Fire Suppression Classes:

Site Inspection: 5

HuVaco: 1

Respectfully Submitted,
Dan Kimball, Fire Marshal

Count of Total Incidents & Exposures

Count of Total Incidents & Exposures

Count of Incidents

174

Additional Exposures **0**

Aid Given/Received

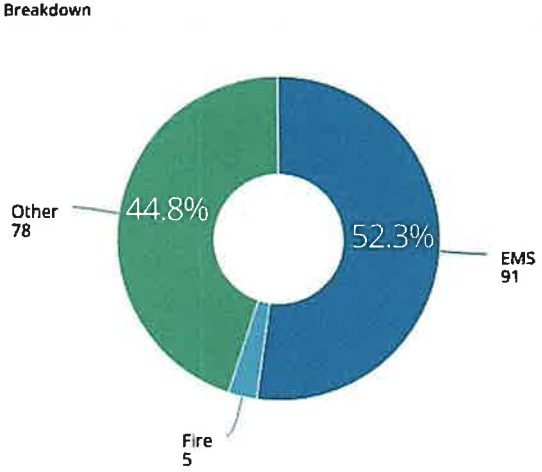
Aid Given/Received

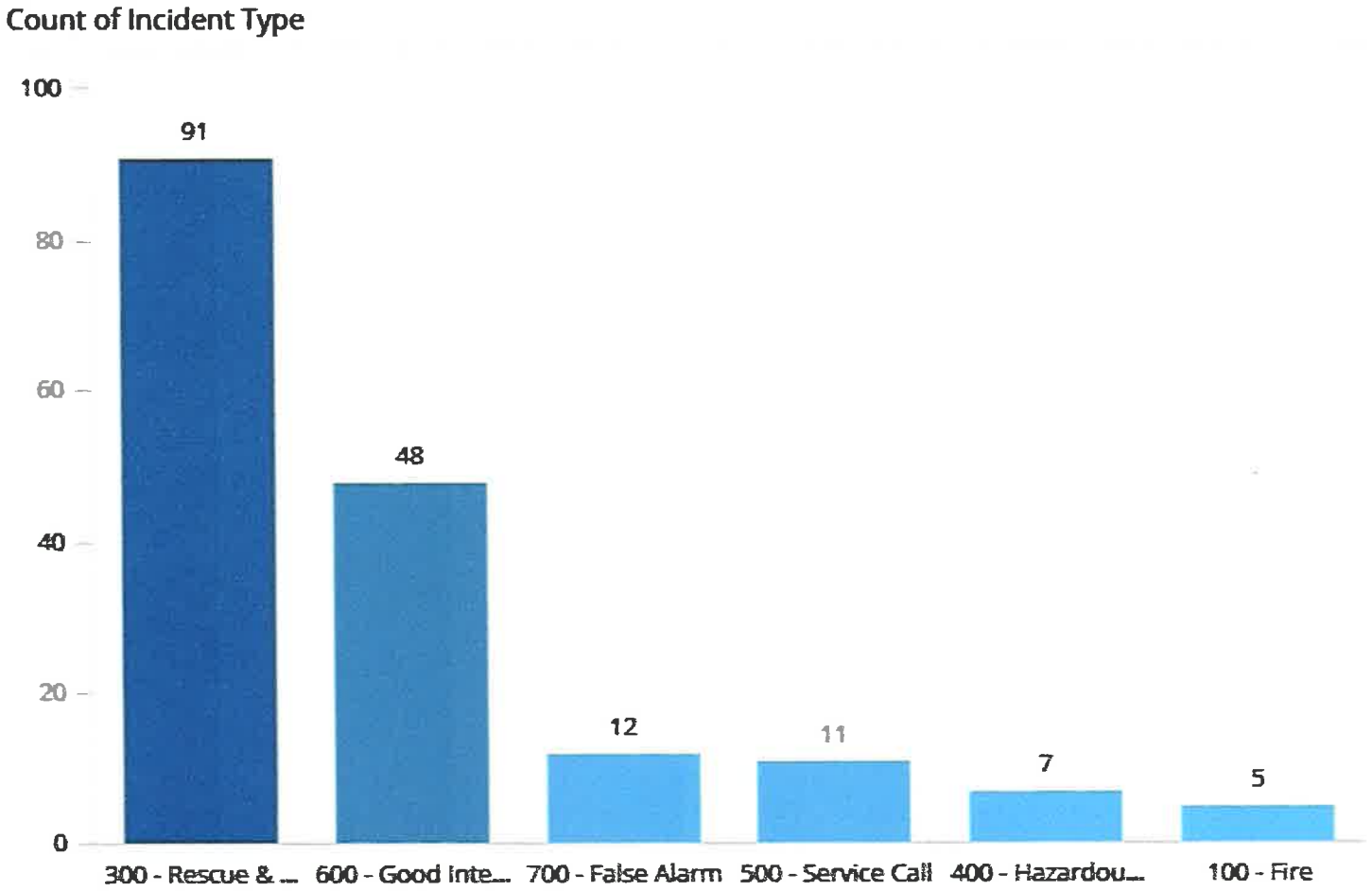
Aid Given

18

Aid Received **2**

EMS/Fire Incident Breakdown




Count of Incident Type
100
80
60
40
20
0
91
48
12
11
7
5
300 - Rescue & ...
600 - Good Inte...
700 - False Alarm
500 - Service Call
400 - Hazardou...
100 - Fire

Incident Type

Incident Type Group	Incide... Type Code	Incident Type	Estimated Property Loss	Estimated Content Loss	Estimated Property Value	Count of Incide...	Total Estimated Content Value
100 - Fire	111	Building fire	N\A	N\A	N\A	2	
			516900	100000	516900	1	100,000
	113	Cooking fire, confined to container	N\A	N\A	N\A	2	
100 - Fire Total						5	100,000
300 - Rescue & EMS	311	Medical assist, assist EMS crew	N\A	N\A	N\A	34	
	321	EMS call, excluding vehicle accident with injury	N\A	N\A	N\A	47	
	322	Motor vehicle accident with injuries	N\A	N\A	N\A	3	
	324	Motor vehicle accident with no injuries.	N\A	N\A	N\A	6	
	353	Removal of victim(s) from stalled elevator	N\A	N\A	N\A	1	
300 - Rescue & EMS Total						91	
400 - Hazardous Condition	411	Gasoline or other flammable liquid spill	N\A	N\A	N\A	1	
	412	Gas leak (natural gas or LPG)	N\A	N\A	N\A	1	
	424	Carbon monoxide incident	N\A	N\A	N\A	1	
	440	Electrical wiring/equipment problem, other	N\A	N\A	N\A	1	
	444	Power line down	N\A	N\A	N\A	1	
	463	Vehicle accident, general cleanup	N\A	N\A	N\A	2	
400 - Hazardous Condition Total						7	
500 - Service Call	550	Public service assistance, other	N\A	N\A	N\A	1	

Incident Type

Incident Type Group	Incide... Type Code	Incident Type	Estimated Property Loss	Estimated Content Loss	Estimated Property Value	Count of Incide...	Total Estimated Content Value
500 - Service Call	551	Assist police or other governmental agency	N\A	N\A	N\A	2	
	554	Assist invalid	N\A	N\A	N\A	7	
	561	Unauthorized burning	N\A	N\A	N\A	1	
500 - Service Call Total						11	
600 - Good Intent Call	611	Dispatched & canceled en route	N\A	N\A	N\A	40	
	622	No incident found on arrival at dispatch address	N\A	N\A	N\A	5	
	651	Smoke scare, odor of smoke	N\A	N\A	N\A	3	
600 - Good Intent Call Total						48	
700 - False Alarm	730	System malfunction, other	N\A	N\A	N\A	1	
	733	Smoke detector activation due to malfunction	N\A	N\A	N\A	1	
	735	Alarm system sounded due to malfunction	N\A	N\A	N\A	1	
	740	Unintentional transmission of alarm, other	N\A	N\A	N\A	1	
	743	Smoke detector activation, no fire - unintentional	N\A	N\A	N\A	2	
	744	Detector activation, no fire - unintentional	N\A	N\A	N\A	1	
	745	Alarm system activation, no fire - unintentional	N\A	N\A	N\A	1	
	746	Carbon monoxide detector activation, no CO	N\A	N\A	N\A	4	
700 - False Alarm Total						12	
Grand Total						174	100,000

Mutual Aid

Aid Given Or Received	Incident Type Code	Incident Type	Count of Instances of Aid Given or Received
Automatic aid given	111	Building fire	1
	113	Cooking fire, confined to container	1
	611	Dispatched & canceled en route	9
	651	Smoke scare, odor of smoke	1
Automatic aid given Total			12
Automatic aid received	561	Unauthorized burning	1
Mutual aid given	111	Building fire	1
	113	Cooking fire, confined to container	1
	321	EMS call, excluding vehicle accident with injury	1
	322	Motor vehicle accident with injuries	1
	611	Dispatched & canceled en route	1
	651	Smoke scare, odor of smoke	1
Mutual aid given Total			6
Mutual aid received	111	Building fire	1
None	311	Medical assist, assist EMS crew	34
	321	EMS call, excluding vehicle accident with injury	46
	322	Motor vehicle accident with injuries	2
	324	Motor vehicle accident with no injuries.	6
	353	Removal of victim(s) from stalled elevator	1
	411	Gasoline or other flammable liquid spill	1
	412	Gas leak (natural gas or LPG)	1
	424	Carbon monoxide incident	1
	440	Electrical wiring/equipment problem, other	1
	444	Power line down	1
	463	Vehicle accident, general cleanup	2
	550	Public service assistance, other	1
	551	Assist police or other governmental agency	2
	554	Assist invalid	7

Mutual Aid

Aid Given Or Received	Incident Type Code	Incident Type	Count of Instances of Aid Given or Received
None	611	Dispatched & canceled en route	30
	622	No incident found on arrival at dispatch address	5
	651	Smoke scare, odor of smoke	1
	730	System malfunction, other	1
	733	Smoke detector activation due to malfunction	1
	735	Alarm system sounded due to malfunction	1
	740	Unintentional transmission of alarm, other	1
	743	Smoke detector activation, no fire - unintentional	2
	744	Detector activation, no fire - unintentional	1
	745	Alarm system activation, no fire - unintentional	1
	746	Carbon monoxide detector activation, no CO	4
None Total			154
Count of Instances of Aid Given or Received			174

Superior Charter Township Park Commission
Regular Meeting
October 27, 2025

Approved Minutes

1. Call to Order
   The meeting was called to order by Chair Nahid Sanii-Yahyai at 6:30 pm.

2. Roll Call
   Park Commissioners present: Nahid Sanii-Yahyai, Greg Vessels, Martha Kern-Boprie, Jack Smiley, Sharon Bryant-Phillips, Matthew Yahyai

   Park Commissioners absent: Curtis Freeman – excused

   Others present: Trustee Sarah Devereaux; Juan Bradford, Parks & Recreation Director; Susan LaCroix; Brenda Baker

3. Flag Salute
   Chair Nahid Sanii-Yahyai led those assembled in the Pledge of Allegiance to the Flag.

4. Agenda Approval
   It was moved by Nahid Sanii-Yahyai and supported by Greg Vessels with a spelling correction to Old Business C. Budget Preparation. The year should be 2026 rather than 2025. The motion carried.

5. Prior Meeting Minutes Approval
   A. September 22, 2025, Regular Meeting
      It was moved by Matthew Yahyai and supported by Greg Vessels to approve the minutes of 9/22/2025 as drafted. The motion carried.

6. Citizen Participation
   There was none.

7. Reports
   A. Chairperson
      Chair Nahid Sanii-Yahyai reported that she attended the Board of Trustee budget work session along with four other park commissioners. She later met with Trustee Sarah Devereaux and Juan Bradford to further discuss the 2026 Park Fund budget. On October 25 she attended the Pumpkin Carving event. It was well attended and all 150 pumpkins were given away by 1:15 pm.

   B. Director
      Juan Bradford submitted a written report. He echoed Nahid's comment that the Pumpkin Carving event was a big success.

   C. Board Liaison

Trustee Sarah Devereaux reported on several topics.

a. The proposed ordinance to establish a commission to set the salaries of township elected officials was withdrawn by Trustee Dana Greene who had proposed it. The proposed ordinance was defeated by a unanimous vote.
b. SAFER grant – this is a grant funded by the federal FEMA agency. Superior Township was awarded a grant to fund most but not all of the cost of six additional full-time firefighters, on the condition that the township fully funds the additional positions for another ten years after the grant ends. Board members expressed concern about the cost over ten years of the personnel, and the possible lack of space to house that many additional fire fighters. The township hired two more firefighters after the grant application was submitted. Staff have been unable to contact FEMA about seeking a smaller grant, possibly for two or three additional fire fighters due to the federal government shutdown.
c. Streetlighting within the Geddes Ridge subdivision. At resident requests, streetlights will be installed within the Geddes Ridge subdivision, probably during the next three months.
d. Blight demolition – Supervisor Dabish-Yahkind is moving forward with demolishing two severely blighted buildings.
e. Clay Hill Farm has requested waiver of planning fees. The fees could total between $8,000.00 to $20,000.00. The board is considering the request.
f. Camera installation on buildings – the township is considering installing more cameras on buildings to help identify crime perpetrators. The additional streetlights in Geddes Ridge will help make cameras there more effective.

D. Board Meeting Attendee
Park Commissioner Martha Kern-Boprie attended the October 20, 2025, Township Board meeting and submitted a written report.

E. Park Steward
Juan Bradford reported that Ellen Kurath delivered a large volume of documentation of plantings she has completed in the nature preserves. He is working his way through review of the documentation.

F. Safety
Juan Bradford sustained a tick bite that required medical treatment. All other park staff are OK.

It was moved by Greg Vessels and supported by Martha Kern-Boprie to receive the reports. The motion carried.

8. Communications
A. Committee to Promote Superior Township: October Highlights Infographic
It was moved by Martha Kern-Boprie and supported by Matthew Yahyai to receive the communications. During discussion, Brenda Baker was invited to provide more information about the activities of Committee to Promote Superior Township, and she did so. The motion carried.

9. Old Business
A. Vreeland Properties Work Report

Steve Peach provided a report on the work he has performed for the Park Department during the months of April, May, June and September 2025.

B. BirdSong Nature Preserve Update
The BirdSong Nature Preserve Management Plan was provided to park commissioners. This plan was prepared by Dana Wright of DEW Wright Consulting.

C. 2026 Budget Preparation
Juan Bradford provided extensive documentation on budgets and cost of park & recreation operations. Negotiation with the township board continues. Park commissioners noted that it costs about $21,333 per year for park staff and equipment to mow and remove snow from non-park properties. The 2026 budget proposal from the twp. supervisor does not contain funding for this service. A suggestion was made that we no longer provide this service to the township board in 2026.

10. New Business
A. Dixboro Schoolhouse Bathroom Construction
The township committed to install an indoor ADA compliant bathroom in the historic Dixboro Schoolhouse when it acquired the property. A bid was obtained from the Summit Company to construct the bathroom for $67,525.00 and rehabilitate the windows for $5,720.00. The township board approved the bids and will pay for this work. No action needed from the Park Commission.

B. Engineered Wood Fiber quotes
Additional Engineered Wood Fiber (EWF) is needed under playground equipment in Harvest Moon and Community parks to meet safety standards. Juan Bradford sought bids from three vendors and received only one quote. Superior Groundcover submitted a quote on 10/15/25 to provide the required EWF for a cost of $2,500.00. It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to approve the quote from Superior Groundcover dated 10/15/25 to install 50 cubic yards of EWF for an amount not to exceed $2,500.00. The motion carried.

C. Cherry Hill Nature Preserve Woody Invasives Removal quotes
Juan Bradford explained that Cherry Hill Nature Preserve (CHNP) has extensive growth of woody plant invasives, particularly buckthorn, autumn olive and honeysuckle. His primary concern at this time is with buckthorn and autumn olive. The plants are so extensive that park staff cannot remove it with their equipment. Juan sought the services of vendors that will remove the vegetation and later place a small amount of herbicide on each plant stem to kill the plant. He sought bids from six vendors to remove the woody invasives, and received one bid from McLennan Landscape for $5,750.00.

Sarah Devereaux objected to placing any herbicide on plants, as it will eventually work its way into the soil and ground water. She said a more effective and sustainable method of removing buckthorn is to cut the plant up high, just below the leafy branches. Remove the branches with any seeds so new plants do not germinate. This will stop photosynthesis and spread of the plants. If this process is repeated three years in a row, the plant will die.

Park Commissioners asked Juan if the proposal from McLennon Landscape could be executed without applying herbicide. Juan responded it could. It was moved by Martha Kern-Boprie and supported by

Greg Vessels to approve the quote from McLennon Landscape dated 10/16/25 to remove woody invasive plants in Cherry Hill Nature Preserve, without applying any herbicide, for a cost not to exceed $5,750.00. The motion carried.

D. Owl Prowl

The Owl Prowl event will take place in Cherry Hill Nature Preserve on Saturday, November 1 at 6:30 pm. Martha Kern-Boprie and Nahid Sanii-Yahyai volunteered to help with this event.

11. Bills for Payment

It was moved by Martha Kern-Boprie and supported by Greg Vessels to approve payment of the bills totaling $31,906.63 at 10/27/25. The motion carried.

12. Financial Statements
    A. September 2025 Revenue & Expenditure Report
    B. September 2025 Balance Sheet

It was moved by Matthew Yahyai and supported by Sharon Bryant-Phillips to receive the September 2025 financial statements. The motion carried.

13. Pleas and Petitions

Sarah Devereaux encouraged the Park Commission as it acquires more parks and preserves to learn more about the consequences of using herbicides and pesticides, and sustainable, healthy alternative methods of caring for these lands and removing invasives. Discussion took place among park commissioners and Sarah. Sharon Bryant-Phillips asked if Sarah could send literature to guide the park commission toward healthy alternatives. Sarah said she could do this. Nahid Sanii-Yahyai stated she concurred with Sarah Devereaux.

Jack Smiley would like to discuss the BirdSong Management Plan at a future park commission meeting.

14. Adjournment

It was moved by Martha Kern-Boprie and supported by Greg Vessels to adjourn the meeting at 7:50 pm.

Submitted by,
Martha Kern-Boprie
Park Commissioner and Secretary

MEMO

TO: Superior Charter Township Board of Trustees

FROM: Michelle Marin, Planning & Zoning Administrator

RE: Planning & Zoning Department Report

DATE: December 3, 2025

Below is a summary of the planning and zoning activities for the month of November 2025.

MEADOWS 2 AT HAWTHORNE MILL AREA PLAN

Lombardo and Atwell have submitted an application for an area plan for 12 single family detached homes at 7330 Geddes Road, directly adjacent to the Meadows at Hawthorne Mill development. The Meadows 2 (STPC #25-10) includes interior connections to the original Meadows at Hawthorne Mill and proposes no new entrances from Geddes Road. The planning review of the proposed area plan questions how the 12 homes will be connected to the original Meadows at Hawthorne Mill homes, particularly with respect to a single HOA. The public hearing for the proposed area plan occurred at the November 19th Planning Commission meeting, where the Planning Commission had a lengthy discussion regarding the ways in which the proposed project is supported by some of the Master Plan goals but conflicts with others. Ultimately, the Planning Commission determined that the area plan was warranted and approved a resolution recommending approval to the Township Board of the proposed area plan and rezoning.

TRINITY HEALTH – ER ADDITION/RENOVATION

On October 29th, the Planning Commission approved a site plan (STPC #25-07) for a renovation/addition project to the Trinity Health Emergency Department. The site plan includes alterations to the parking and drop off area as well as a building addition to allow additional ER rooms. The approval was conditioned upon the applicant addressing minor outstanding planning and engineering items. As of November 12, the conditions of approval have not yet been met.

PROSPECT POINTE SOUTH

In July, M/I Homes submitted a rezoning and area plan application for a three-phase single-family residential development project, on two adjacent parcels with a total area of ~48 acres. One parcel is zoned R-4 and one parcel is zoned PC – Planned Community. The development (STPC #25-05) is located on the east side of North Prospect Road, between Berkshire Drive, Sheffield Drive, and the Autumn Woods condos. The applicant is proposing to develop Prospect Pointe South as a 119- unit single family residential development. The existing site is vacant and heavily wooded on roughly ¾ of the property.

A public hearing was held at the August 27th Planning Commission meeting, at which time the Commission postponed action on the area plan application and directed the applicant to address the following items:

a. Traffic study, including coordination with the Washtenaw County Road Commission
b. Road connections, including private roads
c. Stormwater management
d. Landscape buffer
e. Power grid capacity
f. Density concerns

The applicant submitted revised plans, following a meeting with the development review team. Carlisle Wortman provided a review of the revised plans, and many of the items of postponement remain unaddressed. We anticipate the project coming back to the Planning Commission for review at the December meeting.

PROSPECT POINTE WEST

Prospect Pointe West is a four-phase single-family residential development project, on a ~67-acre parcel of land zoned R-4 an Urban Residential District. The development is located on the southwest corner of Geddes Road and Prospect Road, west of Hunters Creek Drive in the northeast quarter of Section 33. The applicant is proposing to develop Prospect Pointe West as a 157-unit site condominium.

The four (4) phases consist of the following number of units:

- Phase 1 – 39 units
- Phase 2 – 45 units
- Phase 3 – 26 units
- Phase 4 – 47 units

The proposed lot dimensions are 66' x 130' with a minimum lot size of 8,580 sf. The homes will range in size from 2,000 to 3,200 sf with sales prices starting in the $400,000s. The development has private roads with sidewalks on both sides and will be serviced by public sanitary sewer which will be designed as an extension of the existing Prospect Pointe development. Public water will also be extended from the existing subdivision. Each phase of the development is required to go through the Final Site Plan process.

The Final Site Plan for Prospect Pointe West Phase 1 (STPC #22-03) was approved by action of the Superior Township Planning Commission on April 26, 2023, and includes 39 single family lots. Building permits for individual homes are being issued and construction has commenced.

The Final Site Plan for Prospect Pointe West Phase 2 (STPC #24-01) was approved by action of the Superior Township Planning Commission on May 22, 2024, and includes 45 single family lots. The Development Agreement for Phase 2 has been recorded and a preconstruction meeting was held on September 10, 2024.

The Final Site Plan for Prospect Pointe West Phase 3 (STPC #25-01) was approved by the Planning Commission at the May 28th meeting. This phase includes 25 single family lots. The development agreement was approved by the Township Board of Trustees at the September 15th meeting.

The applicant submitted a final site plan application for Prospect Pointe West Phase 4 (STPC #25-08) in September. The final site plan is anticipated to be reviewed at the December Planning Commission meeting.

TRINITY HEALTH - EMERGENCY FAMILY SHELTER

Following a public hearing on August 27th, the Planning Commission approved the conditional use permit to establish an emergency family shelter in the Towsley Health Building of the Trinity Health Campus, in the MS Medical Services District. The proposed project (STPC #25-04) provides 30 apartment-style temporary housing units for families in need, in collaboration with the Interfaith Hospitality Network at Alpha House. The application does not include a site plan, as the existing building is already outfitted with dwelling units, and the project includes interior renovations only. This project will mark the second temporary housing facility in Washtenaw County managed by Alpha House.

HYUNDAI FUEL LOADING SYSTEM

On August 27th, the Planning Commission approved a combined preliminary and final site plan for a fueling facility at the Hyundai America Technical Center in the PM Planned Manufacturing District. The project (STPC #25-06) includes the construction of a two-pump accessory fueling facility and underground storage tanks. The facility is intended for vehicles being used on site and does not include a retail sales component. The planning and engineering reviews have been completed, with several outstanding items identified in both reviews. Construction began on the project in September.

BROOKWOOD

Brookwood is a Master Planned Community on an ~84 acre parcel of land zoned Planned Community (PC) a Special District. The development is located on the east side of Leforge Road approximately 700 feet north of Clark Road in the southwest corner of Section 33. The applicant is proposing to develop Brookwood with 318 dwelling units divided into three (3) residential dwelling product types (i.e., stacked flats, duplex units, four-plex units, and attached townhomes).

The development is designed for renters and owners plus a section dedicated for people over 55 years of age. Stacked flats and duplexes are anticipated to rent from $1.50 - $2.50 per square foot. The townhomes will be for sale and priced per unit according to the market. The development will also include a clubhouse, amenity areas, paved parking areas, landscape improvement, and a continuous sidewalk network along

private drives throughout the development and walking paths that connect amenities with various areas of the development. Existing public water and sanitary sewer mains will be extended to serve the development.

The Brookwood Superior Area Plan Amendment was approved at second reading by the Township Board on May 20, 2024.
The Brookwood Superior Preliminary Site Plan (STPC #23-05) was approved by action of the Superior Township Planning Commission on May 22, 2024, with the following conditions:

1) Address all items in the Township Engineers May 9, 2024, review.
2) Provide additional details on Natural Feature Plan including how the 25% slopes will be protected, and their integrity remain intact.
3) Provide a more detailed landscape plan that meets all landscape, screening, and woodland preservation requirements.
4) Provide lighting and photometric plan.
5) Provide a detailed narrative of the architectural concept for the site including materials details.

The Final Site Plan for Brookwood Estates (STPC #23-05) was approved by the Planning Commission at the May 28th meeting. The applicant is currently working on addressing the approval conditions that were identified in the Planners' and Engineers' reports.

GARRETT'S SPACE

Garrett's Space is proposed to be a residential center where young adults suffering from depression and anxiety are treated. The facility will include both in-patient and daily services, with a non-medical and non-institutional focus. Garrett's Space is proposed on seven (7) parcels that will be combined into one lot totaling approximately 76.0 acres. The property has historically been used as a single-family residence with an address of 3900 Dixboro Road and is in Section 7 of the Township. The site includes significant natural resources including woodlands, steep slopes, a creek, floodplain, and wetlands.

The applicant proposes the following improvements:

1) Convert the existing home on the site to administrative offices
2) Construct a 10,100 square foot building to house 15 to 20 residents
3) Construct a 2,100 square foot building for recreational and therapy activities
4) Construction of a parking lot
5) Landscaping improvements
6) Create walking paths and lookouts through the site's natural features.
7) Expanding the sites well and sceptic system
8) Construct two (2) stormwater detention ponds

The applicant proposes a phased development:

- Phase 1: Use of the existing house for administrative offices and day programming. This phase does not include any overnight guests.

- Phase 2: Construction of the residential structure and creativity studio with parking areas, and utility and landscaping improvements. This phase includes expanded day programming and overnight residents.
- Phase 3: Additional ancillary elements, including the barn for gardening and therapeutic animals, and outdoor recreation and gathering spaces, will be constructed as funding allows.

Previous Township approvals are as follows:

- Property was rezoned from A-2 to Planned Community (PC) Special District via an Area Plan petition approved by the Township Board on July 17, 2023.

- The applicant recorded a Zoning and Land Use Agreement dated October 16, 2023, that limits uses, the number of residents and the number of employees.

- A Preliminary Site Plan (STPC 23-03) was approved by the Planning Commission with conditions on January 24, 2024.

- A Final Site Plan (STPC 23-03) was approved by the Planning Commission on September 25, 2024, with the following conditions:
  1) Obtain all outside agency approvals permits outlined in Township Engineer's memo dated 9/19/24.
  2) Combine existing seven (7) parcels into one parcel prior to receiving certificate of occupancy.
  3) Record conservation protection prior to certificate of occupancy.

- A Development Agreement was approved by the Township Board on October 21, 2024.

To date, the applicant has completed Final Site Plan conditions #1, #2, and #3:

1) OHM reviewed the Engineering Plans submittal (dated 12/20/24) and had no exceptions to the proposed development moving forward as shown on the plans as submitted.

2) The seven (7) parcels have been combined into one and a new parcel assigned (J -10-07-200-021). Furthermore, the Township Assessor has changed the zoning of this new parcel to PC.

3) Resolution No. 2025-13 to approve Garrett's Space Conservation Deed Restriction Agreement between Garrett's Space and the Township was approved by the Board of Trustees on March 17, 2025.

Building permits have been submitted and a preconstruction meeting was held on March 18, 2025. Preliminary site work has commenced. The approved Development Agreement requires the conservation area protection to be recorded prior to Certificate of Occupancy (CO) for the main residential structure to be newly constructed (Phase 2). A C of O may be issued for the Phase 1 portion of the project if all building and fire codes and requirements are met for the change of use.

THE MEADOWS AT HAWTHORNE MILLS

The Meadows at Hawthorne Mills is a 215 unit single-family residential site condominium located on 71 acres of land located south of Geddes Road and east of Leforge Rd. The site includes private roads that provide two (2) access points to Geddes Road and has two (2) connection points with the adjacent Prospect Pointe West Development. In addition, there is a road stub for future development to the south. The proposed development will be served with public utilities. A sewer will connect from Leforge Road, and the Prospect Pointe Development and water will be looped throughout the development from Geddes Road. Stormwater management will be handled with four (4) proposed detention ponds located throughout the development.

The entire development received preliminary site plan approval on October 28, 2020. There are five (5) phases of development, and each phase required final site plan approval. The final site plan for Phase 1 was approved by the Planning Commission with conditions on November 15, 2023. Phase 1 includes a total of 40 lots/units as well as construction of the roads and infrastructure items to directly serve those units, extension of a sanitary sewer from LeForge Road across the neighboring property to the west needed to service Phase 1, and mass grading of the entire site.

The final site plan for Phase 1 of the Meadows at Hawthorne Mill was set to expire and the applicant petitioned the Planning Commission to grant a one-year extension. On January 22, 2025, the Planning Commission granted an extension of the approved final site plan with the following conditions:

1. Provide a cost estimate for required woodland mitigation to be paid into Superior tree fund. Once a fund number is agreed upon with the Township, the applicant shall pay the amount to the Township.
2. All future homebuilders will be required to submit floor plans and elevations for review and approval by the Planning Commission.
3. Secure all required Washtenaw County Road Commission (WCRC) permits and right-of-way dedications to facilitate improvements at the intersection of Prospect and Geddes Rd as well as turn lane improvements for the private connection on Geddes Road.
4. Complete a Development Agreement and present to the Board of Trustees for approval prior to Phase 1 moving to the pre-construction phase of the development.

The applicant for the Meadows at Hawthorn Mills (Louis J. Eyde Family, LLC) is selling the property, possibly in two parts, to Lombardo and/or Pulte. Jared Kime of Atwell is working with Pulte to prepare necessary submissions including an amendment to the Phase 1 Final Site Plan. An application to amend the final site plan was received on March 13, 2025, and is under review. A summary of the changes proposed are as follows:

1. Phase 1 FSP revision
    a. Minor revisions to lot grading for Pulte standards
    b. Landscape revision and phasing of the tree impacts/mitigation calculations
    c. Reduction of mass grading to only phase 1 and the sanitary corridor going through future phases

   d. Would also include the necessary building elevations for PC review
2. Overall Engineering Plan update
   a. Raised road grades on south half of site to improve earthwork balance
   b. Associated lot grading revisions throughout site
   c. Some storm sewer modifications due to the lot changes in future phase areas
   d. Updated water main profiles due to new road elevations in future phase areas
   e. Overall landscape plan update with tree impacts/mitigation calculations

The Planning Commission has authority to determine whether a requested change is major or minor, in accordance with this Section 10.12. Changes to the ownership may impact changes to the site layout, and as such the review of the project is currently on hold until ownership changes are verified.
Other outstanding items to be addressed by the applicant(s) prior to any final site plan approval:
1. Development Agreement – BOT approval
2. Intersection ROW dedication – BOT approval

The Development Agreement was approved by the Board of Trustees at the August meeting, conditioned upon finalizing the Right-of-Way Dedication. The applicant is aiming to beginning construction in Spring 2026.

CLAY HILL COMMUNITY FARM AND GARDEN

The Board of Trustees issued a 1-year extension of the special district area plan approval for the Clay Hill community farm and garden at request of the applicant. The applicant indicated progress as well as the need to extend the approval to update wetland mapping and finalize permits with the County Road, Water, and Drain Commissions.

The applicant submitted a site plan application, omitting the fees. This item is scheduled for the October meeting for the Board of Trustees to discuss and determine if a site plan fee waiver is appropriate.

DTE GRENADA SUBSTATION

Conditional Use Permit/Preliminary Site Plan - DTE Grenada Substation Expansion (STPC #25-02). The applicant hosted a virtual meeting with Ben Carlisle and Emily Dabish Yahind on August 15th, but no substantive site plan changes were shown. Revised documents were provided to the Planning & Zoning department on November 9th but have not yet been reviewed.

ZONING BOARD OF APPEALS

The ZBA did not have a meeting in November due to a lack of agenda items. The ZBA will have a meeting on January 14th (previously scheduled for December 10th) for the continuation of the administrative appeal of the decision of the Township Zoning Administrator regarding the property at 5766 Geddes Road, zoned R-1.

Per bylaws, the ZBA consists of seven (7) regular and two (2) alternates members appointed by the Township Board. One (1) of the members must be a member of the Township Planning Commission and one member may be a member of the Township Board. The remaining members must reside in the unincorporated areas of the Township and represent the population distribution and various interests present. Current ZBA members include:

- Thomas Brennan, (Chair & PC Member)
- Rachel Smith
- Dana Greene (BOT)
- Tanya Markos-Vanno
- Meghan Winslow
- Jack Gilbreath
- William Schoefield
- Austin Anderson (alternate)

The Township now has regular scheduled ZBA meetings the 2nd Wednesday of the month; if there are no agenda items, the meeting is cancelled.

PLANNING COMMISSION

At the November 19th Planning Commission meeting, the Planning Commission did not review any draft Zoning Ordinance articles. The remaining 3 articles will be reviewed by the Planning Commission at a special meeting on December 8th, in addition to the regularly scheduled December 17th meeting. These articles are indicated below.

- Article 5: Special Development Regulations
- Article 12: Site Design Standards
- Article 13: Environmental Standards

To date, the Planning Commission and CWA staff have convened to review the following articles, as part of the Zoning Ordinance Rewrite Steering Committee:

ARTICLE 1: TITLE, PURPOSE AND LEGAL CLAUSES
ARTICLE 2: DEFINITIONS
ARTICLE 3: ADMINISTRATION AND ENFORCEMENT
ARTICLE 4: ZONING DISTRICT REGULATIONS
ARTICLE 6: DEVELOPMENT OPTIONS
ARTICLE 7: GENERAL PROVISIONS
ARTICLE 8: SITE PLAN REVIEW

ARTICLE 9: CONDITIONAL USE REVIEW
ARTICLE 10: USE STANDARDS
ARTICLE 11: OFF-STREET PARKING AND LOADING REGULATIONS
ARTICLE 14: SIGN REGULATIONS
ARTICLE 15: NONCONFORMITIES
ARTICLE 16: ZONING BOARD OF APPEALS
ARTICLE 17: AMENDMENT PROCEDURE

Per bylaws, the Planning Commission shall consist of seven (7) members serving three (3) year terms with eligibility for re-appointment. One member of the Township Board shall be appointed to the Planning Commission as an ex officio member and Township Board Representative, with full voting rights. The current Planning Commission is comprised of the following members:

- Jay Gardner, Chair (Term expires 2/28/2026)
- Robert Steele, Vice Chair (Term expires 2/28/2028)
- Thomas Brennan, Secretary (Term expires 2/28/2027)
- Patrick McGill (Term expires 2/28/2027)
- Brenda McKinney– Board Rep. (Term expires 11/7/2028)
- Nahid Sanii-Yahyai (Term expires 2/28/2026)
- Curt Wolf (Term expires 1/01/2028)

OTHER BUSINESS/NEWS

1) Michelle Marin of Carlisle Wortman Associates (CWA) began to serve as the Township Planning and Zoning Administrator in April. In October, Michelle reviewed and approved 13 Certificates of Zoning Compliance.

   Michelle responded to many general phone and email inquiries from the public both during and outside of office hours and met in person with numerous folks at the Township Hall during office hours. Michelle continued ordinance enforcement in November and worked on corrective actions with previously notified code violators. She prepared the packet and staffed the November Planning Commission meeting.

2) Carlisle Wortman Associates staff also serve in the role as the Township Planner and review and manage projects that are paid from escrows including applicant inquiries and project coordination.

Utility Department Memorandum

To: Superior Township Board of Trustees
From: Mary Burton
Date December 15, 2025
Re: Utility Department Report

- **Water Main Breaks**
  Unusually cold temperatures for this time of year came in swiftly, prompting several water main breaks in Superior Township. Service crews assisted with private property breaks while all others were located, isolated, and repaired. Breaks included:

  - Glen Oaks Co-op
  - Hamlet Drive at Liverpool Ct.
  - Sycamore Meadows
  - Villa Apartments – affected the Trinity Health campus

  If you suspect a water main break or experience low water pressure, please call our emergency after-hours answering service at 734-480-5500. The attendant will notify our on-call staff immediately to investigate.

- **Lift Station Preventative Maintenance**
  Jett Pump & Valve performed preventative maintenance for Superior Township lift stations at Prospect Point and Section 36. Cleaning the pumps and motors will increase the life and performance of the pumps.

GENERAL BANK - OCTOBER 2025 RECONCILIATION

Fund Account	Description	Beginning Balance 10/01/2025	Total Debits	Total Credits	Ending Balance 10/31/2025
Fund 101 GENERAL					
001.001	CHASE 5503 - DAILY OPERATING CHECKING	$ 306,010.33	$ 357,913.12	$ 272,205.65	$ 391,717.80
Fund 203 SIDE STREET MAINTENANCE					
001.001	CHASE 5503 - DAILY OPERATING CHECKING	$ 406.05	$ 7,003.97	$ 3,533.34	$ 3,876.68
Fund 211 LEGAL DEFENSE FUND					
001.001	CHASE 5503 - DAILY OPERATING CHECKING	$ 76,262.07	$ 78.59	$ 300.00	$ 76,040.66
Fund 219 STREET LIGHT FUND					
001.001	CHASE 5503 - DAILY OPERATING CHECKING	$ 5,004.19	$ 30,261.59	$ 8,204.85	$ 27,060.93
Fund 249 BUILDING					
001.001	CHASE 5503 - DAILY OPERATING CHECKING	$ 110,866.14	$ 61,967.84	$ 31,761.92	$ 141,072.06
Fund 266 LAW ENFORCEMENT FUND					
001.001	CHASE 5503 - DAILY OPERATING CHECKING	$ 254.49	$ 218,018.07	$ 179,098.18	$ 39,174.38
Fund 508 PARKS & RECREATION					
001.001	CHASE 5503 - DAILY OPERATING CHECKING	$ 140,523.05	$ 32,700.64	$ 38,429.10	$ 134,794.59
	TOTAL - ALL FUNDS	639,326.32	707,943.82	533,533.04	813,737.10

Bank Balance per statement	$950,141.63
Outstanding Checks	-$139,502.37
Deposits/CC in Transit	$3,671.75
Misc Items	-$573.91
Total	**$813,737.10**

Plante & Moran, PLLC
P.O. Box 307
3000 Town Center, Suite 100
Southfield, MI 48075
Tel: 248.352.2500
Fax: 248.352.0018
plantemoran.com

December 4, 2025

Board Members,

It has come to my attention that there is ongoing conversation within the Township about possible additional staffing expansion and wage adjustments for FY2026. Please allow me to weigh in.

Executive summary

Based on Superior Township's adopted FY2026 budgets and the Township's current operating profile, I recommend (1) **holding off on the expansion of new positions** and (2) **limiting wage increases to the cost-of-living adjustment (COLA) of 2%** across the Township at this time. This recommendation is grounded in standard governmental finance practices: avoid funding ongoing operating costs with one-time revenues until recurring revenues are sufficient to cover recurring service levels.

Why this recommendation is prudent right now

- **The FY2026 budget adopted on November 17, 2025 for the General Fund includes:**

Recurring Revenues	$ 2,739,287
Recurring Expenditures	2,795,218
Parks personnel	343,947
Expenditures	3,139,165
Shortfall	(399,878)
ADA sidewalks - net	(274,756)
General Fund deficit spending	(674,634)
Administrative costs applied to other funds	621,559
Surplus (deficit) before cell tower sale	(53,075)
Cell tower sale	678,000
Budgeted General Fund Surplus	$ 624,925

Even after allocating over $600k of General Fund expenditures to other funds, it was not enough for the General Fund to break even. There won't be another ADA sidewalk project match every year, but there will be other capital needs every year.

- **One-time proceeds are a material factor in balancing FY2026 and restoring fund balance.** The planned sale of the cell tower balances the budget and provides a partial restoration of fund balance that was spent in FY2024; however, it is not a recurring source. Using it to expand staffing or fund wage increases beyond COLA would weaken structural balance.

- **Fund balance levels warrant attention and careful stewardship.** Recent presentations to the Board highlighted fund balance percentages and the need for attention following FY2024 results, as well as the push to “right size” fund balances by fund while improving cost allocations. These goals are supported by holding off on new recurring commitments until core operations consistently break even.

Recommended actions for FY2026

1. **Defer creation of new positions Township-wide** (all funds) **until recurring revenues cover recurring costs without reliance on one-time proceeds.** Exceptions should be limited to externally funded roles (e.g., grant-funded) or life-safety coverage needs, subject to Supervisor review. This preserves flexibility while avoiding structural imbalance.

2. **Cap wage adjustments at 2% COLA for FY2026** and postpone market/merit adjustments above COLA until the Township demonstrates a sustained operating surplus **without** one-time revenues. This aligns compensation actions with sustainable capacity.

3. **Institute monthly budget-to-actual reporting** to the Board, focusing on structural indicators (recurring revenues vs. recurring expenditures by fund) and the impact of the updated overhead cost allocation on the General Fund.

4. **Further discussion and consideration of revenue and cost-containment options already identified** in prior Board workshops—e.g., evaluating **Public Act 33** special assessment alternatives, the **1% administrative fee** on tax collections, fee schedule updates, and continued refinement of **overhead cost allocations**. These options can help relieve pressure on the General Fund and reduce reliance on nonrecurring sources.

This recommendation reflects standard practice across Michigan local governments and my experience helping municipalities stabilize finances while protecting service levels. The FY2026 budget makes meaningful strides in spreading costs appropriately across funds; the next prudent step is to avoid adding new ongoing commitments until operations consistently break even **without** one-time inflows.

Thank you for your diligence and stewardship. I’m available to discuss this further and to support any analysis the Board would find useful.

Respectfully,

Brian J. Camiller

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
PREPARED BY: NANCY MASON, ACCOUNTING
INCOMPLETE
Fund 101 GENERAL

GL Number	Description	PERIOD ENDED 10/31/2024	PERIOD ENDED 10/31/2025
*** Assets ***			
Cash			
101-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	626,927.76	391,717.80
101-000-001.002	HUNT 0768 CHK - DIXBORO SCHOOL HOUSE	12,448.92	12,617.50
101-000-001.003	HUNT 6873 HYB - FIRE INSURANCE WITHHOLD	17,657.32	9,657.32
101-000-001.004	COMERICA 9108 CHKG - CREDIT CARDS	5,708.68	9,847.45
101-000-001.005	COMERICA 5286 CHKG - ACCRUED ABSENCES	19,427.33	19,427.33
101-000-002.002	COMERICA 6074 JFUND DIXBORO SCHOOL HOUSE	26,285.96	27,414.87
101-000-004.001	PETTY CASH	100.00	100.00
101-000-004.002	REGISTER DRAWER CASH	300.00	300.00
101-000-009.000	MICHIGAN CLASS -0002	0.00	254,717.71
Cash		708,855.97	725,799.98
Accounts Receivable			
101-000-040.001	A/R - CABLE FEES AT&T AND COMCAST	108,870.69	99,668.87
101-000-040.002	A/R - OTHER	228,652.14	121,477.39
101-000-078.003	A/R - STATE OF MICHIGAN EVIP	19,859.00	19,243.00
101-000-089.001	A/R - HCSP FORFEITURE RECEIVABLE	0.00	9,121.29
Accounts Receivable		357,381.83	249,510.55
Fixed Assets			
101-000-188.000	LEASE RECEIVABLE - LONG TERM	0.00	366,724.00
Fixed Assets		0.00	366,724.00
Other Assets			
101-000-056.000	A/R - ACCRUED INCOME	104.07	90.54
101-000-062.000	LEASE RECEIVABLE - CURRENT	0.00	13,837.00
101-000-123.000	PRE-PAID EXPENSES MISC.	373.60	99.91
101-000-123.050	PREPAID INSURANCE	12,121.16	20,751.29
Other Assets		12,598.83	34,778.74
Due From Other Funds			
101-000-084.203	DUE FROM SIDE STREET MAINTENANCE	0.00	14,000.00
101-000-084.206	DUE FROM FIRE FUND	172.38	7,727.96
101-000-084.249	DUE FROM BUILDING FUND	25.25	0.00
101-000-084.508	DUE FROM PARK FUND	0.00	16.99
101-000-084.592	DUE FROM UTIL	0.00	487.50
101-000-084.701	DUE FROM TRUST & AGENCY	77.75	0.00
101-000-084.704	DUE FROM PAYROLL FUND	4,937.79	3,923.14
Due From Other Funds		5,213.17	26,155.59
Total Assets		**1,084,049.80**	**1,402,968.86**
*** Liabilities ***			
Accounts Payable			
101-000-202.000	A/P - VENDORS	26,191.76	301,683.40
101-000-202.200	A/P - CREDIT CARD ACCOUNT	2,410.09	6,852.55
101-000-202.300	A/P - AAATA CONTRACT	0.00	10,128.92
Accounts Payable		28,601.85	318,664.87
Liabilities-ST			
101-000-237.001	FIRE INSURANCE WITHHOLD PROGRAM	17,500.00	9,500.00
101-000-257.000	ACCURED WAGES PAYABLE	40,541.00	40,157.00
101-000-260.000	ACCRUED PTO	3,979.00	3,333.00
Liabilities-ST		62,020.00	52,990.00
Liabilities-LT (under 1 year)			
Liabilities-LT (under 1 year)		0.00	0.00

GL Number	Description	PERIOD ENDED 10/31/2024	PERIOD ENDED 10/31/2025
	*** Liabilities ***		
	Liabilities-LT (over 1 year)		
101-000-361.000	DEFERRED INFLOW - LEASES	0.00	363,316.00
	Liabilities-LT (over 1 year)	0.00	363,316.00
	Due To Other Funds		
101-000-214.704	DUE TO PAYROLL FUND	(4.25)	116.69
	Due To Other Funds	(4.25)	116.69
	Total Liabilities	**90,617.60**	**735,087.56**
	*** Fund Balance ***		
	Unassigned		
101-000-390.000	FUND BALANCE - UNDESIGNATED	1,616,560.09	524,172.41
	Unassigned	1,616,560.09	524,172.41
	Assigned		
101-000-385.001	FUND BALANCE - DIXBORO SCHOOL HOUSE	220,612.68	38,966.28
101-000-385.002	FUND BALANCE - NM TRAILS MAINT.	30,659.02	30,193.74
101-000-385.003	FUND BALANCE - RIGHT OF WAY	18,195.35	26,915.76
101-000-385.004	FUND BALANCE - ACCRUED ABSENCES	61,042.29	71,733.11
101-000-385.005	FUND BALANCE - TREE PRESERVATION FUND	241,425.00	241,425.00
	Assigned	571,934.34	409,233.89
	Total Fund Balance	**2,188,494.43**	**933,406.30**
	Beginning Fund Balance	**2,188,494.43**	**933,406.30**
	Net of Revenues VS Expenditures	**(1,195,062.23)**	**(265,525.00)**
	Ending Fund Balance	**993,432.20**	**667,881.30**
	Total Liabilities And Fund Balance	**1,084,049.80**	**1,402,968.86**

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
PREPARED BY: NANCY MASON, ACCOUNTING
INCOMPLETE
Fund 203 SIDE STREET MAINTENANCE

GL Number	Description	PERIOD ENDED 10/31/2024	PERIOD ENDED 10/31/2025
*** Assets ***			
Cash			
203-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	16,213.96	3,876.68
Cash		16,213.96	3,876.68
Accounts Receivable			
203-000-020.000	A/R - TAXROLL REVENUE	0.00	25,436.00
Accounts Receivable		0.00	25,436.00
Total Assets		**16,213.96**	**29,312.68**
*** Liabilities ***			
Accounts Payable			
203-000-202.000	A/P - VENDORS	1,695.73	0.00
Accounts Payable		1,695.73	0.00
Liabilities-LT (under 1 year)			
Liabilities-LT (under 1 year)		0.00	0.00
Due To Other Funds			
203-000-214.101	DUE TO GENERAL FUND	0.00	14,000.00
Due To Other Funds		0.00	14,000.00
Total Liabilities		**1,695.73**	**14,000.00**
*** Fund Balance ***			
Unassigned			
203-000-390.000	FUND BALANCE - UNDESIGNATED	14,316.72	12,822.50
Unassigned		14,316.72	12,822.50
Total Fund Balance		**14,316.72**	**12,822.50**
Beginning Fund Balance		**14,316.72**	**12,822.50**
Net of Revenues VS Expenditures		**201.51**	**2,490.18**
Ending Fund Balance		**14,518.23**	**15,312.68**
Total Liabilities And Fund Balance		**16,213.96**	**29,312.68**

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
PREPARED BY: NANCY MASON, ACCOUNTING
INCOMPLETE
Fund 206 FIRE OPERATING FUND

GL Number	Description	PERIOD ENDED 10/31/2024	PERIOD ENDED 10/31/2025
*** Assets ***			
Cash			
206-000-001.001	HUNT 6014 - DAILY OPERATING CHECKING	407,948.92	331,425.05
206-000-002.001	COMERICA 5587 J-FUND - ACCRUED ABSENCES	472,372.38	492,657.49
206-000-002.002	COMERICA 5588 J-FUND - DAILY OPERATING	659,478.04	687,798.28
206-000-009.000	MICHIGAN CLASS - 0003	0.00	1,055,798.41
206-000-017.001	HUNT 4740 - GOVERNMENT T-BILLS	2,568.63	2,679.53
206-000-017.002	COMERICA - GOVERNMENT T-BILLS	300,949.07	0.00
206-000-017.003	HUNT 5377 - GOVERNMENT T-BILLS	521,254.92	0.00
	Cash	2,364,571.96	2,570,358.76
Accounts Receivable			
	Accounts Receivable	0.00	0.00
Other Assets			
206-000-056.000	A/R - ACCRUED INCOME	4,480.82	3,898.04
206-000-123.000	PRE-PAID EXPENSES MISC.	388.25	320.88
206-000-123.050	PREPAID INSURANCE	61,153.73	88,119.37
206-000-126.000	UNREALIZED GAINS/LOSSES	42,328.46	0.00
	Other Assets	108,351.26	92,338.29
Due From Other Funds			
206-000-084.701	DUE FROM TRUST & AGENCY	250.00	0.00
	Due From Other Funds	250.00	0.00
	Total Assets	**2,473,173.22**	**2,662,697.05**
*** Liabilities ***			
Accounts Payable			
206-000-202.000	A/P - VENDORS	3,128.69	4,856.74
	Accounts Payable	3,128.69	4,856.74
Liabilities-ST			
206-000-257.000	ACCURED WAGES PAYABLE	58,806.00	74,747.00
206-000-260.000	ACCRUED PTO	43,841.00	28,503.00
	Liabilities-ST	102,647.00	103,250.00
Liabilities-LT (under 1 year)			
	Liabilities-LT (under 1 year)	0.00	0.00
Liabilities-LT (over 1 year)			
	Liabilities-LT (over 1 year)	0.00	0.00
Due To Other Funds			
206-000-214.101	DUE TO GENERAL FUND	172.38	8,311.44
206-000-214.704	DUE TO PAYROLL FUND	0.00	(1,021.16)
	Due To Other Funds	172.38	7,290.28
	Total Liabilities	**105,948.07**	**115,397.02**
*** Fund Balance ***			
Unassigned			
206-000-390.000	FUND BALANCE - UNDESIGNATED	1,313,774.97	839,835.49
	Unassigned	1,313,774.97	839,835.49

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
PREPARED BY: NANCY MASON, ACCOUNTING
INCOMPLETE
Fund 206 FIRE OPERATING FUND

GL Number	Description	PERIOD ENDED 10/31/2024	PERIOD ENDED 10/31/2025
*** Fund Balance ***			
Assigned			
206-000-385.000	FUND BALANCE - BUILDING RESERVE	471,875.84	471,875.84
206-000-385.001	FUND BALANCE - TRUCK RESERVE	12,084.19	12,084.19
206-000-385.002	FUND BALANCE - ACCRUED ABSENCES	496,512.95	541,464.54
206-000-385.003	FUND BALANCE - BOND PAYMENT RESERVE	123,160.30	123,160.30
Assigned		1,103,633.28	1,148,584.87
Total Fund Balance		**2,417,408.25**	**1,988,420.36**
Beginning Fund Balance		**2,417,408.25**	**1,988,420.36**
Net of Revenues VS Expenditures		**(50,183.10)**	**558,879.67**
Ending Fund Balance		**2,367,225.15**	**2,547,300.03**
Total Liabilities And Fund Balance		**2,473,173.22**	**2,662,697.05**

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
PREPARED BY: NANCY MASON, ACCOUNTING
INCOMPLETE
Fund 211 LEGAL DEFENSE FUND

GL Number	Description	PERIOD ENDED 10/31/2024	PERIOD ENDED 10/31/2025
*** Assets ***			
Cash			
211-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	182,909.28	76,040.66
211-000-009.000	MICHIGAN CLASS - 0011	0.00	102,204.37
Cash		182,909.28	178,245.03
Other Assets			
Other Assets		0.00	0.00
Total Assets		**182,909.28**	**178,245.03**
*** Liabilities ***			
Accounts Payable			
211-000-202.000	A/P - VENDORS	1,757.80	0.00
Accounts Payable		1,757.80	0.00
Other Liabilities			
Other Liabilities		0.00	0.00
Due To Other Funds			
Due To Other Funds		0.00	0.00
Total Liabilities		**1,757.80**	**0.00**
*** Fund Balance ***			
Unassigned			
211-000-390.000	FUND BALANCE - UNDESIGNATED	193,251.70	177,538.98
Unassigned		193,251.70	177,538.98
Total Fund Balance		**193,251.70**	**177,538.98**
Beginning Fund Balance		**193,251.70**	**177,538.98**
Net of Revenues VS Expenditures		**(12,100.22)**	**706.05**
Ending Fund Balance		**181,151.48**	**178,245.03**
Total Liabilities And Fund Balance		**182,909.28**	**178,245.03**

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
PREPARED BY: NANCY MASON, ACCOUNTING
INCOMPLETE
Fund 219 STREET LIGHT FUND

GL Number	Description	PERIOD ENDED 10/31/2024	PERIOD ENDED 10/31/2025
*** Assets ***			
Cash			
219-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	51,804.33	27,060.93
219-000-009.000	MICHIGAN CLASS -0013	0.00	30,922.42
Cash		51,804.33	57,983.35
Accounts Receivable			
219-000-020.000	A/R - TAXROLL REVENUE	94,059.83	0.72
Accounts Receivable		94,059.83	0.72
Other Assets			
Other Assets		0.00	0.00
Due From Other Funds			
Due From Other Funds		0.00	0.00
Total Assets		**145,864.16**	**57,984.07**
*** Liabilities ***			
Accounts Payable			
219-000-202.000	A/P - VENDORS	8,385.41	8,294.68
Accounts Payable		8,385.41	8,294.68
Liabilities-LT (under 1 year)			
Liabilities-LT (under 1 year)		0.00	0.00
Due To Other Funds			
Due To Other Funds		0.00	0.00
Total Liabilities		**8,385.41**	**8,294.68**
*** Fund Balance ***			
Unassigned			
219-000-390.000	FUND BALANCE - UNDESIGNATED	115,684.49	120,812.99
Unassigned		115,684.49	120,812.99
Total Fund Balance		**115,684.49**	**120,812.99**
Beginning Fund Balance		**115,684.49**	**120,812.99**
Net of Revenues VS Expenditures		**21,794.26**	**(71,123.60)**
Ending Fund Balance		**137,478.75**	**49,689.39**
Total Liabilities And Fund Balance		**145,864.16**	**57,984.07**

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
PREPARED BY: NANCY MASON, ACCOUNTING
INCOMPLETE
Fund 249 BUILDING

GL Number	Description	PERIOD ENDED 10/31/2024	PERIOD ENDED 10/31/2025
*** Assets ***			
Cash			
249-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	521,997.00	141,072.06
249-000-004.001	PETTY CASH	100.00	100.00
249-000-009.000	MICHIGAN CLASS - 0007	0.00	916,987.64
249-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	233,077.81	0.00
249-000-017.002	COMERICA - GOVERNMENT T-BILLS	129,980.32	0.00
Cash		885,155.13	1,058,159.70
Accounts Receivable			
Accounts Receivable		0.00	0.00
Other Assets			
249-000-123.050	PREPAID INSURANCE	965.39	1,508.08
249-000-126.000	UNREALIZED GAINS/LOSSES	44,001.92	0.00
Other Assets		44,967.31	1,508.08
Due From Other Funds			
Due From Other Funds		0.00	0.00
Total Assets		**930,122.44**	**1,059,667.78**
*** Liabilities ***			
Accounts Payable			
249-000-202.000	A/P - VENDORS	238.42	1,156.28
Accounts Payable		238.42	1,156.28
Liabilities-ST			
249-000-257.000	ACCURED WAGES PAYABLE	7,283.00	8,228.00
249-000-260.000	ACCRUED PTO	1,042.00	301.00
Liabilities-ST		8,325.00	8,529.00
Due To Other Funds			
249-000-214.101	DUE TO GENERAL FUND	25.25	0.00
Due To Other Funds		25.25	0.00
Total Liabilities		**8,588.67**	**9,685.28**
*** Fund Balance ***			
Unassigned			
249-000-390.000	FUND BALANCE - UNDESIGNATED	765,212.01	915,527.56
Unassigned		765,212.01	915,527.56
Assigned			
249-000-385.000	FUND BALANCE - ACCRUED ABSENCES	6,570.32	8,716.02
Assigned		6,570.32	8,716.02
Total Fund Balance		**771,782.33**	**924,243.58**
Beginning Fund Balance		**771,782.33**	**924,243.58**
Net of Revenues VS Expenditures		**149,751.44**	**125,738.92**
Ending Fund Balance		**921,533.77**	**1,049,982.50**

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
PREPARED BY: NANCY MASON, ACCOUNTING
INCOMPLETE
Fund 249 BUILDING

GL Number	Description	PERIOD ENDED 10/31/2024	PERIOD ENDED 10/31/2025
	Total Liabilities And Fund Balance	**930,122.44**	**1,059,667.78**

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
PREPARED BY: NANCY MASON, ACCOUNTING
INCOMPLETE
Fund 266 LAW ENFORCEMENT FUND

GL Number	Description	PERIOD ENDED 10/31/2024	PERIOD ENDED 10/31/2025
*** Assets ***			
Cash			
266-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	358,038.35	39,174.38
266-000-009.000	MICHIGAN CLASS - 0001	0.00	5,113,371.18
266-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	3,099,078.92	0.00
266-000-017.002	COMERICA - GOVERNMENT T-BILLS	171,742.68	0.00
	Cash	3,628,859.95	5,152,545.56
Accounts Receivable			
266-000-040.002	A/R - SYCAMORE REG PATROLS	76,872.56	180,435.92
266-000-040.003	A/R - DANBURY REG PATROLS	30,907.56	15,453.78
	Accounts Receivable	107,780.12	195,889.70
Other Assets			
266-000-123.050	PREPAID INSURANCE	200.00	600.00
266-000-126.000	UNREALIZED GAINS/LOSSES	206,568.89	0.00
	Other Assets	206,768.89	600.00
Due From Other Funds			
	Due From Other Funds	0.00	0.00
	Total Assets	**3,943,408.96**	**5,349,035.26**
*** Liabilities ***			
Accounts Payable			
266-000-202.000	A/P - VENDORS	3,211.02	7,780.05
	Accounts Payable	3,211.02	7,780.05
Liabilities-ST			
	Liabilities-ST	0.00	0.00
Liabilities-LT (over 1 year)			
	Liabilities-LT (over 1 year)	0.00	0.00
Due To Other Funds			
	Due To Other Funds	0.00	0.00
	Total Liabilities	**3,211.02**	**7,780.05**
*** Fund Balance ***			
Unassigned			
266-000-390.000	FUND BALANCE - UNDESIGNATED	2,790,518.87	3,666,109.30
	Unassigned	2,790,518.87	3,666,109.30
	Total Fund Balance	**2,790,518.87**	**3,666,109.30**
	Beginning Fund Balance	**2,790,518.87**	**3,666,109.30**
	Net of Revenues VS Expenditures	**1,149,679.07**	**1,675,145.91**
	Ending Fund Balance	**3,940,197.94**	**5,341,255.21**
	Total Liabilities And Fund Balance	**3,943,408.96**	**5,349,035.26**

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
PREPARED BY: NANCY MASON, ACCOUNTING
INCOMPLETE
Fund 464 AMERICAN RESCUE PLAN ACT (ARPA)

GL Number	Description	PERIOD ENDED 10/31/2024	PERIOD ENDED 10/31/2025
*** Assets ***			
Cash			
464-000-001.001	HUNT 4758 CHK - OPERATING	125,477.02	180,836.38
464-000-003.002	HUNTINGTON 9243- CD	789,583.33	0.00
464-000-009.000	MICHIGAN CLASS -0006	0.00	610,080.69
Cash		915,060.35	790,917.07
Accounts Receivable			
Accounts Receivable		0.00	0.00
Due From Other Funds			
Due From Other Funds		0.00	0.00
Total Assets		**915,060.35**	**790,917.07**
*** Liabilities ***			
Accounts Payable			
464-000-202.000	A/P - VENDORS	375.78	0.00
Accounts Payable		375.78	0.00
Liabilities-LT (over 1 year)			
464-000-339.000	DEFERRED REVENUE	874,026.87	781,449.66
Liabilities-LT (over 1 year)		874,026.87	781,449.66
Due To Other Funds			
Due To Other Funds		0.00	0.00
Total Liabilities		**874,402.65**	**781,449.66**
*** Fund Balance ***			
Unassigned			
464-000-390.000	FUND BALANCE - UNDESIGNATED	8,424.47	63,344.42
Unassigned		8,424.47	63,344.42
Assigned			
Assigned		0.00	0.00
Total Fund Balance		**8,424.47**	**63,344.42**
Beginning Fund Balance		**8,424.47**	**63,344.42**
Net of Revenues VS Expenditures		**32,233.23**	**(53,877.01)**
Ending Fund Balance		**40,657.70**	**9,467.41**
Total Liabilities And Fund Balance		**915,060.35**	**790,917.07**

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
PREPARED BY: NANCY MASON, ACCOUNTING
INCOMPLETE
Fund 508 PARKS & RECREATION

GL Number	Description	PERIOD ENDED 10/31/2024	PERIOD ENDED 10/31/2025
*** Assets ***			
Cash			
508-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	373,539.39	134,794.59
508-000-009.000	MICHIGAN CLASS - 0010	0.00	406,916.24
508-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	66,893.30	0.00
508-000-017.002	COMERICA - GOVERNMENT T-BILLS	170,033.53	0.00
Cash		610,466.22	541,710.83
Accounts Receivable			
Accounts Receivable		0.00	0.00
Other Assets			
508-000-123.050	PREPAID INSURANCE	4,222.02	4,241.80
508-000-126.000	UNREALIZED GAINS/LOSSES	30,679.95	0.00
Other Assets		34,901.97	4,241.80
Due From Other Funds			
Due From Other Funds		0.00	0.00
Total Assets		**645,368.19**	**545,952.63**
*** Liabilities ***			
Accounts Payable			
508-000-202.000	A/P - VENDORS	2,968.18	1,397.51
Accounts Payable		2,968.18	1,397.51
Liabilities-ST			
508-000-257.000	ACCURED WAGES PAYABLE	7,881.00	9,908.00
508-000-260.000	ACCRUED PTO	325.00	2,354.00
Liabilities-ST		8,206.00	12,262.00
Liabilities-LT (under 1 year)			
Liabilities-LT (under 1 year)		0.00	0.00
Other Liabilities			
Other Liabilities		0.00	0.00
Due To Other Funds			
508-000-214.101	DUE TO GENERAL FUND	0.00	(10.55)
508-000-214.704	DUE TO PAYROLL FUND	0.00	(765.13)
Due To Other Funds		0.00	(775.68)
Total Liabilities		**11,174.18**	**12,883.83**
*** Fund Balance ***			
Unassigned			
508-000-390.000	FUND BALANCE - UNDESIGNATED	38,330.89	21,667.34
Unassigned		38,330.89	21,667.34
Assigned			
508-000-385.000	FUND BALANCE - BUILDING RESERVE	401,730.53	355,730.53
508-000-385.001	FUND BALANCE - ACCRUED ABSENCES	19,556.88	23,261.03
508-000-385.002	FUND BALANCE - SCHROETER	50.00	50.00

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
PREPARED BY: NANCY MASON, ACCOUNTING
INCOMPLETE
Fund 508 PARKS & RECREATION

GL Number	Description	PERIOD ENDED 10/31/2024	PERIOD ENDED 10/31/2025
*** Fund Balance ***			
508-000-385.003	PARKS & PRESERVES IMPROVEMENT FUND	80,000.00	80,000.00
508-000-385.006	VEHICLE & LARGE EQUIPMENT REPLACEMENT	60,000.00	60,000.00
508-000-385.007	PROGRAM DEVELOPMENT FUND	20,000.00	20,000.00
508-000-385.008	EMERGENCY REPAIRS	16,196.16	16,196.16
Assigned		597,533.57	555,237.72
Restricted			
Restricted		0.00	0.00
Total Fund Balance		**635,864.46**	**576,905.06**
Beginning Fund Balance		**635,864.46**	**576,905.06**
Net of Revenues VS Expenditures		**(1,670.45)**	**(43,836.26)**
Ending Fund Balance		**634,194.01**	**533,068.80**
Total Liabilities And Fund Balance		**645,368.19**	**545,952.63**

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
PREPARED BY: NANCY MASON, ACCOUNTING
INCOMPLETE
Fund 701 TRUST AND AGENCY

GL Number	Description	PERIOD ENDED 10/31/2024	PERIOD ENDED 10/31/2025
*** Assets ***			
Cash			
701-000-001.002	DAILY CHECKING - CHASE	472,554.92	262,834.66
701-000-009.000	MICHIGAN CLASS - 0014	0.00	509,372.33
Cash		472,554.92	772,206.99
Accounts Receivable			
Accounts Receivable		0.00	0.00
Other Assets			
Other Assets		0.00	0.00
Due From Other Funds			
Due From Other Funds		0.00	0.00
Total Assets		**472,554.92**	**772,206.99**
*** Liabilities ***			
Accounts Payable			
701-000-202.000	A/P - VENDORS	1,682.00	53,354.25
Accounts Payable		1,682.00	53,354.25
Liabilities-ST			
701-000-283.035	DELINQUENT PERSONAL/MANUF PROP TAX	39,372.46	45,817.30
701-000-283.037	PARK PAVILLION SECURITY DEPOSIT	0.00	100.00
Liabilities-ST		39,372.46	45,917.30
Other Liabilities			
701-000-283.001	9220 FORD ROAD WETLAND ESCROW	675.00	675.00
701-000-283.002	CONSTRUCTION BONDS	8,000.00	8,000.00
701-000-283.003	DG RES.-WOODSIDE VILLAGE SURETY BOND	40,000.00	0.00
701-000-283.004	WOODSIDE VILLAGE	2,194.75	2,830.25
701-000-283.007	TEMPORARY OCCUPANCY	5,660.00	6,160.00
701-000-283.008	HYUNDAI SITE EXPANSION	24,571.50	18,857.75
701-000-283.010	SELECTIVE GROUP 2003 UNCLAIMED BOND	42,000.00	42,000.00
701-000-283.012	HAWTHORNE MILL AREA PLAN	155.00	0.00
701-000-283.013	ARBOR HILLS ANIMAL CLINIC CUP	3,269.50	3,209.50
701-000-283.014	YPSI DISTRICT LIBRARY SUPERIOR BRANCH	1,619.00	1,619.00
701-000-283.015	PROSPECT PT WEST SITE PLAN PH1	17,474.25	11,970.50
701-000-283.018	HSHV SHED ADDITION	1,363.75	1,363.75
701-000-283.019	KINSLEY DEVELOPMENT	39,901.77	35,329.27
701-000-283.020	DIXBORO HOUSE RESTAURANT	1,578.00	1,578.00
701-000-283.021	CR DEVCO - PROSPECT & BERKSHIRE	7.50	7.50
701-000-283.022	HYUNDAI PARKING LOT 2021	7,605.00	7,605.00
701-000-283.023	BROMLEY PARK CONDOS	1,122.50	1,122.50
701-000-283.024	THE MEADOWS	18,720.25	(23,330.75)
701-000-283.025	AUTUMN WOODS ESCROW	1,788.92	1,788.92
701-000-283.026	HUMANE SOCIETY PARKING LOT	3,919.00	3,919.00
701-000-283.027	DG RES.(MCTAVISH) BROOKSIDE 3 TREE BOND	10,000.00	6,570.00
701-000-283.028	DG RES.(MCTAVISH) BROOKSIDE 3 UTIL. BOND	34,630.00	34,630.00
701-000-283.031	TAX COLLECTION 2020	2,020.72	2,020.72
701-000-283.032	CLOVER GROUP	80.00	80.00
701-000-283.036	GARRETT'S SPACE	3,120.00	18,960.75
701-000-283.038	ARBOR HILLS PERFORMANCE BOND	15,000.00	15,000.00
701-000-283.039	5288 GEDDES RD WATER MAIN	795.25	0.00
701-000-283.041	BROOKWOOD	4,177.00	4,454.50
701-000-283.044	HURON DENTAL	21,653.25	17,522.50
701-000-283.045	PLYMOUTH & NAPIER REZONING	440.00	440.00
701-000-283.046	PPW PH 1 UTILITY REPAIR BOND	39,215.00	341,715.00
701-000-283.047	PROSPECT PTE WEST PH 2	51,703.50	(24,021.50)
701-000-283.048	DTE SUBSTATION	0.00	7,000.00

GL Number	Description	PERIOD ENDED 10/31/2024	PERIOD ENDED 10/31/2025
*** Liabilities ***			
701-000-283.049	PPW PH 2 UTILITY REPAIR BOND	23,600.00	23,600.00
701-000-283.050	MAJESTIC OAKS - 2024	0.00	(140.00)
701-000-283.052	9101 CHERRY HILL LOT SPLIT	0.00	1,480.00
701-000-283.053	PROSPECT POINTE WEST PHASE 3	0.00	5,848.00
701-000-283.055	PULTE - THE MEADOWS	0.00	(967.00)
701-000-283.056	PROSPECT PT SOUTH - M/I HOMES	0.00	11,601.25
701-000-283.057	HYUNDAI FUEL FARM	0.00	649.00
701-000-283.058	TRINITY HEALTH EMERGENCY FAMILY SHELTER	0.00	2,667.50
701-000-283.059	TRINITY HEALTH ER ADDITION	0.00	8,912.00
701-000-283.060	THE MEADOWS 2 AT HAWTHORNE MILL	0.00	5,000.00
701-000-283.061	PROSPECT PT WEST PHASE 4	0.00	2,361.25
701-000-283.062	PROSPECT PT WEST PHASE 3 CONSTRUCTION	0.00	48,500.00
701-000-283.063	PPT WEST 3 - PUBLIC UTILITY REPAIR BOND	0.00	3,665.00
Other Liabilities		428,060.41	662,254.16
Due To Other Funds			
701-000-214.101	DUE TO GENERAL FUND	77.75	0.00
701-000-214.206	DUE TO FIRE	250.00	0.00
701-000-214.508	DUE TO PARK FUND	0.00	100.00
Due To Other Funds		327.75	100.00
Total Liabilities		**469,442.62**	**761,625.71**
*** Fund Balance ***			
Unassigned			
701-000-390.000	FUND BALANCE - UNDESIGNATED	0.00	0.30
Unassigned		0.00	0.30
Total Fund Balance		**0.00**	**0.30**
Beginning Fund Balance		**0.00**	**0.30**
Net of Revenues VS Expenditures		**3,112.30**	**10,580.98**
Ending Fund Balance		**3,112.30**	**10,581.28**
Total Liabilities And Fund Balance		**472,554.92**	**772,206.99**

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
PREPARED BY: NANCY MASON, ACCOUNTING
INCOMPLETE
Fund 704 PAYROLL FUND

GL Number	Description	PERIOD ENDED 10/31/2024	PERIOD ENDED 10/31/2025
*** Assets ***			
Cash			
704-000-007.000	HUNT 9485 CHECKING	79,345.85	84,071.54
Cash		79,345.85	84,071.54
Accounts Receivable			
Accounts Receivable		0.00	0.00
Other Assets			
Other Assets		0.00	0.00
Due From Other Funds			
704-000-085.101	DUE FROM GENERAL FUND	(4.25)	0.00
Due From Other Funds		(4.25)	0.00
Total Assets		**79,341.60**	**84,071.54**
*** Liabilities ***			
Accounts Payable			
704-000-259.003	DUE TO HCSP NON-UNION - EMPLOYEE	3,413.09	3,934.10
704-000-259.004	DUE TO HCSP FIRE UNION - EMPLOYEE	1,726.74	1,614.38
704-000-259.005	DUE TO HCSP-NON-UNION-EMPLOYER	5,400.00	1,425.08
704-000-259.006	DUE TO HCSP - UNION - EMPLOYER	2,975.00	4,050.00
704-000-262.000	DUE TO JOHN HANCOCK-EMPLOYEE	1,168.30	1,295.63
704-000-262.001	DUE TO JOHN HANCOCK-EMPLOYER	2,336.60	2,591.26
704-000-262.002	DUE TO MERS #1 FIRE MERS-EMPLOYEE	6,422.00	7,424.22
704-000-262.003	DUE TO MERS#1 FIRE -EMPLOYER	23,868.32	28,768.74
704-000-262.004	DUE TO MERS#2-EMPLOYEE	6,516.90	6,977.85
704-000-262.005	DUE TO MERS#2-EMPLOYER	20,576.86	22,067.14
Accounts Payable		74,403.81	80,148.40
Liabilities-ST			
Liabilities-ST		0.00	0.00
Due To Other Funds			
704-000-214.101	DUE TO GENERAL FUND	4,937.79	3,923.14
Due To Other Funds		4,937.79	3,923.14
Total Liabilities		**79,341.60**	**84,071.54**
Beginning Fund Balance		**0.00**	**0.00**
Net of Revenues VS Expenditures		**0.00**	**0.00**
Ending Fund Balance		**0.00**	**0.00**
Total Liabilities And Fund Balance		**79,341.60**	**84,071.54**

Superior Township Utility Department
Balance Sheet
INCOMPLETE

	Oct 31, 25	Sep 30, 25	Oct 31, 24
ASSETS			
Current Assets			
Checking/Savings			
100 · CASH - O&M			
101 · Checking - Chase 205000485529	477,200.08	587,815.51	544,218.16
101.5 · Michigan Class - 0009 - O & M (Transfer Funds to Michigan Class)	1,016,023.57	812,769.83	
104 · O&M Petty Cash	100.00	100.00	100.00
Total 100 · CASH - O&M	1,493,323.65	1,400,685.34	544,318.16
120 · CASH - CAPITAL RESERVE			
125 · CR Chkg. - Chase 639918234	85,807.33	76,461.28	1,790,320.47
125.5 · Michigan Class - 0010 - Cap Res (Funds Transferred to Michigan...	966,354.04	962,909.69	
1251 · CR Checking-Huntington Bank4855	66,083.78	66,016.86	96,373.23
1252 · CD - Huntington - CR			1,663,333.33
1253 · Michigan Class - 0012 - A/C4855 (Funds Transferred to Michigan ...	1,767,739.70	1,761,439.00	
Total 120 · CASH - CAPITAL RESERVE	2,885,984.85	2,866,826.83	3,550,027.03
140 · CASH - DEBT SERVICE RESERVE			
147 · T Bills - Huntington Bank-5151	507,821.49	506,081.47	486,705.50
Total 140 · CASH - DEBT SERVICE RESERVE	507,821.49	506,081.47	486,705.50
Total Checking/Savings	4,887,129.99	4,773,593.64	4,581,050.69
Accounts Receivable			
160 · A/R - Due From Other Funds			
160-GF · Due From General Fund	226.28	226.28	
Total 160 · A/R - Due From Other Funds	226.28	226.28	
161 · A/R - Other Customers	220,346.72	15,752.16	134,947.81
161.089 · HCSP Forfeiture Receivable		5,093.00	
162 · A/R - Water/Sewer Bills (UB)	1,111,078.99	1,365,701.73	866,673.73
Total Accounts Receivable	1,331,651.99	1,386,773.17	1,001,621.54
Other Current Assets			
164 · Undeposited Funds	48,203.59	6,200.91	6,216.15
166 · Prepaid Expenses	219,429.91	215,186.29	20,164.11
170 · Inventory - Meters & Parts	40,483.42	40,483.42	45,678.66
Total Other Current Assets	308,116.92	261,870.62	72,058.92
Total Current Assets	6,526,898.90	6,422,237.43	5,654,731.15
Fixed Assets			
174 · Buildings	3,332,204.74	3,332,204.74	3,434,386.74
175 · Acc. Dep. - Buildings	(1,965,322.55)	(1,956,274.88)	(1,943,307.76)
176 · Water & Sewer System	29,750,381.95	29,750,381.95	29,645,877.95
177 · Acc. Dep. - Water & Sewer Sys.	(11,253,929.64)	(11,205,948.47)	(11,069,134.77)
178 · Improvements & Equipment	271,548.76	271,548.76	294,591.76
179 · Acc. Dep - Imp. & Equipment	(18,063.99)	(17,162.41)	(146,405.03)
180 · Office Improvements	136,360.16	136,360.16	125,975.16
181 · Acc. Dep. - Office Improvements	(64,450.17)	(64,021.42)	(58,068.50)
182 · Office Furniture & Equipment	73,300.27	73,300.27	73,300.27
183 · Acc. Dep. - Off. Furn. & Equip.	(80,552.38)	(79,746.55)	(76,859.25)
184 · Vehicles	914,994.57	914,994.57	647,673.57
185 · Acc. Dep. - Vehicles	(549,227.58)	(546,074.20)	(560,648.98)
186 · Metering Program	45,919.87	45,919.87	45,919.87
187 · Acc. Dep. - Meter Program	(4,118.25)	(3,660.50)	(47,585.00)
188 · Land	210,462.50	210,462.50	210,462.50
190 · Const. in Progress	826,673.73	825,069.63	385,271.85
Total Fixed Assets	21,626,181.99	21,687,354.02	20,961,450.38

Superior Township Utility Department
Balance Sheet
INCOMPLETE

	Oct 31, 25	Sep 30, 25	Oct 31, 24
Other Assets			
195-001 · Pension Def. Outflow-Investment	25,649.00	25,649.00	
195-002 · Pension Def. Outflow-Experience	53,079.00	53,079.00	
195-003 · Pension Def. Ouflow-Assumptions	57,079.00	57,079.00	
Total Other Assets	135,807.00	135,807.00	
TOTAL ASSETS	28,288,887.89	28,245,398.45	26,616,181.53
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
200 · A/P - Due To Other Funds			
200-GF · Due To General Fund	3,750.00	3,750.00	
200-PF · Due To Payroll Fund		7,333.71	
Total 200 · A/P - Due To Other Funds	3,750.00	11,083.71	
205 · A/P - Vendors	316,994.88	274,912.89	(152,673.67)
Total Accounts Payable	320,744.88	285,996.60	(152,673.67)
Other Current Liabilities			
219 · Contracts Payable			
224 · Michigan Finance Authority Bond	2,632,353.00	2,632,353.00	2,649,319.00
Total 219 · Contracts Payable	2,632,353.00	2,632,353.00	2,649,319.00
225 · Accrued Vacation & Sick Pay	(57,945.95)	(57,945.95)	117,008.16
226 · Accrued Wages	(102,654.00)	(102,654.00)	31,622.00
334-000 · Net Pension Liability	756,195.00	756,195.00	
Total Other Current Liabilities	3,227,948.05	3,227,948.05	2,797,949.16
Total Current Liabilities	3,548,692.93	3,513,944.65	2,645,275.49
Total Liabilities	3,548,692.93	3,513,944.65	2,645,275.49
Equity			
390 · Retained Earnings	24,028,903.12	24,028,903.12	23,451,165.64
Net Income	711,291.84	702,550.68	519,740.40
Total Equity	24,740,194.96	24,731,453.80	23,970,906.04
TOTAL LIABILITIES & EQUITY	28,288,887.89	28,245,398.45	26,616,181.53

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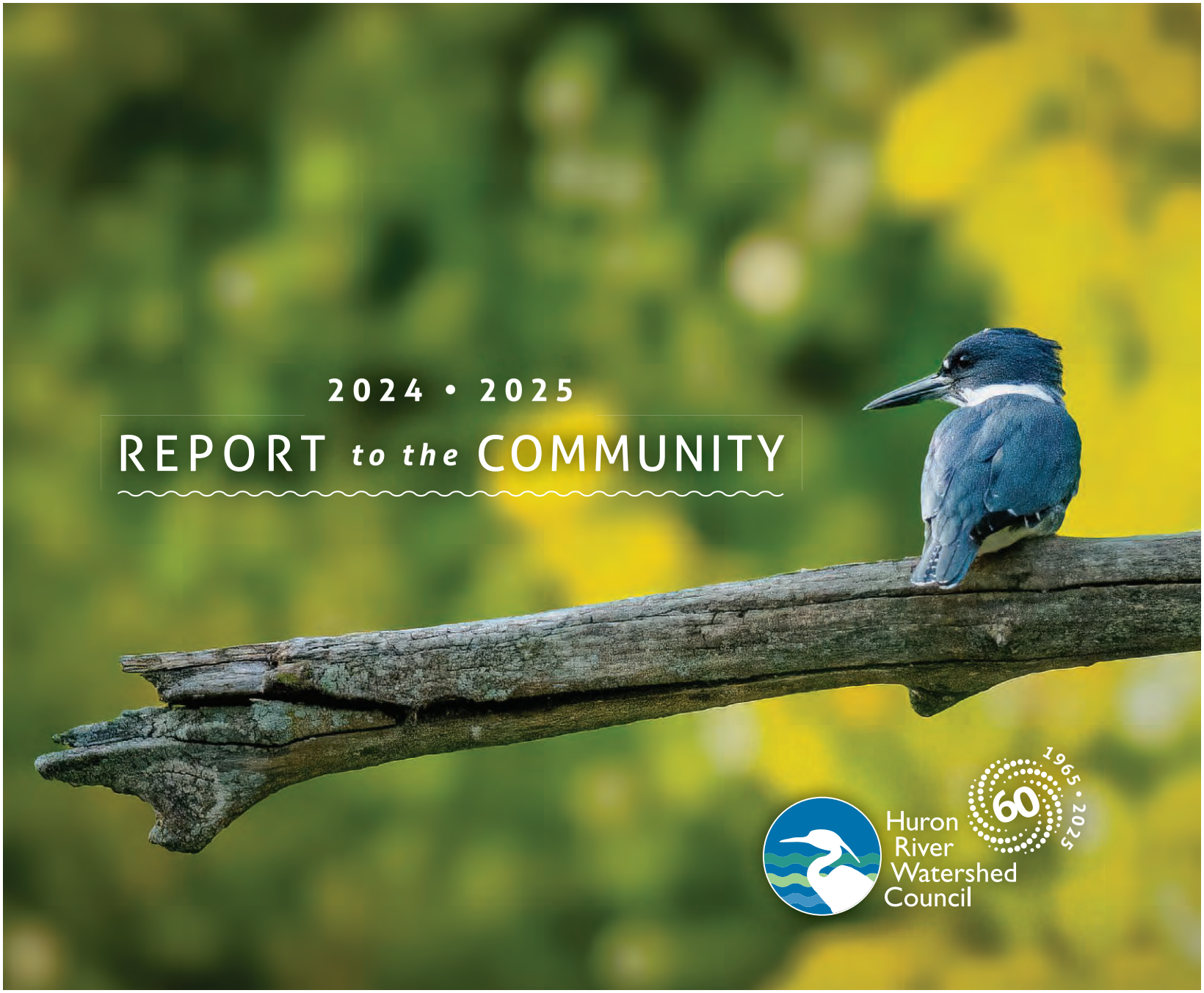

2024 • 2025
REPORT to the COMMUNITY
60
1965 • 2025
Huron
River
Watershed
Council

Photo by Scott Thompson

LETTER FROM THE DIRECTOR

In America, we are having a watershed moment. A moment of rapid change. There is no doubt that what is happening to federal agencies, environmental regulations and funding will set environmental protection back. It will slow essential progress. We are at a turning point. And in this moment, we can be catalysts, influencers, change makers, innovators. We must be.

Reflecting back on this past year, I see much to be concerned about. Because of you, I also see the seeds of change necessary to meet the moment. In the pages of this report you will see that our good work continues. With your support, we are developing new partnerships, innovative solutions and more diverse sources of revenue to fuel the work of our mission. Together we are inspiring future environmental leaders, pioneering new approaches to monitoring, and working to scale up our efforts to address stormwater in ways that will have transformational regional impact!

The Huron River Watershed Council has been around for 60 years. Our strategies change. Our funding sources evolve. Our language adapts. Our priorities shift. We've met the moments of the past and we will meet this moment too. What will be our reflections on this chapter in 60 years? What will come of this watershed moment? Will it change the course of the environmental movement forever, and will it be toward success or failure? I think the answer lies with us. In that, I feel power and hope. And I'm glad to be on this journey with you.

My highest regards,

Rebecca Esselman

Rebecca Esselman
Executive Director

Front cover photo: Belted Kingfisher, *Megaceryle alcyon*, by John Lloyd

CATALYZING NATURE-BASED SOLUTIONS TO REDUCE STORMWATER HARM

IMPACT STORY

Stormwater pollution remains a significant concern for Southeast Michigan waterways, including the Huron River. This past year, HRWC led the recently formed Rain Catchers Collective, a partnership between HRWC, the Clinton River Watershed Council, the Friends of the Rouge, and the Friends of the Detroit River in recruiting, educating and supporting residents in using landscaping techniques that soak up stormwater runoff. The RCC, Washtenaw and Oakland counties and the Huron Clinton Metroparks provided Master Rain Gardener training to 92 students.

Photo by Sarah Nutter

At the community level, HRWC and the City of Wixom worked to improve Norton Creek by installing bioswales that capture, soak in and treat runoff in Gunnar Mettala Park. And we provided 40 large trees for planting in the creekshed by Wixom and the City of Walled Lake.

We also supported watershed residents in the design and installation of their rain gardens. One in particular went in just feet from Belleville Lake. Melissa Kostich took the Master Rain Garden class in winter, completed her garden design in the spring, and purchased plants and materials in the summer. HRWC staff and a crew of three summer interns helped her dig out a tricky spot along a fence boundary to help address flooding issues.

Photo by Sarah Nutter

Catalysts, Influencers, Changemakers, Innovators...
what we accomplished together in 2025!

92 students completed Master Rain Gardener Training

Each rain garden captures
~13,000 gallons
of runoff each year

LEARN MORE:

Growing Green for Clean Water

Rain Catchers Collective

19.3M gallons = amount of stormwater runoff captured by Rain Catchers across Southeast Michigan collectively each year

Photo by Reilly Manz

10 VOLUNTEERS conducted over **50** monitoring outings across **5 PROJECT LAKES**

20 lake property owners planted **1,500** native plants TO IMPROVE SHORELINE HABITAT

INFLUENCING HEALTHY LAKES

IMPACT STORY

HRWC launched the Healthy Lakes Initiative in 2024 with funding from the Midwest Glacial Lakes Partnership. Over the course of this two-year project, HRWC spent time getting to know shoreland property owners around six lakes in the watershed with the goal of raising awareness and community action to protect and restore lake health. We recruited residents to join the state-wide Cooperative Lakes Monitoring Program where volunteers learn to monitor water quality on their lakes to track changes in lake health over time.

HRWC also held several events for community members to learn about best practices for maintaining lake health, including the importance of preserving and restoring natural shorelines. We led a walk around a shoreline property to view and discuss these practices, and we hosted a planting day to demonstrate how to install a buffer strip of native plants along a lakeshore. The project allowed us to provide native plants to 20 landowners for their own shoreland properties.

The Healthy Lakes Initiative connected us with lakeshore communities where we heard from residents who care deeply about lake health and who are eager to protect it.

Photo by Reilly Manz

LEARN MORE: Healthy Lakes Initiative

ENGAGING WITH RESIDENTS FOR LOCAL ACTION

IMPACT STORY

Since 2022 with support from the Erb Family Foundation, HRWC has been reaching out to residents in three watershed communities—Ypsilanti, Belleville, and Flat Rock—to better understand what they think about local water and the Huron River. The priorities and visions that we heard through listening sessions, surveys, and interviews were uplifted into small projects that support river and community health. Over the past year, we partnered with community members and local leaders to hold a shoreline stewardship workshop in Belleville, install an interpretive trailhead kiosk in Flat Rock, and plant a campus orchard at Ypsilanti High School—an idea that came directly from the students.

40 residents attended our first shoreline stewardship workshop for Ford and Belleville lakes

10 trees planted by 12 Ypsilanti High School students in their new CAMPUS ORCHARD

READ MORE HERE:

Engaging Residents

9= **HURON RIVER WATER TRAIL miles** covered by new interpretive trailhead signage

LAUNCHING THE NEXT GENERATION OF ENVIRONMENTAL LEADERS

IMPACT STORY

HRWC's internship program creates pathways for emerging environmental professionals while advancing our watershed protection work. In 2025 we welcomed a record-breaking 30 aquatic field interns and two interns working in policy and water science roles. The goal of our internships is to provide meaningful hands-on learning, work experience, and professional networking for students exploring careers in the environment. These bright and talented students supported nearly all of HRWC's summer field projects.

This season we saw the program's maturity reflected in a few students whose relationship with HRWC has spanned multiple years.

Alex Hacker, an environmental science student from Washtenaw Community College joined us for his second field season serving as our Lead Aquatic Field Intern.

Lute Smith, a master's student studying environmental engineering at the University of Michigan, came on board as a water science intern for the Smart and Connected Communities Project. Lute first volunteered for HRWC when he was in the fifth grade.

We also reconnected with Tonyisha Harris who this summer filmed HRWC for a documentary series that she is producing with The Nature Conservancy. Tonyisha cites her 2018 internship with HRWC as formative.

30 Aquatic Field Interns – biggest cohort in program history

4000 HOURS of SERVICE

READ THEIR STORIES HERE:

The Next Generation

Interns, Interns Everywhere

IDENTIFYING PRIORITIES FOR RESTORATION

IMPACT STORY

Where roads and streams intersect, the natural flow of water and movement of aquatic life can easily be disrupted. Studying road–stream crossings identifies culverts, bridges, or other structures that may be harming stream health—for example, by blocking fish passage, increasing erosion, or altering natural flow patterns. Poorly designed or aging crossings can also raise flood risks, wash out during heavy storms, and deliver excess sediment or pollutants downstream.

By surveying these crossings, HRWC and its partners can pinpoint where upgrades or redesigns will restore natural flow, reconnect fragmented habitats, and reduce maintenance and flooding costs.

During the summer of 2025, HRWC staff and summer interns assessed all 120 road–stream crossings in the Mill Creek watershed using a standardized procedure applied across Michigan. While many crossings allowed fish to move freely and showed little erosion, others were clear priorities for restoration and infrastructure improvements that would benefit both the stream ecosystem and surrounding communities. HRWC has shared these results with partners at Washtenaw County (Road Commission and Water Resources Commissioner's Office) and Trout Unlimited to help guide future projects and investments.

120 road-stream crossings SURVEYED

We surveyed 95% of the CULVERTS and BRIDGES in the Mill Creek watershed in western Washtenaw County

Results shared with THREE key local partners to drive FUTURE UPGRADES or REDESIGNS that IMPROVE HABITAT

Senate panel takes testimony on renewed policies seeking accountability from Michigan polluters

– *Michigan Advance,* June 11, 2025

ADVANCING POLICIES THAT PROTECT THE WATERSHED

IMPACT STORY

State and local policies that protect watershed and community health are a high priority for HRWC. Over the past year, we invested in education and advocacy with state and local elected officials.

Through lunch-and-learning and direct outreach we let our state representatives know what our waterways need and why. We improved bill language, offered testimony in support of polluter pay legislation, sought state funding for nature-based solutions to stormwater and infrastructure that supports river recreation, increased funding for Michigan's Clean Water Corps volunteer monitoring, and advocated for or against the passage of laws that affect the health of Michigan's lakes and streams. These efforts ensure that our expertise is brought to bear in Lansing.

Rain Catchers Collective

HRWC hosted a spring legislators lunch and learn, presenting the Rain Catchers Collective alongside directors from the Clinton River Watershed Council and Friends of the Rouge.

Within the watershed, we engaged with elected and appointed decision-makers in our cities, townships and villages on water-friendly ordinances and land use decisions that impact the river. And we hosted a spring Change Makers Boot Camp to give residents the know-how and tools to be a voice for the Huron River with their local governments.

Increased **MiCorps** funding by **28%**

CHANGE MAKERS at a June Boot Camp **12**

11 communities engaged to improve land protection policies

LEARN MORE:

Who Pays for Pollution

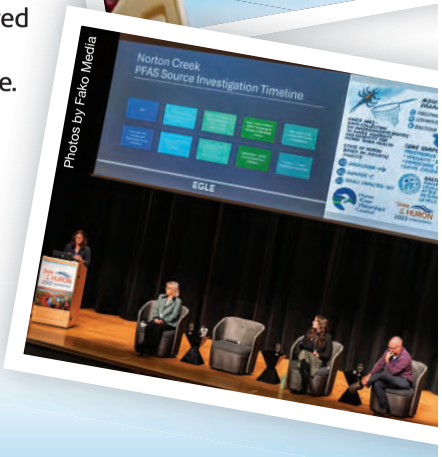
IMPROVING PROTECTION FOR SENSITIVE SPECIES

This past summer, HRWC and our summer interns explored several Huron River tributaries in search of native freshwater mussels. These remarkable creatures are among Michigan's most imperiled species—about two-thirds are listed as threatened or endangered. Freshwater mussels are key indicators of stream health. As natural filter feeders, they remove sediment, algae, and pollutants from the water, improving clarity and quality. Their shells stabilize streambeds, provide habitat for macroinvertebrates, and they serve as an important food source for fish, mammals, and birds.

Many creeks in the watershed have never been surveyed, meaning mussel populations could be hiding unnoticed simply because no one has looked. The most exciting discovery this summer was two wavy-rayed lampmussels—a state-threatened species—found in a new location on Horseshoe Creek in Hamburg. HRWC shared this and other findings with state biologists to help ensure that sensitive habitats receive the appropriate safeguards during road and bridge projects.

Wavy-Rayed Lampmussel

Dr. Jalonne White-Newsome, keynote speaker



State of the HURON 2025 CONFERENCE

Better Together.

Building a bright future for the Huron River and it's communities.

This year in November, more than 150 river supporters gathered for a day of learning, networking, and inspiration, and a celebration of HRWC's 60th Anniversary. We sought a shared understanding of the latest monitoring trends and the most pressing threats facing the river. And we explored innovative solutions including policies, revenue streams and collaborative efforts that will help us meet the future.

People have been working together with HRWC since 1965 to reduce pollution and restore and protect the Huron. It is this collaborative spirit that fuels our impact.

For conference highlights go to: HRWC.org/StateoftheHuron.

FINANCIAL REPORT

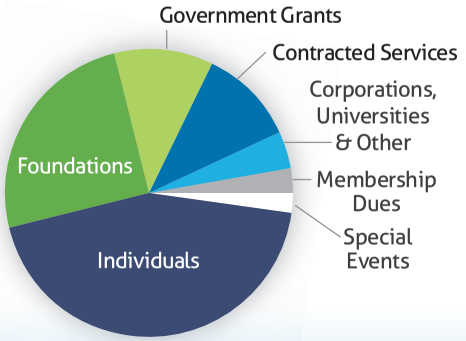
2025 was a year of solid growth for HRWC. Expenditures for program work increased by 10%. Support services remained under 20% of total expenditures. Revenues more than doubled, bolstered by the award of a multi-year foundation grant and gifts from many donors to establish the Watershed Resilience Endowment Fund.

Government funding dropped from 22% to 17% of revenues in 2025—and the pipeline for new opportunities has significantly decreased compared to the past decade. Yet the need for our work has never been more urgent. HRWC is aggressively pursuing alternative funding sources to meet this unprecedented demand for services.

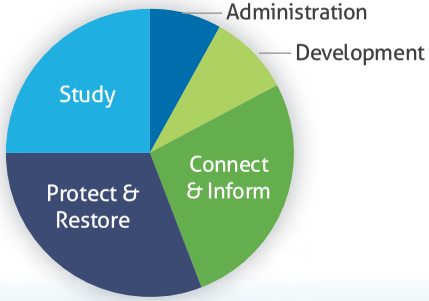
STATEMENT OF ACTIVITIES

Fiscal Year April 1, 2024 to March 31, 2025

TOTAL REVENUE*
$5,206,038



EXPENSES
$2,620,362



**Total revenue reflects an increase of $2.6M over FY 23-24, due to a large multi-year foundation grant that will support program work over the next three years, and the Watershed Resilience Endowment Fund. While the endowment from many individuals totaled over $2M dollars, the annual distribution to HRWC is 5% of the account balance and supports critical program work.*

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THANK YOU TO OUR 2025 HONOREES

VOLUNTEER OF THE YEAR

Brenda Donaldson for protecting our natural lands and waters, while connecting HRWC with a community of people who love helping their lakes. *Pictured with HRWC's Kate Laramie.*

HALL OF FAME

Jerry Hancock for your visionary leadership and initiatives that have protected the Huron River over your 34-year career with the City of Ann Arbor. *Pictured with HRWC's Ric Lawson.*

BIG SPLASH

Photos by Shannon Shultz

Weber sisters Wendy, Elizabeth, Pamela, and Linda Turner for honoring your father's passion for clean water by supporting HRWC's Water Quality Monitoring programs. *Pictured with HRWC's Wendy Palms.*

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Thank you to EVERYONE who gave their time, efforts and financial resources to make protecting the Huron River and clean water a priority. Head to HRWC.org/Annual Report for our list of contributors.

The Huron River Watershed Council thanks every contributor who gave their time, efforts and financial resources to make protecting the Huron River and clean water a priority.

April 1, 2024 to March 31, 2025

Huron River Watershed Council 1965 • 2025 60

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YOU ARE IMPORTANT TO US!

If your name is misspelled, incorrectly listed, or omitted, please accept our sincere apologies and bring the error to our attention so that we may correct our records. Contact Wendy Palms at wpalms@hrwc.org or (734) 769-5123.

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The Huron River Watershed Council protects and restores the river for healthy and vibrant communities.

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Photo by John Lloyd

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Outlook

Fw: Board of Trustees Governance

From Angela Robinson <arobinson@superior-twp.org>
Date Wed 12/10/2025 1:10 PM
To Sarah Izzo <sizzo@superior-twp.org>
Cc Kristina Rankin <krankin@superior-twp.org>

FYI-December BOT meeting

Thanks!

Angela Robinson
Clerk, Charter Township of Superior
(734) 482-6099

From: Irma Golden <igolden51@hotmail.com>
Sent: Wednesday, December 10, 2025 11:17 AM
To: Emily Dabish Yahkind <edy@superior-twp.org>; Lisa Lewis <llewis@superior-twp.org>; Angela Robinson <arobinson@superior-twp.org>; Dana Greene <dgreene@superior-twp.org>; Sarah Devereaux <sdevereaux@superior-twp.org>; Brenda McKinney <brendamckinney@superior-twp.org>; Ken Schwartz <kenschwartz@superior-twp.org>
Subject: Board of Trustees Governance

Good morning, Board of Trustee members:

First, again the recent Superior Township newsletter was amazing!

I appreciate board members who demonstrate that they have read the board packet and who ask questions for clarity. In the past, I witnessed board members being criticized simply for requesting monthly financial statements and for asking basic questions. **Because of that history, I understand that your position is a difficult one—especially when some members remain silent, are themselves part of the problem, simply go along to avoid conflict or told how to vote.** Had former Board members received the requested monthly financial statements, earlier oversight could have prevented the current budget deficit and the resulting attention from the State of Michigan Treasury.

I continue to write to the Board because I have both witnessed and personally experienced systemic mistreatment of employees and residents.

I drive by the same blight every day. There remains a continued lack of action on blight enforcement, despite this being one of the first committees established under the new Board. Under the former Supervisor, blight complaints—particularly those involving certain homeowners specifically off main roads—were repeatedly ignored. As you know, the former supervisor was appointed to the newly established blight committee. After one year, the blight has increased and there have been no Supervisor reports. Supervisor Dabish-Yahkind, you may not be responsible for the committee's inaction; you remain accountable to the Township and its residents for ensuring that committees created under your leadership function as intended. This inaction has been widely known among residents and contributed to a perception of unequal enforcement and a serious breakdown in public trust.

Women and Black residents have repeatedly been ignored when raising concerns about property damage, unauthorized sidewalk flag replacements, threats, and harassment—issues so serious that at least one police report was filed by a resident in Geddes Ridge. During my tenure as Deputy Supervisor, I observed that only the concerns of white male residents were addressed. To this day, the actions and inaction of the current Board continue to demonstrate that these residents do not matter, despite the fact that myself and others have provided names, addresses, and photographic documentation.

The following facts were known to Township leadership and the Board:

- The Supervisor-certified contractor was **unlicensed** in Building and Maintenance, as required under State of Michigan law.
- The contractor **did not carry Workers' Compensation insurance**.
- The contractor was **approved and provided materials ("gifted supplies") by the former Supervisor**.

- The contractor's **liability insurance was expired or otherwise inadequate** under the terms of the contract.
- The contractor **failed to repair documented resident property damage.**
- The former Supervisor ignored, dismissed, and publicly announced support **against residents** who raised concerns, including over political signage placed on private property.
- The contractor **made threats, harassed residents, and misused resident resources**.
- The contractor engaged in **unauthorized markings and continued after the Board voted to cease contractor activity**.
- The contractor **submitted invoices for multiple properties and was paid for work that had not been started**. This was detected and reported to the Supervisor and board by deputy supervisor.
- As Deputy Supervisor, I **identified and raised concerns regarding fraudulent billing invoices** submitted to the Township by the contractor. I was removed from duties.
- The former Supervisor **invited the contractor to the Board of Trustee meeting and allowed the contractor to make false statements on the record, supported contractor actions, and denied deputy supervisor concerns**. This included contractor falsely stating license was under the name of his church while no such State record exist and falsely claiming repairs to property owners.
- A **majority of the Board of Trustees went along with the Supervisor's actions and inaction**.
- The current Supervisor was present during this period, remained silent at the time, and continues to remain silent today.

A majority, five members of the Board of Trustees—Emily Dabish-Yahkind, Lisa Lewis, Sarah Devereaux, Ken Schwartz, and Brenda McKinney— continued a systemic pattern and used resident John Mackson's concerns to reinforce a false narrative, **yet failed to address the underlying issue that brought him to the Board's attention in the first place: a $5,700 property tax special assessment related to unauthorized work.** As a direct result, Mr. Mackson was forced to refinance his mortgage at a significantly higher interest rate. No investigation or remedy for Mr. John Mackson.

It is deeply troubling that the former Supervisor stated, "they're white and rich," when referring to residents in Tanglewood (north of Geddes Road), whose requests for speed bumps were supported within a matter of months, while I and other Board members were simultaneously berated for continuing to raise an eight-year-old ongoing request lead by Jerry Clifton and residents who live on or near Stephens Drive.

For context, Washington Square residents submitted a petition to the Township—later forwarded to the Washtenaw County Road Commission—with 98% resident support. When the former Supervisor stated to me, **"I would agree, as an experiment, to install the screw-down type for Stephens Drive,"** that reference cannot be ignored and reinforces concerns about unequal treatment. Mr. Clifton, and the majority of residents on Stephens Drive are Black.

It would **not be surprising if additional WCRC studies have been requested in other areas north of Geddes Road since the new Supervisor, Emily Dabish-Yahkind has taken office, further underscoring my point.**

Geddes Ridge neighborhood proposed six streetlights are the latest demonstration of a minimal solution, while a special assessment may be issued to all residents. Have you viewed the recommended placement of street lights and talked directly with residents?

Last month, I listened carefully to the Township Attorney's explanation regarding the LaSalle Services LLC lawsuit settlement agreement voted on. The Board has a responsibility to investigate the truth—particularly if this situation could have been prevented. A review of contractors and business bill forgiveness, (including Augusta Township/Ken Schwartz), gifts, employees pressured to stay silent, and similar decisions, reveals a concerning and consistent pattern.

Finally, I will continue to call out inequity, lack of accountability, and lack of transparency—because it is clear that without persistent public pressure, these issues will continue to be ignored, and the residents most affected will continue to be **marginalized.**

I recommend all board members participate in a diversity awareness, and respectful workplace training. South of Geddes is diverse, densely populated, where resistance to improvements is the norm and deserves equitable treatment.

Clerk, Please include this in the next Board Packet.

Regards,

Irma Golden

Outlook

Fw: LaSalle Construction Services Lawsuit_Should the Township Insure Large Projects?

From Angela Robinson <arobinson@superior-twp.org>
Date Fri 12/5/2025 2:58 PM
To Sarah Izzo <sizzo@superior-twp.org>; Kristina Rankin <krankin@superior-twp.org>

Please see below: BOT December meeting communications.

Angela Robinson
Clerk, Charter Township of Superior
(734) 482-6099

From: Irma Golden <igolden51@hotmail.com>
Sent: Monday, November 24, 2025 8:35 AM
To: Emily Dabish Yahkind <edy@superior-twp.org>; Lisa Lewis <llewis@superior-twp.org>; Angela Robinson <arobinson@superior-twp.org>; Dana Greene <dgreene@superior-twp.org>; Sarah Devereaux <sdevereaux@superior-twp.org>; Brenda McKinney <brendamckinney@superior-twp.org>; Ken Schwartz <kenschwartz@superior-twp.org>
Subject: LaSalle Construction Services Lawsuit_Should the Township Insure Large Projects?

Good morning, Board of Trustees:

Did the LaSalle Construction Service contract include or require project insurance?

This is a yes/no answer and as a resident possibly financially impacted, I hope to get an answer promptly.

I am assuming since insurance protects the township and taxpayers from financial exposure, public infrastructure, or potential liability. Further what if there were any of the following:

- Construction defects
- Property damage during construction
- Accidents or injuries on the job site
- Contractor default (failure to finish the project)
- Environmental issues
- Design errors or omissions

Also, who was responsible for obtaining project insurance and the oversight.

Regards,

Irma Golden

Clerk, please include in the board packet.

Committee to Promote Superior Township

A Volunteer Committee

Fostering pride, unity and a sense of place among Superior Township residents

Est. 2008

C2PST December Highlights

- **Social Media:** The Township's Facebook and Instagram accounts have reached almost 1,000 followers combined. Recent growth was boosted in part by the Vendor Spotlight series, which helped reach new and broader audiences.
- **Christmas Tree Lighting:** C2PST volunteers supported Parks & Recreation at the December 6 Township Hall Tree Lighting, assisting with the Santa line and helping distribute treats during another successful community event.
- **Annual Update:** Brenda Baker, de facto Chair of the Committee to Promote Superior Township, will present a year-in-review summary of the Committee's 2025 activities at the December 15 Board meeting.

The C2PST wishes the Board of Trustees and all Superior Township residents a joyous and peaceful holiday season!

Special Thank you to our Working Committee

Brenda Baker, Margery Dosey, Katie Russo, Carole Hann, Nancy Caviston, Haneen Alaouie

Join our committee – just email us!
C2PST@superior-twp.org

Connect with us

Instagram
@superiorchartertownship

Facebook
@SuperiorCharterMI

Brenda Baker
8512 Ashton Ct.
Superior Township, MI 48198-3614

December 9, 2024

Superior Township Board of Trustees
Superior Township Hall
3040 N. Prospect Rd.
Superior Charter Township, MI 48198

Subject: Committee to Promote Superior Township

Dear Members of the Board:

This is my annual update to you regarding the Committee to Promote Superior Township (C2PST). This year, I will give an overview of the history of the Committee along with a few highlights from 2024.

In 2008, the Superior Township Board of Trustees authorized formation of an ad-hoc committee of citizen volunteers to promote the many exceptional and unique qualities of Superior Township. This was undertaken to enhance the Township's image in the eyes of our residents and others, and to engender a sense of pride and appreciation of what we share here.

After some initial nudging by residents, the Township provided access to a meeting room and a staff member to sit in on our meetings. I became the Chair because no one was assigned to call meetings, develop agendas, and so forth. Treasurer Brenda McKinney and others at Township Hall assisted in getting the word out to potential participants when they came into Township Hall on other business. We had our first meeting on October 1, 2008, with eleven volunteers participating.

That first year, we established our Mission Statement: "*To foster pride, unity, and a sense of place among Superior Township Residents*," and developed our committee's name, "*Committee to Promote Superior Township*."

We contributed articles to *Superior Scenes*, acted as the lead participant in the Superior Township Green Fair (now Superior Day), partnered with the Ypsilanti District Library (fire station location) for exhibit space promoting the Township, developed self-guided Township tours (now Superior Places), participated in the Dixboro Fair (no longer existing) with an information table, and more.

Most of these continue to this day in some form. There have also been some notable one-time activities. The Committee hosted a presentation of historical Underground Railroad activities in Superior Township and nearby areas. A successful blood drive was held in 2014 in which 20 pints were collected. (The following year, we collected only 18 pints, significantly short of the

26-pint goal.) We organized a much-anticipated Car Show on the grounds of Township Hall…but it rained all day and had to be cancelled. We brought together representatives from three different organic gardens to make presentations to the public.

In our early years, we established a modest presence on the Township website—originally operated on a Washtenaw County platform. This consisted of a "who we are" -style recruitment page and the growing collection of "Superior Places." These have both migrated to the current website along with a writeup a volunteer prepared about historical school districts.

More recently, we worked extensively to upgrade the inconsistent (paper) "Welcome Packet" for new residents that the Township had been using to an electronic version housed on the Township website and linked so that the packet automatically updates.

Over the last five years or so, technological advancements along with new volunteers with new skill sets have made it possible for the Committee to Promote Superior Township to transition from in-person meetings to Zoom meetings, and to work with Township officials to develop and maintain a Social Media presence for the Township

It is important for the Township Board to understand that while a number of townships in Washtenaw County have a Facebook page or something similar, in most cases those townships are paying for this service, either internally or externally. C2PST volunteers spend significant time on this, but the technical aspects are performed by paid employees of one of our volunteers—effectively an in-kind donation of monetary value.

Here are C2PST highlights from 2024:

- Enhanced the Social Media (Facebook and Instagram) presence with the addition of "Superior People" and "Superior Businesses" features along with Podcasts
- Staffed an information booth at the Dixboro Farmers' Market weekly throughout the season
- Placed an article in each edition of *Superior Scenes*
- Promoted the Township with a tent at Superior Day
- Updated the Township Business Directory (compiled over the last couple of years)
- Maintained the Superior Places collection
- Provided monthly infographic highlights of Committee activities to the Township Board
- Worked with Superior Township Parks & Recreation to share display space at the Superior Township branch library, distribute events information at the Dixboro Farmers' Market, and help with Spring Roadside Cleanup and December Christmas Tree Lighting activities
- Worked with the Dixboro Village Green Board to coordinate information about their activities with content on Township Social Media

The Committee to Promote Superior Township believes that we help to fill a void in our expansive and diverse Township, and that the Township receives good value for facilitating our existence. We thank the 2024 Township Board for their support, and ask the incoming Board to continue that support.

Thank you in advance for your continuing support of our mission.

Respectfully,

Brenda J. Baker
Chair
Committee to Promote Superior Township

Cc:
Carla Bisaro
Nancy Caviston
Sarah Devereaux
Margery Dosey
Irma Golden
Carole Hann
Brenda McKinney
Kristina Rankin
Katie Russo
John Park
Ken Schmidt
Teresa Welsh
Juan Bradford
Tarita Fonville
Jane Frye
Rose Lang
Rhonda McGill
Sarah Moon
Towana Parker
Satish Ramade
Brice Ridley
Steve Sherman
Karl Williams
Nancy Yapp
Bryan Bruce
Lynette Findley
Tom Freeman
Jack Goodnoe
Michelle McIntyre
Carol Poling
Alex Williams

CHARTER TOWNSHIP OF SUPERIOR
3040 North Prospect Road Ypsilanti, MI 48198
Telephone (734) 482-6099 Fax (734) 482-3842
Please submit one completed form for each agenda item

TO: Superior Township Board of Trustees

FROM: Fire Chief Chevrette

DATE SUBMITTED: 12/4/25

BOARD MEETING DATE: 12/15/25

ITEM TITLE: Request to Hire Mr. Justin W. Hoffman for Fire Fighter

TYPE OF AGENDA ITEM (SELECT ONE):
☑ Resolution ☐ Discussion ☐ Presentation ☐ Appointment
☐ First Reading ☐ Policy Amendment ☐ Ordinance Amendment
☐ Other _____

DESCRIPTION OF ITEM/RESOLUTION:
Provide a clear/concise summary of the item being presented.

Request to hire Mr. Justin W. Hoffman of 3760 Bull Run, Gregory, MI 48137 for the position of Fire Fighter.

REQUESTED BOARD ACTION:
Specify the action you are asking the Board to take (e.g. approval, adoption, review, authorization).

Request of the Township board of Trustee's to hire Mr. Justin W. Hoffman to fill the third position that was request under Resolution #2025-42 from the Township Board meeting on 21 July 2025.

BACKGROUND/JUSTIFICATION:
Provide relevant history, previous board actions, community input, or project developments.

On 21 July 2025 at the Township Board of Trustee's meeting, the Fire Chief present a request to hire three additional Fire Figthers, however only two were approved to for hire (Resolution #2025-42). Applications were accepted to fill the third position as requested. Five Applicants were interviewed by the five member panel. The panel recommended the hire of Mr. Justin W. Hoffman. Mr. Hoffman curretnly works for Doors & Drawers Company as a carpenter. He work for Taylor Fire Department for 3 years and is current in all licenses and certification as a Fire Fighter per the State of Michigan Fire Fighter Training Council.

IMPACT ON TOWNSHIP BUDGET (if applicable):

See Resolution #2025-42.

TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES INVOLVED:

List any departments or external entities responsible for or impacted by this item.

Washtenaw County Sheriff Office (Background Investigation)
Concentra (Physical Exam)
Alpha Psychological (Psychological Exam)
EMPCO (Written Test Score)
Conference of Wester Wayne (CPAT)

DEADLINES OR URGENCY (if applicable):

Include any timelines, deadlines or reasons for urgency.

n/a

SUPPORTING DOCUMENTS ATTACHED:

Include number of attachments and a brief title of each file.

n/a

CONTACT PERSON FOR QUESTIONS:

Name: Victor G. Chevrette

Title: Fire Chief

Phone: 734-896-3547

Email: vchevrette@superior-twp.org

Submit this form as part of one (1) combined PDF — Submission Form, Resolution, and Supporting Documents — and email it to the Clerk's Office within the applicable deadline. Send to: arobinson@superior-twp.org, CC: sizzo@superior-twp.org, krankin@superior-twp.org, and edy@superior-twp.org

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

RESOLUTION TO APPROVE THE HIRING OF MR. JUSTIN W. HOFFMAN FOR THE POSITION OF FIRE FIGHTER

RESOLUTION NUMBER: 2025-85

DATE:DECEMBER 15, 2025

WHEREAS, on July 21, 2025, the Township Board of Trustees approved the hiring of two Fire Fighters and acknowledged the Fire Chief's request for a total of three positions; and

WHEREAS, applications were subsequently accepted to fill the remaining third Fire Fighter position; and

WHEREAS, five applicants were interviewed by a five-member review panel, which recommended Mr. Justin W. Hoffman for hire; and

WHEREAS, Mr. Hoffman currently works for Doors & Drawers Company as a carpenter, previously served three years with the Taylor Fire Department, and maintains all licenses and certifications required by the State of Michigan Fire Fighter Training Council; and

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby approves the hiring of Mr. Justin W. Hoffman, of 3760 Bull Run, Gregory, MI 48137, for the position of Fire Fighter; and

BE IT FURTHER RESOLVED that the Township Supervisor and Clerk are authorized to execute all required employment and onboarding documents consistent with Township policy.

CHARTER TOWNSHIP OF SUPERIOR
3040 North Prospect Road Ypsilanti, MI 48198
Telephone (734) 482-6099 Fax (734) 482-3842
Please submit one completed form for each agenda item

TO: Superior Township Board of Trustees

FROM: Emily Dabish Yahkind

DATE SUBMITTED: 12/5/25

BOARD MEETING DATE: 12/15/25

ITEM TITLE: FEMA Resolution for Acceptance and Amendment Plan

TYPE OF AGENDA ITEM (SELECT ONE):

☑ Resolution ☐ Discussion ☐ Presentation ☐ Appointment
☐ First Reading ☐ Policy Amendment ☐ Ordinance Amendment
☐ Other _____

DESCRIPTION OF ITEM/RESOLUTION:
Provide a clear/concise summary of the item being presented.

FEMA Safer Acceptance with major contingencies and timeline - please see resolution

REQUESTED BOARD ACTION:
Specify the action you are asking the Board to take (e.g. approval, adoption, review, authorization).

For Board approval

BACKGROUND/JUSTIFICATION:
Provide relevant history, previous board actions, community input, or project developments.

IMPACT ON TOWNSHIP BUDGET (if applicable):

TBD - Fire Fund

TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES INVOLVED:
List any departments or external entities responsible for or impacted by this item.

Supervisor and Fire Department

DEADLINES OR URGENCY (if applicable):
Include any timelines, deadlines or reasons for urgency.

December decision required

SUPPORTING DOCUMENTS ATTACHED:
Include number of attachments and a brief title of each file.

Resolution Attached

CONTACT PERSON FOR QUESTIONS:

Name: Emily Dabish Yahkind

Title: Supervisor

Phone:

Email: edy@supeperior-twp.org

Submit this form as part of one (1) combined PDF — Submission Form, Resolution, and Supporting Documents — and email it to the Clerk's Office within the applicable deadline. Send to: arobinson@superior-twp.org, CC: sizzo@superior-twp.org, krankin@superior-twp.org, and edy@superior-twp.org

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

RESOLUTION AUTHORIZING THE FIRE CHIEF TO ACCEPT THE FEMA SAFER GRANT PRIOR TO DECEMBER 31, 2025, AND DIRECTING PRESENTATION OF AMENDMENT OPTIONS TO THE TOWNSHIP BOARD BY JANUARY 2026

RESOLUTION NUMBER: 2025-86

DATE: DECEMBER 15, 2025

WHEREAS, the Charter Township of Superior ("Township") has been awarded a Staffing for Adequate Fire and Emergency Response (SAFER) grant from the Federal Emergency Management Agency (FEMA), supporting fire department staffing and operational readiness; and

WHEREAS, FEMA has authorized the Township to accept the SAFER grant award prior to December 31, 2025, and has also provided the opportunity for the Township to request amendments to the grant based on updated financial conditions and staffing needs; and

WHEREAS, FEMA has established a March 23, 2026 deadline for submitting any SAFER grant amendment requests; and

WHEREAS, review by Township administration, the Fire Chief, and financial consultants is ongoing to ensure that any amendment requests accurately reflect the Township's operational needs and long-term fiscal capacity; and

WHEREAS, the Township Board finds it in the best interest of the community to authorize timely acceptance of the grant while reserving the ability to evaluate amendment options at a public meeting in early 2026.

NOW, THEREFORE, BE IT RESOLVED that the Superior Charter Township Board of Trustees hereby authorizes the Fire Chief to formally accept the FEMA SAFER grant award on behalf of the Township prior to December 31, 2025.

BE IT FURTHER RESOLVED that the Fire Chief, in coordination with the Township Supervisor and financial advisors, shall present all feasible SAFER grant amendment options to the Township Board at its January 2026 regular meeting, in advance of FEMA's March 23, 2026 amendment deadline, to allow the Board to determine the appropriate course of action regarding staffing levels and financial commitments.

CHARTER TOWNSHIP OF SUPERIOR
3040 North Prospect Road Ypsilanti, MI 48198
Telephone (734) 482-6099 Fax (734) 482-3842
Please submit one completed form for each agenda item

TO: Superior Township Board of Trustees

FROM: Fire Chief Chevrette

DATE SUBMITTED: 11/25/25

BOARD MEETING DATE: 12/15/25

ITEM TITLE: Culligan Water Softener and Filtration for Main Well Line Fire Station 1.

TYPE OF AGENDA ITEM (SELECT ONE):

☑ Resolution ☐ Discussion ☐ Presentation ☐ Appointment
☐ First Reading ☐ Policy Amendment ☐ Ordinance Amendment
☐ Other _____

DESCRIPTION OF ITEM/RESOLUTION:
Provide a clear/concise summary of the item being presented.

Request to have install a Culligan Water Softener and Filtration System for Main Well at Fire Station #1.

REQUESTED BOARD ACTION:
Specify the action you are asking the Board to take (e.g. approval, adoption, review, authorization).

Request approval of the Board of Trustee's to install a Culligan Water Softener and Filtration System for Fire Station #1 at a cost of $19,442.00. Vendor: Cuilligan Water of Ann Arbor/Detroit, 46902, Liberty Drive, Wixom, MI 48393. Quote #JM102525.

BACKGROUND/JUSTIFICATION:
Provide relevant history, previous board actions, community input, or project developments.

Over the past year, brackish water has been present within the water system at Fire Station #1. All toilets, sinks and shower have been stained from the brackish water. Study was conducted by two individual companies and both recommended to have new water softeners and filtration system installed. The current system does not have a filtration system.
Two quote Received: Culligan Water of Ann Arbor/Detroit $19,442.00.
Champion Water Treatment $20,276.00.

IMPACT ON TOWNSHIP BUDGET (if applicable):

This system would be charged in the 2026 budget under line item 206-338-934-000.

TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES INVOLVED:
List any departments or external entities responsible for or impacted by this item.

Culligan Water of Ann Arbor/Detroit
46902 Liberty Drive, Wixom, MI 48393
Tel: 248-330-3517

DEADLINES OR URGENCY (if applicable):
Include any timelines, deadlines or reasons for urgency.

17 December 2025.

SUPPORTING DOCUMENTS ATTACHED:
Include number of attachments and a brief title of each file.

Culligan Quote #JM102525.

CONTACT PERSON FOR QUESTIONS:

Name: Victor G. Chevrette

Title: Fire Chief

Phone: 734-896-3547

Email: vchevrette@superior-twp.org

Submit this form as part of one (1) combined PDF — Submission Form, Resolution, and Supporting Documents — and email it to the Clerk's Office within the applicable deadline. Send to: arobinson@superior-twp.org, CC: sizzo@superior-twp.org, krankin@superior-twp.org, and edy@superior-twp.org

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

RESOLUTION TO APPROVE THE INSTALLATION OF A CULLIGAN WATER SOFTENER AND FILTRATION SYSTEM FOR FIRE STATION #1

RESOLUTION NUMBER: 2025-87

DATE: DECEMBER 15, 2025

WHEREAS, Superior Charter Township is a Michigan municipal corporation that provides public services to the residents of Superior Charter Township, including the operation and maintenance of its fire stations, and

WHEREAS, Fire Station #1 has experienced brackish water conditions over the past year, resulting in staining and deterioration of fixtures including toilets, sinks, and showers, and

WHEREAS, independent evaluations by two companies determined that the existing water treatment setup at Fire Station #1 lacks a filtration system and recommended installing a combined water softener and filtration system to address the ongoing issues, and

WHEREAS, the Township obtained two competitive quotes for this work:
– Culligan Water of Ann Arbor/Detroit: $19,442.00
– Champion Water Treatment: $20,276.00
and the lowest responsible quote was submitted by Culligan Water of Ann Arbor/Detroit, and

WHEREAS, the Culligan proposal (Quote #JM102525) includes the installation of a Culligan CTM Series Greensand + Filter System sized for the station's main well line and includes all equipment and labor necessary for installation, at a total cost of $19,442.00; and

WHEREAS, the cost of this system is budgeted in the 2026 Fire Department Budget, under GL Account No. 206-338-934-000;

NOW, THEREFORE, BE IT RESOLVED: that the Superior Charter Township Board of Trustees hereby approves the installation of the Culligan Water Softener and Filtration System for Fire Station #1 in the amount of $19,442.00, authorizes the Township Supervisor to sign the necessary agreements, and directs that the cost be charged to GL Account No. 206-338-934-000.

RECEIVED
NOV 13 2025
SUPERIOR TOWNSHIP
FIRE DEPARTMENT

Culligan

Quotation

Date: November 11, 2025

Quote No.: JM102525 Rev1

Quoted To: Jeff Kujawa, Captain
Superior Township Fire Station
7999 Ford Road
Ypsilanti, MI 48198
734-612-9951
jkujawa@superior-twp.org

Prepared By: Jason McCray
Culligan Water of Ann Arbor/Detroit
46902 Liberty Drive
Wixom, MI 48393
Phone No.: 248-330-3517
jmccray@hallswater.com

RE: Water Treatment Options

On behalf of Culligan, I am appreciative of the opportunity to provide a quotation.

Culligan Water Softener and Filtration for Main Well Water Line

Equipment/Services:

Qty	Part No	Description	Price	Units
		Culligan CTM Series Greensand + Filter (Iron/Hydrogen Sulfide Reduction)		
1	01029692	CTM-GF-24 Cullsorb Greensand Filter System; (1) 24"x72" FRP media tank (6.5 cf Cullsorb media); GBE smart controller, 2" plumbing adapter. Includes chemical feed pump package (30 gpd peristaltic pump, 30 gallon solution tank, GBE auxiliary board, chlorine)	$6,818.00	
1	COMINSTALL	Plumbing installation of above listed CTM Filter system. 2" copper press fittings; plumb inline static mixer and injection tee; Sch 40 PVC drain piping. System programming and startup included.	$2,750.00	
		Culligan CTM Duplex/Prog Softener System		
1	01038552	CTM-120-DF Water Softener System; (2) 16" x 65" FRP resin tank (4 cf, 120 kgrain capacity each), GBE smart controllers with internal flow meters, 2" plumbing adapters.	$6,877.00	
	COMINSTALL	Plumbing installation of above listed CTM softener system. Remove and haul off existing system; 2" copper press fittings; Sch 40 PVC drain piping. System programming and startup included.	$2,997.00	
		Equipment/Services Total:	**$19,442.00**	

*continued on page 2

Exceptions Taken:
Quotation excludes sales tax, duties, fees and/or permit costs.

Terms and Conditions:
All prices in US Dollars. Net 30 Days.
Quote valid for: 30 Days
Delivery: 2 - 4 weeks from Culligan Acceptance of a signed purchase order and credit approval.
FOB: Factory (pre-pay and add) – *freight estimate: $500 - $650.00*

Additional Comments:
Maintenance, Service and Repair:
Service is available from 8 AM to 4 PM, Monday through Friday. Salt route deliver available upon request.
CTM-GF-24 Filter System will require periodic addition of chlorine solution to chemical feed tank.

Miscellaneous:
This quotation does not constitute an offer to provide and/or perform the product/work at this price but is instead a quotation for such services as outlined above and would be subject to Culligan's Standard Terms and Conditions. If for any reason the information provided to Culligan is found to be inaccurate, incomplete or otherwise changed, Culligan reserves the right to provide an amended quotation.

Culligan®

The Culligan® Top Mount Series
WATER SOFTENER SYSTEM

Superior Flow. Superior Savings. Superior Water for Commercial and Industrial Needs.

The Culligan® Top Mount (CTM) Series softener models use the latest control valve technology to offer superior flow rates and long-lasting performance for commercial and industrial applications. The top-mounted control minimizes the system's footprint and is constructed of a corrosion-resistant, heavy duty plastic tested in extreme operating conditions to service all types of problem water (high chloramines, heavy iron, etc.). The CTM valve and system also carry certification for testing and passing the highest drinking water standards. The CTM includes integrated vacuum breakers and pressure relief valves to protect the system in addition to possessing an integrated flow meter for highly accurate reporting. Each CTM operates with a Culligan® Smart Controller which provides users access to the Culligan® technology platform of intercommunicating systems, remote monitoring and water and energy saving accessories.

The CTM Softener Series forms part of the Culligan® Commercial and Industrial product portfolio that has been offering durable, high-quality equipment to the world for over 80 years. For those customers who need a more customized solution Culligan's application engineering and project management team will provide professional, technical expertise through the initial project scope to the expedited delivery and start-up process. Our expansive dealership network will provide aftermarket support and technical expertise and trusted service to users in every market. Contact Culligan® today to learn more about the CTM and other water treatment products.

Markets Served:

Clinics
Educational Facilities
Energy / Power
Food / Beverage Production
Food Service / Restaurants
Grocery
Healthcare / Hospitals / Bio-Pharmaceutical
Hospitality / Lodging
Manufacturing
Municipal Drinking Water
Oil / Gas

CULLIGAN® ADVANTAGES:

- Global Product Platform with Flexible Modular Configurations
- Simple Integration into Existing Systems
- Quick Delivery & Installation
- Exclusive Culligan Features
  - Universal Electronic Controller
  - Aqua-Sensor®, Progressive Flow and Other Operational Cost-Saving Technology
  - Remote Monitoring Capabilities with Multiple Alarm Recognitions
  - Cloud Storage for Historical Data
  - U.S. Standard and Metric Readings with Multiple Interface Languages for Programming Interface

SYSTEM SPECIFICATIONS

Warranty

Culligan's CTM Water Softeners are backed by a limited **3-year warranty** against defects in material, workmanship and corrosion. In addition, softener tanks are warranted for a period of 5 years.*

* See limited warranty for details. Culligan will provide a copy of the warranty upon request.
Some locations have corrosive water. A softener cannot correct this condition, so this limited warranty disclaims liability for corrosion of plumbing lines, valves or water-using equipment. If you suspect corrosion, your independently operated Culligan® dealer has equipment to help correct the problem.

System Specifications

Specification	US	Metric
Operating Pressure for CTM	50 dynamic psi - 125 psi	345 - 862 kPa
Operating Pressure for CTM 2.0	30 dynamic psi - 125 psi	207 - 862 kPa
Power Voltage Frequency	120 Volts* 50/60Hz	
Feed Water Temperature	40—120° F	4-49° C
Vacuum	None	None
Turbidity Chlorine Iron	5 NTU, max. 1 mg/L, max. 5 mg/L, max.	

* 120 Volt/24 Volt (CSA/UL) rated Transformer included. For warranty, cycle, and exact specifications, see your Culligan dealer for details.

Examples of Softener Applications

- Food and Beverage—Improved taste
- Educational Facilities—Boiler and cooling tower make-up water for scale reduction and improved energy costs
- Restaurants—For dishwashing, cleaning, material savings, scale reduction
- RO / DI Pretreatment
- Car washes—Quality results, detergent and water heating savings, scale reduction
- Apartment buildings, assisted living facilities and hotels—Quality water for laundry, dishwashers, boilers
- Grocery / Retail—Quality water for aesthetics and help extend equipment life
- Light industry—For process and make-up water, boiler and cooling system pretreatment, general housekeeping
- Office buildings—For heating, clean pretreatment, tenant condensate, general housekeeping

Standard Features

- Single or Multiple Tank Configurations available for hardness removal capacities up to 600,000 grains per tank
- Continuous flow rates up to 82 gpm per tank. Peak flow rates up to 109 gpm per tank
- Corrosion-resistant control valve body certified to drinking water applications
- Integrated flow meter, vacuum breaker and pressure relief valve
- Downflow regeneration-type controllers available with your choice of initiation (time clock, meter or Aqua-Sensor® inputs)
- Telemetric data capabilities with remote monitoring
- No special tools required for servicing
- Robust piston-valve technology uses retained, radial seals in the body for improved longevity and reliability. Ideal for challenging water conditions
- Control complies with cUL, CE, UL

Optional Features & Accessories

- 1.5" or 2" Flow adapters are available to provide every CTM unit the flexibility to use different inlet pipe sizes with minimal impact to flow rates
- Patented Progressive Flow—Culligan's Smart Controller can monitor flow demands bringing additional softening tanks on-line or offline as flows increase or decrease
- Brine Reclaim—reduces operating costs by recycling and making efficient use of brine during regeneration
- Aqua-Sensor® Control—initiates regeneration only when needed based upon water hardness, automatically adjusts to changes in raw water hardness and water consumptions
- Remote Display
- RS232, RS485, Modbus PLC Output, BacNET, Ethernet, Profinet

Culligan® Top Mount (CTM) Water Softener System

CTM Family Group*	Model Qty	Pipe Size**	Service Flow Rates		Tank Size***	
			Continuous**	Peak**	Softener	Brine****
	(m³/hr)	(in / mm)	gpm @ 14 psi drop lpm @ 103 kPa drop	gpm @ 25 psi drop lpm @ 172 kPa drop	(in / mm)	(in / mm)
CTM-60	2	1.5" & 2"	51	69	14 x 47	24 x 40
	57	25.4 & 50.8	193	261	356 x 1194	610 x 1016
CTM-90	3	1.5" & 2"	57	75	16 x 53	24 x 50
	85	25.4 & 50.8	216	284	406 x 1346	610 x 1016
CTM-120	4	1.5" & 2"	55	72.5	16 x 65	24 x 50
	113	25.4 & 50.8	208	274	406 x 1651	610 x 1270
CTM-150	5	1.5" & 2"	59	76	18 x 65	24 x 50
	142	25.4 & 50.8	223	288	457 x 1651	610 x 1270
CTM-210	7	1.5" & 2"	65	85	21 x 62	24 x 50
	198	25.4 & 50.8	246	322	533 x 1575	610 x 1270
CTM-300	10	1.5" & 2"	70	95	24 x 72	30 x 50
	283	25.4 & 50.8	265	360	610 x 1829	762 x 1270
CTM-450	15	1.5" & 2"	76	104	30 x 72	30 x 50
	425	25.4 & 50.8	288	394	762 x 1829	762 x 1270
CTM-600	20	1.5" & 2"	82	109	36 x 72	39 x 48
	567	25.4 & 50.8	311	413	914 x 1829	991 x 1219

CTM, CTM 2.0 Water Softeners and all CTM Valves, not tested and certified by WQA for structural integrity (except CSA models) or contaminant reduction. Skid mount systems not tested and certified by WQA. *See www.wqa.org for select list of models that are CSA B483.1 certified.

C US
NSF/ANSI/CAN 61
NSF/ANSI 372
CSA B483.1*

UPC C ®

Certified by IAPMO R&T against NSF/ANSI 372, CSA B483.1 and NSF/ANSI/CAN 61 for material safety and structural integrity requirements. Not certified for contaminant reductions by IAPMO R&T. The skid mounted systems are not certified by IAPMO R&T. CTM 2.0 valves and models are not certified by IAPMO R&T.

*Each Family Group includes the following control type options:
S = Softener with hard water bypass
M = Softener with no hard water bypass

** Service flow rates at 1.5" and 2" flow adapter (low flow) and at 2" flow adapter (high flow). Flow rates may be slightly lower when used with CTM 2.0 valves. Flow rates may be slightly lower when used with CTM valves with 1.5" low flow adapter. Some applications may require higher flow rates.

*** Dimensions are diameter by tank height.

**** Brine Systems are typically sized shown in size most commonly specified.

Culligan®

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For over 80 years, Culligan® has made better water. Our global network, comprised of 800+ dealers and international licensees in over 90 countries, is dedicated to addressing your water-related problems. As a worldwide leader in water treatment, our sales representatives and service technicians are familiar with the local water conditions in your area. Being global and local position us to deliver customized solutions to commercial and industrial water issues that affect your business and your bottom line.

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Culligan® reserves the right to change the specifications referred to in this literature at any time, without prior notice.

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REV. B 11/2020 Part No. 39010

Culligan®

The Culligan® Top Mount Series
WATER FILTER SYSTEM

Superior Flow. Superior Savings. Superior Water for Commercial and Industrial Needs.

The Culligan® Top Mount (CTM) Series filter models use the latest control valve technology to offer superior flow rates and long-lasting performance for commercial and industrial applications. The top-mounted control minimizes the system's footprint and is constructed of a corrosion-resistant, heavy duty plastic tested in extreme operating conditions to service all types of problem water (high chloramines, heavy iron, etc.). The CTM valve and system also carry certification for testing and passing the highest drinking water standards. The CTM includes integrated vacuum breakers and pressure relief valves to protect the system in addition to possessing an integrated flow meter for highly accurate reporting. Each CTM operates with a Culligan® Smart Controller which provides users access to the Culligan® technology platform of intercommunicating systems, remote monitoring and water and energy saving accessories.

The CTM Filter Series forms part of the Culligan® Commercial and Industrial product portfolio that has been offering durable, high-quality equipment to the world for over 80 years. For those customers who need a more customized solution Culligan's application engineering and project management team will provide professional, technical expertise through the initial project scope to the expedited delivery and start-up process. Our expansive dealership network will provide aftermarket support and technical expertise and trusted service to users in every market. Contact Culligan® today to learn more about the CTM and other water treatment products.

Markets Served:

Clinics
Educational Facilities
Energy / Power
Food / Beverage Production
Food Service / Restaurants
Grocery
Healthcare / Hospitals / Bio-Pharmaceutical
Hospitality / Lodging
Manufacturing
Municipal Drinking Water
Oil / Gas

CULLIGAN® ADVANTAGES:

- Global Product Platform with Flexible Modular Configurations
- Simple Integration into Existing Systems
- Quick Delivery & Installation
- Exclusive Culligan Features
  - Universal Electronic Controller
  - Progressive Flow and Other Operational Cost-Saving Technology
  - Remote Monitoring Capabilities with Multiple Alarm Recognitions
  - Cloud Storage for Historical Data
  - U.S. Standard and Metric Readings with Multiple Interface Languages for Programming Interface

SYSTEM SPECIFICATIONS

Culligan® Top Mount (CTM) Water Filter System

CTM Depth Filter Family Group*

Model	Service Flow Rates† Normal: gpm @ psi drop / lpm @ kPa drop	Service Flow Rates† Peak: gpm @ psi drop / lpm @ kPa drop	Backwash Flow (gpm/lpm)	Media Qty (lb/kg)	Pipe Size** (in/mm)	Tank Size*** (in / mm)
CTM-GF21	24 @ 5	36 @ 10	30	615	1.5" & 2"	21 x 62
	90.8 @ 34.5	136.3 @ 69	114	280	38 & 51	533 x 1575
CTM-GF24	32 @ 5	48 @ 9	48	870	1.5" & 2"	24 x 72
	121 @ 34.5	182 @ 62	182	395	38 & 51	610 x 1829
CTM-GF30	50 @ 7	74 @ 11	70	1230	1.5" & 2"	30 x 72
	190 @ 48.3	280 @ 76	265	558	38 & 51	762 x 1829
CTM-GF36	71 @ 10	107 @ 19	90	1895	1.5" & 2"	36 x 72
	269 @ 69	405 @ 131	341	859	38 & 51	914 x 1829

CTM Carbon Filter Family Group*

Model	Service Flow Rates† Taste & Odor Removal: gpm @ psi drop / lpm @ kPa drop	Service Flow Rates† Dechlorination: gpm @ psi drop / lpm @ kPa drop	Backwash Flow (gpm/lpm)	Media Qty (lb/kg)	Pipe Size** (in/mm)	Tank Size *** (in / mm)
CTM-CF21	12 @ 1.5	24 @ 4	20	6	1.5" & 2"	21 x 62
	45 @ 10.3	91 @ 28	76	170	38 & 51	533 x 1575
CTM-CF24	16 @ 2	31 @ 4	30	8	1.5" & 2"	24 x 72
	61 @ 13.8	117 @ 23	114	227	38 & 51	610 x 1829
CTM-CF30	25 @ 3	49 @ 6	48	12	1.5" & 2"	30 x 72
	95 @ 20.7	185 @ 41	182	340	38 & 51	762 x 1829
CTM-CF36	35 @ 3	71 @ 9	70	18	1.5" & 2"	36 x 72
	132 @ 20.7	269 @ 62	265	510	38 & 51	914 x 1829

CTM Greensand / Cullsorb Filter Family Group*

Model	Service Flow Rates† Manganese and Iron (oxidized or soluble) removal: gpm @ psi drop / lpm @ kPa drop	Backwash Flow (gpm/lpm)	Cullsorb Media Qty (ft³/liters)	Pipe Size** (in/mm)	Tank Size *** (in / mm)
CTM-GF21	12 @ 5	30	5	1.5" & 2"	21 x 62
	45 @ 10.3	114	142	38 & 51	533 x 1575
CTM-GF24	16 @ 2	48	6.5	1.5" & 2"	24 x 72
	61 @ 13.8	182	184	38 & 51	610 x 1829
CTM-GF30	25 @ 3	70	10	1.5" & 2"	30 x 72
	95 @ 20.7	265	283	38 & 51	762 x 1829
CTM-GF36	35 @ 3	90	14	1.5" & 2"	36 x 72
	132 @ 20.7	341	396	38 & 51	914 x 1829

[illegible]

Culligan

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Warranty

Culligan's CTM Water Filters are backed by a limited 3-year warranty against defects in material, workmanship and corrosion.† In addition, softener tanks are warranted for a period of 5 years.†

† See printed warranty for details. Culligan will provide a copy of the warranty upon request. Some localities have corrosive water. A softener cannot correct these conditions, so this printed warranty does not apply for corrosion of plumbing, fixtures, or water-using equipment. If you suspect corrosion, your independently operated Culligan dealer has equipment to help combat the problem.

[illegible]

System Specifications

Specification	US	Metric
Operating Pressure for CTM	30 dynamic psi–125 psi	345 - 862 kPa
Operating Pressure for CTM 3.0	30 dynamic psi–125 psi	207 - 862 kPa
Power Voltage Frequency	120 Volts 50/60Hz	
Feed Water Temperature	40–120° F	4–49° C
Vacuum	None	None
Turbidity Chlorine Iron	5 NTU, max 1 mg/L, max 5 mg/L, max	

[illegible]

NSF/ANSI/CAN 61
NSF/ANSI 372
CSA B483.1*

C US

[illegible]

[illegible]

Examples of Filter Applications

- Food and Beverage – Improved taste
- Educational Facilities – Boiler and cooling tower make-up water for scale reduction and improved energy costs
- Restaurants – For dishwashing, cleaning material savings, scale reduction
- RO, Softener, and DI Pretreatment
- Car washes – Quality results, detergent and water heating savings, scale reduction
- Apartment buildings, assisted living facilities and hotels – Quality water for laundry, dishwashers, boilers
- Grocery / Retail – Quality water for aesthetics and help extend equipment life
- Light industry – For process and make-up water, boiler and cooling system pretreatment, general housekeeping
- Office buildings – For heating plant pretreatment, tenant convenience, general housekeeping

Standard Features

- Single or multiple tank configurations available
- Corrosion – resistant control valve body certified to NSF safe drinking water standards
- Integrated flow meter, vacuum breaker and pressure relief valve
- Backwash initiation based on either time clock, flow meter or differential pressure inputs
- Telemetric data capabilities with remote monitoring
- No special tools required for servicing
- Robust piston-valve technology uses retained, radial seals in the body for improved longevity and reliability. Ideal for challenging water conditions
- Control complies with cUL, CE, UL

Optional Features & Accessories

- 1.5" or 2" Flow adapters are available to provide every CTM unit the flexibility to use different inlet pipe sizes with minimal impact to flow rates
- Patented Progressive Flow – Culligan's Smart Controller can monitor flow demands bringing additional filter tanks on-line or offline as flows increase or decrease
- Differential pressure switch and pressure gauge packages available for mounting at inlet and outlet connection
- Remote Display
- RS232, RS485, Modbus PLC Output, BacNET, Ethernet, Profinet

For over 80 years, Culligan® has made better water. Our global network, comprised of 800+ dealers and international licensees in over 90 countries, is dedicated to addressing your water-related problems. As a worldwide leader in water treatment, our sales representatives and service technicians are familiar with the local water conditions in your area. Being global and local position us to deliver customized solutions to commercial and industrial water issues that affect your business and your bottom line.

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Products manufactured or marketed by Culligan® and its affiliates are protected by patents issued or pending in the United States and other countries.

Culligan® reserves the right to change the specifications referred to in this literature at any time, without prior notice.

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Rev. B 11/2020 Part No. 39011

NOTES:

(1) ITEMS SHOWN IN BROKEN LINES TO BE FURNISHED BY OTHERS.

(2) ALL DIMENSIONS ARE ±1" (25mm) AND SUBJECT TO TO CHANGE WITHOUT NOTICE.

(3) UNIONS SHOULD BE LOCATED ON INLET AND OUTLET CONNECTIONS OF CONTROL VALVE TO FACILITATE SERVICING.

(4) THE USE OF DISSIMILAR METALS IN A PIPING SYSTEM IS NOT RECOMMENDED. WHERE DISSIMILAR METALS MUST BE CONNECTED IN A WATER SYSTEM, THE USE OF NONCONDUCTIVE (DIELECTRIC) FITTINGS MAY REDUCE GALVANIC CORROSION.

(5) A TEN FOOT POWER CORD (LONGER LENGTHS AVAILABLE) AND WALL MOUNT TRANSFORMER ARE PROVIDED. THE CUSTOMER SHOULD PROVIDE A RECEPTACLE, PREFERABLE ONE NOT CONTROLLED BY A SWITCH THAT CAN BE TURNED OFF ACCIDENTALLY, OBSERVE THE LOCAL ELECTRICAL CODES.

(6) ALLOW 6-12 INCHES BEHIND THE UNIT FOR PLUMBING AND DRAIN LINES AND 12 INCHES ABOVE OVERALL HEIGHT FOR SERVICE ACCESS AND FILLING THE SALT CONTAINER.

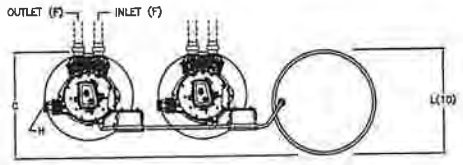
(7) SYSTEM USES FRP TANKS WHICH MUST NOT BE SUBJECTED TO VACUUM CONDITIONS. SYSTEM CONTROL VALVE DESIGN HAS INTEGRATED VACUUM BREAKER TO PREVENT SUCH CONDITIONS WHICH SHOULD NOT BE REMOVED DURING OPERATION.

(8) TO PERMIT THE OBSERVATION OF THE DRAIN FLOW DO NOT MAKE A DIRECT CONNECTION TO THE DRAIN. PROVIDE AN AIR GAP OF AT LEAST TWO TIMES THE DIAMETER OF THE DRAIN PIPE OR CONFORM TO LOCAL SANITATION CODES.

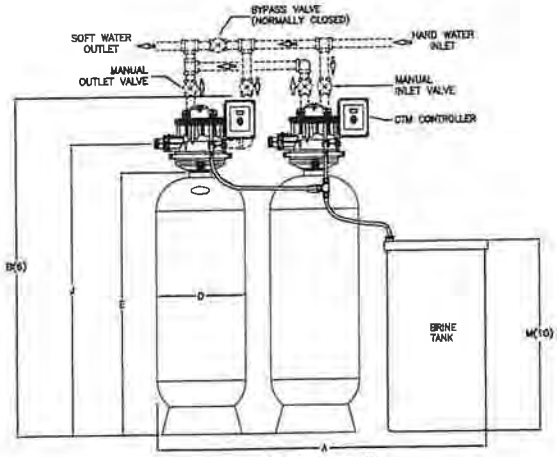
(9) BRINE TANK DIMENSIONS SHOWN ARE FOR THE BRINE TANK MOST COMMONLY SELECTED FOR USE WITH THIS SIZE SYSTEM.

(10) SHIPPING AND OPERATING WEIGHTS SHOWN ON THIS DRAWING INCLUDE THE BRINE SYSTEM.

MODEL	DIMENSIONS (INCHES)										UNIT DATA PER TANK							
	WIDTH A	HEIGHT B(6)	DEPTH C	TANK DIA. D	TANK HEIGHT E	INLET OUTLET PIPE SIZES F	DRAIN SIZE H	FLOOR TO INLET J	BRINE TANK DIA. L(10)	BRINE TANK HEIGHT M(10)	MAX. CAPACITY KGR @ SALT DOSAGE	RESIN VOLUME ft^3	CONTINUOUS FLOW gpm @ 15 psi drop	PEAK FLOW gpm @ 25 psi drop	DRAIN FLOW gpm	MIN. DRAIN PIPE SIZE IN.	DUPLEX OPER. WT. lbs.	DUPLEX SHIP. WT. lbs.
CTM-60 HWB NHWB MT	69	65.5	19.8	14	47	1.5	1.5	54	24	40	60 @ 30	2	51	69	3.5	0.75	1213	479
CTM-90 HWB NHWB MT	78	73.5	19.6	16	55	1.5	1.5	62	24	40	90 @ 45	3	57	75	5	1.0	1705	575
CTM-120 HWB NHWB MT	79	84.7	19.6	16	66.2	1.5	1.5	73.3	24	40	120 @ 60	4	55	72.5	8	1.0	1925	795
CTM-150 HWB NHWB MT	80	85.4	19.6	18	67	1.5	1.5	74	24	40	150 @ 75	5	59	78	8	1.0	2265	975
CTM-210 HWB NHWB MT	82	88.5	21.5	21	67	1.5	1.5	77	24	50	210 @ 105	7	65	85	8	1.0	2950	1270
CTM-300 HWB NHWB MT	86	94	24	24	75.5	1.5	1.5	82.6	24	50	300 @ 150	10	70	95	15	1.25	4010	1620
CTM-450 HWB NHWB MT	108	95.1	30	30	76.8	1.5	1.5	83.6	30	50	450 @ 225	15	78	104	25	1.5	5520	2570
CTM-600 HWB NHWB MT	127	93.5	39	36	75.2	1.5	1.5	82.2	36	48	600 @ 300	20	N/A	N/A	30	1.5	8271	3467



TOP VIEW



DUPLEX INSTALLATION

DO NOT SCALE DRAWING TOLERANCES: ±1/8" UNLESS OTHERWISE NOTED				
Let.	Change	By	App	Date

Culligan® ENGINEERED SYSTEMS
ROSEMONT, ILLINOIS

PRINT AND BILL OF MATERIAL ARE NOT TO BE USED WITHOUT THE WRITTEN CONSENT OF CULLIGAN INTERNATIONAL CO.

NAME: CTM 1.5" METERED DOWN FLOW AND UP FLOW AUTOMATIC SOFTENER DUPLEX TECHNICAL DATA SHEET

DETAILED BY:	APP. BY:	SHEET
MKM 8/04/15	LW 8/18/15	1 OF 1

REF. NO.

PART NO. DRW-2122

NOTES:

(1) ITEMS SHOWN IN BROKEN LINES TO BE FURNISHED BY OTHERS.

(2) ALL DIMENSIONS ARE ±1" (25mm) AND SUBJECT TO TO CHANGE WITHOUT NOTICE.

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(5) A TEN FOOT POWER CORD (LONGER LENGTHS AVAILABLE) AND WALL MOUNT TRANSFORMER ARE PROVIDED. THE CUSTOMER SHOULD PROVIDE A RECEPTACLE, PREFERABLE ONE NOT CONTROLLED BY A SWITCH THAT CAN BE TURNED OFF ACCIDENTALLY, OBSERVE THE LOCAL ELECTRICAL CODES.

(6) ALLOW 6–12 INCHES BEHIND THE UNIT FOR PLUMBING AND DRAIN LINES AND 12 INCHES ABOVE OVERALL HEIGHT FOR SERVICE ACCESS AND FILLING THE SALT CONTAINER.

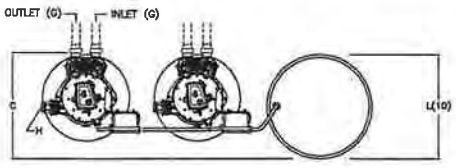
(7) SYSTEM USES FRP TANKS WHICH MUST NOT BE SUBJECTED TO VACUUM CONDITIONS. SYSTEM CONTROL VALVE DESIGN HAS INTEGRATED VACUUM BREAKER TO PREVENT SUCH CONDITIONS WHICH SHOULD NOT BE REMOVED DURING OPERATION.

(8) TO PERMIT THE OBSERVATION OF THE DRAIN FLOW DO NOT MAKE A DIRECT CONNECTION TO THE DRAIN. PROVIDE AN AIR GAP OF AT LEAST TWO TIMES THE DIAMETER OF THE DRAIN PIPE OR CONFORM TO LOCAL SANITATION CODES.

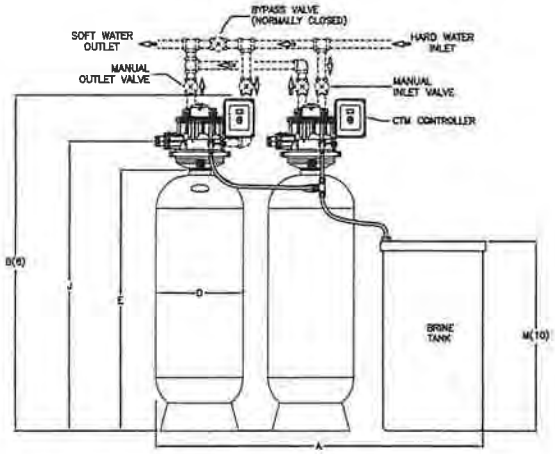
(9) BRINE TANK DIMENSIONS SHOWN ARE FOR THE BRINE TANK MOST COMMONLY SELECTED FOR USE WITH THIS SIZE SYSTEM.

(10) SHIPPING AND OPERATING WEIGHTS SHOWN ON THIS DRAWING INCLUDE THE BRINE SYSTEM.

	DIMENSIONS (INCHES)											UNIT DATA PER TANK							
MODEL	WIDTH A	HEIGHT B(6)	DEPTH C	TANK DIA. D	TANK HEIGHT E	INLET OUTLET PIPE SIZES F	INLET OUTLET PIPE SIZES G	DRAIN SIZE H	FLOOR TO INLET J	BRINE TANK DIA. L(10)	BRINE TANK HEIGHT M(10)	MAX. CAPACITY KGR @ SALT DOSAGE	RESIN VOLUME ft^3	CONTINUOUS FLOW gpm @ 15 psi drop	PEAK FLOW gpm @ 25 psi drop	DRAIN FLOW gpm	MIN. DRAIN PIPE SIZE IN.	DUPLEX OPER. WT. lbs.	DUPLEX SHIP. WT. lbs.
CTM-60 HWB NHWB MT	69	65.5	19.6	14	47	1.5	2.0	1.5	54	24	40	60 @ 30	2	51	69	3.5	0.75	1213	478
CTM-90 HWB NHWB MT	76	73.5	19.6	16	55	1.5	2.0	1.5	62	24	40	90 @ 45	3	57	75	5	1.0	1705	675
CTM-120 HWB NHWB MT	79	84.7	19.6	18	66.2	1.5	2.0	1.5	73.3	24	40	120 @ 60	4	55	72.5	8	1.0	1925	795
CTM-150 HWB NHWB MT	80	85.4	19.6	18	67	1.5	2.0	1.5	74	24	40	150 @ 75	5	59	76	8	1.0	2265	975
CTM-210 HWB NHWB MT	82	88.5	21.5	21	67	1.5	2.0	1.5	77	24	50	210 @ 105	7	65	85	8	1.0	2950	1270
CTM-300 HWB NHWB MT	86	94	24	24	76.5	1.5	2.0	1.5	82.6	24	50	300 @ 150	10	70	95	15	1.25	4010	1620
CTM-450 HWB NHWB MT	106	95.1	30	30	76.6	1.5	2.0	1.5	83.6	30	50	450 @ 225	15	76	104	25	1.5	5520	2570
CTM-600 HWB NHWB MT	127	93.5	39	36	75.2	1.5	2.0	1.5	82.2	39	48	600 @ 300	20	N/A	N/A	30	1.5	8271	3467



TOP VIEW



DUPLEX INSTALLATION

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TOLERANCES: ±1/8" UNLESS OTHERWISE NOTED

Let.	Change	By	App	Date

Culligan® ENGINEERED SYSTEMS
ROSEMONT, ILLINOIS

PRINT AND BILL OF MATERIAL ARE NOT TO BE USED WITHOUT THE WRITTEN CONSENT OF CULLIGAN INTERNATIONAL CO.

NAME: CTM 2.0"
METERED DOWN FLOW AND UP FLOW AUTOMATIC SOFTENER DUPLEX
TECHNICAL DATA SHEET

DETAILED BY:	APP. BY:	SHEET
MKM 8/04/15	LW 8/18/15	1 OF 1

REF. NO. | PART NO. DRW-2126

CHARTER TOWNSHIP OF SUPERIOR
3040 North Prospect Road Ypsilanti, MI 48198
Telephone (734) 482-6099 Fax (734) 482-3842
Please submit one completed form for each agenda item

TO: Superior Township Board of Trustees

FROM: OHM Advisors

DATE SUBMITTED: 12/5/25

BOARD MEETING DATE: 12/15/25

ITEM TITLE: Amendment to ADA Ramp Improvement Project OHM Contract

TYPE OF AGENDA ITEM (SELECT ONE):

☑ Resolution ☐ Discussion ☐ Presentation ☐ Appointment
☐ First Reading ☐ Policy Amendment ☐ Ordinance Amendment
☐ Other _____

DESCRIPTION OF ITEM/RESOLUTION:
Provide a clear/concise summary of the item being presented.

A proposal from OHM Advisors to amend the current professional services contract to add services for assistance with acquiring temporary construction easements for existing ramps constructed outside of the road right-of-way.

REQUESTED BOARD ACTION:
Specify the action you are asking the Board to take (e.g. approval, adoption, review, authorization).

Approval of the amendment via passing of the attached resolution.

BACKGROUND/JUSTIFICATION:
Provide relevant history, previous board actions, community input, or project developments.

The Township has a SEMCOG TAP grant for fiscal year 2026 for improvements of existing ADA sidewalk ramps within the following subdivisions: Harvest Ln vicinity, Panama Ave and Ct, Washington Square, Oakbrook, and Geddes Ridge. 66 intersections are planned for improvement and the project must be let through MDOT. During MDOT's review, they indicated that it appeared several ramps appeared to have previously been installed outside the right-of-way, which was not anticipated. OHM and WCRC are required to acquire rights for these existing ramps.

IMPACT ON TOWNSHIP BUDGET (if applicable):

$17,500 from the General Fund in 2026.

TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES INVOLVED:

List any departments or external entities responsible for or impacted by this item.

Washtenaw County Road Commission (WCRC) will acquire the easements per federal requirements. OHM will update the project documents to meet MDOT standards.

DEADLINES OR URGENCY (if applicable):

Include any timelines, deadlines or reasons for urgency.

The project has FY2026 funding and must be obligated by Summer 2026.

SUPPORTING DOCUMENTS ATTACHED:

Include number of attachments and a brief title of each file.

OHM Proposal

CONTACT PERSON FOR QUESTIONS:

Name: Claire Martin, PE

Title: Project Manager

Phone: 734-466-4592

Email: claire.martin@ohm-advisors.com

Submit this form as part of one (1) combined PDF — Submission Form, Resolution, and Supporting Documents — and email it to the Clerk's Office within the applicable deadline. Send to: arobinson@superior-twp.org, CC: sizzo@superior-twp.org, krankin@superior-twp.org, and edy@superior-twp.org

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

RESOLUTION TO APPROVE THE ADA SIDEWALK RAMP IMPROVEMENTS PROJECT PROFESSIONAL SERVICES CONTRACT AMENDMENT WITH OHM

RESOLUTION NUMBER: 2025-88

DATE: DECEMBER 15, 2025

WHEREAS, the Charter Township of Superior (the "Township") has a Southeast Michigan Council of Government ("SEMCOG") Transportation Alternatives Program ("TAP") Grant for fiscal year 2026 in the amount of $498,514.00 for improvements to sixty-six ADA sidewalk ramps in the Oakbrook, Washington Square, Panama Avenue, Harvest Lane, and Geddes Ridge subdivisions; and

WHEREAS, OHM Advisors ("OHM") is under contract to assist with preparation of contract documents, which must be submitted through the Michigan Department of Transportation ("MDOT") Local Agency Program ("LAP") in coordination with the Washtenaw County Road Commission ("WCRC") as the Act 51 Agency; and

WHEREAS, a grade inspection meeting held with MDOT and WCRC resulted in additional requirements to the project to investigate the location of several of the existing ramps and determine if they were within the existing road right-of-way; and

WHEREAS, OHM is requesting an amendment to the existing contract to add additional services to investigate the right-of-way location further and modify the previously prepared contract documents to relocate the sidewalk ramps to within the existing right-of-way; and

WHEREAS, WCRC will prepare the easements and negotiate with property owners according to federal regulations, in accordance with the previous agreement between the Township and WCRC; and

WHEREAS, OHM has proposed to provide these additional services on a time and materials basis for a not-to-exceed fee of $17,500;

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby approves the amendment submitted by OHM Advisors for professional services for the ADA Sidewalk Ramp Improvements Project and authorizes the Township Supervisor to execute the agreement on behalf of the Township.

December 4, 2025

Emily Dabish Yahkind
Supervisor
Superior Charter Township
3040 N. Prospect Road
Ypsilanti, MI 48198

RE: Residential ADA Sidewalk Ramp Improvement Program
Amendment to Professional Engineering Services

Dear Ms. Dabish Yahkind:

During the course of design and TAP grant administration of the aforementioned project, unforeseen circumstances were encountered that have resulted in additional effort expended by OHM. We are submitting this proposal to amend our engineering services to Superior Charter Township (Township) for the ADA Sidewalk Ramp Improvement Program.

PROJECT UNDERSTANDING

In October of 2022, the Township approved OHM to move forward with field investigation, design engineering, and TAP administration for an ADA Ramp Improvement Program in targeted residential areas, including the Harvest Lane vicinity, Panama Avenue and Court, Washington Square Subdivision, Oakbrook Subdivision, and Geddes Ridge Subdivision. At the time of proposal, approximately 66 intersections were anticipated to be brought up to ADA compliance. It was also anticipated that a Transportation Alternatives Program (TAP) grant would be received from the Southeastern Michigan Council of Governments (SEMCOG). It was originally anticipated that this grant would be awarded in late 2022 or early 2023 and construction would occur in 2024. However, additional questions received from MDOT grant staff required several revisions to the TAP grant documents, and a conditional commitment for this grant was received in February of 2024, delaying the overall schedule to 2025.

Draft construction documents were submitted to MDOT for a Grade Inspection (GI) meeting in early 2025, at which time it was discovered that MDOT would require a formal right-of-way (ROW) investigation for several ADA ramps that appeared to have been originally constructed outside of the ROW lines. This discovery has resulted in the project delay to 2026, as well as additional costs incurred to investigate the ROW, re-design the ramps to within the existing ROW, and coordinate with WCRC to acquire the grading permits. It was also discovered that one ramp was constructed within a Washtenaw County Water Resources Commission (WCWRC) drain easement, and a drain permit would be required. This permit application was not anticipated in the original scope of work.

Based on the above understanding, below is our scope of services, schedule, fee, and assumptions related to this amended effort.

SCOPE OF SERVICES

Task 1 – Additional Right-of-Way Acquisition Services
OHM has encountered the following additional tasks as a result of the need to acquire right-of-way for the project. This includes anticipated tasks through 2026 related to the additional effort.

- Attend a meeting with the Township and WCRC to review MDOT ROW requirements.
- Survey research and investigation of ROW at nine (9) intersections where the GIS ROW data indicated that existing ramps were constructed outside of ROW. After investigation four (4) of the nine (9) intersections were able to have ROW lines adjusted to show the sidewalk was constructed inside the ROW lines.
- Modify the ADA ramp improvements grade inspection (GI) stage design plans to move the ramps to within the existing ROW. Moving the ramps to within the existing ROW allows for grading permits to be secured rather than permanent easements. This effort including modifying proposed grading on the plans.
- On-going coordination with WCRC regarding ROW negotiations. WCRC will handle ROW and bill the Township separately for their efforts.

Task 2 – Additional Permitting Requirements
OHM encountered the following additional permitting requirements during the project design:

- Submit for a Washtenaw County Water Resources (WCWRC) drain permit. This included preparing application and support materials.

CLARIFICATIONS AND ASSUMPTIONS

The following major assumptions are included in our scope of work, in addition to any assumptions noted within our scope of services section:

- All assumptions listed in the original proposal continue to apply to this work.
- Contract administration and construction engineering (CACE) services are not included in this scope of work. CACE services will be contracted through WCRC and billed to the Township through WCRC invoices.

SCHEDULE

Assuming we receive authorization to proceed with ROW Acquisition at the December 15, 2025 Board of Trustees meeting, the project is anticipated to follow the milestone dates for completion of each phase of work as outlined below:

- WCRC Complete ROW Package to MDOT – May 8, 2026
- Final Construction Documents to MDOT – May 22, 2026
- MDOT Bid Letting – August 7, 2026

- Contractor Award – September 2026

COMPENSATION

We propose to perform these additional professional services as outlined above on an hourly basis, for a **Not-to-Exceed Fee of $17,500** based on actual time expended, including inflationary factors resulting from the MDOT-related project delays. No additional services outside the scope of work provided above will proceed without receipt of written authorization by the Township.

ACCEPTANCE

If you find our proposal acceptable, please provide us written authorization to proceed based on our Scope of Services and OHM Terms and Conditions.

We thank you for this opportunity to provide professional services to the Township and we look forward to this expanded project. Please do not hesitate to contact me at (734) 466-4592 if you have any questions or need any additional information.

Sincerely,
OHM Advisors

Digitally signed by Claire Martin, PE
DN: C=US, E=claire.martin@ohm-advisors.com, O=OHM Advisors, CN="Claire Martin, PE"
Date: 2025.12.05 09:54:33-05'00'

Claire Martin, PE
Project Manager

cc: George Tsakoff, PE, Principal

Attach: OHM Terms and Conditions

TERMS & CONDITIONS

1. THE AGREEMENT. These Terms and Conditions and the attached Proposal or Scope of Services, upon acceptance by CLIENT, shall constitute the entire Agreement between Orchard, Hiltz & McCliment, Inc. (OHM ADVISORS), a registered Michigan Corporation, and CLIENT. OHM ADVISORS and CLIENT may be referred to individually as a Party or collectively as Parties. This Agreement supersedes all prior negotiations or agreements and may be amended only by written agreement signed by both Parties.

2. CLIENT RESPONSIBILITIES. CLIENT, at no cost, shall:
   a. Provide access to the project site to allow timely performance of the services.
   b. Provide all information in CLIENT'S possession as required by OHM ADVISORS to perform the services.
   c. Designate a person to act as CLIENT'S representative who shall transmit instructions, receive information, define CLIENT policies, and have the authority to make decisions related to services under this Agreement.

3. PROJECT INFORMATION. OHM ADVISORS shall be entitled to rely on the accuracy and completeness of services and information furnished by CLIENT, other design professionals, or consultants contracted directly to CLIENT.

4. PERIOD OF SERVICE. The services shall be completed within the time specified in the Proposal or Scope of Services, or if no time is specified, within a reasonable amount of time. OHM ADVISORS shall not be liable to CLIENT for any loss or damage arising out of any failure or delay in rendering services pursuant to this Agreement that arise out of circumstances that are beyond the control of OHM ADVISORS.

5. COMPENSATION. CLIENT shall pay OHM ADVISORS for services performed in accordance with the method of payment, as stated in the Proposal or Scope of Services. CLIENT shall pay OHM ADVISORS for reimbursable expenses for subconsultant services, equipment rental, or other special project related items at a rate of 1.15 times the invoice amount.

6. TERMS OF PAYMENT. Invoices shall be submitted to the CLIENT each month for services performed during the preceding period. CLIENT shall pay the full amount of the invoice within thirty days of the invoice date. If payment is not made within thirty days, the amount due to OHM ADVISORS shall include a service fee at the rate of one (1%) percent per month from said thirtieth day.

7. STANDARD OF CARE. OHM ADVISORS shall perform their services under this Agreement in a manner consistent with the professional skill and care ordinarily provided by similar professionals practicing in the same or similar locality under the same or similar conditions.

8. RESTRICTION OF REMEDIES. OHM ADVISORS is responsible for the work of its employees while they are engaged on OHM ADVISORS' projects. As such, and in order to minimize legal costs and fees related to any dispute, CLIENT agrees to restrict any and all remedies it may have by reason of OHM ADVISORS' breach of this Agreement or negligence in the performance of services under this Agreement, be they in contract, tort, or otherwise, to OHM ADVISORS, and to waive any claims against individual employees.

9. LIMIT OF LIABILITY. To the fullest extent permitted by law, CLIENT agrees that, notwithstanding any other provision in this Agreement, the total liability in the aggregate, of OHM ADVISORS to CLIENT, or anyone claiming under CLIENT, for any claims, losses, damages or costs whatsoever arising out of, resulting from, or in any way related to this Agreement or the services provided by OHM ADVISORS pursuant to this Agreement, be limited to $25,000 or OHM ADVISORS fee, whichever is greater, and irrespective of whether the claim sounds in breach of contract, tort, or otherwise.

10. ASSIGNMENT. Neither Party to this Agreement shall transfer, sublet, or assign any duties, rights under or interest in this Agreement without the prior written consent of the other Party.

11. NO WAIVER. Failure of either Party to enforce, at anytime, the provisions of this Agreement shall not constitute a waiver of such provisions or the right of either Party at any time to avail themselves of such remedies as either may have for any breach of such provisions.

12. GOVERNING LAW. The laws of the State of Michigan will govern the validity of this Agreement, its interpretation and performance.

13. INSTRUMENTS OF SERVICE. OHM ADVISORS shall retain ownership of all reports, drawings, plans, specifications, electronic data and files, and other documents (Documents) prepared by OHM ADVISORS as Instruments of Service. OHM ADVISORS shall retain all common law, statutory and other reserved rights, including, without limitation, all copyrights thereto**.** CLIENT, upon payment in full for OHM's services, shall have an irrevocable license to use OHM's Instruments of Service for or in conjunction with repairs, alterations or maintenance to the project involved but for no other purpose. CLIENT shall not reuse or make any modifications to the Documents without prior written authorization by OHM ADVISORS. In accepting and utilizing any Documents or other data on any electronic media provided by OHM ADVISORS, CLIENT agrees they will perform acceptance tests or procedures on the data within 30 days of receipt of the file.

14. CERTIFICATIONS. OHM ADVISORS shall have 14 days to review proposed language prior to the requested dates of execution. OHM ADVISORS shall not be required to execute certificates to which it has a reasonable objection, or that would require knowledge, services, or responsibilities beyond the scope of this Agreement, nor shall any certificates be construed as a warranty or guarantee by OHM ADVISORS.

15. TERMINATION. Either Party may at any time terminate this Agreement upon giving the other Party 7 calendar days prior written notice. CLIENT shall within 45 days of termination pay OHM ADVISORS for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions in this Agreement.

16. RIGHT TO SUSPEND SERVICES. In the event CLIENT fails to pay OHM ADVISORS the amount shown on any invoice within 45 days of the date of the invoice, OHM ADVISORS may, after giving 7 days' notice to CLIENT, suspend its services until payment in full for all services and expenses is received.

17. OPINIONS OF PROBABLE COST. OHM ADVISORS preparation of Opinions of Probable Cost represents OHM ADVISORS' best judgment as a design professional familiar with the industry. CLIENT recognizes that OHM ADVISORS has no control over costs of labor, equipment, materials, or a contractor's pricing. OHM ADVISORS makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual cost.

18. JOB SITE SAFETY. Neither the professional activities of OHM ADVISORS, nor the presence of OHM ADVISORS or our employees and subconsultants at a construction site shall relieve the Contractor or any other entity of their obligations, duties, and responsibilities including, but not limited to, construction means, methods, sequences, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and the health or safety precautions required by any regulatory agency. OHM ADVISORS has no authority to exercise any control over any construction contractor or any other entity or their employees in connection with their work or any health or safety precautions.

19. CONTRACTOR SUBMITTALS. If included in the services to be provided, OHM ADVISORS shall review the contractor's submittals such as shop drawings, product data, and samples for the limited purpose of checking for conformance with information given and the design concept expressed in the construction documents issued by OHM ADVISORS. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the contractor's responsibility. OHM ADVISORS review shall not constitute approval of safety precautions or, unless otherwise specifically stated by OHM ADVISORS, of any construction means, methods, techniques, sequences or procedures. OHM ADVISORS approval of a specific item shall not indicate approval of an assembly of which the item is a component.

20. CONSTRUCTION OBSERVATION. If requested, OHM ADVISORS shall visit the project construction site to generally observe the construction work and answer questions that CLIENT may have. OHM ADVISORS shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the construction work, or to determine whether the construction work is being constructed in accordance with the Contract Documents.

21. HAZARDOUS MATERIALS. As used in this Agreement, the term hazardous materials shall mean any substances, including without limitation asbestos, toxic or hazardous waste, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the Project site. Both Parties acknowledge that OHM ADVISORS' Scope of Services does not include any services related to the presence of any hazardous or toxic materials. In the event OHM ADVISORS or any other person or entity involved in the project encounters any hazardous or toxic materials, or should it become known to OHM ADVISORS that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of OHM ADVISORS' services, OHM ADVISORS may, at its sole option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until CLIENT retains appropriate qualified consultants and/or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in full compliance with all applicable laws and regulations. CLIENT agrees, notwithstanding any other provision of this Agreement, to the fullest extent permitted by law, to indemnify and hold harmless OHM ADVISORS, its officers, partners, employees and subconsultants (collectively, OHM ADVISORS) from and against any and all claims, suits, demands, liabilities, losses, damages or costs, including reasonable attorneys' fees and defense costs arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or adjacent to the Project site, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability, regulatory or any other cause of action, except for the sole negligence or willful misconduct of OHM ADVISORS.

22. WAIVER OF CONSEQUENTIAL DAMAGES. The Parties waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either Party's termination of this Agreement.

23. WAIVER OF SUBROGATION. The Parties waive all rights against each other and any of their contractors, subcontractors, consultants, agents, and employees, each of the other, for damages caused by fire or other causes of loss to the extent covered by property insurance obtained pursuant to a written contract or other property insurance applicable to the construction work.

24. THIRD PARTIES. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either CLIENT or OHM ADVISORS.

25. CODE REVIEW/ACCESSIBILITY. In providing its services under this Agreement, OHM ADVISORS may have to interpret federal and or state laws, codes, ordinances, regulations and/or statutes. CLIENT understands and agrees that these may be subject to different and possibly contradictory interpretations by relevant governmental officials charged with interpreting same and furthermore understands and agrees that OHM ADVISORS does not warrant or guarantee that their interpretation will be consistent with the interpretation of the relevant governmental officials. OHM ADVISORS shall not be liable for unreasonable or unforeseeable interpretation of federal and or state laws, codes, ordinances, regulations and/or statutes by governmental officials charged with interpreting same.

26. DISPUTE RESOLUTION. In an effort to resolve any conflicts that arise during the project or following the completion of the project, the Parties agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation, unless the Parties mutually agree otherwise, as a prerequisite to further legal proceedings. The Parties agree to share the mediator's fee and any filing fees equally, and the mediation shall be held in the place where the project is located, unless another location is mutually agreed upon.

CHARTER TOWNSHIP OF SUPERIOR
3040 North Prospect Road Ypsilanti, MI 48198
Telephone (734) 482-6099 Fax (734) 482-3842
Please submit one completed form for each agenda item

TO: Superior Township Board of Trustees

FROM: OHM Advisors

DATE SUBMITTED: 12/5/25

BOARD MEETING DATE: 12/15/25

ITEM TITLE: Proposal for Plymouth Rd Pathway Phase II Preliminary Engineering and MNRTF Application

TYPE OF AGENDA ITEM (SELECT ONE):

☑ Resolution ☐ Discussion ☐ Presentation ☐ Appointment
☐ First Reading ☐ Policy Amendment ☐ Ordinance Amendment
☐ Other _____

DESCRIPTION OF ITEM/RESOLUTION:
Provide a clear/concise summary of the item being presented.

A proposal from OHM Advisors to conduct a preliminary engineering investigation of the second phase of the Plymouth Rd Pathway from the current terminus at the Dixboro Project to the Tanglewood subdivision. The proposal also includes assistance with an application to the MNRTF program by April 1, 2026.

REQUESTED BOARD ACTION:
Specify the action you are asking the Board to take (e.g. approval, adoption, review, authorization).

Approval of the proposal via passing of the attached resolution.

BACKGROUND/JUSTIFICATION:
Provide relevant history, previous board actions, community input, or project developments.

The Township submitted an application to the Washtenaw County Parks and Recreation Commission (WCPARC) Connecting Communities program for assistance with funding a preliminary engineering study in August 2025. In November 2025 the Township was notified that they were awarded the funds. It is also understood that the Township would like to go after grant funding for construction of the project, so assistance with an application to MNRTF is included.

IMPACT ON TOWNSHIP BUDGET (if applicable):

$8500 of local match for preliminary engineering study from the General Fund
$5500 for MNRTF application assistance by April 1, 2026 from the General Fund

TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES INVOLVED:

List any departments or external entities responsible for or impacted by this item.

WCPARC Connecting Communities is contributing $24,000 to the preliminary engineering study.

DEADLINES OR URGENCY (if applicable):

Include any timelines, deadlines or reasons for urgency.

MNRTF Application is a once per year application with a long lead time. The next application deadline is April 1, 2026 and enough background information needs to be obtained prior to application to include in the submittal.

SUPPORTING DOCUMENTS ATTACHED:

Include number of attachments and a brief title of each file.

OHM Proposal

CONTACT PERSON FOR QUESTIONS:

Name: Claire Martin, PE

Title: Project Manager

Phone: 734-466-4592

Email: claire.martin@ohm-advisors.com

Submit this form as part of one (1) combined PDF — Submission Form, Resolution, and Supporting Documents — and email it to the Clerk's Office within the applicable deadline. Send to: arobinson@superior-twp.org, CC: sizzo@superior-twp.org, krankin@superior-twp.org, and edy@superior-twp.org

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

RESOLUTION TO APPROVE THE PLYMOUTH ROAD PATHWAY PHASE II PRELIMINARY ENGINEERING PROPOSAL WITH OHM

RESOLUTION NUMBER: 2025-89

DATE: DECEMBER 15, 2025

WHEREAS, the Charter Township of Superior (the "Township") prioritizes continuing the non-motorized infrastructure expansion throughout the Township; and

WHEREAS, the Township desires to extend the Plymouth Road Pathway east from the Dixboro Project to Tanglewood Drive to provide pedestrian and bicycle access to the Tanglewood subdivision, Church Street, and the commercial buildings at Ford Road; and

WHEREAS, initial feasibility studies and preliminary engineering are required to create preliminary drawings and construction cost estimates for the project; and

WHEREAS, OHM Advisors ("OHM") assisted the Township with application to the Washtenaw County Parks and Recreation Commission ("WCPARC") Connecting Communities program in August 2025 for a $24,000 grant to assist with preliminary engineering efforts; and

WHEREAS, WCPARC notified the Township in November 2025 that they would be awarded the $24,000 grant with an $8,500 local match from the Township; and

WHEREAS, the Township desires to also explore additional funding sources for construction of the pathway; and

WHEREAS, the application for Michigan Natural Resources Trust Fund ("MNRTF"), which funded a portion of the first phase of the Plymouth Road Pathway, is due once per year on April 1, with the next application deadline of April 1, 2026; and

WHEREAS, OHM has prepared a proposal to provide both the preliminary engineering study and assistance with an MNRTF grant application; and

WHEREAS, OHM has proposed to provide these services on a time and materials basis for a not-to-exceed fee of $32,500 for the preliminary engineering study and $5,500 for the MNRTF grant application, for a total of $38,000;

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby approves the first phase of the proposal submitted by OHM Advisors for professional services for the preliminary engineering of the Plymouth Road Pathway Phase II for $32,500, and authorizes the Township Supervisor to execute the agreement on behalf of the Township.

BE IT FURTHER RESOLVED that $8,500 of funding for the preliminary engineering study shall be allocated from the General Fund budget and $24,000 will be reimbursed from the WCPARC Connecting Communities grant, and the Township Supervisor shall collaborate with OHM to ensure the successful completion of the preliminary engineering study.

November 26, 2025

Emily Dabish Yahkind
Supervisor
Superior Charter Township
3040 N. Prospect Road
Superior Township, MI 48198

RE: Plymouth Road Pathway Phase II from Dixboro Project to Tanglewood Drive
Preliminary Engineering Study **(REV 1)**

Dear Ms. Dabish Yahkind:

OHM Advisors is pleased to submit this proposal for a preliminary engineering study for the future installation of a pathway along the Plymouth Road corridor, west of Ford Road. We have prepared this proposal for a preliminary engineering study of the pathway from the terminus of the existing pathway at The Dixboro Project restaurant to Tanglewood Drive. The study is to be consistent with the Parks & Recreation Non-Motorized Pathway Plan for the Township as well as with Connecting Communities grant requirements, as the Township received notice they were to be awarded a $24,000 grant for a preliminary engineering study in November 2025.

PROJECT UNDERSTANDING

We understand the Township desires to install a proposed 8-ft to 10-ft wide HMA pathway to extend the existing pathway along the Plymouth Road corridor, consistent with the Township's Parks & Recreation Master Plan. The Township desires to extend the pathway approximately 2100-ft to the west, starting at the existing path terminus at The Dixboro Project restaurant and extending to the Tanglewood subdivision at Ford Road.

It is understood that the Township has received notice of award of a Washtenaw County Parks and Recreation Commission (WCPARC) Connecting Communities grant November 2025 to fund $24,000 of this preliminary engineering study. The scope of services has been outlined to comply with these requirements.

It is assumed based on preliminary review of GIS ROW maps that up to three (3) permanent easement acquisitions may be required at the west end of the project. Easements are required to be acquired before receiving Michigan Department of Natural Resources (MDNR) Trust Funds grants and Connecting Communities construction grant funds. Both sources of funding were utilized during the previous Plymouth Road Pathway construction, so it is assumed that easement acquisition will be required early in the engineering process.

A midblock crossing is likely to be required due to the limited right-of-way and a cemetery on the south/east side of Plymouth Road. The location of the crossing will be coordinated with the Washtenaw County Road Commission (WCRC). Signal modifications to the signal at Ford Rd will also be investigated to allow access from the pathway and the Tanglewood neighborhood to the businesses in the northeast corner of the intersection.

Based on the timing of the preliminary engineering phase, it is also understood that the Township would like to concurrently prepare an application to the Michigan Natural Resources Trust Fund (MNRTF) grant program.

OHM Advisors
34000 PLYMOUTH ROAD
LIVONIA, MICHIGAN 48150
T 734.522.6711
F 734.522.6427
OHM-Advisors.com

Grant applications are due on April 1 of each year. Application for this project in 2026 is critical to meet desired project timelines of construction of 2028 due to the funding cycle of the program. It is assumed that OHM will lead application efforts and the Township will submit the application via the MiGrants portal.

Our proposal includes preliminary engineering services and easement acquisition assistance to further evaluate the viability and cost to install the pathway along the Plymouth Road corridor for approximately 2,100 feet, starting at The Dixboro Project restaurant and ending at the Tanglewood Drive subdivision entrance at Ford Road, as well as assistance with a grant funding application to MDNR. Below is our scope of services, schedule, fee, and assumptions related to this effort.

SCOPE OF SERVICES

We propose the following tasks and associated work to complete the preliminary engineering and easement acquisition phases of this pathway connector project. We also propose to assist the Township with preparation of a Michigan Natural Resources Trust Fund grant application.

Task 1 – Preliminary Engineering Services ($28,500)

- Communicate preliminary engineering alignment with WCRC permitting division for work within the road ROW. Confirm mid-block crossing location and design requirements with WCRC. A Right-of-way permit application is not assumed to be part of this current scope of work.
- Provide a conceptual map of proposed alignment to Township staff to establish alignment routing prior to topographical survey. One (1) meeting with Township staff to confirm conceptual alignment is anticipated.
- Provide topographic survey along the confirmed pathway route within the public ROW and in areas of anticipated easements east of The Dixboro Project restaurant.
- Establish current ROW of Plymouth Road along the pathway frontage east of the Dixboro Project, based on field monumentation and survey research.
- Request updated utility information (gas, electric, telecommunication, etc.) along the proposed pathway route using the Miss Dig design portal.
- Review wetland and floodplain maps to identify whether permitting through the Michigan Department of Environment, Great Lakes, and Energy (EGLE) may be necessary. Wetland delineation and/or permit application through EGLE is not included in this current scope of work.
- A site visit to identify site features that may impact feasibility of pathway construction. Photos of critical features will be taken during the site visit.
- Prepare a plan view of the proposed pathway alignment utilizing topographic survey base drawing.
- Identify areas where permanent or temporary construction easements may be necessary.

- Prepare an engineer's opinion of probable construction cost based on the Preliminary Engineering effort. This engineer's estimate will help guide future grant application options.

- Prepare a technical memorandum to summarize process, analysis, and recommendations related to Preliminary Engineering effort. The memorandum will include photographs, preliminary plans, and a preliminary engineer's estimate.

Task 2 – Easement Acquisition Assistance ($4,000)

- Provide easement sketches and legal descriptions for up to three (3) properties along the proposed pathway corridor.

- Attend one (1) meeting for each property on-site.

Task 3 – MNRTF Application Assistance ($5,500)

- Prepare the grant application forms in the MDNR grant portal, MiGrants.

- Prepare Project Narratives for Township review.

- Assist with soliciting letters of support for the project. It is assumed that OHM will write a template letter for circulation by Township staff.

- Preparation of a draft resolution of support for the Township Board. Attendance at one (1) Board meeting. It is assumed that a Public Hearing will be held at the same board meeting that the resolution of support is presented to the board.

- Preparation of a Notice of Intent Form.

- Preparation of a Site Control Form.

- Coordination with Township staff to submit the application in MiGrants.

CLARIFICATIONS AND ASSUMPTIONS

Our proposal was prepared based on the following assumptions, in addition to any assumptions noted within our scope of services section:

- A total of two (2) meetings are budgeted for preliminary engineering efforts, one (1) with Township staff and one (1) with WCRC staff. Three (3) property owner meetings are budgeted as a part of the easement acquisition assistance task.

- It is assumed that the Township staff will lead the easement acquisition process. OHM will prepare up to three (3) easement sketches and legal descriptions that can be used as easement document exhibits and be available to attend up to one (1) meeting with each property owner to answer technical questions regarding the pathway. We assume front-end easement documents and negotiations will be by Township staff/officials and/or Township legal counsel.

SCHEDULE

We are available to begin work immediately upon authorization. We will provide final deliverables of our preliminary engineering effort with plan view pathway layout, technical memorandum of recommendations, and cost estimate within 4 months of authorization. Assuming this proposal is approved at the December 15, 2025, Board Meeting, we anticipate the following timeline:

- Kickoff meeting with Township/WCRC – Late December 2025
- Draft Resolution of Support for Township Board - February 4, 2026
- Board Meeting for MNRTF Resolution – February 16, 2026
- Topographic Survey – February 27, 2026
- Draft Easement Sketches – March 13, 2026
- MNRTF Application Deadline – April 1, 2026
- Technical Memo of Findings – May 15, 2026

The timeline above would allow for a future scope of work to apply for Connecting Communities construction funds in Summer 2026. An MNRTF grant application in 2026 would allow for grant agreements in late 2027, with final engineering to commence in early 2027 and construction occurring in the 2028 construction season.

COMPENSATION

OHM Advisors will provide the above-outlined professional engineering services as outlined above on an hourly basis, for a **Not-to-Exceed Fee of $38,000.** A breakout of the fee is as follows:

- Tasks 1-2 Preliminary Engineering Study - $32,500
- Task 3 MNRTF Application Assistance - $5,500

Tasks 1-2 are partially funded by a $24,000 Connecting Communities grant. Fees were determined based on the noted assumptions. Execution of this proposal via Contract issuance confirms these assumptions. No additional services outside the scope of work provided above will proceed without receipt of written authorization by the Township.

FUTURE SERVICES

Future services on this project may include grant applications for final engineering and construction funding, detailed final design, permitting, and contract document creation, as well as construction phase services such as construction engineering, construction observation, contract administration, construction layout, and construction testing. The current scope of work in this proposal is specifically for preliminary engineering and grant application services as outlined above.

ACCEPTANCE

If you find our proposal acceptable, please provide us written authorization to proceed based on our Scope of Services and OHM Terms and Conditions.

We thank you for this opportunity to provide professional services to the Township and we look forward to this preliminary engineering effort. Please do not hesitate to contact me at (734) 466-4592 if you have any questions or need any additional information.

Sincerely,
OHM Advisors

Digitally signed by Claire Martin, PE
DN: C=US, E=claire.martin@ohm-advisors.com, O=OHM Advisors, CN="Claire Martin, PE"
Date: 2025.12.05 09:31:37-05'00'

Claire Martin, PE
Project Manager

Attachment: OHM Terms and Conditions
Plymouth Extension Map

Cc: Angela Robinson, Township Clerk
George Tsakoff, OHM Advisors

TERMS & CONDITIONS

1. THE AGREEMENT. These Terms and Conditions and the attached Proposal or Scope of Services, upon acceptance by CLIENT, shall constitute the entire Agreement between Orchard, Hiltz & McCliment, Inc. (OHM ADVISORS), a registered Michigan Corporation, and CLIENT. OHM ADVISORS and CLIENT may be referred to individually as a Party or collectively as Parties. This Agreement supersedes all prior negotiations or agreements and may be amended only by written agreement signed by both Parties.

2. CLIENT RESPONSIBILITIES. CLIENT, at no cost, shall:
   a. Provide access to the project site to allow timely performance of the services.
   b. Provide all information in CLIENT'S possession as required by OHM ADVISORS to perform the services.
   c. Designate a person to act as CLIENT'S representative who shall transmit instructions, receive information, define CLIENT policies, and have the authority to make decisions related to services under this Agreement.

3. PROJECT INFORMATION. OHM ADVISORS shall be entitled to rely on the accuracy and completeness of services and information furnished by CLIENT, other design professionals, or consultants contracted directly to CLIENT.

4. PERIOD OF SERVICE. The services shall be completed within the time specified in the Proposal or Scope of Services, or if no time is specified, within a reasonable amount of time. OHM ADVISORS shall not be liable to CLIENT for any loss or damage arising out of any failure or delay in rendering services pursuant to this Agreement that arise out of circumstances that are beyond the control of OHM ADVISORS.

5. COMPENSATION. CLIENT shall pay OHM ADVISORS for services performed in accordance with the method of payment, as stated in the Proposal or Scope of Services. CLIENT shall pay OHM ADVISORS for reimbursable expenses for subconsultant services, equipment rental, or other special project related items at a rate of 1.15 times the invoice amount.

6. TERMS OF PAYMENT. Invoices shall be submitted to the CLIENT each month for services performed during the preceding period. CLIENT shall pay the full amount of the invoice within thirty days of the invoice date. If payment is not made within thirty days, the amount due to OHM ADVISORS shall include a service fee at the rate of one (1%) percent per month from said thirtieth day.

7. STANDARD OF CARE. OHM ADVISORS shall perform their services under this Agreement in a manner consistent with the professional skill and care ordinarily provided by similar professionals practicing in the same or similar locality under the same or similar conditions.

8. RESTRICTION OF REMEDIES. OHM ADVISORS is responsible for the work of its employees while they are engaged on OHM ADVISORS' projects. As such, and in order to minimize legal costs and fees related to any dispute, CLIENT agrees to restrict any and all remedies it may have by reason of OHM ADVISORS' breach of this Agreement or negligence in the performance of services under this Agreement, be they in contract, tort, or otherwise, to OHM ADVISORS, and to waive any claims against individual employees.

9. LIMIT OF LIABILITY. To the fullest extent permitted by law, CLIENT agrees that, notwithstanding any other provision in this Agreement, the total liability in the aggregate, of OHM ADVISORS to CLIENT, or anyone claiming under CLIENT, for any claims, losses, damages or costs whatsoever arising out of, resulting from, or in any way related to this Agreement or the services provided by OHM ADVISORS pursuant to this Agreement, be limited to $25,000 or OHM ADVISORS fee, whichever is greater, and irrespective of whether the claim sounds in breach of contract, tort, or otherwise.

10. ASSIGNMENT. Neither Party to this Agreement shall transfer, sublet, or assign any duties, rights under or interest in this Agreement without the prior written consent of the other Party.

11. NO WAIVER. Failure of either Party to enforce, at anytime, the provisions of this Agreement shall not constitute a waiver of such provisions or the right of either Party at any time to avail themselves of such remedies as either may have for any breach of such provisions.

12. GOVERNING LAW. The laws of the State of Michigan will govern the validity of this Agreement, its interpretation and performance.

13. INSTRUMENTS OF SERVICE. OHM ADVISORS shall retain ownership of all reports, drawings, plans, specifications, electronic data and files, and other documents (Documents) prepared by OHM ADVISORS as Instruments of Service. OHM ADVISORS shall retain all common law, statutory and other reserved rights, including, without limitation, all copyrights thereto**.** CLIENT, upon payment in full for OHM's services, shall have an irrevocable license to use OHM's Instruments of Service for or in conjunction with repairs, alterations or maintenance to the project involved but for no other purpose. CLIENT shall not reuse or make any modifications to the Documents without prior written authorization by OHM ADVISORS. In accepting and utilizing any Documents or other data on any electronic media provided by OHM ADVISORS, CLIENT agrees they will perform acceptance tests or procedures on the data within 30 days of receipt of the file.

14. CERTIFICATIONS. OHM ADVISORS shall have 14 days to review proposed language prior to the requested dates of execution. OHM ADVISORS shall not be required to execute certificates to which it has a reasonable objection, or that would require knowledge, services, or responsibilities beyond the scope of this Agreement, nor shall any certificates be construed as a warranty or guarantee by OHM ADVISORS.

15. TERMINATION. Either Party may at any time terminate this Agreement upon giving the other Party 7 calendar days prior written notice. CLIENT shall within 45 days of termination pay OHM ADVISORS for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions in this Agreement.

16. RIGHT TO SUSPEND SERVICES. In the event CLIENT fails to pay OHM ADVISORS the amount shown on any invoice within 45 days of the date of the invoice, OHM ADVISORS may, after giving 7 days' notice to CLIENT, suspend its services until payment in full for all services and expenses is received.

17. OPINIONS OF PROBABLE COST. OHM ADVISORS preparation of Opinions of Probable Cost represents OHM ADVISORS' best judgment as a design professional familiar with the industry. CLIENT recognizes that OHM ADVISORS has no control over costs of labor, equipment, materials, or a contractor's pricing. OHM ADVISORS makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual cost.

18. JOB SITE SAFETY. Neither the professional activities of OHM ADVISORS, nor the presence of OHM ADVISORS or our employees and subconsultants at a construction site shall relieve the Contractor or any other entity of their obligations, duties, and responsibilities including, but not limited to, construction means, methods, sequences, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and the health or safety precautions required by any regulatory agency. OHM ADVISORS has no authority to exercise any control over any construction contractor or any other entity or their employees in connection with their work or any health or safety precautions.

19. CONTRACTOR SUBMITTALS. If included in the services to be provided, OHM ADVISORS shall review the contractor's submittals such as shop drawings, product data, and samples for the limited purpose of checking for conformance with information given and the design concept expressed in the construction documents issued by OHM ADVISORS. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the contractor's responsibility. OHM ADVISORS review shall not constitute approval of safety precautions or, unless otherwise specifically stated by OHM ADVISORS, of any construction means, methods, techniques, sequences or procedures. OHM ADVISORS approval of a specific item shall not indicate approval of an assembly of which the item is a component.

20. CONSTRUCTION OBSERVATION. If requested, OHM ADVISORS shall visit the project construction site to generally observe the construction work and answer questions that CLIENT may have. OHM ADVISORS shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the construction work, or to determine whether the construction work is being constructed in accordance with the Contract Documents.

21. HAZARDOUS MATERIALS. As used in this Agreement, the term hazardous materials shall mean any substances, including without limitation asbestos, toxic or hazardous waste, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the Project site. Both Parties acknowledge that OHM ADVISORS' Scope of Services does not include any services related to the presence of any hazardous or toxic materials. In the event OHM ADVISORS or any other person or entity involved in the project encounters any hazardous or toxic materials, or should it become known to OHM ADVISORS that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of OHM ADVISORS' services, OHM ADVISORS may, at its sole option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until CLIENT retains appropriate qualified consultants and/or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in full compliance with all applicable laws and regulations. CLIENT agrees, notwithstanding any other provision of this Agreement, to the fullest extent permitted by law, to indemnify and hold harmless OHM ADVISORS, its officers, partners, employees and subconsultants (collectively, OHM ADVISORS) from and against any and all claims, suits, demands, liabilities, losses, damages or costs, including reasonable attorneys' fees and defense costs arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or adjacent to the Project site, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability, regulatory or any other cause of action, except for the sole negligence or willful misconduct of OHM ADVISORS.

22. WAIVER OF CONSEQUENTIAL DAMAGES. The Parties waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either Party's termination of this Agreement.

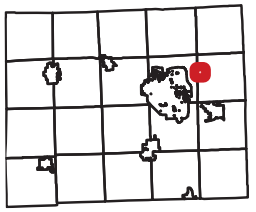
23. WAIVER OF SUBROGATION. The Parties waive all rights against each other and any of their contractors, subcontractors, consultants, agents, and employees, each of the other, for damages caused by fire or other causes of loss to the extent covered by property insurance obtained pursuant to a written contract or other property insurance applicable to the construction work.

24. THIRD PARTIES. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either CLIENT or OHM ADVISORS.

25. CODE REVIEW/ACCESSIBILITY. In providing its services under this Agreement, OHM ADVISORS may have to interpret federal and or state laws, codes, ordinances, regulations and/or statutes. CLIENT understands and agrees that these may be subject to different and possibly contradictory interpretations by relevant governmental officials charged with interpreting same and furthermore understands and agrees that OHM ADVISORS does not warrant or guarantee that their interpretation will be consistent with the interpretation of the relevant governmental officials. OHM ADVISORS shall not be liable for unreasonable or unforeseeable interpretation of federal and or state laws, codes, ordinances, regulations and/or statutes by governmental officials charged with interpreting same.

26. DISPUTE RESOLUTION. In an effort to resolve any conflicts that arise during the project or following the completion of the project, the Parties agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation, unless the Parties mutually agree otherwise, as a prerequisite to further legal proceedings. The Parties agree to share the mediator's fee and any filing fees equally, and the mediation shall be held in the place where the project is located, unless another location is mutually agreed upon.

Map Title



Legend

- Quarter Sections
- Sections
- Simultaneous Conveyances
- ROW lots
- Railroads
- WCPARC Recreation Lands

Other Recreation Lands

- Farmland or Conservation Easement
- Recreation Lands
- Lakes
- Streams

Notes

N

0 900 1,800 ft

1:6,137; 1 inch = 511.42 feet

Created 6/24/2025

This is user-generated output from a Washtenaw County mapping application and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. Parcels may not be to scale and should not be construed as a "survey description." Conclusions drawn from such information are solely the responsibility of the user. Any assumption of legal status of this data is hereby disclaimed.

WASHTENAW COUNTY MICHIGAN 1826

CHARTER TOWNSHIP OF SUPERIOR
3040 North Prospect Road Ypsilanti, MI 48198
Telephone (734) 482-6099 Fax (734) 482-3842
Please submit one completed form for each agenda item

TO: Superior Township Board of Trustees

FROM: Michelle Marin

DATE SUBMITTED: 12/3/25

BOARD MEETING DATE: 12/15/25

ITEM TITLE: Meadows 2 at Hawthorne Mill - Area Plan

TYPE OF AGENDA ITEM (SELECT ONE):
☑ Resolution ☐ Discussion ☐ Presentation ☐ Appointment
☐ First Reading ☐ Policy Amendment ☐ Ordinance Amendment
☐ Other _____

DESCRIPTION OF ITEM/RESOLUTION:
Provide a clear/concise summary of the item being presented.

Resolution to approve the Meadows 2 at Hawthorne Mill Area Plan and Rezoning.

REQUESTED BOARD ACTION:
Specify the action you are asking the Board to take (e.g. approval, adoption, review, authorization).

Approve the area plan and rezoning application for Meadows 2 at Hawthorne Mill

BACKGROUND/JUSTIFICATION:
Provide relevant history, previous board actions, community input, or project developments.

On November 19, 2025, the Planning Commission adopted a resolution recommending Township Board Approval of the area plan and rezoning from A2 to PC for the Meadows 2 at Hawthorne Mill, located at 7330 Geddes Road, parcel ID J-10-33-200-005.

IMPACT ON TOWNSHIP BUDGET (if applicable):

N/A

TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES INVOLVED:
List any departments or external entities responsible for or impacted by this item.

Carlisle Wortman Associates, OHM Advisors, County Road Commission

DEADLINES OR URGENCY (if applicable):
Include any timelines, deadlines or reasons for urgency.

N/A

SUPPORTING DOCUMENTS ATTACHED:
Include number of attachments and a brief title of each file.

CWA and OHM area plan/rezoning review, proposed area plan, Planning Commission approved resolution, draft Township Board resolution.

CONTACT PERSON FOR QUESTIONS:

Name: Michelle Marin

Title: Planning & Zoning Administrator

Phone: 909-762-6736

Email: planning@superior-twp.org

Submit this form as part of one (1) combined PDF — Submission Form, Resolution, and Supporting Documents — and email it to the Clerk's Office within the applicable deadline. Send to: arobinson@superior-twp.org, CC: sizzo@superior-twp.org, krankin@superior-twp.org, and edy@superior-twp.org

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

RESOLUTION TO APPROVE THE MEADOWS 2 AT HAWTHORNE MILL AREA PLAN AND REZONING TO PC DISTRICT

RESOLUTION NUMBER: 2025-90

DATE: DECEMBER 15, 2025

WHEREAS, Superior Charter Township received Meadows 2 at Hawthorne Mill petition to rezone, through amendment, one (1) parcel from A2, Agricultural District, to PC, Planned Community Special District. The parcel is located at:

- 7330 Geddes Road, J -10-33-200-005

WHEREAS, the parcel is currently zoned A2, Agricultural District;

WHEREAS, the Superior Charter Township Planning Commission reviewed the petition to amend the current zoning to a rezoned PC, Planned Community Special District;

WHEREAS, the Superior Charter Township Planning Commission held an appropriately noticed public hearing on this petition on November 19, 2025;

WHEREAS, the Superior Charter Township Planning Commission considered the Area Plan rezoning petition standards set forth in Section 7.102.C of the Zoning Ordinance;

WHEREAS, the Superior Charter Township Planning Commission considered the Planned Community (PC) Special District eligibility criteria set forth in Section 7.301.A of the Zoning Ordinance; and

WHEREAS, the Superior Charter Township Planning Commission found that the required finding of facts has been met:

1. The Area Plan maintains the planned character of the surrounding area of the Meadows at Hathorne Mill area plan.
2. The Area Plan has been designed to provide for future road connections and design continuity if the parcel to the east is redeveloped.
3. The PC, Planned Community District is intended to allow for greater collaboration to allow for a creative approach to land use and development. Through the PC, Planned Community District the township and applicant are able to collaborate to better protect the sites natural features and reduce impact upon adjacent properties than could be accomplished through a by-right site plan or through a conventional subdivision development.
4. The proposed Area Plan is compatible with many elements of the adopted Growth Management Plan and other provisions of the Township Master Plan. See Master Plan Findings for more details. The most significant discussion point with regards to compatibility with the Growth Management Plan is density. The proposed density and impacts are outlined in detail in this report.
5. The site is 5 gross acres. The land area is sufficient for the proposed uses.
6. The proposed Area Plan is compatible with the ordinance standards. The PC, Planned Community District is intended to allow for greater

collaboration to allow for a creative approach to land use and development. Through the PC, Planned Community District the Township and applicant are able to collaborate to better protect the sites natural features and reduce impact upon adjacent properties than could be accomplished through a by-right site plan or through a conventional subdivision development.

7. The proposed type and intensity of use will not exceed the capacity of existing public services. If it is determined through the site plan process that utilities capacity is insufficient, the applicant shall either provide necessary onsite private infrastructure to accommodate use or reduce the number of units.
8. The site is controlled by one entity. If approved, the proposed Area Plan will dictate the development of the site. Additional common area maintenance and improvements will be codified through the site plan and through a development agreement.
9. The proposed Area Plan has been reviewed by Planning, Engineering, and the Fire Marshall. Additional site layout reviews will take place during the site plan and engineering review process.
10. The Area Plan provides for a residential use that satisfies the intent of the proposed Special District.
11. Through the Area Plan and site plan review, the Township can review and place reasonable conditions upon the application to ensure minimized adverse impacts.
12. The proposed Area Plan shows private drives/roads throughout the development that connects to the adjacent Meadows at Hawthorne Mill development area and the neighboring parcel to the east at 7360 Geddes Road. No new driveways are proposed on Geddes as part of this Area Plan.
13. The Area Plan shows interconnected pedestrian trails and sidewalks within the site.

WHEREAS, the Superior Charter Township Planning Commission adopted a resolution recommending approval to the Township Board of the proposed rezoning and area plan on November 19, 2025;

NOW THEREFORE BE IT RESOLVED that the Superior Charter Township Board of Trustees approves the Meadows 2 at Hawthorne Area Plan petition to rezone, through amendment, one (1) parcel to PC, Planned Community.

BE IT FURTHER RESOLVED that the Superior Charter Township Board of Trustees transmits the Planner's Report dated October 29, 2025, as the Planning Commission's report on this application.

Carlisle | Wortman
ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

Date: October 29, 2025

Rezoning and Area Plan Review
For
Superior Township, Michigan

Applicant: Diverse Real Estate

Project Name: The Meadows 2 at Hawthorne Mill

Location: 7330 Geddes Road (PIN: J -10-33-200-005)

Initial Plan Date: September 12, 2025

Current Zoning: A2 – Agricultural District

Action Requested: Rezoning and Area Plan Approval

PROJECT DESCRIPTION

An application has been submitted for a rezoning and area plan approval to construct a single-family residential development on a 5-acre parcel. The property is situated on the south side of Geddes Road, surrounded on the south and west sides by the approved Meadows at Hawthorne Mill development, on the north end of Section 33. The parcel is currently zoned A2 – Agricultural District. Roughly 1/3 of the subject property has historically been used for farmland, while the remainder is wooded and includes an existing single family home, proposed for demolition.

The proposed plan includes 12 single-family detached homes, a detention basin on the northwest side, and interior road connections to the adjacent Meadows at Hawthorne development. There is no proposed vehicle approach from Geddes Road. The plan indicates the 5-acre parcel directly east of the subject parcel as “Potential Future Development” and includes details of road connections and adjacent homes on this adjacent parcel, but this parcel is not within the scope of the Area Plan proposal. The plan is an extension of the

Benjamin R. Carlisle, *President* John L. Enos, *Vice President*
Paul Montagno, *Principal* Megan Masson-Minock, *Principal* Laura Kreps, *Principal* Brent Strong, *Principal*
David Scurto, *Principal* Sally M. Elmiger, *Principal* Craig Strong, *Principal* Douglas J. Lewan, *Principal*
Richard K. Carlisle, *Past President/Senior Principal* R. Donald Wortman, *Past Principal*

approved Meadows at Hawthorne Mill. The proposed lot sizes and configuration is the same as Meadows of Hawthorne Mills.

When we met with the applicant we worked with them to ensure a future connection to the vacant lot to the east so that when that lot is developed, it can be integrated in to the Hawthorne Mills development.

Figure 1. Aerial view of subject site and vicinity

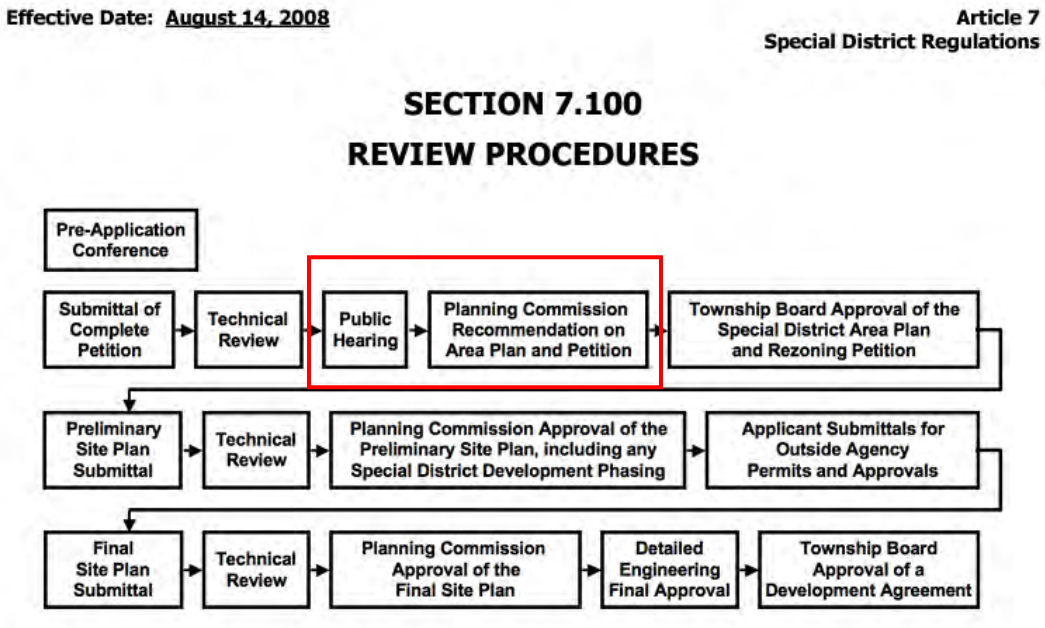
Source: Nearmap.com

The Zoning and existing land uses for the subject site and surrounding parcels are identified in the following table:

Direction	Zoning	Existing Use
North	A2	Single Family Residential
South	PC	Vacant, Approved for Single Family Residential
East	A2	Single Family Residential
West	PC	Vacant, Approved for Single Family Residential

PROCESS

The process to rezone a property to a PC, Planned Community District is outlined in Section 7.100. At this point in the process, the applicant is seeking approval of the Area Plan, which would rezone the southern parcel from A2 to PC, Planned Community District and approve the area plan. The Planning Commission holds the public hearing and is the recommending body on the Area Plan. The Township Board has ultimate authority or approval or denial upon the Area Plan.

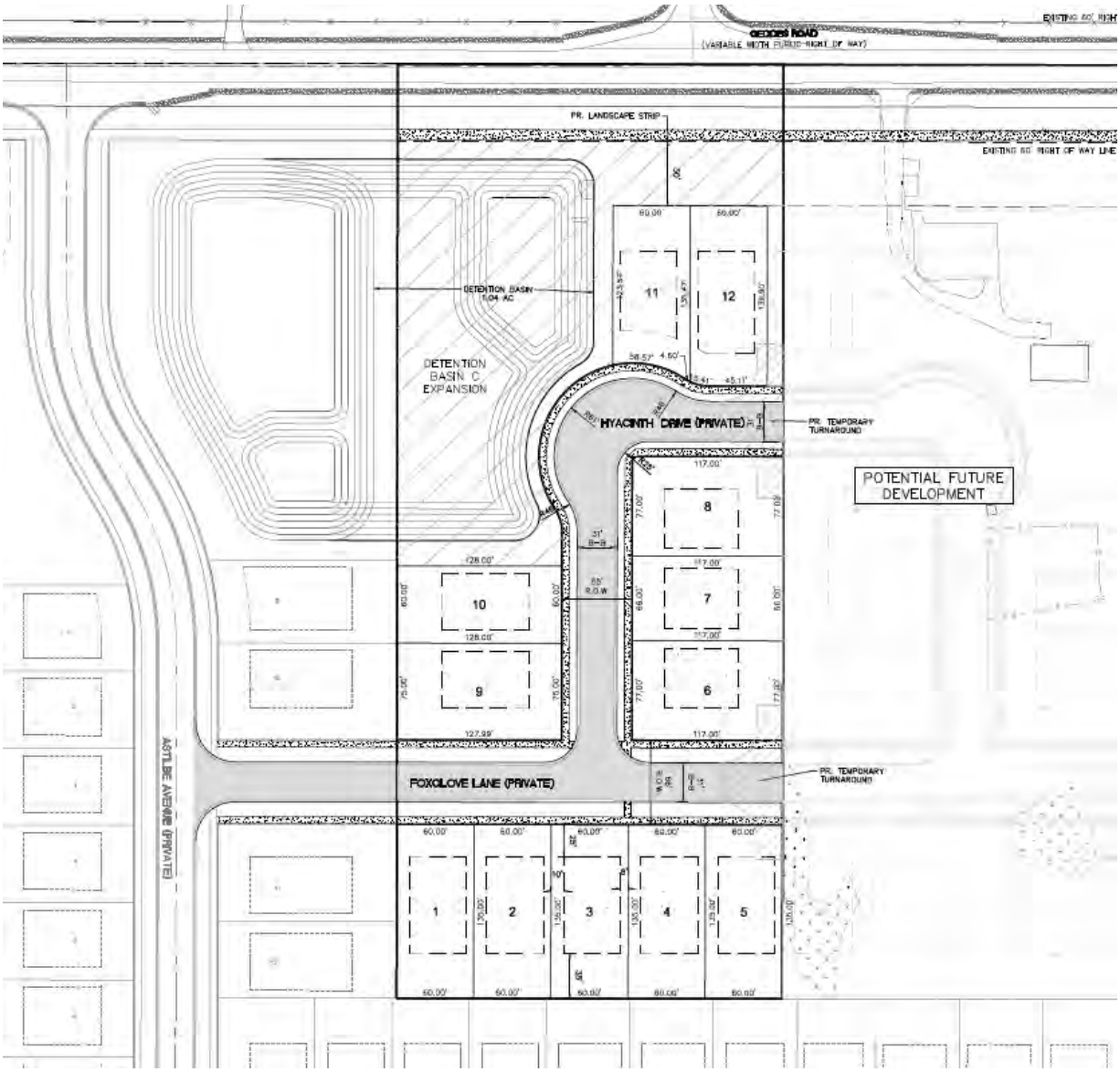


AREA PLAN

The Area Plan includes 12 single family residential units on lots that range from 7,536 square feet to 9,600 square feet. Access to the units is provided from Foxglove Lane: a private drive that connects to the private drive Astilbe Avenue on the parcel to the west, as part of the Meadows at Hawthorne Mill development. The plan also depicts Hyacinth Drive: a private drive that connects to the "Potential Future" development on the parcel to the east. The applicant has not provided evidence of the ability to incorporate this adjacent parcel into the broader Meadows at Hawthorne Mill development.

The area plan includes the following areas in addition to the homes:

- Roughly half of a 1.04-acre detention basin in the northwest corner, shared with the adjacent Meadows at Hawthorne Mill development.
- A 50-foot wide landscaping berm and buffer along Geddes Road.



PREVIOUS APPROVAL

The parcel is zoned A2, and as such there is no previous Area Plan associated with the project. The existing single family home on the property was previously connected to a farm operation with the surrounding properties to the east, west, and south. The home was built around 1950.

DENSITY / LOT SIZE and HOUSE SIZE

The subject property is currently surrounded by vacant land or large lot (5+ acres) single family residences on all sides. The approved Meadows at Hawthorne Mill project will,

however, introduce smaller lot single family residences to the south and west of the subject parcel, reflecting the density of the proposed Area Plan.

As set forth in Article 7: Density Regulations.

Density shall be regulated as follows: 1. Maximum net residential density. The maximum permitted net residential density for a PC Special District shall not exceed the planned residential density for the area included in the PC Special District, as shown on the Township's adopted Growth Management Plan. If the Growth Management Plan does not show a residential density for land included in a PC rezoning petition, the maximum net residential density permitted in the standard zoning district most nearly reflecting the policies in the Growth Management Plan that apply to the area in question shall be used as the density limit, and the residential density and character of the surrounding area.

The maximum permitted density was not included in the Master Plan; however, the most applicable district based on Master Plan is R-4, Single Family Residential District. R-4 zoning permits a density of 4.0 units per acre. The proposed net density of 2.4 units per acre is much lower than the maximum density permitted in the PC District and envisioned in the Master Plan.

With regards to individual lot size, the applicant is proposing all of the twelve lots with a minimum width of 60-feet and a minimum area of 7,536 square feet. While this lot configuration is not specifically addressed in the zoning ordinance, the PC district allows such flexibility. Many prospective buyers—including those seeking to downsize—find smaller lots appealing.

The proposed minimum setbacks and building height reflect the requirements of the R4 zoning district. The proposed home plans reflect the floor plans approved by the Planning Commission for the adjacent Meadows at Hawthorne Mill development.

MASTER PLAN

The Master Plan has designated this area as the Geddes Road Urban Sub-Area, described on pages 51-55 of the Growth Management and Future Land Use section of the Comprehensive Master Plan:

> *"This is the most densely and intensely developed area within the Township, containing about 65% of the Township population. The development and land use patterns in this area is reflected by the fact that this area is served with public utilities. The established public utility boundary south of Geddes Road is long standing policy and planned to continue into the future.*

> *This area also has the beginning of a planned employment center with the development of the Hyundai-Kia America Technical Center at the southwest corner of Geddes and LeForge Roads. Scattered throughout this area there are also several community/institutional uses including churches, parks, the library, and municipal facilities. This sub area currently contains a range of zoning designations including several that are unique to this area: Planned Manufactured, Neighborhood Commercial, and Multi-Family Residential.*
>
> *This sub-area provides a wide range of housing types and affordability. There is a mix of well-established and new single-family neighborhoods, multi-family developments, and manufactured neighborhoods. Existing housing ranges in age from many decades old to new construction and varies in size from small apartment units to large homes. This sub-area includes designated affordable, assisted living, and co-op housing all of which help to support the community's more vulnerable residents.*
>
> *In recent years, stalled or partially completed housing developments in this sub-area, which had previously received preliminary or final approval from the Township, have received updated approvals and construction has once again begun. Additionally, undeveloped land in this sub-area has received interest in new residential development. This sub-area is very important to the Township as it provides a variety of housing types at densities that would not be possible without the availability of a municipal sewer and water system."*

Planned Uses

As stated on Page 53:

> *"Concentrating new development on vacant lots with minimal or no wooded areas and preserving heavily wooded areas will ensure that residents enjoy the natural character that is a key component of Superior Charter Township's identity. The average density of new development in this area will vary between developments to ensure a diverse availability of housing types."*

The Master Plan establishes the goal of preserving wooded areas and permitting housing types with varying densities. The applicant can consider clustering the 12 proposed units on smaller lots and dedicating a portion of the existing wooded areas as open space. Although this site is proposed to be connected to the approved Meadows at Hawthorne Mill development, the subject Area Plan is a standalone application. The Planning Commission should consider the Area Plan proposal on its own, ensuring that the principals of area plan approval and the goals of the Master Plan for this area are reflected.

Page 54 includes a list of uses within the Geddes Road Urban Sub-Area, including "*Attached residential and multiple-family residential along neighborhood edges and adjacent to arterial corridors.*"

Design Characteristics

The Master Plan also includes a list of planned "Design Characteristics" for the Geddes Road Urban Sub-Area, including the following relating to new housing:

- *New development shall be reviewed on a case-by-case basis to respect the existing scale and character of the surrounding area.*
- *Each individual neighborhood has a unique character that must be respected and preserved.*
- *Walkability and non-motorized connections are essential to maintain neighborhood character and access to daily needs and services.*
- *Ensure appropriate transition of intensity of uses and scale to adjacent single-family neighborhoods.*
- *Peripheral attached residential and multiple-family residential along neighborhood edges and arterial corridors should be at a scale and density consistent with the surrounding area.*
- *Ensure appropriate transition of intensity of uses and scale to adjacent single-family neighborhoods.*
- *Varied mix of uses is encouraged.*
- *Single and lower multi-story structures oriented toward the street.*

Growth Management

The Master Plan includes 10 growth management policies that encourage land uses that are best suited to the existing conditions and development plan for different portions of the Township, including the following relevant policies:

> **Policy 2:** The type and density of new development should remain consistent with existing types and densities of nearby land uses.
>
> **Policy 6:** Superior Charter Township supports diverse land uses that provide residents convenient access to housing, goods, and services.
>
> **Policy 7:** Superior Charter Township believes that any new development (Residential/Commercial/Industrial) should be focused within designated and planned areas.

Policy 8: Superior Charter Township believes that any new development (Residential/Commercial/Industrial) should be done in a sustainable manner.

Policy 10: Superior Charter Township's land use goals support regional land use goals.

The vast majority of the existing housing stock in the Geddes Road Urban Sub-Area are detached single family homes on smaller lots, reflective of the proposed Area Plan for the subject property. The Master Plan for this area establishes the goal to site higher-density housing along neighborhood edges and near arterial corridors, particularly given the low availability of undeveloped parcels in the Geddes Road Urban Sub-Area and high demand and need for more attainable housing options. However, the proposed housing style and density is consistent with the adjacent, approved Meadows at Hawthorne Mill which the proposed area plan is effectively a continuation of.

Housing

Page 39 of the Master Plan includes housing policies, many of which intersect with the growth management goals. All of the housing policies are relevant to this Area Plan, as the development of this project will impact the total housing stock – both existing and future.

Policy 1: Superior Charter Township recognizes that the existing neighborhoods and the existing housing stock are an essential part of the community's character.

Policy 2: Superior Charter Township recognizes the need for a diversity in housing stock to support the housing needs of all its residents, including young people, families, and seniors aging in place.

Policy 3: Superior Charter Township supports the development of senior housing options.

Policy 4: Superior Charter Township supports housing densities where additional population will not overburden the existing or planned infrastructure.

Policy 5: Superior Charter Township promotes residential development in a manner which will create, preserve, and enhance a quality living environment for existing and future Township residents and workers.

Policy 6: Superior Charter Township recognizes that the voices of all existing and even potential future residents are not always at the table and extra effort may be needed to consider all housing needs, not just existing property owners.

Policy 7: Superior Charter Township supports increased housing density in planned areas, where feasible, to promote maximum retention of open space and natural features in other portions of the Township and region.

> **Policy 8:** Superior Charter Township supports neighborhood commercial development that provides higher density residential neighborhoods with convenient access to day-to-day businesses and employment.

Open Space and Land Preservation

The Master Plan further includes the following relevant policies related to Open Space and Land Preservation, detailed on page 38 of the Master Plan:

> **Policy 1:** Natural features, land preservation, and open space are key components of Superior Charter Township's community character and quality of life.
>
> **Policy 2:** Superior Charter Township actively strives to protect, preserve, and acquire additional open space and natural features.

Roughly 1/3 of this site is currently woodland, but with no proposed preservation protection.

Master Plan Summary Findings

We find that the proposed Area Plan petition to rezone the property from A2 to PC, Planned Community for single family residential development is partially compatible with many of the elements of the Master Plan for the following reasons:

1. The Master Plan envisions that the dense portion of development in the Township should occur in the Geddes Road Urban Sub-Area, in part to protect the rural nature of the Township as well as to concentrate development in areas where municipal sewer and water is accessible.
2. Providing additional housing units adjacent to areas containing housing is a Master Plan policy goal.
3. New housing development should be consistent with the type and density of nearby uses. The subject property is surrounded by the property approved for Meadows at Hawthorne Mill, offering housing of a similar type and density as the proposed area plan.

However, the proposed Area Plan petition appears to be incompatible with other elements of the Master Plan for the following reasons.

1. Master Plan goals and policies aim to provide a diversity of housing styles, and the majority of existing and planning-approved housing units in the Township are detached single family homes, comparable in density and lot size to the proposed development.

2. The Geddes Road Urban Sub Area future land use policies to include attached single family or multiple-family residences along arterial corridors. We find that this site is an opportunity, particularly along Geddes Road, to include lower density attached single family residential (townhomes) or lower density multiple family housing that provide varied housing options that are not currently provided, or planned for, in Superior Township.

DISTRICT INTENT

Special Districts

As set forth in Section 7.001, the Authority to Establish Special Districts as defined in Article 2.0 (Zoning Districts), is established in accordance with Section 503 of the Michigan Zoning Enabling Act. These Special Districts are designed to accomplish the objectives of this Ordinance through a development review process intended to achieve integration of the proposed development project with the characteristics of the project area. These Special Districts are intended to permit flexibility in the regulation of land development; encourage innovation in land use and variety in design, layout, and type of structures constructed; achieve economy and efficiency in the development and use of land, natural resources, energy, and the provision of public services and facilities; encourage useful open space; and provide better housing, employment, and shopping opportunities particularly suited to the needs of the residents of the Township. The intent of these special districts is to:

- Provide for increased flexibility and encourage innovation in design and layout of land development, subject to proper administrative standards and procedures.
- Lessen the burden of traffic on streets and highways, and provide for an integrated system of sidewalks, pedestrian pathways, and other non-transportation facilities.
- Provide for a compatible mix of land uses in each Special District.
- Establish planning, review, and approval procedures that properly relate the type, design, and layout of development to the site and surrounding area.
- Encourage innovation in residential and nonresidential development so that greater opportunities for better housing, recreation, and shops conveniently located to each other may extend to all citizens and residents of Superior Township; and so that the growing demands of the Township's population may be met by a greater variety in type, design, and layout of buildings and by the conservation and more efficient use of open space ancillary to these buildings.

Planned Community District

The Township Zoning Ordinance has multiple "special districts", one of which is the PC, Planned Community District. The intent of the PC, Planned Community District is as follows:

The Planned Community (PC) Special District option encourages greater collaboration between the developer and the Township in the development process and allows additional freedom for the developer to take an even more creative approach to land use and development than otherwise permitted under this Ordinance. The PC Special District option offers greater flexibility in the design of land development, maximizing the developer's ability to take advantage of natural topography, vegetation, watercourses, and other site features in designing the development.

PLANNED COMMUNITY DISTRICT REQUIREMENTS

As set forth in Section 7.301. A, to be eligible for approval as a Planned Community (PC) Special District, the petitioner shall demonstrate, to the Township Board's satisfaction after recommendation from the Planning Commission, that the petition and Area Plan are compatible with the following:

1. **Compatibility with the Special District intent.** The proposed development shall be consistent with the intent and scope of this Article and the intent and purposes of the specific Special District.

   CWA Finding: The PC, Planned Community District is intended to allow for greater collaboration to allow for a creative approach to land use and development. Through the PC, Planned Community District, the township and the applicant are able to collaborate to better protect the site's natural features and reduce impact upon adjacent properties than could be accomplished through a by-right site plan or through a conventional subdivision development. The proposed area plan does not offer a creative approach to land use development and instead reflects the development possible through R-4 zoning. The area plan also proposes the removal of approximately 1.05 acres of wetlands, which does not reflect the intentions of the PC District.

2. **Compatibility with the Growth Management Plan.** The proposed development shall be compatible with the adopted Growth Management Plan.

   CWA Finding: We find that the proposed Area Plan petition to rezone the property from A2, Planned Community (single-family residential) to PC, Planned Community is compatible with many elements of the Master Plan and the Growth Management Plan. However, we note that the master plan establishes a goal of more dense housing development in this area. Attached single family or multiple-family housing that allows for preservation of the wooded and wetland areas on the site is more aligned with the Master Plan goals for this particular area.

3. **Availability and capacity of public services.** The proposed type and intensity of use shall not exceed the existing or planned capacity of existing public services and facilities, including police and fire protection, traffic capacity of the Township's public roads, drainage and stormwater management facilities, availability of water, and suitability for septic or capacity of existing or planned utility facilities.

   CWA Finding: Capacity availability unknown at this time, particularly with regards to utilities; however, this property is within the Urban Services Area with utility access available.

4. **Sufficient land area for proposed uses.** The proposed Planned Community (PC) site shall include sufficient contiguous land area to comply with all applicable regulations of this Ordinance, to adequately serve the needs of all permitted uses in the PC project, and to ensure compatibility between uses and the surrounding area. Additional non-contiguous land areas within the Township may be included as part of the proposed open space dedications for a PC project.

   CWA Finding: The site area is 5 acres. The applicant has not proposed any usable open space, nor provided for the preservation of any of the existing wooded areas or 1.05 acres of wetland. The planned density is 2.4 acres/lot with minimum lot sizes of 7,536 square feet. The minimum lot size in the R4 zoning district is 7,200 acres. The proposed density is possible under conventional R4 zoning. The Area Plan does not offer units developed in a manner to preserve open space nor to create more attainable housing styles.

5. **Additional eligibility criteria.** The petition and Area Plan shall be compatible with one (1) or more of the following additional criteria:
   a. Conservation of open space. Long-term conservation of open space, agricultural lands, or lands with significant natural features in the Township will be achieved in accordance with the adopted Growth Management Plan.
   b. Preservation of natural resources. Long-term conservation of natural resources will be achieved, where such resources of the Township would otherwise be destroyed or degraded by development as permitted by the underlying zoning district(s).
   c. Public benefit. A recognizable and material benefit will be realized by both the future users of the development and the Township as a whole, where such benefit would otherwise be unachievable under the provisions of this Ordinance.
   d. Economic impact. The proposed development shall not impede the continued use or development of surrounding properties for uses that are

permitted in the Zoning Ordinance or planned in the adopted Growth Management Plan.

CWA Finding: The proposed Area Plan does not conserve open space nor preserves natural resources. The proposed housing density reflects development that is possible under conventional zoning. We note that based on the growth management and housing policies of the Master Plan, the detached single family style is less dense than the housing stock envisioned in the Master Plan for this area.

STANDARDS

As set forth in Section 7.102.C, when reviewing an Area Plan petition, the Planning Commission shall determine and provide evidence in its report to the Township Board that the petition meets the following standards:

1. **Growth Management Plan policies.** The proposed development shall conform to the adopted Growth Management Plan.

   CWA Finding: The proposed Area Plan is partially incompatible with the adopted Growth Management Plan and other provisions of the Township Master Plan. See Master Plan Findings for more details.

2. **Ordinance standards.** The proposed development shall conform to the intent, regulations, and standards of the proposed Special District and this Ordinance.

   CWA Finding: The proposed Area Plan is compatible with the ordinance standards. The PC, Planned Community District is intended to allow for greater collaboration to allow for a creative approach to land use and development. Through the PC, Planned Community District the township and the applicant are able to collaborate to better protect the site's natural features and reduce impact upon adjacent properties than could be accomplished through a by-right site plan or through a conventional subdivision development or as shown on the approved Area Plan for the site.

3. **Public facilities.** The proposed development shall be adequately served by public facilities and services, such as highways, streets, police and fire protection, drainage courses, water and sanitary sewer facilities, and refuse disposal, or that the persons or agencies responsible for the proposed development shall be able to provide, in a manner acceptable to the Township Board, such facilities and services.

CWA Finding: Capacity availability unknown at this time, particularly with regards to utilities; however, this property is within the Urban Services Area with utility access available.

4. **Open space and recreation areas.** The common open space, any other common properties, individual properties, and all other elements of a Special District are so planned that they will achieve a unified open space and recreation area system, with open space and all other elements in appropriate locations, suitably related to each other, the site, and the surrounding land.

   CWA Finding: The site includes no usable open space areas. A required stormwater basin is provided on the northwest portion of this site, but this does not qualify as open space or a recreation area. The adjacent, approved Meadows at Hawthorne Mill development includes one, small open space area with a non-motorized pathway connection. There are nonmotorized pathways around the property and along Geddes Road. The Planning Commission can discuss how the Area Plan may be adjusted to ensure an adequate recreation area system.

5. **Common areas and improvements.** The petitioner shall have made satisfactory provision to ensure that those areas shown on the plan for use by the public or by occupants of the development will be or have been irrevocably committed for that purpose. Provisions shall have been made to provide for the financing and maintenance of improvements shown on the plan for open space areas, and common use areas which are to be included within the development.

   CWA Finding: The site is controlled by one entity. If approved, the proposed Area Plan will dictate the development of the site. The applicant should clarify if the Meadows at Hawthorne Mill and the Meadows 2 at Hawthorne Mill will be governed by one HOA.

6. **Location and layout.** The location of the proposed uses, layout of the site, and its relation to streets giving access to it, shall be such that traffic to, from, and within the site, and assembly of persons in connection therewith, will not be hazardous or inconvenient to the project or the neighborhood. In applying this standard, the Planning Commission shall consider, among other things, convenient routes for pedestrian traffic, particularly of children, relationship of the proposed project to main thoroughfares and street intersections, and the general character and intensity of the existing and potential development of the neighborhood.

   CWA Finding: The proposed Area Plan shows three points of access to the site, all from the neighboring parcels to the east and west of the subject property. The proposed plan is effectively an extension of the Meadows at Hawthorne Mill, which

includes 2 access points along Geddes Road, to the east and west of the subject property. The broader Meadows development is also connected to Prospect Pointe West on the south side via the private Primrose Drive. Onsite circulation appears sufficient for vehicular traffic. Traffic impacts will be reviewed by the Washtenaw County Road Commission. Sidewalks are proposed along all street frontages, including Geddes Road.

7. **Compatibility of land uses.** The proposed use(s), mix of housing unit types and densities, or mix of residential and non-residential uses shall satisfy the intent of the proposed Special District, conform to applicable use standards and limitations, and be acceptable in terms of convenience, privacy, compatibility, and similar standards.

   CWA Finding: As part of the deliberation, the Planning Commission should discuss if the proposed housing style is reflective of the intent of the Master Plan and Planned Community.

8. **Minimize adverse impacts.** That noise, odor, light, or other external effects from any source whatsoever, which is connected with the proposed use, will not adversely affect adjacent and neighboring lands and uses.

   CWA Finding: Through the Area Plan and site plan review, the Township can review and place reasonable conditions upon the application to minimize adverse impacts.

9. **Preservation of natural features.** The proposed development shall create a minimum disturbance to natural features and landforms.

   CWA Finding: The site area is 5 acres, and no areas are dedicated for preservation. The planned density is 2.4 acres/lot with minimum lot sizes of 7,536 acres. The minimum lot size in the R4 zoning district is 7,200 acres. The proposed density is possible under conventional R4 zoning. The Area Plan does not offer units developed in a manner to preserve open space nor to create more attainable housing styles.

10. **Streets.** Streets shall follow topography, be properly spaced, and be located and aligned in accordance with the intended function of each street. The property shall have adequate access to public streets. The plans shall provide for logical extensions of public streets and shall provide suitable street connections to adjacent parcels, where applicable.

CWA Finding: Access to the development is proposed from 3 locations on private road connections to the east and west of the subject site, connected to the broader Meadows at Hawthorne Mill development. No additional access is proposed from Geddes Road on the subject parcel. A traffic impact study may be necessary to determine impacts to the traffic on nearby public roads that may result from the 12 additional homes. Traffic impacts will be reviewed by the Washtenaw County Road Commission.

11. **Pedestrian facilities.** Major pedestrian circulation shall be provided for within the site and shall interconnect all use areas, where applicable. The pedestrian system shall provide for logical extensions of pedestrian ways outside the site, and pedestrian connections to the site boundaries, where applicable.

CWA Finding: The Area Plan proposes sidewalks along all street frontages, including Geddes Road. There are no additional pathways to connect the site to the open space area at the adjacent Meadows at Hawthorne Mill property.

SUMMARY OF ALL FINDINGS

Our review finds that while certain elements of the proposed Area Plan are consistent with the Township's Master Plan and Growth Management Strategy, other aspects are not.

The intent of the PC, Planned Community district is to permit flexibility in land development regulations, encourage innovation in land use, and promote variety in design, layout, and building types. The proposed layout appears relatively conventional and lacks the creativity and diversity anticipated under the PC district. However, as effectively a continuation of the approved area plan of the adjacent Meadows at Hawthorne Mill, this proposed area plan is consistent with Master Plan strategies to encourage housing design and density that complements nearby housing styles.

RECOMONDATION

We recommend that the Planning Commission hold a public hearing, discuss the noted questions in our report with the applicant, consider public testimony, and either:

A. Postpone action to allow the applicant to provide additional information; or
B. Direct staff to draft a resolution based on the discussion.

Sincerely,

CARLISLE/WORTMAN ASSOC., INC.
Benjamin R. Carlisle, AICP, LEED AP

CARLISLE/WORTMAN ASSOC., INC.
Michelle Marin, AICP

cc: Emily Dabish Yahkind, Township Supervisor
Angela Robinson, Township Clerk
Bill Balmes, Building Official
George Tsakof, Township Engineer
Cresson Slotten, Township Engineer

October 29, 2025

CHARTER TOWNSHIP OF SUPERIOR
3040 North Prospect Road
Ypsilanti, MI 48198

Attention: **Emily Dabish Yahkind, Township Supervisor**

Regarding: **The Meadows 2 at Hawthorne Mill**
Area Plan for PC Rezoning – Review No. 1
OHM Job # 0140-25-1060

Dear Ms. Dabish Yahkind:

On behalf of the Township, we have reviewed the Area Plan submittal for the above referenced project, as provided to the Township by the Applicant on October 8, 2025. We understand that the application will be considered by the Planning Commission at their regular meeting on November 19th regarding Area Plan and PC District rezoning. We offer the following comments to the Planning Commission related to the site/civil engineering aspects of the area plan for their consideration during the decision process.

1. The site will be serviced by connecting to the proposed Superior Township public sanitary sewer in the Astilbe Avenue private right-of-way (ROW) to be constructed in Phase 1 of The Meadows at Hawthorne Mill. The proposed sanitary layout and connection to the Superior Township system appear to be viable at the conceptual level, however, a more detailed review of the facilities will take place during potential future site plan stages. A basis-of-design, along with future review and approval by the Ypsilanti Community Utilities Authority (YCUA) and permit by Michigan Department of Environment, Great Lakes, and Energy (EGLE) under Part 41 will be required for sanitary main construction.

2. The site will be serviced by connecting to the proposed Superior Township public water main in the Astilbe Avenue private ROW to be constructed in Phase 1 of The Meadows at Hawthorne Mill. The proposed water main layout and connection to the Superior Township water system appear to be viable at the conceptual level, however, a more detailed technical review of the facilities will take place during potential future site plan stages. A basis-of-design, along with future review and approval by YCUA and permitting by EGLE under PA 399 will be required for water main construction.

3. Future, later stage plan submittals should include the size of existing water main and sanitary sewers adjacent to the site and being utilized for connections to the Superior Township utility system.

4. Please note that a more detailed technical review of the site engineering will take place during a potential future preliminary/final site plan stage. Grading details would be reviewed at future stages of the project if a site plan were to move forward.

5. We note that a 55'-wide private street ROW is shown for Hyacinth Drive rather than a typical 66'-wide ROW which is shown for the proposed Foxglove Lane. Both streets are shown with a width of 31' from back-of-curb to back-of-curb, so the main difference with the 55'-wide ROW is the sidewalks will be

closer to the street on Hyacinth Drive than they are on Foxglove Lane. As Hyacinth Drive will be a low-speed short local road we do not see any engineering issues with this proposed narrower right-of-way.

6. The stormwater management design on the site plan will be required to meet Washtenaw County Water Resources Commissioner (WCWRC) Standards. Future review and approval from WCWRC would be required. The determination of requirements is typically made at preliminary and final site plan stages.

7. Soil erosion and sedimentation control (SESC) measures shall be included on the site plan and need to meet the requirements of WCWRC. Review and approval will be required from WCWRC in the future prior to a final site plan approval.

8. Work proposed in the Geddes Road ROW should meet the requirements of the WCRC. Future review and approval from WCRC will be required during the site plan stage as they have jurisdiction over this public ROW.

If you have any questions regarding our review, please do not hesitate to contact me at (734) 466-4585, or George Tsakoff at (734) 466-4439.

Sincerely,
OHM Advisors

_____

Cresson Slotten, PE
Senior Project Manager

cc: Angela Robinson, Township Clerk
Bill Balmes, Building Department
Ben Carlisle, CWA, Twp Planner
Michelle Marin, CWA, Township Planner
George Tsakoff, OHM Advisors, Township Engineer
Claire Martin, OHM Advisors, Township Engineer
Mariah Cummings, OHM Advisors, Township Engineer

P:\0126_0165\SITE_SuperiorTwp\2025\0140251060_The Meadows 2 at Hawthorne Mill\1068_Area Plan-Rezoning Review-Phase 2\Reviews\The Meadows 2 Area Plan_Review 1_2025-10-29.docx

Lombardo HOMES

September 9, 2025

Superior Township Planning Commission
Superior Charter Township
3040 N. Prospect Road
Ypsilanti, MI 48198

Re: Area Plan Petition – 7330 Geddes Road (12 Single Family Lots)

Dear Chairperson and Members of the Planning Commission,

On behalf of Lombardo Homes, I am pleased to submit the enclosed Area Plan Petition for the property located at 7330 Geddes Road in Superior Township. The project site is a 5 acre parcel located on the South Side of Geddes Road between Leforge and Hunters Creek Drive. The proposal consists of the development of 12 single-family residential lots.

This project has been planned to complement and tie into the future Meadows at Hawthorne Mill development and is anticipated to be developed along with subsequent phases in 2028. By aligning with this future neighborhood, the proposed 12-lot development provides a logical extension of residential growth in the area while preserving the Township's desired character and development patterns.

We believe this project will provide high-quality new housing opportunities in Superior Township, strengthen the tax base, and support the Township's long-term planning vision. We respectfully request your review and approval of the Area Plan Petition.

Thank you for your consideration. Please do not hesitate to contact me if you have any questions or require additional information.

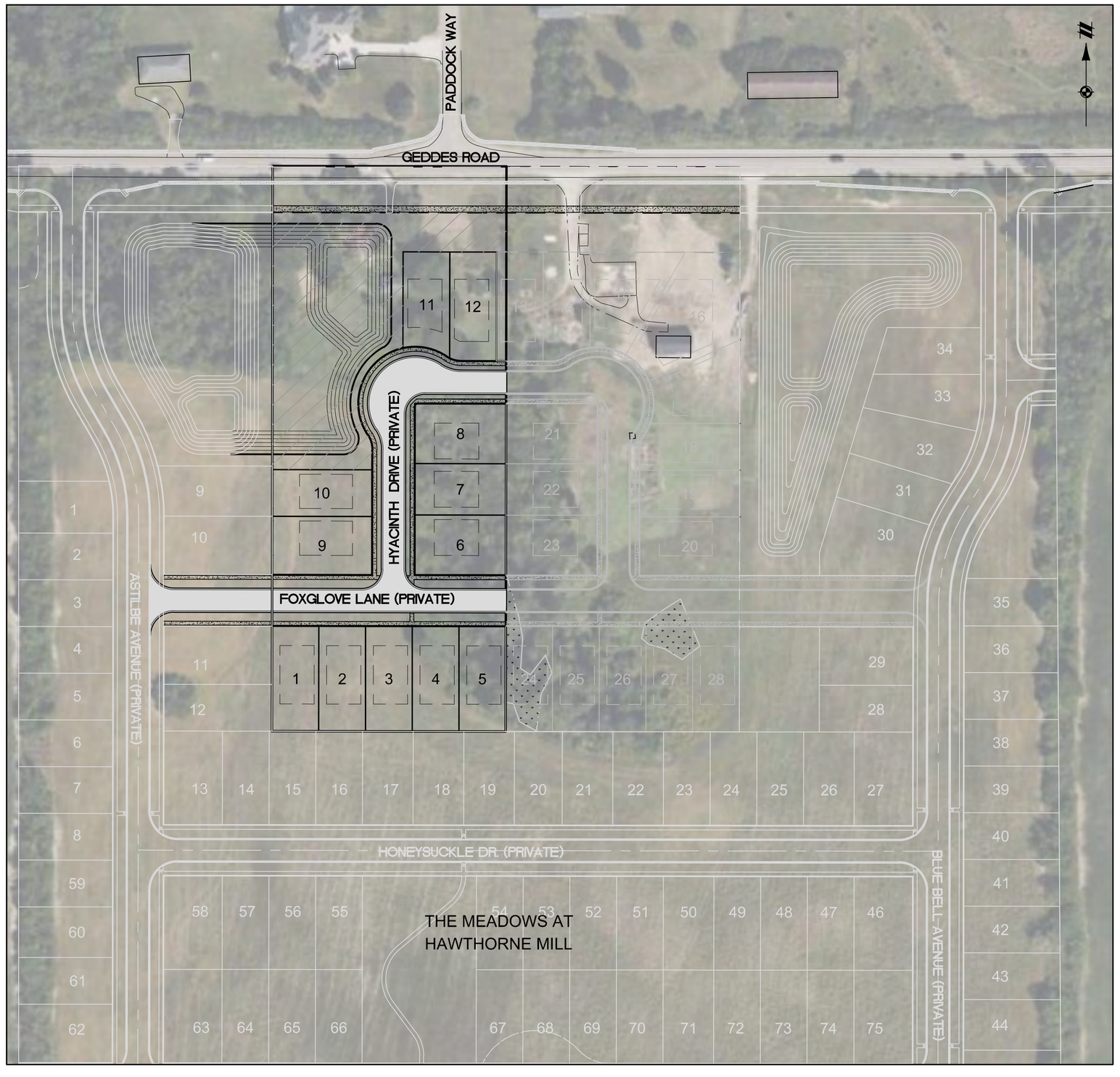
Sincerely,
Aubrey Merhib
Entitlements Manager
Lombardo Homes

Aubrey Merhib – (239)273-8306

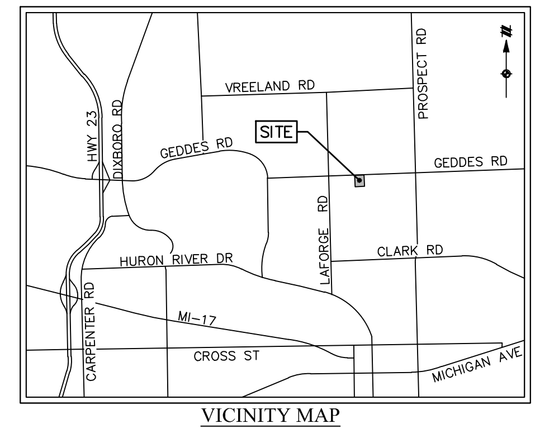
LOMBARDO COMPANIES
13001 23 Mile Road, Suite 200
Shelby Township, MI 48315

THE MEADOWS 2
AT HAWTHORNE MILL

A SINGLE FAMILY DEVELOPMENT
SUPERIOR TOWNSHIP, WASHTENAW COUNTY, MICHIGAN
AREA PLAN



OVERALL DEVELOPMENT MAP
SCALE: 1" = 300'



VICINITY MAP
NOT TO SCALE

PROJECT CONTACTS

OWNER/DEVELOPER / APPLICANT
DIVERSE REAL ESTATE LLC
13001 23 MILE ROAD, SUITE 200
SHELBY TOWNSHIP, MICHIGAN 48315
CONTACT: COSIMO LOMBARDO
PHONE: (248) 953-2571
COSIMO@LOMBARDOHOMES.COM

CIVIL ENGINEER
ATWELL, LLC
TWO TOWNE SQUARE, SUITE 700
SOUTHFIELD, MICHIGAN 48076
CONTACT: JARED KIME
PHONE: (248) 447-2000
JKIME@ATWELL.COM

LEGAL DESCRIPTION

COMMENCING AT THE NORTH ONE-QUARTER CORNER OF SECTION 33, TOWNSHIP 2 SOUTH, RANGE 7 EAST; THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS WEST, 704.20 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 00 DEGREES 00 MINUTES 00 SECONDS EAST, 726.00 FEET; THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS WEST, 299.99 FEET; THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS WEST, 726.00 FEET; THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS EAST, 300.06 FEET TO THE POINT OF BEGINNING, BEING PART OF THE NORTHWEST ONE-QUARTER OF SECTION 33, TOWNSHIP 2 SOUTH, RANGE 7 EAST, AND CONTAINING 5.00 ACRES OF LAND, MORE OR LESS; SAID PARCEL BEING SPLIT ON SEPTEMBER 22, 2021, FROM J-10-33-200-003

PROJECT NARRATIVE

THE MEADOWS 2 AT HAWTHORNE MILL IS A PROPOSED RESIDENTIAL SITE CONDOMINIUM CONSISTING OF 12 SINGLE FAMILY HOMES ON APPROXIMATELY 5 ACRES OF LAND. THE DEVELOPMENT IS AN EXPANSION OF THE PREVIOUSLY APPROVED MEADOWS AT HAWTHORNE MILL. THE SITE IS BEING DESIGNED WITH PRIVATE ROADS THAT WILL CONNECT TO MEADOWS AT HAWTHORNE MILL.

THE PROPOSED DEVELOPMENT WILL BE SERVICED WITH PUBLIC WATER AND SANITARY SEWER THAT WILL CONNECT TO THE MEADOWS AT HAWTHORNE MILL DEVELOPMENT. STORMWATER MANAGEMENT WILL BE HANDLED WITH AN EXTENSION OF THE NORTHWEST MEADOWS AT HAWTHORNE MILL POND.

SHEET INDEX

Sheet Number	Sheet Title
1	COVER SHEET
2	EXISTING CONDITIONS PLAN
3	LAYOUT PLAN
4	CUT-FILL PLAN
5	UTILITY PLAN
6	DETAILS

SITE DATA

GROSS AREA:	5.00 ACRES
GEDDES ROAD ROW:	0.40 ACRES
NET AREA:	4.60 ACRES
EXISTING ZONING:	A2 (AGRICULTURAL DISTRICT)
PROPOSED ZONING:	PC (PLANNED COMMUNITY)
NUMBER OF PROPOSED LOTS:	12 LOTS
PROPOSED DENSITY (GROSS):	2.40
PROPOSED DENSITY (NET):	2.61
MIN. LOT AREA PER DWELLING UNIT:	7,200 SF
MINIMUM LOT WIDTH:	60'
LOT SETBACKS:	
FRONT-	25'
SIDE-	6' MIN. (16' TOTAL)
REAR-	35'
PROPOSED GENERAL COMMON ELEMENT (G.C.E.):	1.25 ACRES

STATE OF MICHIGAN
JARED M. KIME
ENGINEER
No. 57644
LICENSED PROFESSIONAL ENGINEER

Know what's below. Call before you dig.

THE LOCATIONS OF EXISTING UNDERGROUND UTILITIES ARE SHOWN IN AN APPROXIMATE WAY ONLY AND HAVE NOT BEEN INDEPENDENTLY VERIFIED BY THE OWNER OR ITS REPRESENTATIVE. THE CONTRACTOR SHALL DETERMINE THE EXACT LOCATION OF ALL EXISTING UTILITIES BEFORE COMMENCING WORK, AND AGREES TO BE FULLY RESPONSIBLE FOR ANY AND ALL DAMAGES WHICH MIGHT BE OCCASIONED BY THE CONTRACTOR'S FAILURE TO EXACTLY LOCATE AND PRESERVE ANY AND ALL UNDERGROUND UTILITIES.

NOTICE:
CONSTRUCTION SITE SAFETY IS THE SOLE RESPONSIBILITY OF THE CONTRACTOR; NEITHER THE OWNER NOR THE ENGINEER SHALL BE EXPECTED TO ASSUME ANY RESPONSIBILITY FOR SAFETY OF THE WORK, OF PERSONS ENGAGED IN THE WORK, OF ANY NEARBY STRUCTURES, OR OF ANY OTHER PERSONS.

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ATWELL
866.850.4200 www.atwell.com
TWO TOWNE SQUARE, SUITE 700
SOUTHFIELD, MI 48076
248.447.2000

SECTION 33
TOWN 2 SOUTH, RANGE 7 EAST
SUPERIOR TOWNSHIP
WASHTENAW COUNTY, MICHIGAN

DIVERSE REAL ESTATE, LLC
THE MEADOWS 2
AT HAWTHORNE MILL
AREA PLAN
COVER SHEET

NOT FOR CONSTRUCTION

DATE
SEPT. 12, 2025
REVISIONS

DR. MM | CH. JK
P.M. J. KIME
JOB 25004659
SHEET NO.
1

K:\25DD\4659\DWG\PLAN SETS\SITE AREA\25004659_SP02_EC.DWG 9/10/2025 8:09 PM MATTHEW MYERS

PIN: J-10-33-200-002

ASTILBE AVENUE (PRIVATE)

BLUE BELL AVENUE (PRIVATE)

GEDDES ROAD
(VARIABLE WIDTH PUBLIC RIGHT OF WAY)

SOUTH RIGHT OF WAY LINE

HYDRANT F.E. 808.77

HYDRANT F.E. 817.68

BITUMINOUS

S00°00'29"E(R)
S02°14'13"E(R) 726.00'(R)
S02°30'10"E(M) 725.92'(RM)

N2°29'41"W 726.00' (M)
(N00°00'00"W 726.00) (R)

N02°29'51"W(M) 725.88'(R&M)
N00°00'10"W(R)
N02°14'13"W(R) 726.00'(R)

N87°30'22"E 326.34'
EAST(R) 326.30'(R)
N87°45'47"E(R)
326.37'(R)

EAST(R)
N87°45'47"E(R) 404.20'(R)
N87°30'19"E(M) 404.20'(R&M)

N89°59'45"E(R) 600.00'(R)
N87°31'12"E(M) 299.95'(R&M)

BM #1
(ASBESTOS CEMENT)
WATER SHUT OFF RIM 814.83

BM #2
WATER SHUT OFF RIM 818.57

10' WIDE RIGHT OF WAY PER L.1772, PG.343

60' WIDE RIGHT OF WAY
PER L.4219, PG.280

60' WIDE RIGHT OF WAY
PER L.4545, PG.630

REMOVE EXISTING LIGHT POLE

REMOVE GRAVEL DRIVE AND PAVEMENT

REMOVE EXISTING WATER SHUT OFF AND CAP WATER, LEAD.

REMOVE EXISTING BUILDINGS

WETLAND "A" REMOVAL
±0.47 ACRES

EX WETLAND "A"
±0.58 ACRES
NON-REGULATED

EX WETLAND "B"
±0.08 ACRES
NON-REGULATED

FENCE ON PROPERTY LINE

FENCE 2.4' E. OF PROPERTY LINE

12" CMP INV. 813.91

12" CMP INV. 814.21

EX. VALVE @ TRIM=126.93

GATE

SANDERS MARK S & AMY K
PIN: J-10-28-300-004
A2 ZONING

ROCKETTE LLOYD A & PATRICIA J
PIN: J-10-28-300-033
A2 ZONING

CICIRELLI MICHAEL & CLARA TRUST
PIN: J-10-33-200-005
A2 ZONING

MICHAH A & ELIZABETH F LUDWIG-BORYCZ
PIN: J-10-33-200-006
A2 ZONING

THE MEADOWS AT HAWTHORNE MILL
PC ZONING

NOTES:

1. BEARINGS ARE BASED ON MICHIGAN STATE PLANE COORDINATES (NAD83), SOUTH ZONE, GROUND DISTANCES; INTERNATIONAL FEET. MEASURED BEARINGS AS SHOWN DIFFER FROM RECORD TITLE BEARINGS.
2. PROJECT VERTICAL DATUM IS NAVD 88.
3. THE SITE SHOWN HEREON IS LOCATED WITHIN ZONE X (AREAS DETERMINED TO BE OUTSIDE OF THE 0.2% ANNUAL CHANCE FLOODPLAIN) ACCORDING TO MAP NUMBER 26161C0288E OF THE FLOOD INSURANCE RATE MAP, EFFECTIVE DATE APRIL 3, 2012.
4. GUARANTEE CANNOT BE MADE THAT THE UNDERGROUND UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN-SERVICE OR ABANDONED.
5. THE MEADOWS AT HAWTHORNE MILL AND GEDDES ROAD CONSTRUCTION PROJECT IS SCHEDULED TO BEGIN IN SPRING OF 2026. PROPOSED DESIGN CONDITIONS IN THESE AREAS ARE BEING REFLECTED AS AN EXISTING CONDITION TO DEPICT ACTUAL ANTICIPATED CONDITIONS AT THE TIME OF DEVELOPMENT OF THIS PROPERTY AS THIS DEVELOPMENT IS ENTIRELY DEPENDENT ON PHASE 1 OF THE MEADOWS AT HAWTHORNE MILL BEING CONSTRUCTED.

SITE BENCHMARKS:

BM #1: NAIL IN WEST SIDE OF THE UTILITY POLE ON SOUTH RIGHT OF WAY OF GEDDES ROAD, 165'± WEST OF THE NORTHWEST PROPERTY CORNER
ELEVATION: 816.41 (NAVD88)

BM #2: NAIL ON THE SOUTHEAST SIDE OF THE UTILITY POLE ON THE NORTH RIGHT OF WAY OF GEDDES ROAD, 92'± NORTHWEST WEST OF NORTHWEST PROPERTY CORNER
ELEVATION: 807.92 (NAVD88)

LEGEND

- BOUNDARY LINE
- EXISTING EASEMENT
- SECTION LINE
- BOUNDARY/PROPERTY LINE
- EX. CONTOUR 890
- EX. WATER MAIN W
- EX. SANITARY S
- EX. GAS G
- EX. STORM C
- EX. OVERHEAD ELECTRICAL LINE OHE
- EX. TELEPHONE LINE T
- EX. WETLAND
- EX. TREE LINE
- EX. CURB AND GUTTER
- EX. FENCE X
- EX. SOIL DELINEATION
- EX. BUILDING
- EX. CATCH BASIN/INLET/CULVERT
- EX. HYDRANT
- EX. VALVE
- EX. SANITARY SEWER
- EX. TREE
- EX. TREE TO BE REMOVED
- SOIL BORING LOCATION
- TO BE REMOVED
- DRIVE/PAVEMENT-TO BE REMOVED
- BUILDING/HOUSE-TO BE REMOVED

Know what's below. Call before you dig.

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DIVERSE REAL ESTATE, LLC

THE MEADOWS 2 AT HAWTHORNE MILL

AREA PLAN

EXISTING CONDITIONS PLAN

SECTION 33

TOWN 2 SOUTH, RANGE 7 EAST

SUPERIOR TOWNSHIP

WASHTENAW COUNTY, MICHIGAN

DATE
SEPT. 12, 2025

REVISIONS
-
-

SCALE: 1" = 50 FEET
0 25 50

DR. MM CH. JK
P.M. J. KIME
JOB 25004659
SHEET NO. 2

NOT FOR CONSTRUCTION

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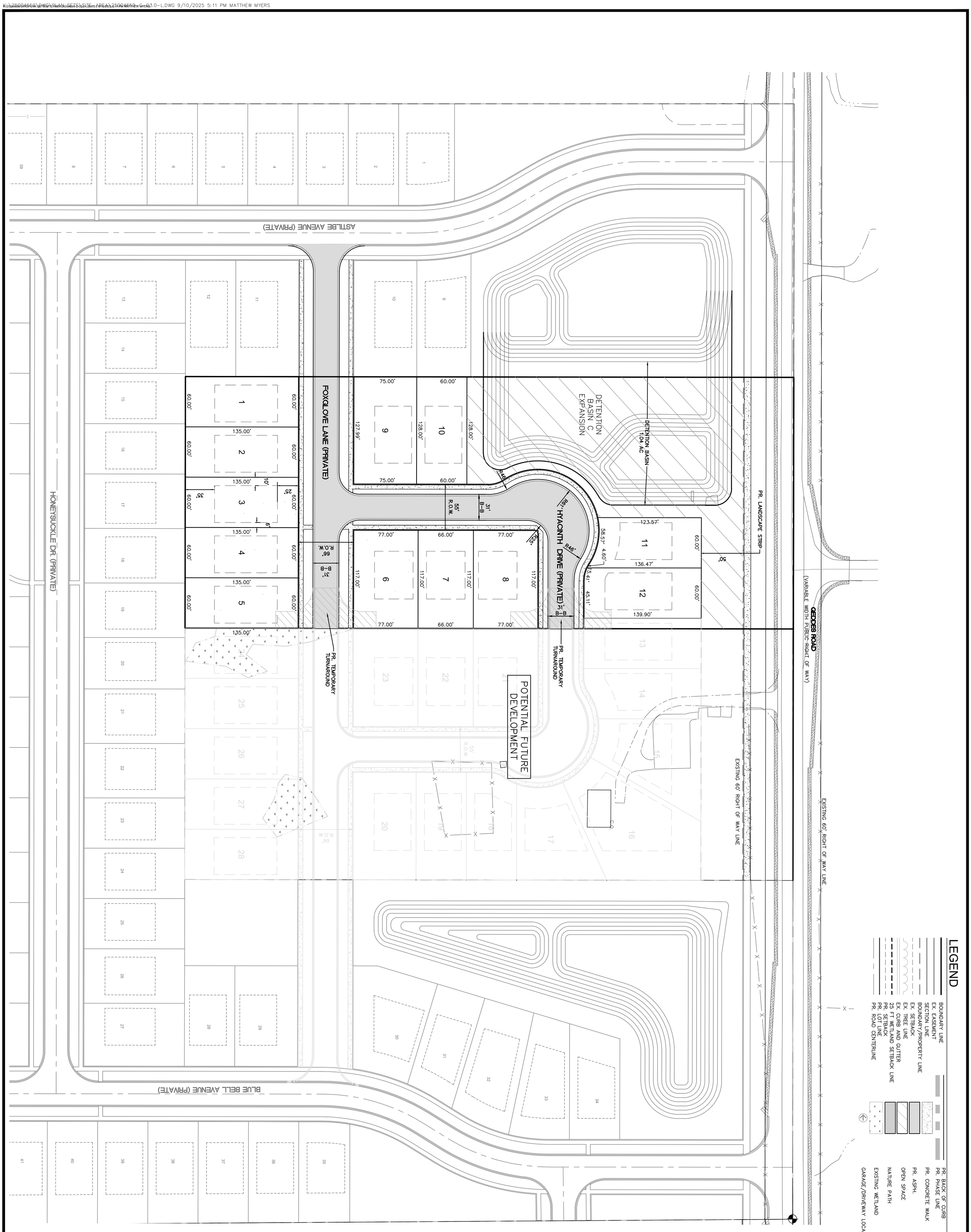

LEGEND

- BOUNDARY LINE
- EX. EASEMENT
- SECTION LINE
- BOUNDARY/PROPERTY LINE
- EX. SETBACK
- EX. TREE LINE
- EX. CURB AND GUTTER
- 25 FT WETLAND SETBACK LINE
- PR. SETBACK
- PR. LOT LINE
- PR. ROAD CENTERLINE
- PR. BACK OF CURB
- PR. PHASE LINE
- PR. CONCRETE WALK
- PR. ASPH.
- OPEN SPACE
- NATURE PATH
- EXISTING WETLAND
- GARAGE/DRIVEWAY LOCATION

LOT AREA TABLE

Parcel Table	
Parcel #	Area (S.F.)
1	8,100
2	8,100
3	8,100
4	8,100
5	8,100
6	9,009
7	7,722
8	9,009
9	9,600
10	7,680
11	7,536
12	8,377

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THE MEADOWS 2 AT HAWTHORNE MILL

AREA PLAN
LAYOUT PLAN

SECTION 33
TOWN 2 SOUTH, RANGE 7 EAST
SUPERIOR TOWNSHIP
WASHTENAW COUNTY, MICHIGAN

DATE: SEPT. 12, 2025
REVISIONS
1 =
2 =

SCALE: 1" = 50 FEET (0, 25, 50)
DR. MM | CH. JK
P.M. J. KIME
JOB 25004659
SHEET NO. 3

NOT FOR CONSTRUCTION

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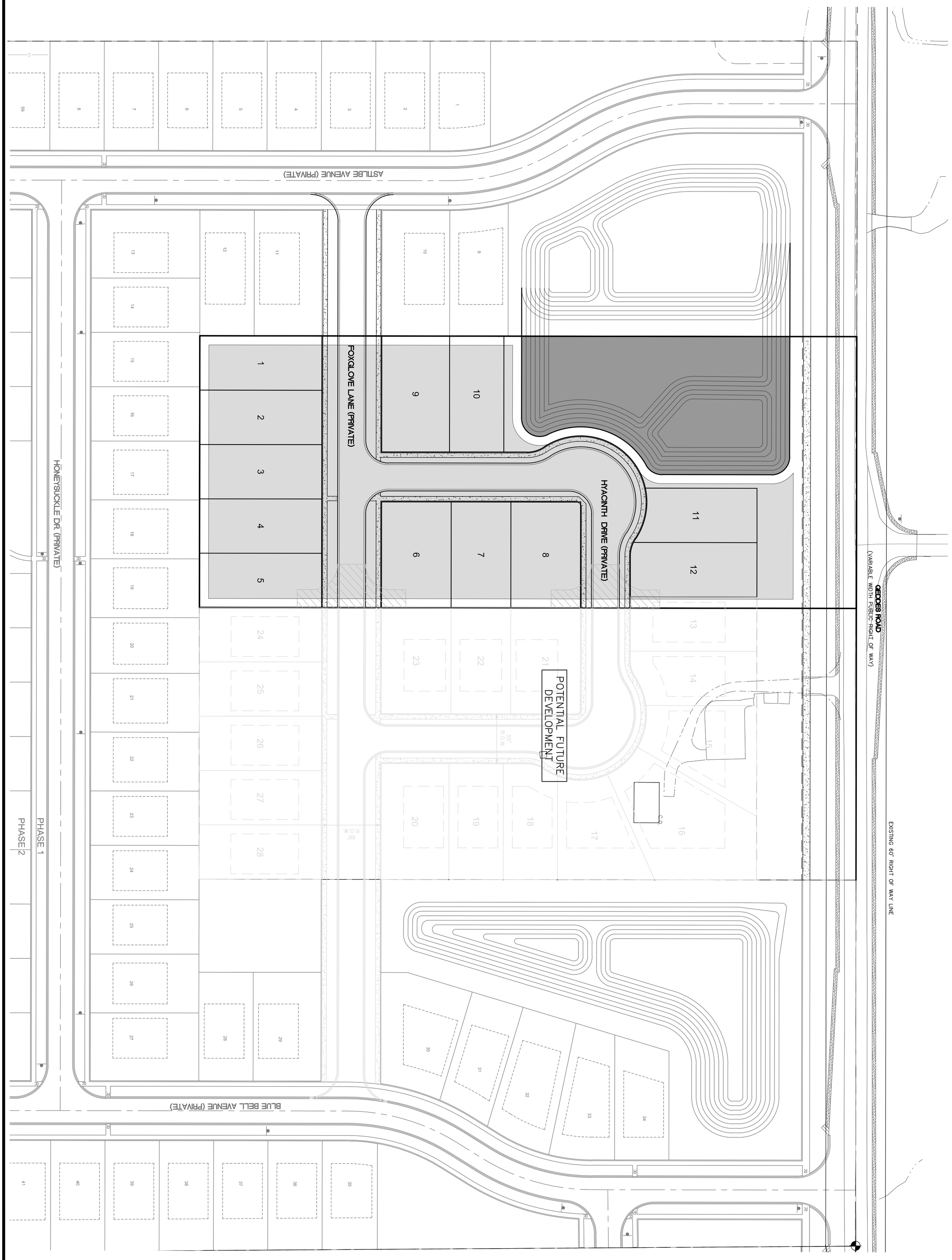

DIVERSE REAL ESTATE, LLC

THE MEADOWS 2
AT HAWTHORNE MILL
AREA PLAN
CUT-FILL PLAN

SECTION 33

TOWN 2 SOUTH, RANGE 7 EAST

SUPERIOR TOWNSHIP

WASHTENAW COUNTY, MICHIGAN

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DATE SEPT. 12, 2025

REVISIONS
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SCALE: 1" = 50 FEET (0, 25, 50)

DR. MM CH. JK

P.M. J. KIME

JOB 25004659

SHEET NO. 4

NOT FOR CONSTRUCTION

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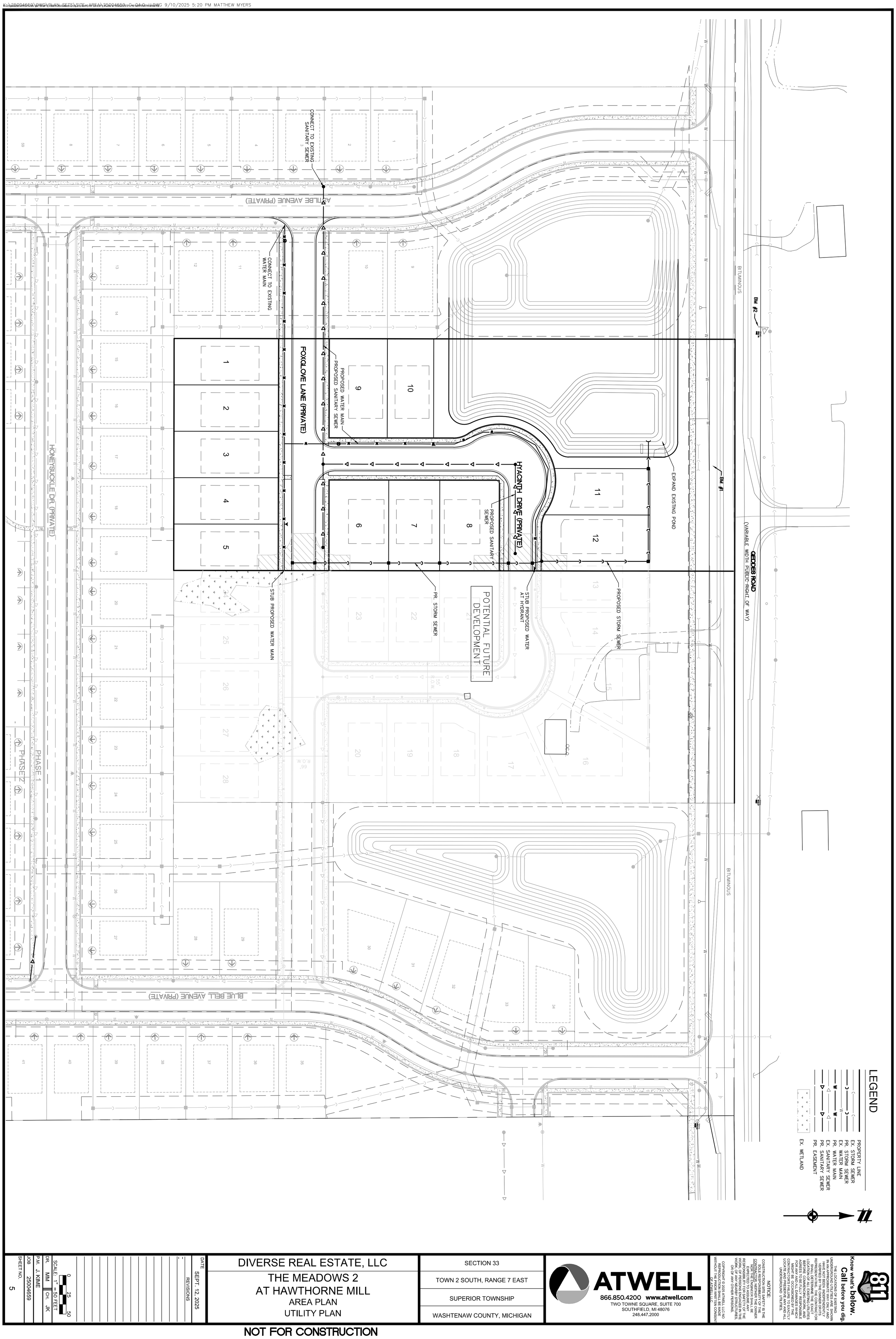

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DIVERSE REAL ESTATE, LLC

THE MEADOWS 2 AT HAWTHORNE MILL

AREA PLAN
UTILITY PLAN

SECTION 33
TOWN 2 SOUTH, RANGE 7 EAST
SUPERIOR TOWNSHIP
WASHTENAW COUNTY, MICHIGAN

DATE: SEPT. 12, 2025

REVISIONS
1 –

SCALE: 1" = 50 FEET (0, 25, 50)

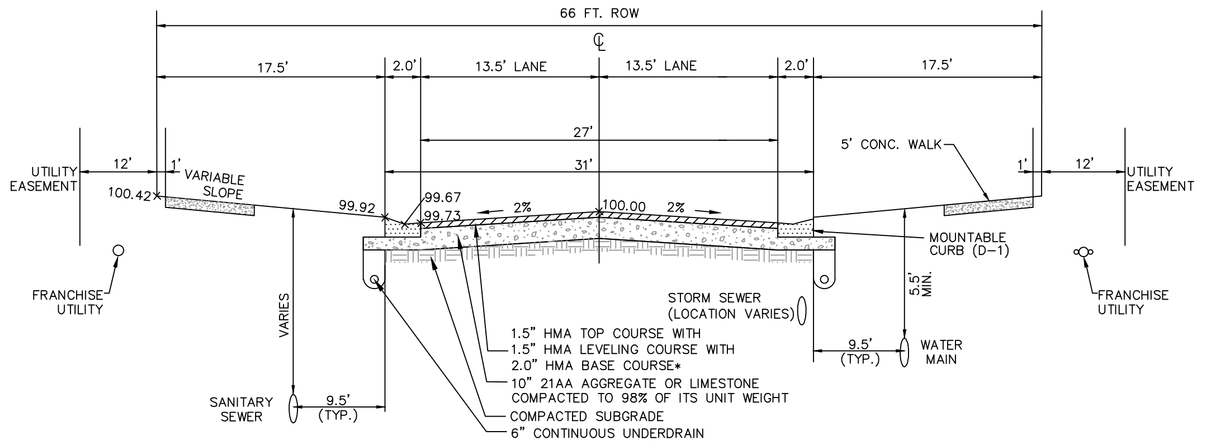
DR. MM | CH. JK

P.M. J. KIME

JOB 25004659

SHEET NO. 5

NOT FOR CONSTRUCTION

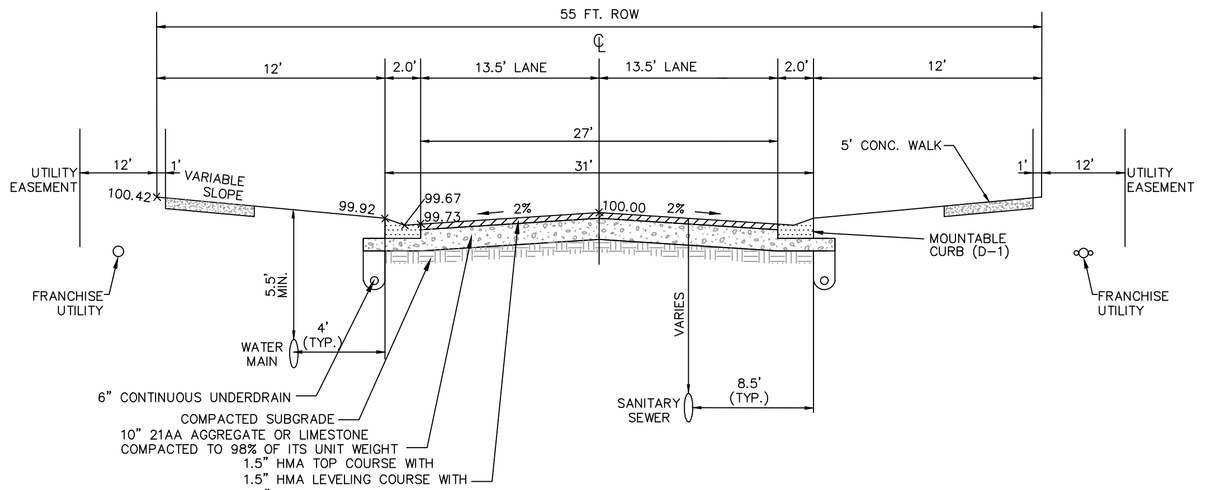


66' ROW RESIDENTIAL ROADWAYS CORRIDOR CROSS SECTION(PRIVATE)

NOT TO SCALE

* NOTES:
1. REFER TO CURRENTLY APPROVED WCRC HMA MIX DESIGNS AND BINDER REQUIREMENTS PRIOR TO CONSTRUCTION.
2. ALL PROPOSED UTILITIES SHALL BE WITHIN THE RIGHT-OF-WAY OR WITHIN AN EASEMENT OUTSIDE OF THE RIGHT-OF-WAY.

ASSUMED SECTION:
1.5" LVSP WEARING COURSE WITH 3% MAX AIR VOIDS
1.5" LVSP LEVELING COURSE
2" 4E1 BASE COURSE
ALL HMA SHALL LIMIT RAP TO 25%

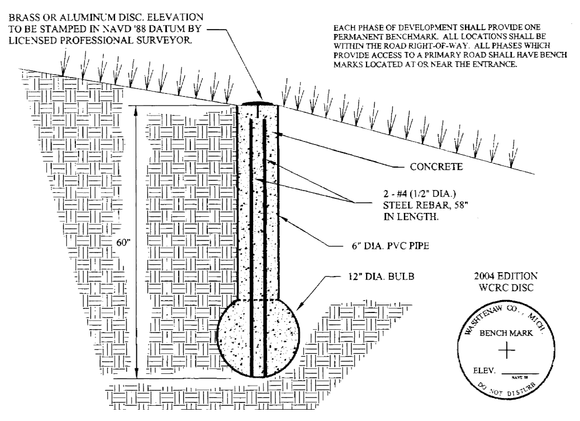


55' ROW RESIDENTIAL ROADWAYS CORRIDOR CROSS SECTION(PRIVATE)

NOT TO SCALE

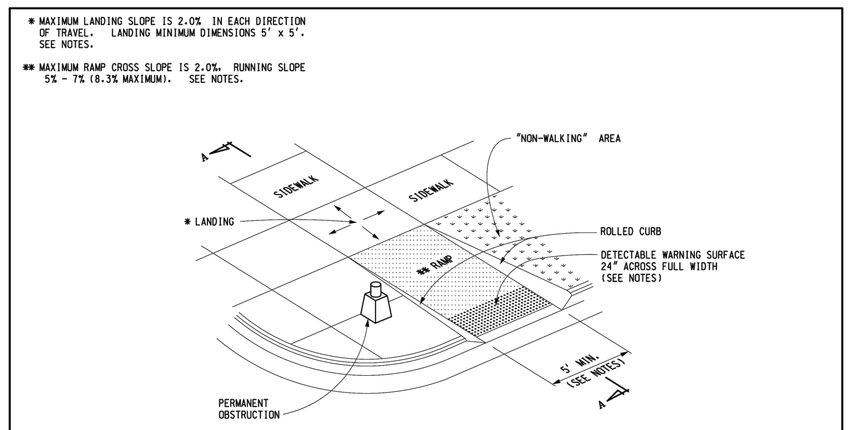
* NOTES:
1. REFER TO CURRENTLY APPROVED WCRC HMA MIX DESIGNS AND BINDER REQUIREMENTS PRIOR TO CONSTRUCTION.
2. ALL PROPOSED UTILITIES SHALL BE WITHIN THE RIGHT-OF-WAY OR WITHIN AN EASEMENT OUTSIDE OF THE RIGHT-OF-WAY.

ASSUMED SECTION:
1.5" LVSP WEARING COURSE WITH 3% MAX AIR VOIDS
1.5" LVSP LEVELING COURSE
2" 4E1 BASE COURSE
ALL HMA SHALL LIMIT RAP TO 25%



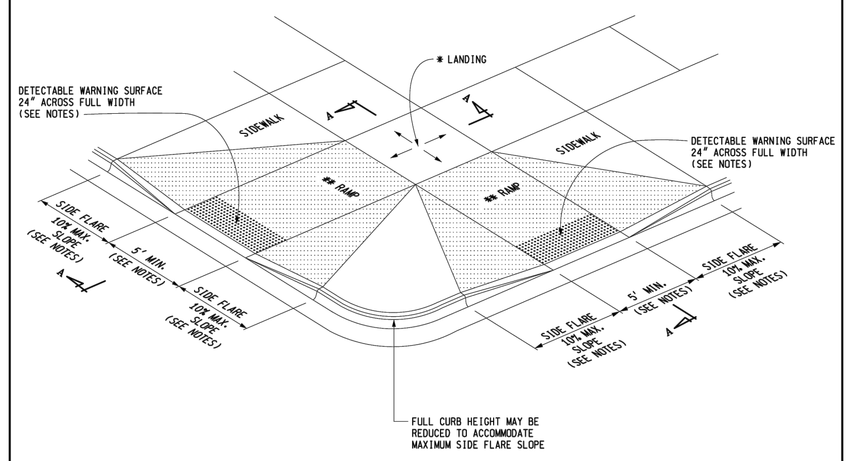
SUBDIVISION BENCHMARK DETAIL

NO SCALE



SIDEWALK RAMP TYPE R

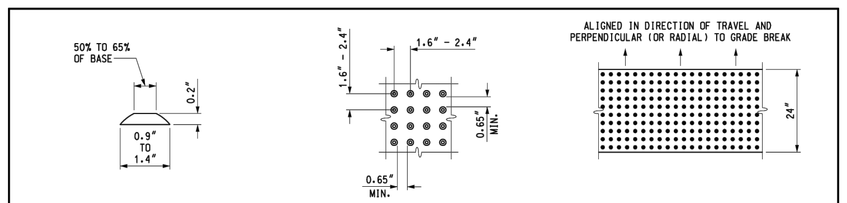
(ROLLED SIDES)



SIDEWALK RAMP TYPE F

(FLARED SIDES, TWO RAMPS SHOWN)

MDOT Michigan Department of Transportation	DEPARTMENT DIRECTOR Paul C. Ajegba	MICHIGAN DEPARTMENT OF TRANSPORTATION BUREAU OF DEVELOPMENT STANDARD PLAN FOR		
PREPARED BY DESIGN DIVISION	APPROVED BY: DIRECTOR, BUREAU OF FIELD SERVICES	SIDEWALK RAMP AND DETECTABLE WARNING DETAILS		
DRAWN BY: R.L.T.	APPROVED BY: DIRECTOR, BUREAU OF DEVELOPMENT	F.H.W.A. APPROVAL	7-26-2019 PLAN DATE	R-28-J	SHEET 1 OF 7
CHECKED BY: K.K.P.				



DOME SECTION | DOME SPACING | DOME ALIGNMENT

DETECTABLE WARNING DETAILS

NOTES:

DETAILS SPECIFIED ON THIS PLAN APPLY TO ALL CONSTRUCTION, RECONSTRUCTION, OR ALTERATION OF STREETS, CURBS, OR SIDEWALKS IN THE PUBLIC RIGHT OF WAY.

SIDEWALK RAMPS ARE TO BE LOCATED AS SPECIFIED ON THE PLANS OR AS DIRECTED BY THE ENGINEER.

RAMPS SHALL BE PROVIDED AT ALL CORNERS OF AN INTERSECTION WHERE THERE IS EXISTING OR PROPOSED SIDEWALK AND CURB. RAMPS SHALL ALSO BE PROVIDED AT MARKED AND/OR SIGNALIZED MID-BLOCK CROSSINGS.

SURFACE TEXTURE OF THE RAMP SHALL BE THAT OBTAINED BY A COARSE BROOMING, TRANSVERSE TO THE RUNNING SLOPE.

SIDEWALK SHALL BE RAMPED WHERE THE DRIVEWAY CURB IS EXTENDED ACROSS THE WALK.

CARE SHALL BE TAKEN TO ASSURE A UNIFORM GRADE ON THE RAMP, WHERE CONDITIONS PERMIT, IT IS DESIRABLE THAT THE SLOPE OF THE RAMP BE IN ONLY ONE DIRECTION, PARALLEL TO THE DIRECTION OF TRAVEL.

RAMP WIDTH SHALL BE INCREASED, IF NECESSARY, TO ACCOMMODATE SIDEWALK SNOW REMOVAL EQUIPMENT NORMALLY USED BY THE MUNICIPALITY.

WHEN 5' MINIMUM WIDTHS ARE NOT PRACTICABLE, RAMP WIDTH MAY BE REDUCED TO NOT LESS THAN 4' AND LANDINGS TO NOT LESS THAN 4' x 4'.

CURB RAMPS WITH A RUNNING SLOPE ≤5% DO NOT REQUIRE A TOP LANDING. HOWEVER, ANY CONTINUOUS SIDEWALK OR PEDESTRIAN ROUTE CROSSING THROUGH OR INTERSECTING THE CURB RAMP MUST INDEPENDENTLY MAINTAIN A CROSS SLOPE NOT GREATER THAN 2% PERPENDICULAR TO ITS OWN DIRECTION(S) OF TRAVEL.

DETECTABLE WARNING SURFACE COVERAGE IS 24" MINIMUM IN THE DIRECTION OF RAMP/PATH TRAVEL AND THE FULL WIDTH OF THE RAMP/PATH OPENING EXCLUDING CURBED OR FLARED CURB TRANSITION AREAS. A BORDER OFFSET NOT GREATER THAN 2" MEASURED ALONG THE EDGES OF THE DETECTABLE WARNING IS ALLOWABLE. FOR RADIAL CURB THE OFFSET IS MEASURED FROM THE ENDS OF THE RADIUS.

FOR NEW ROADWAY CONSTRUCTION, THE RAMP CROSS SLOPE MAY NOT EXCEED 2.0%. FOR ALTERATIONS TO EXISTING ROADWAYS, THE CROSS SLOPE MAY BE TRANSITIONED TO MEET AN EXISTING ROADWAY GRADE. THE CROSS SLOPE TRANSITION SHALL BE APPLIED UNIFORMLY OVER THE FULL LENGTH OF THE RAMP.

THE MAXIMUM RUNNING SLOPE OF 8.3% IS RELATIVE TO A FLAT (0%) REFERENCE. HOWEVER, IT SHALL NOT REQUIRE ANY RAMP OR SERIES OF RAMPS TO EXCEED 15 FEET IN LENGTH NOT INCLUDING LANDINGS OR TRANSITIONS.

DRAINAGE STRUCTURES SHOULD NOT BE PLACED IN LINE WITH RAMPS. THE LOCATION OF THE RAMP SHOULD TAKE PRECEDENCE OVER THE LOCATION OF THE DRAINAGE STRUCTURE. WHERE EXISTING DRAINAGE STRUCTURES ARE LOCATED IN THE RAMP PATH OF TRAVEL, USE A MANUFACTURER'S ADA COMPLIANT GRATE. OPENINGS SHALL NOT BE GREATER THAN ½". ELONGATED OPENINGS SHALL BE PLACED SO THAT THE LONG DIMENSION IS PERPENDICULAR TO THE DOMINANT DIRECTION OF TRAVEL.

THE TOP OF THE JOINT FILLER FOR ALL RAMP TYPES SHALL BE FLUSH WITH THE ADJACENT CONCRETE.

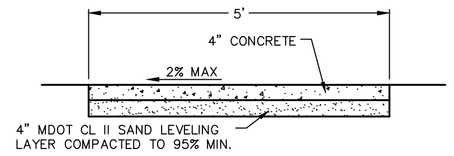
CROSSWALK AND STOP LINE MARKINGS, IF USED, SHALL BE SO LOCATED AS TO STOP TRAFFIC SHORT OF RAMP CROSSINGS. SPECIFIC DETAILS FOR MARKING APPLICATIONS ARE GIVEN IN THE "MICHIGAN MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES".

FLARED SIDES WITH A SLOPE OF 10% MAXIMUM, MEASURED ALONG THE ROADSIDE CURB LINE, SHALL BE PROVIDED WHERE AN UNOBSTRUCTED CIRCULATION PATH LATERALLY CROSSES THE SIDEWALK RAMP. FLARED SIDES ARE NOT REQUIRED WHERE THE RAMP IS BORDERED BY LANDSCAPING, UNPAVED SURFACE OR PERMANENT FIXED OBJECTS, WHERE THEY ARE NOT REQUIRED, FLARED SIDES CAN BE CONSIDERED IN ORDER TO AVOID SHARP CURB RETURNS AT RAMP OPENINGS.

DETECTABLE WARNING PLATES MUST BE INSTALLED USING FABRICATED OR FIELD CUT UNITS CAST AND/OR ANCHORED IN THE PAVEMENT TO RESIST SHIFTING OR HEAVING.

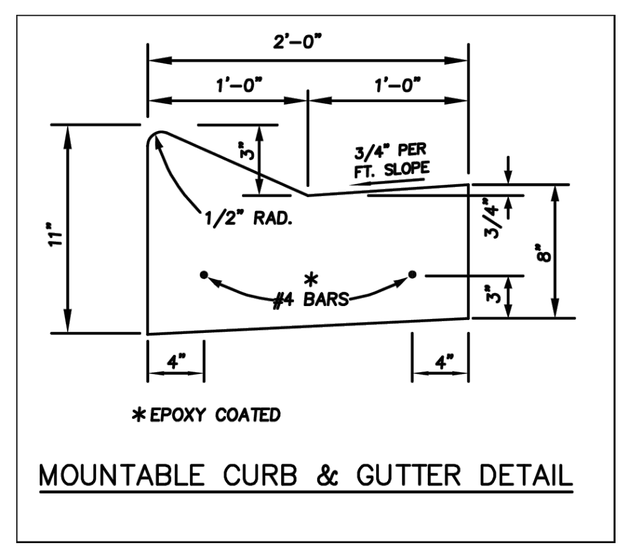
MICHIGAN DEPARTMENT OF TRANSPORTATION BUREAU OF DEVELOPMENT STANDARD PLAN FOR				
SIDEWALK RAMP AND DETECTABLE WARNING DETAILS				
F.H.W.A. APPROVAL	7-26-2019 PLAN DATE	R-28-J	SHEET 7 OF 7	

NOTE:
CONTRACTOR IS RESPONSIBLE TO USE THE MOST CURRENT MDOT DETAILS AND SPECIFICATIONS, AS APPLICABLE.



CONCRETE SIDEWALK SECTION

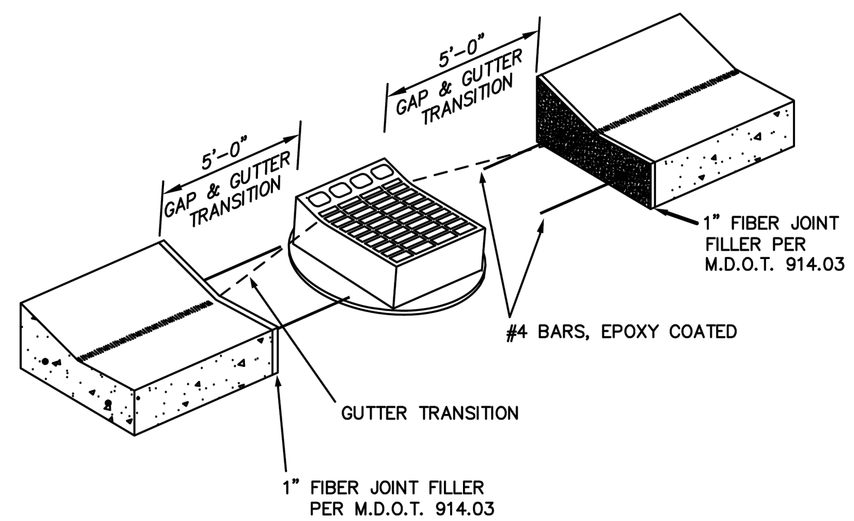
NOT TO SCALE



MOUNTABLE CURB & GUTTER DETAIL

MOUNTABLE CURB & GUTTER DETAIL (ONSITE ONLY)

NO SCALE



CURB & GUTTER GAP & TRANSITION DETAIL

NO SCALE

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SECTION 33 | TOWN 2 SOUTH, RANGE 7 EAST | SUPERIOR TOWNSHIP | WASHTENAW COUNTY, MICHIGAN

DIVERSE REAL ESTATE, LLC
THE MEADOWS 2
AT HAWTHORNE MILL
AREA PLAN
DETAILS

NOT FOR CONSTRUCTION

DATE: SEPT. 12, 2025
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DR. MM | CH. JK
P.M. J. KIME
JOB 25004659
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K:\ADM\25004659\ENGR\DWG\MAIN\SHEETS\Plan Area Details.DWG 9/10/2025 5:17 PM MATTHEW MYERS

Artisan Series

THE AUSTIN

2,746–3,172 Sq. Ft. | 4–5 Bedrooms | 2.5–3 Baths

Lombardo HOMES

Artisan Series

THE AUSTIN

2,746–3,172 Sq. Ft. | 4–5 Bedrooms | 2.5–3 Baths

Lombardo HOMES

SECOND FLOOR PLAN

FIRST FLOOR PLAN

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EQUAL HOUSING OPPORTUNITY

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Artisan Series

THE BERKELEY

2,816–3,650 Sq. Ft. | 4–5 Bedrooms | 2.5–4 Baths

Lombardo HOMES

Artisan Series

THE BERKELEY

2,816–3,650 Sq. Ft. | 4–5 Bedrooms | 2.5–4 Baths

Lombardo HOMES

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Artisan Series

THE BLOOMINGTON

2,211–2,656 Sq. Ft. | 3–4 Bedrooms | 2.5–3 Baths

Lombardo HOMES

Artisan Series

THE BLOOMINGTON

2,211–2,656 Sq. Ft. | 3–4 Bedrooms | 2.5–3 Baths

Lombardo HOMES

Second Floor Plan

First Floor Plan

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Artisan Series

THE COLUMBIA

2,479–2,884 Sq. Ft. | 4 Bedrooms | 2.5–3 Baths

Lombardo HOMES

Artisan Series

THE COLUMBIA

2,479–2,884 Sq. Ft. | 4 Bedrooms | 2.5–3 Baths

Lombardo HOMES

SECOND FLOOR PLAN

FIRST FLOOR PLAN

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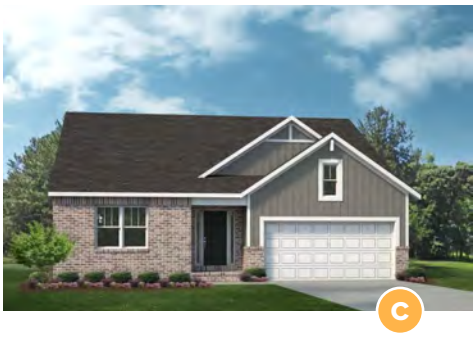
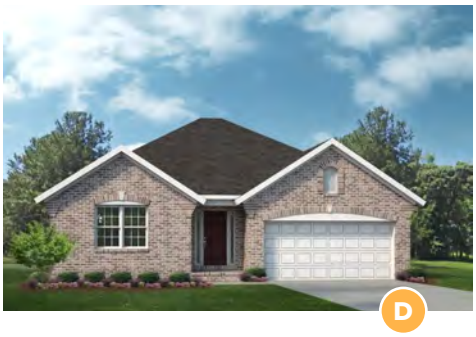
Artisan Series

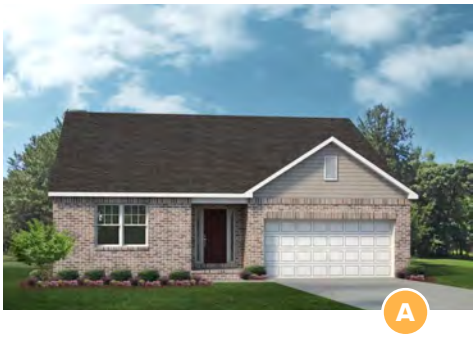
THE CHARLOTTE

1,533–1,897 Sq. Ft. | 3 Bedrooms | 2 Baths

Lombardo HOMES ANYWHERE







Artisan Series

THE CHARLOTTE

1,533–1,897 Sq. Ft. | 3 Bedrooms | 2 Baths

Lombardo HOMES ANYWHERE

First Floor Plan

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EQUAL HOUSING OPPORTUNITY

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Artisan Series

THE DAVENPORT

1,900–2,247 Sq. Ft. | 3 Bedrooms | 2 Baths

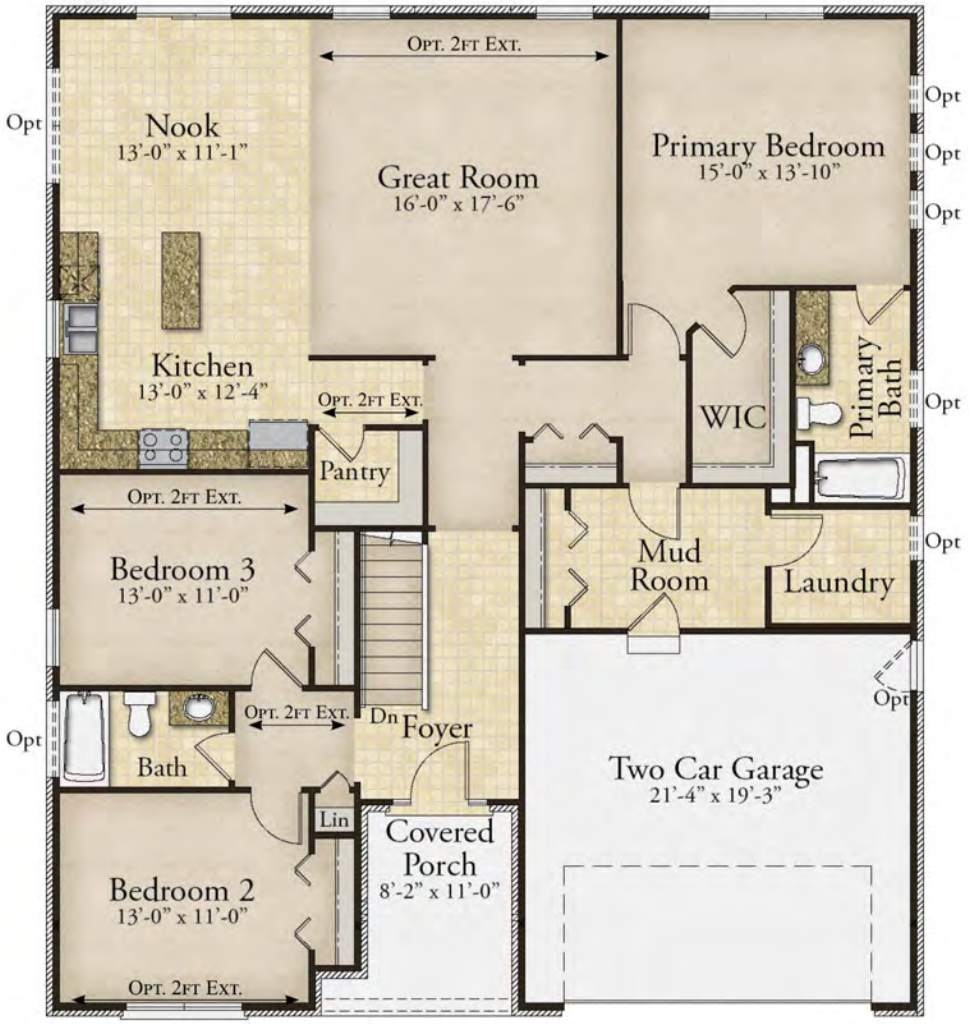
Lombardo HOMES

Artisan Series

THE DAVENPORT

1,900–2,247 Sq. Ft. | 3 Bedrooms | 2 Baths

Lombardo HOMES



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EQUAL HOUSING OPPORTUNITY

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Artisan Series

THE HARRISON

1,963–2,350 Sq. Ft. | 3 Bedrooms | 2.5 Baths

Lombardo HOMES

Artisan Series

THE HARRISON

1,963–2,350 Sq. Ft. | 3 Bedrooms | 2.5 Baths

Lombardo HOMES

Second Floor Plan

First Floor Plan

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Economic Feasibility Statement

Project: Area Plan Petition – 12 Single Family Lots
Location: 7330 Geddes Road
Applicant: Diverse Real Estate

Introduction

This Economic Feasibility Statement demonstrates the financial viability of the proposed 12-lot single-family development and outlines its anticipated fiscal benefits to Superior Township and other taxing jurisdictions.

Market Demand

Residential demand in Washtenaw County remains strong, driven by proximity to Ann Arbor, Ypsilanti, and regional employment centers. The proposed homes are expected to be priced in the $400,000–$500,000 range, which is consistent with current market conditions for new construction in this area of Superior Township and southeastern Washtenaw County.

Project Financing

- All infrastructure improvements (roads, utilities, stormwater facilities) will be privately financed by the developer.
- No Township participation or extraordinary public investment is required.

Cost–Benefit Analysis

- **Public Costs:** Minimal, limited to routine provision of municipal services (fire, police, public works).
- **Public Revenues:**
    - Each home, valued at approximately $450,000, would generate a State Equalized Value (SEV) of approximately $225,000.

Aubrey Merhib – (239)273-8306

LOMBARDO COMPANIES
13001 23 Mile Road, Suite 200
Shelby Township, MI 48315

- At a Superior Township millage rate of approximately 39 mills total (Township, County, School, other), this equates to about $8,775 in annual property tax per home.
- For 12 homes, the annual tax revenue is estimated at $105,300. Of this, a portion (~20–25%) will flow directly to Superior Township, with additional revenue supporting schools, Washtenaw County, and other agencies.
- Permit and utility connection fees collected at the time of construction provide immediate one-time revenue to the Township.

Sustainability of Development

- Market conditions in Washtenaw County support new single-family homes, minimizing risk of incomplete development.
- Long-term ownership and occupancy of the homes will provide consistent property tax contributions to the Township.

Conclusion

The proposed 12-lot single-family development is financially feasible, requires no extraordinary Township expenditures, and will provide sustained long-term fiscal benefits. It will expand the Township's housing base while promoting a quality living environment for existing and future Township residents and workers as envisioned in the Master Plan.

Aubrey Merhib – (239)273-8306

LOMBARDO COMPANIES
13001 23 Mile Road, Suite 200
Shelby Township, MI 48315

Community Impact Statement

Project: Area Plan Petition – 12 Single Family Lots
Location: 7330 Geddes Road
Applicant: Diverse Real Estate

Introduction
This Community Impact Statement is submitted in support of the proposed Area Plan Petition for the development of 12 single-family residential lots in Superior Township. The purpose of this statement is to identify the project's anticipated impact on the community and demonstrate how the development will provide long-term benefits to the Township.

Land Use Compatibility

The proposed 12-lot layout is consistent with the surrounding land use character and will tie into the proposed Meadows at Hawthorne Mill Development. The development complements the Township's Master Plan objectives for promoting residential development in a manner which will create, preserve and enhance a quality living environment for existing and future Township residents and workers.

Public Services

- **Roads:** The proposed area plan connects to the internal streets within the Meadows at Hawthorne Mill development. Traffic generation from 12 single-family homes is anticipated to be minimal and will not adversely affect existing roadway levels of service.
- **Utilities:** Water and sanitary sewer services will be extended to serve the development in accordance with Township requirements. Stormwater management will be provided on site through best management practices.
- **Public Safety:** Police and fire services will continue to be provided by the Township, and the low-density nature of the development is not expected to strain public safety resources.

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LOMBARDO COMPANIES
13001 23 Mile Road, Suite 200
Shelby Township, MI 48315

Schools

- Based on regional demographic averages, the project may yield approximately 5-6 school-aged children across all grade levels. Local schools are anticipated to be able to accommodate this modest increase without significant impact.

Community Benefits

- Adds high-quality new housing options that support the Township's residential base.
- Improves the tax base, generating additional revenue for Township services, schools, and Washtenaw County.
- Enhances neighborhood stability and provides opportunities for families to locate in Superior Township.

Aubrey Merhib – (239)273-8306

LOMBARDO COMPANIES
13001 23 Mile Road, Suite 200
Shelby Township, MI 48315

RESOLUTION
RECOMMENDATION OF APPROVAL
Meadows 2 at Hawthorne Mill
November 19, 2025

WHEREAS, Superior Charter Township received Meadows 2 at Hawthorne Mill petition to rezone, through amendment, one (1) parcel from A2, Agricultural District, to PC, Planned Community Special District. The parcel is located at:

- 7330 Geddes Road, J -10-33-200-005

WHEREAS, the parcel is currently zoned A2, Agricultural District;

WHEREAS, the Superior Charter Township Planning Commission reviewed the petition to amend the current zoning to a rezoned PC, Planned Community Special District;

WHEREAS, the Superior Charter Township Planning Commission held an appropriately noticed public hearing on this petition on November 19, 2025;

WHEREAS, the Superior Charter Township Planning Commission considered the Area Plan rezoning petition standards set forth in Section 7.102.C of the Zoning Ordinance;

WHEREAS, the Superior Charter Township Planning Commission considered the Planned Community (PC) Special District eligibility criteria set forth in Section 7.301.A of the Zoning Ordinance; and

WHEREAS, the Superior Charter Township Planning Commission found that the required finding of facts has been met:

1. The Area Plan maintains the planned character of the surrounding area of the Meadows at Hathorne Mill area plan.
2. The Area Plan has been designed to provide for future road connections and design continuity if the parcel to the east is redeveloped.
3. The PC, Planned Community District is intended to allow for greater collaboration to allow for a creative approach to land use and development. Through the PC, Planned Community District the township and applicant are able to collaborate to better protect the sites natural features and reduce impact upon adjacent properties than could be accomplished through a by-right site plan or through a conventional subdivision development.
4. The proposed Area Plan is compatible with many elements of the adopted Growth Management Plan and other provisions of the Township Master Plan. See Master Plan Findings for more details. The most significant discussion point with regards to compatibility with the Growth Management Plan is density. The proposed density and impacts are outlined in detail in this report.
5. The site is 5 gross acres. The land area is sufficient for the proposed uses.
6. The proposed Area Plan is compatible with the ordinance standards. The PC, Planned Community District is intended to allow for greater collaboration to allow for a creative approach to land use and development. Through the PC, Planned Community District the Township and applicant are able to collaborate to better protect the sites natural features and reduce impact upon adjacent properties than could be accomplished through a by-right site plan or through a conventional subdivision development.
7. The proposed type and intensity of use will not exceed the capacity of existing public services. If it is determined through the site plan process that utilities capacity is insufficient, the applicant shall either provide necessary onsite private infrastructure to accommodate use or reduce the number of units.

8. The site is controlled by one entity. If approved, the proposed Area Plan will dictate the development of the site. Additional common area maintenance and improvements will be codified through the site plan and through a development agreement.
9. The proposed Area Plan has been reviewed by Planning, Engineering, and the Fire Marshall. Additional site layout reviews will take place during the site plan and engineering review process.
10. The Area Plan provides for a residential use that satisfies the intent of the proposed Special District.
11. Through the Area Plan and site plan review, the Township can review and place reasonable conditions upon the application to ensure minimized adverse impacts.
12. The proposed Area Plan shows private drives/roads throughout the development that connects to the adjacent Meadows at Hawthorne Mill development area and the neighboring parcel to the east at 7360 Geddes Road. No new driveways are proposed on Geddes as part of this Area Plan.
13. The Area Plan shows interconnected pedestrian trails and sidewalks within the site.

NOW THEREFORE BE IT RESOLVED that the Superior Charter Township Planning Commission recommends that the Superior Charter Township Board of Trustees approve the Meadows 2 at Hawthorne Area Plan petition to rezone, through amendment, one (1) parcel to PC, Planned Community.

BE IT FURTHER RESOLVED that the Superior Charter Township Planning Commission transmits the Planner's Report dated October 29, 2025, as the Planning Commission's report on this application.

CHARTER TOWNSHIP OF SUPERIOR
3040 North Prospect Road Ypsilanti, MI 48198
Telephone (734) 482-6099 Fax (734) 482-3842
Please submit one completed form for each agenda item

TO: Superior Township Board of Trustees

FROM: Fire Chief Chevrette

DATE SUBMITTED: 12/3/25

BOARD MEETING DATE: 12/15/25

ITEM TITLE: Michigan Mutual Aid Box Alarm System Association Agreement (MI-MABAS)

TYPE OF AGENDA ITEM (SELECT ONE):

☑ Resolution ☐ Discussion ☐ Presentation ☐ Appointment
☐ First Reading ☐ Policy Amendment ☐ Ordinance Amendment
☐ Other _____

DESCRIPTION OF ITEM/RESOLUTION:
Provide a clear/concise summary of the item being presented.

Request renewal of MI-MABAS Agreement as written.

REQUESTED BOARD ACTION:
Specify the action you are asking the Board to take (e.g. approval, adoption, review, authorization).

Request renewal of the MI-MABAS via resolution attached.

BACKGROUND/JUSTIFICATION:
Provide relevant history, previous board actions, community input, or project developments.

The MI-MABAS is a Mutual Aid System that was created several years ago as required by Urban Cooperation Act, of 1967. All fire Departments within Washtenaw County have been asked to renew the agreement as attached.

IMPACT ON TOWNSHIP BUDGET (if applicable):

None.

TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES INVOLVED:
List any departments or external entities responsible for or impacted by this item.

State of Michigan, MI-MABAS

DEADLINES OR URGENCY (if applicable):
Include any timelines, deadlines or reasons for urgency.

n/a

SUPPORTING DOCUMENTS ATTACHED:
Include number of attachments and a brief title of each file.

Amended (2016) Michigan Mutual Aid Box Alarm system Association Agreement.
Resolution Approving Amended Michigan Mutual Aid Box Alarm System Association (MI-MABAS) Agreement.

CONTACT PERSON FOR QUESTIONS:

Name: Victor G. Chevrette

Title: Fire Chief

Phone: 734-896-3547

Email: vchevrette@superior-twp.org

Submit this form as part of one (1) combined PDF — Submission Form, Resolution, and Supporting Documents — and email it to the Clerk's Office within the applicable deadline. Send to: arobinson@superior-twp.org, CC: sizzo@superior-twp.org, krankin@superior-twp.org, and edy@superior-twp.org

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

RESOLUTION TO APPROVE AMENDED MICHIGAN MUTUAL AID BOX ALARM SYSTEM ASSOCIATION (MI-MABAS) AGREEMENT

RESOLUTION NUMBER: 2025-91

DATE: DECEMBER 15, 2025

WHEREAS, the Charter Township of Superior has the power, privileges and authority to maintain and operate a fire department providing fire protection, fire suppression, emergency medical services, technical rescue, hazardous incident response, and other emergency response services ("Fire Services"); and

WHEREAS, Fire Services can further be improved by cooperation between political subdivisions during times of public emergency, conflagration or disaster ("Incidents"); and

WHEREAS, the Michigan Constitution of 1963, Article 7, § 28, and the Urban Cooperation Act of 1967, Act No. 7 of the Public Acts of 1967, Ex. Sess., being MCL 124.501 et seq (the "Act'"), permit a political subdivision to exercise jointly with any other political subdivision any power, privilege or authority which such political subdivisions share in common and which each might exercise separately; and

WHEREAS, the Charter Township of Superior desires to enter into an interlocal agreement, pursuant to the Act, to further improve Fire Services; and

WHEREAS, the Michigan Mutual Aid Box Alarm System (MI-MABAS) is a mechanism that may be used for either deploying or receiving personnel and equipment ("Resources") in a multi-jurisdictional or multi-agency emergency mutual aid response; and

WHEREAS, as a result of entering into an interlocal government agreement to further improve Fire Services, the Charter Township of Superior is a signing party to MI-MABAS; and

WHEREAS, the Charter Township of Superior has the authority to execute this Agreement pursuant to resolution of its governing body; and

THEREFORE, BE IT RESOLVED: Charter Township of Superior finds it is in the best interest of its citizens from a safety and financial standpoint to enter into the interlocal Agreement joining the Michigan Mutual Aid Box Alarm System Association; and

1. That the Charter Township of Superior is authorized to enter into the Amended Michigan Mutual Aid Box Alarm System Association Agreement; and

2. That the Township Supervisor is hereby authorized to execute (sign) the attached agreement.

AMENDED (2016) MICHIGAN MUTUAL AID BOX ALARM SYSTEM ASSOCIATION AGREEMENT

Effective Date: _____

BETWEEN

PARTICIPATING POLITICAL SUBDIVISIONS AS SIGNATORIES TO THIS INTERLOCAL AGREEMENT

This Agreement is entered into between the participating units of local government "Parties" that execute this Agreement and adopt its terms and conditions as provided by law. This Agreement supersedes any and all prior Agreements and amendments to the Michigan Mutual Aid Box Alarm System Association Agreement.

WHEREAS, the Constitution of the State of Michigan, 1963, Article VII, Section 28, authorizes units of local government to contract as provided by law; and,

WHEREAS, the Urban Cooperation Act, of 1967, 1967 PA 7, MCL 124.501, et seq., provides that any political subdivision of Michigan or of another state may enter into interlocal agreements for joint exercise of power, privilege, or authority that agencies share in common and might each exercise separately; and,

WHEREAS, the Parties have determined that it is in their best interests to enter into this Agreement to secure to each the benefits of mutual aid in fire protection, suppression, rescue and emergency medical assistance, hazardous materials control, technical rescue and/or other emergency support for an Emergency, Disaster, or other Serious Threat to Public Health and Safety; and,

WHEREAS, the Parties have determined that it is in their best interests to form an association to provide for communications procedures, training, and other functions to further the provision of said protection of life and property during an Emergency, Disaster, or other Serious Threat to Public Health and Safety; and

WHEREAS, the Constitution and people of the State of Michigan have long recognized the value of cooperation by and among the state and its political subdivisions;

NOW, THEREFORE, the Parties agree as follows:

SECTION ONE

Purpose

It is recognized and acknowledged that in certain situations, such as natural disasters and man-made catastrophes, no political subdivision possesses all the necessary resources to cope with every possible Emergency, Disaster or Serious Threat to Public Safety, and an effective, efficient response can be best achieved by leveraging collective resources from other political subdivisions. Further, it is acknowledged that coordination of mutual aid through the Michigan Mutual Aid Box Alarm System Association (MI-MABAS) is most effective for best practices and efficient provision of mutual aid.

SECTION TWO

Definitions

The Parties agree that the following words and expressions, as used in this Agreement, whenever initially capitalized, whether used in the singular or plural, possessive or non-possessive, either within or without quotation marks, shall be defined and interpreted

as follows:

A. “Agreement” means the MI-MABAS Agreement.

B. “Michigan Mutual Aid Box Alarm System” (“MABAS”) means a definite and prearranged plan whereby response and assistance is provided to a

Requesting Party by an Assisting Party in accordance with the system established and maintained by MI-MABAS Members;

C. “Party” means a political subdivision which has entered into this Agreement as a signatory;

D. “Requesting Party” means any Party requesting assistance under this agreement;

E. “Assisting Party” means any Party furnishing equipment, personnel, and/or services to a Requesting Party under this agreement;

F. “Emergency” means an occurrence or condition in a Party’s jurisdiction which results in a situation of such magnitude and/or consequence that it cannot be adequately handled by the Requesting Party and such that a Requesting Party determines the necessity of requesting aid;

G. “Disaster” means an occurrence or threat of widespread or severe damage, injury, or loss of life or property resulting from a natural or human-made cause, including fire, flood, snowstorm, ice storm, tornado, windstorm, wave action, oil spill, water contamination, utility failure, hazardous peacetime radiological incident, major transportation accident, hazardous materials incident, epidemic, air contamination, or similar occurrences resulting from terrorist activities, riots, or civil disorders;

H. “Serious Threats to Public Health and Safety” means other threats or incidents such as those described as Disasters, of sufficient magnitude that the necessary public safety response threatens to overwhelm local resources and requires mutual aid or other assistance;

I. “Division” means the geographically associated Parties which have been grouped for operational efficiency and representation of those Parties;

J. “Training” means the regular scheduled practice of emergency procedures during non-emergency drills to implement the necessary joint operations of MI-MABAS;

K. “Executive Board” means the governing body of MI-MABAS composed of Division representatives.

L. “Effective Date” means the date on which the Agreement is first filed with the Department of State, the Office of the Great Seal, and each county where Parties are located.

M. “Special Operations Teams” means MI-MABAS recognized teams of personnel with the requisite training and skill for Hazardous Materials Response, Technical Rescue Response (including Strike Teams and Michigan Task Force 1) and Incident Management Teams.

SECTION THREE

Establishment of the Association, the Divisions and Executive Board of MI-MABAS

A. Establishment of the Association

1. The Parties intend and agree that MI-MABAS is established as a separate legal entity and public body corporate pursuant to the Michigan Urban Cooperation Act of 1967, 1967 PA, MCL 124.505(c) and this Agreement.
2. Name of MI-MABAS. The formal name of the Association is “Michigan Mutual Aid Box Alarm System Association”.

3. Federal Tax Status. The Parties intend that MI-MABAS and all Divisions shall be exempt from federal income tax under Section 115(1) of the Internal Revenue Code of 1986, as amended, or corresponding provisions of any future tax code
4. State and Local Tax Status. The parties intend that the MI-MABAS and all Divisions shall be exempt from all State and local taxation including, but not limited to, sales, use, income, single business, and property taxes under the applicable provisions of the laws of the State.
5. Title to MI-MABAS Property. All property is owned by MI-MABAS as a separate legal entity. MI-MABAS may hold any of its property in its own name or in the name of one (1) or more of the Parties or Divisions, as determined by the Parties.
6. Principal Office. The principal office of the Association ("Principal Office") shall be at such locations determined by the MI-MABAS Executive Board.

B. Establishment of the Executive Board.

An Executive Board shall be established to consider, adopt, and amend needed rules, procedures, by-laws and any other matters deemed necessary by the Parties. The Executive Board shall consist of a member elected from each Division of MI-MABAS who shall serve as the voting representative of said Division of MI-MABAS matters, and may appoint a designee from his or her Division to serve temporarily in his or her stead. Such designee shall have all rights and privileges attendant to a representative of the Division. A President and Vice President shall be elected from the representatives of the

Parties and shall serve without compensation. The President and other officers shall coordinate the activities of the MI-MABAS Association.

SECTION FOUR

Duties of the Executive Board

The Executive Board shall meet regularly to conduct business and to consider and publish the rules, procedures, and bylaws of the MI-MABAS Association, which shall govern the Executive Board meetings and such other relevant matters as the Executive Board shall deem necessary.

SECTION FIVE

Rules and Procedures

Rules, procedures, and bylaws of the MI-MABAS Association shall be established by the Member Units via the Executive Board as deemed necessary for the purpose of administrative functions, the exchange of information, and the common welfare of the MI-MABAS.

SECTION SIX

Authority and Action to Effect Mutual Aid

A. The Parties hereby authorize and direct their respective Fire Chief or his or her designee to take necessary and proper action to render and/or request mutual aid from the other Parties in accordance with the policies and procedures established and maintained by the MI-MABAS Association.

B. Upon a Fire Department's receipt of a request from another Party for Fire Services, the Fire Chief, the ranking officer on duty, or other officer as designated by the Fire Chief shall have the right to commit the requested Firefighters, other personnel, and Fire Apparatus to the assistance of the requesting Party. The aid rendered shall be to the extent of available personnel and equipment not required for adequate protection of the territorial limits of the Responding Party. The judgment of the Fire Chief, or his or her designee, of the Responding Party shall be final as to the personnel and equipment available to render aid.

C. An authorized representative of the Party which has withheld or refused to provide requested assistance under this Agreement shall immediately notify the Requesting Party, and shall submit an explanation for the refusal.

SECTION SEVEN

Jurisdiction Over Personnel and Equipment

Personnel dispatched to aid a party pursuant to this Agreement shall at all times remain employees of the Assisting Party, and are entitled to receive benefits and/or compensation to which they are otherwise entitled to under the Michigan Workers' Disability Compensation Act of 1969, any pension law, or any act of Congress. Personnel dispatched intrastate to assist a party pursuant to this Agreement continue to enjoy all powers, duties, rights, privileges, and immunities as provided by Michigan Law. When Parties are dispatched pursuant to the Emergency Management Assistance Compact (EMAC), the Parties shall adhere to all provisions of the EMAC. Personnel rendering aid shall report for direction and assignment at the scene of the emergency to the Incident Commander of the Requesting Party.

SECTION EIGHT

Compensation for Aid

Equipment, personnel, and/or services provided pursuant to this Agreement, absent a state or federal declaration of emergency or disaster, excluding resources for Special Operations Teams, shall be at no charge to the Requesting Party for the first eight hours. Any expenses recoverable from third parties shall be equitably distributed among Responding Parties. Requests for a response from any MI-MABAS Special Operations Team may require full and complete reimbursement to the responding Team for all expenses, including but not limited to, expenses for equipment, personnel, management and administration, and all other services provided at an incident. The Executive Board shall adopt fee schedules that establish rates for Special Operations Team responses. Nothing herein shall operate to bar any recovery of funds from any state or federal agency under any existing statutes. The Parties reserve the right to waive any charges to a Requesting Party.

SECTION NINE

Insurance

Each Party shall procure and maintain, at its sole and exclusive expense, insurance coverage, including comprehensive liability, personal injury, property damage, worker's compensation, and, if applicable, emergency medical service professional liability, with minimum limits of $1,000,000 auto and $1,000,000 combined single limit general liability and professional liability. The obligations of the Section may be satisfied by a Party's membership in a self-insurance pool, a self-insurance plan, or arrangement with an insurance provider approved by the state of jurisdiction. The Executive Board

may require that copies or other evidence of compliance with the provisions of this Section be provided by the Parties to the Executive Board.

SECTION TEN

Liability

Each Party will be solely responsible for the acts of its own employees, agents, and subcontractors, the costs associated with those acts, and the defense of those acts. The Parties shall not be responsible for any liability or costs associated with those acts and the defense of those acts for Parties outside of their political jurisdictions. It is agreed that none of the Parties shall be liable for failure to respond for any reason to any request for Fire Services or for leaving the scene of an Incident with proper notice after responding to a request for service.

SECTION ELEVEN

No Waiver of Governmental Immunity

All of the privileges and immunities from liability, and exemptions from laws, ordinances and rules, and all pensions, relief, disability, worker's compensation and other benefits which apply to the activity of Parties, officers, agency, or employees of any public agents or employees of any public agency when performing their respective functions within the territorial limits for their respective agencies, shall apply to the same degree and extent to the performance of such functions and duties of such Parties, officers, agents, or employees extraterritorially under the provision of this Agreement. No provision of the Agreement is intended, nor shall any provision of this Agreement be construed, as a waiver by any Party of any governmental immunity as provided by the Act or otherwise under law.

SECTION TWELVE

Term

A. The existence of MI-MABAS commences on the Effective Date and continues until terminated in accordance with this Section.

B. Any Party may withdraw, at any time, from this Agreement for any reason, or for no reason at all, upon thirty (30) days written notice to the Association. The withdrawal of any Party shall not terminate or have any effect upon the provisions of this Agreement so long as the MI-MABAS remains composed of at least two (2) Parties. Parties withdrawing from MI-MABAS and subsequently requesting a mutual aid resource from a MI-MABAS member may be subject to reasonable fees for that resource according to the fee schedule established, and periodically reviewed and updated, by the Executive Board.

C. This Agreement shall continue until terminated by the first to occur of the following:

(i) The Association consists of less than two (2) Parties; or,

(ii) A unanimous vote of termination by the total membership of the Executive Board.

SECTION THIRTEEN

Miscellaneous

A. Entire Agreement. This Agreement sets forth the entire agreement between the Parties. The language of this Agreement shall be construed as a whole according to its fair meaning and not construed strictly for or against any party. The Parties have taken all actions and secured all approvals necessary to authorize and complete this Agreement.

B. Severability of Provisions. If a Court of competent jurisdiction finds any provision of this Agreement invalid or unenforceable, then that provision shall be deemed severed from this Agreement. The remainder of this Agreement shall remain in full force.

C. Governing Law/Consent to Jurisdiction and Venue. This Agreement is made and entered into in the State of Michigan and shall in all respects be interpreted, enforced, and governed under the laws of the State of Michigan.

D. Captions. The captions, headings, and titles in this Agreement are intended for the convenience of the reader and not intended to have any substantive meaning and are not to be interpreted as part of this Agreement.

E. Terminology. All terms and words used in this Agreement, regardless of the numbers or gender in which they are used, are deemed to include any other number and any other gender as the context may require.

F. Recitals. The Recitals shall be considered an integral part of this Agreement.

G. Amendment. The Agreement may be amended or an alternative form of the Agreement adopted only upon written agreement and approval of the governing bodies of all Parties. Amendments to this Agreement shall be filed with the Department of State, the Office of the Great Seal, each county of the State where a Party is located, and any other governmental agency, office, and official required by law. The undersigned unit of local government or public agency hereby adopts, subscribes, and approves this Agreement to which this signature page will be attached, and agrees to be a party and be bound by the terms.

H. Compliance with Law. The Association shall comply with all federal and State laws, rules, regulations, and orders applicable to this Agreement.

I. No Third Party Beneficiaries. Except as expressly provided herein, this Agreement does not create, by implication or otherwise, any direct or indirect obligation, duty, promise, benefit, right of indemnification (i.e., contractual, legal, equitable, or by implication) right of subrogation as to any Party's rights in this Agreement, or any other right of any kind in favor of any individual or legal entity.

J. Counterpart Signatures. This Agreement may be signed in counterpart. The counterparts taken together shall constitute one (1) agreement.

K. Permits and Licenses. Each Party shall be responsible for obtaining and maintaining, throughout the term of this Agreement, all licenses, permits, certificates, and governmental authorizations for its employees and/or agents

necessary to perform all its obligations under this Agreement. Upon request, a Party shall furnish copies of any permit, license, certificate or governmental authorization to the requesting party.

L. No Implied Waiver. Absent a written waiver, no fact, failure, or delay by a Party to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement. No waiver by either Party shall subsequently affect its right to require strict performance of this Agreement.

M. Notices. Notices given under this Agreement shall be in writing and shall be personally delivered, sent by express delivery service, certified mail, or first class U.S. mail postage prepaid to the person appointed to the governing board by the governing body of the participating agency.

_____
Political Subdivision / Government Entity

_____
Signature Chief Executive Official
(or authorized signature by resolution)

_____
Printed Name (signatory)

_____
Title

_____
Date

Resolution #: _____
(political subdivision or government entity approving body)

Date: _____

MI-MABAS Approval (*MABAS use only*)

_____
Signature (President)

_____
Printed Name

_____
Date

CHARTER TOWNSHIP OF SUPERIOR
3040 North Prospect Road Ypsilanti, MI 48198
Telephone (734) 482-6099 Fax (734) 482-3842
Please submit one completed form for each agenda item

TO: Superior Township Board of Trustees

FROM: Emily Dabish Yahkind

DATE SUBMITTED: 12/5/25

BOARD MEETING DATE: 12/15/25

ITEM TITLE: Humane Society of Huron Valley (HSHV) Contract

TYPE OF AGENDA ITEM (SELECT ONE):
☑ Resolution ☐ Discussion ☐ Presentation ☐ Appointment
☐ First Reading ☐ Policy Amendment ☐ Ordinance Amendment
☐ Other _____

DESCRIPTION OF ITEM/RESOLUTION:
Provide a clear/concise summary of the item being presented.

Retroactive 2025 contract provided by County admin for animal control.

REQUESTED BOARD ACTION:
Specify the action you are asking the Board to take (e.g. approval, adoption, review, authorization).

For Board approval

BACKGROUND/JUSTIFICATION:
Provide relevant history, previous board actions, community input, or project developments.

Involves animal control consistent with past practice

IMPACT ON TOWNSHIP BUDGET (if applicable):

Up to 10k from Law Fund

TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES INVOLVED:
List any departments or external entities responsible for or impacted by this item.

Washtenaw County Admin and HSHV

DEADLINES OR URGENCY (if applicable):
Include any timelines, deadlines or reasons for urgency.

Approve

SUPPORTING DOCUMENTS ATTACHED:
Include number of attachments and a brief title of each file.

Historical data, contract resolution

CONTACT PERSON FOR QUESTIONS:

Name: Emily Dabish Yahkind

Title: Supervisor

Phone:

Email: edy@supeperior-twp.org

Submit this form as part of one (1) combined PDF — Submission Form, Resolution, and Supporting Documents — and email it to the Clerk's Office within the applicable deadline. Send to: arobinson@superior-twp.org, CC: sizzo@superior-twp.org, krankin@superior-twp.org, and edy@superior-twp.org

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

RESOLUTION TO APPROVE THE 2025 ANIMAL CONTROL SERVICES CONTRACT WITH WASHTENAW COUNTY

RESOLUTION NUMBER: 2025-92

DATE: DECEMBER 15, 2025

WHEREAS, the Charter Township of Superior ("Township") partners with Washtenaw County ("County") to ensure the provision of animal control services for Township residents; and

WHEREAS, the County contracts with the Humane Society of Huron Valley ("HSHV") for countywide animal control services, and the Township participates in prorated cost-sharing for those services; and

WHEREAS, the County has presented a 2025 Contract for Services, whereby the County will prorate financial support for animal control services provided through its contract with HSHV for the period of January 1, 2025, through December 31, 2025; and

WHEREAS, the Township agrees to pay an amount not to exceed Ten Thousand Dollars ($10,000.00) upon completion of services and submission of invoices; and

WHEREAS, the agreement includes an option to extend for two (2) additional one-year periods upon mutual consent, as well as standard provisions regarding non-discrimination, equal access, assignment, and termination upon thirty (30) days' written notice by either party; and

WHEREAS, the Township Board has reviewed the contract and finds continued participation to be in the best interest of the Township;

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby approves the 2025 Animal Control Services Contract between the Township and Washtenaw County, attached hereto and incorporated by reference.

BE IT FURTHER RESOLVED that the Township Supervisor is authorized to execute the agreement on behalf of the Charter Township of Superior and to take any necessary actions to implement its terms.

Jurisdiction	Superior Twp							
	Non-Contract Animals				Contract Animals			Total
Row Labels	**Animal Harbored**	**Sick/Injured Wildlife brought in by the public**	**Surrendered by Owner**		**Stray brought in by the public**	**Stray, Seized, Cruelty brought in by Agency**		
Cat								
2017			5	5	34		34	39
2018			39	39	127	67	194	233
2019			19	19	127	15	142	161
2020			24	24	133	6	139	163
2021	2		31	33	86	14	100	133
2022			92	92	92	18	110	202
2023			51	51	115	12	127	178
2024	2		40	42	153	54	207	249
2025	2		17	19	60	4	64	83
Cat Total	**6**		**318**	**324**	**927**	**190**	**1,117**	**1,441**
Dog								
2017			4	4	23	13	36	40
2018			13	13	44	88	132	145
2019	2		18	20	42	39	81	101
2020			13	13	28	27	55	68
2021	1		14	15	44	38	82	97
2022			21	21	47	44	91	112
2023	3		10	13	59	56	115	128
2024			13	13	82	64	146	159
2025	1		8	9	37	13	50	59
Dog Total	**7**		**114**	**121**	**406**	**382**	**788**	**909**
Other								
2017		5	2	7	1	8	9	16
2018		29		29	12	30	42	71
2019		26	1	27	6	52	58	85
2020		26	7	33		54	54	87
2021		20	4	24	4	26	30	54
2022		47	9	56	3	17	20	76
2023		24	7	31	5	47	52	83
2024		38		38	2	59	61	99
2025		18		18	2	28	30	48
Other Total		**233**	**30**	**263**	**35**	**321**	**356**	**619**
Grand Total	**13**	**233**	**462**	**708**	**1,368**	**893**	**2,261**	**2,969**

Revenue # _____

CONTRACT
Superior Township

AGREEMENT is made this 1st day of January, 2025, by the ***Superior Township located*** at ***3040 N Prospect Rd, Ypsilanti, MI, 48198 and*** the COUNTY OF WASHTENAW, a municipal corporation, with offices located in the County Administration Building, 220 North Main Street, Ann Arbor, Michigan 48107("County").

In consideration of the promises below, the parties mutually agree as follows:

ARTICLE I - SCOPE OF SERVICES

The COUNTY will prorate financial support for animal control services provided through the contract with the Humane Society of Huron Valley for the period of 1/1/25 through 12/31/25.

ARTICLE II - COMPENSATION

Upon completion of the above services and submission of invoices the ***Superior Township will*** pay the COUNTY an amount not to exceed **$10,000 (Ten thousand dollars)**

ARTICLE III - TERM

This contract begins on the date of this agreement and ends on December 31, 2025 (*with an option to extend for two (2) additional one (1) year periods.)*

ARTICLE IV - EQUAL EMPLOYMENT OPPORTUNITY

The County will not discriminate against any employee or applicant for employment because of race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief (except as it relates to a bona fide occupational qualification reasonably necessary to the normal operation of the business).

The County will take affirmative action to eliminate discrimination based on sex, race, or a handicap in the hiring of applicant and the treatment of employees. Affirmative action will include, but not be limited to: Employment; upgrading, demotion or transfer; recruitment advertisement; layoff or termination; rates of pay or other forms of compensation; selection for training, including apprenticeship.

The County agrees to post notices containing this policy against discrimination in conspicuous places available to applicants for employment and employees. All solicitations or advertisements for employees, placed by or on the behalf of the County, will state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief.

ARTICLE V - EQUAL ACCESS

The County shall provide the services set forth in Article I without discrimination on the basis of race, color, religion, national origin, sex, sexual orientation, marital status, physical handicap, or age.

ARTICLE VI - ASSIGNS AND SUCCESSORS

This contract is binding on Superior Township and the County, their successors, and assigns. Neither the County nor Superior Township will assign or transfer its interest in this contract without the written consent of the other.

Revenue # _____

ARTICLE VII - TERMINATION OF CONTRACT

Section 1 - Termination without cause. Either party may terminate the contract by giving thirty (30) days written notice to the other party.

ARTICLE VIII - CHANGES IN SCOPE OR SCHEDULE OF SERVICES

Changes mutually agreed upon by Superior Township and the County will be incorporated into this contract by written amendments signed by both parties.

ARTICLE IX - CHOICE OF LAW AND FORUM

This contract is to be interpreted by the laws of Michigan. The parties agree that the proper forum for litigation arising out of this contract is in Washtenaw County, Michigan.

ARTICLE X - EXTENT OF CONTRACT

This contract represents the entire agreement between the parties and supersedes all prior representations, negotiations or agreements whether written or oral.

ARTICLE XI – ELECTRONIC SIGNATURES

All parties to this contract agree that either electronic or handwritten signatures are acceptable to execute this agreement.

ATTESTED TO:

By:_____
Lawrence Kestenbaum (DATE)
County Clerk/Register

WASHTENAW COUNTY

By:_____
Gregory Dill (DATE)
County Administrator

APPROVED AS TO CONTENT:

By:_____
Andrew DeLeeuw (DATE)
Deputy County Administrator

SUPERIOR TOWNSHIP:

By:_____
Emily Dabish Yahkind (DATE)
Supervisor

APPROVED AS TO FORM BY

BY:_____
Michelle K. Billard (DATE)
Office of Corporation Counsel

REVISED: 6/1/00

CHARTER TOWNSHIP OF SUPERIOR
3040 North Prospect Road Ypsilanti, MI 48198
Telephone (734) 482-6099 Fax (734) 482-3842
Please submit one completed form for each agenda item

TO: Superior Township Board of Trustees

FROM: Brian Camiller, Plante Moran – Financial Consultant

DATE SUBMITTED: 12/5/25

BOARD MEETING DATE: 12/15/25

ITEM TITLE: Budget Amendments for All Funds (FYE December 31, 2025)

TYPE OF AGENDA ITEM (SELECT ONE):

☑ Resolution ☐ Discussion ☐ Presentation ☐ Appointment
☐ First Reading ☐ Policy Amendment ☐ Ordinance Amendment
☐ Other _____

DESCRIPTION OF ITEM/RESOLUTION:
Provide a clear/concise summary of the item being presented.

Year-end budget amendments to align revenues and expenditures for all Township funds with projected results for FY 2025, as required by Public Act 2 of 1968.

REQUESTED BOARD ACTION:
Specify the action you are asking the Board to take (e.g. approval, adoption, review, authorization).

Adopt the resolution for the year-end budget amendments for 2025.

BACKGROUND/JUSTIFICATION:
Provide relevant history, previous board actions, community input, or project developments.

Amendments are required to ensure no fund or department ends the year over budget and to comply with the Uniform Budgeting and Accounting Act. Adjustments include payroll accruals, interest earnings, Utilities Fund settlement, and closing out ARPA Fund balances.

IMPACT ON TOWNSHIP BUDGET (if applicable):

Updates appropriations and revenues to match actual year-end activity; utilizes available fund balances where needed.

TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES INVOLVED:
List any departments or external entities responsible for or impacted by this item.

Financial Consultant – Plante Moran, Supervisor

DEADLINES OR URGENCY (if applicable):
Include any timelines, deadlines or reasons for urgency.

Must be approved before December 31, 2025 to remain compliant with Public Act 2 and audit requirements.

SUPPORTING DOCUMENTS ATTACHED:
Include number of attachments and a brief title of each file.

Resolution
Financial Consultant – Plante Moran – Memo:Year-End Amendments
Attachment A – Budget Amendment Spreadsheet

CONTACT PERSON FOR QUESTIONS:

Name: Brian Camiller

Title: Financial Consultant, Plante Moran

Phone: 248-223-3840

Email: Brian.Camiller@plantemoran.com

Submit this form as part of one (1) combined PDF — Submission Form, Resolution, and Supporting Documents — and email it to the Clerk's Office within the applicable deadline. Send to: arobinson@superior-twp.org, CC: sizzo@superior-twp.org, krankin@superior-twp.org, and edy@superior-twp.org

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

RESOLUTION TO APPROVE
BUDGET AMENDMENTS FOR ALL FUNDS YEAR END 2025

RESOLUTION NUMBER: 2025-93

DATE: DECEMBER 15, 2025

WHEREAS, the Charter Township of Superior Board of Trustees has carefully reviewed the Township's current spending and financial activity; and

WHEREAS, the Board of Trustees recognizes its responsibility to the residents of the Charter Township of Superior to monitor Township funds, adjust appropriations when necessary, and ensure continued compliance with Michigan's Uniform Budgeting and Accounting Act (Public Act 2 of 1968); and

WHEREAS, the Board has reviewed revenues and expenditures for the 2025 fiscal year and determined that amendments are necessary to align budgeted amounts with projected year-end results;

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby adopts the budget amendments for all funds as set forth in the attached spreadsheet (Attachment A).

Memorandum

To: Superior Charter Township Board of Trustees
From: Brian Camiller, Plante Moran
Date: December 5, 2025
Subject: Year End Budget Amendments for FYE December 31, 2025 (Compliance with Public Act 2 of 1968)

Purpose & Compliance Context
This memo requests Board approval of year end budget amendments to align fund and departmental budgets with projected balances as of December 31, 2025 and to ensure compliance with Michigan's Uniform Budgeting and Accounting Act (Public Act 2 of 1968). Under MCL 141.437, any deviation from the original General Appropriations Act must be amended as soon as it becomes apparent and quantifiable; amendments must clearly indicate each intended change to the affected appropriation items.

Summary of Significant Amendments

1. **Remove "Use of Fund Balance" from Revenues**
   "Use of fund balance" is not an actual revenue source and should not be presented as such. Where spending requires fund balance, we will instead reflect it through appropriation and ending fund balance presentation consistent with the Act and Treasury guidance.

2. **Payroll & Benefits—27 Pay Periods + Year End Accrual**
   Calendar 2025 has 27 pays rather than the usual 26, resulting in *minor* adjustments to salaries and related benefits. We will also accrue wages earned in late December 2025 that will be paid in January 2026, ensuring GAAP consistent reporting and sufficient appropriations at yearend.

3. **Adjust Over Budget Line Items/Departments**
   Wherever actuals already exceed (or are projected to exceed) appropriations, we will increase appropriations—and, where needed, re-estimate revenues or reduce other lines—so no department or fund remains over budget at 12/31, in line with MCL 141.437 requirements.

4. **Utilities Fund—$1.8 Million Legal Settlement**
   Amend the Utilities Fund budget to recognize and appropriate for the $1.8M legal settlement outflow.

5. **Interest Income Exceeding Expectations**
   Interest earnings have outperformed budget in several funds. The amendment increases interest revenue estimates where warranted. Those increases partially help offset the expenditure amendments.

6. **Close the ARPA Fund; Move Remaining Balance to General Fund**
   We recommend closing the ARPA Fund and moving the remaining ARPA money to the General Fund.

   - Policy effect: This does not change the Board's previously approved uses of ARPA dollars; the Board retains discretion to revise those uses if desired.
   - Earnings: The General Fund will now recognize the interest income earned on the unspent ARPA balance.
   - Transparency: The Township's intended uses for ARPA will remain transparent in the 2025 financial statements via note disclosure and internal tracking.

Forward Looking Practice—Quarterly Amendments

Beginning in 2026, we will bring a budget amendment to the Board after every quarter to keep appropriations current and avoid year-end catch-up amendments.

Requested Board Action (December Meeting)

Motion: *Approve the year end budget amendments for the fiscal year ending December 31, 2025, as presented, in order to conform appropriations and revenue estimates to projected year end results and to maintain compliance with Public Act 2 of 1968.* MCL 141.437

Attachment A

GL Number	Description	Current Budget	Proposed Q4 Amendment Increase/ (Decrease)	Updated Amended Budget - 12.31.2025	Explanation
General Fund					
Revenue:					
101-000-477.000	CABLE TV FRANCHISE FEES - COMCAST	150,000.00	30,000.00	180,000.00	To bring inline with expected YE activity
101-000-574.000	STATE CONSTITUTIONAL REVENUE SHARING	1,584,244.00	30,000.00	1,614,244.00	To bring inline with expected YE activity
101-000-574.002	STATE REVENUE SHARING	54,515.00	10,000.00	64,515.00	To bring inline with expected YE activity
101-000-577.001	GRANTS	0.00	10,000.00	10,000.00	To bring inline with expected YE activity
101-000-654.001	PLANNING & ZONING ADMIIN FEES	20,000.00	12,000.00	32,000.00	To bring inline with expected YE activity
101-000-699.999	APPROPRIATION FROM FUND BALANCE	163,821.00	(163,821.00)	-	Use of Fund Balance is not a true Rev.
101-000-699.464	TRANSFER IN - ARPA FUND	0.00	800,000.00	800,000.00	Transfer of remaining ARPA balance to GF
	Increase to General Fund Revenue		728,179.00		
Expenditures:					
101-101-703.000	SALARIES	40,000.00	5,000.00	45,000.00	To bring inline with expected YE activity
101-171-724.000	TOWNSHIP SUPERVISOR TAXB BENEFITS	6,445.00	10,000.00	16,445.00	To bring inline with expected YE activity
101-191-703.000	SALARIES	93,084.00	15,000.00	108,084.00	To bring inline with expected YE activity
101-191-725.000	TAXABLE BENEFITS	10,293.00	5,000.00	15,293.00	To bring inline with expected YE activity
101-215-703.000	SALARIES	101,391.00	8,000.00	109,391.00	To bring inline with expected YE activity
101-215-703.001	SALARIES	132,907.00	10,000.00	142,907.00	To bring inline with expected YE activity
101-215-725.000	TAXABLE BENEFITS	17,500.00	5,000.00	22,500.00	To bring inline with expected YE activity
101-253-703.000	SALARIES	101,391.00	10,000.00	111,391.00	To bring inline with expected YE activity
101-253-703.001	SALARIES	94,161.00	12,000.00	106,161.00	To bring inline with expected YE activity
101-253-752.000	OPERATING SUPPLIES	500.00	5,000.00	5,500.00	To bring inline with expected YE activity
101-257-703.000	SALARIES	217,201.00	18,000.00	235,201.00	To bring inline with expected YE activity
101-257-725.000	TAXABLE BENEFITS	46,015.00	7,500.00	53,515.00	To bring inline with expected YE activity
101-261-802.000	PROFESSIONAL SERVICES -ATTORNEYS	15,000.00	10,000.00	25,000.00	To bring inline with expected YE activity
101-261-805.013	FIREMAN'S PARK	30,035.00	16,000.00	46,035.00	To bring inline with expected YE activity
101-265-805.000	CONTRACT SERVICES	21,000.00	5,000.00	26,000.00	To bring inline with expected YE activity
101-265-934.000	REPAIR & MAINTENANCE	40,000.00	10,000.00	50,000.00	To bring inline with expected YE activity
101-701-806.000	PROFESSIONAL SERVICES - OTHER	75,000.00	55,000.00	130,000.00	To bring inline with expected YE activity
	Increase to General Fund Expenditures		206,500.00		
Side Street Maintenance Fund					
Expenditures:					
203-443-805.000	CONTRACT SERVICES	26,500.00	6,000.00	32,500.00	To bring inline with expected YE activity

GL Number	Description	Current Budget	Proposed Q4 Amendment Increase/ (Decrease)	Updated Amended Budget - 12.31.2025	Explanation
Fire Fund					
Revenue:					
206-000-664.000	INTEREST/DIVIDENDS	79,500.00	15,000.00	94,500.00	To bring inline with expected YE activity
206-000-687.000	INSURANCE REIMBURSEMENTS INCOME	38,800.00	6,300.00	45,100.00	To bring inline with expected YE activity
	Increase to Fire Revenue		21,300.00		
Expenditures:					
206-336-703.000	SALARIES	1,046,528.00	90,000.00	1,136,528.00	To bring inline with expected YE activity
206-336-703.002	OVERTIME	300,000.00	80,000.00	380,000.00	To bring inline with expected YE activity
206-336-709.000	FICA	90,532.00	50,000.00	140,532.00	To bring inline with expected YE activity
206-336-715.000	PENSION	258,956.00	80,000.00	338,956.00	To bring inline with expected YE activity
206-336-725.000	TAXABLE BENEFITS	188,838.00	100,000.00	288,838.00	To bring inline with expected YE activity
206-336-806.000	PROFESSIONAL SERVICES - OTHER	45,000.00	50,000.00	95,000.00	To bring inline with expected YE activity
206-336-935.000	INSURANCE & BONDS	80,000.00	10,000.00	90,000.00	To bring inline with expected YE activity
206-965-965.000	TRANSFER TO BLDG. CONST. RESERVE	356,546.00	(356,546.00)	-	
	Increase to Fire Expenditures		103,454.00		
Legal Defense Fund					
Revenue:					
211-000-699.999	APPROPRIATION FROM FUND BALANCE	20,000.00	(20,000.00)	-	Use of Fund Balance is not a true Rev.
Law Enforcement Fund					
Revenue:					
266-000-664.000	INTEREST/DIVIDENDS	45,000.00	55,000.00	100,000.00	To bring inline with expected YE activity
ARPA Fund					
Revenue:					
464-000-664.000	INTEREST/DIVIDENDS	10,000.00	25,000.00	35,000.00	To bring inline with expected YE activity
Expenditures:					
464-523-995.101	TRANSFER OUT TO GENERAL FUND	0.00	800,000.00	800,000.00	Transfer of remaining ARPA balance to GF
Parks & Recreation Fund					
Revenue:					
508-000-699.999	APPROPRIATION FROM FUND BALANCE	85,000.00	(85,000.00)	-	Use of Fund Balance is not a true Rev.
Utilities Department					
Expenditures:					
635 · PS	Attorneys	25,000.00	1,800,000.00	1,825,000.00	LaSalle Settlement

CHARTER TOWNSHIP OF SUPERIOR
3040 North Prospect Road Ypsilanti, MI 48198
Telephone (734) 482-6099 Fax (734) 482-3842
Please submit one completed form for each agenda item

TO: Superior Township Board of Trustees

FROM: Angela Robinson

DATE SUBMITTED: 12/5/25

BOARD MEETING DATE: 12/15/25

ITEM TITLE: Resolution to Approve Medical, Dental, and Vision Insurance Plans for 2026

TYPE OF AGENDA ITEM (SELECT ONE):

☑ Resolution ☐ Discussion ☐ Presentation ☐ Appointment
☐ First Reading ☐ Policy Amendment ☐ Ordinance Amendment
☐ Other _____

DESCRIPTION OF ITEM/RESOLUTION:
Provide a clear/concise summary of the item being presented.

This resolution authorizes renewal of the Township's medical (Blue Cross Blue Shield Simply Blue HSA PPO Gold), dental (Delta Dental Premier), and vision (VSP) plans for the 2026 calendar year.

REQUESTED BOARD ACTION:
Specify the action you are asking the Board to take (e.g. approval, adoption, review, authorization).

Adopt the resolution approving the 2026 health benefit plans for full-time employees.

BACKGROUND/JUSTIFICATION:
Provide relevant history, previous board actions, community input, or project developments.

Brown & Brown provided renewal quotes for the 2026 plan year. The recommended plans reflect stable benefits and cost-effective rates consistent with past Township offerings. The Township must renew coverage prior to the end of the current plan year.

IMPACT ON TOWNSHIP BUDGET (if applicable):

Premiums are included in the adopted personnel benefits budget for FY 2026.

TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES INVOLVED:
List any departments or external entities responsible for or impacted by this item.

Clerk's Office
Financial Consultant – Plante Moran
Brown & Brown (insurance broker)

DEADLINES OR URGENCY (if applicable):
Include any timelines, deadlines or reasons for urgency.

Renewal must occur before December 31, 2025 to prevent interruption of employee coverage.

SUPPORTING DOCUMENTS ATTACHED:
Include number of attachments and a brief title of each file.

Resolution – Medical, Dental & Vision Insurance

CONTACT PERSON FOR QUESTIONS:

Name: Angela Robinson

Title: Township Clerk

Phone: 734-482-6099

Email: arobinson@superior-twp.org

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CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

RESOLUTION TO APPROVE THE ADMINISTRATIVE STAFF OF THE CHARTER TOWNSHIP OF SUPERIOR TO PURCHASE MEDICAL, DENTAL, AND VISION INSURANCE FOR EMPLOYEES OF THE TOWNSHIP 2026

RESOLUTION NUMBER: 2025-94

DATE: DECEMBER 15, 2025

WHEREAS, the Charter Township of Superior provides medical, dental, and vision insurance benefits to all full-time Township employees; and

WHEREAS, the Township's current health insurance plans expire on December 31, 2025; and

WHEREAS, Township officials and staff have received and reviewed renewal quotes from Brown & Brown for the 2026 plan year; and

WHEREAS, the Charter Township of Superior has elected to renew the Simply Blue HSA PPO Gold $1,650 medical plan, the Delta Dental Premier dental plan, and the VSP vision plan for the 2026 calendar year, with a total estimated premium cost of $536,214.12 for the period January 1, 2026 through December 31, 2026; and

WHEREAS, the Charter Township of Superior will continue to offer full-time employees the option to waive medical insurance in consideration of an opt-out payment equal to 40% of the Township's cost of providing medical coverage, resulting in an estimated total opt-out cost of $109,837.68 for the 2026 plan year; and

WHEREAS, the Charter Township of Superior will continue its wellness incentive program for full-time employees in 2026 in the amount of $162,000.00, divided as follows for both union and non-union employees:

Single – $3,000.00
Family – $6,000.00; and

WHEREAS, the total estimated cost to the Charter Township of Superior to provide medical, dental, and vision insurance, opt-out payments, and wellness incentive payments for the 2026 plan year is $808,051.80;

NOW, THEREFORE, BE IT RESOLVED that the Supervisor, Clerk, or Treasurer is authorized to execute all documents necessary to provide the approved medical, dental, and vision benefits, along with the opt-out and wellness incentive payments, for the 2026 plan year.

CHARTER TOWNSHIP OF SUPERIOR
3040 North Prospect Road Ypsilanti, MI 48198
Telephone (734) 482-6099 Fax (734) 482-3842
Please submit one completed form for each agenda item

TO: Superior Township Board of Trustees

FROM: Angela Robinson

DATE SUBMITTED: 12/5/25

BOARD MEETING DATE: 12/15/25

ITEM TITLE: Resolution to Set Employer Contribution Rate to the MERS Health Care Savings Program for 2026

TYPE OF AGENDA ITEM (SELECT ONE):

☑ Resolution ☐ Discussion ☐ Presentation ☐ Appointment
☐ First Reading ☐ Policy Amendment ☐ Ordinance Amendment
☐ Other _____

DESCRIPTION OF ITEM/RESOLUTION:
Provide a clear/concise summary of the item being presented.

This resolution establishes the Township's employer contribution rate to the MERS Health Care Savings Program (HCSP) for eligible employees for the 2026 plan year.

REQUESTED BOARD ACTION:
Specify the action you are asking the Board to take (e.g. approval, adoption, review, authorization).

Adopt the resolution setting the 2026 employer HCSP contribution rate.

BACKGROUND/JUSTIFICATION:
Provide relevant history, previous board actions, community input, or project developments.

The Township participates in the MERS HCSP to help employees save for post-employment healthcare costs. Contribution rates require annual Board approval. The rate for 2026 reflects ongoing commitments under existing labor and personnel policies.

IMPACT ON TOWNSHIP BUDGET (if applicable):

Budgeted within FY 2026 personnel benefits.

TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES INVOLVED:
List any departments or external entities responsible for or impacted by this item.

Clerk's Office
Financial Consultant – Plante Moran
MERS (Municipal Employees' Retirement System)

DEADLINES OR URGENCY (if applicable):
Include any timelines, deadlines or reasons for urgency.

Contribution amounts must be approved before the first 2026 payroll is processed.

SUPPORTING DOCUMENTS ATTACHED:
Include number of attachments and a brief title of each file.

Resolution - MERS HCSP Employer Contribution

CONTACT PERSON FOR QUESTIONS:

Name: Angela Robinson

Title: Township Clerk

Phone: 734-482-6099

Email: arobinson@superior-twp.org

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CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

RESOLUTION TO SET THE RATE OF EMPLOYER CONTRIBUTION TO THE MERS HEALTH CARE SAVINGS PROGRAM FOR NON-UNION AND UNION EMPLOYEES 2026

RESOLUTION NUMBER: 2025-95

DATE: DECEMBER 15, 2025

WHEREAS, on March 21, 2005, the Charter Township of Superior Board of Trustees adopted a resolution to participate in the MERS Health Care Savings Program for the benefit of the non-union and union employees of the Township; and

WHEREAS, the Township contribution to each employee was set at one hundred dollars ($100.00) per month, and this amount has been raised several times since then; and

WHEREAS, the Township Board has given this matter due consideration through the budgeting process;

NOW, THEREFORE, BE IT RESOLVED, that the Charter Township of Superior Board of Trustees does hereby establish the monthly contribution for the MERS Health Care Savings Program for union employees in the amount of four hundred fifty dollars ($475.00) per month in 2026; and

BE IT FURTHER RESOLVED, that the monthly contribution for non-union employees shall be three hundred fifteen dollars ($315.00) per month in 2026.

CHARTER TOWNSHIP OF SUPERIOR
3040 North Prospect Road Ypsilanti, MI 48198
Telephone (734) 482-6099 Fax (734) 482-3842
Please submit one completed form for each agenda item

TO: Superior Township Board of Trustees

FROM: Angela Robinson

DATE SUBMITTED: 12/5/25

BOARD MEETING DATE: 12/15/25

ITEM TITLE: Resolution to Amend Individual Health Care Savings Plan Participation Agreements

TYPE OF AGENDA ITEM (SELECT ONE):

☑ Resolution ☐ Discussion ☐ Presentation ☐ Appointment
☐ First Reading ☐ Policy Amendment ☐ Ordinance Amendment
☐ Other _____

DESCRIPTION OF ITEM/RESOLUTION:
Provide a clear/concise summary of the item being presented.

This resolution provides updates to individual employee participation agreements within the MERS Health Care Savings Program for the 2026 program year.

REQUESTED BOARD ACTION:
Specify the action you are asking the Board to take (e.g. approval, adoption, review, authorization).

Adopt the resolution approving the amended HCSP employee participation agreements.

BACKGROUND/JUSTIFICATION:
Provide relevant history, previous board actions, community input, or project developments.

MERS requires updated participation agreements when employee contribution levels or classifications change. The amendments ensure compliance with MERS program rules and reflect employee elections for 2026.

IMPACT ON TOWNSHIP BUDGET (if applicable):

No additional cost beyond already-budgeted employee benefit allocations.

TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES INVOLVED:
List any departments or external entities responsible for or impacted by this item.

Clerk's Office, Financial Consultant – Plante Moran, MERS

DEADLINES OR URGENCY (if applicable):
Include any timelines, deadlines or reasons for urgency.

Agreements must be updated before the first payroll of 2026.

SUPPORTING DOCUMENTS ATTACHED:
Include number of attachments and a brief title of each file.

Resolution – HCSP Employee Amendments

CONTACT PERSON FOR QUESTIONS:

Name: Angela Robinson

Title: Township Clerk

Phone: 734-482-6099

Email: arobinson@superior-twp.org

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CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

RESOLUTION TO AMEND THE HEALTH CARE SAVINGS PLAN PARTICIPATION AGREEMENTS WITH INDIVIDUAL EMPLOYEES 2026

RESOLUTION NUMBER: 2025-96

DATE: DECEMBER 15, 2025

WHEREAS, Superior Charter Township employees hired prior to November 1, 2011, are permitted to request that the Superior Township Board amend their MERS Health Care Savings Plan (HCSP) Participation Agreement once per calendar year; and

WHEREAS, employees hired after November 1, 2011, constitute a separate and distinct group for purposes of their MERS Health Care Savings Plan (HCSP) Participation Agreement, and are divided into non-union and union groups, each of which must vote as a separate group to amend their contribution by majority vote; and

WHEREAS, the non-union group decided in November 2025 not to amend the amount withheld and will continue to contribute at a rate of three percent (3%), and the union group voted to amend their amount and will contribute at a rate of three percent (3%); and

WHEREAS, employees hired prior to November 1, 2011, have elected not to amend any of the amounts they contribute to their HCSP for fiscal year 2026;

NOW, THEREFORE, BE IT RESOLVED, that any full-time employee, upon termination or separation from Superior Charter Township, may elect to roll over any amount of cash owed to the employee into their individual MERS Health Care Savings Plan by virtue of any unpaid regular pay, unpaid overtime pay, unpaid education pay, unpaid longevity pay, unpaid vacation pay, unpaid sick time pay, and unpaid personal time pay.

CHARTER TOWNSHIP OF SUPERIOR
3040 North Prospect Road Ypsilanti, MI 48198
Telephone (734) 482-6099 Fax (734) 482-3842
Please submit one completed form for each agenda item

TO: Superior Township Board of Trustees

FROM: Angela Robinson

DATE SUBMITTED: 12/5/25

BOARD MEETING DATE: 12/15/25

ITEM TITLE: Resolution to Approve Medical Insurance Opt-Out Payment for Eligible Employees

TYPE OF AGENDA ITEM (SELECT ONE):

☑ Resolution ☐ Discussion ☐ Presentation ☐ Appointment
☐ First Reading ☐ Policy Amendment ☐ Ordinance Amendment
☐ Other _____

DESCRIPTION OF ITEM/RESOLUTION:
Provide a clear/concise summary of the item being presented.

This resolution authorizes the Township to provide the established annual opt-out payment to eligible full-time employees who decline medical insurance coverage for the 2026 plan year.

REQUESTED BOARD ACTION:
Specify the action you are asking the Board to take (e.g. approval, adoption, review, authorization).

Adopt the resolution approving the 2026 medical insurance opt-out payment.

BACKGROUND/JUSTIFICATION:
Provide relevant history, previous board actions, community input, or project developments.

Superior Township offers a opt-out incentive to full-time employees who have medical coverage elsewhere and choose not to enroll in the Township's health plan. This practice has been used in previous years to reduce overall benefit costs while maintaining equitable compensation options for employees.

IMPACT ON TOWNSHIP BUDGET (if applicable):

Minimal and already anticipated within the annual personnel budget. The opt-out payment offsets higher premium costs that would otherwise be incurred.

TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES INVOLVED:
List any departments or external entities responsible for or impacted by this item.

Financial Consultant – Plante Moran

DEADLINES OR URGENCY (if applicable):
Include any timelines, deadlines or reasons for urgency.

Must be approved prior to January 1, 2026 to finalize benefits and payroll for the new plan year.

SUPPORTING DOCUMENTS ATTACHED:
Include number of attachments and a brief title of each file.

Resolution – Medical Opt-Out Payment

CONTACT PERSON FOR QUESTIONS:

Name: Angela Robinson

Title: Township Clerk

Phone: 734-482-6099

Email: arobinson@superior-twp.org

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CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

RESOLUTION TO ADOPT THE ANNUAL EXEMPTION OPTION AS SET FORTH IN THE 2011 PUBLIC ACT 152, THE PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT

RESOLUTION NUMBER: 2025-97

DATE: DECEMBER 15, 2025

WHEREAS, Public Act 152 of 2011 contains three options for complying with the requirements of the Act:

1. Section 3 – Hard Caps Option- limits a public employer's total health care costs for employees based on coverage in the Act.

2. Section 4 – 80%/20% Option – limits a public employers share of total annual health care costs to not more than 80%.

3. Section 8- Exemption Option – a local unit of government as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body.

WHEREAS, the Charter Township of Superior Board of Trustees has decided to adopt the annual exemption option, section 8 of the Act, as its choice of compliance under the Act.

CHARTER TOWNSHIP OF SUPERIOR
3040 North Prospect Road Ypsilanti, MI 48198
Telephone (734) 482-6099 Fax (734) 482-3842
Please submit one completed form for each agenda item

TO: Superior Township Board of Trustees

FROM: Angela Robinson

DATE SUBMITTED: 12/5/25

BOARD MEETING DATE: 12/15/25

ITEM TITLE: Resolution to Affirm the 2026 Salaries of All Non-Union Employees

TYPE OF AGENDA ITEM (SELECT ONE):

☑ Resolution ☐ Discussion ☐ Presentation ☐ Appointment
☐ First Reading ☐ Policy Amendment ☐ Ordinance Amendment
☐ Other _____

DESCRIPTION OF ITEM/RESOLUTION:
Provide a clear/concise summary of the item being presented.

The resolution affirms a 2.0% salary increase for all full-time and part-time non-union employees for 2026, unless otherwise specified in the budget.

REQUESTED BOARD ACTION:
Specify the action you are asking the Board to take (e.g. approval, adoption, review, authorization).

Adopt the resolution affirming a 2.0% salary increase for all full-time and part-time non-union employees for the 2026 calendar year.

BACKGROUND/JUSTIFICATION:
Provide relevant history, previous board actions, community input, or project developments.

The Township Board adopted the 2026 budgets on November 17, 2025. Township auditors require that all employee compensation—union and non-union, elected and appointed—be formally approved by resolution to ensure clear documentation of Board action. This resolution establishes the 2026 non-union wage adjustments consistent with the adopted budget.

IMPACT ON TOWNSHIP BUDGET (if applicable):

Salary adjustments are already incorporated into the adopted 2026 budget.

TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES INVOLVED:
List any departments or external entities responsible for or impacted by this item.

Clerk's Office; Financial Consultant – Plante Moran

DEADLINES OR URGENCY (if applicable):
Include any timelines, deadlines or reasons for urgency.

Required for compliance with financial consultant recommendations and to align with the 2026 budget's implementation.

SUPPORTING DOCUMENTS ATTACHED:
Include number of attachments and a brief title of each file.

Resolution – 2026 Salaries of All Non-Union Employees

CONTACT PERSON FOR QUESTIONS:

Name: Angela Robinson

Title: Township Clerk

Phone: 734-482-6099

Email: arobinson@superior-twp.org

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CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

RESOLUTION TO AFFIRM THE 2026 SALARIES OF
ALL NON-UNION EMPLOYEES OF THE CHARTER TOWNSHIP OF SUPERIOR

RESOLUTION NUMBER: 2025-98

DATE: DECEMBER 15, 2025

WHEREAS, the Charter Township of Superior Board of Trustees approved the 2026 budgets for all funds on November 17, 2025; and

WHEREAS, the Board of Trustees did not specifically designate the compensation for the full-time and part-time Township employees; and

WHEREAS, the Township auditors have requested that compensation for Township employees be approved by the Board of Trustees by resolution; and

WHEREAS, the residents of the Township continue to receive service that reflects positively on the employees, officials, and trustees of the Township;

NOW, THEREFORE, BE IT RESOLVED, that compensation for all full-time and part-time non-union employees be two percent (2.0%) higher in 2026 than their compensation in 2025, except as otherwise set by the 2026 budget.

CHARTER TOWNSHIP OF SUPERIOR
3040 North Prospect Road Ypsilanti, MI 48198
Telephone (734) 482-6099 Fax (734) 482-3842
Please submit one completed form for each agenda item

TO: Superior Township Board of Trustees

FROM: Angela Robinson

DATE SUBMITTED: 12/5/25

BOARD MEETING DATE: 12/15/25

ITEM TITLE: Resolution to Affirm the 2026 Salary of the Township Supervisor

TYPE OF AGENDA ITEM (SELECT ONE):
☑ Resolution ☐ Discussion ☐ Presentation ☐ Appointment
☐ First Reading ☐ Policy Amendment ☐ Ordinance Amendment
☐ Other _____

DESCRIPTION OF ITEM/RESOLUTION:
Provide a clear/concise summary of the item being presented.

The resolution affirms the Township Supervisor's 2026 salary at $104,421.00, reflecting a 2.0% increase over 2025.

REQUESTED BOARD ACTION:
Specify the action you are asking the Board to take (e.g. approval, adoption, review, authorization).

Adopt the resolution affirming the Supervisor's salary for 2026.

BACKGROUND/JUSTIFICATION:
Provide relevant history, previous board actions, community input, or project developments.

The Township Board adopted the 2026 budgets on November 17, 2025. Township auditors require that all employee compensation—union and non-union, elected and appointed—be formally approved by resolution to ensure clear documentation of Board action. This resolution establishes the 2026 non-union wage adjustments consistent with the adopted budget.

IMPACT ON TOWNSHIP BUDGET (if applicable):

Salary amount is included in the adopted 2026 budget.

TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES INVOLVED:
List any departments or external entities responsible for or impacted by this item.

Financial Consultant – Plante Moran

DEADLINES OR URGENCY (if applicable):
Include any timelines, deadlines or reasons for urgency.

Required for compliance with financial consultant recommendations and to align with the 2026 budget's implementation.

SUPPORTING DOCUMENTS ATTACHED:
Include number of attachments and a brief title of each file.

Resolution – 2026 Salary of the Supervisor

CONTACT PERSON FOR QUESTIONS:

Name: Angela Robinson

Title: Township Clerk

Phone: 734-482-6099

Email: arobinson@superior-twp.org

Submit this form as part of one (1) combined PDF — Submission Form, Resolution, and Supporting Documents — and email it to the Clerk's Office within the applicable deadline. Send to: arobinson@superior-twp.org, CC: sizzo@superior-twp.org, krankin@superior-twp.org, and edy@superior-twp.org

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

RESOLUTION TO AFFIRM THE 2026 SALARY OF
THE CHARTER TOWNSHIP OF SUPERIOR SUPERVISOR

RESOLUTION NUMBER: 2025-99

DATE: DECEMBER 15, 2025

WHEREAS, the Charter Township of Superior Board of Trustees approved the 2026 budgets for all funds on November 17, 2025; and

WHEREAS, the Board of Trustees specifically designated the compensation for the full-time elected officials and the Board of Trustees; and

WHEREAS, the Township auditors have requested that compensation for the full-time elected officials and the Board of Trustees be approved by the Board of Trustees by resolution; and

WHEREAS, the residents of the Township continue to receive service that reflects positively on the employees, officials, and trustees of the Township.

NOW, THEREFORE, BE IT RESOLVED, that compensation for the Supervisor be $104,421.00, which is two percent (2.0%) higher in 2026 than their compensation of $102,373.00 in 2025, as listed in the 2026 budget adopted by the Charter Township of Superior Board of Trustees.

CHARTER TOWNSHIP OF SUPERIOR
3040 North Prospect Road Ypsilanti, MI 48198
Telephone (734) 482-6099 Fax (734) 482-3842
Please submit one completed form for each agenda item

TO: Superior Township Board of Trustees

FROM: Angela Robinson

DATE SUBMITTED: 12/5/25

BOARD MEETING DATE: 12/15/25

ITEM TITLE: Resolution to Affirm the 2026 Salary of the Township Treasurer

TYPE OF AGENDA ITEM (SELECT ONE):
☑ Resolution ☐ Discussion ☐ Presentation ☐ Appointment
☐ First Reading ☐ Policy Amendment ☐ Ordinance Amendment
☐ Other _____

DESCRIPTION OF ITEM/RESOLUTION:
Provide a clear/concise summary of the item being presented.

The resolution affirms the Township Treasurer's salary for 2026 at $103,419.00, reflecting a 2.0% increase over 2025.

REQUESTED BOARD ACTION:
Specify the action you are asking the Board to take (e.g. approval, adoption, review, authorization).

Adopt the resolution affirming the Treasurer's salary for 2026.

BACKGROUND/JUSTIFICATION:
Provide relevant history, previous board actions, community input, or project developments.

The Township Board adopted the 2026 budgets on November 17, 2025. Township auditors require that all employee compensation—union and non-union, elected and appointed—be formally approved by resolution to ensure clear documentation of Board action. This resolution establishes the 2026 non-union wage adjustments consistent with the adopted budget.

IMPACT ON TOWNSHIP BUDGET (if applicable):

Salary amount is included in the adopted 2026 budget.

TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES INVOLVED:
List any departments or external entities responsible for or impacted by this item.

Financial Consultant – Plante Moran

DEADLINES OR URGENCY (if applicable):
Include any timelines, deadlines or reasons for urgency.

Required for compliance with financial consultant recommendations and to align with the 2026 budget's implementation.

SUPPORTING DOCUMENTS ATTACHED:
Include number of attachments and a brief title of each file.

Resolution – 2026 Salary of the Treasurer

CONTACT PERSON FOR QUESTIONS:

Name: Angela Robinson

Title: Township Clerk

Phone: 734-482-6099

Email: arobinson@superior-twp.org

Submit this form as part of one (1) combined PDF — Submission Form, Resolution, and Supporting Documents — and email it to the Clerk's Office within the applicable deadline. Send to: arobinson@superior-twp.org, CC: sizzo@superior-twp.org, krankin@superior-twp.org, and edy@superior-twp.org

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

RESOLUTION TO AFFIRM THE 2026 SALARY OF
THE CHARTER TOWNSHIP OF SUPERIOR TREASURER

RESOLUTION NUMBER: 2025-100

DATE: DECEMBER 15, 2025

WHEREAS, the Charter Township of Superior Board of Trustees approved the 2026 budgets for all funds on November 17, 2025; and

WHEREAS, the Board of Trustees specifically designated the compensation for the full-time elected officials and the Board of Trustees; and

WHEREAS, the Township auditors have requested that compensation for the full-time elected officials and the Board of Trustees be approved by the Board of Trustees by resolution; and

WHEREAS, the residents of the Township continue to receive service that reflects positively on the employees, officials, and Trustees of the Township.

NOW, THEREFORE, BE IT RESOLVED, that compensation for the Treasurer be $103,419.00, which is two percent (2.0%) higher in 2026 than their compensation of $101,391.00 in 2025, as listed in the 2026 budget adopted by the Charter Township of Superior Board of Trustees.

CHARTER TOWNSHIP OF SUPERIOR
3040 North Prospect Road Ypsilanti, MI 48198
Telephone (734) 482-6099 Fax (734) 482-3842
Please submit one completed form for each agenda item

TO: Superior Township Board of Trustees

FROM: Angela Robinson

DATE SUBMITTED: 12/5/25

BOARD MEETING DATE: 12/15/25

ITEM TITLE: Resolution to Affirm the 2026 Salary of the Township Clerk

TYPE OF AGENDA ITEM (SELECT ONE):
☑ Resolution ☐ Discussion ☐ Presentation ☐ Appointment
☐ First Reading ☐ Policy Amendment ☐ Ordinance Amendment
☐ Other _____

DESCRIPTION OF ITEM/RESOLUTION:
Provide a clear/concise summary of the item being presented.

The resolution affirms the Township Clerk's salary for 2026 at $103,419.00, reflecting a 2.0% increase.

REQUESTED BOARD ACTION:
Specify the action you are asking the Board to take (e.g. approval, adoption, review, authorization).

Adopt the resolution affirming the Clerk's salary for 2026.

BACKGROUND/JUSTIFICATION:
Provide relevant history, previous board actions, community input, or project developments.

The Township Board adopted the 2026 budgets on November 17, 2025. Township auditors require that all employee compensation—union and non-union, elected and appointed—be formally approved by resolution to ensure clear documentation of Board action. This resolution establishes the 2026 non-union wage adjustments consistent with the adopted budget.

IMPACT ON TOWNSHIP BUDGET (if applicable):

Salary amount is included in the adopted 2026 budget.

TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES INVOLVED:
List any departments or external entities responsible for or impacted by this item.

Financial Consultant – Plante Moran, Supervisor

DEADLINES OR URGENCY (if applicable):
Include any timelines, deadlines or reasons for urgency.

Required for compliance with financial consultant recommendations and to align with the 2026 budget's implementation.

SUPPORTING DOCUMENTS ATTACHED:
Include number of attachments and a brief title of each file.

Resolution – 2026 Salary of the Clerk

CONTACT PERSON FOR QUESTIONS:

Name: Angela Robinson

Title: Township Clerk

Phone: 734-482-6099

Email: arobinson@superior-twp.org

Submit this form as part of one (1) combined PDF — Submission Form, Resolution, and Supporting Documents — and email it to the Clerk's Office within the applicable deadline. Send to: arobinson@superior-twp.org, CC: sizzo@superior-twp.org, krankin@superior-twp.org, and edy@superior-twp.org

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

RESOLUTION TO AFFIRM THE 2026 SALARY OF
THE CHARTER TOWNSHIP OF SUPERIOR CLERK

RESOLUTION NUMBER: 2025-101

DATE: DECEMBER 15, 2025

WHEREAS, the Charter Township of Superior Board of Trustees approved the 2026 budgets for all funds on November 17, 2025; and

WHEREAS, the Board of Trustees specifically designated the compensation for the full-time elected officials and the Board of Trustees; and

WHEREAS, the Township auditors have requested that compensation for the full-time elected officials and the Board of Trustees be approved by the Board of Trustees by resolution; and

WHEREAS, the residents of the Township continue to receive service that reflects positively on the employees, officials, and trustees of the Township.

NOW, THEREFORE, BE IT RESOLVED, that compensation for the Clerk be $103,419.00, which is two percent (2.0%) higher in 2026 than their compensation of $101,391.00 in 2025, as listed in the 2026 budget adopted by the Charter Township of Superior Board of Trustees.

CHARTER TOWNSHIP OF SUPERIOR
3040 North Prospect Road Ypsilanti, MI 48198
Telephone (734) 482-6099 Fax (734) 482-3842
Please submit one completed form for each agenda item

TO: Superior Township Board of Trustees

FROM: Angela Robinson

DATE SUBMITTED: 12/5/25

BOARD MEETING DATE: 12/15/25

ITEM TITLE: Motion to Approve the 2026 Township Holiday Schedule

TYPE OF AGENDA ITEM (SELECT ONE):

☐ Resolution ☐ Discussion ☐ Presentation ☐ Appointment
☐ First Reading ☐ Policy Amendment ☐ Ordinance Amendment
☑ Other Motion

DESCRIPTION OF ITEM/RESOLUTION:
Provide a clear/concise summary of the item being presented.

This motion provides the official Township office holiday closure schedule for the 2026 calendar year.

REQUESTED BOARD ACTION:
Specify the action you are asking the Board to take (e.g. approval, adoption, review, authorization).

Approve the 2026 Township Holiday Schedule.

BACKGROUND/JUSTIFICATION:
Provide relevant history, previous board actions, community input, or project developments.

The Clerk's Office publishes the Township's annual holiday closure schedule for employees and residents. Approval is required before posting for 2026.

IMPACT ON TOWNSHIP BUDGET (if applicable):

None.

TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES INVOLVED:
List any departments or external entities responsible for or impacted by this item.

Clerk's Office

DEADLINES OR URGENCY (if applicable):
Include any timelines, deadlines or reasons for urgency.

Needed prior to public posting and distribution for 2026.

SUPPORTING DOCUMENTS ATTACHED:
Include number of attachments and a brief title of each file.

2026 Holiday Schedule

CONTACT PERSON FOR QUESTIONS:

Name: Angela Robinson

Title: Township Clerk

Phone: 734-482-6099

Email: arobinson@superior-twp.org

Submit this form as part of one (1) combined PDF — Submission Form, Resolution, and Supporting Documents — and email it to the Clerk's Office within the applicable deadline. Send to: arobinson@superior-twp.org, CC: sizzo@superior-twp.org, krankin@superior-twp.org, and edy@superior-twp.org

CHARTER TOWNSHIP OF SUPERIOR
3040 NORTH PROSPECT ROAD
SUPERIOR TOWNSHIP, MICHIGAN 48198
734-482-6099

2026 HOLIDAY OFFICE CLOSURE

Thursday & Friday, January 1-2, 2026	New Year's Holiday & Day After
Monday, January 19, 2026	Martin Luther King, Jr. Day
Monday, February 16, 2026	President's Day
Friday, April 3, 2026	Good Friday
Monday, May 25, 2026	Memorial Day
Friday, June 19, 2026	Juneteenth (Observed)
Friday, July 3, 2026	Independence Day (Observed) *(Holiday falls on Saturday)*
Monday, September 7, 2026	Labor Day
Monday, October 12, 2026	Indigenous People's Day
Wednesday, November 11, 2026	Veterans Day
Thursday & Friday, November 26-27, 2026	Thanksgiving Day & Day After
Wednesday, December 23-31, 2026	Christmas Holiday & New Year's Eve *(returning to work Monday, January 4, 2027)*

Angela Robinson, Clerk
Charter Township of Superior
3040 N. Prospect Road
Superior Township, MI 48198
734-482-6099

CHARTER TOWNSHIP OF SUPERIOR
3040 North Prospect Road Ypsilanti, MI 48198
Telephone (734) 482-6099 Fax (734) 482-3842
Please submit one completed form for each agenda item

TO: Superior Township Board of Trustees

FROM: Angela Robinson

DATE SUBMITTED: 12/5/25

BOARD MEETING DATE: 12/15/25

ITEM TITLE: Motion to Approve the 2026 Township Meeting Schedule

TYPE OF AGENDA ITEM (SELECT ONE):

☐ Resolution ☐ Discussion ☐ Presentation ☐ Appointment
☐ First Reading ☐ Policy Amendment ☐ Ordinance Amendment
☑ Other Motion

DESCRIPTION OF ITEM/RESOLUTION:
Provide a clear/concise summary of the item being presented.

This motion approves the 2026 meeting schedule for the Board of Trustees and the Planning Commission.

REQUESTED BOARD ACTION:
Specify the action you are asking the Board to take (e.g. approval, adoption, review, authorization).

Approve the 2026 Township Meeting Schedule.

BACKGROUND/JUSTIFICATION:
Provide relevant history, previous board actions, community input, or project developments.

The Open Meetings Act requires public bodies to post their regular meeting schedules for the upcoming calendar year. Approval ensures timely posting and compliance.

IMPACT ON TOWNSHIP BUDGET (if applicable):

None.

TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES INVOLVED:
List any departments or external entities responsible for or impacted by this item.

Clerk's Office

DEADLINES OR URGENCY (if applicable):
Include any timelines, deadlines or reasons for urgency.

Must be approved and posted prior to January 1, 2026 in accordance with the Open Meetings Act.

SUPPORTING DOCUMENTS ATTACHED:
Include number of attachments and a brief title of each file.

2026 Meeting Schedule

CONTACT PERSON FOR QUESTIONS:

Name: Angela Robinson

Title: Township Clerk

Phone: 734-482-6099

Email: arobinson@superior-twp.org

Submit this form as part of one (1) combined PDF — Submission Form, Resolution, and Supporting Documents — and email it to the Clerk's Office within the applicable deadline. Send to: arobinson@superior-twp.org, CC: sizzo@superior-twp.org, krankin@superior-twp.org, and edy@superior-twp.org

CHARTER TOWNSHIP OF SUPERIOR
3040 NORTH PROSPECT ROAD
SUPERIOR TOWNSHIP, MICHIGAN 48198
734-482-6099

2026 MEETING SCHEDULES

BOARD OF TRUSTEES

All regular meetings are held at the Township Hall, 3040 N. Prospect, at 7:00 p.m. on the third Monday of each month. If a holiday falls on the third Monday, the meeting will be held on the Tuesday immediately following that Monday.

Tuesday, January 20, 2026 *(following Martin Luther King Day)*
Tuesday, February 17, 2026 *(following Presidents' Day)*
Monday, March 16, 2026
Monday, April 20, 2026
Monday, May 18, 2026
Monday, June 15, 2026
Monday, July 20, 2026
Monday, August 17, 2026
Monday, September 21, 2026
Monday, October 19, 2026
Monday, November 16, 2026
Monday, December 21, 2026

PLANNING COMMISSION

(subject to Planning Commission approval)

All regular meetings are held at the Township Hall, 3040 N. Prospect, at 7:00 p.m. on the fourth Wednesday of each month, except for the November and December meetings, which will be held on the third Wednesday of the month.

Wednesday, January 28, 2026
Wednesday, February 25, 2026
Wednesday, March 25, 2026
Wednesday, April 22, 2026
Wednesday, May 27, 2026
Wednesday, June 24, 2026
Wednesday, July 22, 2026
Wednesday, August 26, 2026
Wednesday, September 23, 2026
Wednesday, October 28, 2026
Wednesday, November 18, 2026 *(third Wednesday)*
Wednesday, December 16, 2026 *(third Wednesday)*

Angela Robinson, Clerk
Charter Township of Superior
3040 N. Prospect Road
Superior Township, MI 48198
734-482-6099

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CHARTER TOWNSHIP OF SUPERIOR
3040 North Prospect Road Ypsilanti, MI 48198
Telephone (734) 482-6099 Fax (734) 482-3842
Please submit one completed form for each agenda item

TO: Superior Township Board of Trustees

FROM: Emily Dabish Yahkind

DATE SUBMITTED: 12/4/25

BOARD MEETING DATE: 12/15/25

ITEM TITLE: People's Express

TYPE OF AGENDA ITEM (SELECT ONE):
☐ Resolution ☑ Discussion ☐ Presentation ☐ Appointment
☐ First Reading ☐ Policy Amendment ☐ Ordinance Amendment
☐ Other _____

DESCRIPTION OF ITEM/RESOLUTION:
Provide a clear/concise summary of the item being presented.

Discussion of expanded services in addition to AAATA

REQUESTED BOARD ACTION:
Specify the action you are asking the Board to take (e.g. approval, adoption, review, authorization).

Discuss

BACKGROUND/JUSTIFICATION:
Provide relevant history, previous board actions, community input, or project developments.

Documentation attached

IMPACT ON TOWNSHIP BUDGET (if applicable):

Programming would affect General Fund.

TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES INVOLVED:
List any departments or external entities responsible for or impacted by this item.

Supervisor's Office

DEADLINES OR URGENCY (if applicable):
Include any timelines, deadlines or reasons for urgency.

Relates to upcoming FY budgeting

SUPPORTING DOCUMENTS ATTACHED:
Include number of attachments and a brief title of each file.

CONTACT PERSON FOR QUESTIONS:

Name: Emily Dabish Yahkind

Title: Supervisor

Phone:

Email: edy@superior-twp.org

Submit this form as part of one (1) combined PDF — Submission Form, Resolution, and Supporting Documents — and email it to the Clerk's Office within the applicable deadline. Send to: arobinson@superior-twp.org, CC: sizzo@superior-twp.org, krankin@superior-twp.org, and edy@superior-twp.org

People's Express

Exhibit A - Superior Charter Township

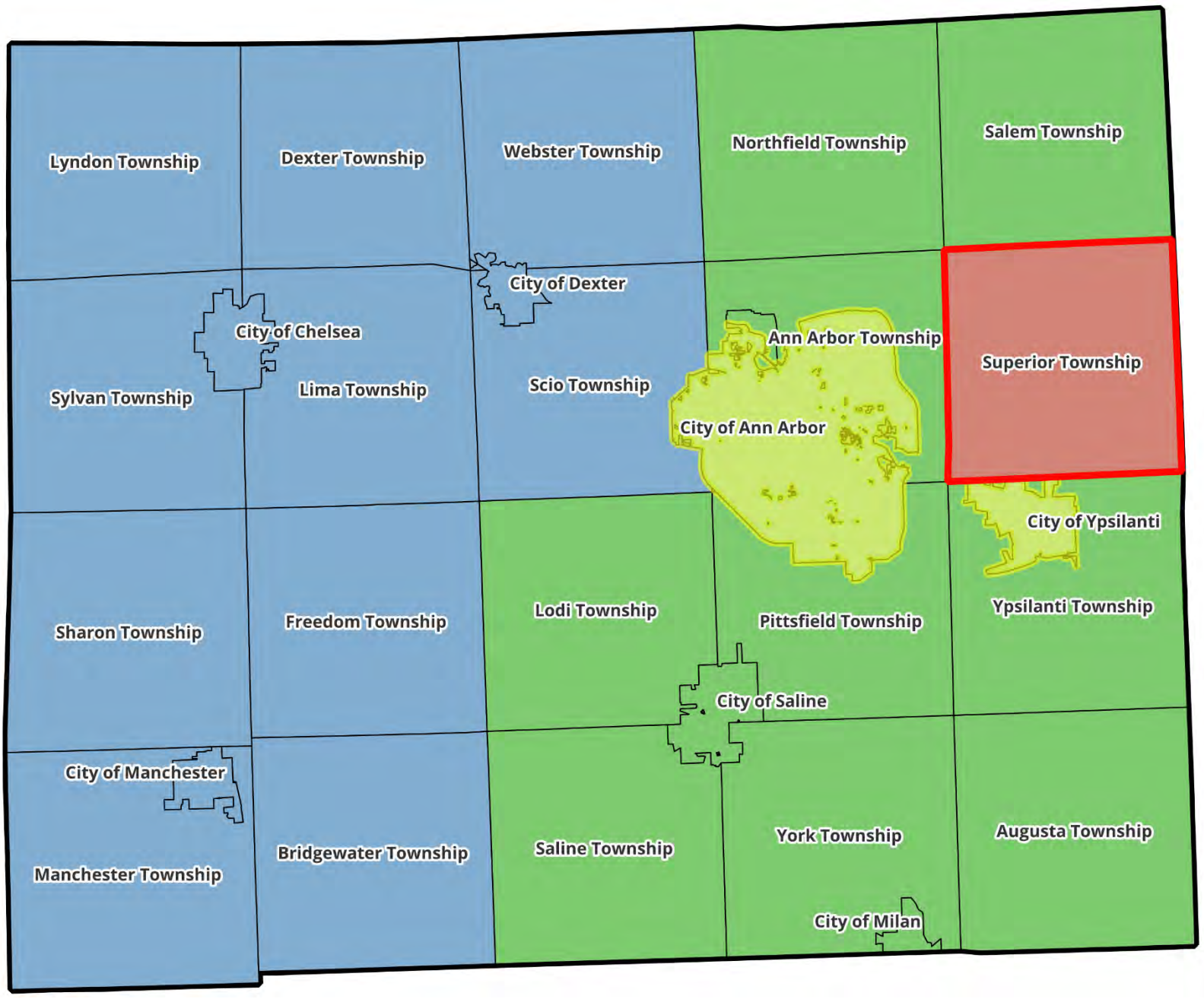
Service Days and Hours	
Category	**Details**
Service Days	Mondays, Tuesdays, Thursdays
Service Hours	7:00 a.m. – 5:00 p.m.
Extended Service (By Request)	Residents with life-sustaining appointments (such as dialysis, chemotherapy, or terminal illness treatments) may request earlier or later trips at PEX's discretion.

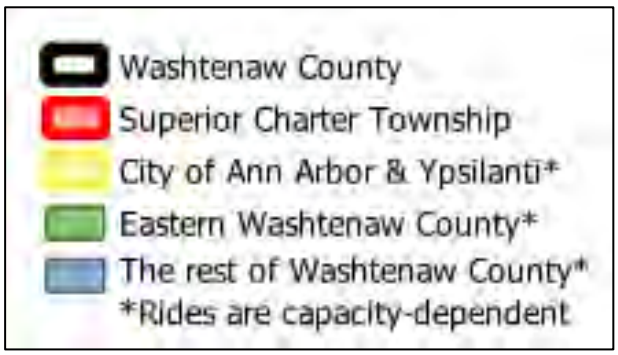
Transportation Fare Breakdown (For Superior Township residents)		
Trip Type	**Fare Type**	**Fare**
In-Township & Transfer to AAATA Bus Stops within Township	General Public	$2 one way
	Discounted	$1 one way
City of Ann Arbor & Ypsilanti*	General Public	$4 one way
	Discounted	$2 one way
One Township Away*	General Public	$6 one way
	Discounted	$3 one way
Rest of the County*	General Public	Per Mile Pricing - $2.50 a mile
	Discounted	Per Mile Pricing - $1.25 a mile
*Rides are capacity-dependent		

Discount Fare Eligibility	
Category	**Fare Type**
Low-Income Riders	Discounted Fare (50%)
Persons with Disabilities	Discounted Fare (50%)
Adults 55 and Older	Discounted Fare (50%)
Seniors 60+ Traveling Within the County	Free Fare

People's Express

Exhibit A - Superior Charter Township





Our Mission

People's Express (PEX) is dedicated to providing safe and reliable public transportation that empowers individuals to maintain their independence and enhance their quality of life, with particular attention to underserved populations — including, but not limited to, older adults, people with disabilities, those with lower incomes, the underemployed or unemployed, and individuals with limited access to transportation due to rural geography.

Rural-to-Urban Connection

People's Express

PeoplesExpressMI.com

(877) 214 - 6073

Booking a Reservation

Call: (877) 214 - 6073 | Option 1

Hours

General: Mon – Fri | 9 AM to 5 PM
Seniors 60+: Mon – Fri | 5 AM – 9 PM
Sat – Sun | 8 AM – 5 PM
To guarantee your ride, please book your reservation at least three business days in advance.

Confirmation

You can expect a confirmation for your trip one business day prior to your scheduled ride.

Pick-Up

Drivers may arrive 15 minutes before or after your scheduled pick-up time, and will wait 5 minutes before departing.

Whether it's groceries, a doctor's visit, the salon, or your job, we're here to get you where you need to go safely and reliably.

People's Express

Driven by Purpose, Powered by People

WASHTENAW COUNTY MICHIGAN 1826

WASHTENAW COUNTY *Michigan*

Ride Pricing

All Washtenaw County residents can ride with us!*

City of Saline Residents

Trips within the city:

- General Public: **$2 one way**
- Discounted Fares: **$1 one way**

Trips to Ann Arbor & Ypsilanti:

- Fixed fare of **$6 one way**

Northfield Township Residents

Trips within the township:

- General Public: **$2 one way**
- Discounted Fares: **$1 one way**

Trips to Ann Arbor, Ypsilanti, Brighton & South Lyon:

- Fixed fare of **$7 one way**

Learn More at:
PeoplesExpressMI.com/Washtenaw

Payment Methods Accepted: Cash and Check

270 of 298

All Washtenaw County Residents

Trips Countywide:

- General Public: **$2.50 per mile**
- Discounted fares: **$1.25 per mile**

Who is Eligible for Discounted Fares?

- Low-income individuals
- Persons with disabilities & 55+
- Seniors 60+ (Free)

Service Areas:

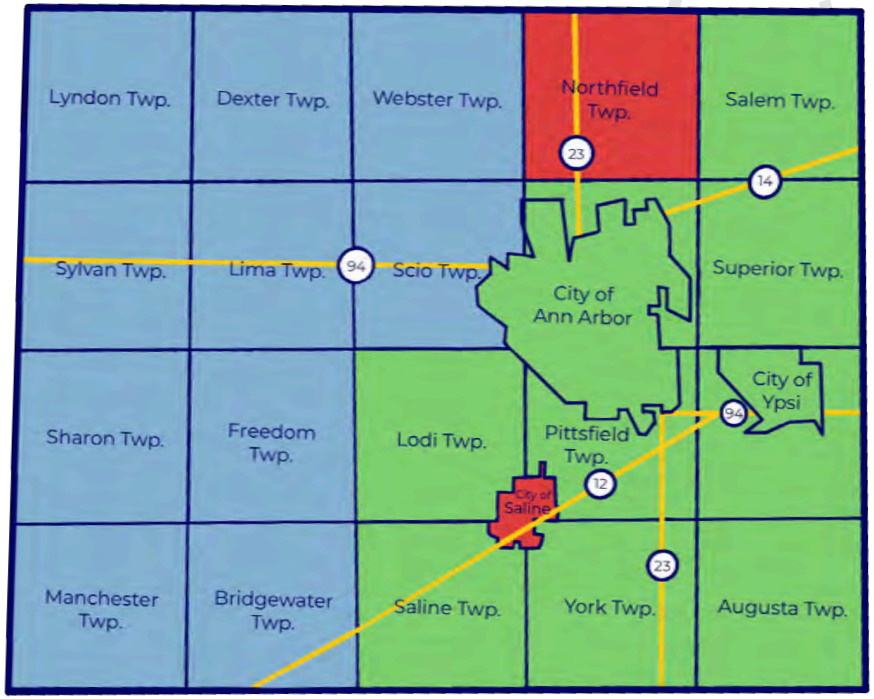
- Washtenaw County
- 1st Priority: Northfield Twp. & City of Saline
- 2nd Priority: Eastern Washtenaw County*
- 3rd Priority: The rest of Washtenaw County*

*Rides are capacity-dependent

Older Adults Transportation

Thanks to the Older Adults Millage funded by the residents of Washtenaw County, individuals aged 60 and older can ride FREE of charge within the county.

Scan the QR code to view service areas and learn more about the Older Adults Millage program.



People's Express

Proposed Transportation Service for Superior Township

Overview

People's Express (PEX) is pleased to propose transportation services for the residents of Superior Township. This initiative aims to provide accessible, reliable, and affordable transportation for older adults, individuals with disabilities, and the general public, ensuring every community member can travel safely and reliably.

Proposed Service Details

Category	Details
Service Days	Monday, Tuesday, Thursday
Service Hours	7:00 a.m. – 5:00 p.m.
Vehicle Allocation	1 dedicated vehicle serving the township
Service Area	Entire township, with flexibility for trips beyond township limits
Service Type	Demand Response Transportation (Door to Door & Curb to Curb options)
Trip Purposes	People's Express provides public transportation for multiple trip purposes, including but not limited to medical, grocery, employment, educational, social, and personal travel.
Call Center	Available Monday through Friday, 8:00 a.m. to 7:00 p.m.
Booking a ride	Call: (877) 214 - 6073 | Option 1 at least three business days in advance
Payment Methods	Cash and Check

This schedule provides consistent weekday coverage while offering flexibility for a wide range of travel needs.

Estimated Service Cost Summary – 7:00 a.m. to 5:00 p.m. Mondays, Tuesdays, and Thursdays	
Service Metric	**Value / Cost**
Vehicles at peak	**1**
Vehicle hours/week	**30***
Vehicle hours/year	**1,560**
Cost Per Hour	**$72**
Annual Cost	**$112,320**
Leveraging other funds sources	**(37,320)**
Cost to Township	**$75,000**

***PEX will eat the cost for pre-inspection, post-inspection, and travel time from vehicle dispatch to first pick up and back from last drop off (approximately 2 hours a day)**

Total Annual Cost: $75,000

Community Benefits

- **Equitable Access –** Service is open to all residents regardless of age, income, or ability.
- **Improved Mobility –** Reliable access to essential destinations such as healthcare, affordable groceries, and employment centers. Access to the AAATA network to the entire community.
- **Cost-Effective Partnership –** Maximizes outside funding and minimizes township costs.
- **Community Alignment** – Supports local goals for connectivity, sustainability, and quality of life.

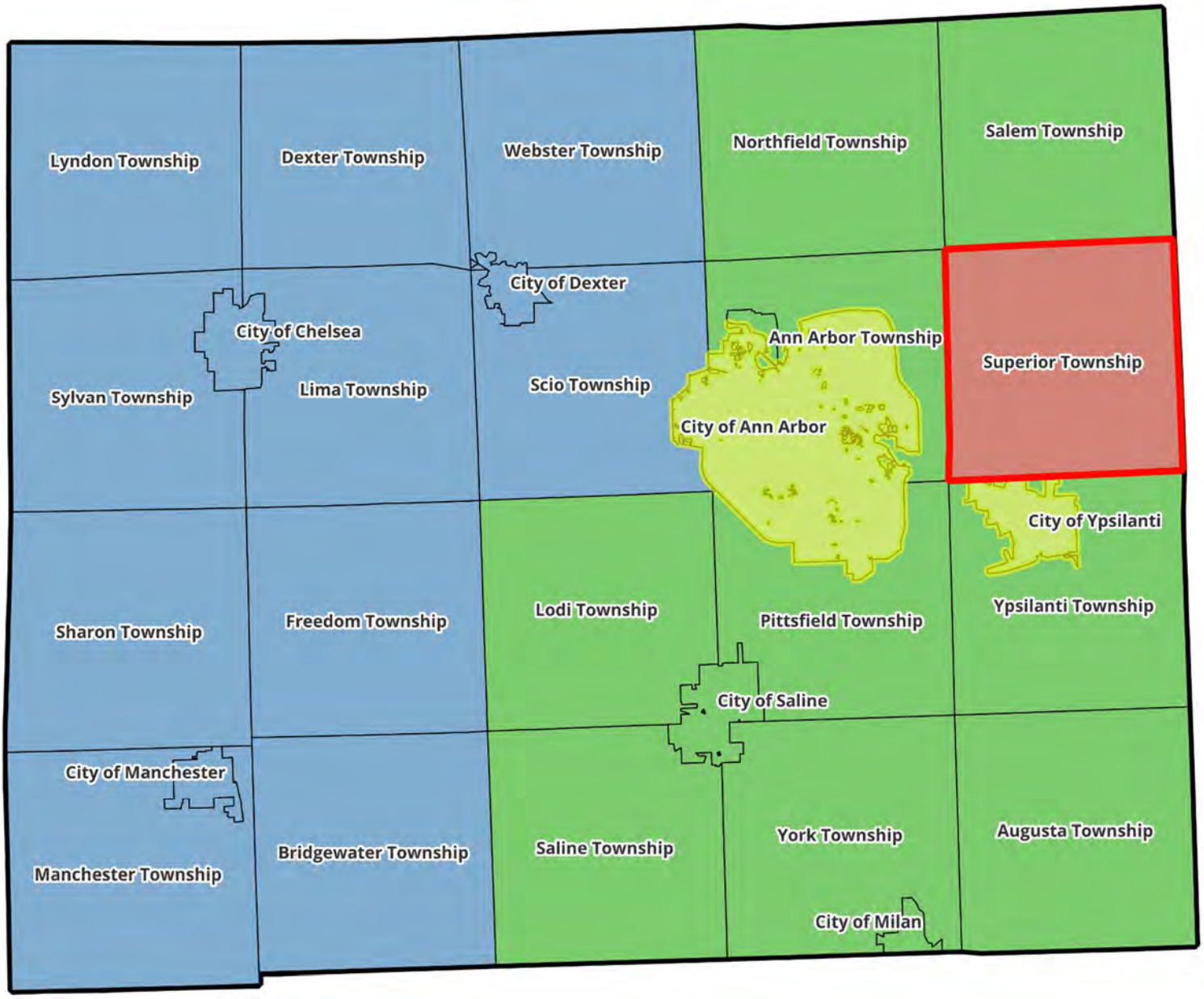
Transportation Fare Breakdown (For Superior Township residents)		
Trip Type	**Fare Type**	**Fare**
In-Township Services & Transfers to AAATA Bus Stops within Township	General Public	$2 one way
	Discounted	$1 one way
City of Ann Arbor & Ypsilanti*	General Public	$4 one way
	Discounted	$2 one way
One Township Away*	General Public	$6 one way
	Discounted	$3 one way
Rest of the County*	General Public	Per Mile Pricing - $2.50 a mile
	Discounted	Per Mile Pricing - $1.25 a mile
*Rides are capacity-dependent		

Discount Fare Eligibility	
Category	**Fare Type**
Low-Income Riders	Discounted Fare (50%)
Persons with Disabilities	Discounted Fare (50%)
Adults 55 and Older	Discounted Fare (50%)
Seniors 60+ Traveling Within the County	Free Fare

AAATA Bus Stops Intersecting Superior Township	
Line #	**Stop Name**
3	N–Elliot Dr. at Heart and Vascular
3	S–Elliot Dr. at Heart and Vascular
3	E–McAuley Dr. north of Huron River
3	N–Elliot Dr. at St. Joe Dialysis
3	S–Elliot Dr. at St. Joe Dialysis
3	St. Joseph Hospital at Main Vi
7	E–Golfside at Morris Lawrence
7	W–Golfside at Morris Lawrence
7	N–McAuley Health Center at Heart

People's Express

Service Area map



CONTRACT TO PROVIDE TRANSPORTATION SERVICES

1. Background

This Contract is entered into by the Superior Charter Township (hereinafter as "Township") whose office is located at 3040 N Prospect, Superior Township, MI 48198, and People's Express Inc. of P.O. BOX 505, Whitmore Lake, MI 48189, a non-profit corporation (hereinafter as "PEX").

2. Purpose

The purpose of this Contract is to provide public transportation assistance to all residents of Superior Charter Township and to provide a mechanism by which the Township can provide assistance to its senior citizens and people with disabilities who require low-cost transportation.

3. Duration of Contract

The initial term of this Contract shall be one year commencing January 1st, 2026. All parties have the right to request a review of this Contract prior to the end of the then-existing term and upon mutual agreement, a new Contract may be executed to reflect updates to the Contract. Notwithstanding the terms of this provision, the parties may terminate the Contract at any time in accordance with Section 14, below.

4. Scope of Services

a. PEX will perform, in a timely fashion for the benefit of the Township, transportation service with an area as determined by the Township and shown on Exhibit A to this Contract and made part hereof ("Service Boundary").

b. PEX will at all times maintain its equipment in good mechanical condition in conformity with all applicable safety regulations and will keep all vans and/or buses in clean condition, subject to inspection by the Township at all times.

c. PEX warrants that it now has, and will continue to have, during the term of this Contract all necessary licenses, certifications, or other documents required by any governmental agency, federal and/or state, which authorize or permit the operation of public transportation service.

d. PEX will utilize drivers for this service who are properly qualified and lawfully licensed for the service provided in the vehicles used and have received Training.

Criminal background checks shall be performed on all drivers. Drivers shall display proper courtesy toward passengers and maintain a neat, clean appearance.

e. PEX shall maintain upon its van and/or buses appropriate signage or markings so that "People's Express" may be identified by users of the service. PEX will abide by the policies and statements set forth in this Contract.

f. PEX shall assist the Township in informing its residents about how residents can utilize People's Express transportation services. This includes, but is not limited to, providing brochures which include contact information, hours of operation, fees, and travel destinations, distributing said brochures to the Township, senior living facilities within the Township, and human services agencies within the Township, and participating in Township-led events related to public engagement with transportation. The Township and PEX may cooperate from time to time in the development of transit information, advertisements, and other means of notifying residents of available transportation services.

5. Program Guidelines

a. Hours of operation are from 7:00 am to 5:00 pm Mondays, Tuesdays, & Thursdays only. Residents in need of life-sustaining appointments may request earlier or later times at the discretion of PEX. Life-sustaining appointments include but are not limited to: dialysis, chemotherapy, or other treatment for terminal illness.

b. PEX is closed on the following holidays:
- New Year's Eve
- New Year's Day
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving Day
- Friday after Thanksgiving
- Christmas Eve
- Christmas Day

c. Eligible riders are riders whose ride originates within the boundaries of the Township as defined by law.

d. Riders will schedule rides directly with PEX. Three (3) business days advance notice is required.

e. The rider will be expected to pay their fare at the time of the ride.

f. Aids or other persons assisting either seniors or persons with disabilities will be permitted to ride at no cost.

g. Riders who require assistance while the driver is operating a vehicle must have an aide in order to ride with us. Riders who have signs of dementia or memory loss must have an aide as well.

h. Rides outside of the boundary will be the sole responsibility of the rider and paid at the time of the ride.

i. In this Contract, the term "senior" is defined as an adult resident who is fifty-five years of age or older, the phrase "persons with disabilities" refers to a resident, regardless of age, with a physical or mental impairment that substantially limits one or more major life activities, and the term “client” is defined as any resident living in the boundaries of the Township as defined by law who receives a ride from PEX under the terms of this Contract.

j. PEX shall provide curb-to-curb pick-up and drop-off.

k. PEX shall provide door-to-door pick-up for people with a mobility device and in need of assistance. PEX will not assist clients with mobility devices up or down stairs; they must have a ramp to and from the house. Vehicles will be parked at the curb and the driver will assist the client up and down the driveway.

6. Fare Collection from the Public

a. PEX shall charge all residents of Superior Charter Township two ($2.00) dollars for each one-way trip that begins and ends within the Township boundaries or transfers to AAATA services within Superior Charter Township. Seniors, individuals with disabilities, low-income residents, and veterans shall be charged a discounted fare of one ($1.00) dollar per one-way trip.

b. PEX shall charge residents of the Township four ($4.00) dollars for each one-way trip traveling to or from the Cities of Ann Arbor or Ypsilanti. Seniors, individuals with disabilities, low-income residents, and veterans shall be charged a discounted fare of two ($2.00) dollars per one-way trip.

c. PEX shall charge residents of the Township six ($6.00) dollars for each one-way trip traveling to or from one adjacent township. Seniors, individuals with disabilities, low-income residents, and veterans shall be charged a discounted fare of three ($3.00) dollars per one-way trip.

d. PEX shall charge residents traveling beyond one township away a capacity-dependent fare of two and 50/100 ($2.50) dollars per mile, calculated from the pickup location to the destination for each one-way trip. Seniors, individuals with disabilities, low-income residents, and veterans shall be charged a discounted rate of one and 25/100 ($1.25) dollars per mile per one-way trip.

e. Trips beyond the Township are subject to available service capacity.

7. Terms of Payment

a. For this Contract, PEX shall charge a fee of $75,000 per year to operate one (1) vehicle within the boundaries of Exhibit A for the duration of the hours of operation. PEX will bill this amount in equal monthly invoices that shall be paid by the Township within thirty (30) days of the date of billing. This fee includes the "subsidized" portion of the fares collected as provided in Section 7.

8. Ridership Information

PEX will provide the Township information regarding the number of riders; whether riders are seniors or persons with disabilities; the purpose of the ride; and the dates rides were provided, and the general location of origination and destination of rides. Such information shall be provided to the Township quarterly, or more often upon request by the Township.

9. Unavoidable delay

In the event of severe weather conditions, road conditions, strikes, or conditions totally beyond PEX's reasonable control, PEX shall notify the Township and its appropriate local officials in as much advance notice as possible of the effect of such conditions on service. PEX shall provide substitute vehicles, which are adequate in its judgment, in the event of mechanical problems or another inability to provide service.

10. Insurance

a. PEX shall carry and keep in force a comprehensive general liability insurance policy covering the use, maintenance, and operation of its vehicles in amounts not less than the following: Five Million Dollars ($5,000,000) combined single limit of liability for each occurrence for Bodily Injury and Property Damage Liability.

b. Upon execution of this Contract, PEX shall present certificates for insurance coverage to the Township for its review. PEX shall have the Township named as an additional insured on its policies. PEX, its successors, assigns, officers, directors, employees, and agents shall hold the Township and its employees, officials, volunteers, consultants, and agents harmless from any liabilities, obligations, losses, damages, claims, costs, including legal fees and expenses incurred by or asserted against PEX resulting from any of the following:

1. Failure of PEX to operate bus service and conformance with law or this Contract;

2. Violation of PEX of any of the provisions of this Contract;

3. Failure or act by any officers, director, employee, or agent of PEX;

4. Injury to a person, loss of life, or loss or destruction of property arising out of or relating to the operation of this service.

c. PEX will promptly notify the Township in writing of any claim or liability that PEX believes to involve the Township. PEX shall properly defend the Township from any claim or liability that PEX hereby agrees to indemnify. The Township shall be kept properly informed of the status of the proceedings defended by PEX, and the Township shall be furnished with copies of all documents filed or served upon PEX. PEX shall not settle or compromise any claims, suit, action, or proceeding, or pay any sum of money, in which there is any prospect that the Township shall be named as Defendant, without first obtaining approval of the Township.

11. Modification of Contract

Any amendment or modification of this Contract or additional obligation assumed by either Party in connection with this Contract will only be binding if evidenced in writing and signed by each Party or an authorized representative of each Party.

12. Indemnify

Except to the extent paid in settlement from any applicable insurance policies, and to the extent permitted by applicable law, each Party agrees to indemnify and hold harmless the other Party, and its respective directors, shareholders, affiliates, officers, agents, employees, and permitted successors and assigns against any and all claims, losses, damages, liabilities, penalties, punitive damages, expenses, reasonable legal fees and

costs of any kind of amount whatsoever, which result from or arise out of any act or omission of the indemnifying party, it respective directors, shareholders, affiliates, officers, agents, employees, and permitted successors and assigns that occurs in connection with this Contract. This indemnification will survive the expiration or termination of this Contract.

13. Confidentiality

a. Confidential information refers to any data or information relating to the client, whether business or personal, which would reasonably be considered to be private or proprietary to the client and that is not generally known and where the release of that confidential information could reasonably be expected to cause harm to a client

b. PEX agrees that they will not disclose, divulge, reveal, report, or use, for any purpose, any confidential information which the contractor has obtained, except as authorized by the client or as required by law. The obligations of confidentiality law will apply during the Term and will survive indefinitely upon expiration or termination of this Contract. PEX shall comply with all applicable state and federal laws regarding its obligations to protect and disclose such information.

c. All written and oral information and materials disclosed or provided by the client to PEX under this Contract are confidential information regardless of whether it was provided before or after the date of this Contract or how it was provided to PEX.

14. Termination of Contract

Either party may terminate this Contract at any time for any reason, including convenience, upon 60 days of written notice, provided that the parties shall continue their obligations to each other under the terms of this Contract until it is terminated after the notice period has ended. If there is nonperformance by PEX that does, or will result in an immediate threat to public health or safety, the Township may immediately suspend this Contract to allow PEX to remedy the issue, or may immediately terminate this Contract.

15. Severability

In the event any provision of this Contract is determined to be invalid, the remainder of the Contract shall remain in full force and effect.

16. Equal Employment Opportunity

a. PEX warrants that PEX is an equal opportunity employer and that during the performance of this Contract it will comply with Federal Executive Order 11246, as amended, The Rehabilitation Act of 1973, as amended, and the respective regulations thereunder, and the Michigan Civil Rights Act of 1976.

b. During the performance of this Contract, PEX agrees to comply with all applicable Federal, State, and local laws. In the event of PEX's violation of Federal or State civil rights laws, or allegations of non-compliance with any civil rights regulation, the Township shall be permitted to void this Contract, and sanctions or penalties, if imposed upon the Township, shall be the responsibility of PEX.

c. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, ancestry, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.

17. Relations of Parties

In the performance of this Contract, PEX (its agents, contractors, and employees) shall be regarded at all times as performing as independent contractors of the Township. Consistent with that status, PEX reserves to itself the right to designate the means and methods of accomplishing the objectives and purposes of this Contract, and the Township shall not exercise (or have the right to exercise) control or direction over the means and methods utilized by PEX in performing under this Contract. However, the Township shall have the right to evaluate PEX's performance under this Contract after consultation between the parties.

18. Conflict of Interest

a. The parties to this Contract certify that no member, officer, or employee of PEX or the Township, having direct or indirect control over this Contract, shall, during their employment or in tenure with the Township and two (2) years thereafter, shall have any interest direct or indirect in this Contract or the proceeds of it.

19. Good Standing

PEX warrants that PEX is a legally organized entity in good standing under the laws of the state of its organization and, where required, in good standing under the laws of the State of Michigan.

20. Governing Laws

This Contract shall be interpreted under and governed by the laws of the State of Michigan

21. Compliance with Laws

PEX agrees to comply with all applicable statutes, ordinances, and regulations of the United States and the State of Michigan, and units of local government

22. Notices

All notices required pursuant to this Contract shall be in writing or shall be emailed to the parties at the address listed in this Contract.

To PEX:

People's Express, Inc.

Eveliina Taylor

P.O. Box 505, Whitmore Lake, MI 48189

Email: eveliinat@peoplesexpressmi.com

To Superior Charter Township Board of Trustees:

Superior Charter Township

Emily Yahkind

3040 N Prospect, Superior Township, MI 48198,

Email: edy@superior-twp.org

IN WITNESS WHEREOF, the Township and PEX have executed this Contract as of the date above and in accordance with the laws of the State of Michigan.

People's Express, Inc.

Signature: _____

Printed: _____

Title: _____

Date: _____

Superior Charter Township

Signature: _____

Printed: _____

Title: _____

Date: _____

Last modified on 11/10/2025

SUPERIOR TOWNSHIP

BILLS FOR PAYMENT REPORT

AS OF DECEMBER 15, 2025

None to submit

SUPERIOR TOWNSHIP
Record of Disbursements

Date: December 15, 2025

*Contains all checks written since last report for the following funds:

General Bank - includes all checks written from the following funds:

101 - General Fund
203 - Side Street Maintenance Fund
211 - Legal Defense Fund
219 - Streetlight Fund
249 - Building Fund
266 - Law Fund
508 - Park Fund

206 - Fire Fund
592 - Utility Dept.
701 - Trust & Agency Fund

Total amount for all disbursements - $ 1,124,158.82

Note: Some of these checks were presented to the board for approval. All others are either pre-approved or under $3,000.00 for Government Funds and $5,000 for Utility Dept.

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank GENL GENERAL BANK					
Check Type: Paper Check					
11/18/2025	GENL	50112	BELFOR USA GROUP	CLEANING AFTER FLOOD OLD TOWN HALL	2,438.20
11/18/2025	GENL	50113	BILL BALMES	CELL PHONE STIPEND - NOVEMBER 2025	50.00
11/18/2025	GENL	50114	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE - DEC 2025	5,955.07
11/18/2025	GENL	50115	CANON FINANCIAL SERVICES INC.	LEASE ON (2) COPY MACHINES & COPIES	689.30
11/18/2025	GENL	50116	CARLISLE WORTMAN ASSOCIATES	RENTAL PROGRAM	2,975.00
				RENTAL PROGRAM	750.00
				RENTAL PROGRAM	500.00
					4,225.00
11/18/2025	GENL	50117	CHARLES WILSON	DUMP TICKET REIMBURSEMENT	22.00
11/18/2025	GENL	50118	COMCAST	INTERNET NOVEMBER 2025	211.90
11/18/2025	GENL	50119	DELTA DENTAL	DENTAL INSURANCE - DECEMBER 2025	976.93
11/18/2025	GENL	50120	GLEMPS, INC.	STAFF HATS	144.00
11/18/2025	GENL	50121	GORDON FOOD SERVICE, INC.	CHRISTMAS TREE LIGHTING	87.86
11/18/2025	GENL	50122	JALEEN WILSON	TRASH PICK-UP MACARTHUR/WIARD/ROW	153.00
11/18/2025	GENL	50123	JOHN COUCH	SITE INSPECTIONS	2,050.00
11/18/2025	GENL	50124	KRISTINA CARR-RANKIN	CELL PHONE STIPEND - NOVEMBER 2025	50.00
11/18/2025	GENL	50125	LISA LEWIS	CELL PHONE STIPEND - NOVEMBER 2025	50.00
				MILEAGE REIMBURSEMENT 10/17-11/6/25	76.30
					126.30
11/18/2025	GENL	50126	MICHAEL SOLOMON	OWL PROWL	300.00
11/18/2025	GENL	50127	NANCY MASON	CELL PHONE STIPEND - NOVEMBER 2025	50.00
11/18/2025	GENL	50128	OFFICE EXPRESS, INC	NEW ENVELOPES - CLERK	83.00
11/18/2025	GENL	50129	PARKWAY SERVICES	PORTAJOHN @ OWL PROWL	130.00
11/18/2025	GENL	50130	PAULA CALOPISIS	CELL PHONE STIPEND - NOVEMBER 2025	50.00
11/18/2025	GENL	50131	PROFESSIONAL BUILDING MAINTENANCE	CLEANING OF TOWNHALL -NOVEMBER	1,792.25
11/18/2025	GENL	50132	ROBERT ACTON	42-MECH/PLUMB INSPECTIONS 11/1-14/25	2,100.00
11/18/2025	GENL	50133	ROBERT BUTLER	2025 CONTRACT -15	1,766.67
11/18/2025	GENL	50134	RONNIE WILLIAMS	CELL PHONE STIPEND - NOVEMBER 2025	50.00
11/18/2025	GENL	50135	SIGNS BY TOMORROW	TRAIL CLOSED SIGNS	178.00
				HANDICAP AND NO PARKING SIGNS	372.00
					550.00
11/18/2025	GENL	50136	SUPERIOR GROUNDCOVER, INC	EWF @ COMMUNITY PARK	1,000.00
				EWF @ HARVEST MOON PARK	1,500.00
					2,500.00
11/18/2025	GENL	50137	SUPERIOR TOWNSHIP CREDIT CARD ACCT	2026 ASSESSOR CERTIFICATION - 3 PEOPLE	525.00
				ICHAT	10.00
				ADOBE - MONTHLY SCRIPT- NOV 2025	119.95
				SMARTSHEET -NOV 2025	24.00
					678.95
11/18/2025	GENL	50138	TAZ NETWORKS, INC	UPGRADE COMPUTERS TO WINDOWS 11	610.00
				LABOR TO UPGRADE COMPUTERS TO WINDOWS 11	163.79
				UPGRADE COMPUTERS TO WINDOWS 11	427.00

Check Date	Bank	Check	Vendor Name	Description	Amount	
					1,200.79	
11/18/2025	GENL	50139	VSP INSURANCE CO	VISION INSURANCE - DECEMBER 2025	232.32	
11/18/2025	GENL	50140	WASHTENAW COUNTY ROAD COMMISSION	2025 FINAL BILLING	130,782.21	
11/18/2025	GENL	50141	WASHTENAW COUNTY TREASURER	TAX CHARGEBACKS	336.29	
11/18/2025	GENL	50142	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 11/20/25 PAY	71,662.25	
11/25/2025	GENL	50143				V
			Void Reason: CHECK STOCK WAS PULLED OUT OF SEQUENCE			
11/25/2025	GENL	50144				V
			Void Reason: CHECK STOCK WAS PULLED OUT OF SEQUENCE			
11/25/2025	GENL	50145				V
			Void Reason: CHECK STOCK WAS PULLED OUT OF SEQUENCE			
11/25/2025	GENL	50147	ABUNDANT LIFE MINISTRIES CHURCH	PRECINCT FOR NOV 4TH ELECTION	500.00	
11/25/2025	GENL	50148	AMAZON CAPITAL SERVICES, INC	BOOK ENDS - CLERK	7.98	
11/25/2025	GENL	50149	BOLTON ENVIRONMENTAL	SEPTIC CLEANING - 4745 NAPIER CT	690.00	
11/25/2025	GENL	50150	FORMS & FULFILLMENT SERVICES	CHECK STOCK FOR PAYROLL	79.90	
11/25/2025	GENL	50151	JALEEN WILSON	TRASH PICK-UP MACARTHUR/WIARD/ROW	153.00	
11/25/2025	GENL	50152	LEO EXCAVATING AND LANDSCAPE LLC	DEPOSIT FOR DEMOLITION OF 4745 NAPIER CT	30,800.00	
11/25/2025	GENL	50153	LUCAS NURSERIES & LANDSCAPING	CHRISTMAS WREATH - OLD TOWN HALL	119.99	
11/25/2025	GENL	50154	MICHIGAN ASSESSORS ASSOCIATION	MEMBERSHIP 2026- CALOPISIS, MCCLEERY, CO	285.00	
11/25/2025	GENL	50155	NANCY STOLL	DUMP TICKET REIMBURSEMENT	33.00	
11/25/2025	GENL	50156	PETTY CASH	LOAN FOR TAX SEASON	200.00	
11/25/2025	GENL	50157	QUADIENT FINANCE USA, INC.	INK FOR POSTAGE MACHINE	202.75	
11/25/2025	GENL	50158	STANDARD PRINTING	ENVELOPES. DOOR HANGERS,LABELS	284.00	
11/25/2025	GENL	50159	SUPERIOR TOWNSHIP CREDIT CARD ACCT	QUICKBOOKS - NOV 2025	338.00	
				ADOBE - SARAH	21.19	
					359.19	
11/25/2025	GENL	50160	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - NOVEMBER 2025	19,128.68	
11/25/2025	GENL	50161	TAZ NETWORKS, INC	DEPOSIT REQUIRED FOR NEW COMPUTERS	2,433.68	
11/25/2025	GENL	50162	THE REINHALT-THOMAS CORPORATION	REPLACE SENSORS FOR TIRES	126.00	
11/25/2025	GENL	50163	WASHTENAW ASSESSORS ASSOCIATION	2026 DUES	45.00	
11/25/2025	GENL	50164	WAYNE LEE WADE JR	DUMP TICKET REIMBURSEMENT	36.00	
12/02/2025	GENL	50165	AMAZON CAPITAL SERVICES	CARHARTT JACKET - RICK	164.98	
				CHRISTMAS TREE LIGHTING	328.03	
					493.01	
12/02/2025	GENL	50166	AMAZON CAPITAL SERVICES, INC	OFFICE SUPPLIES - ASSESSING DEPARTMENT	112.98	
12/02/2025	GENL	50167	ASSOCIATION OF PUBLIC TREASURERS	DUES SEPT 25- SEPT 26	259.00	
12/02/2025	GENL	50168	COMCAST	INTERNET DECEMBER 2025 (CREDIT ON ACCOUN	14.45	
12/02/2025	GENL	50169	GMAR MLS	2025 QUARTERLY MLS DUES	99.00	
12/02/2025	GENL	50170	HOME DEPOT CREDIT SERVICES	SHOP/REC SUPPLIES	672.53	
12/02/2025	GENL	50171	JALEEN WILSON	TRASH PICK-UP MACARTHUR/WIARD/ROW	85.00	
12/02/2025	GENL	50172	JAMEEL S WILLIAMS	LEGAL SERVICES -NOVEMBER 2025	3,254.50	
12/02/2025	GENL	50173	MCLENNAN LANDSCAPE	CHNP - WOODY INVASIVE REMOVAL	5,750.00	
12/02/2025	GENL	50174	ROBERT ACTON	35-MECH/PLUMB INSPECTIONS 11/15-28/25	1,750.00	
12/02/2025	GENL	50175	SUPERIOR TOWNSHIP CREDIT CARD ACCT	ZOOM -NOVEMBER 2025	81.98	
				T2T DECEMBER 10TH - MMTA	15.00	
					96.98	
12/02/2025	GENL	50176	SUPERIOR TOWNSHIP TAX FUND	2025 WINTER TAX - 9045 MACARTHUR	40.18	
12/02/2025	GENL	50177	SUPERIOR TWP UTILITY DEPARTMENT	DIESEL FUEL	423.06	
				JUAN CELL PHONE - NOV 2025	49.96	
					473.02	

Check Date	Bank	Check	Vendor Name	Description	Amount
12/02/2025	GENL	50178	TAZ NETWORKS, INC	NETWORK FLAT FEE -DECEMBER	3,126.92
12/02/2025	GENL	50179	WASHTENAW COUNTY TREASURER	2025 TREASURER DUES	10.00
12/02/2025	GENL	50180	SUPERIOR TWP PAYROLL FUND	LOAN FOR PAYROLL	200,000.00
12/09/2025	GENL	50181	ABSOPURE WATER COMPANY	SPRING WATER	37.45
				COOLER RENTAL - 2025	36.00
					73.45
12/09/2025	GENL	50182	AMAZON CAPITAL SERVICES, INC	OFFICE SUPPLIES	45.67
				OFFICE SUPPLIES	34.75
					80.42
12/09/2025	GENL	50183	CINTAS CORPORATION - 300	RUG SERVICE MONTH OF DECEMBER 2025	351.85
12/09/2025	GENL	50184	COMCAST	TELEPHONES - DECEMBER 2025	552.16
12/09/2025	GENL	50185	CONKLIN LANDSCAPING, INC	SALTING SERVICE	225.00
				SALTING & SNOW PLOWINHG - TOWNHALL	693.00
					918.00
12/09/2025	GENL	50186	DISCRAFT	(9) DISC GOLF BASKETS	3,419.91
12/09/2025	GENL	50187	DTE ENERGY	NEW LIGHTING - HARRIS AT GEDDES & MACART	1,621.48
12/09/2025	GENL	50188	DTE ENERGY	SIREN @ 1989 PROSPECT -- NOV 25	24.41
				OLD TOWN HALL GAS -NOVEMBER 2025	104.15
				GEN/LAW SPLIT/GENERATOR-GAS -NOV 2025	402.77
				ELECTRIC - PARKS BARN -NOV 2025	34.78
				APT "1" GAS -NOV 2025	213.35
				GEN/LAW SPLIT/OLD TOWN HALL ELEC -NOV	982.01
				DIXBORO VILLAGE GREEN ELECTRIC- NOV	29.58
					1,791.05
12/09/2025	GENL	50189	VOID		V
			Void Reason: Created From Check Run Process		
12/09/2025	GENL	50190	DTE ENERGY	STREETLIGHTS -NOVEMBER	8,334.32
12/09/2025	GENL	50191	EMILY DABISH YAHKIND	REIMBURSMENT FOR REGISTER OF DEEDS -COUN	30.00
12/09/2025	GENL	50192	GORDON FOOD SERVICE, INC.	CHRISTMAS COOKIES & COFFEE	146.19
12/09/2025	GENL	50193	JOHN COUCH	SITE INSPECTIONS	6,100.00
12/09/2025	GENL	50194	LEO EXCAVATING AND LANDSCAPE LLC	BALANCE DUE FOR DEMOLITION OF 4745 NAPIE	30,800.00
12/09/2025	GENL	50195	LISA LEWIS	MILEAGE REIMBURSEMENT 11/13-12-2/25	84.70
12/09/2025	GENL	50196	MARCO AUSTIN	REIMBURSEMENT FOR ITEMS BOUGHT FOR CHRIS	134.93
12/09/2025	GENL	50197	MLIVE MEDIA GROUP	NOVEMBER PUBLISHINGS	571.87
12/09/2025	GENL	50198	OAK GROVE CEMETERY	OAK GROVE CEMETERY - 2025	500.00
12/09/2025	GENL	50199	PHILIP W. DICKINSON	FREE CHURCH CEMETERY UPKEEP 2025	500.00
12/09/2025	GENL	50200	RICKY BARBER	REIMBURSEMENT FOR ITEMS BOUGHT FOR TREE	31.96
12/09/2025	GENL	50201	SUPERIOR TOWNSHIP CREDIT CARD ACCT	BEST BUY NEW PRINTER/SCANNER FOR ACCOUNT	459.00
12/09/2025	GENL	50202	SUPERIOR TWP PAYROLL FUND	HSA FEES - DECEMBER 2025	21.25
12/09/2025	GENL	50203	TRACTOR SUPPLY CO.	JOHN DEERE LOADER PARTS	147.26
12/09/2025	GENL	50204	WEX BANK	FUEL- NOVEMBER 2025	98.91
12/09/2025	GENL	50205	WEX BANK	FUEL - NOVEMBER 2025	366.75
12/09/2025	GENL	50206	WILLIAM FISHBECK	PRAY CEMETERY - 2025	500.00
				Total Paper Check:	560,801.49

GENL TOTALS:

Total of 94 Checks:	560,801.49
Less 4 Void Checks:	0.00

Check Date	Bank	Check	Vendor Name	Description	Amount
Total of 90 Disbursements:					560,801.49

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank FIRE FIRE FUND					
Check Type: Paper Check					
11/18/2025	FIRE	28210	ABBEY DOOR, LLC	REPAIR MAIN ENTRANCE DOOR - ST#2	3,347.00
11/18/2025	FIRE	28211	AMERICAN AQUA, INC.	WATER SOFTNER SUPPLIES	157.80
11/18/2025	FIRE	28212	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE - DEC 2025	16,192.27
11/18/2025	FIRE	28213	BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	985.82
11/18/2025	FIRE	28214	CANON FINANCIAL SERVICES INC.	LEASE ON COPY MACHINE - COPY USAGE	224.07
11/18/2025	FIRE	28215	COMCAST	ADD'L OUTLET STATION #1 -NOV 2025	10.53
				INTERNET - STATION #2 -DEC	320.88
					331.41
11/18/2025	FIRE	28216	DELTA DENTAL	DENTAL INSURANCE - DEC 2025	1,155.24
11/18/2025	FIRE	28217	FIREWRENCH OF MICHIGAN	REPAIR OF ENGINE #2	5,544.89
11/18/2025	FIRE	28218	MES SERVICE COMPANY LLC	TURN OUT GEAR FOR NEW PERSONNEL	8,291.95
11/18/2025	FIRE	28219	OHM ADVISORS	ENGINNERING SERVICES - NEW ROOF	9,779.00
11/18/2025	FIRE	28220	PHILIP W. DICKINSON	HEALTH INSURANCE REIMBURSEMENT -DEC 202	345.04
11/18/2025	FIRE	28221	RYAN KIMBALL	FACEBOOK POSTING FOR NEW HIRE AD	59.98
				FACEBOOK POSTING FOR NEW HIRE AD	119.97
					179.95
11/18/2025	FIRE	28222	VSP INSURANCE CO	VISION INSURANCE - DEC 2025	260.15
11/18/2025	FIRE	28223	WASHTENAW AREA MUTUAL AID ASSOC	ANNUAL MEMBERSHIP DUES 2026	4,000.00
11/18/2025	FIRE	28224	WASHTENAW COUNTY TREASURER	TAX CHARGEBACKS	331.65
11/18/2025	FIRE	28225	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 11/20/25 PAY	79,044.80
11/25/2025	FIRE	28226	A & N ELECTRIC, INC.	REPLACE FANS @ STATION #2 APPARATUS ROOM	1,057.30
11/25/2025	FIRE	28227	ABBEY DOOR, LLC	REPLACE BACK DOOR AT STATION #2	2,947.00
				INSTALL NEW SECURITY DOOR FROM PARKS ARE	2,712.00
					5,659.00
11/25/2025	FIRE	28228	AMERICAN AWARDS AND ENGRAVING	ENGRAVING WORK	26.00
11/25/2025	FIRE	28229	AUTO VALUE YPSILANTI	TRUCK SUPPLIES	47.90
11/25/2025	FIRE	28230	COMCAST	INTERNET SERVICES - ST #1 -DEC 2025	400.00
11/25/2025	FIRE	28231	CORRIGAN OIL COMPANY	200 GALLONS DIESEL	622.31
11/25/2025	FIRE	28232	DTE ENERGY	GAS - STATION #1 -NOV 2025	375.40
				ELECTRIC @ STATION #1 -NOV 25	871.40
					1,246.80
11/25/2025	FIRE	28233	FIRST ARRIVING IO, INC.	2026 SUBSCRIPTION	1,695.32
11/25/2025	FIRE	28234	HOME DEPOT CREDIT SERVICES	STATION/TRUCK SUPPLIES	454.62
11/25/2025	FIRE	28235	LUCAS NURSERIES & LANDSCAPING	CHRISTMAS WREATHS - BOTH STATIONS	239.98
11/25/2025	FIRE	28236	PRIORITY ONE EMERGENCY	GUN SAFES FOR CHIEF/MARSHAL TRUCK	339.98
11/25/2025	FIRE	28237	SAFETY- KLEEN SYSTEMS INC	CLEANING OF PARTS WASHER	252.96
11/25/2025	FIRE	28238	SUPERIOR TOWNSHIP CREDIT CARD ACCT	FIREARMS FOR CHIEF & MARSHAL	1,842.46
11/25/2025	FIRE	28239	SUPERIOR TWP PAYROLL FUND	PENSION/HCSP - NOVEMBER 2025	40,907.78
11/25/2025	FIRE	28240	SUPERIOR TWP UTILITY DEPARTMENT	WATER -STATION #2	174.68
12/02/2025	FIRE	28241	DTE ENERGY	ELECTRIC & GAS - STATION #2- NOV 2025	950.67
12/02/2025	FIRE	28242	FIREWRENCH OF MICHIGAN	REPAIR TRUCK E-2	1,084.65
12/02/2025	FIRE	28243	MES SERVICE COMPANY LLC	2-BASIC H-BACK W/SNAP ATTACHMENTS	153.35
12/02/2025	FIRE	28244	TAZ NETWORKS, INC	NETWORK FLAT FEE -DECEMBER	1,689.28
12/02/2025	FIRE	28245	TIMOTHY WINTERS	HEALTH INSURANCE REIMBURSEMENT -DEC 25	334.91
12/02/2025	FIRE	28246	WEST MICHIGAN OFFICE INTERIORS	PANELS/DIVIDERS STATION #2	300.00
12/09/2025	FIRE	28247	ABBEY DOOR, LLC	REPALCE DOOR OPENER AT STATION #2	1,895.00

289 01298

Check Date	Bank	Check	Vendor Name	Description	Amount
12/09/2025	FIRE	28248	BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	1,745.65
12/09/2025	FIRE	28249	COMCAST	TELEPHONES - DECEMBER 2025	647.11
12/09/2025	FIRE	28250	CORRIGAN OIL COMPANY	181.20 GALLONS DIESEL	470.12
12/09/2025	FIRE	28251	CSI EMERGENCY APPARATUS	REPLACEMENT VALVE FOR T11-1	2,964.07
12/09/2025	FIRE	28252	EMERGENT HEALTH PARTNERS	2025 - DECEMBER	3,820.00
12/09/2025	FIRE	28253	GABBYS BP	FUEL FOR SMALL ENGINES	68.31
12/09/2025	FIRE	28254	LINDE GAS & EQUIPMENT, INC	OXYGEN CYLINDER RENTAL	103.81
				MEDICAL OXYGEN	138.30
					242.11
12/09/2025	FIRE	28255	NFPA	CFPS RENEWAL - KIMBALL	145.00
				CFPE RENEWAL - KIMBALL	225.00
					370.00
12/09/2025	FIRE	28256	OHM ADVISORS	ENGINEERING - ROOF STATION #1	3,164.00
12/09/2025	FIRE	28257	PRIORITY ONE EMERGENCY	FIRE MARSHAL HANDLIGHT FOR REPAIR	16.02
12/09/2025	FIRE	28258	SUPERIOR TWP PAYROLL FUND	HSA FEES - DECEMBER 2025	55.25
12/09/2025	FIRE	28259	VERIZON WIRELESS	CELL PHONES -NOVEMBER 2025 + NEW PHONE F	1,446.62
12/09/2025	FIRE	28260	WEST MICHIGAN OFFICE INTERIORS	LOCKERS/PANELS/NIGHT STANDS FOR NEW FIRE	8,003.00
12/09/2025	FIRE	28261	WEX BANK	FUEL - NOVEMBER 2025	316.60
				Total Paper Check:	214,874.85

290 of 293

FIRE TOTALS:

Total of 52 Checks:	214,874.85
Less 0 Void Checks:	0.00
Total of 52 Disbursements:	214,874.85

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank TRUST TRUST & AGENCY					
Check Type: Paper Check					
11/18/2025	TRUST	1171	CARLISLE WORTMAN ASSOCIATES	PLANNING SERVICES	2,100.00
11/18/2025	TRUST	1172	OHM ADVISORS	ENGINEERING FEES	1,176.50
11/25/2025	TRUST	1173	SUPERIOR TWP GENERAL FUND	TRAILER FEES - OCTOBER 2025	175.00
11/25/2025	TRUST	1174	WASHTENAW COUNTY TREASURER	TRAILER FEES - OCTOBER 2025	875.00
12/09/2025	TRUST	1175	LAURA ELGOOD	TEMP BOND C/O REFUND - 4150 HAWK'S CV	500.00
12/09/2025	TRUST	1176	OHM ADVISORS	ENGINEEERING SERVICES	2,585.00
				ENGINEEERING SERVICES	4,826.50
				ENGINEEERING SERVICES	263.50
				ENGINEEERING SERVICES	957.75
				ENGINEEERING SERVICES	607.75
				ENGINEEERING SERVICES	215.00
				ENGINEEERING SERVICES	2,338.00
				ENGINEEERING SERVICES	581.25
				ENGINEEERING SERVICES	380.00
					12,754.75
12/09/2025	TRUST	1177	VOID		V
			Void Reason: Created From Check Run Process		
12/09/2025	TRUST	1178	SUPERIOR TOWNSHIP BUILDING FUND	TEMP C/O ADMIN FEE	80.00
				TEMP C/O ADMIN FEE	80.00
					160.00
				Total Paper Check:	17,741.25

TRUST TOTALS:

Total of 8 Checks:	17,741.25
Less 1 Void Checks:	0.00
Total of 7 Disbursements:	17,741.25

Superior Township Utility Department
Check Register
November 18 through December 15, 2025

Date	Num	Name	Memo	Amount
100 · CASH - O&M				
101 · Checking - Chase 205000485529				
11/18/25	16022	Amazon Capital Services, Inc.	Office Supplies	(270.85)
11/18/25	16023	Bill Brown Ford	Truck Repairs	(368.22)
11/18/25	16024	Blue Cross Blue Shield	Medical Insurance -Dec 2025	(14,335.06)
11/18/25	16025	Boullion Sales Outdoor Powe...	Lawnmower blades	(219.66)
11/18/25	16026	Delta Dental Plan of Michigan	Dental Insurance - Dec 25	(859.70)
11/18/25	16027	Gary Foster	Work Pant & Shirt Reimb.	(212.79)
11/18/25	16028	Hatzel & Buehler, Inc.	New lights @ Clark Rd. Lift Station	(7,470.00)
11/18/25	16029	Lucas Irrigation Specialist LLC	work on the gate valve for the meter pit at ...	(2,150.00)
11/18/25	16030	Millennium Business Systems	copier lease and ink	(448.75)
11/18/25	16031	Professional Building Mainten...	Cleaning of buildings	(1,042.00)
11/18/25	16032	Q3 Contracting.	Hydrant Meter Rental Deposit Refund	(233.88)
11/18/25	16033	Share Corporation	Tools for MF	(218.88)
11/18/25	16034	Superior Twp. General Fund	Qtrly accounting payment /Plante Moran I...	(6,480.00)
11/18/25	16035	Taz Networks Inc.	Computer issues	(961.21)
11/18/25	16036	Terminix Processing Center	Pest Control	(81.62)
11/18/25	16037	UIS	Pressure Transmitter Calibration	(1,118.75)
11/18/25	16038	Vision Service Plan	Vision Insurance - Dec 25	(170.61)
11/18/25	16039	Ypsilanti Ace Hardware	Leaf blower repair	(115.94)
11/18/25	16040	Ypsilanti Comm. Utilities Autho...	Water/Sewer Oct 25'	(205,476.01)
11/18/25	16041	Superior Twp. Payroll Fund	Payroll 11/20/2025	(29,042.93)
11/25/25	16042	Comcast	Internet - Maint. Fac. -Nov.	(385.54)
11/25/25	16043	DTE	Gas/Elec - Nov 25	(2,213.82)
11/25/25	16044	EGLE	2026 Noncommunity Public Water Supply F...	(181.71)
11/25/25	16045	Engineered Solutions Midwest,...	Assistance with a station PLC unit reboot	(562.50)
11/25/25	16046	Home Depot	Supplies/Tools	(953.97)
11/25/25	16047	Live Voice	Answering Service	(468.97)
11/25/25	16048	MSI	Traffic Signs	(137.50)
11/25/25	16049	Paragon Laboratories	Water testing	(345.00)
11/25/25	16050	Quadient Leasing USA, Inc.	Folder Lease Sept 13-Dec 12 2025	(992.31)
11/25/25	16051	Superior Township Credit Car...	Quickbooks/Adobe	(380.38)
11/25/25	16052	Superior Twp. Payroll Fund	Pension - HCPS - Nov 2025	(10,023.32)
11/25/25	16053	Taz Networks Inc.	Deposit for (3) new computers	(1,825.23)
11/25/25	16054	Ypsilanti Ace Hardware	Light Bulbs	(13.99)
11/25/25	16055	Ypsilanti Comm. Utilities Autho...	Water - Adm. Bldg. - Sept & Oct25	(71.99)
11/25/25	16056	Verizon	Cell Phones - Nov25	(499.81)

Superior Township Utility Department
Check Register
November 18 through December 15, 2025

Date	Num	Name	Memo	Amount
12/02/25	16057	Taz Networks Inc.	Flat rate fee - Deecember	(1,070.68)
12/09/25	16058	Amazon Capital Services, Inc.	Dan 2025 Allotment	(303.90)
12/09/25	16059	Badger Meter	Monthly Services - Nov25	(3,355.44)
12/09/25	16060	Cintas Corporation	First Aid Restock	(66.53)
12/09/25	16061	Comcast	Internet & Phone - Adm. Bldg. - Nov	(400.00)
12/09/25	16062	Comcast - phones	Phones admin/maint -December	(498.74)
12/09/25	16063	DTE	Gas/Electric - Nov 25'	(2,416.26)
12/09/25	16064	Environmental Systems Res. In...	ArcGIS Annual Membership	(4,280.00)
12/09/25	16065	Ingersoll Rand	Semi-Annual Bill for Planned CARE Agreem...	(1,226.48)
12/09/25	16066	Lucas Irrigation Specialist LLC	Sod Repairs on Bazely St.	(350.00)
12/09/25	16067	Mary Burton - Petty Cash	Replenish Petty Cash	(74.71)
12/09/25	16068	Perfect Storm Power Washing	Trucks Power Washed	(185.00)
12/09/25	16069	Quadient	Postage Meter Refills	(2,000.00)
12/09/25	16070	Red Wing Shoe Store	Dan- work boots	(275.98)
12/09/25	16071	Superior Township Credit Car...	Adobe Monthly Charge	(21.19)
12/09/25	16072	Wex Bank	Fuel - November	(184.52)
12/09/25	16073	Wolverine Rental	Cutting edges for plow	(666.42)
12/09/25	16074	Ypsilanti Comm. Utilities Autho...	W/S Purch. - AR Properties - Nov25	(247.38)
Total 101 · Checking - Chase 205000485529				(307,956.13)
Total 100 · CASH - O&M				(307,956.13)
120 · CASH - CAPITAL RESERVE				
125 · CR Chkg. - Chase 639918234				
11/18/25	1273	Deneweth, Vittiglio & Sassak, P...	LaSalle Lawsuit	(10,610.10)
11/18/25	1274	Lucas Irrigation Specialist LLC	VOID: Restoration work For the Harvest Ln...	0.00
11/18/25	1275	On Grade Specialists	Replaced Bike Path from Water Main Break ...	(5,250.00)
11/25/25	1276	Wall Street Towing	Harvest Ln. Sewer Main Proj. Towing of car...	(75.00)
12/09/25	1277	Lucas Irrigation Specialist LLC	Restoration work For the Harvest Ln./ Baz...	(6,850.00)
Total 125 · CR Chkg. - Chase 639918234				(22,785.10)
Total 120 · CASH - CAPITAL RESERVE				(22,785.10)
TOTAL				(330,741.23)