CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
SUPERIOR CHARTER TOWNSHIP HALL
3040 N. PROSPECT RD., SUPERIOR TOWNSHIP, MI 48198
AUGUST 18, 2025
7:00 p.m.
AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. CITIZEN PARTICIPATION
6. SUPERVISOR COMMENTS
7. PRESENTATIONS
8. CONSENT AGENDA
   A. APPROVAL OF MINUTES
      1. July 21, 2025, Regular Meeting
      2. July 25, 2025, Work Session

   B. REPORTS
      1. Supervisor Report
      2. Departmental Reports: Building Department, Fire Department, Parks Commission Minutes, Utility Department, Planning and Zoning Department
      3. Accounting Report
      4. Monthly Financial Reports, June 2025

   C. COMMUNICATIONS
      1. Committee to Promote Superior Township (C2PST)

9. ITEMS REMOVED FROM THE CONSENT AGENDA
10. UNFINISHED BUSINESS
    A. Resolution 2025-43, Resolution to Approve Service Agreement with The Woodhill Group
    B. Resolution 2025-44, Resolution to Approve Option Agreement for Easement – SBA Monarch Towers III, LLC

11. NEW BUSINESS
    A. Resolution 2025-46, Resolution to Approve Professional Services Agreement with Plante & Moran, PLLC for Temporary Finance Assistance
    B. Resolution 2025-47, Resolution to Approve Nomination to the Zoning Board of Appeals
    C. Resolution 2025-48, Resolution to Approve Nomination as an Alternate to the Zoning Board of Appeals
    D. Resolution 2025-49, Resolution to Award Contract for Roof Replacement – Fire Station #1

E. Resolution 2025-50, Resolution to Approve Purchase of Bedroom Furniture for Fire Station #2
F. Resolution 2025-51, Resolution to Approve Purchase of Clerk's Office Computers
G. Resolution 2025-52, Resolution to Amend the Rates, Fees, and Charges Related to Water Services Provided by the Township's Utility Department
H. Resolution 2025-53, Resolution to Approve FY2026 AAATA Purchase of Service Agreement
I. Resolution 2025-54, Resolution of Support for the Submission of a Washtenaw County Connecting Communities Grant for an Engineering Study of the Plymouth Road Pathway Extension from the Dixboro Project to Tanglewood
J. Resolution 2025-55, Resolution to Lift the Hiring Moratorium for the Utility Department
K. Resolution 2025-56, Resolution to Approve the Development Agreement for the Meadows at Hawthorne Mill – Phase 1
L. Resolution 2025-57, Budget Amendments for All Funds

13. DISCUSSION
    A. Hiring Freeze
    B. Street Sweeping

14. BILLS FOR PAYMENT AND RECORD OF DISBURSEMENTS
    A. Approve Payment to Blue Water Solutions

15. PLEAS AND PETITIONS
16. ADJOURNMENT

Angela Robinson, Clerk, Superior Township, 3040 N. Prospect, Superior Township, MI 48198
Telephone: 734-482-6099; Email: arobinson@superior-twp.org

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1. CALL TO ORDER

The regular meeting of the Charter Township of Superior Board of Trustees was called to order by Supervisor Emily Dabish Yahkind at 7:00 p.m. on July 21, 2025, at the Superior Charter Township Hall, 3040 N Prospect Rd, Superior Charter Township, Michigan.

2. PLEDGE OF ALLEGIANCE

Supervisor Dabish Yahkind led the assembly in the Pledge of Allegiance.

3. ROLL CALL

The board members present included Supervisor Emily Dabish Yahkind, Clerk Angela Robinson, Trustee Sarah Devereaux, Trustee Dana Greene Jr., and Trustee Brenda McKinney.

Absent: Treasurer Lisa Lewis, Trustee Ken Schwartz

Trustee Ken Schwartz joined the meeting at 7:09 pm.

4. ADOPTION OF AGENDA

The motion was made by Trustee McKinney and supported by Trustee Greene to add a discussion item under New Business regarding a part-time Ordinance Inspector job posting.

The motion carried unanimously.

The motion was made by Trustee Greene and supported by Trustee Devereaux to approve the amended agenda.

The motion carried unanimously.

Documents submitted at the table will appear at the end of these minutes

5. CITIZEN PARTICIPATION

- **Ashley Tall,** a Superior Township resident and rising 9th grader, spoke about poor air quality in Michigan, highlighting that Washtenaw County ranks among the worst in the state. She proposed a voluntary vehicle emissions testing program, offering vouchers for purchase of cleaner vehicles to reduce pollution. She urged the community to act, including turning off idling cars, to help improve air quality.
- **T.C. Collins** from Willow Run Acres shared two updates with the Township: First, Baldwin Community Schools visited the Clay Hill property to observe its program and plans to replicate it in their own small district. Second, the Clay Hill project has received

full funding from the USDA Natural Resources Conservation Service for a composting station, water runoff retention, and a high tunnel. T.C. thanked the Township for supporting and amending the lease to align with the project's goals.

- **Mrs. Muhammad** expressed concern that the FY24 audit presentation was not held as a special meeting, citing the importance of the audit and the challenge of reviewing a 350+ page board packet in a short time. She urged the Board to adjust the packet distribution timeline. She also questioned the lack of action on recurring audit issues, including unresolved material weaknesses, an unrecorded land purchase, and the fact that 61.4% of cash deposits remain exposed to risk. She concluded by commending Trustees Devereaux and Greene for initiating a road improvement strategy discussion.
- **David Phillips** raised concerns about poor dust control on gravel roads, calling it the worst he's seen. He emphasized the health risks of airborne dust and the loss of limestone material. He suggested considering more effective, though possibly more expensive, dust control products like those used by Wayne County, and recommended a cost-benefit analysis.
- **Michelle Justice,** a Woodside Village resident, expressed strong frustration with Infinity Homes. She described a three-year drainage issue that caused standing water, pests, and property damage, including the destruction of her garden. Despite finally addressing the drainage, the builder has refused to restore her property. She questioned how Infinity Homes was allowed to build without a performance bond and urged the Township to take steps to prevent similar issues with future developers.
- **Jack Smiley** shared three updates: (1) The Parks Commission renamed the land north of Freeland as Birdsong Nature Preserve and south of Freeland as the Superior Township Community Farm, where native grasses, wildflowers, and a bluebird trail have been established. (2) He urged the Board to review a Parks Commission resolution that could allow a trail connection from Park Rd. to Township Hall and eventually to Schroeder Park. (3) He honored the late Bob Schultz for his quiet contributions to the community and land conservation, encouraging the Township to uphold his vision by strengthening zoning protections to preserve farmland.
- **Brenda Baker,** Ashton Ct., highlighted the Committee to Promote Superior Township's monthly infographic including a successful new vendor spotlight series at the Dixboro Farmers Market. She encouraged staff and officials to volunteer at the market info booth to engage with the public and share township knowledge.
- **Diedre Dorre-Fuller,** 971 Stamford Rd., shared ongoing flooding issues at her Stamford Rd. property, worsened by nearby developments. Despite repeated requests to the Township and Road Commission, no permanent solution has been provided. Flooding has caused over $30,000 in damages including destruction of vehicles, frequent property threats, and even displacement. She urged the Board to consider the needs of long-standing residents and implement infrastructure improvements, such as updating outdated drainage systems, to prevent further harm to residents on Stamford Rd.

6. SUPERVISOR COMMENTS

- **Supervisor Dabish Yahkind** noted that reports were distributed at the table, highlighting road commission plans, a road improvement strategy, security lighting, and staffing issues for discussion.

7. PRESENTATIONS

A. OHM Overview Presentation of Superior Township Water Master Plan and Capital Improvements Plan (CIP)

George Sakaw and Chris Alamos of OHM presented a refresher on Superior Township's 2022 Water System Master Plan to update new board members. The plan, required every five years by the state, assesses system needs based on projected growth, fire flow, and infrastructure condition. Key points included high-risk asbestos cement pipes from the 1940s, particularly on Stamford and MacArthur, and the need for a secondary water main connection in the southeast area near Ridge Rd. to improve system reliability. They outlined a $6 million+ capital improvement plan, with several projects completed or in progress, including recent pipe replacements and booster station upgrades.

B. Washtenaw County Road Commission Presentation – Adam Lape, Director of Operations

Adam Lape, Director of Operations for the Washtenaw County Road Commission, presented an overview of the Road Commission's roles, the Cherry Hill Rd. improvement plan, and drainage concerns on Stamford Rd. He explained the Commission's funding model, prioritization process, and partnerships with townships. Cherry Hill was selected for 2025 improvements due to high traffic and limited funding, with a goal of resurfacing about 1.8 miles for ~$305K (with matching funds from the township and county). For Stamford Rd., Lape acknowledged persistent flooding and shared short-term plans to replace the existing grates with grates that draw more water, while encouraging residents to report blocked drains. He emphasized the need for a 3–5 year road improvement plan and clarified that township funds can be used on local neighborhood roads, though decisions must balance cost, usage, and community impact. He also discussed planning timelines, funding tools like special assessments or millages, and the need to align future planning with township priorities.

C. Plante Moran Proposal for Accounting Services Presentation

Brian Camiller, CPA of Plante Moran presented a proposal for Superior Township's accounting services. He highlighted Plante Moran's extensive experience in government finance, flexible service model, deep staff bench, and competitive pricing. Some Board members raised questions about fairness and transparency in the selection process, noting that only two firms were considered and Plante Moran had not been given equal access to township departments. Several trustees supported tabling the decision to allow a fair comparison, including a formal RFP from Plante Moran and department visits, before proceeding.

8. CONSENT AGENDA

The motion was made by Trustee Greene and supported by Trustee McKinney to approve the consent agenda.

A. APPROVAL OF MINUTES
1. **JUNE 16, 2025, REGULAR MEETING MINUTES**

B. REPORTS
1. **SUPERVISOR REPORT**
2. **BUILDING DEPARTMENT**
3. **FIRE DEPARTMENT**
4. **SHERIFF'S REPORT**
5. **UTILITY DEPARTMENT**
6. **ASSESSING DEPARTMENT**
7. **PLANNING AND ZONING DEPARTMENT**
8. **ACCOUNTING REPORT**
9. **MONTHLY FINANCIAL REPORTS, MAY 2025**

C. COMMUNICATIONS
1. **COMMITTEE TO PROMOTE SUPERIOR TOWNSHIP (C2PST)**
2. **IRMA GOLDEN EMAILS REGARDING 2025 ROAD PROGRAM AGREEMENT**
3. **DAVE PHILLIPS LETTER**
4. **SEMCOG PLANNING ASSISTANCE GRANT DENIAL**
5. **TRINITY HEALTH JOB FAIR**
6. **PARKS & RECREATION COMMISSION RESOLUTION 2025-02**

The motion carried unanimously.

9. ITEMS REMOVED FROM THE CONSENT AGENDA
10. UNFINISHED BUSINESS
11. NEW BUSINESS

A. RESOLUTION 2025-40, RESOLUTION TO AMEND THE RATES, FEES, AND CHARGES RELATED TO WATER SERVICES PROVIDED BY SUPERIOR TOWNSHIP'S UTILITY DEPARTMENT

The motion was made by Trustee Schwartz and supported by Trustee McKinney to approve the resolution.

SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN

RESOLUTION TO AMEND THE RATES, FEES, AND CHARGES RELATED TO WATER SERVICES PROVIDED BY SUPERIOR TOWNSHIP'S UTILITY DEPARTMENT

RESOLUTION NUMBER: 2025-40

DATE: JULY 21, 2025

WHEREAS, this Board is authorized by statute and by the provisions of Township Ordinance No. 169 to determine by resolution rates, fees and charges for services and benefits by Township's sewer and water systems, and

WHEREAS, Ann Arbor Township has increased the charge for water by 5.61%, and sewer by 3.61% and

WHEREAS, the Superior Charter Township Utility Fund may not operate at a deficit, and

WHEREAS, after an analysis of the effect of the new charges for water, it was determined that it would be adequate to increase our water rates by 5.61%, and sewer rates by 3.61% and

WHEREAS, this Board finds that the amended proposed schedule of fees is reasonable and necessary for the continuing operations of the Township Utility System and consistent with the past practices and policies of the Township;

NOW, THEREFORE, BE IT RESOLVED that the Superior Charter Township Board does hereby determine that the fees for services and benefits furnished by the Township's water systems shall be amended per the attached Schedule A, Exhibit A; and

BE IT FURTHER RESOLVED that this Resolution and attached schedule shall be published pursuant to Section 8 of the Charter Township Act being MCL 42.8 by posting in the Office of the Clerk, 3040 N. Prospect, Ypsilanti 48198 and on the Township website – www.superiortownship.org – with notice of such in *MLive*, an online newspaper of general circulation in the Township qualified under state law to publish legal notices, said rate changes shall be effective immediately upon publication thereof.

CERTIFICATION STATEMENT
I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw

County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on July 21, 2025, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Angela Robinson, Township Clerk — 7/21/2025
Date Certified

Roll Call
Aye: Supervisor Dabish Yahkind, Trustee Devereaux, Trustee Greene, Trustee McKinney, Clerk Robinson, Trustee Schwartz
Nay: None
Absent: Treasurer Lewis

The motion carried unanimously.

B. RESOLUTION 2025-41, RESOLUTION TO APPROVE CHANGE ORDER NO. 2 FOR THE STAMFORD ROAD WATER MAIN REPLACEMENT PROJECT

The motion was made by Trustee Schwartz and supported by Trustee McKinney to approve the resolution.

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

RESOLUTION TO APPROVE CHANGE ORDER NO. 2 FOR THE STAMFORD ROAD WATER MAIN REPLACEMENT PROJECT

RESOLUTION NUMBER: 2025-41

DATE: JULY 21, 2025

WHEREAS, the Stamford Road Water Main Replacement project was awarded to Inner City Contracting, LLC in June 2024 in the amount of $599,038.20; and

WHEREAS, during construction, field conditions required additional work, including replacement of full-length water services and installation of new curb stop boxes, which were not accounted for in the original contract bid; and

WHEREAS, these changes also resulted in additional pavement and sidewalk replacement; and

WHEREAS, OHM Advisors has reviewed and recommends approval of Change Order No. 2 in the amount of $14,908.81 to cover the added scope of work.

NOW, THEREFORE, BE IT RESOLVED, that the Superior Charter Township Board of Trustees hereby approves Change Order No. 2 to the contract with Inner City Contracting, LLC, increasing the total project cost by $14,908.81.

CERTIFICATION STATEMENT
I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on July 21, 2025, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Angela Robinson

Angela Robinson, Township Clerk

7/21/2025

Date Certified

Roll Call
Aye: Supervisor Dabish Yahkind, Trustee Devereaux, Trustee Greene, Trustee McKinney, Clerk Robinson, Trustee Schwartz
Nay: None
Absent: Treasurer Lewis

The motion carried unanimously.

C. RESOLUTION 2025-42, RESOLUTION TO APPROVE THE HIRING OF TWO FULL-TIME FIREFIGHTERS

The motion was made by Trustee McKinney and supported by Clerk Robinson to approve the resolution.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

RESOLUTION TO APPROVE THE HIRING OF TWO FULL-TIME FIREFIGHTERS

RESOLUTION NUMBER: 2025-42

DATE: JULY 21, 2025

WHEREAS, the Superior Township Fire Department posted for three full-time firefighter positions in May 2025 and interviewed four applicants; and

WHEREAS, Fire Chief Vic Chevrette recommends hiring Joshua Rush, a certified firefighter/EMS graduate of Schoolcraft College and Superior Township resident, and Gabriel Anstead, a certified firefighter/EMS and current firefighter with Dexter Area Fire Department; and

WHEREAS, filling all three full-time firefighter positions, at an estimated total cost of $338,723.31 annually, will reduce overtime expenses, improve shift coverage, and enhance public safety.

NOW, THEREFORE, BE IT RESOLVED, the Superior Charter Township Board of Trustees approves the hiring of Joshua Rush and Gabriel Anstead to fill two of the three full-time firefighter openings, contingent upon successful completion of a medical physical, psychological evaluation, and background check.

CERTIFICATION STATEMENT
I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on July 21, 2025, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Angela Robinson — 7/21/2025
Angela Robinson, Township Clerk — Date Certified

Roll Call
Aye: Supervisor Dabish Yahkind, Trustee Devereaux, Trustee Greene, Trustee McKinney, Clerk Robinson, Trustee Schwartz
Nay: None
Absent: Treasurer Lewis

The motion carried unanimously.

~~D. RESOLUTION 2025-43, RESOLUTION TO APPROVE SERVICE AGREEMENT WITH THE WOODHILL GROUP~~

The motion was made by Clerk Robinson and supported by Trustee Greene to table the resolution until the August 18, 2025 Board of Trustees meeting.

~~CHARTER TOWNSHIP OF SUPERIOR~~
~~WASHTENAW COUNTY, MICHIGAN~~

~~RESOLUTION TO APPROVE SERVICE AGREEMENT~~
~~WITH THE WOODHILL GROUP~~

~~RESOLUTION NUMBER: 2025-43~~

~~DATE: JULY 21, 2025~~

~~**WHEREAS**, the Charter Township of Superior ("Township") desires to retain the services of The WoodHill Group, LLC ("WHG") to provide professional accounting and budget support services to assist the Township with its financial management and compliance obligations; and~~

~~**WHEREAS,** WHG has agreed to provide such services under the terms and conditions set forth in a Service Agreement dated July 21, 2025, for a one-year period ending July 20, 2026, with a total contract budget not to exceed **$100,000**; and~~

~~**WHEREAS,** compensation under the Agreement is based on the following hourly rates:~~

- ~~**$250.00 per hour** for principal and senior members,~~
- ~~**$200.00 to $225.00 per hour** for program managers,~~
- ~~**$85.00 to $175.00 per hour** for other staff assignments,~~
- ~~Reimbursement of reasonable time costs for travel (at half-time) and mileage at the standard IRS rate; and~~

~~**WHEREAS**, the Board has reviewed the terms of the Service Agreement, including the detailed scope of work and compensation schedule, and finds that entering into such agreement is in the best interests of the Township.~~

~~**WHEREAS**, WHG will perform remote work to meet required timelines and will be onsite 1–2 days per month and as needed. WHG will report directly to the Township Supervisor, Clerk, and Treasurer.~~

~~**WHEREAS,** The Township will provide administrative-level access to BS&A and QuickBooks, remote access to Township systems, shared network file access, and office space during onsite work.~~

~~**NOW, THEREFORE, BE IT RESOLVED** that the Superior Charter Township Board hereby approves the Service Agreement between the Township and The WoodHill Group, LLC, as presented, including the scope of duties and hourly compensation outlined above, and~~

~~authorizes the Township Supervisor and Clerk to execute said Agreement on behalf of the Township.~~

~~**BE IT FURTHER RESOLVED** that the Township Supervisor, Clerk, Treasurer, and other appropriate Township officials are hereby authorized to take any and all actions necessary to implement the Agreement and carry out its intent and purpose, including payment of invoices consistent with the hourly rate structure set forth in the Agreement.~~

The motion carried unanimously.

~~**E. RESOLUTION 2025-44, RESOLUTION TO APPROVE SBA EASEMENT AGREEMENT**~~

The motion was made by Trustee Greene and supported by Trustee McKinney to table the resolution until the August 18, 2025 Board of Trustees meeting.

~~**SUPERIOR CHARTER TOWNSHIP**~~
~~**WASHTENAW COUNTY, MICHIGAN**~~

~~**RESOLUTION TO APPROVE OPTION AGREEMENT FOR EASEMENT – SBA MONARCH TOWERS III, LLC**~~

~~**RESOLUTION NUMBER: 2025-44**~~

~~**DATE: JULY 21, 2025**~~

~~**WHEREAS,** SBA Monarch Towers III, LLC has proposed an Option Agreement granting SBA the exclusive right to enter into a fifty-five (55) year communications easement and to assume the Township's interest in the existing ground lease for the property known as Site ID MI41274-T (Superior Township Maintenance Facility); and~~

~~**WHEREAS,** under the terms of the Option Agreement, SBA will pay Superior Township a one-time purchase price of $676,000.00, with an additional monthly revenue share of $300.00 beginning with the fourth broadband tenant on SBA's structure, escalating by 3% annually; and~~

~~**WHEREAS,** the Township will cooperate with SBA in executing all required documents necessary to effectuate the transaction and ensure the issuance of title insurance, and the transaction is contingent upon conditions acceptable to SBA, including satisfactory title, survey, and governmental approvals;~~

~~**NOW, THEREFORE, BE IT RESOLVED,** that the Superior Charter Township Board of Trustees hereby approves the Option Agreement with SBA Monarch Towers III, LLC, and~~

~~authorizes the Township Supervisor to execute the agreement and all related documents necessary to complete the transaction, subject to legal review.~~

The motion carried unanimously.

F. RESOLUTION 2025-45, RESOLUTION TO APPROVE AND GRANT DTE ELECTRIC COMPANY OVERHEAD EASEMENT

The motion was made by Trustee Devereaux and supported by Trustee McKinney to approve the resolution.

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

RESOLUTION TO APPROVE AND GRANT DTE ELECTRIC COMPANY OVERHEAD EASEMENT (RIGHT OF WAY NO. 72593354-73197692)

RESOLUTION NUMBER: 2025-45

DATE: JULY 21, 2025

WHEREAS, the Charter Township of Superior ("Grantor") owns certain real property located at 3620 Prospect Road, Superior Township, Washtenaw County, Michigan, more particularly described in Exhibit A attached hereto and incorporated by reference, with Tax Identification Number J-10-09-400-049 ("Grantor's Land"); and

WHEREAS, DTE Electric Company, a Michigan corporation, whose address is One Energy Plaza Drive, Detroit, Michigan 48226 ("Grantee"), has requested a permanent, non-exclusive overhead easement (Right of Way No. 72593354-73197692) over a portion of Grantor's Land for the purpose of constructing, operating, and maintaining electric utility facilities; and

WHEREAS, the proposed Right of Way is a twelve (12) foot wide easement to be located as built in the approximate location shown on the drawing attached hereto as Exhibit B, and to include poles, wires, transformers, anchors, guys, and other overhead utility structures; and

WHEREAS, the Charter Township of Superior finds that granting the requested easement will facilitate system improvements and is in the public interest.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board hereby authorizes and approves the grant of a permanent, non-exclusive overhead easement to DTE Electric Company, subject to the following terms:

1. Purpose: For the construction, reconstruction, modification, addition, inspection, operation, repair, and maintenance of overhead utility facilities including poles, guys, anchors, wires, transformers, and related accessories. The facilities will be exclusive to DTE and the existing joint users as of the execution of this easement; no additional or future joint users will be granted access and/or attachment to our new DTE facilities.
2. Right of Way Area: A twelve (12) foot wide easement as depicted in Exhibit B. The centerline of the easement shall be the centerline of Grantee's installed facilities.
3. Access: Grantee shall have the right of pedestrian and vehicular ingress and egress over Grantor's Land to access the Right of Way Area.
4. Obstructions: No buildings, permanent structures, or improvements shall be constructed in the Right of Way Area without prior written consent from Grantee. Grantee may remove obstructions or vegetation that interfere with its operations. Grantor shall remove unauthorized improvements upon written request or reimburse Grantee for removal costs.
5. Excavation: Grantor and its agents shall comply with MISS DIG laws (2013 Public Act 174) and contact MISS DIG before any excavation in the Right of Way Area.
6. Restoration: Grantee shall restore damaged land outside the Right of Way Area to a reasonably similar condition. Grantee is not liable for restoring structures, fencing, landscaping, or plantings within the Right of Way Area, except for seeding damaged lawn areas.
7. Successors: This easement shall run with the land and bind and benefit the Grantor's and Grantee's respective successors and assigns.
8. Transfer Tax Exemption: This easement is exempt from transfer tax pursuant to MCL 207.505(a) and MCL 207.526(a).
9. Governing Law: This easement shall be governed by the laws of the State of Michigan.

BE IT FURTHER RESOLVED that the Supervisor and Clerk are hereby authorized to execute the easement agreement and any related documents on behalf of the Charter Township of Superior.

CERTIFICATION STATEMENT
I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on July 21, 2025, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.

Angela Robinson
Angela Robinson, Township Clerk

7/21/2025
Date Certified

Roll Call
Aye: Trustee Greene, Trustee McKinney, Clerk Robinson, Trustee Schwartz
Nay: Supervisor Dabish Yahkind, Trustee Devereaux
Absent: Treasurer Lewis

The motion carried unanimously.

G. MOTION TO APPROVE WILLOW RUN ACRES TRANSIENT AND AMUSEMENT ENTERPRISES ACTIVITY PERMIT APPLICATION

The motion was made by Trustee Schwartz and supported by Trustee McKinney to approve Willow Run Acres Transient and Amusement Enterprises Activity Permit Application.

The motion carried unanimously.

H. PART-TIME ORDINANCE INSPECTOR JOB POSTING DISCUSSION

A discussion was held about filling a vacant code enforcement role in the township. Pastor Larry Davis expressed interest in the position, offering a community-focused, non-punitive approach. While some board members supported his temporary appointment due to increasing blight concerns, others emphasized the need to follow standard hiring procedures, including posting the job and conducting a fair process. The consensus leaned toward posting the position formally while continuing interim enforcement efforts through existing staff.

12. DISCUSSION

A. ROAD IMPROVEMENT STRATEGY

The board appreciated the Washtenaw County Road Commission presentation but emphasized the need for a clear action plan. Members agreed on holding a joint working session to develop a township-specific, transparent prioritization framework that balances paved and unpaved roads and centers on the needs of residents—rather than relying solely on the Road Commission's traffic-focused priorities. The board acknowledged funding limitations and legal constraints but stressed the importance of unified decision-making and proactive planning, especially for long-lead projects like paved road improvements.

B. HR ROLE PROFILE AND HIRING RECOMMENDATION

The board discussed a proposal to create a part-time HR Generalist position based on a review of current HR responsibilities and unmet needs. The recommendation includes benchmarking, a detailed responsibilities list, and rationale for the generalist-level role instead of a higher-cost director position.

C. UPDATE REGARDING LIGHTING ON HARRIS ROAD AND GEDDES RIDGE

An update was provided on efforts to improve lighting on Harris Rd. and near Fireman's Park due to public safety concerns raised by residents and law enforcement. DTE initially proposed a single light at Andover for around $1,200 plus a monthly fee, but further assessment is underway to identify broader lighting gaps. Law enforcement deputies have contributed safety feedback, and additional quotes are pending. Fireman's Park was also flagged for poor lighting, especially near the pavilion, though past proposals there faced public resistance. The board agreed to continue evaluating lighting needs while engaging the community before making decisions.

D. JOB ANALYSIS

The board received a no-cost job analysis from Pittsfield Township. The materials will be reviewed further during the upcoming working session on Friday, as they align with ongoing discussions about the controller position and HR analysis. The intent is to formally present the information before the August meeting.

13. BILLS FOR PAYMENT AND RECORD OF DISBURSEMENTS

The motion was made by Trustee McKinney and supported by Trustee Greene to approve bills for payment and record of disbursements.

The motion carried unanimously.

14. PLEAS AND PETITIONS

- **Irma Golden** expressed concerns about the lack of street lighting in Geddes Ridge, emphasizing that lighting at the entrance won't address deeper safety issues within the neighborhood. She expressed disappointment with the Washtenaw County Road Commission for prioritizing dirt roads while neglecting paved neighborhood streets, calling the approach inequitable. She urged board members to personally inspect drainage issues affecting areas like Ascot and Sheffield and noted a cost-effective $2,000 solution involving inlets proposed by the Road Commission. She stressed the urgency of addressing these infrastructure problems to improve quality of life for residents on Stamford Rd.

- **Mrs. Muhammad** raised concerns about the Board of Trustees neglecting a long-standing drainage issue on Stamford Rd. that has affected a resident for 30 years. She highlighted repeated property damage and noted that children have had to clean the drains during storms. She called attention to the Board's inaction, particularly pointing out Trustee McKinney for not addressing the issue in her own neighborhood, while thanking Trustee Greene for personally helping. She stated that this would be remembered at election time.
- **Rick** expressed frustration that one light at the entrance of Geddes Ridge is insufficient for safety. He reported annual car break-ins, multiple drive-by shootings, and poor visibility even with ring camera footage. He emphasized the need for street lighting within the subdivision as children walk home in the dark and the interior lacks adequate lighting.

15. ADJOURNMENT

The motion was made by Trustee Schwartz and supported by Trustee McKinney to adjourn the meeting. The motion carried and the meeting adjourned at 9:21 pm.

Respectfully submitted,

______________________ ______________________________

Angela Robinson, Clerk Emily Dabish Yahkind, Supervisor

DOCUMENT SUBMITTED AT TABLE

Supervisor's Report
Emily Dabish Yahkind – July 2025

Here are key updates from the past month:

Security Lighting
We continue to assess areas throughout the Township where added lighting could improve safety and visibility. Staff at the Sheriff's Department and DTE are working with me to review resident input and identifying locations for installation, especially along Harris Road at the Geddes Ridge neighborhood entrance.

Zoning Administrator Hiring
We are beginning interviews for the Zoning Administrator position. This role will support land use oversight and permitting—key responsibilities as development activity increases.

Part-Time Blight Enforcement
This role will focus on blight and property maintenance enforcement, with a preference for candidates who are already familiar with our community. The position will support 4–6 hours per week to increase visibility and responsiveness.

New Hires in Fire Department

Two new firefighters have been selected and are currently in the onboarding process. Once onboarding has been finalized and approved by the Board, they will begin training and be assigned to shifts, helping to enhance our fire department's staffing and emergency response capacity.

Rental Inspection Program
A Town Hall is scheduled for **Wednesday, July 31**, to gather input from both landlords and tenants on the proposed rental inspection program. Community feedback will help shape a clear, fair, and effective ordinance.

Cell Tower Sale
A sale of an existing cell tower is currently under review. We anticipate a second offer and seek Board review.

Dixboro Flex Parking Options
We're exploring low-cost ways to expand parking options near the Dixboro Village Green, especially during community events. Concepts include shared use of adjacent lots, flexible weekend signage, and improved visibility for informal parking areas.

Harvest Lane Sewer Collapse
A 30-inch sewer main collapsed in front of 1657 Harvest Lane, creating a sinkhole and undermining the sidewalk in a high foot-traffic residential area. This section had been identified as a risk during a 2020 repair just two houses away. A temporary pipe and backfill have been installed to stabilize the area and ensure public safety. Originally installed in the 1940s–50s to serve War Housing near the Willow Run Bomber Plant, the deteriorating concrete pipe now needs full replacement. The plan is to remove the old 30-inch main and install a new 12-inch PVC pipe. Contractor quotes have been requested, and a prompt decision is needed to begin coordinating this emergency replacement.

Township Job Analysis

Partners at Pittsfield Township's Human Resource Department created a neutral third-party job analysis of the Township's roles that include accounting and oversight.

Danbury Green Coordination

We're preparing for a meeting with Danbury Green property management and the Washtenaw County Sheriff's Office to address safety concerns and explore collaborative next steps. This meeting is part of a larger strategy to strengthen communication and accountability at larger multi-unit complexes.

Trinity Health Job Fair

We're partnering with Trinity Health to host a local job fair at Township Hall on **Thursday, July 24**. The event will connect residents with healthcare employment opportunities—particularly those that involve on-the-job training.

Outlook

DOCUMENT SUBMITTED AT TABLE

Fw: Reference for WoodHill Group

From Angela Robinson <arobinson@superior-twp.org>
Date Mon 7/21/2025 12:41 PM
To Christina Benitez <cbenitez@superior-twp.org>; Kristina Rankin <krankin@superior-twp.org>

See below...

Angela Robinson
Clerk, Charter Township of Superior
(734) 482-6099

From: Jessica Flintoft <jflintoft@sciotownshipmi.gov>
Sent: Thursday, July 17, 2025 5:09 PM
To: Angela Robinson <arobinson@superior-twp.org>
Subject: Reference for WoodHill Group

You don't often get email from jflintoft@sciotownshipmi.gov. Learn why this is important

Dear Clerk Robinson,

In my 6 years as Clerk of Scio Township, I have never worked with a financial consulting group as effective and efficient as the WoodHill Group. I first reached out to WoodHill in March 2020, during the early weeks of the pandemic and when the Township found itself in sudden need of accounting help. Having been recommended by Ann Arbor Township Clerk Rena Basch, I reached out to Colleen Coogan of the WoodHill Group. She spent time on the phone on via zoom speaking with me and reviewing Township financial documents prior to even offering a scope of service. They took the time to really understand Scio's needs, help prioritize what was important, and build the capacity of existing staff along the way. Their presentations to the Board and the public were always excellent, and they were welcomed colleagues by our finance, administrative, fire, and utilities staff alike. From 2020 through 2022, WoodHill Group assisted Scio Township in writing policies, budgets, capital plans, audit preparation, and implementation of key ERP financial management modules to improve efficiency and increase internal controls.

For the past two years, they have also served the Loch Alpine Sanitary Authority of Webster and Scio Townships, providing financial planning, accounting, and utility billing services. Their depth of experience has been invaluable as they have assisted this small authority operate efficiently while modernizing our practices.

The WoodHill Group is mission driven, and are true public servants. All of their team members are professional and kind, and are natural mentors to staff and policy makers alike.

I highly recommend the WoodHill Group to Superior Township. I trust they can support the Township in meeting its goals.

Sincerely,
Jessica Flintoft
Scio Township Clerk

• Outlook

DOCUMENT SUBMITTED AT TABLE

Re: Thank You and a Request

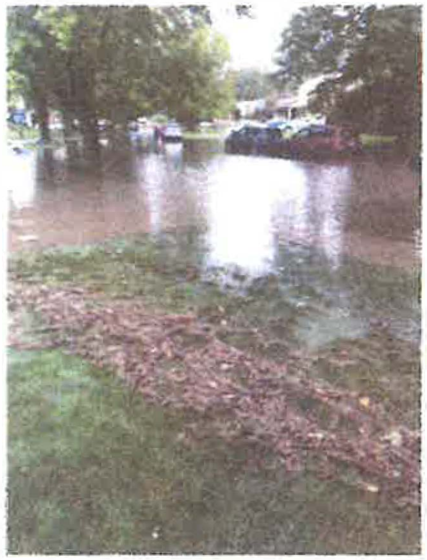
From Larry Davis <hallelujahhookup@yahoo.com>
Date Fri 7/18/2025 4:55 PM
To Emily Dabish Yahkind <edy@superior-twp.org>

My name is pastor Larry Davis, I have been a long time resident of Superior Township for over 60 years. I raised my Children in the Willow Run school district. Which I have been married for 46 years and have two adult children. One grand and two great grands. I have been very involved with the township. About 20 years ago I was a volunteer road commissioner. I have been called on many times for adive and guidance by some who maybe was a supervisor or trustee or various positions. I am a retired Barber of 53 years behind the chair. I owned Hallelujah Beauty and Barber Salon for 35 years. I Pastor Christian Tabernacle Baptist Church in the Township of Ypsilanti. Now for 35 years. I have noticed the constant blight around our township. Knowing that the Township does a wonderful job maintaining our beautiful Township. I would be very interested in helping keep that up. I have a very good report with peoples. I believe that I could do a good job with the position. I also have worked with the the Washtenaw County Sheriff. The Counsel of Clergy. I am well known through out the region. I am thankful for the opportunity to do this job. If you want to know anything else I can be reached at 734 972 4820. Thank you very much

Yahoo Mail: Search, Organize, Conquer

On Thu, Jul 17, 2025 at 2:53 PM, Emily Dabish Yahkind
<edy@superior-twp.org> wrote:

> Pastor Davis - Thank you for your interest in tackling blight enforcement within our community. I will bring this to the Board's attention at our meeting on Monday. Can you please send over a formal letter that I may share regarding your interest in taking on a part-time blight enforcement role?
>
> I will follow up with you over the phone tomorrow regarding other outstanding details.
>
> Sincerely,
>
> Emily
>
> **Emily Dabish Yahkind**
> **Supervisor, Superior Township**
>
> 734 482 6099 | www.superiortownship.org
>
> edy@superior-twp.org
>
> 3040 North Prospect Superior Township, MI 48198

Hello Stamford Rd.neighbors! Thankfully Spring will be here soon! As we look forward to the warmer weather we are anxious about the potential for more property damage from the overflowing of the storm drain on Stamford Rd.

As many of you know when with the strong winds and heavy rains the rainwaters collect all the debris from the trees and the roadway and carry it down to the storm drain at the foot of our driveway at 971 Stamford Rd. We get all the overflow water from both the Northwest and Southeast ends of Stamford Rd as this is the lowest point. Climate change and the intensity of the weather have made the task of maintaining this drain overwhelming. We need your help!

We have been attempting to keep the road clear of water and ice for over 32 years through every season and at every hour of the day and night. During the recent lightning storm on Wednesday April 2, 2025 we cleared debris from the drains on both sides of the road throughout the day. Due to the intensity of the storm and nearness of the lightning we had to abandon the drain clearance in the late evening.Our son awoke during the night to find his bedroom in our finished basement flooding again.

Over the years we have been displaced and have experienced great financial, physical and emotional distress from the damage caused by this repeated flooding of our property from the road. We have reached out to the township supervisors, engineers, drain commission and road commission repeatedly with no resolution of the problem. We have inconvenienced some of you with the seemingly endless rounds of service trucks in the area from workers trying to repair our damaged property.

Last August when we could not "man the drain " 24/7 due to health issues the water rose up to the point that the road crews' full size utility truck was covered over the wheels and exhaust pipe was completely submerged. It took over 43 minutes for the water to drain off the road. Feel free to stop by if you want to see the video. For some, this was the first time they realized how bad the problem is. Not true for us! Unfortunately, it was the culmination of years of stress and financial hardship caused by a poorly designed, mismanaged drainage system. To those of you who have contributed to the drain clearing or called to report the flooding thank you!

If you have witnessed any of this ongoing trauma or experienced flooding of your own property and would like to see this flooding issue permanently resolved please sign and date the bottom of this letter and return it to our mailbox at 971 Stamford Road, be sure to include your home address as well . One of the newer township board members a very personable man and a Stamford Rd. resident , Mr. Dana Greene has offered to present it to the board at a township meeting.

If you have any questions, concerns or comments feel free to contact us via email at michkfull@gmail.com Thank you for your patience in this relentless struggle and your support with keeping Stamford Rd. safe for our community. We all have a responsibility to protect and serve one another. Thank you for being such good neighbors!

In Christ's peace and service, Michael and Deidre Fuller and family
971 Stamford Rd, Superior township,MI 48198

Jeanne A. [signature]
4/30/2025
976 Stamford Rd.

We have only lived here for less than 3 years and have had 3 vehicles damaged by flood water!

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971 Stamford Rd, Superior township,MI 48198

1001 Stamford Rd

Jacob Johnson

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971 Stamford Rd, Superior township,MI 48198

1006
Stamford
Ypsilanti, MI 48198

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971 Stamford Rd, Superior township,MI 48198

Lori Joseph
Lori Joseph

941 Stamford
Ypsilanti Mi
48198

 

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In Christ's peace and service, Michael and Deidre Fuller and family
971 Stamford Rd, Superior township,MI 48198

I fully support this.

Melanie Robinson
952 Stamford Rd.
48198

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971 Stamford Rd, Superior township,MI 48198

COLLEEN ARMSTRONG
951 STAMFORD RD, SUPERIOR TWP, MI 48198
734-277-5574

Outlook

Review of Job Descriptions

From Pamela Hall <HallP@pittsfield-mi.gov>
Date Fri 7/18/2025 2:01 PM
To Emily Dabish Yahkind <edy@superior-twp.org>
Cc Daniel Labardee <labardeed@pittsfield-mi.gov>

DOCUMENT SUBMITTED AT TABLE

1 attachment (123 KB)
Finance Director.pdf;

Good Afternoon, Emily—

Our HR Analyst Dan Labardee and I have completed a review of the two Job Descriptions you shared with us, considering any gaps and overlaps amongst the two shared positions, as well as crossover with the possible job functions of a Controller, and offer you the following analysis and feedback. Please note that without knowing more intimate details regarding each position (such as time required to complete tasks, complexity, frequency, etc.) and details about your organization as a whole, we can only give the broadest of overviews and opinions.

OFFICE/ACCOUNTING ADMINISTRATOR
This job seems to cross over many functional areas and responsibilities. Nancy is performing QUITE a few different tasks in a multifaceted role, essentially functioning as a hybrid Controller/HR Manager/Office Manager/IT Coordinator. While this may be unique to smaller organizations, it presents an issue for the organization if the employee becomes unexpectedly incapacitated, upset with the organization, or has a need for immediate departure. Also, it isn't necessarily common for HR and Accounting to be intermingled without some form of two-factor approval for personnel and payroll actions. You may want to consider redefining this role if at all possible. Best practice would suggest avoiding an intertwining of HR and Controller duties, as it doesn't allow financial oversight or segregation of duties, allowing the person with those duties free reign of the Township's checkbook. We don't mean to disparage Nancy at all in this, we're strictly speaking broad overview.

Observations/Concerns:

- Responsible for critical operations across several departments without apparent staff support.
- Cross-role confusion with workload implications
- Scope creep & role overload
  - The sheer breadth—from payroll and audit to IT support and office supplies—indicates possible role overload.
  - Risk of burnout or errors due to absence of support and competing high-stakes responsibilities.
- Lack of Delegation
  - Phrases like "no other staff members available" suggest solo execution of many duties that typically require a team or departmental collaboration.

- Compliance Risk
    - HR, payroll, pension, and grants all carry significant compliance risk, and should ideally have dedicated support or cross-checking mechanisms.
- Cross-Functional Stress Points
    - HR, IT support, and grant writing/reporting are often distinct specialties requiring different skill sets than finance/accounting.

Position Strengths:
- High autonomy
    - Individual likely has significant authority and insight into Township operations.
- Streamlined reporting
    - Having one person responsible for multiple functions may reduce miscommunication.
- Opportunity to make a broad organizational impact across Finance, HR, and infrastructure.

Recommendations:
- Consider division of duties into at least two roles: Finance/Accounting vs. HR/IT/Admin Support.
- Evaluate backup/support needs, especially for HR, IT, and grant management.
- Review job classification and compensation to ensure it's aligned with workload and responsibility.
- Implement cross-training or backup coverage, particularly for Payroll, Benefits, and Accounts Payable.

UTILITY ACCOUNTANT

We observed that this is a Part-time position. It seems more specific to Utilities/Municipal Services, so not as broad in scope as the **Office/Accounting Administrator** but still a hybrid role.

Observations/Concerns:
- Also a hybrid role (though narrower in scope than the other) that combines accounting and billing, customer service, and administrative duties, as well as compliance and program oversight.
- Like Nancy's position, this position requires key soft skills such as communication, problem-solving, critical thinking, independence, multitasking.
- Part-Time vs. Expectations: The breadth and depth of responsibilities are more typical of a full-time role. The 32-hour limit may strain the ability to keep up with recurring and emergent tasks, especially during billing cycles or audits.

Position Strengths:
- Job Description is detailed portraying a clear scope of work with accountability across billing, customer service, compliance, and administration.
- Well-balanced role with a mix of technical (accounting) and relational (customer-facing) duties.
- The position acts as backup to the **Utility Clerk** and **Billing Specialist** positions. If there is reciprocity here- that would be a strength (enhances flexibility, cross-training, and departmental resilience) and is one of the things identified as lacking in the **Office/Accounting Administrator** position.

Recommendations:

- Evaluate the effectiveness of the 32-hour workweek.
- To help alleviate some of the overload in the other position, you could consider relocating the following duties from the **Office/Accounting Administrator** Job Description which seem like they could fit within the scope of this position (though maybe you'd have to adjust the Job Title) or perhaps move them to the **Billing Specialist** position. Admittedly, the sensibility of this idea is dependent on your organizational structure but the listed duties seem to be fitting to an Accountant or Billing role:
    - *Planning Department Assistance:*

      Provide support to the Planning Department, including handling invoices, payments, and other related tasks.

CONTROLLER

For the Controller position, you indicated you do not have a Job Description we can review, but that the position was part-time and currently vacant. While Pittsfield does not have a Controller position, we are providing our Job Description for the position of Finance Director (see attached) with the hope that it might assist you in determining what job functions should be included. A dedicated Controller role could shift substantial workload from Nancy and some of her other duties could be realigned to make more sense. On paper it looks as if there's more than enough for the Controller position – payroll, financial reporting, general ledger, pension, AP.

Recommendations:

- Consider reactivating the Controller position and giving all financial operations over to it.

To help you further examine these positions, you may want to consider conducting a formal Job Analysis and/or Job Evaluation but understand that takes either time or money (or both!). At minimum, perhaps a review and realignment of tasks/job functions within the **Office/Accounting Administrator** position is in order, but again—please keep in mind we've had to make the broadest of assumptions here and you'll have to determine what is most appropriate to meet your organizational needs. We hope our analysis is helpful to you and the Board, and we wish you all the best as you further develop these positions!

Kind Regards,

Pam

Pamela Hall, CEBS, GBA, RPA | Director of Human Resources
Pittsfield Charter Township | 6201 W. Michigan Avenue, Ann Arbor, MI 48108
O: (734) 822-3144 | C: (734)218-8803 | F: (734) 822-6916 | www.pittsfield-mi.gov

DOCUMENT
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PITTSFIELD CHARTER TOWNSHIP
JOB DESCRIPTION

FINANCE DIRECTOR

Department: Clerk's Office - Finance
Supervised by: Township Clerk
Supervises: Finance Services Accounting Coordinator & Finance Services Accountant
FLSA Status: Exempt
Position Type: Full-Time, Non-union

Position Summary:

Under the direction and supervision of the Township Clerk, performs administrative, supervisory and professional work while overseeing Township financial operations. Prepares and maintains the Township's annual budget, maintenance of the Township's accounting system and related financial records. Develops and implements financial reports, information and policies. Performs financial forecasting for various Township operations and proposals. Maintains confidentiality of sensitive or personal information, in accordance with township policy.

Responsible for the supervision of a staff of employees engaged in the preparation of financial statements, annual budget information, centralized accounting, payroll and other various billings of the Township.

Although work is performed under the general direction of the Township Clerk, the employee plans and carries out ongoing responsibilities and assignments with considerable independence. The work is checked through established schedules, regulations, procedures, audits, policies and practices.

Essential Job Functions:

An employee in this position may be called upon to do any or all of the following essential functions. These examples do not include all of the duties that the employee may be expected to perform. To perform this job successfully, an individual must be able to perform each essential function satisfactorily.

1. Supervises and directs Accounts Payable and Payroll functions, including verifying accuracy, reconciling reports and cash accounts and training departmental personnel in these functions.

2. Maintains the Township's General Ledger. Performs professional accounting functions, including posting month-end verification and reconciliation of the General Ledger.

3. Reconciles monthly bank statements and interfund payable/receivable balances. Analyzes all revenues and expenditures to detect misclassifications and/or misstatements.

4. Oversees false alarm billings, including reviewing accounts, billings, collections, and reconciling to General Ledger.

5. Provides technical assistance to the Township Supervisor in developing, preparing and monitoring the annual Township budget. Also assists all departments in formulating budget requests, and the Township, in formulating capital improvement plans.

6. Develop and maintain spreadsheets, graphs and charts in support of the ongoing five year financial analysis models and other various reports.

7. Participates in a variety of activities related to the annual audit including preparation of audit schedules, assisting in year-end closing of the General Ledger and coordinating the flow of financial data between the Township and outside auditors.

8. Responsible for preparing the Township's CAFR.

9. Performs financial report preparation function, including the Board's monthly Actual to Budget Performance Reports and also the Township' annual financial statements.

10. Maintains the Township's Fixed Assets accounting records and related depreciation schedules per GASB 34 requirements.

11. Prepares and files all state mandatory reports as related to the Finance area.

12. Performs related work as required. Duties and responsibilities may be added, omitted, or modified at any time.

Required Knowledge, Skills, Abilities and Minimum Qualifications:

The requirements listed below are representative of the knowledge, skills, abilities and minimum qualifications necessary to perform the essential functions of the position. These requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodations.

1. A Bachelor's degree, or the equivalent, in Accounting, Finance or a related field.

2. Five or more years of experience in governmental accounting or related field.

3. Knowledge of all financial and/or accounting concepts.

4. Intermediate level for Spreadsheet skills, ability to independently create, update and maintain spreadsheets, graph presentations, and charts.

5. Attends Township Board Meetings when necessary.

6. Must be bondable.

7. Thorough knowledge of the laws, ordinances and related legislation pertaining to the administration of payroll, pensions, and employee benefits.

8. Knowledge of the principles and practices of municipal government operations.

9. Skill in managing the payroll function and utilizing complex numerical reports to formulate policy and service recommendations.

10. Skill in the use of office equipment and technology, and the ability to master new technologies.

11. Ability to train, supervise and evaluate the work of others.

12. Knowledge of the structure, policies, procedures, and regulations of municipal government.

13. Proficiency in the use of personal computers and word processing, spreadsheets and financial and accounting based software.

14. Ability to establish and maintain effective working relationships and use good judgement when dealing with employees, retirees, elected officials, other governmental and regulatory agencies, and professional contacts.

15. Ability to convey and understand information effectively and promptly through speaking, hearing, reading, and writing.

16. Ability to critically assess situations solves problems, and work effectively within deadlines, and changing work priorities.

Physical Demands and Work Environment:

The physical demands and work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. These requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodations.

While performing the duties of this job, the employee is regularly required to talk, hear, and view and produce written documents. The employee frequently is required to sit; use hands to finger, handle, or feel; and reach with hands and arms. The employee is occasionally required to stand, walk, stoop, or kneel. The employee must occasionally lift and/or move items of light to moderate weights.

While performing the duties of this job, the employee typically works in a business office setting. The noise level in the work environment can range from quiet to moderately loud.

Revised 09/10/2020

Job Posting: Part-Time Ordinance Inspector – Blight Enforcement
Location: Charter Township of Superior, Washtenaw County, MI

Department: Ordinance Enforcement

Reports To: Township Supervisor or Designee

Employment Type: Part-Time (Hourly, 4–6 hours/week)

Compensation: $23–$28 per hour, based on experience and qualifications

Position Summary:
Superior Township is hiring a Part-Time Ordinance Inspector to help identify and address issues of blight, with an emphasis on education and community engagement. This role is ideal for someone who knows the Township well, enjoys connecting with residents, and believes in fostering clean, safe, and welcoming neighborhoods.

Key Responsibilities:
- Conduct site visits to investigate complaints and observe conditions related to blight (e.g., overgrown vegetation, junk/debris, deteriorated structures, inoperable vehicles)
- Proactively engage with property owners and residents to encourage voluntary compliance and provide guidance on Township ordinances
- Issue warning notices and follow up to ensure corrective actions are taken
- Document findings with photos, notes, and concise reports
- Coordinate with Township staff and community partners to support clean-up efforts and awareness campaigns
- Attend occasional meetings or community events to share information and receive feedback
- Promote a respectful, solutions-oriented approach to enforcement

Qualifications:
- Familiarity with Superior Township and its neighborhoods strongly preferred
- Experience in community outreach, code enforcement, property maintenance, or public service a plus
- Strong communication and interpersonal skills; ability to have respectful, constructive conversations with residents
- Ability to work independently, manage time effectively, and document observations accurately
- Basic comfort with smartphones/tablets for photos and note-taking
- Valid Michigan driver's license and reliable transportation required
- High school diploma or equivalent required

Pay Comparisons for Part-Time Ordinance Inspector Roles

The following examples outline comparable compensation ranges for part-time ordinance/code enforcement roles in Michigan townships and municipalities. These benchmarks support a recommended rate of $23–$28/hour for Superior Township's part-time inspector position.

Pittsfield Charter Township (Washtenaw County, MI)
Position: Code Enforcement Officer – Part-Time

Pay: $23.80 – $26.20/hour

Notes: Emphasizes zoning and property maintenance with resident interaction.

Kalamazoo Charter Township (Kalamazoo County, MI)
Position: Blight Elimination Specialist (Part-Time)

Pay: $25/hour

Notes: Focused on blight investigation and public engagement; ~10–15 hours/week.

Meridian Township (Ingham County, MI)
Position: Code Enforcement Intern / Part-Time Officer

Pay: $20–$24/hour

Notes: Assists in code enforcement with emphasis on education and public response.

Northfield Township (Washtenaw County, MI)
Position: Ordinance Enforcement Officer – Part-Time

Pay: $22–$26/hour

Notes: Handles zoning and blight complaints, some direct engagement required.

City of Ypsilanti
Position: Part-Time Blight Inspector

Pay: $24–$27/hour

Notes: Enforces property maintenance codes and works with residents in high-traffic areas.

DOCUMENT SUBMITTED AT TABLE

REVENUE AND EXPENDITURE [illegible]RT FOR SUPERIOR TOWNSHIP

PERIOD ENDING 03/31/2025

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 AMENDED BUDGET	YTD BALANCE 03/31/2025	ACTIVITY FOR MONTH 03/31/25	AVAILABLE BALANCE	BDGT USED	YTD BALANCE 03/31/2024
Fund 101 - GENERAL								
Revenues								
Dept 000 REVENUE								
101-000-402.000	CURRENT- REAL/PROPERTY/IFT TA	726,087.00	726,087.00	723,864.94	0.00	2,222.06	99.69	668,378.97
101-000-403.000	PRIOR YEARS DEL[illegible] PERS PROP	200.00	200.00	7.99	7.99	192.01	4.00	0.00
101-000-407.000	PPT REIMBURSEMENT	500.00	500.00	488.99	488.99	11.01	97.80	494.64
101-000-432.000	PILOT PROGRAM TAXES	900.00	900.00	0.00	0.00	900.00	0.00	0.00
101-000-434.001	TRAILER FEES	5,700.00	5,700.00	977.50	402.00	4,722.50	17.15	1,173.00
101-000-445.000	DELIQUENT INTEREST & PENALTY	4,800.00	4,800.00	200.92	0.00	4,599.08	4.19	5,959.86
101-000-448.001	SUMMER TAX COLLECTION FEES	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00	0.00
101-000-477.000	CABLE TV FRANCHISE FEES - COM	150,000.00	150,000.00	150,000.00	0.00	0.00	100.00	145,000.00
101-000-477.001	CABLE TV FRANCHISE FEES - AT&	30,000.00	30,000.00	30,000.00	0.00	0.00	100.00	50,000.00
101-000-574.000	STATE CONSTITUTIONAL REVENUE	1,584,244.00	1,584,244.00	0.00	0.00	1,584,244.00	0.00	0.00
101-000-574.002	STATE REVENUE SHARING	54,515.00	54,515.00	67,052.00	0.00	(12,537.00)	123.00	54,392.00
101-000-574.003	CLFRF REVENUE SHARING	1,558.00	1,558.00	0.00	0.00	1,558.00	0.00	0.00
101-000-577.002	ROW REVENUE STATE & OTHER RES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00	0.00
101-000-577.003	NATIONAL OPIOID SETTLEMENT	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00	0.00
101-000-628.003	INFORMATION REQUESTS	0.00	0.00	113.34	0.00	(113.34)	100.00	0.00
101-000-63[illegible].000	BAG & TAG PROGRAM FEES	1,500.00	1,500.00	159.50	16.05	1,340.50	10.63	349.[illegible]5
101-000-631.000	RECYCLING EDUCATION REVENUE	200.00	200.00	0.00	0.00	200.00	0.00	0.00
101-000-632.000	SYCAMORE MEADOWS LITTER CONTR	4,800.00	0.00	0.00	0.00	0.00	0.00	2,800.00
101-000-633.000	DANBURY LITTER CONTROL	0.00	4,800.00	800.00	0.00	4,000.00	16.67	0.00
101-000-634.000	SUPERIOR DAY DONATION	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	0.00
101-000-654.001	PLANNING & ZONING ADMIIN FEES	7,000.00	7,000.00	3,675.00	400.00	3,325.00	52.50	1,575.00
101-000-657.001	ORDINANCE VIOLATION REIMBURSE	500.00	500.00	0.00	0.00	500.00	0.0[illegible]	0.[illegible]0
101-000-664.075	TAX COLLECTION INTEREST	0.00	0.00	421.18	0.00	(421.18)	100.00	0.00
101-000-665.000	INTEREST/DIVIDENDS	25,000.00	25,000.00	315.78	107.99	24,684.22	1.26	[illegible],51[illegible].05
101-000-669.000	GAIN/LOSS ON INVESTMENT ACCOU	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00	9,343.96
101-000-670.000	RENTAL INCOME	36,000.00	36,000.00	0.00	0.00	36,000.00	0.00	0.00
101-000-671.002	CELL TOWER REVENUE	35,000.00	35,000.00	9,544.70	6,379.80	25,455.30	27.27	9,193.98
101-000-687.000	INSURANCE REIMBURSEMENTS INCO	1,000.00	1,000.00	11,655.00	11,655.00	(10,655.00)	1,165.50	0.00
101-000-688.000	MISCELLANEOUS INCOME	5,000.00	5,000.00	208.33	0.00	4,791.67	4.17	300.03
101-000-699.999	APPROPRIATION FROM FUND BALAN	61,819.00	61,819.00	0.00	0.00	61,819.00	0.00	0.00
Total Dept 000 - REVENUE		2,837,823.00	2,837,823.00	999,485.17	19,457.82	1,838,337.83	35.22	958,480.44
TOTAL REVENUES		2,837,823.00	2,837,823.00	999,485.17	19,457.82	1,838,337.83	35.22	958,480.44
Expenditures								
Dept 101 - TOWNSHIP BOARD								
101-101-703.000	SALARIES	40,000.00	40,000.00	10,769.36	3,076.96	29,230.64	26.92	12,268.88
101-101-703.001	WETLANDS BOARD STIPENDS	250.00	250.00	0.00	0.00	250.00	0.00	0.00
101-101-703.002	DIXBORO REVIEW BOARD STIPENDS	500.00	500.00	0.00	0.00	500.00	0.00	0.00
101-101-703.003	ZONING BOARD OF APPEAL STIPEN	1,000.00	1,000.00	340.00	340.00	660.00	34.00	420.00
101-101-806.000	PROFESSIONAL SERVICES - OTHER	100.00	100.00	263.47	0.00	(163.47)	263.47	0.00
101-101-910.000	TRAINING	0.00	0.00	150.00	0.00	(150.00)	100.00	0.00
Total Dept 101 - TOWNSHIP BOARD		41,850.00	41,850.00	11,522.83	3,416.96	30,327.17	27.53	12,688.88
Dept 171 - TOWNSHIP SUPERVISOR								
101-171-703.000	SALARIES	102,373.00	102,373.00	27,561.94	7,874.84	74,811.06	26.92	27,0[illegible]1.54
101-171-703.001	SUPERVISOR ASSISTANT SALARY	70,331.00	70,331.00	18,810.51	5,230.15	51,520.49	26.75	9,091.00
101-171-724.000	TOWNSHIP SUPERVISOR TAXB BENE	6,445.00	6,445.00	3,500.77	1,000.22	2,944.23	54.32	8,908.71
101-171-752.000	OPERATING SUPPLIES	100.00	100.00	0.00	0.00	100.00	0.00	76.00

REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP

PERIOD ENDING 03/31/2025

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 AMENDED BUDGET	YTD BALANCE 03/31/2025	ACTIVITY FOR MONTH 03/31/25	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 03/31/2024
Fund 101 - GENERAL								
Expenditures								
Total Dept 171 - TOWNSHIP SUPERVISOR		179,249.00	179,249.00	49,873.22	14,105.21	129,375.78	27.82	45,097.25
Dept 191 - ACCOUNTING								
101-191-699.249	OTHER FUND CONTRIBUTIONS	(71,000.00)	(71,000.00)	(18,750.00)	(16,250.00)	(52,250.00)	26.41	(11,500.00)
101-191-703.000	SALARIES	93,084.00	93,084.00	27,949.46	7,033.79	65,134.54	30.03	28,164.03
101-191-725.000	TAXABLE BENEFITS	10,293.00	10,293.00	6,429.29	0.00	3,863.71	62.46	6,000.00
101-191-752.000	OPERATING SUPPLIES	500.00	500.00	293.31	0.00	206.69	58.66	279.69
Total Dept 191 - ACCOUNTING		32,877.00	32,877.00	15,922.06	(9,216.21)	16,954.94	48.43	22,943.72
Dept 215 - CLERK								
101-215-703.000	SALARIES	101,391.00	101,391.00	27,297.55	7,799.30	74,093.45	26.92	26,762.33
101-215-703.001	SALARIES	132,907.00	132,907.00	36,305.68	10,144.67	96,601.32	27.32	32,975.12
101-215-725.000	TAXABLE BENEFITS	0.00	0.00	7,003.36	1,138.70	(7,003.36)	100.00	9,721.65
101-215-752.000	OPERATING SUPPLIES	500.00	500.00	475.94	13.99	24.06	95.19	19.30
101-215-910.000	TRAINING	1,000.00	1,000.00	475.00	475.00	525.00	47.50	0.00
101-215-915.000	MEMBERSHIP & DUES	200.00	200.00	0.00	0.00	200.00	0.00	156.00
Total Dept 215 - CLERK		235,998.00	235,998.00	71,557.53	19,571.66	164,440.47	30.32	69,634.40
Dept 253 - TOWNSHIP TREASURER								
101-253-703.000	SALARIES	101,391.00	101,391.00	27,297.55	7,799.30	74,093.45	26.92	26,762.33
101-253-703.001	SALARIES	94,161.00	94,161.00	28,843.21	7,624.97	65,317.79	30.63	29,881.59
101-253-725.000	TAXABLE BENEFITS	10,923.00	10,923.00	4,404.55	401.30	6,518.45	40.32	6,658.97
101-253-752.000	OPERATING SUPPLIES	500.00	500.00	147.28	101.68	352.72	29.46	325.60
101-253-806.000	PROFESSIONAL SERVICES - OTHER	0.00	0.00	20.00	0.00	(20.00)	100.00	0.00
101-253-900.000	PRINTING & PUBLISHING	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	0.00
101-253-910.000	TRAINING	500.00	500.00	208.00	208.00	292.00	41.60	214.00
101-253-915.000	MEMBERSHIPS & DUES	250.00	250.00	239.00	130.00	11.00	95.60	229.00
Total Dept 253 - TOWNSHIP TREASURER		209,225.00	209,225.00	61,159.59	16,265.25	148,065.41	29.23	64,071.49
Dept 257 - ASSESSOR								
101-257-703.000	SALARIES	217,201.00	217,201.00	59,399.77	16,707.06	157,801.23	27.35	55,384.35
101-257-703.001	BOARD OF REVIEW SALARIES	1,500.00	1,500.00	1,125.00	1,125.00	375.00	75.00	1,035.00
101-257-725.000	TAXABLE BENEFITS	46,015.00	46,015.00	23,509.59	1,550.54	22,505.41	51.09	21,835.48
101-257-752.000	OPERATING SUPPLIES	500.00	500.00	202.39	80.50	297.61	40.48	930.95
101-257-805.000	CONTRACT SERVICES	2,000.00	2,000.00	1,596.44	0.00	403.56	79.82	1,497.06
101-257-850.000	TELECOMMUNICATIONS	1,000.00	1,000.00	150.00	50.00	850.00	15.00	202.28
101-257-860.000	TRANSPORTATION	500.00	500.00	0.00	0.00	500.00	0.00	106.54
101-257-910.000	TRAINING	500.00	500.00	30.00	30.00	470.00	6.00	0.00
101-257-915.000	MEMBERSHIPS & DUES	1,500.00	1,500.00	916.14	99.00	583.86	61.08	966.00
101-257-916.000	MEALS & LODGING	500.00	500.00	358.89	358.89	141.11	71.78	351.16
Total Dept 257 - ASSESSOR		271,216.00	271,216.00	87,288.22	20,000.99	183,927.78	32.18	82,308.82
Dept 261 - ADMINISTRATION								
101-261-415.000	TAX CHARGEBACKS	500.00	500.00	42.34	0.00	457.66	8.47	6.86
101-261-699.249	OTHER FUND CONTRIBUTIONS	(15,000.00)	(15,000.00)	0.00	0.00	(15,000.00)	0.00	(3,750.00)
101-261-708.000	MESC UNEMPLOYMENT BENEFITS	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00	0.00
101-261-7[illegible]0	FICA	76,342.00	76,[illegible]00	23,388.66	5,927.21	52,953.34	30.64	[illegible]6,430.70

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 AMENDED BUDGET	YTD BALANCE 03/31/2025	ACTIVITY FOR MONTH 03/31/25	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 03/31/2024
Fund 101 - GENERAL								
Expenditures								
101-261-715.000	PENSION	139,463.00	139,463.00	38,472.63	10,794.18	100,990.37	27.59	38,679.56
101-261-725.001	HCSP	41,142.00	41,142.00	0.00	0.00	41,142.00	0.00	2,886.00
101-261-752.000	OPERATING SUPPLIES	1,500.00	1,500.00	1,844.03	734.79	(344.03)	122.94	360.57
101-261-777.000	CEMETERY UPKEEP EXPENSE	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	0.00
101-261-802.000	PROFESSIONAL SERVICES -ATTORN	10,000.00	10,000.00	6,000.00	4,050.00	4,000.00	60.00	5,780.00
101-261-803.000	HSA ADMINISTRATION FEES	250.00	250.00	51.00	17.00	199.00	20.40	72.25
101-261-804.000	PROFESSIONAL SERVICES - AUDIT	11,440.00	11,440.00	0.00	0.00	11,440.00	0.00	6,210.00
101-261-805.000	MASTER PLAN REVISIONS	0.00	0.00	0.00	0.00	0.00	0.00	1,495.00
101-261-805.001	GEDDES RIDGE DRAIN	28,900.00	28,900.00	0.00	0.00	28,900.00	0.00	0.00
101-261-805.002	SPECIAL PROJECTS - MISCELLANE	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00	0.00
101-261-805.005	PROSPECT ROAD PATHWAY	0.00	0.00	(180.00)	0.00	180.00	100.00	0.00
101-261-805.006	PLYMOUTH RD PATHWAY	0.00	0.00	1,017.13	0.00	(1,017.13)	100.00	20,772.00
101-261-805.007	DIXBORO GREEN SCHOOLHOUSE	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00	4,000.00
101-261-805.011	GEDDES ROAD PATHWAY	225,000.00	225,000.00	2,500.00	1,226.25	222,500.00	1.11	0.00
101-261-805.012	MACARTHUR PATHWAY	0.00	0.00	0.00	0.00	0.00	0.00	5,814.43
101-261-805.013	FIREMAN'S PARK	0.00	0.00	22,282.35	0.00	(22,282.35)	100.00	81,806.25
101-261-805.015	TOWNSHIP SIDEWALK PROGRAM	0.00	0.00	1,630.83	0.00	(1,630.83)	100.00	0.00
101-261-805.016	HYUNDAI	0.00	0.00	0.00	0.00	0.00	0.00	184,312.00
101-261-805.017	CLAYHILL COMMUNITY FARM AND G	0.00	0.00	0.00	0.00	0.00	0.00	18,000.00
101-261-805.019	2024 ZONING ORDINANCE REWRITE	0.00	0.00	3,747.50	1,510.00	(3,747.50)	100.00	0.00
101-261-806.000	PROFESSIONAL SERVICES - OTHER	2,500.00	2,500.00	2,388.80	351.00	111.20	95.55	4,473.60
101-261-826.000	BANK FEES & CHARGES	500.00	500.00	112.09	0.00	387.91	22.42	100.49
101-261-840.001	MEDICAL INSURANCE	44,370.00	44,370.00	12,023.01	4,390.91	32,346.99	27.10	15,861.57
101-261-840.002	DENTAL INSURANCE	8,480.00	8,480.00	2,216.73	695.89	6,263.27	26.14	2,289.54
101-261-840.003	VISION INSURANCE	2,180.00	2,180.00	546.92	173.03	1,633.08	25.09	566.64
101-261-840.004	LIFE INSURANCE	1,573.00	1,573.00	516.41	158.91	1,056.59	32.83	472.22
101-261-850.000	TELECOMMUNICATIONS	12,000.00	12,000.00	3,373.36	1,101.78	8,626.64	28.11	3,017.28
101-261-851.000	POSTAGE	15,000.00	15,000.00	5,409.66	1,000.00	9,590.34	36.06	5,098.53
101-261-860.000	TRANSPORTATION	7,000.00	7,000.00	1,295.64	209.68	5,704.36	18.51	1,688.98
101-261-900.000	PRINTING & PUBLISHING	7,500.00	7,500.00	1,958.54	599.04	5,541.46	26.11	1,116.67
101-261-910.001	TRAINING	1,900.00	1,900.00	0.00	0.00	1,900.00	0.00	0.00
101-261-915.000	MEMBERSHIPS & DUES	5,000.00	5,000.00	3,813.42	0.00	1,186.58	76.27	705.92
101-261-916.000	MEALS & LODGING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	195.00
101-261-935.000	INSURANCE & BONDS	17,333.00	17,333.00	9,531.37	3,177.11	7,801.63	54.99	4,896.99
101-261-940.000	EQUIPMENT RENTAL	7,000.00	7,000.00	1,939.38	1,350.10	5,060.62	27.71	1,902.74
101-261-946.000	PROFESSIONAL SERVICES - ENGIN	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00	5,096.25
101-261-948.000	PROFESSIONAL SERVICES - IT	40,000.00	40,000.00	24,891.70	3,302.51	15,108.30	62.23	11,533.85
101-261-955.000	MISCELLANEOUS EXPENSE	1,000.00	1,000.00	(199.48)	(200.00)	1,199.48	(19.95)	0.00
101-261-955.001	YPSILANTI MEALS ON WHEELS	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00	0.00
101-261-986.000	EQUIPMENT UNDER $5,000	2,000.00	2,000.00	458.99	399.00	1,541.01	22.95	1,204.79
101-261-991.000	DEBT PRINCIPLE	115,000.00	115,000.00	0.00	0.00	115,000.00	0.00	0.00
101-261-992.000	DEBT INTEREST	74,500.00	74,500.00	(12,550.00)	0.00	87,050.00	(16.85)	(13,300.00)
Total Dept 261 - ADMINISTRATION		944,373.00	944,373.00	158,523.01	40,968.39	785,849.99	16.79	439,796.68
Dept 262 - ELECTIONS								
101-262-703.000	SALARIES	0.00	0.00	950.00	0.00	(950.00)	100.00	24,000.30
101-262-703.001	FICA EXEMPT SALARY	0.00	0.00	0.00	0.00	0.00	0.00	8,986.50
101-262-752.000	OPERATING SUPPLIES	1,000.00	1,000.00	65.74	0.00	934.26	6.57	5,123.03
101-262-806.000	PROFESSIONAL SERVICES - OTHER	0.00	0.00	0.00	0.00	0.00	0.00	250.00
101-262-851.000	POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00	4,825.22
101-262-900.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00	497.01
101-262-940.000	PRECINCT RENT	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00
101-262-986.000	EQUIPMENT UNDER $5,000	0.00	0.00	3,470.00	0.00	(3,470.00)	100.00	1,143.25

PERIOD ENDING 03/31/2025

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 AMENDED BUDGET	YTD BALANCE 03/31/2025	ACTIVITY FOR MONTH 03/31/25	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 03/31/2024
Fund 101 - GENERAL								
Expenditures								
Total Dept 262 - ELECTIONS		1,000.00	1,000.00	4,485.74	0.00	(3,485.74)	448.57	46,325.31
Dept 265 - BUILDINGS & GROUNDS								
101-265-699.249	OTHER FUND CONTRIBUTIONS	(60,000.00)	(60,000.00)	(15,000.00)	(15,000.00)	(45,000.00)	25.00	(3,750.00)
101-265-752.000	OPERATING SUPPLIES	5,000.00	5,000.00	469.06	56.45	4,530.94	9.38	1,580.20
101-265-805.000	CONTRACT SERVICES	1,000.00	1,000.00	5,376.75	1,792.25	(4,376.75)	537.68	5,376.75
101-265-920.000	UTILITIES	14,000.00	14,000.00	5,420.47	1,317.34	8,579.53	38.72	5,090.46
101-265-934.000	REPAIR & MAINTENANCE	20,000.00	20,000.00	13,396.21	5,337.96	6,603.79	66.98	9,212.80
101-265-975.000	BUILDING IMPROVEMENTS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	7,715.01
Total Dept 265 - BUILDINGS & GROUNDS		(15,000.00)	(15,000.00)	9,662.49	(6,496.00)	(24,662.49)	(64.42)	25,225.22
Dept 446 - INFRASTRUCTURE								
101-446-703.000	SALARIES	7,650.00	7,650.00	0.00	0.00	7,650.00	0.00	1,369.77
101-446-752.000	OPERATING SUPPLIES	250.00	250.00	0.00	0.00	250.00	0.00	0.00
101-446-805.000	CONTRACT SERVICES	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00	13,300.00
101-446-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	167.72
101-446-937.000	ROAD MAINTENANCE	250,000.00	250,000.00	1,549.15	1,549.15	248,450.85	0.62	0.00
101-446-937.001	NON-MOTOR TRAILS MAINT.	500.00	500.00	20,301.94	20,000.00	(19,801.94)	4,060.39	215.28
101-446-937.002	ROW MAINTENANCE	5,000.00	5,000.00	17.00	17.00	4,983.00	0.34	153.00
101-446-939.000	DRAINS	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00	0.00
Total Dept 446 - INFRASTRUCTURE		313,900.00	313,900.00	21,868.09	21,566.15	292,031.91	6.97	15,205.77
Dept 528 - SOLID WASTE MANAGEMENT								
101-528-919.000	ROADSIDE TRASH REMOVAL	7,500.00	7,500.00	1,089.00	306.00	6,411.00	14.52	527.00
101-528-919.001	GARBAGE & YARD WASTE TAGS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
101-528-919.002	REIMBURSEMENT FOR DUMP USE	2,000.00	2,000.00	22.00	(2.00)	1,978.00	1.10	92.00
101-528-919.003	RECYCLE BIN EXCHANGE	0.00	0.00	0.00	0.00	0.00	0.00	3,734.59
Total Dept 528 - SOLID WASTE MANAGEMENT		10,500.00	10,500.00	1,111.00	304.00	9,389.00	10.58	4,353.59
Dept 596 - TRANSPORTATION SYSTEM								
101-596-860.000	AAATA FIXED ROUTE	79,586.00	79,586.00	19,896.49	6,632.17	59,689.51	25.00	16,815.50
101-596-860.001	AAATA DEMAND RESPONSE	25,106.00	25,106.00	6,276.51	2,092.17	18,829.49	25.00	5,974.25
101-596-981.000	CAP COST OF NEW BUSES	16,855.00	16,855.00	4,213.74	1,404.58	12,641.26	25.00	3,669.00
Total Dept 596 - TRANSPORTATION SYSTEM		121,547.00	121,547.00	30,386.74	10,128.92	91,160.26	25.00	26,458.75
Dept 701 - PLANNING DEPARTMENT								
101-701-703.000	SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	16,968.74
101-701-703.001	COMMISSION STIPENDS	3,000.00	3,000.00	840.00	420.00	2,160.00	28.00	1,000.00
101-701-725.000	TAXABLE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	5,577.74
101-701-752.000	OPERATING SUPPLIES	250.00	250.00	0.00	0.00	250.00	0.00	164.76
101-701-806.000	PROFESSIONAL SERVICES - OTHER	75,000.00	75,000.00	42,110.00	15,630.00	32,890.00	56.15	3,420.00
101-701-900.000	PRINTING & PUBLISHING	500.00	500.00	0.00	0.00	500.00	0.00	305.14
Total Dept 701 - PLANNING DEPARTMENT		78,750.00	78,750.00	42,950.00	16,050.00	35,800.00	54.54	27,436.38

Dept 965 - 'SFER OF FUNDS

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 AMENDED BUDGET	YTD BALANCE 03/31/2025	ACTIVITY FOR MONTH 03/31/25	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 03/31/2024
Fund 101 - GENERAL								
Expenditures								
101-965-995.508	TRANSFER TO PARK FUND	390,736.00	390,736.00	97,684.03	32,561.33	293,051.97	25.00	99,400.22
101-965-995.509	RESOLUTION #2021-20 ADD'L $ T	21,602.00	21,602.00	5,400.50	5,400.50	16,201.50	25.00	5,400.50
Total Dept 965 - TRANSFER OF FUNDS		412,338.00	412,338.00	103,084.53	37,961.83	309,253.47	25.00	104,800.72
TOTAL EXPENDITURES		2,837,823.00	2,837,823.00	669,395.05	184,627.15	2,168,427.95	23.59	986,346.98
Fund 101 - GENERAL:								
TOTAL REVENUES		2,837,823.00	2,837,823.00	999,485.17	19,457.82	1,838,337.83	35.22	958,480.44
TOTAL EXPENDITURES		2,837,823.00	2,837,823.00	669,395.05	184,627.15	2,168,427.95	23.59	986,346.98
NET OF REVENUES & EXPENDITURES		0.00	0.00	330,090.12	(165,169.33)	(330,090.12)	100.00	(27,866.54)

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 AMENDED BUDGET	YTD BALANCE 03/31/2025	ACTIVITY FOR MONTH 03/31/25	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 03/31/2024
Fund 203 - SIDE STREET MAINTENANCE								
Revenues								
Dept 000 - REVENUE								
203-000-450.000	SPECIAL ASSESSMENT	26,500.00	26,500.00	25,436.00	0.00	1,064.00	95.98	23,517.00
203-000-665.000	INTEREST/DIVIDENDS	0.00	0.00	0.00	0.00	0.00	0.00	154.69
Total Dept 000 - REVENUE		26,500.00	26,500.00	25,436.00	0.00	1,064.00	95.98	23,671.69
TOTAL REVENUES		26,500.00	26,500.00	25,436.00	0.00	1,064.00	95.98	23,671.69
Expenditures								
Dept 443 - MAINTENANCE								
203-443-805.000	CONTRACT SERVICES	26,500.00	26,500.00	0.00	0.00	26,500.00	0.00	0.00
Total Dept 443 - MAINTENANCE		26,500.00	26,500.00	0.00	0.00	26,500.00	0.00	0.00
TOTAL EXPENDITURES		26,500.00	26,500.00	0.00	0.00	26,500.00	0.00	0.00
Fund 203 - SIDE STREET MAINTENANCE:								
TOTAL REVENUES		26,500.00	26,500.00	25,436.00	0.00	1,064.00	95.98	23,671.69
TOTAL EXPENDITURES		26,500.00	26,500.00	0.00	0.00	26,500.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	25,436.00	0.00	(25,436.00)	100.00	23,671.69

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 AMENDED BUDGET	YTD BALANCE 03/31/2025	ACTIVITY FOR MONTH 03/31/25	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 03/31/2024
Fund 206 - FIRE OPERATING FUND								
Revenues								
Dept 000 - REVENUE								
206-000-402.000	CURRENT- REAL/PROPERTY/IFT TA	3,180,886.00	3,180,886.00	3,171,247.66	0.00	9,638.34	99.70	2,933,144.45
206-000-403.000	PRIOR YEARS DELQ PERS PROP	100.00	100.00	35.00	35.00	65.00	35.00	0.00
206-000-407.000	PPT REIMBURSEMENT	3,000.00	3,000.00	2,142.01	2,142.01	857.99	71.40	2,138.84
206-000-432.000	PILOT PROGRAM TAXES	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00	0.00
206-000-501.000	GRANTS	149,000.00	149,000.00	0.00	0.00	149,000.00	0.00	0.00
206-000-626.001	FALSE ALARM REVENUE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
206-000-664.000	INTEREST/DIVIDENDS	79,500.00	79,500.00	15,306.70	4,122.57	64,193.30	19.25	20,055.12
206-000-669.000	GAIN/LOSS ON INVESTMENT ACCOU	40,500.00	40,500.00	3,901.26	1,107.07	36,598.74	9.63	3,206.79
206-000-676.000	REIMBURSEMENT FOR LABOR COSTS	0.00	0.00	2,820.00	1,140.00	(2,820.00)	100.00	0.00
206-000-687.000	INSURANCE REIMBURSEMENTS INCO	4,500.00	4,500.00	38,023.35	6,156.00	(33,523.35)	844.96	1,881.20
206-000-688.000	MISCELLANEOUS INCOME	500.00	500.00	65.00	65.00	435.00	13.00	180.00
Total Dept 000 - REVENUE		3,462,486.00	3,462,486.00	3,233,540.98	14,767.65	228,945.02	93.39	2,960,606.40
TOTAL REVENUES		3,462,486.00	3,462,486.00	3,233,540.98	14,767.65	228,945.02	93.39	2,960,606.40
Expenditures								
Dept 336 - FIRE OPERATIONS								
206-336-415.000	TAX CHARGEBACKS	250.00	250.00	185.46	0.00	64.54	74.18	29.67
206-336-703.000	SALARIES	1,046,528.00	1,046,528.00	286,293.88	82,066.28	760,234.12	27.36	265,345.87
206-336-703.001	STATE AUTHORIZED OVERTIME	78,342.00	78,342.00	21,532.86	6,174.96	56,809.14	27.49	19,734.00
206-336-703.002	OVERTIME	300,000.00	300,000.00	105,143.29	29,730.47	194,856.71	35.05	108,094.84
206-336-709.000	FICA	89,732.00	89,732.00	42,622.70	9,140.25	47,109.30	47.50	40,851.90
206-336-715.000	PENSION	258,956.00	258,956.00	105,077.85	26,309.65	153,878.15	40.58	95,149.81
206-336-725.000	TAXABLE BENEFITS	188,838.00	188,838.00	149,966.10	3,083.13	38,871.90	79.42	147,397.58
206-336-725.001	HCSP	64,800.00	64,800.00	7,420.49	3,150.00	57,379.51	11.45	5,950.00
206-336-752.000	OPERATING SUPPLIES	45,000.00	45,000.00	5,542.83	598.99	39,457.17	12.32	10,744.25
206-336-767.000	FIRE CHIEF/MARSHALL EXPENSES	2,000.00	2,000.00	365.50	17.50	1,634.50	18.28	0.00
206-336-802.000	PROFESSIONAL SERVICES -ATTORN	1,000.00	1,000.00	1,800.00	1,400.00	(800.00)	180.00	0.00
206-336-803.000	HSA ADMINISTRATION FEES	600.00	600.00	153.00	51.00	447.00	25.50	161.50
206-336-804.000	PROFESSIONAL SERVICES - AUDIT	2,700.00	2,700.00	0.00	0.00	2,700.00	0.00	0.00
206-336-805.000	DISPATCH SERVICES	41,838.00	41,838.00	10,459.50	3,486.50	31,378.50	25.00	7,732.02
206-336-806.000	PROFESSIONAL SERVICES - OTHER	45,000.00	45,000.00	31,714.52	1,287.50	13,285.48	70.48	23,656.69
206-336-826.000	BANK FEES & CHARGES	1,000.00	1,000.00	376.32	0.00	623.68	37.63	440.56
206-336-840.001	MEDICAL INSURANCE	178,672.00	178,672.00	49,261.05	16,420.35	129,410.95	27.57	41,149.05
206-336-840.002	DENTAL INSURANCE	13,893.00	13,893.00	3,243.78	1,081.26	10,649.22	23.35	3,079.89
206-336-840.003	VISION INSURANCE	3,138.00	3,138.00	707.85	235.95	2,430.15	22.56	688.49
206-336-840.004	LIFE INSURANCE	1,716.00	1,716.00	408.60	136.20	1,307.40	23.81	408.60
206-336-850.000	TELECOMMUNICATIONS	24,000.00	24,000.00	7,088.56	2,638.72	16,911.44	29.54	6,151.40
206-336-890.000	CONTINGENCIES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	0.00
206-336-910.000	TRAINING	13,000.00	13,000.00	1,990.50	991.50	11,009.50	15.31	4,946.89
206-336-915.000	MEMBERSHIPS & DUES	7,500.00	7,500.00	8,168.70	3,130.00	(668.70)	108.92	7,997.62
206-336-927.000	ACCOUNTING CHARGEBACK FEE	40,000.00	40,000.00	10,000.00	10,000.00	30,000.00	25.00	6,250.00
206-336-935.000	INSURANCE & BONDS	80,000.00	80,000.00	26,211.24	8,737.08	53,788.76	32.76	22,165.52
206-336-940.000	EQUIPMENT RENTAL	3,000.00	3,000.00	908.70	388.98	2,091.30	30.29	655.16
206-336-946.000	PROFESSIONAL SERVICES - ENGIN	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	918.00
206-336-948.000	PROFESSIONAL SERVICES - IT	25,000.00	25,000.00	3,998.95	1,352.07	21,001.05	16.00	6,929.53
206-336-960.000	FIRE PREVENTION EXPENSE	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00	1,042.50
206-336-961.000	GRANT EXPENDITURES	10,000.00	10,000.00	(4,181.71)	0.00	14,181.71	(41.82)	0.00
206-336-965.000	MISCELLANEOUS EXPENSE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
206-336-985.000	EQUIPMENT OVER $5,000	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00	0.00
206-336-986.000	EQUIPMENT UNDER $5,000	15,000.00	15,000.00	3,903.10	1,750.13	11,096.90	26.02	4,485.82

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 AMENDED BUDGET	YTD BALANCE 03/31/2025	ACTIVITY FOR MONTH 03/31/25	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 03/31/2024
Fund 206 - FIRE OPERATING FUND								
Expenditures								
Total Dept 336 - FIRE OPERATIONS		2,644,503.00	2,644,503.00	880,363.62	213,358.47	1,764,139.38	33.29	832,157.16
Dept 337 - VEHICLES								
206-337-752.000	OPERATING SUPPLIES	5,000.00	5,000.00	1,415.94	17.54	3,584.06	28.32	1,579.30
206-337-758.000	FUEL-DIESEL	25,000.00	25,000.00	4,496.07	1,629.42	20,503.93	17.98	5,464.44
206-337-860.000	TRANSPORTATION	2,000.00	2,000.00	360.00	0.00	1,640.00	18.00	0.00
206-337-916.000	MEALS & LODGING	2,500.00	2,500.00	1,033.98	1,033.98	1,466.02	41.36	1,033.98
206-337-934.000	REPAIR & MAINTENANCE	100,000.00	100,000.00	58,620.90	49,799.07	41,379.10	58.62	44,049.63
Total Dept 337 - VEHICLES		134,500.00	134,500.00	65,926.89	52,480.01	68,573.11	49.02	52,127.35
Dept 338 - BUILDINGS & GROUNDS								
206-338-752.000	OPERATING SUPPLIES	10,000.00	10,000.00	3,021.32	183.70	6,978.68	30.21	1,395.74
206-338-920.000	UTILITIES	30,000.00	30,000.00	10,818.13	3,017.47	19,181.87	36.06	8,889.15
206-338-934.000	REPAIR & MAINTENANCE	50,000.00	50,000.00	8,008.34	5,920.32	41,991.66	16.02	8,500.84
206-338-976.000	BUILDING ADDITIONS & IMPS.	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00	0.00
Total Dept 338 - BUILDINGS & GROUNDS		100,000.00	100,000.00	21,847.79	9,121.49	78,152.21	21.85	18,785.73
Dept 965 - TRANSFER OF FUNDS								
206-965-965.000	TRANSFER TO BLDG. CONST. RESE	583,483.00	583,483.00	0.00	0.00	583,483.00	0.00	0.00
Total Dept 965 - TRANSFER OF FUNDS		583,483.00	583,483.00	0.00	0.00	583,483.00	0.00	0.00
TOTAL EXPENDITURES		3,462,486.00	3,462,486.00	968,138.30	274,959.97	2,494,347.70	27.96	903,070.24
Fund 206 - FIRE OPERATING FUND:								
TOTAL REVENUES		3,462,486.00	3,462,486.00	3,233,540.98	14,767.65	228,945.02	93.39	2,960,606.40
TOTAL EXPENDITURES		3,462,486.00	3,462,486.00	968,138.30	274,959.97	2,494,347.70	27.96	903,070.24
NET OF REVENUES & EXPENDITURES		0.00	0.00	2,265,402.68	(260,192.32)	(2,265,402.68)	100.00	2,057,536.16

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 AMENDED BUDGET	YTD BALANCE 03/31/2025	ACTIVITY FOR MONTH 03/31/25	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 03/31/2024
Fund 211 - LEGAL DEFENSE FUND								
Revenues								
Dept 000 - REVENUE								
211-000-664.000	INTEREST/DIVIDENDS	0.00	0.00	0.00	0.00	0.00	0.00	50.52
211-000-669.000	GAIN/LOSS ON INVESTMENT ACCOU	0.00	0.00	0.00	0.00	0.00	0.00	3,524.52
211-000-699.999	APPROPRIATION FROM FUND BALAN	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00	0.00
Total Dept 000 - REVENUE		20,000.00	20,000.00	0.00	0.00	20,000.00	0.00	3,575.04
TOTAL REVENUES		20,000.00	20,000.00	0.00	0.00	20,000.00	0.00	3,575.04
Expenditures								
Dept 443 - MAINTENANCE								
211-443-802.000	PROFESSIONAL SERVICES -ATTORN	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	850.00
211-443-806.000	PROFESSIONAL SERVICES - OTHER	15,000.00	15,000.00	1,250.00	1,250.00	13,750.00	8.33	0.00
Total Dept 443 - MAINTENANCE		20,000.00	20,000.00	1,250.00	1,250.00	18,750.00	6.25	850.00
TOTAL EXPENDITURES		20,000.00	20,000.00	1,250.00	1,250.00	18,750.00	6.25	850.00
Fund 211 - LEGAL DEFENSE FUND:								
TOTAL REVENUES		20,000.00	20,000.00	0.00	0.00	20,000.00	0.00	3,575.04
TOTAL EXPENDITURES		20,000.00	20,000.00	1,250.00	1,250.00	18,750.00	6.25	850.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(1,250.00)	(1,250.00)	1,250.00	100.00	2,725.04

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 AMENDED BUDGET	YTD BALANCE 03/31/2025	ACTIVITY FOR MONTH 03/31/25	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 03/31/2024
Fund 219 - STREET LIGHT FUND								
Revenues								
Dept 000 - REVENUE								
219-000-450.000	SPECIAL ASSESSMENT	91,700.00	91,700.00	0.00	0.00	91,700.00	0.00	0.00
219-000-665.000	INTEREST/DIVIDENDS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	737.28
Total Dept 000 - REVENUE		93,700.00	93,700.00	0.00	0.00	93,700.00	0.00	737.28
TOTAL REVENUES		93,700.00	93,700.00	0.00	0.00	93,700.00	0.00	737.28
Expenditures								
Dept 000 - REVENUE								
219-000-804.000	PROFESSIONAL SERVICES - AUDIT	625.00	625.00	0.00	0.00	625.00	0.00	0.00
219-000-920.000	UTILITIES	93,075.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		93,700.00	625.00	0.00	0.00	625.00	0.00	0.00
Dept 448 - STREET LIGHTS								
219-448-920.000	UTILITIES	0.00	93,075.00	25,063.77	8,277.41	68,011.23	26.93	25,311.64
Total Dept 448 - STREET LIGHTS		0.00	93,075.00	25,063.77	8,277.41	68,011.23	26.93	25,311.64
TOTAL EXPENDITURES		93,700.00	93,700.00	25,063.77	8,277.41	68,636.23	26.75	25,311.64
Fund 219 - STREET LIGHT FUND:								
TOTAL REVENUES		93,700.00	93,700.00	0.00	0.00	93,700.00	0.00	737.28
TOTAL EXPENDITURES		93,700.00	93,700.00	25,063.77	8,277.41	68,636.23	26.75	25,311.64
NET OF REVENUES & EXPENDITURES		0.00	0.00	(25,063.77)	(8,277.41)	25,063.77	100.00	(24,574.36)

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 AMENDED BUDGET	YTD BALANCE 03/31/2025	ACTIVITY FOR MONTH 03/31/25	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 03/31/2024
Fund 249 - BUILDING								
Revenues								
Dept 000 - REVENUE								
249-000-490.000	TEMP OCCUP ADMIN FEES	1,000.00	1,000.00	800.00	400.00	200.00	80.00	720.00
249-000-628.000	CHARGES FOR SERVICES INCOME	550,000.00	550,000.00	117,813.69	36,833.00	432,186.31	21.42	112,814.00
249-000-664.000	INTEREST/DIVIDENDS	10,000.00	10,000.00	1,478.62	0.20	8,521.38	14.79	4,231.29
249-000-669.000	GAIN/LOSS ON INVESTMENT ACCOU	10,000.00	10,000.00	3,471.09	1,163.06	6,528.91	34.71	4,667.45
249-000-671.000	MISCELLANEOUS INCOME	100.00	100.00	0.00	0.00	100.00	0.00	0.00
Total Dept 000 - REVENUE		571,100.00	571,100.00	123,563.40	38,396.26	447,536.60	21.64	122,432.74
TOTAL REVENUES		571,100.00	571,100.00	123,563.40	38,396.26	447,536.60	21.64	122,432.74
Expenditures								
Dept 371 - SAFETY INSPECTION								
249-371-703.000	SALARIES	154,111.00	154,111.00	41,598.82	11,962.67	112,512.18	26.99	47,421.43
249-371-709.000	FICA	13,799.00	13,799.00	4,028.61	960.22	9,770.39	29.19	4,618.17
249-371-715.000	PENSION	25,352.00	25,352.00	6,605.31	1,887.23	18,746.69	26.05	7,844.12
249-371-725.000	TAXABLE BENEFITS	26,273.00	26,273.00	12,307.43	944.98	13,965.57	46.84	14,362.02
249-371-725.001	HCSP	7,560.00	7,560.00	1,890.00	630.00	5,670.00	25.00	2,070.00
249-371-727.000	OFFICE SUPPLIES	3,000.00	0.00	0.00	0.00	0.00	0.00	0.00
249-371-752.000	OPERATING SUPPLIES	0.00	3,000.00	1,410.32	1,256.84	1,589.68	47.01	1,157.95
249-371-802.000	PROFESSIONAL SERVICES -ATTORN	10,000.00	10,000.00	2,707.00	1,200.00	7,293.00	27.07	480.00
249-371-803.000	HSA ADMINISTRATION FEES	50.00	50.00	12.75	4.25	37.25	25.50	12.75
249-371-804.000	PROFESSIONAL SERVICES - AUDIT	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	0.00
249-371-805.000	CONTRACT SERVICES	60,000.00	60,000.00	15,250.00	5,850.00	44,750.00	25.42	14,350.00
249-371-826.000	BANK FEES & CHARGES	50.00	50.00	16.16	0.00	33.84	32.32	21.39
249-371-840.001	MEDICAL INSURANCE	5,901.00	5,901.00	1,573.98	524.66	4,327.02	26.67	1,404.96
249-371-840.002	DENTAL INSURANCE	1,080.00	1,080.00	265.77	88.59	814.23	24.61	373.20
249-371-840.003	VISION INSURANCE	320.00	320.00	76.23	25.41	243.77	23.82	101.28
249-371-840.004	LIFE INSURANCE	286.00	286.00	68.10	22.70	217.90	23.81	78.30
249-371-850.000	TELECOMMUNICATIONS	600.00	600.00	150.00	50.00	450.00	25.00	151.71
249-371-860.000	TRANSPORTATION	3,000.00	3,000.00	542.11	305.71	2,457.89	18.07	615.08
249-371-900.000	PRINTING & PUBLISHING	100.00	100.00	0.00	0.00	100.00	0.00	0.00
249-371-910.000	TRAINING	250.00	250.00	0.00	0.00	250.00	0.00	250.00
249-371-915.000	MEMBERSHIPS & DUES	1,200.00	1,200.00	160.00	0.00	1,040.00	13.33	303.00
249-371-916.000	MEALS & LODGING	500.00	500.00	228.90	228.90	271.10	45.78	228.90
249-371-927.000	ACCOUNTING CHARGEBACK FEE	5,000.00	5,000.00	1,250.00	1,250.00	3,750.00	25.00	0.00
249-371-930.000	REPAIR & MAINTENANCE	100.00	100.00	0.00	0.00	100.00	0.00	0.00
249-371-935.000	INSURANCE & BONDS	500.00	500.00	136.23	45.41	363.77	27.25	133.26
249-371-948.000	PROFESSIONAL SERVICES - IT	6,000.00	6,000.00	881.79	293.93	5,118.21	14.70	851.50
249-371-986.000	EQUIPMENT UNDER $5,000	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
249-371-995.101	BUILDING CHARGEBACK	60,000.00	60,000.00	15,000.00	15,000.00	45,000.00	25.00	11,250.00
Total Dept 371 - SAFETY INSPECTION		387,532.00	387,532.00	106,159.51	42,531.50	281,372.49	27.39	108,079.02
Dept 965 - TRANSFER OF FUNDS								
249-965-965.000	TRANSFER TO RESERVES	183,568.00	183,568.00	0.00	0.00	183,568.00	0.00	0.00
Total Dept 965 - TRANSFER OF FUNDS		183,568.00	183,568.00	0.00	0.00	183,568.00	0.00	0.00
TOTAL EXPENDITURES		571,100.00	571,100.00	106,159.51	42,531.50	464,940.49	18.59	108,079.02

PERIOD ENDING 03/31/2025

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 AMENDED BUDGET	YTD BALANCE 03/31/2025	ACTIVITY FOR MONTH 03/31/25	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 03/31/2024
Fund 249 - BUILDING								
Fund 249 - BUILDING:								
TOTAL REVENUES		571,100.00	571,100.00	123,563.40	38,396.26	447,536.60	21.64	122,432.74
TOTAL EXPENDITURES		571,100.00	571,100.00	106,159.51	42,531.50	464,940.49	18.59	108,079.02
NET OF REVENUES & EXPENDITURES		0.00	0.00	17,403.89	(4,135.24)	(17,403.89)	100.00	14,353.72

PERIOD ENDING 03/31/2025

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 AMENDED BUDGET	YTD BALANCE 03/31/2025	ACTIVITY FOR MONTH 03/31/25	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 03/31/2024
Fund 266 - LAW ENFORCEMENT FUND								
Revenues								
Dept 000 - REVENUE								
266-000-402.000	CURRENT REAL/PROPERTY/IFT TA	2,499,235.00	2,499,235.00	2,491,657.33	0.00	7,577.67	99.70	2,304,604.82
266-000-403.000	PRIOR YEARS DELQ PERS PROP	250.00	250.00	27.50	27.50	222.50	11.00	0.00
266-000-407.000	PPT REIMBURSEMENT	2,000.00	2,000.00	1,683.01	1,683.01	316.99	84.15	1,680.54
266-000-432.000	PILOT PROGRAM TAXES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00	0.00
266-000-574.002	CVTRS PS REVENUE SHARING	1,038.00	1,038.00	0.00	0.00	1,038.00	0.00	0.00
266-000-628.001	FALSE ALARM REVENUE	1,000.00	1,000.00	140.00	50.00	860.00	14.00	350.00
266-000-628.002	SYCAMORE REG LAW ENFORCEMENT	103,563.00	103,563.00	25,890.84	8,630.28	77,672.16	25.00	25,890.84
266-000-628.003	DANBURY REG LAW ENFORCEMENT	92,723.00	92,723.00	23,180.67	7,726.89	69,542.33	25.00	23,180.67
266-000-628.004	ST. JOSEPH HOSPITAL LAW ENFOR	132,960.00	132,960.00	0.00	0.00	132,960.00	0.00	33,240.00
266-000-655.000	FINES & FORFEITS	10,000.00	10,000.00	1,442.10	861.30	8,557.90	14.42	796.95
266-000-664.000	INTEREST/DIVIDENDS	45,000.00	45,000.00	1,913.51	0.25	43,086.49	4.25	30,693.97
266-000-669.000	GAIN/LOSS ON INVESTMENT ACCOU	90,000.00	90,000.00	35,469.97	11,767.01	54,530.03	39.41	17,736.50
Total Dept 000 - REVENUE		2,980,769.00	2,980,769.00	2,581,404.93	30,746.24	399,364.07	86.60	2,438,174.29
TOTAL REVENUES		2,980,769.00	2,980,769.00	2,581,404.93	30,746.24	399,364.07	86.60	2,438,174.29
Expenditures								
Dept 301 - CRIME CONTROL								
266-301-415.000	TAX CHARGEBACKS	100.00	100.00	145.71	0.00	(45.71)	145.71	23.31
266-301-709.000	FICA	5,814.00	5,814.00	0.00	0.00	5,814.00	0.00	184.21
266-301-715.000	PENSION	11,940.00	11,940.00	0.00	0.00	11,940.00	0.00	0.00
266-301-725.001	HCSP	1,890.00	1,890.00	0.00	0.00	1,890.00	0.00	0.00
266-301-752.000	OPERATING SUPPLIES	500.00	500.00	0.00	0.00	500.00	0.00	0.00
266-301-801.000	REG SHERIFF'S CONTRACT	1,848,250.00	1,848,250.00	462,062.40	154,020.80	1,386,187.60	25.00	443,225.10
266-301-801.001	AUTHORIZED SHERIFF'S OVERTIME	60,000.00	60,000.00	0.00	0.00	60,000.00	0.00	0.00
266-301-801.002	SPECIAL OPERATIONS	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00	0.00
266-301-802.000	PROFESSIONAL SERVICES -ATTORN	25,000.00	25,000.00	7,429.00	2,576.00	17,571.00	29.72	6,348.00
266-301-804.000	PROFESSIONAL SERVICES - AUDIT	1,100.00	1,100.00	0.00	0.00	1,100.00	0.00	0.00
266-301-806.000	PROFESSIONAL SERVICES - OTHER	500.00	500.00	145.00	0.00	355.00	29.00	301.30
266-301-826.000	BANK FEES & CHARGES	10.00	10.00	0.00	0.00	10.00	0.00	5.37
266-301-840.001	MEDICAL INSURANCE	12,960.00	12,960.00	0.00	0.00	12,960.00	0.00	0.00
266-301-840.002	DENTAL INSURANCE	1,549.00	1,549.00	0.00	0.00	1,549.00	0.00	0.00
266-301-840.003	VISION INSURANCE	334.00	334.00	0.00	0.00	334.00	0.00	0.00
266-301-840.004	LIFE INSURANCE	136.00	136.00	0.00	0.00	136.00	0.00	0.00
266-301-920.000	UTILITIES	6,500.00	6,500.00	1,585.10	488.55	4,914.90	24.39	1,785.86
266-301-927.000	ACCOUNTING CHARGEBACK FEE	15,000.00	15,000.00	3,750.00	1,250.00	11,250.00	25.00	1,500.00
266-301-934.000	REPAIR & MAINTENANCE	1,000.00	1,000.00	620.00	0.00	380.00	62.00	0.00
266-301-935.000	INSURANCE & BONDS	3,600.00	3,600.00	900.00	300.00	2,700.00	25.00	300.00
266-301-940.001	OFFICE RENT	36,000.00	36,000.00	0.00	0.00	36,000.00	0.00	0.00
Total Dept 301 - CRIME CONTROL		2,042,183.00	2,042,183.00	476,637.21	158,635.35	1,565,545.79	23.34	453,673.15
Dept 302 - ORDINANCE ENFORCEMENT								
266-302-703.000	SALARIES	75,000.00	75,000.00	0.00	0.00	75,000.00	0.00	2,407.98
266-302-752.000	OPERATING SUPPLIES	500.00	500.00	0.00	0.00	500.00	0.00	0.00
266-302-860.000	MILEAGE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	1,366.13
Total Dept 302 - ORDINANCE ENFORCEMENT		80,500.00	80,500.00	0.00	0.00	80,500.00	0.00	3,774.11
Dept 346 - NEIGHBORHOOD WATCH								

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 AMENDED BUDGET	YTD BALANCE 03/31/2025	ACTIVITY FOR MONTH 03/31/25	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 03/31/2024
Fund 266 - LAW ENFORCEMENT FUND								
Expenditures								
266-346-702.000	SALARIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
266-346-752.000	OPERTATING SUPPLIES	100.00	100.00	0.00	0.00	100.00	0.00	0.00
266-346-900.000	PRINTING & PUBLISHING	250.00	250.00	0.00	0.00	250.00	0.00	0.00
Total Dept 346 - NEIGHBORHOOD WATCH		1,350.00	1,350.00	0.00	0.00	1,350.00	0.00	0.00
Dept 965 - TRANSFER OF FUNDS								
266-965-965.000	TRANSFER TO RESERVES	856,736.00	856,736.00	0.00	0.00	856,736.00	0.00	0.00
Total Dept 965 - TRANSFER OF FUNDS		856,736.00	856,736.00	0.00	0.00	856,736.00	0.00	0.00
TOTAL EXPENDITURES		2,980,769.00	2,980,769.00	476,637.21	158,635.35	2,504,131.79	15.99	457,447.26
Fund 266 - LAW ENFORCEMENT FUND:								
TOTAL REVENUES		2,980,769.00	2,980,769.00	2,581,404.93	30,746.24	399,364.07	86.60	2,438,174.29
TOTAL EXPENDITURES		2,980,769.00	2,980,769.00	476,637.21	158,635.35	2,504,131.79	15.99	457,447.26
NET OF REVENUES & EXPENDITURES		0.00	0.00	2,104,767.72	(127,889.11)	(2,104,767.72)	100.00	1,980,727.03

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 AMENDED BUDGET	YTD BALANCE 03/31/2025	ACTIVITY FOR MONTH 03/31/25	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 03/31/2024
Fund 464 - AMERICAN RESCUE PLAN ACT (ARPA)								
Revenues								
Dept 000 - REVENUE								
464-000-528.000	OTHER FEDERAL GRANTS	693,413.00	693,413.00	0.00	0.00	693,413.00	0.00	0.00
464-000-664.000	INTEREST/DIVIDENDS	10,000.00	10,000.00	785.19	254.22	9,214.81	7.85	1,652.14
Total Dept 000 - REVENUE		703,413.00	703,413.00	785.19	254.22	702,627.81	0.11	1,652.14
TOTAL REVENUES		703,413.00	703,413.00	785.19	254.22	702,627.81	0.11	1,652.14
Expenditures								
Dept 523 - ADMINISTRATION								
464-523-826.000	BANK FEES & CHARGES	500.00	500.00	135.00	45.00	365.00	27.00	135.00
464-523-927.000	ACCOUNTING CHARGEBACK FEE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
464-523-971.004	MIGHTY OAKS - CLR ACADEMY	88,240.00	88,240.00	22,060.00	0.00	66,180.00	25.00	17,000.00
464-523-971.005	WILLOW RUN ACRES	156,700.00	156,700.00	135.00	0.00	156,565.00	0.09	310.00
464-523-971.010	COMMUNITY CENTER	456,973.00	456,973.00	0.00	0.00	456,973.00	0.00	0.00
Total Dept 523 - ADMINISTRATION		703,413.00	703,413.00	22,330.00	45.00	681,083.00	3.17	17,445.00
TOTAL EXPENDITURES		703,413.00	703,413.00	22,330.00	45.00	681,083.00	3.17	17,445.00
Fund 464 - AMERICAN RESCUE PLAN ACT (ARPA):								
TOTAL REVENUES		703,413.00	703,413.00	785.19	254.22	702,627.81	0.11	1,652.14
TOTAL EXPENDITURES		703,413.00	703,413.00	22,330.00	45.00	681,083.00	3.17	17,445.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(21,544.81)	209.22	21,544.81	100.00	(15,792.86)

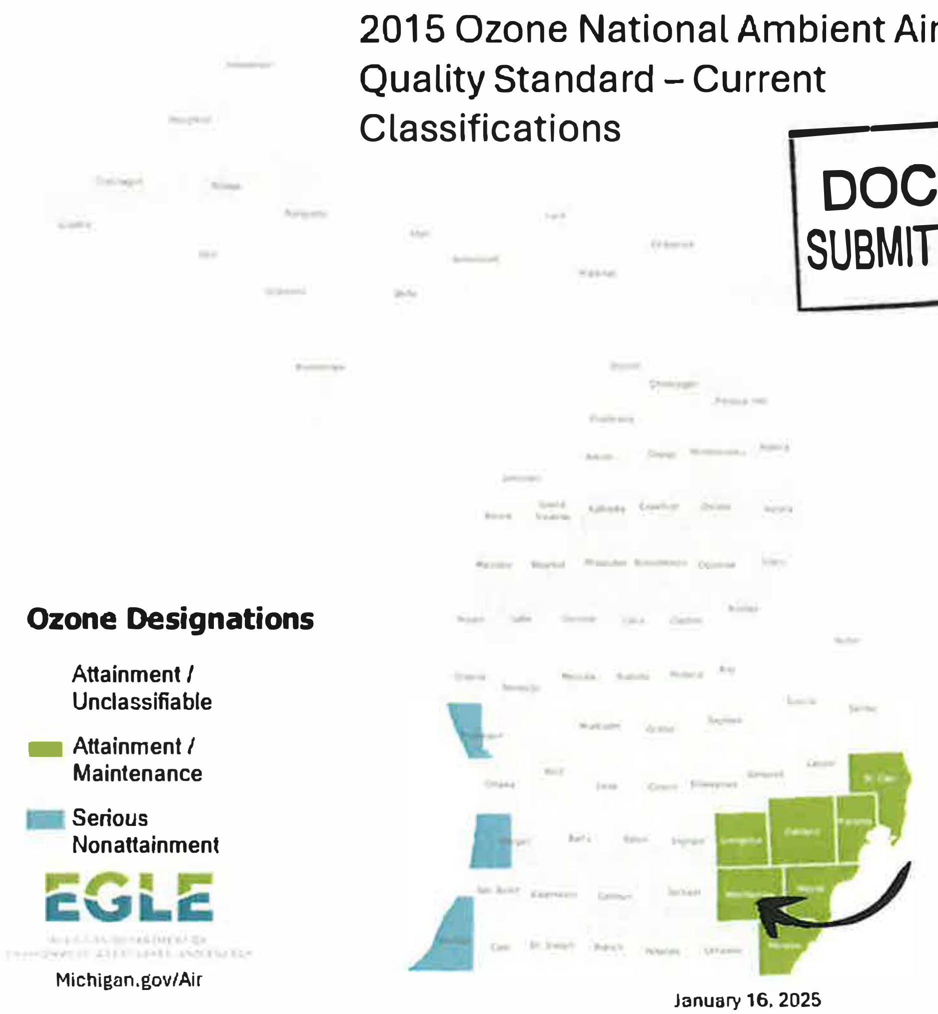
PERIOD ENDING 03/31/2025

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 AMENDED BUDGET	YTD BALANCE 03/31/2025	ACTIVITY FOR MONTH 03/31/25	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 03/31/2024
Fund 508 - PARKS & RECREATION								
Revenues								
Dept 000 - REVENUE								
508-000-664.000	INTEREST/DIVIDENDS	13,000.00	13,000.00	1,913.49	0.25	11,086.51	14.72	3,881.20
508-000-669.000	GAIN/LOSS ON INVESTMENT ACCOU	11,000.00	11,000.00	1,823.38	621.12	9,176.62	16.58	2,750.97
508-000-674.000	DONATIONS	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00	1,927.25
508-000-674.002	MEMORIAL PROGRAM	0.00	0.00	2,500.00	2,500.00	(2,500.00)	100.00	0.00
508-000-691.101	GENERAL FUND CONTRIBUTION	390,736.00	390,736.00	97,684.03	32,561.33	293,051.97	25.00	99,400.22
508-000-692.101	RES #2021-20 ADD'L $ FROM GEN	21,602.00	21,602.00	5,400.50	5,400.50	16,201.50	25.00	5,400.50
508-000-699.999	APPROPRIATION FROM FUND BALAN	85,000.00	85,000.00	0.00	0.00	85,000.00	0.00	0.00
Total Dept 000 - REVENUE		522,538.00	522,538.00	109,321.40	41,083.20	413,216.60	20.92	113,360.14
TOTAL REVENUES		522,538.00	522,538.00	109,321.40	41,083.20	413,216.60	20.92	113,360.14
Expenditures								
Dept 752 - PARK & REC ADMINISTRATION								
508-752-703.000	SALARIES	89,602.00	89,602.00	24,123.54	6,892.44	65,478.46	26.92	23,650.55
508-752-703.001	COMMISSION STIPENDS	20,586.00	20,586.00	4,761.68	1,809.32	15,824.32	23.13	4,672.50
508-752-709.000	FICA	21,923.00	21,923.00	4,834.82	1,192.99	17,088.18	22.05	4,543.73
508-752-715.000	PENSION	27,695.00	27,695.00	6,472.25	1,729.52	21,222.75	23.37	5,751.72
508-752-725.000	TAXABLE BENEFITS	20,548.00	20,548.00	8,720.90	777.40	11,827.10	42.44	8,366.35
508-752-725.001	HCSP	3,780.00	3,780.00	945.00	315.00	2,835.00	25.00	900.00
508-752-752.000	OPERATING SUPPLIES	1,000.00	1,000.00	49.99	0.00	950.01	5.00	516.20
508-752-804.000	PROFESSIONAL SERVICES - AUDIT	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00	0.00
508-752-806.000	PROFESSIONAL SERVICES - OTHER	2,001.00	2,001.00	170.01	56.67	1,830.99	8.50	179.25
508-752-826.000	BANK FEES & CHARGES	300.00	300.00	35.55	0.00	264.45	11.85	26.96
508-752-840.002	DENTAL INSURANCE	719.00	719.00	177.00	59.00	542.00	24.62	171.18
508-752-840.003	VISION INSURANCE	198.00	198.00	47.19	15.73	150.81	23.83	47.19
508-752-840.004	LIFE INSURANCE	143.00	143.00	34.05	11.35	108.95	23.81	34.05
508-752-850.000	TELECOMMUNICATIONS	600.00	600.00	149.82	49.94	450.18	24.97	149.67
508-752-851.000	POSTAGE	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-752-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	146.73
508-752-900.000	PRINTING & PUBLISHING	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-752-910.000	TRAINING	2,000.00	2,000.00	890.86	395.86	1,109.14	44.54	70.00
508-752-915.000	MEMBERSHIPS & DUES	700.00	700.00	769.00	110.00	(69.00)	109.86	655.00
508-752-934.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-752-935.000	INSURANCE & BONDS	12,500.00	12,500.00	3,138.58	1,046.18	9,361.42	25.11	3,017.30
508-752-940.000	OFFICE RENT	7,000.00	7,000.00	7,000.00	0.00	0.00	100.00	0.00
508-752-955.000	MISC. EXPENSE	200.00	200.00	0.00	0.00	200.00	0.00	0.00
508-752-986.000	EQUIPMENT UNDER $5,000	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
Total Dept 752 - PARK & REC ADMINISTRATION		214,895.00	214,895.00	62,320.24	14,461.40	152,574.76	29.00	52,898.38
Dept 756 - RECREATION								
508-756-703.000	SALARIES	12,311.00	12,311.00	0.00	0.00	12,311.00	0.00	0.00
508-756-740.000	OPERATING SUPPLIES	4,500.00	0.00	0.00	0.00	0.00	0.00	0.00
508-756-752.000	OPERATING SUPPLIES	0.00	4,500.00	450.05	450.05	4,049.95	10.00	701.44
508-756-806.000	PROFESSIONAL SERVICES - OTHER	9,000.00	9,000.00	675.00	0.00	8,325.00	7.50	1,540.03
508-756-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-756-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-756-955.000	SIGNAGE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00	72.00
Total Dept 756 - RECREATION		28,411.00	28,411.00	1,125.05	450.05	27,285.95	3.96	2,313.47

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 AMENDED BUDGET	YTD BALANCE 03/31/2025	ACTIVITY FOR MONTH 03/31/25	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 03/31/2024
Fund 508 - PARKS & RECREATION								
Expenditures								
Dept 770 - PARK MAINTENANCE								
508-770-703.000	SALARIES	143,964.00	143,964.00	22,721.91	6,322.40	121,242.09	15.78	21,840.80
508-770-725.000	TAXABLE BENEFITS	4,068.00	4,068.00	3,595.89	0.00	472.11	88.39	1,574.35
508-770-740.003	HERBICIDE (NON-SELECTIVE)	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-770-752.000	OPERATING SUPPLIES	7,500.00	7,500.00	457.60	3.99	7,042.40	6.10	2,525.24
508-770-754.000	FUEL-LUBRICANTS	7,000.00	7,000.00	614.29	250.08	6,385.71	8.78	875.38
508-770-767.000	UNIFORMS	800.00	800.00	0.00	0.00	800.00	0.00	173.00
508-770-805.000	CONTROLLED BURNS	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00	0.00
508-770-806.000	PROFESSIONAL SERVICES - OTHER	1,200.00	1,200.00	122.01	40.67	1,077.99	10.17	521.28
508-770-850.000	TELECOMMUNICATIONS	1,800.00	1,800.00	128.19	47.45	1,671.81	7.12	170.20
508-770-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-770-910.000	TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	645.00
508-770-920.000	UTILITIES	500.00	500.00	62.19	22.51	437.81	12.44	66.82
508-770-934.000	REPAIR & MAINTENANCE	13,500.00	13,500.00	3,334.05	1,127.52	10,165.95	24.70	1,440.39
508-770-934.001	SAND-GRAVEL-BARK-SOIL	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00	0.00
508-770-955.000	SIGNAGE	800.00	800.00	0.00	0.00	800.00	0.00	0.00
508-770-985.000	EQUIPMENT OVER $5,000	85,000.00	85,000.00	1,123.54	0.00	83,876.46	1.32	0.00
508-770-986.000	EQUIPMENT UNDER $5,000	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00	1,211.52
Total Dept 770 - PARK MAINTENANCE		279,232.00	279,232.00	32,159.67	7,814.62	247,072.33	11.52	31,043.98
Dept 771 - PARK DEVELOPMENT/IMPROVEMENT								
508-771-951.000	PROJECTS	0.00	0.00	3,450.00	3,450.00	(3,450.00)	100.00	0.00
508-771-951.001	MEMORIAL BENCH & TREE PROGRAM	0.00	0.00	286.57	286.57	(286.57)	100.00	0.00
Total Dept 771 - PARK DEVELOPMENT/IMPROVEMENT		0.00	0.00	3,736.57	3,736.57	(3,736.57)	100.00	0.00
TOTAL EXPENDITURES		522,538.00	522,538.00	99,341.53	26,462.64	423,196.47	19.01	86,255.83
Fund 508 - PARKS & RECREATION:								
TOTAL REVENUES		522,538.00	522,538.00	109,321.40	41,083.20	413,216.60	20.92	113,360.14
TOTAL EXPENDITURES		522,538.00	522,538.00	99,341.53	26,462.64	423,196.47	19.01	86,255.83
NET OF REVENUES & EXPENDITURES		0.00	0.00	9,979.87	14,620.56	(9,979.87)	100.00	27,104.31
TOTAL REVENUES - ALL FUNDS		11,218,329.00	11,218,329.00	7,073,537.07	144,705.39	4,144,791.93	63.05	6,622,690.16
TOTAL EXPENDITURES - ALL FUNDS		11,218,329.00	11,218,329.00	2,368,315.37	696,789.02	8,850,013.63	21.11	2,584,805.97
NET OF REVENUES & EXPENDITURES		0.00	0.00	4,705,221.70	(552,083.63)	(4,705,221.70)	100.00	4,037,884.19

Washtenaw County is an area that needs maintenance

Michigan's Current Ozone Attainment Status



DOCUMENT SUBMITTED AT TABLE

My Proposal: Implement a voluntary vehicle emissions testing program

Ashley Tall
Contact Info: 734-546-6024
atall2468@gmail.com

Air Quality in your community

Vehicle emissions make up 28% of greenhouse gas emissions, meaning it is the largest contributer to the poor air quality[1]

8.1 million people are expected to die from air pollution each year[2]

Ways to help the air quality as a community member

01 Carpool or use public transportation

By traveling with a friend or riding the bus, you prevent 30% of emissions[3]

02 Don't leave your car idling

By turning off your car if you are idling for 10 or more seconds you prevent 30 million tons of CO2 from entering the atmosphere per year[4]

Works Cited
1.EPA. "Carbon Pollution from Transportation." US EPA, United States Environmental Protection Agency, 14 May 2024, www.epa.gov/transportation-air-pollution-and-climate-change/carbon-pollution-transportation.
2.UICC. "Cancer and Air Pollution | UICC." Www.uicc.org, 2024, www.uicc.org/what-we-do/thematic-areas/cancer-and-air-pollution.
3.KCATA. "Environmental Benefits of Public Transit." Kcata.org, Kansas City Area Transportation Authority, 2014, www.kcata.org/about_kcata/entries/environmental_benefits_of_public_transit.
4."How to Improve Air Quality in Your Community? | Air Quality Monitoring. Monitor in UK & Europe, Airly Data Platform and Monitors." Airly.org, airly.org/en/how-to-improve-air-quality-in-your-community/.

1. CALL TO ORDER

The work session meeting of the Charter Township of Superior Board of Trustees was called to order by Supervisor Emily Dabish Yahkind at 1:30 p.m. on July 25, 2025, at the Superior Charter Township Hall, 3040 N Prospect Rd, Superior Charter Township, Michigan.

2. ROLL CALL

The board members present included Supervisor Emily Dabish Yahkind, Clerk Angela Robinson, Treasurer Lisa Lewis, Trustee Sarah Devereaux, Trustee Dana Greene Jr., and Trustee Ken Schwartz.

Absent: Trustee Brenda McKinney

3. ADOPTION OF AGENDA

The motion was made by Trustee Schwartz and supported by Trustee Devereaux to approve the agenda.

The motion carried unanimously.

4. CITIZEN PARTICIPATION

None.

5. DISCUSSION

A. REVIEW OF JANUARY – JUNE BUDGET WITH PRELIMINARY/INCOMPLETE ACTUALS

The board reviewed the balance sheet and discussed cash holdings, receivables (e.g., T-bills, cable fees, and state revenue), and new accounting items like lease receivables and healthcare savings due to updated federal standards. Treasurer and staff explained the movement of funds from T-bills into sweep accounts for better interest returns, generating over $100,000 since March. Board members emphasized the need for better financial education and transparency for new trustees and the public, requesting quarterly summaries and clearer analysis—possibly from a future controller or external firm.

Deficit spending was clarified as drawing from reserves rather than a true negative balance, with current reserves equating to about six months of operating expenses. Some overspending was tied to one-time commitments like infrastructure and ADA projects. The board discussed the hiring freeze, emphasizing the need for clarity and a financial impact summary before lifting it. Additionally, they explored updates on revenue trends, tree fund usage, right-of-way funding, and expectations for upcoming budget growth. Members agreed that upcoming budgets should focus on holding expenditures flat to rebuild reserves.

B. AUDIT

The board discussed the audit, focusing on the long-standing material weakness noted in every audit since the 1980s due to not having a CPA on staff to certify financials—an issue common among townships of similar size and not indicative of poor internal controls. A resident also raised concern about a property sale where net revenue was lower than the sale price; the board explained that deductions for realtor commissions and testing fees accounted for the difference. Members recommended providing greater clarity when listing large expenditures to help the public better understand the associated revenue sources.

C. PERSONNEL MANUAL

The board discussed finalizing the employee manual, with a key suggestion to establish a set schedule for merit-based raises—potentially biannual—to improve fairness and financial planning. Members agreed to share the draft manual with department heads for feedback before the August meeting. Edits related to sick leave and vacation payout policies are pending clarification and updates.

Additional action items include gathering documentation on the Plymouth Rd. land sale for transparency, confirming details regarding item "lease receivable – long term", reviewing hiring freeze metrics, and considering quarterly financial reports with one-page summaries. Members expressed interest in future work sessions on topics like the tree fund and resettlement funds.

6. ADJOURNMENT

The motion was made by Trustee Greene and supported by Trustee Schwartz to adjourn the meeting. The motion carried and the meeting adjourned at 2:36 p.m.

Respectfully submitted,

________________________ __________________________________

Angela Robinson, Clerk Emily Dabish Yahkind, Supervisor

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Building Department Report

11 August, 2025

1) New home construction continues at Prospect Pointe West. Phase one is near completion. They have started 5 new homes in Phase 2. Phase 3 is under Engineering review.
2) Huron Dental Clinic at 5387 Plymouth /AA rd. has started to get all their final inspections in preparations for opening. It shouldn't be very long now.

3) There are 8 new homes under construction at Kinsley. One very close to closing.

4) We currently have 13 separate custom homes being built in the Township.

5) The latest word on the Blight/Hoarding situation at 4745 Napier Ct. There was a hearing before Judge Barr at 14-A2 District Court on July 15th. After listening to all the reasons for non-activity, he said he was tired of this dragging out so long and ordered that the house and outbuilding be demolished and the property totally cleared of all trash and debris within 90 days. This order was signed on July 25th. Our court appointed receiver is currently securing bids for demolition. Should the property be sold within the 90 days, the buyer will assume responsibility. If not, the Township will need to have it demolished and Bill the owner. If not paid , it will become a lien on the property.

6) We are seeing progress with an abandoned property at 9900 Ford rd. Washtenaw County Probate Court has appointed an Attorney to contact heirs and clean-up and sell the property. I am told that the property is under contract for sale.

7) There is a new Cranbrook Homes development off Curtis Rd. north of Warren. This is a 17-parcel property with lot size minimums of 5 acres. Permits have been approved for the first home.

8) We have a Blight case open for 9400 Geddes, near the entrance to Arbor Woods Mobile Home Park. This was in Court on July 15th. The owner asked for 4 more weeks. The Judge granted is and we have seen progress since.

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB25-0151	S E MICHIGAN LAND HOLDIN(	7449 ABIGAIL DR	$2,646.00	$407,135
Work Description: Contract new 2 story SFD on garden view basement with 3 car attached garage "Austin" model				
PB25-0162	JACKSON DARNYSUS C	7466 ABIGAIL DR	$100.00	$15,300
Work Description: Construct 2 tier free-standing deck				
PB25-0158	ROBINSON ALBERT A & MARY	7468 ABIGAIL DR	$221.00	$34,000
Work Description: Partial finished basement. Adding 1 bedroom and 1 bath.				
PB25-0155	BONACORSI RYAN	1919 ANDOVER DR	$197.00	$30,380
Work Description: 6.56kW PV roof mounted solar w/ storage and MPU				
PB25-0174	MANTAY STEPHEN W	1989 ANDOVER DR	$100.00	$15,300
Work Description: Tear off and re-roof				
PB25-0142	VAUGHAN RYAN	9983 W AVONDALE CIR	$100.00	$9,900
Work Description: Tear off and re-roof house and attached garage				
PB25-0153	WEAVER DEBRA	1868 BEECHLAWN	$100.00	$9,500
Work Description: Tear off and reroof mobile home				
PB25-0129	DIXON KELLY ANN & ALEX C(	4763 CURTIS RD	$3,873.00	$595,919
Work Description: Construct new 2 story SFD on unfinished basement with 3 car side entry attached garage "Traditions" Series - 'Charleston Craftsman' Elevation				
PB25-0146	S E MICHIGAN LAND HOLDIN(	1951 ELIZABETH LN	$2,807.00	$431,861
Work Description: Construct new 2 story SFD on garden-view basement with 19'x8' nook addition and 4' front garage extension "Berkeley" model				
PB25-0145	S E MICHIGAN LAND HOLDIN(	1961 ELIZABETH LN	$2,338.00	$359,743
Work Description: Construct new 2 story SFD on garden-view basement with 174 SF nook addition and 2 car attached garage "Columbia" model				
PB25-0150	HARRIS KENNETH & ABBY	5975 FOX HOLLOW CT	$100.00	$13,500
Work Description: Kitchen remodel. Add pantry. 2 new doors in load bearing walls.				
PB25-0168	GAVULIC AMELIA & THOMSON	9535 GLENHILL DR	$100.00	$12,040
Work Description: Tear-off & reroof house and attached garage				
PB25-0154	ROBERTS PHYLLIS	1601 HARVEST LN	$100.00	$14,297
Work Description: Tear off and re-roof house and carport				
PB25-0172	MOORE BRIAN C & SIMS LORIS	8659 HEMLOCK CT	$100.00	$15,166

Work Description: Tear off and re-roof house and attached garage

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PB25-0144 FREEMAN TIMOTHY & KATHE 4396 HICKORY RIDGE LN $618.00 $95,069

Work Description: Tear off roofing. Replace with solar shingles.
Electrical permit required.

PB25-0148 BROWN MORGAN 1953 HUNTERS CREEK DR $100.00 $15,300

Work Description: Construct free standing composite deck.

PB25-0159 NEWBERRY JENNIFER & AVER 6518 INDIAN HILLS DR $100.00 $5,200

Work Description: Install emergency egress window

PB25-0163 CP LAND HOLDINGS LLC 3703 KINSLEY BLVD $4,101.00 $630,958

Work Description: Construct new 2 story SFD on unfinished basement. 2' side extension on basement, 1st and 2nd floor. 4' garage extension.
"Traditions" Series - 'Sequoia European' Elevation

PB25-0149 KIRCH MATTHIAS ALEXANDEI 1019 MACARTHUR DR $100.00 $15,300

Work Description: Construct 10'x12' freestanding deck.
Remove existing 48" window and install 32" door with 12" sidelight in existing opening. No structural change.

PB25-0164 S E MICHIGAN LAND HOLDIN(1910 MAGGIE LN $2,881.00 $443,300

Work Description: Construct new 2 story SFD on unfinished, walkout basement. With 8'x19' nook extension and 6'x2' garage extension.
"Berkeley" model

PB25-0130 S E MICHIGAN LAND HOLDIN(1924 MAGGIE LN $2,555.00 $393,078

Work Description: Construct new 2 story SFD with 10'x17'4" nook addition on unfinished basement with attached 2 car garage.
"Austin" model

PB25-0160 BOWKER KELLY & GREEN MIC 1815 MANCHESTER DR $100.00 $4,900

Work Description: Install emergency egress window

PB25-0152 TOWSLEY HEALTH BUILDING 5361 MCAULEY DR $1,493.00 $229,635

Work Description: Only re-roofing Roof Areas 1 & 2 (see attached overhead for location). Remove existing ballast & EPDM membrane. Inspect existing insulation to stay in place. Install (1) layer 1-5" insulation. Install new 60 mil EPDM membrane and ballast.

PB25-0141 ANN ARBOR SHOPPING CENTI 5760 PLYMOUTH-ANN ARBOR RD $150.00 $15,300

Work Description: Install back-lit wall mounted sign

PB25-0147 LAFAVERS DANIEL & MELISSA 8493 PRESTON CT $136.00 $20,893

Work Description: Construct 244 SF free-standing composite deck

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PB25-0173 Juliana Horton 1515 RIDGE RD # 110 $100.00 $15,300

Work Description: Replace rotted wood. Re-frame kitchen area. Build large covered deck and small side porch.
Porches and Roofs MUST BE attached with Ledger Lock's or equivalant. Per R507 of 2015 Michigan Residential Code.

PB25-0157 FARMINGTON CONDO COMPA 1582 STEPHENS DR $100.00 $12,595

Work Description: Tear off and re-roof house and attached garage

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PB25-0143 SHAMMA ZEIN A REVOCABLE 1960 VALLEYVIEW DR $293.00 $45,000

Tear off shingles. Install new standing seam metal roof.

PB25-0161	PETERSON GENOVIA	1713 WEEPING WILLOW CT	$100.00	$15,350

Work Description: Construct 10'x20' attached deck. Post hole inspection required. Ledger attachment must comply with R507.2.1 of 2015 Michigan Residental Code.

Total Permits For Type:	**29**
Total Fees For Type:	**$25,809.00**
Total Const. Value For Type:	**$3,921,219**

Report Summary

Population: All Records

Permit.PermitType = Building AND Permit.DateIssued in <Previous month> [07/01/25 - 07/31/25]

Grand Total Fees:	**$25,809.00**
Grand Total Permits:	**29**
Grand Total Const. Value:	**$3,921,219**

SUPERIOR TOWNSHIP BUILDING DEPARTMENT
MONTH-END REPORT
July 2025

Category	Estimated Cost	Permit Fee	Number of Permits
Com/Multi-Family Other Building	*$244,935.00*	*$1,643.00*	*2*
Electrical	*$0.00*	*$10,225.00*	*39*
Mechanical	*$0.00*	*$7,305.00*	*44*
Plumbing	*$0.00*	*$3,985.00*	*20*
Res-New Building	*$3,261,994.00*	*$21,201.00*	*7*
Res-Other Building	*$366,790.00*	*$2,644.00*	*18*
Res-Renovations	*$47,500.00*	*$321.00*	*2*
Totals	***$3,921,219.00***	***$47,324.00***	***132***

Printed: *08/07/25*

SUPERIOR TOWNSHIP BUILDING DEPARTMENT

YEAR-TO-DATE REPORT

January 2025 To Date

Category	Estimated Cost	Permit Fee	Number of Permits
Com/Multi-Family New Building	*$4,698,000.00*	*$30,537.00*	*2*
Com/Multi-Family Other Building	*$481,996.00*	*$3,184.00*	*3*
Com/Multi-Family Renovations	*$2,553,842.00*	*$16,604.00*	*4*
Com-Other Non-Building	*$40,000.00*	*$260.00*	*1*
Electrical	*$0.00*	*$48,360.00*	*199*
Mechanical	*$0.00*	*$41,110.00*	*239*
Plumbing	*$0.00*	*$31,065.00*	*139*
Res-Additions (Inc. Garages)	*$975,751.00*	*$6,343.00*	*6*
Res-Manufactured/Modular	*$110,000.00*	*$1,050.00*	*7*
Res-New Building	*$14,436,863.00*	*$93,885.00*	*31*
Res-Other Building	*$1,535,347.00*	*$11,682.00*	*86*
Res-Other Non-Building	*$306,929.00*	*$2,048.00*	*8*
Res-Renovations	*$1,336,014.00*	*$8,729.00*	*19*
Totals	***$26,474,742.00***	***$294,857.00***	***744***

SUPERIOR TOWNSHIP FIRE DEPARTMENT

MEMO

To:	Emily Dabish-Yahkind, Angela Robinson, Lisa Lewis
CC:	Christina Benitez
From:	Vic Chevrette, Fire Chief
Date:	8/5/2025
Re:	Fire Chief/Fire Marshal Activity Report July 2025

The following is the July 2025 activity report for the Fire Chief and Fire Marshal.

FOIA Request: 0

CMS Reporting: 0

Meetings Attended: OHM Roof Project pre-bid & bid opening, OHM final driveway review, Meeting with Twp. Supervisor.

Training: Conducted Harassment Training for two shifts, NERIS training on-line.

Fire Prevention/Education: n/a

Investigations: None

Fire Inspections: 0

Fire Service Casualty: One firefighter with back injury lifting a patient.

Other: Station 2 was closed at various times due to staffing issues. Firefighters attend CISM Debriefing. Conducted Lieutenant written exam.

Total calls for service June 2025: 156

Respectfully Submitted, Victor G. Chevrette, Fire Chief

The following is the July 2025 activity report for the Fire Marshal

Fire Suppression Plan Reviews/Zoom Conference:

Fire Suppression Inspections: 3

Fire Protection Inspections: 1

Fire Department Access inspection:

Fire Pump Inspection:

Fire Pump Flow Test:

Plan Review: 5

Plan Review Zoom meetings:

Building Inspection: 1

Food Truck Inspections:

Knox Box Installation:

Consultation, Fire Protection:

Fire Alarm Plan Review:

Fire Alarm Inspection / test:

Fire Investigation:

Fire Investigations follow up:

Burning Complaint:

Burn Permits issued: 1

Chiefs Meeting:

Meetings: 4

EMT Training:

Code Research: 4

Food Truck:

Inspector Training:

Battery Fire Suppression Classes:

Site Inspection: 2

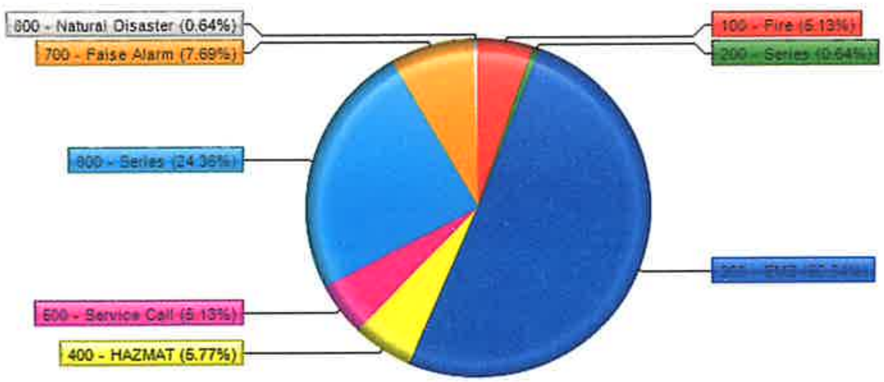
Sexual Harassment Training: 1

Respectfully Submitted,
Dan Kimball, Fire Marshal

Fire - Incident Types	Date: Tuesday, August 5, 2025 Time: 9:29:11 AM

Fire Incident Type Breakdown

Incident Type Group	
100 - Fire	8
200 - Series	1
300 - EMS	79
400 - HAZMAT	9
500 - Service Call	8
600 - Series	38
700 - False Alarm	12
800 - Natural Disaster	1
	156



Major Fires with Propery Loss > $1M

Incident Date	Incident Number	Alarm Date	Incident Type	Incident Type Code	Property Use	Property Use Code	Estimated Property Loss

No records were found.

Major Fires (Civilian Casualties)

Incident Date	Incident Number	Property Use	Property Use Code	Structure Fires	Estimated Property Loss	Injury or Death	Civilian Casualty	Severity Code	Civilian Deaths	Incident Type Code
7/4/2025 12:00:00 AM	4153055	Multifamily dwelling	429	02 - Residential - Apartments		Not Recorded	0		0	154
7/20/2025 12:00:00 AM	4160027	Multifamily dwelling	429	02 - Residential - Apartments		Not Recorded	0		0	111
7/1/2025 12:00:00 AM	4151548	1 or 2 family dwelling	419	01 - Residential - Private Dwelling		Not Recorded	0		0	111
7/9/2025 12:00:00 AM	4155179	1 or 2 family dwelling	419	01 - Residential - Private Dwelling	$1,500.00	Not Recorded	0		0	111
7/15/2025 12:00:00 AM	4157788	1 or 2 family dwelling	419	01 - Residential - Private Dwelling		Not Recorded	0		0	113
6/30/2025 12:00:00 AM	4151184	Multifamily dwelling	429	02 - Residential - Apartments		Not Recorded	0		0	113
7/31/2025 12:00:00 AM	4164602	1 or 2 family dwelling	419	01 - Residential - Private Dwelling		Not Recorded	0		0	111
7/6/2025 12:00:00 AM	4153860	Hospital - medical or psychiatric	331	08 - Health Care and Penal Institutions	$50,000.00	Not Recorded	0		0	111
					Total Loss $51,500.00					

Part III - Breakdown of Fires (Incident Type 110-129)

Structure Fires	Estimated Property Loss	Civilian Casualty	Civilian Deaths	Total
01 - Residential - Private Dwelling	$1,500.00	0	0	4
02 - Residential - Apartments		0	0	2
08 - Health Care and Penal Institutions	$50,000.00	0	0	1
	Total Loss $51,500.00			**7**

If Property Use is not shown in the output, then value is 0

Part III - Lines 5 and 13 on NFPA Form

Residential or Structure	Estimated Property Loss	Civilian Casualty	Deaths	Total
05 - Residential	$1,500.00	0	0	6
13 - Structure	$50,000.00	0	0	1
				7

Part III - Lines 14a through 25

Fires in Structure by Property Use	Estimated Property Loss	Total
17 - Fires in Rubbish		1
20 - Rescue, EMS Response		81
21 - False Alarm Responses		12
23a - Hazmat (spills, leaks)		3
23b - Hazmat Other		5
24 - All Other Responses		32
		134

Fire - Confined vs Non-Confined

Residential or Structure	Click for Details
05 - Residential	6 Rows
13 - Structure	1 Rows

Part IV - Breakdown of False Alarm Responses

False Alarm Breakdown	Total
2. System Malfunction (IT 730-739)	3
3. Unintentional (IT 740-749)	7
4. Other False Alarms (IT 721, 751,700)	2
	12

Part V - Intentionally Set Fires in Structures and Vehicles

Structure v Vehicle	Civilian Deaths	Civilian Injuries	Total Estimated Loss	Total

No records were found.

Fire Service Casualty - Injury Info

Severity	Age	Cause of Fire Fighter Injury	Factor Contributing To Injury	Primary Part of Body Injured	Activity at Time of Injury	Cause of Fire Fighter Injury	Factor Contributing To Injury	Primary Apparent Symptom

No records were found.

Fire Casualty - Injury Information

Age	Severity	Physical Condition Just Prior to Injury	Activity at Time of Injury	Cause of Fire Fighter Injury	Object Involved In Injury	Factor Contributing To Injury	Primary Apparent Symptom	Primary Part of Body Injured	Inside or Outside a Structure

No records were found.

Civilian Injuries

Severity	Incident Date	Incident Number	Activity When Injured	Activity When Injured	Primary Apparent Symptom	Primary Area Of Body Injured	Transported to Emergency Care	Location at Time of Incident	General Location at Time of Injury	Specific Location at Time of Injury

No records were found.

Incident Date	Incident Number	NFIRS Number	Alarm Date	Incident Type	Incident Type Code	Street Or Highway Name	Property Use	Incident Narrative
7/5/2025 12:00:00 AM	4153154	0000933	7/5/2025 4:45:36 AM	False alarm or false call, other	700	Lakeview	Multifamily dwelling	OBERSTAEDT, COREY Jul 06 2025 12:15AM:STFD dispatched for a medical alarm at the above listed address. E11-2 diverted from a previous MVA where units were UTL. E11-2 arrived on scene and made contact with a female at the front door who stated that she had a medical alarm but did not activate it. There was no medical emergency. All STFD units returned in service.
7/10/2025 12:00:00 AM	4155357	0000955	7/10/2025 8:33:12 AM	False alarm or false call, other	700	Stamford	Multifamily dwelling	BURNS, JORDAN Jul 10 2025 01:13PM:STFD E11-2 responded to Ames alert at above listed address. Upon arrival E11-2 investigated and found no issue. Accidental trip of the alarm. E11-2 canceled HVA and returned in service.
7/12/2025 12:00:00 AM	4156548	0000969	7/12/2025 7:06:26 PM	Smoke detector activation due to malfunction	733	Mcauley	Hospital - medical or psychiatric	MONDAY, DEREK Jul 13 2025 01:55AM:SUTFD E 11-2 and L 11-1was dispatched to the above location for a general fire alarm activation. We arrived on scene with St Joes Security and St Joes Engineers and it was the same alarm activation we had earlier in the

								day. We checked the whole building and the engineers found what they believe to be a faulty smoke detector and mediated the problem all SUTFD units returned in service
7/5/2025 12:00:00 AM	4153280	0000929	7/5/2025 12:33:00 PM	CO detector activation due to malfunction	736	Plymouth	1 or 2 family dwelling	PIERCE, LANCE Jul 05 2025 05:27PM:Units responded to a C.O. detector activation in a residence, per a resident via house phone. Arrived to find one C.O. detector that had gone off and was silenced by the resident. No C.O. was present in the home per the monitor, and the detector was found to be 12 years old, and past the end of life. The resident was advised to replace the unit, and crews returned at 1249.
7/11/2025 12:00:00 AM	4156145	0000962	7/11/2025 8:55:04 PM	CO detector activation due to malfunction	736	Barrington	1 or 2 family dwelling	BURNS, JORDAN Jul 12 2025 01:36AM:STFD E11-2 responded to a CO detector activation at above listed address. Upon arrival found occupant outside of home stating CO detector was going off STFD used for gas detector monitored the whole house and found no issues after inspecting the CO detectors they were at the age of replacement STFD informed homeowner obtain information returning service no issue found
7/20/2025	4160092	0001015	7/20/2025	Smoke	743	Hickory	1 or 2	PIERCE, LANCE Jul

12:00:00 AM			7:30:00 PM	detector activation, no fire - unintentional		Ridge	family dwelling	20 2025 11:55PM:Units were dispatched to the above location for a res. smoke alarm. T-11-1 arrived to nothing visible, and were out checking. Homeowners advised of a culinary mishap, and all units returned at 1940.
7/21/2025 12:00:00 AM	4160473	0001018	7/21/2025 5:00:22 PM	Smoke detector activation, no fire - unintentional	743	Cedar	1 or 2 family dwelling	MONDAY, DEREK Jul 21 2025 09:16PM:SUTFD E 11-2 and L 11-1 were dispatched to the above location for a zone24 Smoke detector activation. Prior to our arrival we were notified by dispatch that the alarm company had spoke with the homeowner and no fire she just burnt some food on the stove. L 11-1 returned in service and E 11-2 made contact with the homeowner and verified it was just burnt food and no damage to the home or the stove. All STFD units returned in service.
7/30/2025 12:00:00 AM	4164535	0001056	7/30/2025 8:57:07 PM	Smoke detector activation, no fire - unintentional	743	Sheffield	1 or 2 family dwelling	BACH, SHAUN Jul 31 2025 01:15AM:STFD was dispatched for a fire alarm, Engine 11-2 arrived and was met by the homeowner, and he stated that he was cooking eggs and set of the alarm and that there was no problem. STFD confirmed that and returned to quarters.
7/16/2025 12:00:00	4158089	0001003	7/16/2025 9:21:00	Detector activation	744	Cherry Hill	Office: veterinary	PIERCE, LANCE Jul 17 2025

AM			AM	no fire - unintentional			or research	03:05AM:Units were dispatched to the above location for a commercial fire alarm. T-11-1 arrived and were met by maintenance workers stating they were power washing, and set the alarm off, no problems. All units returned at 0935.
7/4/2025 12:00:00 AM	4153010	0000996	7/4/2025 8:12:34 PM	Alarm system activation, no fire - unintentional	745	Sheffield	Residential, other	OBERSTAEDT, COREY Jul 15 2025 12:30PM:STFD dispatched for a fire alarm at the above listed address. L11-1 and E11-2 responded to the call. L11-1 was returning from St Joes Hospital with 3 personnel and was the first unit to arrive on scene to a 2 story residential structure with nothing showing. There were people in the front lawn that were unaware that the alarm had been activated. E11-2 arrived on scene and made contact with L11-1. The homeowner went inside and advised that the alarm panel did show an active alarm but there was no issue inside of the home. The homeowner stated that she would contact the alarm company. All STFD units returned in service.
7/12/2025 12:00:00 AM	4156521	0000967	7/12/2025 5:48:41 PM	Alarm system activation, no fire - unintentional	745	Mcauley	Hospital - medical or psychiatric	MONDAY, DEREK Jul 12 2025 10:28PM:SUTFD E 11-2 and L 11-1 were dispatched to the above location for general fire alarm activation. we arrived on scene and St Joes

								Security was already on scene and said they could not silence the alarm and had staff from the engineering department on the way. We checked the whole building and no smoke or fire. We left the scene with St Joes Security and the engineers all STFD units returned in service.
7/24/2025 12:00:00 AM	4161583	0001027	7/24/2025 10:08:54 AM	Carbon monoxide detector activation, no CO	746	Weeping Willow	1 or 2 family dwelling	COKER, TYLER Jul 24 2025 03:22PM:STFD E11-2 was dispatched to an Alarm Activation CO. E11-2 responded from station 1 due to station 2 is closed. E11-1 arrived to meeting the occupant at the door. They stated they were changing out the CO alarm. No CO STFD returned in service. COKER, TYLER Jul 24 2025 03:24PM:STFD E11-2 was dispatched to an Alarm Activation CO. E11-2 responded from station 1 due to station 2 is closed. E11-1 arrived to meeting the occupant at the door. They stated they were changing out the CO alarm. No CO STFD returned in service.

Incident Type Group	Incident Type Code	Alarm Date	Incident Number	NFIRS Number	Incident Type	Action Taken 1	Property Use Code	Property Use
100 - Fire								
	111							
		7/1/2025 3:13:08 PM	4151548	0000910	Building fire	Provide manpower	419	1 or 2 family dwelling
		7/6/2025 7:44:15 PM	4153860	0000939	Building fire	Extinguishment by fire service personnel	331	Hospital - medical or psychiatric
		7/9/2025 7:21:54 PM	4155179	0000990	Building fire	Fires, rescues & hazardous conditions, other	419	1 or 2 family dwelling
		7/15/2025 4:21:29 PM	4157840	0000998	Building fire	Provide manpower		
		7/20/2025 4:17:58 PM	4160027	0001020	Building fire	Search	429	Multifamily dwelling
					5			
	113							
		6/30/2025 7:05:33 PM	4151184	0000903	Cooking fire, confined to container	Investigate	429	Multifamily dwelling
		7/15/2025 2:15:45 PM	4157788	0000997	Cooking fire, confined to container	Investigate	419	1 or 2 family dwelling
					2			
	154							
		7/4/2025 10:23:26 PM	4153055	0000923	Dumpster or other outside trash receptacle fire	Extinguishment by fire service personnel	429	Multifamily dwelling
					1			
8								
200 - Series								
	251							
		7/24/2025	4161802	0001030	Excessive heat.	Standbv	161	Restaurant

		6:43:43 PM			scorch burns with no ignition			or cafeteria
					1			
1								
300 - EMS								
	311							
		6/30/2025 10:11:00 PM	4151267	0000904	Medical assist, assist EMS crew	Provide manpower	419	1 or 2 family dwelling
		7/1/2025 5:04:56 PM	4151615	0000907	Medical assist, assist EMS crew	Provide manpower	419	1 or 2 family dwelling
		7/1/2025 11:50:00 PM	4151739	0000912	Medical assist, assist EMS crew	Assistance, other	419	1 or 2 family dwelling
		7/4/2025 7:00:50 AM	4152752	0000919	Medical assist, assist EMS crew	Information, investigation & enforcement, other	429	Multifamily dwelling
		7/4/2025 7:27:29 AM	4152756	0000928	Medical assist, assist EMS crew	Provide basic life support (BLS)	419	1 or 2 family dwelling
		7/5/2025 11:34:00 PM	4153533	0000936	Medical assist, assist EMS crew	Assistance, other	419	1 or 2 family dwelling
		7/6/2025 11:25:11 AM	4153657	0000940	Medical assist, assist EMS crew	Provide manpower	419	1 or 2 family dwelling
		7/6/2025 10:30:15 PM	4153925	0000941	Medical assist, assist EMS crew	Provide manpower	419	1 or 2 family dwelling
		7/7/2025 8:29:41 AM	4154038	0000945	Medical assist, assist EMS crew	Provide manpower	419	1 or 2 family dwelling
		7/8/2025 12:28:20 PM	4154573	0000950	Medical assist, assist EMS crew	Provide manpower	419	1 or 2 family dwelling
		7/8/2025 1:47:15 PM	4154601	0000947	Medical assist, assist EMS crew	Provide manpower	419	1 or 2 family dwelling
		7/8/2025 11:22:35 PM	4154822	0000951	Medical assist, assist EMS crew	Information, investigation & enforcement, other	965	Vehicle parking area
		7/8/2025 11:44:17 PM	4154832	0000952	Medical assist, assist EMS crew	Information, investigation & enforcement, other	400	Residential, other
		7/9/2025 9:02:02 PM	4155208	0000956	Medical assist, assist EMS crew	Provide basic life support (BLS)	419	1 or 2 family dwelling

		7/10/2025 8:18:46 AM	4155351	0000954	Medical assist, assist EMS crew	Provide manpower	419	1 or 2 family dwelling
		7/10/2025 1:38:18 PM	4155496	0000992	Medical assist, assist EMS crew	Provide basic life support (BLS)	419	1 or 2 family dwelling
		7/11/2025 2:49:41 AM	4155785	0000963	Medical assist, assist EMS crew	Provide manpower	429	Multifamily dwelling
		7/12/2025 3:16:39 PM	4156474	0000989	Medical assist, assist EMS crew	Provide basic life support (BLS)	580	General retail, other
		7/12/2025 8:47:47 PM	4156589	0000970	Medical assist, assist EMS crew	Standby	419	1 or 2 family dwelling
		7/12/2025 9:18:18 PM	4156600	0000971	Medical assist, assist EMS crew	Provide basic life support (BLS)	419	1 or 2 family dwelling
		7/14/2025 8:49:12 AM	4157176	0000981	Medical assist, assist EMS crew	Standby	429	Multifamily dwelling
		7/14/2025 11:39:34 AM	4157251	0000983	Medical assist, assist EMS crew	Provide manpower	419	1 or 2 family dwelling
		7/14/2025 5:04:57 PM	4157394	0000985	Medical assist, assist EMS crew	Standby	419	1 or 2 family dwelling
		7/14/2025 10:23:36 PM	4157533	0000994	Medical assist, assist EMS crew	Provide manpower	419	1 or 2 family dwelling
		7/15/2025 5:45:06 PM	4157861	0001000	Medical assist, assist EMS crew	Provide manpower	419	1 or 2 family dwelling
		7/17/2025 9:24:00 PM	4158847	0001005	Medical assist, assist EMS crew	Assistance, other	419	1 or 2 family dwelling
		7/18/2025 9:12:26 AM	4158986	0001007	Medical assist, assist EMS crew	Emergency medical services, other	213	Elementary school, including kindergarten
		7/18/2025 11:59:55 AM	4159045	0001008	Medical assist, assist EMS crew	Emergency medical services, other	419	1 or 2 family dwelling
		7/18/2025 4:17:00 PM	4159178	0001009	Medical assist, assist EMS crew	Assistance, other	419	1 or 2 family dwelling
		7/25/2025 2:28:39 PM	4162147	0001028	Medical assist, assist EMS crew	Assistance, other	419	1 or 2 family dwelling
		7/25/2025 5:48:00 PM	4162226	0001039	Medical assist, assist EMS crew	Assistance, other	419	1 or 2 family dwelling
		7/26/2025 6:27:24 PM	4162623	0001037	Medical assist, assist EMS crew	Provide manpower	965	Vehicle parking area

		7/26/2025 8:38:31 PM	4162671	0001036	Medical assist, assist EMS crew	Provide manpower	419	1 or 2 family dwelling
		7/27/2025 1:40:38 PM	4162928	0001038	Medical assist, assist EMS crew	Assistance, other	419	1 or 2 family dwelling
		7/28/2025 8:09:13 AM	4163229	0001042	Medical assist, assist EMS crew	Provide manpower	419	1 or 2 family dwelling
					35			
	321							
		7/1/2025 6:28:12 AM	4151364	0000905	EMS call, excluding vehicle accident with injury	Emergency medical services, other	419	1 or 2 family dwelling
		7/1/2025 3:42:32 PM	4151580	0000909	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	311	24-hour care Nursing homes, 4 or more persons
		7/2/2025 7:08:07 PM	4152086	0000914	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	419	1 or 2 family dwelling
		7/3/2025 2:32:29 PM	4152425	0000915	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	419	1 or 2 family dwelling
		7/4/2025 7:01:57 PM	4152984	0000922	EMS call, excluding vehicle accident with injury	Provide basic life support (BLS)	419	1 or 2 family dwelling
		7/5/2025 7:18:30 PM	4153452	0000935	EMS call, excluding vehicle accident with injury	Information, investigation & enforcement, other	400	Residential, other
		7/5/2025 9:00:53 PM	4153491	0000934	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	419	1 or 2 family dwelling
		7/6/2025 2:40:11 AM	4153566	0000942	EMS call, excluding vehicle accident with injury	Information, investigation & enforcement, other	429	Multifamily dwelling
		7/6/2025 1:40:13 PM	4153711	0000943	EMS call, excluding vehicle accident with injury	Information, investigation & enforcement, other	429	Multifamily dwelling
		7/7/2025 2:50:20 PM	4154202	0000949	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	419	1 or 2 family dwelling
		7/9/2025 2:31:58 AM	4154854	0000953	EMS call, excluding vehicle accident with injury	Information, investigation & enforcement, other	311	24-hour care Nursing homes, 4 or more persons

		7/11/2025 12:31:26 PM	4155925	0000961	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	429	Multifamily dwelling
		7/12/2025 8:21:30 AM	4156298	0000968	EMS call, excluding vehicle accident with injury	Provide basic life support (BLS)	419	1 or 2 family dwelling
		7/12/2025 11:04:30 PM	4156638	0000973	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	419	1 or 2 family dwelling
		7/13/2025 10:44:20 AM	4156777	0000974	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	120	Variable-use amusement, recreation places, other
		7/13/2025 1:18:55 PM	4156831	0000975	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	419	1 or 2 family dwelling
		7/14/2025 7:57:46 AM	4157167	0000993	EMS call, excluding vehicle accident with injury	Provide basic life support (BLS)	419	1 or 2 family dwelling
		7/14/2025 8:23:14 PM	4157504	0000986	EMS call, excluding vehicle accident with injury	Provide basic life support (BLS)	419	1 or 2 family dwelling
		7/14/2025 9:25:35 PM	4157523	0000991	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	419	1 or 2 family dwelling
		7/15/2025 11:40:26 AM	4157723	0001001	EMS call, excluding vehicle accident with injury	Information, investigation & enforcement, other	400	Residential, other
		7/15/2025 7:06:58 PM	4157895	0001002	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	419	1 or 2 family dwelling
		7/19/2025 8:27:38 PM	4159711	0001010	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	419	1 or 2 family dwelling
		7/20/2025 11:24:00 AM	4159925	0001012	EMS call, excluding vehicle accident with injury	Assistance, other	593	Office: veterinary or research
		7/21/2025 9:21:20 AM	4160275	0001019	EMS call, excluding vehicle accident with injury	Provide basic life support (BLS)	419	1 or 2 family dwelling
		7/22/2025 3:11:37 AM	4160616	0001021	EMS call, excluding vehicle accident with injury	Provide basic life support (BLS)	419	1 or 2 family dwelling
		7/22/2025 12:55:54	4160772	0001022	EMS call, excluding vehicle	Provide first aid & check for	419	1 or 2 family dwelling

		PM			accident with injury	injuries		
		7/22/2025 3:49:39 PM	4160842	0001023	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	965	Vehicle parking area
		7/26/2025 2:12:32 AM	4162368	0001033	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	419	1 or 2 family dwelling
		7/26/2025 10:22:29 AM	4162465	0001034	EMS call, excluding vehicle accident with injury	Assist physically disabled	419	1 or 2 family dwelling
		7/26/2025 11:43:15 AM	4162490	0001035	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	882	Parking garage, general vehicle
		7/28/2025 10:16:20 AM	4163281	0001045	EMS call, excluding vehicle accident with injury	Provide manpower	419	1 or 2 family dwelling
		7/28/2025 12:58:21 PM	4163363	0001046	EMS call, excluding vehicle accident with injury	Information, investigation & enforcement, other	400	Residential, other
		7/28/2025 4:57:34 PM	4163493	0001047	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	419	1 or 2 family dwelling
		7/28/2025 10:00:45 PM	4163610	0001049	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	429	Multifamily dwelling
		7/29/2025 12:29:09 PM	4163828	0001051	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	419	1 or 2 family dwelling
		7/29/2025 3:23:41 PM	4163901	0001053	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	962	Residential street, road or residential driveway
		7/29/2025 7:47:29 PM	4164022	0001054	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	419	1 or 2 family dwelling
					37			
	322							
		7/1/2025 5:27:32 PM	4151622	0000908	Motor vehicle accident with injuries	Control traffic	960	Street, other
		7/13/2025 6:53:35 PM	4156956	0000976	Motor vehicle accident with injuries	Provide first aid & check for injuries	963	Street or road in commercial area

					2			
	323							
		7/7/2025 1:02:42 PM	4154152	0000948	Motor vehicle/pedestrian accident (MV Ped)	Provide first aid & check for injuries	960	Street, other
					1			
	324							
		7/3/2025 9:23:42 AM	4152279	0000925	Motor vehicle accident with no injuries.	Provide basic life support (BLS)	965	Vehicle parking area
		7/14/2025 6:31:51 PM	4157454	0000987	Motor vehicle accident with no injuries.	Provide basic life support (BLS)	962	Residential street, road or residential driveway
		7/16/2025 9:50:00 AM	4158102	0001004	Motor vehicle accident with no injuries.	Investigate	961	Highway or divided highway
		7/17/2025 4:19:00 PM	4158724	0001006	Motor vehicle accident with no injuries.	Investigate	961	Highway or divided highway
					4			
79								
400 - HAZMAT								
	412							
		7/1/2025 6:41:00 PM	4151655	0000911	Gas leak (natural gas or LPG)	Investigate	419	1 or 2 family dwelling
		7/12/2025 6:35:34 PM	4156540	0000972	Gas leak (natural gas or LPG)	Investigate	419	1 or 2 family dwelling
		7/30/2025 10:17:51 PM	4164565	0001058	Gas leak (natural gas or LPG)	Provide equipment	419	1 or 2 family dwelling
					3			
	440							
		7/27/2025 7:13:52 PM	4163062	0001050	Electrical wiring/equipment problem, other	Standby		
					1			
	441							
		7/3/2025 11:30:41 AM	4152340	0000926	Heat from short circuit (wiring), defective/worn	Investigate	419	1 or 2 family dwelling

		7/5/2025 6:21:26 PM	4153426	0000930	Heat from short circuit (wiring), defective/worn	Provide manpower	419	1 or 2 family dwelling
					2			
	442							
		7/23/2025 8:38:11 PM	4161409	0001026	Overheated motor	Investigate	419	1 or 2 family dwelling
					1			
	444							
		7/13/2025 8:23:00 PM	4156993	0000978	Power line down	Investigate	642	Electrical distribution
					1			
	445							
		7/7/2025 1:42:55 AM	4153964	0000944	Arcing, shorted electrical equipment	Investigate	419	1 or 2 family dwelling
					1			
9								
500 - Service Call								
	512							
		7/2/2025 9:12:59 PM	4152131	0000913	Ring or jewelry removal	Investigate	419	1 or 2 family dwelling
					1			
	553							
		7/10/2025 5:53:50 PM	4155618	0000959	Public service	Investigate	962	Residential street, road or residential driveway
		7/28/2025 6:33:00 PM	4163544	0001048	Public service	Investigate	961	Highway or divided highway
					2			
	554							
		7/3/2025 4:50:00 PM	4152492	0000916	Assist invalid	Assist physically disabled	419	1 or 2 family dwelling
		7/4/2025 5:19:43 PM	4152946	0000920	Assist invalid	Information, investigation & enforcement	400	Residential, other

						other		
		7/7/2025 10:31:06 AM	4154080	0000946	Assist invalid	Assist physically disabled	419	1 or 2 family dwelling
		7/15/2025 8:00:02 PM	4157921	0000999	Assist invalid	Information, investigation & enforcement, other	429	Multifamily dwelling
					4			
	561							
		7/30/2025 6:10:00 PM	4164468	0001055	Unauthorized burning	Extinguishment by fire service personnel	938	Graded and cared-for plots of land
					1			
8								
600 - Series								
	611							
		6/30/2025 10:22:01 AM	4151002	0000902	Dispatched & canceled en route	Cancelled en route		
		7/1/2025 10:20:05 AM	4151438	0000931	Dispatched & canceled en route	Cancelled en route	342	Doctor, dentist or oral surgeon office
		7/1/2025 12:40:00 PM	250701-130332-SUTFD	0000906	Dispatched & canceled en route	Cancelled en route	429	Multifamily dwelling
		7/3/2025 9:15:59 AM	4152274	0000924	Dispatched & canceled en route	Cancelled en route		
		7/3/2025 2:58:54 PM	4152444	0000927	Dispatched & canceled en route	Cancelled en route		
		7/3/2025 8:46:00 PM	4152601	0000918	Dispatched & canceled en route	Cancelled en route		
		7/5/2025 4:43:22 AM	4153153	0000938	Dispatched & canceled en route	Cancelled en route		
		7/6/2025 12:26:35 PM	4153682	0000937	Dispatched & canceled en route	Cancelled en route		
		7/9/2025 8:49:36 PM	4155205	0000958	Dispatched & canceled en route	Cancelled en route		
		7/10/2025 6:03:56 AM	4155324	0000957	Dispatched & canceled en route	Cancelled en route		

		7/12/2025 11:02:30 AM	4156347	0000965	Dispatched & canceled en route	Cancelled en route		
		7/12/2025 1:51:21 PM	4156441	0000966	Dispatched & canceled en route	Cancelled en route		
		7/13/2025 8:18:15 AM	4156734	0000977	Dispatched & canceled en route	Cancelled en route	419	1 or 2 family dwelling
		7/13/2025 11:03:50 PM	4157076	0000979	Dispatched & canceled en route	Cancelled en route	963	Street or road in commercial area
		7/14/2025 8:09:29 AM	4157169	0000980	Dispatched & canceled en route	Cancelled en route		
		7/14/2025 8:24:09 AM	4157174	0000982	Dispatched & canceled en route	Cancelled en route		
		7/14/2025 12:28:22 PM	4157277	0000988	Dispatched & canceled en route	Cancelled en route		
		7/14/2025 12:42:01 PM	4157287	0000984	Dispatched & canceled en route	Cancelled en route	419	1 or 2 family dwelling
		7/19/2025 9:13:30 PM	4159726	0001011	Dispatched & canceled en route	Cancelled en route		
		7/20/2025 3:56:00 PM	4160017	0001014	Dispatched & canceled en route	Cancelled en route		
		7/21/2025 2:29:17 PM	4160400	0001017	Dispatched & canceled en route	Cancelled en route	419	1 or 2 family dwelling
		7/22/2025 11:18:05 AM	4160732	0001024	Dispatched & canceled en route	Cancelled en route	340	Clinics, doctors offices, hemodialysis cntr, other
		7/25/2025 1:56:29 AM	4161939	0001031	Dispatched & canceled en route	Cancelled en route	340	Clinics, doctors offices, hemodialysis cntr, other
		7/26/2025 7:26:50 AM	4162413	0001032	Dispatched & canceled en route	Cancelled en route	311	24-hour care Nursing homes, 4 or more persons
		7/27/2025 9:40:28 PM	4163117	0001040	Dispatched & canceled en route	Cancelled en route		
		7/27/2025 9:51:00 PM	4163116	0001041	Dispatched & canceled en route	Cancelled en route		
		7/28/2025 8:57:07	4163251	0001043	Dispatched & canceled en route	Cancelled en route		

		AM						
		7/30/2025 4:52:23 PM	4164428	0001059	Dispatched & canceled en route	Cancelled en route		
					28			
	622							
		7/5/2025 1:53:54 AM	4153123	0000932	No incident found on arrival at dispatch address	Information, investigation & enforcement, other	429	Multifamily dwelling
		7/10/2025 6:06:01 PM	4155629	0000960	No incident found on arrival at dispatch address	Investigate	931	Open land or field
		7/12/2025 7:04:36 AM	4156283	0000964	No incident found on arrival at dispatch address	Investigate	960	Street, other
		7/15/2025 3:59:33 AM	4157586	0000995	No incident found on arrival at dispatch address	Investigate	960	Street, other
		7/21/2025 9:30:29 AM	4160280	0001016	No incident found on arrival at dispatch address	Investigate	963	Street or road in commercial area
		7/28/2025 9:39:37 AM	4163266	0001044	No incident found on arrival at dispatch address	Provide manpower	419	1 or 2 family dwelling
		7/29/2025 8:03:34 PM	4164029	0001052	No incident found on arrival at dispatch address	Forcible entry	429	Multifamily dwelling
					7			
	631							
		7/23/2025 11:15:12 AM	4161175	0001025	Authorized controlled burning	Investigate	938	Graded and cared-for plots of land
					1			
	650							
		7/25/2025 8:59:30 PM	4162296	0001029	Steam, other gas mistaken for smoke, other	Investigate	963	Street or road in commercial area
					1			
	651							
		7/4/2025 8:24:15 PM	4153015	0000921	Smoke scare, odor of smoke	Information, investigation & enforcement, other	400	Residential, other
					1			
38								

700 - False Alarm								
	700							
		7/5/2025 4:45:36 AM	4153154	0000933	False alarm or false call, other	Information, investigation & enforcement, other	429	Multifamily dwelling
		7/10/2025 8:33:12 AM	4155357	0000955	False alarm or false call, other	Investigate	429	Multifamily dwelling
					2			
	733							
		7/12/2025 7:06:26 PM	4156548	0000969	Smoke detector activation due to malfunction	Investigate	331	Hospital - medical or psychiatric
					1			
	736							
		7/5/2025 12:33:00 PM	4153280	0000929	CO detector activation due to malfunction	Investigate	419	1 or 2 family dwelling
		7/11/2025 8:55:04 PM	4156145	0000962	CO detector activation due to malfunction	Investigate	419	1 or 2 family dwelling
					2			
	743							
		7/20/2025 7:30:00 PM	4160092	0001015	Smoke detector activation, no fire - unintentional	Investigate	419	1 or 2 family dwelling
		7/21/2025 5:00:22 PM	4160473	0001018	Smoke detector activation, no fire - unintentional	Investigate	419	1 or 2 family dwelling
		7/30/2025 8:57:07 PM	4164535	0001056	Smoke detector activation, no fire - unintentional	Investigate	419	1 or 2 family dwelling
					3			
	744							
		7/16/2025 9:21:00 AM	4158089	0001003	Detector activation, no fire - unintentional	Investigate	593	Office: veterinary or research
					1			
	745							
		7/4/2025 8:12:34 PM	4153010	0000996	Alarm system activation, no fire - unintentional	Information, investigation & enforcement, other	400	Residential, other

		7/12/2025 5:48:41 PM	4156521	0000967	Alarm system activation, no fire - unintentional	Investigate	331	Hospital - medical or psychiatric
					2			
	746							
		7/24/2025 10:08:54 AM	4161583	0001027	Carbon monoxide detector activation, no CO	Investigate	419	1 or 2 family dwelling
					1			
12								
800 - Natural Disaster								
	812							
		7/30/2025 6:27:00 PM	4164475	0001057	Flood assessment	Remove hazard	962	Residential street, road or residential driveway
					1			
1								

Aid Given Or Received	Incident Number	NFIRS Number	Alarm Date	Aid Given Or Received Code	Aided Agency Name	Aiding Agency Name	Report Writer Last Name
Automatic aid given							
	4164728	0001064	7/31/2025 10:33:14 AM	4	Ann Arbor Township Fire Department		OBERSTAEDT
	4163117	0001040	7/27/2025 9:40:28 PM	4	Ypsilanti Township Fire Department		CLARK
	4151548	0000910	7/1/2025 3:13:08 PM	4	Salem Township Fire Department		FRENCH
	4163062	0001050	7/27/2025 7:13:52 PM	4	Ypsilanti Township Fire Department		CLARK
	4157840	0000998	7/15/2025 4:21:29 PM	4	Ypsilanti Township Fire Department		OBERSTAEDT
	4155205	0000958	7/9/2025 8:49:36 PM	4	Ypsilanti City Fire Department		CONKLIN
	4164602	0001060	7/31/2025 12:34:16 AM	4	Ypsilanti Township Fire Department		FRENCH
	4160027	0001020	7/20/2025 4:17:58 PM	4	Ypsilanti Township Fire Department		BURNS
	4161802	0001030	7/24/2025 6:43:43 PM	4	Ypsilanti Township Fire Department		KIMBALL
Automatic aid received							
	4157533	0000994	7/14/2025 10:23:36 PM	2		Huron Valley Ambualnce	BURNS
	4161409	0001026	7/23/2025 8:38:11 PM	2		Ann Arbor Township Fire Department	BACH
	4161409	0001026	7/23/2025 8:38:11 PM	2		Ypsilanti Township Fire Department	BACH
	4161409	0001026	7/23/2025 8:38:11 PM	2		Ypsilanti City Fire Department	BACH
	4151184	0000903	6/30/2025 7:05:33 PM	2		Ypsilanti Township Fire Department	KUJAWA
	4151184	0000903	6/30/2025 7:05:33 PM	2		Ypsilanti City Fire Department	KUJAWA

	4156441	0000966	7/12/2025 1:51:21 PM	2		Washtenaw County Sheriff	BURNS
	4157586	0000995	7/15/2025 3:59:33 AM	2		Huron Valley Ambualnce	BURNS
	4157586	0000995	7/15/2025 3:59:33 AM	2		Washtenaw County Sheriff	BURNS
	4157176	0000981	7/14/2025 8:49:12 AM	2		Huron Valley Ambualnce	BURNS
	4157176	0000981	7/14/2025 8:49:12 AM	2		Washtenaw County Sheriff	BURNS
	4157523	0000991	7/14/2025 9:25:35 PM	2		Huron Valley Ambualnce	BURNS
Mutual aid given							
	4162623	0001037	7/26/2025 6:27:24 PM	3	Huron Valley Ambualnce		OBERSTAEDT
	4153426	0000930	7/5/2025 6:21:26 PM	3	Ann Arbor Township Fire Department		FRENCH
	4156540	0000972	7/12/2025 6:35:34 PM	3	Washtenaw County Sheriff		MONDAY
Mutual aid received							
	4153860	0000939	7/6/2025 7:44:15 PM	1		Ann Arbor Township Fire Department	FRENCH
	4153860	0000939	7/6/2025 7:44:15 PM	1		Ypsilanti City Fire Department	FRENCH
	4153860	0000939	7/6/2025 7:44:15 PM	1		Ypsilanti Township Fire Department	FRENCH
	4152131	0000913	7/2/2025 9:12:59 PM	1		Washtenaw County Sheriff	GAKEN

Aided Agency Name	Details
Ann Arbor Township Fire Department	2 Rows
Huron Valley Ambualnce	1 Rows
Salem Township Fire Department	1 Rows
Washtenaw County Sheriff	1 Rows
Ypsilanti City Fire Department	1 Rows
Ypsilanti Township Fire Department	6 Rows
	12 Rows

Alarm Date	Incident Number	NFIRS Number	Aid Given Or Received	Aiding Agency Name	Aided Agency Name

7/14/2025 8:49:12 AM	4157176	0000981	Automatic aid received	Huron Valley Ambualnce	
7/14/2025 8:49:12 AM	4157176	0000981	Automatic aid received	Washtenaw County Sheriff	
7/6/2025 7:44:15 PM	4153860	0000939	Mutual aid received	Ann Arbor Township Fire Department	
7/6/2025 7:44:15 PM	4153860	0000939	Mutual aid received	Ypsilanti City Fire Department	
7/6/2025 7:44:15 PM	4153860	0000939	Mutual aid received	Ypsilanti Township Fire Department	
7/23/2025 8:38:11 PM	4161409	0001026	Automatic aid received	Ann Arbor Township Fire Department	
7/23/2025 8:38:11 PM	4161409	0001026	Automatic aid received	Ypsilanti Township Fire Department	
7/23/2025 8:38:11 PM	4161409	0001026	Automatic aid received	Ypsilanti City Fire Department	
7/14/2025 10:23:36 PM	4157533	0000994	Automatic aid received	Huron Valley Ambualnce	
6/30/2025 7:05:33 PM	4151184	0000903	Automatic aid received	Ypsilanti Township Fire Department	
6/30/2025 7:05:33 PM	4151184	0000903	Automatic aid received	Ypsilanti City Fire Department	
7/14/2025 9:25:35 PM	4157523	0000991	Automatic aid received	Huron Valley Ambualnce	
7/2/2025 9:12:59 PM	4152131	0000913	Mutual aid received	Washtenaw County Sheriff	
7/12/2025 1:51:21 PM	4156441	0000966	Automatic aid received	Washtenaw County Sheriff	
7/15/2025 3:59:33 AM	4157586	0000995	Automatic aid received	Huron Valley Ambualnce	
7/15/2025 3:59:33 AM	4157586	0000995	Automatic aid received	Washtenaw County Sheriff	

Incident Type Code	Incident Date	Incident Number	Contents Loss	Incident Type	District	Zip	Apparatus Total	Total Value	Total Loss	Percent Saved	Property Value	Percent Lost	Property Loss	Contents Value	Contents Loss	NFIRS Number
111																
								$110,006,999.00	$102,000.00							
	7/1/2025	4151548		Building fire	Out Of District	48168	2	$0.00	$0.00	NaN		NaN				0000910
	7/6/2025	4153860	$50,000.00	Building fire	Superior Township 31	48197	3	$109,999,999.00	$100,000.00	99.91%	$9,999,999.00	0.09%	$50,000.00	$100,000,000.00	$50,000.00	0000939
	7/9/2025	4155179	$500.00	Building fire	Out Of District	48198	1	$7,000.00	$2,000.00	71.43%	$5,000.00	28.57%	$1,500.00	$2,000.00	$500.00	0000990
	7/15/2025	4157840		Building fire	Out Of District	48198	2	$0.00	$0.00	NaN		NaN				0000998
	7/20/2025	4160027		Building fire	Out Of District	48198	2	$0.00	$0.00	NaN		NaN				0001020
	7/31/2025	4164602		Building fire	Out Of District	48198	3	$0.00	$0.00	NaN		NaN				0001060
113																
								$0.00	$0.00							
	6/30/2025	4151184		Cooking fire, confined to container	Superior Township 35	48198	2	$0.00	$0.00	NaN		NaN				0000903
	7/15/2025	4157788		Cooking fire, confined to container	Superior Township 8	48105	2	$0.00	$0.00	NaN		NaN				0000997
154																
								$0.00	$0.00							
	7/4/2025	4153055		Dumpster or other outside trash receptacle fire	Superior Township 34	48198	1	$0.00	$0.00	NaN		NaN				0000923
251																
								$0.00	$0.00							
	7/24/2025	4161802		Excessive heat, scorch burns with no ignition	Out Of District	48197	2	$0.00	$0.00	NaN		NaN				0001030
311																
								$0.00	$0.00							
	6/30/2025	4151267		Medical assist, assist EMS crew	Superior Township 2	48170	1	$0.00	$0.00	NaN		NaN				0000904
	7/1/2025	4151739		Medical assist, assist EMS crew	Superior Township 33	48198	1	$0.00	$0.00	NaN		NaN				0000912
	7/1/2025	4151615		Medical assist, assist EMS crew	Superior Township 35	48198	1	$0.00	$0.00	NaN		NaN				0000907

Approved by the Superior Charter Township Park Commission on 7/28/2025.

Superior Charter Township Park Commission

Regular Meeting

Approved Minutes

June 23, 2025

1.Call to Order

Meeting called to order at 6:30PM by Nahid Sani-Yahyai

2. Roll Call

Park Commissioners present: Nahid Sani-Yahyai , Greg Vessels, Matthew Yahyai

Curtis Freeman, Jack Smiley

3. Flag Salute

4. Agenda Approval

The motion was moved and approved

5. Prior Meeting Minutes Approval

May 27/25 motion was moved and approved.

6. Citizens Participation

None

7. Reports

A. Chair Nahid Sani-Yahyai wanted commissioners recognized for attending township clean up.

B. Director

Juan Bradford submitted written reports: Superior Day, Y on the Fly, Vreeland Property, Southeast Michigan Land Conservancy

C. Board Liaison

Trustee Sarah Devereaux

D. Board Meeting Attendee

E. Park Steward

F. Safety

8. Communications

A. Superior Township Parks Recreation and CLR Academy

B. Y on the Fly

C. Disc Golf

9.Old Business

A. Vreeland Property Update

Based on the recommendation of the Vreeland Road Property Planning Committee, Jack Smiley moved and Nahid Sanii-Yahyai seconded a motion for the Parks & Recreation Commission to manage the 322.34 acres north of Vreeland Road—including parcels #J-10-20-200-002, #J-10-20-200-003, #J-10-20-300-001, and #J-10-20-100-002 (pending acquisition)—primarily as a nature preserve, and to designate this land as the BirdSong Nature Preserve, with a capital 'S' in 'Song'. Motion carried.

Based on the recommendation of the Vreeland Road Property Planning Committee, Jack Smiley moved and Curtis Freeman seconded a motion for the Parks & Recreation Commission to maintain agricultural uses on the 141.16 acres of land south of Vreeland Road—including parcels #J-10-29-200-001, #J-10-29-200-006, and #J-10-30-400-037—and to name this property the Superior Township Community Farm. Motion carried.

10. New Business

A. July 2025 Parks and Recreation Month in Superior Township

B. Potential Disc Golf Budget

Approved by the Superior Charter Township Park Commission on 7/28/2025.

Motion by Jack Smiley, seconded by Sharon Bryant-Phillips, for the Parks & Recreation Commission to commit to establishing a disc golf course at Community Park, contingent on outside funds being raised or inclusion in our 2026 budget. Final alignment of the course route is to be determined, minimizing disturbance to the forest understory. Motion carried.

11. Bills for Payment
    A. May 28, 2025-June 23, 2025
    Approved

12. Financial Statement
    Approved

13. Pleas and petitions

14. Adjournment

Utility Department Memorandum

To: Superior Township Board of Trustees
From: Mary Burton, Utility Director
Date August 18, 2025
Re: Utility Department Report

- **<u>Harvest Lane Sewer Collapse:</u>**
  Temporary repairs were made on the Harvest Lane sewer collapse on July 11th. Permanent repairs will need to be completed once bids are received from potential contractors.

  Arbor woods lift station was turned off for a period during the repairs of the sewer collapse to prevent flow from coming through.

  Dye tests were completed on Harvest Lane to determine the location of the sewer collapse in the main.

- **<u>YCUA Sewer Rate Increase:</u>**
  YCUA increased its sewer rates for Superior Township by 6.34% this effective September 1, 2025. Superior sewer customers will see a 7.34% rate increase for the sewer portion of their bills. If the rate increase is passed by the Board, it will go into effect at the end of September.

- **<u>MacArthur Blvd. Tree Fall:</u>**
  A fallen tree was cleared off MacArthur Boulevard by the Utility Maintenance Crew. The tree completely blocked the road preventing traffic from passing but was later removed.

- **<u>Water Tank Fill-ups:</u>**
  Requests for water tank fill-ups have been received from Drill Tek contractors. They are doing work on Curtis Rd for the new subdivision under construction by Lombardo Homes.

- **<u>Sanitary Manhole Clearance:</u>**
  An area behind the Fairway Glens subdivision was cleared of brush to gain access to a sanitary manhole. Maintenance crews used the skid steer and brush hog attachment to remove brush and debris.

- **GLWA Springwell Reimbursement:**
  Superior Township Utility Department will be reimbursed more than $900 by GLWA for costs associated with the Springwell violation. GLWA was sited for an EGLE violation back in March for their Springwell location not meeting requirements for turbidity (cloudiness) in drinking water.

MEMO

TO: Superior Charter Township Board of Trustees

FROM: Michelle Marin, Planning & Zoning Administrator

RE: Planning & Zoning Department Report

DATE: August 6, 2025

Below is a summary of the planning and zoning activities for the month of June 2025.

TRINITY HEALTH - EMERGENCY FAMILY SHELTER

In July, the Township received an application for a conditional use permit to establish an emergency family shelter in the Towsley Health Building of the Trinity Health Campus, in the MS Medical Services District. The proposed project provides 30 apartment-style temporary housing units for families in need, in collaboration with the Interfaith Hospitality Network at Alpha House. The application does not include a site plan, as the existing building is already outfitted with dwelling units, and the project includes interior renovations only. This project will mark the second temporary housing facility in Washtenaw County managed by Alpha House.

The public hearing for the Conditional Use Petition is scheduled for the August 27th Planning Commission meeting.

HYUNDAI FUEL LOADING SYSTEM

In July, Hyundai submitted an application for a combined preliminary and final site plan for a fueling facility at the Hyundai America Technical Center in the PM Planned Manufacturing District. The project includes the construction of a two-pump accessory fueling facility and underground storage tanks. The facility is intended for vehicles being used on site and does not include a retail sales component. The planning and engineering reviews have been completed, with several outstanding items identified in both reviews. The project is scheduled to be on the August 27th Planning Commission meeting agenda.

PROSPECT POINTE SOUTH

In July, M/I Homes submitted a rezoning and area plan application for a three-phase single-family residential development project, on two adjacent parcels with a total area of ~48 acres. One parcel is zoned R-4 and one parcel is zoned PC – Planned Community. The development is located on the east side of North Prospect Road, between Berkshire Drive, Sheffield Drive, and the Autumn Woods condos. The applicant is proposing to develop Prospect Pointe South as a 119- unit single family residential development. The existing site is vacant and heavily wooded on roughly ¾ of the property.

The developer estimates construction commencement in May 2026 with an anticipated date of first occupancy in February 2027. The public hearing for the Area Plan and Rezoning Petitions is scheduled for the August 27th Planning Commission meeting.

PROSPECT POINTE WEST

Prospect Pointe West is a four-phase single-family residential development project, on a ~67 acre parcel of land zoned R-4 an Urban Residential District. The development is located on the southwest corner of Geddes Road and Prospect Road, west of Hunters Creek Drive in the northeast quarter of Section 33. The applicant is proposing to develop Prospect Pointe West as a 157-unit site condominium.

The four (4) phases consist of the following number of units:

- Phase 1 – 39 units
- Phase 2 – 45 units
- Phase 3 – 26 units
- Phase 4 – 47 units

The proposed lot dimensions are 66' x 130' with a minimum lot size of 8,580 sf. The homes will range in size from 2,000 to 3,200 sf with sales prices starting in the $400,000s. The development has private roads with sidewalks on both sides and will be serviced by public sanitary sewer which will be designed as an extension of the existing Prospect Pointe development. Public water will also be extended from the existing subdivision. Each phase of the development is required to go through the Final Site Plan process.

The Final Site Plan for Prospect Pointe West Phase 1 (STPC #22-03) was approved by action of the Superior Township Planning Commission on April 26, 2023, and includes 39 single family lots. Building permits for individual homes are being issued and construction has commenced.

The Final Site Plan for Prospect Pointe West Phase 2 (STPC #24-01) was approved by action of the Superior Township Planning Commission on May 22, 2024, and includes 45 single family lots. The Development Agreement for Phase 2 has been recorded and a preconstruction meeting was held on September 10, 2024.

The Final Site Plan for Prospect Pointe West Phase 3 (STPC #25-01) was approved by the Planning Commission at the May 28th meeting. This phase includes 25 single family lots. Two approval conditions are remaining: the Soil Erosion and Sedimentation Control (SESC) permit and the revised Development Agreement that will require approval by the Board of Trustees. The applicant is currently working on these remaining conditions of approval.

BROOKWOOD

Brookwood is a Master Planned Community on an ~84 acre parcel of land zoned Planned Community (PC) a Special District. The development is located on the east side of Leforge Road approximately 700 feet north of Clark Road in the southwest corner of Section 33. The applicant is proposing to develop Brookwood with

318 dwelling units divided into three (3) residential dwelling product types (i.e., stacked flats, duplex units, four-plex units, and attached townhomes).

The development is designed for renters and owners plus a section dedicated for people over 55 years of age. Stacked flats and duplexes are anticipated to rent from $1.50 - $2.50 per square foot. The townhomes will be for sale and priced per unit according to the market. The development will also include a clubhouse, amenity areas, paved parking areas, landscape improvement, and a continuous sidewalk network along private drives throughout the development and walking paths that connect amenities with various areas of the development. Existing public water and sanitary sewer mains will be extended to serve the development.

The Brookwood Superior Area Plan Amendment was approved at second reading by the Township Board on May 20, 2024.

The Brookwood Superior Preliminary Site Plan (STPC #23-05) was approved by action of the Superior Township Planning Commission on May 22, 2024, with the following conditions:

1) Address all items in the Township Engineers May 9, 2024, review.
2) Provide additional details on Natural Feature Plan including how the 25% slopes will be protected, and their integrity remain intact.
3) Provide a more detailed landscape plan that meets all landscape, screening, and woodland preservation requirements.
4) Provide lighting and photometric plan.
5) Provide a detailed narrative of the architectural concept for the site including materials details.

The Final Site Plan for Brookwood Estates (STPC #23-05) was approved by the Planning Commission at the May 28th meeting. The applicant is currently working on addressing the approval conditions that were identified in the Planners' and Engineers' reports.

GARRETT'S SPACE

Garrett's Space is proposed to be a residential center where young adults suffering from depression and anxiety are treated. The facility will include both in-patient and daily services, with a non-medical and non-institutional focus. Garrett's Space is proposed on seven (7) parcels that will be combined into one lot totaling approximately 76.0 acres. The property has historically been used as a single-family residence with an address of 3900 Dixboro Road and is in Section 7 of the Township. The site includes significant natural resources including woodlands, steep slopes, a creek, floodplain, and wetlands.

The applicant proposes the following improvements:

1) Convert the existing home on the site to administrative offices
2) Construct a 10,100 square foot building to house 15 to 20 residents
3) Construct a 2,100 square foot building for recreational and therapy activities
4) Construction of a parking lot
5) Landscaping improvements

6) Create walking paths and lookouts through the site's natural features.
7) Expanding the sites well and sceptic system
8) Construct two (2) stormwater detention ponds

The applicant proposes a phased development:

- Phase 1: Use of the existing house for administrative offices and day programming. This phase does not include any overnight guests.
- Phase 2: Construction of the residential structure and creativity studio with parking areas, and utility and landscaping improvements. This phase includes expanded day programming and overnight residents.
- Phase 3: Additional ancillary elements, including the barn for gardening and therapeutic animals, and outdoor recreation and gathering spaces, will be constructed as funding allows.

Previous Township approvals are as follows:

- Property was rezoned from A-2 to Planned Community (PC) Special District via an Area Plan petition approved by the Township Board on July 17, 2023.

- The applicant recorded a Zoning and Land Use Agreement dated October 16, 2023, that limits uses, the number of residents and the number of employees.

- A Preliminary Site Plan (STPC 23-03) was approved by the Planning Commission with conditions on January 24, 2024.

- A Final Site Plan (STPC 23-03) was approved by the Planning Commission on September 25, 2024, with the following conditions:
  1) Obtain all outside agency approvals permits outlined in Township Engineer's memo dated 9/19/24.
  2) Combine existing seven (7) parcels into one parcel prior to receiving certificate of occupancy.
  3) Record conservation protection prior to certificate of occupancy.

- A Development Agreement was approved by the Township Board on October 21, 2024.

To date, the applicant has completed Final Site Plan conditions #1, #2, and #3:

1) OHM reviewed the Engineering Plans submittal (dated 12/20/24) and had no exceptions to the proposed development moving forward as shown on the plans as submitted.

2) The seven (7) parcels have been combined into one and a new parcel assigned (J -10-07-200-021). Furthermore, the Township Assessor has changed the zoning of this new parcel to PC.

3) Resolution No. 2025-13 to approve Garrett's Space Conservation Deed Restriction Agreement between Garrett's Space and the Township was approved by the Board of Trustees on March 17, 2025.

Building permits have been submitted and a preconstruction meeting was held on March 18, 2025. Preliminary site work has commenced. The approved Development Agreement requires the conservation area protection to be recorded prior to Certificate of Occupancy (CO) for the main residential structure to be newly constructed (Phase 2). A C of O may be issued for the Phase 1 portion of the project if all building and fire codes and requirements are met for the change of use.

THE MEADOWS AT HAWTHORNE MILLS

The Meadows at Hawthorne Mills is a 215 unit single-family residential site condominium located on 71 acres of land located south of Geddes Road and east of Leforge Rd. The site includes private roads that provide two (2) access points to Geddes Road and has two (2) connection points with the adjacent Prospect Pointe West Development. In addition, there is a road stub for future development to the south. The proposed development will be served with public utilities. A sewer will connect from Leforge Road, and the Prospect Pointe Development and water will be looped throughout the development from Geddes Road. Stormwater management will be handled with four (4) proposed detention ponds located throughout the development.

The entire development received preliminary site plan approval on October 28, 2020. There are five (5) phases of development, and each phase required final site plan approval. The final site plan for Phase 1 was approved by the Planning Commission with conditions on November 15, 2023. Phase 1 includes a total of 40 lots/units as well as construction of the roads and infrastructure items to directly serve those units, extension of a sanitary sewer from LeForge Road across the neighboring property to the west needed to service Phase 1, and mass grading of the entire site.

The final site plan for Phase 1 of the Meadows at Hawthorne Mill was set to expire and the applicant petitioned the Planning Commission to grant a one-year extension. On January 22, 2025, the Planning Commission granted an extension of the approved final site plan with the following conditions:

1. Provide a cost estimate for required woodland mitigation to be paid into Superior tree fund. Once a fund number is agreed upon with the Township, the applicant shall pay the amount to the Township.
2. All future homebuilders will be required to submit floor plans and elevations for review and approval by the Planning Commission.
3. Secure all required Washtenaw County Road Commission (WCRC) permits and right-of-way dedications to facilitate improvements at the intersection of Prospect and Geddes Rd as well as turn lane improvements for the private connection on Geddes Road.
4. Complete a Development Agreement and present to the Board of Trustees for approval prior to Phase 1 moving to the pre-construction phase of the development.

The Phase 1 final site plan extension will expire on November 15, 2025, unless conditions under Zoning Ordinance Section 10.08.C are met.

The applicant for the Meadows at Hawthorn Mills (Louis J. Eyde Family, LLC) is selling the property, possibly in two parts, to Lombardo and/or Pulte. Jared Kime of Atwell is working with Pulte to prepare necessary submissions including an amendment to the Phase 1 Final Site Plan. An application to amend the final site plan was received on March 13, 2025, and is under review. A summary of the changes proposed are as follows:

1. Phase 1 FSP revision
   a. Minor revisions to lot grading for Pulte standards
   b. Landscape revision and phasing of the tree impacts/mitigation calculations
   c. Reduction of mass grading to only phase 1 and the sanitary corridor going through future phases
   d. Would also include the necessary building elevations for PC review
2. Overall Engineering Plan update
   a. Raised road grades on south half of site to improve earthwork balance
   b. Associated lot grading revisions throughout site
   c. Some storm sewer modifications due to the lot changes in future phase areas
   d. Updated water main profiles due to new road elevations in future phase areas
   e. Overall landscape plan update with tree impacts/mitigation calculations

The Planning Commission has authority to determine whether a requested change is major or minor, in accordance with this Section 10.12. Changes to the ownership may impact changes to the site layout, and as such the review of the project is currently on hold until ownership changes are verified.
Other outstanding items to be addressed by the applicant(s) prior to any final site plan approval:

1. Development Agreement – BOT approval
2. Intersection ROW dedication – BOT approval

The Development Agreement and Right-of-Way Dedication are both scheduled to appear on the August Board of Trustees meeting for consideration.

CLAY HILL COMMUNITY FARM AND GARDEN

The Board of Trustees issued a 1-year extension of the special district area plan approval for the Clay Hill community farm and garden at request of the applicant. The applicant indicated progress as well as the need to extend the approval to update wetland mapping and finalize permits with the County Road, Water, and Drain Commissions.

ZONING BOARD OF APPEALS

The ZBA did not have a meeting in July due to a lack of agenda items. Ther will similarly be no August ZBA meeting.

Per bylaws, the ZBA consists of seven (7) regular and two (2) alternates members appointed by the Township Board. One (1) of the members must be a member of the Township Planning Commission and one member may be a member of the Township Board. The remaining members must reside in the unincorporated areas of the Township and represent the population distribution and various interests present. Current ZBA members include:

- Thomas Brennan, (Chair & PC Member)
- Rachel Smith
- Dana Greene (BOT)
- Tanya Markos-Vanno
- Meghan Winslow
- Jack Gilbreath
- Vacant – appointment anticipated at August 2025 Board of Trustees meeting

The Township now has regular scheduled ZBA meetings the 2nd Wednesday of the month; if there are no agenda items, the meeting are cancelled.

PLANNING COMMISSION

On July 23rd, the Planning Commission reviewed and discussed the proposed revisions to the following zoning ordinance articles:

- Article 11: Off-Street Parking and Loading Regulations
- Article 16: Zoning Board of Appeals

To date, the Planning Commission and CWA staff have convened to review the following articles, as part of the Zoning Ordinance Rewrite Steering Committee:

ARTICLE 1: TITLE, PURPOSE AND LEGAL CLAUSES
ARTICLE 2: DEFINITIONS
ARTICLE 3: ADMINISTRATION AND ENFORCEMENT
ARTICLE 4: ZONING DISTRICT REGULATIONS
ARTICLE 6: DEVELOPMENT OPTIONS
ARTICLE 7: GENERAL PROVISIONS
ARTICLE 8: SITE PLAN REVIE
ARTICLE 9: CONDITIONAL USE REVIEW
ARTICLE 11: OFF-STREET PARKING AND LOADING REGULATIONS
ARTICLE 15: NONCONFORMITIES
ARTICLE 16: ZONING BOARD OF APPEALS
ARTICLE 17: AMENDMENT PROCEDURE

Conditional Use Permit/Preliminary Site Plan - DTE Grenada Substation Expansion (STPC #25-02). The applicant has not communicated with the Planning & Zoning Department in several months, since before Michelle resumed the zoning administrator role.

Per bylaws, the Planning Commission shall consist of seven (7) members serving three (3) year terms with eligibility for re-appointment. One member of the Township Board shall be appointed to the Planning Commission as an ex officio member and Township Board Representative, with full voting rights. The current Planning Commission is comprised of the following members:

- Jay Gardner, Chair (Term expires 2/28/2026)
- Robert Steele, Vice Chair (Term expires 2/28/2028)
- Thomas Brennan, Secretary (Term expires 2/28/2027)
- Patrick McGill (Term expires 2/28/2027)
- Brenda McKinney– Board Rep. (Term expires 11/7/2028)
- Nahid Sanii-Yahyai (Term expires 2/28/2026)
- Curt Wolf (Term expires 1/01/2028)

OTHER BUSINESS/NEWS

1) Michelle Marin of Carlisle Wortman Associates (CWA) began to serve as the Township Planning and Zoning Administrator in April. In July, Michelle reviewed 23 Certificates of Zoning Compliance. She responded to many general phone and email inquiries from the public both during and outside of office hours, and met in person with numerous folks at the Township Hall during office hours. Michelle continued ordinance enforcement in July and sent out 4 ordinance violation letters. She also worked on corrective actions with previously notified code violators. She also attended the July Planning Commission meeting along with Ben Carlisle and prepared materials for the Board of Trustees meeting.

2) Carlisle Wortman Associates staff also serve in the role as the Township Planner and review and manage projects that are paid from escrows including applicant inquiries and project coordination.

Fund 101 GENERAL

GL Number	Description	PERIOD ENDED 06/30/2024	PERIOD ENDED 06/30/2025
*** Assets ***			
Cash			
101-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	396,191.22	427,073.19
101-000-001.002	HUNT 0768 CHK - DIXBORO SCHOOL HOUSE	12,372.13	12,562.60
101-000-001.003	HUNT 6873 HYB - FIRE INSURANCE WITHHOLD	17,657.32	9,657.32
101-000-001.004	COMERICA 9108 CHKG - CREDIT CARDS	8,157.91	8,209.86
101-000-001.005	COMERICA 5286 CHKG - ACCRUED ABSENCES	19,427.33	19,427.33
101-000-002.002	COMERICA 6074 JFUND DIXBORO SCHOOL HOUSE	25,587.56	27,043.85
101-000-004.001	PETTY CASH	100.00	100.00
101-000-004.002	REGISTER DRAWER CASH	100.00	300.00
101-000-009.000	MICHIGAN CLASS -0002	0.00	251,051.15
101-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	589,642.72	0.00
101-000-017.002	COMERICA - GOVERNMENT T-BILLS	118,098.68	0.00
Cash		1,187,334.87	755,425.30
Accounts Receivable			
101-000-020.001	A/R - TAXROLL REVENUE	0.00	28,186.43
101-000-040.001	A/R - CABLE FEES AT&T AND COMCAST	150,913.19	141,344.75
101-000-040.002	A/R - OTHER	377,664.49	122,307.39
101-000-040.003	A/R - COBRA PARTICIPANTS	28.39	0.00
101-000-078.001	A/R - STATE OF MICHIGAN	0.00	30,000.00
101-000-078.003	A/R - STATE OF MICHIGAN EVIP	37,252.00	36,879.00
101-000-089.001	A/R - HCSP FORFEITURE RECEIVABLE	0.00	21,708.00
Accounts Receivable		565,858.07	380,425.57
Fixed Assets			
101-000-188.000	LEASE RECEIVABLE - LONG TERM	0.00	366,724.00
Fixed Assets		0.00	366,724.00
Other Assets			
101-000-056.000	A/R - ACCRUED INCOME	107.78	90.99
101-000-062.000	LEASE RECEIVABLE - CURRENT	0.00	13,837.00
101-000-123.000	PRE-PAID EXPENSES MISC.	250.99	370.49
101-000-123.050	PREPAID INSURANCE	18,912.72	28,782.48
101-000-126.000	UNREALIZED GAINS/LOSSES	67,905.73	0.00
Other Assets		87,177.22	43,080.96
Due From Other Funds			
101-000-084.206	DUE FROM FIRE FUND	6,250.00	903.89
101-000-084.211	DUE FROM LEGAL DEFENSE FUND	98,225.50	0.00
101-000-084.464	DUE FROM ARPA FUND	24,751.15	0.00
101-000-084.508	DUE FROM PARK FUND	15.99	16.99
101-000-084.701	DUE FROM TRUST & AGENCY	100.00	3,212.00
101-000-084.703	DUE FROM TAX FUND-COLLECTED TAXES	57,848.11	0.00
101-000-084.704	DUE FROM PAYROLL FUND	7,913.79	4,937.79
Due From Other Funds		195,104.54	9,070.67
Total Assets		**2,035,474.70**	**1,554,726.50**
*** Liabilities ***			
Accounts Payable			
101-000-202.000	A/P - VENDORS	526,225.70	60,120.11
101-000-202.200	A/P - CREDIT CARD ACCOUNT	4,791.49	5,847.83
Accounts Payable		531,017.19	65,967.94
Liabilities-ST			
101-000-237.000	DUE TO OTHERS	46.00	0.00
101-000-237.001	FIRE INSURANCE WITHHOLD PROGRAM	17,500.00	9,500.00
101-000-257.000	ACCURED WAGES PAYABLE	40,541.00	40,157.00
101-000-260.000	ACCRUED PTO	3,979.00	3,333.00

Fund 101 GENERAL

GL Number	Description	PERIOD ENDED 06/30/2024	PERIOD ENDED 06/30/2025
*** Liabilities ***			
Liabilities-ST		62,066.00	52,990.00
Liabilities-LT (under 1 year)			
Liabilities-LT (under 1 year)		0.00	0.00
Liabilities-LT (over 1 year)			
101-000-361.000	DEFERRED INFLOW - LEASES	0.00	363,316.00
Liabilities-LT (over 1 year)		0.00	363,316.00
Due To Other Funds			
Due To Other Funds		0.00	0.00
Total Liabilities		**593,083.19**	**482,273.94**
*** Fund Balance ***			
Unassigned			
101-000-390.000	FUND BALANCE - UNDESIGNATED	1,610,485.09	524,172.41
Unassigned		1,610,485.09	524,172.41
Assigned			
101-000-385.001	FUND BALANCE - DIXBORO SCHOOL HOUSE	220,612.68	38,966.28
101-000-385.002	FUND BALANCE - NM TRAILS MAINT.	30,659.02	30,193.74
101-000-385.003	FUND BALANCE - RIGHT OF WAY	18,195.35	26,915.76
101-000-385.004	FUND BALANCE - ACCRUED ABSENCES	61,042.29	71,733.11
101-000-385.005	FUND BALANCE - TREE PRESERVATION FUND	247,500.00	241,425.00
Assigned		578,009.34	409,233.89
Total Fund Balance		**2,188,494.43**	**933,406.30**
Beginning Fund Balance		**2,188,494.43**	**933,406.30**
Net of Revenues VS Expenditures		**(746,102.92)**	**139,046.26**
Ending Fund Balance		**1,442,391.51**	**1,072,452.56**
Total Liabilities And Fund Balance		**2,035,474.70**	**1,554,726.50**

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 AMENDED BUDGET	YTD BALANCE 06/30/2025	ACTIVITY FOR MONTH 06/30/25	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 06/30/2024
Fund 101 - GENERAL								
Revenues								
Dept 000 - REVENUE								
101-000-402.000	CURRENT- REAL/PROPERTY/IFT TA	726,087.00	726,087.00	723,864.94	0.00	2,222.06	99.69	667,876.38
101-000-403.000	PRIOR YEARS DELQ PERS PROP	200.00	200.00	15.98	0.00	184.02	7.99	0.00
101-000-407.000	PPT REIMBURSEMENT	500.00	500.00	488.99	0.00	11.01	97.80	494.64
101-000-432.000	PILOT PROGRAM TAXES	900.00	900.00	0.00	0.00	900.00	0.00	891.04
101-000-434.001	TRAILER FEES	5,700.00	5,700.00	2,010.50	229.00	3,689.50	35.27	1,566.50
101-000-445.000	DELIQUENT INTEREST & PENALTY	4,800.00	4,800.00	200.92	0.00	4,599.08	4.19	4,643.97
101-000-448.001	SUMMER TAX COLLECTION FEES	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00	0.00
101-000-477.000	CABLE TV FRANCHISE FEES - COM	150,000.00	150,000.00	150,000.00	0.00	0.00	100.00	145,000.00
101-000-477.001	CABLE TV FRANCHISE FEES - AT&	30,000.00	30,000.00	30,000.00	0.00	0.00	100.00	50,000.00
101-000-574.000	STATE CONSTITUTIONAL REVENUE	1,584,244.00	1,584,244.00	516,227.00	252,886.00	1,068,017.00	32.59	496,704.00
101-000-574.002	STATE REVENUE SHARING	54,515.00	54,515.00	54,515.00	0.00	0.00	100.00	54,392.00
101-000-574.003	CLFRF REVENUE SHARING	1,558.00	1,558.00	0.00	0.00	1,558.00	0.00	410.00
101-000-574.005	STATE REVENUE SHARING TAXABLE	0.00	0.00	9,853.00	4,926.00	(9,853.00)	100.00	0.00
101-000-574.006	STATE REV. SHARING WEIGHTED P	0.00	0.00	15,604.00	7,994.00	(15,604.00)	100.00	0.00
101-000-577.002	ROW REVENUE STATE & OTHER RES	10,000.00	10,000.00	16,973.73	16,973.73	(6,973.73)	169.74	15,552.80
101-000-577.003	NATIONAL OPIOID SETTLEMENT	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00	19,223.05
101-000-630.000	BAG & TAG PROGRAM FEES	1,500.00	1,500.00	352.10	192.60	1,147.90	23.47	785.35
101-000-631.000	RECYCLING EDUCATION REVENUE	200.00	200.00	0.00	0.00	200.00	0.00	0.00
101-000-632.000	SYCAMORE MEADOWS LITTER CONTR	4,800.00	0.00	0.00	(772.15)	0.00	0.00	2,800.00
101-000-633.000	DANBURY LITTER CONTROL	0.00	4,800.00	1,572.15	772.15	3,227.85	32.75	0.00
101-000-634.000	SUPERIOR DAY DONATION	1,500.00	1,500.00	7,400.00	6,500.00	(5,900.00)	493.33	1,150.00
101-000-654.001	PLANNING & ZONING ADMIN FEES	7,000.00	7,000.00	8,800.00	2,950.00	(1,800.00)	125.71	2,075.00
101-000-657.001	ORDINANCE VIOLATION REIMBURSE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
101-000-664.075	TAX COLLECTION INTEREST	0.00	0.00	421.18	0.00	(421.18)	100.00	0.00
101-000-665.000	INTEREST/DIVIDENDS	25,000.00	25,000.00	2,046.11	1,005.18	22,953.89	8.18	12,689.83
101-000-669.000	GAIN/LOSS ON INVESTMENT ACCOU	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00	19,426.89
101-000-670.000	RENTAL INCOME	36,000.00	36,000.00	0.00	0.00	36,000.00	0.00	0.00
101-000-671.002	CELL TOWER REVENUE	35,000.00	35,000.00	19,101.65	3,212.33	15,898.35	54.58	21,525.77
101-000-672.000	MEDICAL INSURANCE/COBRA INCOM	0.00	0.00	0.00	0.00	0.00	0.00	1.68
101-000-676.000	ELECTION REIMBURSEMENTS	0.00	0.00	3,470.00	3,470.00	(3,470.00)	100.00	3,824.18
101-000-687.000	INSURANCE REIMBURSEMENTS INCO	1,000.00	1,000.00	11,655.00	0.00	(10,655.00)	1,165.50	0.00
101-000-688.000	MISCELLANEOUS INCOME	5,000.00	5,000.00	2,056.37	101.80	2,943.63	41.13	2,447.93
101-000-699.999	APPROPRIATION FROM FUND BALAN	61,819.00	61,819.00	0.00	0.00	61,819.00	0.00	0.00
Total Dept 000 - REVENUE		2,837,823.00	2,837,823.00	1,576,628.62	300,440.64	1,261,194.38	55.56	1,523,481.01
TOTAL REVENUES		2,837,823.00	2,837,823.00	1,576,628.62	300,440.64	1,261,194.38	55.56	1,523,481.01
Expenditures								
Dept 101 - TOWNSHIP BOARD								
101-101-703.000	SALARIES	40,000.00	40,000.00	20,000.24	3,076.96	19,999.76	50.00	21,499.76
101-101-703.001	WETLANDS BOARD STIPENDS	250.00	250.00	0.00	0.00	250.00	0.00	0.00
101-101-703.002	DIXBORO REVIEW BOARD STIPENDS	500.00	500.00	0.00	0.00	500.00	0.00	0.00
101-101-703.003	ZONING BOARD OF APPEAL STIPEN	1,000.00	1,000.00	940.00	260.00	60.00	94.00	840.00
101-101-806.000	PROFESSIONAL SERVICES - OTHER	100.00	100.00	263.47	0.00	(163.47)	263.47	0.00
101-101-910.000	TRAINING	0.00	0.00	150.00	0.00	(150.00)	100.00	465.00
Total Dept 101 - TOWNSHIP BOARD		41,850.00	41,850.00	21,353.71	3,336.96	20,496.29	51.02	22,804.76
Dept 171 - TOWNSHIP SUPERVISOR								
101-171-703.000	SALARIES	102,373.00	102,373.00	51,186.46	7,874.84	51,186.54	50.00	50,182.86
101-171-703.001	SUPERVISOR ASSISTANT SALARY	70,331.00	70,331.00	34,735.42	5,410.50	35,595.58	49.39	17,294.52
101-171-724.000	TOWNSHIP SUPERVISOR TAXB BENE	6,445.00	6,445.00	6,501.43	1,000.22	(56.43)	100.88	11,401.89

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 AMENDED BUDGET	YTD BALANCE 06/30/2025	ACTIVITY FOR MONTH 06/30/25	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 06/30/2024
Fund 101 - GENERAL								
Expenditures								
101-171-752.000	OPERATING SUPPLIES	100.00	100.00	0.00	0.00	100.00	0.00	76.00
101-171-910.000	TRAINING	0.00	0.00	120.00	0.00	(120.00)	100.00	0.00
Total Dept 171 - TOWNSHIP SUPERVISOR		179,249.00	179,249.00	92,543.31	14,285.56	86,705.69	51.63	78,955.27
Dept 191 - ACCOUNTING								
101-191-699.249	OTHER FUND CONTRIBUTIONS	(71,000.00)	(71,000.00)	(23,750.00)	(2,500.00)	(47,250.00)	33.45	(23,000.00)
101-191-703.000	SALARIES	93,084.00	93,084.00	47,779.47	6,621.01	45,304.53	51.33	50,674.55
101-191-725.000	TAXABLE BENEFITS	10,293.00	10,293.00	10,722.22	0.00	(429.22)	104.17	10,209.11
101-191-752.000	OPERATING SUPPLIES	500.00	500.00	318.14	0.00	181.86	63.63	279.69
Total Dept 191 - ACCOUNTING		32,877.00	32,877.00	35,069.83	4,121.01	(2,192.83)	106.67	38,163.35
Dept 215 - CLERK								
101-215-703.000	SALARIES	101,391.00	101,391.00	50,695.45	7,799.30	50,695.55	50.00	49,701.47
101-215-703.001	SALARIES	132,907.00	132,907.00	67,004.73	10,251.05	65,902.27	50.41	64,510.23
101-215-725.000	TAXABLE BENEFITS	0.00	0.00	10,419.46	1,138.70	(10,419.46)	100.00	10,587.63
101-215-752.000	OPERATING SUPPLIES	500.00	500.00	587.55	0.00	(87.55)	117.51	456.82
101-215-910.000	TRAINING	1,000.00	1,000.00	475.00	0.00	525.00	47.50	475.00
101-215-915.000	MEMBERSHIP & DUES	200.00	200.00	0.00	0.00	200.00	0.00	156.00
Total Dept 215 - CLERK		235,998.00	235,998.00	129,182.19	19,189.05	106,815.81	54.74	125,887.15
Dept 253 - TOWNSHIP TREASURER								
101-253-703.000	SALARIES	101,391.00	101,391.00	50,695.45	7,799.30	50,695.55	50.00	49,701.47
101-253-703.001	SALARIES	94,161.00	94,161.00	49,429.34	5,714.97	44,731.66	52.49	49,518.87
101-253-725.000	TAXABLE BENEFITS	10,923.00	10,923.00	6,545.95	401.30	4,377.05	59.93	7,878.59
101-253-752.000	OPERATING SUPPLIES	500.00	500.00	645.48	0.00	(145.48)	129.10	1,139.53
101-253-806.000	PROFESSIONAL SERVICES - OTHER	0.00	0.00	20.00	0.00	(20.00)	100.00	0.00
101-253-900.000	PRINTING & PUBLISHING	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	1,064.00
101-253-910.000	TRAINING	500.00	500.00	921.00	0.00	(421.00)	184.20	424.00
101-253-915.000	MEMBERSHIPS & DUES	250.00	250.00	339.00	0.00	(89.00)	135.60	229.00
Total Dept 253 - TOWNSHIP TREASURER		209,225.00	209,225.00	108,596.22	13,915.57	100,628.78	51.90	109,955.46
Dept 257 - ASSESSOR								
101-257-703.000	SALARIES	217,201.00	217,201.00	109,520.95	16,707.06	107,680.05	50.42	102,191.77
101-257-703.001	BOARD OF REVIEW SALARIES	1,500.00	1,500.00	1,125.00	0.00	375.00	75.00	1,035.00
101-257-725.000	TAXABLE BENEFITS	46,015.00	46,015.00	36,271.71	9,661.04	9,743.29	78.83	33,284.89
101-257-752.000	OPERATING SUPPLIES	500.00	500.00	216.95	14.56	283.05	43.39	1,095.94
101-257-805.000	CONTRACT SERVICES	2,000.00	2,000.00	1,596.44	0.00	403.56	79.82	1,497.06
101-257-850.000	TELECOMMUNICATIONS	1,000.00	1,000.00	300.00	50.00	700.00	30.00	505.70
101-257-860.000	TRANSPORTATION	500.00	500.00	0.00	0.00	500.00	0.00	106.54
101-257-910.000	TRAINING	500.00	500.00	481.00	210.00	19.00	96.20	0.00
101-257-915.000	MEMBERSHIPS & DUES	1,500.00	1,500.00	1,015.14	99.00	484.86	67.68	1,169.00
101-257-916.000	MEALS & LODGING	500.00	500.00	358.89	0.00	141.11	71.78	351.16
Total Dept 257 - ASSESSOR		271,216.00	271,216.00	150,886.08	26,741.66	120,329.92	55.63	141,237.06
Dept 261 - ADMINISTRATION								
101-261-415.000	TAX CHARGEBACKS	500.00	500.00	42.34	0.00	457.66	8.47	21.15

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 AMENDED BUDGET	YTD BALANCE 06/30/2025	ACTIVITY FOR MONTH 06/30/25	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 06/30/2024
Fund 101 - GENERAL								
Expenditures								
101-261-699.249	OTHER FUND CONTRIBUTIONS	(15,000.00)	(15,000.00)	0.00	0.00	(15,000.00)	0.00	(7,500.00)
101-261-708.000	MESC UNEMPLOYMENT BENEFITS	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00	152.48
101-261-709.000	FICA	76,342.00	76,342.00	41,681.67	6,304.21	34,660.33	54.60	45,440.15
101-261-715.000	PENSION	139,463.00	139,463.00	72,383.20	11,992.09	67,079.80	51.90	71,779.85
101-261-725.001	HCSP	41,142.00	41,142.00	19,845.00	19,845.00	21,297.00	48.24	2,886.00
101-261-752.000	OPERATING SUPPLIES	1,500.00	1,500.00	2,401.48	464.75	(901.48)	160.10	1,158.82
101-261-777.000	CEMETERY UPKEEP EXPENSE	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00	0.00
101-261-802.000	PROFESSIONAL SERVICES -ATTORN	10,000.00	10,000.00	11,750.00	2,900.00	(1,750.00)	117.50	44,235.00
101-261-803.000	HSA ADMINISTRATION FEES	250.00	250.00	89.25	17.00	160.75	35.70	131.75
101-261-804.000	PROFESSIONAL SERVICES - AUDIT	11,440.00	11,440.00	11,500.00	11,500.00	(60.00)	100.52	19,310.00
101-261-805.000	MASTER PLAN REVISIONS	0.00	0.00	260.00	0.00	(260.00)	100.00	1,755.00
101-261-805.001	GEDDES RIDGE DRAIN	28,900.00	28,900.00	0.00	0.00	28,900.00	0.00	0.00
101-261-805.002	SPECIAL PROJECTS - MISCELLANE	15,000.00	15,000.00	5,027.84	4,363.88	9,972.16	33.52	6,412.72
101-261-805.005	PROSPECT ROAD PATHWAY	0.00	0.00	(180.00)	0.00	180.00	100.00	0.00
101-261-805.006	PLYMOUTH RD PATHWAY	0.00	0.00	5,267.13	0.00	(5,267.13)	100.00	301,987.34
101-261-805.007	DIXBORO GREEN SCHOOLHOUSE	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00	66,050.00
101-261-805.011	GEDDES ROAD PATHWAY	225,000.00	225,000.00	2,500.00	0.00	222,500.00	1.11	0.00
101-261-805.012	MACARTHUR PATHWAY	0.00	0.00	12,336.68	12,336.68	(12,336.68)	100.00	167,705.63
101-261-805.013	FIREMAN'S PARK	0.00	0.00	30,030.35	7,748.00	(30,030.35)	100.00	59,848.35
101-261-805.014	TREES	0.00	0.00	0.00	0.00	0.00	0.00	3,037.50
101-261-805.015	TOWNSHIP SIDEWALK PROGRAM	0.00	0.00	330.83	0.00	(330.83)	100.00	4,500.00
101-261-805.016	HYUNDAI	0.00	0.00	0.00	0.00	0.00	0.00	184,312.00
101-261-805.017	CLAYHILL COMMUNITY FARM AND G	0.00	0.00	0.00	0.00	0.00	0.00	36,700.00
101-261-805.018	PARK'S DEPARTMENT BATHROOM	0.00	0.00	0.00	0.00	0.00	0.00	27,823.42
101-261-805.019	2024 ZONING ORDINANCE REWRITE	0.00	0.00	7,275.00	690.00	(7,275.00)	100.00	0.00
101-261-806.000	PROFESSIONAL SERVICES - OTHER	2,500.00	2,500.00	4,346.90	637.10	(1,846.90)	173.88	9,127.52
101-261-826.000	BANK FEES & CHARGES	500.00	500.00	112.09	0.00	387.91	22.42	163.91
101-261-840.001	MEDICAL INSURANCE	44,370.00	44,370.00	22,078.93	3,737.86	22,291.07	49.76	34,715.46
101-261-840.002	DENTAL INSURANCE	8,480.00	8,480.00	4,274.81	695.89	4,205.19	50.41	4,165.68
101-261-840.003	VISION INSURANCE	2,180.00	2,180.00	1,056.33	173.03	1,123.67	48.46	1,040.96
101-261-840.004	LIFE INSURANCE	1,573.00	1,573.00	981.79	158.91	591.21	62.42	843.79
101-261-850.000	TELECOMMUNICATIONS	12,000.00	12,000.00	7,010.37	1,263.98	4,989.63	58.42	6,053.62
101-261-851.000	POSTAGE	15,000.00	15,000.00	6,309.26	500.00	8,690.74	42.06	8,582.76
101-261-860.000	TRANSPORTATION	7,000.00	7,000.00	1,796.97	129.64	5,203.03	25.67	3,393.86
101-261-900.000	PRINTING & PUBLISHING	7,500.00	7,500.00	4,775.19	1,361.36	2,724.81	63.67	2,726.69
101-261-910.001	TRAINING	1,900.00	1,900.00	0.00	0.00	1,900.00	0.00	0.00
101-261-915.000	MEMBERSHIPS & DUES	5,000.00	5,000.00	19,956.61	16,143.19	(14,956.61)	399.13	1,944.41
101-261-916.000	MEALS & LODGING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	1,346.63
101-261-935.000	INSURANCE & BONDS	17,333.00	17,333.00	18,448.70	3,177.11	(1,115.70)	106.44	9,793.98
101-261-940.000	EQUIPMENT RENTAL	7,000.00	7,000.00	3,878.76	1,350.10	3,121.24	55.41	3,768.84
101-261-946.000	PROFESSIONAL SERVICES - ENGIN	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00	9,960.25
101-261-948.000	PROFESSIONAL SERVICES - IT	40,000.00	40,000.00	41,803.01	3,182.19	(1,803.01)	104.51	26,457.47
101-261-955.000	MISCELLANEOUS EXPENSE	1,000.00	1,000.00	822.52	650.00	177.48	82.25	917.51
101-261-955.001	YPSILANTI MEALS ON WHEELS	10,000.00	10,000.00	10,000.00	0.00	0.00	100.00	0.00
101-261-986.000	EQUIPMENT UNDER $5,000	2,000.00	2,000.00	458.99	0.00	1,541.01	22.95	1,704.78
101-261-991.000	DEBT PRINCIPLE	115,000.00	115,000.00	115,000.00	0.00	0.00	100.00	110,000.00
101-261-992.000	DEBT INTEREST	74,500.00	74,500.00	26,250.00	0.00	48,250.00	35.23	27,700.00
Total Dept 261 - ADMINISTRATION		944,373.00	944,373.00	511,902.00	111,321.97	432,471.00	54.21	1,302,155.28
Dept 262 - ELECTIONS								
101-262-703.000	SALARIES	0.00	0.00	950.00	0.00	(950.00)	100.00	42,831.57
101-262-703.001	FICA EXEMPT SALARY	0.00	0.00	0.00	0.00	0.00	0.00	9,118.50
101-262-752.000	OPERATING SUPPLIES	1,000.00	1,000.00	1,211.28	270.86	(211.28)	121.13	8,524.07
101-262-806.000	PROFESSIONAL SERVICES - OTHER	0.00	0.00	1,322.00	1,222.00	(1,322.00)	100.00	3,440.61

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 AMENDED BUDGET	YTD BALANCE 06/30/2025	ACTIVITY FOR MONTH 06/30/25	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 06/30/2024
Fund 101 - GENERAL								
Expenditures								
101-262-851.000	POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00	8,825.22
101-262-900.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00	497.01
101-262-940.000	PRECINCT RENT	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00
101-262-986.000	EQUIPMENT UNDER $5,000	0.00	0.00	3,470.00	0.00	(3,470.00)	100.00	1,143.25
Total Dept 262 - ELECTIONS		1,000.00	1,000.00	6,953.28	1,492.86	(5,953.28)	695.33	76,380.23
Dept 265 - BUILDINGS & GROUNDS								
101-265-699.249	OTHER FUND CONTRIBUTIONS	(60,000.00)	(60,000.00)	(30,000.00)	(15,000.00)	(30,000.00)	50.00	(7,500.00)
101-265-752.000	OPERATING SUPPLIES	5,000.00	5,000.00	1,594.20	205.42	3,405.80	31.88	3,157.66
101-265-805.000	CONTRACT SERVICES	1,000.00	1,000.00	10,753.50	1,792.25	(9,753.50)	1,075.35	10,753.50
101-265-920.000	UTILITIES	14,000.00	14,000.00	8,270.58	876.24	5,729.42	59.08	7,941.22
101-265-934.000	REPAIR & MAINTENANCE	20,000.00	20,000.00	22,886.01	2,661.34	(2,886.01)	114.43	11,423.25
101-265-975.000	BUILDING IMPROVEMENTS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	7,715.01
Total Dept 265 - BUILDINGS & GROUNDS		(15,000.00)	(15,000.00)	13,504.29	(9,464.75)	(28,504.29)	(90.03)	33,490.64
Dept 446 - INFRASTRUCTURE								
101-446-703.000	SALARIES	7,650.00	7,650.00	506.89	0.00	7,143.11	6.63	4,013.88
101-446-752.000	OPERATING SUPPLIES	250.00	250.00	0.00	0.00	250.00	0.00	0.00
101-446-805.000	CONTRACT SERVICES	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00	15,590.00
101-446-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	167.72
101-446-937.000	ROAD MAINTENANCE	250,000.00	250,000.00	2,075.99	0.00	247,924.01	0.83	370.23
101-446-937.001	NON-MOTOR TRAILS MAINT.	500.00	500.00	20,301.94	0.00	(19,801.94)	4,060.39	215.28
101-446-937.002	ROW MAINTENANCE	5,000.00	5,000.00	3,168.11	1,440.11	1,831.89	63.36	2,971.00
101-446-939.000	DRAINS	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00	0.00
Total Dept 446 - INFRASTRUCTURE		313,900.00	313,900.00	26,052.93	1,440.11	287,847.07	8.30	23,328.11
Dept 528 - SOLID WASTE MANAGEMENT								
101-528-919.000	ROADSIDE TRASH REMOVAL	7,500.00	7,500.00	3,316.00	918.00	4,184.00	44.21	2,941.00
101-528-919.001	GARBAGE & YARD WASTE TAGS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
101-528-919.002	REIMBURSEMENT FOR DUMP USE	2,000.00	2,000.00	740.00	225.00	1,260.00	37.00	772.75
101-528-919.003	RECYCLE BIN EXCHANGE	0.00	0.00	0.00	0.00	0.00	0.00	7,910.31
Total Dept 528 - SOLID WASTE MANAGEMENT		10,500.00	10,500.00	4,056.00	1,143.00	6,444.00	38.63	11,624.06
Dept 596 - TRANSPORTATION SYSTEM								
101-596-860.000	AAATA FIXED ROUTE	79,586.00	79,586.00	39,793.00	6,632.17	39,793.00	50.00	33,631.01
101-596-860.001	AAATA DEMAND RESPONSE	25,106.00	25,106.00	12,553.02	2,092.17	12,552.98	50.00	11,948.51
101-596-981.000	CAP COST OF NEW BUSES	16,855.00	16,855.00	8,427.48	1,404.58	8,427.52	50.00	7,338.00
Total Dept 596 - TRANSPORTATION SYSTEM		121,547.00	121,547.00	60,773.50	10,128.92	60,773.50	50.00	52,917.52
Dept 701 - PLANNING DEPARTMENT								
101-701-703.000	SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	18,104.32
101-701-703.001	COMMISSION STIPENDS	3,000.00	3,000.00	2,160.00	560.00	840.00	72.00	1,500.00
101-701-725.000	TAXABLE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	8,606.84
101-701-752.000	OPERATING SUPPLIES	250.00	250.00	0.00	0.00	250.00	0.00	164.76
101-701-806.000	PROFESSIONAL SERVICES - OTHER	75,000.00	75,000.00	68,380.00	7,200.00	6,620.00	91.17	14,402.50
101-701-900.000	PRINTING & PUBLISHING	500.00	500.00	0.00	0.00	500.00	0.00	305.14

REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP

PERIOD ENDING 06/30/2025

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 AMENDED BUDGET	YTD BALANCE 06/30/2025	ACTIVITY FOR MONTH 06/30/25	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 06/30/2024
Fund 101 - GENERAL								
Expenditures								
Total Dept 701 - PLANNING DEPARTMENT		78,750.00	78,750.00	70,540.00	7,760.00	8,210.00	89.57	43,083.56
Dept 965 - TRANSFER OF FUNDS								
101-965-995.508	TRANSFER TO PARK FUND	390,736.00	390,736.00	195,368.02	32,561.33	195,367.98	50.00	198,800.48
101-965-995.509	RESOLUTION #2021-20 ADD'L $ T	21,602.00	21,602.00	10,801.00	5,400.50	10,801.00	50.00	10,801.00
Total Dept 965 - TRANSFER OF FUNDS		412,338.00	412,338.00	206,169.02	37,961.83	206,168.98	50.00	209,601.48
TOTAL EXPENDITURES		2,837,823.00	2,837,823.00	1,437,582.36	243,373.75	1,400,240.64	50.66	2,269,583.93
Fund 101 - GENERAL:								
TOTAL REVENUES		2,837,823.00	2,837,823.00	1,576,628.62	300,440.64	1,261,194.38	55.56	1,523,481.01
TOTAL EXPENDITURES		2,837,823.00	2,837,823.00	1,437,582.36	243,373.75	1,400,240.64	50.66	2,269,583.93
NET OF REVENUES & EXPENDITURES		0.00	0.00	139,046.26	57,066.89	(139,046.26)	100.00	(746,102.92)

Fund 203 SIDE STREET MAINTENANCE

GL Number	Description	PERIOD ENDED 06/30/2024	PERIOD ENDED 06/30/2025
*** Assets ***			
Cash			
203-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	29,650.14	5,755.87
Cash		29,650.14	5,755.87
Accounts Receivable			
203-000-020.000	A/R - TAXROLL REVENUE	0.00	25,436.00
Accounts Receivable		0.00	25,436.00
Total Assets		**29,650.14**	**31,191.87**
*** Liabilities ***			
Accounts Payable			
203-000-202.000	A/P - VENDORS	0.00	1,766.67
Accounts Payable		0.00	1,766.67
Liabilities-LT (under 1 year)			
Liabilities-LT (under 1 year)		0.00	0.00
Total Liabilities		**0.00**	**1,766.67**
*** Fund Balance ***			
Unassigned			
203-000-390.000	FUND BALANCE - UNDESIGNATED	14,316.72	12,822.50
Unassigned		14,316.72	12,822.50
Total Fund Balance		**14,316.72**	**12,822.50**
Beginning Fund Balance		**14,316.72**	**12,822.50**
Net of Revenues VS Expenditures		**15,333.42**	**16,602.70**
Ending Fund Balance		**29,650.14**	**29,425.20**
Total Liabilities And Fund Balance		**29,650.14**	**31,191.87**

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 AMENDED BUDGET	YTD BALANCE 06/30/2025	ACTIVITY FOR MONTH 06/30/25	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 06/30/2024
Fund 203 - SIDE STREET MAINTENANCE								
Revenues								
Dept 000 - REVENUE								
203-000-450.000	SPECIAL ASSESSMENT	26,500.00	26,500.00	25,436.00	0.00	1,064.00	95.98	23,517.00
203-000-665.000	INTEREST/DIVIDENDS	0.00	0.00	0.00	0.00	0.00	0.00	295.12
Total Dept 000 - REVENUE		26,500.00	26,500.00	25,436.00	0.00	1,064.00	95.98	23,812.12
TOTAL REVENUES		26,500.00	26,500.00	25,436.00	0.00	1,064.00	95.98	23,812.12
Expenditures								
Dept 443 - MAINTENANCE								
203-443-805.000	CONTRACT SERVICES	26,500.00	26,500.00	8,833.30	5,300.01	17,666.70	33.33	8,478.70
Total Dept 443 - MAINTENANCE		26,500.00	26,500.00	8,833.30	5,300.01	17,666.70	33.33	8,478.70
TOTAL EXPENDITURES		26,500.00	26,500.00	8,833.30	5,300.01	17,666.70	33.33	8,478.70
Fund 203 - SIDE STREET MAINTENANCE:								
TOTAL REVENUES		26,500.00	26,500.00	25,436.00	0.00	1,064.00	95.98	23,812.12
TOTAL EXPENDITURES		26,500.00	26,500.00	8,833.30	5,300.01	17,666.70	33.33	8,478.70
NET OF REVENUES & EXPENDITURES		0.00	0.00	16,602.70	(5,300.01)	(16,602.70)	100.00	15,333.42

Fund 206 FIRE OPERATING FUND

GL Number	Description	PERIOD ENDED 06/30/2024	PERIOD ENDED 06/30/2025
*** Assets ***			
Cash			
206-000-001.001	HUNT 6014 - DAILY OPERATING CHECKING	494,451.59	343,570.72
206-000-002.001	COMERICA 5587 J-FUND - ACCRUED ABSENCES	464,436.26	485,991.62
206-000-002.002	COMERICA 5588 J-FUND - DAILY OPERATING	648,398.30	678,492.02
206-000-009.000	MICHIGAN CLASS - 0003	0.00	1,931,386.58
206-000-017.001	HUNT 4740 - GOVERNMENT T-BILLS	349,309.90	2,642.79
206-000-017.002	COMERICA - GOVERNMENT T-BILLS	326,944.86	0.00
206-000-017.003	HUNT 5377 - GOVERNMENT T-BILLS	999,557.85	0.00
Cash		3,283,098.76	3,442,083.73
Accounts Receivable			
206-000-020.000	A/R - TAXROLL REVENUE	0.00	123,492.38
Accounts Receivable		0.00	123,492.38
Other Assets			
206-000-056.000	A/R - ACCRUED INCOME	4,688.19	3,917.37
206-000-123.000	PRE-PAID EXPENSES MISC.	377.16	802.53
206-000-123.050	PREPAID INSURANCE	91,504.98	106,239.87
206-000-126.000	UNREALIZED GAINS/LOSSES	46,266.03	0.00
Other Assets		142,836.36	110,959.77
Due From Other Funds			
206-000-084.704	DUE FROM PAYROLL FUND	3,600.00	0.00
Due From Other Funds		3,600.00	0.00
Total Assets		**3,429,535.12**	**3,676,535.88**
*** Liabilities ***			
Accounts Payable			
206-000-202.000	A/P - VENDORS	12,454.09	15,469.26
Accounts Payable		12,454.09	15,469.26
Liabilities-ST			
206-000-257.000	ACCURED WAGES PAYABLE	58,806.00	74,747.00
206-000-260.000	ACCRUED PTO	43,841.00	28,503.00
Liabilities-ST		102,647.00	103,250.00
Liabilities-LT (under 1 year)			
Liabilities-LT (under 1 year)		0.00	0.00
Liabilities-LT (over 1 year)			
Liabilities-LT (over 1 year)		0.00	0.00
Due To Other Funds			
206-000-214.101	DUE TO GENERAL FUND	6,250.00	109.89
Due To Other Funds		6,250.00	109.89
Total Liabilities		**121,351.09**	**118,829.15**
*** Fund Balance ***			
Unassigned			
206-000-390.000	FUND BALANCE - UNDESIGNATED	1,313,774.97	839,835.49
Unassigned		1,313,774.97	839,835.49

Fund 206 FIRE OPERATING FUND

GL Number	Description	PERIOD ENDED 06/30/2024	PERIOD ENDED 06/30/2025
*** Fund Balance ***			
Assigned			
206-000-385.000	FUND BALANCE - BUILDING RESERVE	471,875.84	471,875.84
206-000-385.001	FUND BALANCE - TRUCK RESERVE	12,084.19	12,084.19
206-000-385.002	FUND BALANCE - ACCRUED ABSENCES	496,512.95	541,464.54
206-000-385.003	FUND BALANCE - BOND PAYMENT RESERVE	123,160.30	123,160.30
Assigned		1,103,633.28	1,148,584.87
Total Fund Balance		**2,417,408.25**	**1,988,420.36**
Beginning Fund Balance		**2,417,408.25**	**1,988,420.36**
Net of Revenues VS Expenditures		**890,775.78**	**1,569,286.37**
Ending Fund Balance		**3,308,184.03**	**3,557,706.73**
Total Liabilities And Fund Balance		**3,429,535.12**	**3,676,535.88**

PERIOD ENDING 06/30/2025

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 AMENDED BUDGET	YTD BALANCE 06/30/2025	ACTIVITY FOR MONTH 06/30/25	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 06/30/2024
Fund 206 - FIRE OPERATING FUND								
Revenues								
Dept 000 - REVENUE								
206-000-402.000	CURRENT- REAL/PROPERTY/IFT TA	3,180,886.00	3,180,886.00	3,171,247.66	0.00	9,638.34	99.70	2,930,932.28
206-000-403.000	PRIOR YEARS DELQ PERS PROP	100.00	100.00	70.00	0.00	30.00	70.00	0.00
206-000-407.000	PPT REIMBURSEMENT	3,000.00	3,000.00	2,142.01	0.00	857.99	71.40	2,138.84
206-000-432.000	PILOT PROGRAM TAXES	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00	3,852.89
206-000-501.000	GRANTS	149,000.00	149,000.00	91,179.90	0.00	57,820.10	61.19	0.00
206-000-628.001	FALSE ALARM REVENUE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
206-000-664.000	INTEREST/DIVIDENDS	79,500.00	79,500.00	46,066.25	12,943.61	33,433.75	57.94	40,231.00
206-000-669.000	GAIN/LOSS ON INVESTMENT ACCOU	40,500.00	40,500.00	5,200.14	0.00	35,299.86	12.84	16,057.16
206-000-676.000	REIMBURSEMENT FOR LABOR COSTS	0.00	0.00	3,790.00	200.00	(3,790.00)	100.00	0.00
206-000-677.000	REIMBURSEMENTS - HCSP FORFEIT	0.00	0.00	13.87	13.87	(13.87)	100.00	0.00
206-000-687.000	INSURANCE REIMBURSEMENTS INCO	4,500.00	4,500.00	38,023.35	0.00	(33,523.35)	844.96	4,348.15
206-000-688.000	MISCELLANEOUS INCOME	500.00	500.00	1,645.00	0.00	(1,145.00)	329.00	1,079.98
Total Dept 000 - REVENUE		3,462,486.00	3,462,486.00	3,359,378.18	13,157.48	103,107.82	97.02	2,998,640.30
TOTAL REVENUES		3,462,486.00	3,462,486.00	3,359,378.18	13,157.48	103,107.82	97.02	2,998,640.30
Expenditures								
Dept 336 - FIRE OPERATIONS								
206-336-415.000	TAX CHARGEBACKS	250.00	250.00	185.46	0.00	64.54	74.18	72.59
206-336-703.000	SALARIES	1,046,528.00	1,046,528.00	533,828.32	82,511.48	512,699.68	51.01	497,563.69
206-336-703.001	STATE AUTHORIZED OVERTIME	78,342.00	78,342.00	40,171.14	6,212.76	38,170.86	51.28	37,118.04
206-336-703.002	OVERTIME	300,000.00	300,000.00	185,514.63	27,623.15	114,485.37	61.84	167,686.87
206-336-709.000	FICA	89,732.00	89,732.00	71,604.09	9,339.96	18,127.91	79.80	66,961.34
206-336-715.000	PENSION	258,956.00	258,956.00	188,149.22	26,812.55	70,806.78	72.66	167,660.86
206-336-725.000	TAXABLE BENEFITS	188,838.00	188,838.00	187,273.38	7,483.23	1,564.62	99.17	184,449.37
206-336-725.001	HCSP	64,800.00	64,800.00	18,900.00	5,282.87	45,900.00	29.17	5,950.00
206-336-752.000	OPERATING SUPPLIES	45,000.00	45,000.00	12,731.00	2,478.85	32,269.00	28.29	20,110.98
206-336-767.000	FIRE CHIEF/MARSHALL EXPENSES	2,000.00	2,000.00	639.47	40.00	1,360.53	31.97	1,264.98
206-336-802.000	PROFESSIONAL SERVICES -ATTORN	1,000.00	1,000.00	1,800.00	0.00	(800.00)	180.00	75.00
206-336-803.000	HSA ADMINISTRATION FEES	600.00	600.00	306.00	51.00	294.00	51.00	310.25
206-336-804.000	PROFESSIONAL SERVICES - AUDIT	2,700.00	2,700.00	3,500.00	3,500.00	(800.00)	129.63	2,550.00
206-336-805.000	DISPATCH SERVICES	41,838.00	41,838.00	21,312.75	3,880.25	20,525.25	50.94	15,611.94
206-336-806.000	PROFESSIONAL SERVICES - OTHER	45,000.00	45,000.00	37,533.51	4,083.99	7,466.49	83.41	33,580.93
206-336-826.000	BANK FEES & CHARGES	1,000.00	1,000.00	529.63	153.31	470.37	52.96	539.61
206-336-840.001	MEDICAL INSURANCE	178,672.00	178,672.00	98,636.16	16,458.37	80,035.84	55.21	83,988.36
206-336-840.002	DENTAL INSURANCE	13,893.00	13,893.00	6,487.56	1,081.26	7,405.44	46.70	6,217.02
206-336-840.003	VISION INSURANCE	3,138.00	3,138.00	1,415.70	235.95	1,722.30	45.11	1,396.34
206-336-840.004	LIFE INSURANCE	1,716.00	1,716.00	817.20	136.20	898.80	47.62	794.50
206-336-850.000	TELECOMMUNICATIONS	24,000.00	24,000.00	13,588.32	2,351.58	10,411.68	56.62	12,653.48
206-336-890.000	CONTINGENCIES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	0.00
206-336-910.000	TRAINING	13,000.00	13,000.00	6,142.18	25.00	6,857.82	47.25	10,194.64
206-336-915.000	MEMBERSHIPS & DUES	7,500.00	7,500.00	9,431.45	794.00	(1,931.45)	125.75	7,172.62
206-336-920.000	UTILITIES	0.00	0.00	0.00	(160.35)	0.00	0.00	0.00
206-336-927.000	ACCOUNTING CHARGEBACK FEE	40,000.00	40,000.00	10,000.00	0.00	30,000.00	25.00	12,500.00
206-336-935.000	INSURANCE & BONDS	80,000.00	80,000.00	52,422.48	8,737.08	27,577.52	65.53	44,331.08
206-336-940.000	EQUIPMENT RENTAL	3,000.00	3,000.00	1,703.12	268.81	1,296.88	56.77	1,312.08
206-336-946.000	PROFESSIONAL SERVICES - ENGIN	5,000.00	5,000.00	11,681.25	7,385.25	(6,681.25)	233.63	2,256.75
206-336-948.000	PROFESSIONAL SERVICES - IT	25,000.00	25,000.00	12,543.01	2,667.78	12,456.99	50.17	12,451.45
206-336-960.000	FIRE PREVENTION EXPENSE	2,500.00	2,500.00	239.45	239.45	2,260.55	9.58	290.00
206-336-961.000	GRANT EXPENDITURES	10,000.00	10,000.00	93,990.81	0.00	(83,990.81)	939.91	0.00
206-336-965.000	MISCELLANEOUS EXPENSE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
206-336-985.000	EQUIPMENT OVER $5,000	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00	0.00

PERIOD ENDING 06/30/2025

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 AMENDED BUDGET	YTD BALANCE 06/30/2025	ACTIVITY FOR MONTH 06/30/25	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 06/30/2024
Fund 206 - FIRE OPERATING FUND								
Expenditures								
206-336-986.000	EQUIPMENT UNDER $5,000	15,000.00	15,000.00	9,431.55	2,277.94	5,568.45	62.88	9,962.98
Total Dept 336 - FIRE OPERATIONS		2,644,503.00	2,644,503.00	1,632,508.84	221,951.72	1,011,994.16	61.73	1,407,027.75
Dept 337 - VEHICLES								
206-337-752.000	OPERATING SUPPLIES	5,000.00	5,000.00	2,307.41	440.55	2,692.59	46.15	2,167.94
206-337-758.000	FUEL-DIESEL	25,000.00	25,000.00	10,030.41	1,756.04	14,969.59	40.12	11,354.53
206-337-860.000	TRANSPORTATION	2,000.00	2,000.00	1,105.50	550.90	894.50	55.28	473.69
206-337-916.000	MEALS & LODGING	2,500.00	2,500.00	3,733.17	0.00	(1,233.17)	149.33	1,109.48
206-337-934.000	REPAIR & MAINTENANCE	100,000.00	100,000.00	105,140.65	3,311.16	(5,140.65)	105.14	52,866.53
Total Dept 337 - VEHICLES		134,500.00	134,500.00	122,317.14	6,058.65	12,182.86	90.94	67,972.17
Dept 338 - BUILDINGS & GROUNDS								
206-338-752.000	OPERATING SUPPLIES	10,000.00	10,000.00	5,689.43	913.39	4,310.57	56.89	3,803.44
206-338-920.000	UTILITIES	30,000.00	30,000.00	16,858.68	1,999.88	13,141.32	56.20	14,573.82
206-338-934.000	REPAIR & MAINTENANCE	50,000.00	50,000.00	12,717.72	920.20	37,282.28	25.44	16,294.54
206-338-976.000	BUILDING ADDITIONS & IMPS.	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00	598,192.80
Total Dept 338 - BUILDINGS & GROUNDS		100,000.00	100,000.00	35,265.83	3,833.47	64,734.17	35.27	632,864.60
Dept 965 - TRANSFER OF FUNDS								
206-965-965.000	TRANSFER TO BLDG. CONST. RESE	583,483.00	583,483.00	0.00	0.00	583,483.00	0.00	0.00
Total Dept 965 - TRANSFER OF FUNDS		583,483.00	583,483.00	0.00	0.00	583,483.00	0.00	0.00
TOTAL EXPENDITURES		3,462,486.00	3,462,486.00	1,790,091.81	231,843.84	1,672,394.19	51.70	2,107,864.52
Fund 206 - FIRE OPERATING FUND:								
TOTAL REVENUES		3,462,486.00	3,462,486.00	3,359,378.18	13,157.48	103,107.82	97.02	2,998,640.30
TOTAL EXPENDITURES		3,462,486.00	3,462,486.00	1,790,091.81	231,843.84	1,672,394.19	51.70	2,107,864.52
NET OF REVENUES & EXPENDITURES		0.00	0.00	1,569,286.37	(218,686.36)	(1,569,286.37)	100.00	890,775.78

Fund 211 LEGAL DEFENSE FUND

GL Number	Description	PERIOD ENDED 06/30/2024	PERIOD ENDED 06/30/2025
*** Assets ***			
Cash			
211-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	1,592.41	76,138.98
211-000-009.000	MICHIGAN CLASS - 0011	0.00	100,733.21
211-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	253,887.56	0.00
Cash		255,479.97	176,872.19
Other Assets			
211-000-126.000	UNREALIZED GAINS/LOSSES	23,455.84	0.00
Other Assets		23,455.84	0.00
Total Assets		**278,935.81**	**176,872.19**
*** Liabilities ***			
Accounts Payable			
211-000-202.000	A/P - VENDORS	1,320.00	100.00
Accounts Payable		1,320.00	100.00
Other Liabilities			
Other Liabilities		0.00	0.00
Due To Other Funds			
211-000-214.101	DUE TO GENERAL FUND	98,225.50	0.00
Due To Other Funds		98,225.50	0.00
Total Liabilities		**99,545.50**	**100.00**
*** Fund Balance ***			
Unassigned			
211-000-390.000	FUND BALANCE - UNDESIGNATED	193,251.70	177,538.98
Unassigned		193,251.70	177,538.98
Total Fund Balance		**193,251.70**	**177,538.98**
Beginning Fund Balance		**193,251.70**	**177,538.98**
Net of Revenues VS Expenditures		**(13,861.39)**	**(766.79)**
Ending Fund Balance		**179,390.31**	**176,772.19**
Total Liabilities And Fund Balance		**278,935.81**	**176,872.19**

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 AMENDED BUDGET	YTD BALANCE 06/30/2025	ACTIVITY FOR MONTH 06/30/25	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 06/30/2024
Fund 211 - LEGAL DEFENSE FUND								
Revenues								
Dept 000 - REVENUE								
211-000-664.000	INTEREST/DIVIDENDS	0.00	0.00	733.21	361.22	(733.21)	100.00	61.80
211-000-669.000	GAIN/LOSS ON INVESTMENT ACCOU	0.00	0.00	0.00	0.00	0.00	0.00	7,280.31
211-000-699.999	APPROPRIATION FROM FUND BALAN	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00	0.00
Total Dept 000 - REVENUE		20,000.00	20,000.00	733.21	361.22	19,266.79	3.67	7,342.11
TOTAL REVENUES		20,000.00	20,000.00	733.21	361.22	19,266.79	3.67	7,342.11
Expenditures								
Dept 443 - MAINTENANCE								
211-443-802.000	PROFESSIONAL SERVICES -ATTORN	5,000.00	5,000.00	250.00	100.00	4,750.00	5.00	3,516.00
211-443-806.000	PROFESSIONAL SERVICES - OTHER	15,000.00	15,000.00	1,250.00	0.00	13,750.00	8.33	17,687.50
Total Dept 443 - MAINTENANCE		20,000.00	20,000.00	1,500.00	100.00	18,500.00	7.50	21,203.50
TOTAL EXPENDITURES		20,000.00	20,000.00	1,500.00	100.00	18,500.00	7.50	21,203.50
Fund 211 - LEGAL DEFENSE FUND:								
TOTAL REVENUES		20,000.00	20,000.00	733.21	361.22	19,266.79	3.67	7,342.11
TOTAL EXPENDITURES		20,000.00	20,000.00	1,500.00	100.00	18,500.00	7.50	21,203.50
NET OF REVENUES & EXPENDITURES		0.00	0.00	(766.79)	261.22	766.79	100.00	(13,861.39)

Fund 219 STREET LIGHT FUND

GL Number	Description	PERIOD ENDED 06/30/2024	PERIOD ENDED 06/30/2025
*** Assets ***			
Cash			
219-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	75,497.06	28,838.77
219-000-009.000	MICHIGAN CLASS -0013	0.00	50,210.00
Cash		75,497.06	79,048.77
Accounts Receivable			
219-000-020.000	A/R - TAXROLL REVENUE	0.00	0.72
Accounts Receivable		0.00	0.72
Other Assets			
Other Assets		0.00	0.00
Due From Other Funds			
Due From Other Funds		0.00	0.00
Total Assets		**75,497.06**	**79,049.49**
*** Liabilities ***			
Accounts Payable			
219-000-202.000	A/P - VENDORS	8,644.47	7,871.54
Accounts Payable		8,644.47	7,871.54
Liabilities-LT (under 1 year)			
Liabilities-LT (under 1 year)		0.00	0.00
Due To Other Funds			
Due To Other Funds		0.00	0.00
Total Liabilities		**8,644.47**	**7,871.54**
*** Fund Balance ***			
Unassigned			
219-000-390.000	FUND BALANCE - UNDESIGNATED	115,684.49	120,812.99
Unassigned		115,684.49	120,812.99
Total Fund Balance		**115,684.49**	**120,812.99**
Beginning Fund Balance		**115,684.49**	**120,812.99**
Net of Revenues VS Expenditures		**(48,831.90)**	**(49,635.04)**
Ending Fund Balance		**66,852.59**	**71,177.95**
Total Liabilities And Fund Balance		**75,497.06**	**79,049.49**

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 AMENDED BUDGET	YTD BALANCE 06/30/2025	ACTIVITY FOR MONTH 06/30/25	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 06/30/2024
Fund 219 - STREET LIGHT FUND								
Revenues								
Dept 000 - REVENUE								
219-000-450.000	SPECIAL ASSESSMENT	91,700.00	91,700.00	0.00	0.00	91,700.00	0.00	0.00
219-000-665.000	INTEREST/DIVIDENDS	2,000.00	2,000.00	210.00	180.04	1,790.00	10.50	1,196.04
Total Dept 000 - REVENUE		93,700.00	93,700.00	210.00	180.04	93,490.00	0.22	1,196.04
TOTAL REVENUES		93,700.00	93,700.00	210.00	180.04	93,490.00	0.22	1,196.04
Expenditures								
Dept 000 - REVENUE								
219-000-804.000	PROFESSIONAL SERVICES - AUDIT	625.00	625.00	700.00	700.00	(75.00)	112.00	600.00
219-000-920.000	UTILITIES	93,075.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - REVENUE		93,700.00	625.00	700.00	700.00	(75.00)	112.00	600.00
Dept 448 - STREET LIGHTS								
219-448-920.000	UTILITIES	0.00	93,075.00	49,145.04	7,871.54	43,929.96	52.80	49,427.94
Total Dept 448 - STREET LIGHTS		0.00	93,075.00	49,145.04	7,871.54	43,929.96	52.80	49,427.94
TOTAL EXPENDITURES		93,700.00	93,700.00	49,845.04	8,571.54	43,854.96	53.20	50,027.94
Fund 219 - STREET LIGHT FUND:								
TOTAL REVENUES		93,700.00	93,700.00	210.00	180.04	93,490.00	0.22	1,196.04
TOTAL EXPENDITURES		93,700.00	93,700.00	49,845.04	8,571.54	43,854.96	53.20	50,027.94
NET OF REVENUES & EXPENDITURES		0.00	0.00	(49,635.04)	(8,391.50)	49,635.04	100.00	(48,831.90)

Fund 249 BUILDING

GL Number	Description	PERIOD ENDED 06/30/2024	PERIOD ENDED 06/30/2025
*** Assets ***			
Cash			
249-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	462,578.82	394,908.88
249-000-004.001	PETTY CASH	100.00	100.00
249-000-009.000	MICHIGAN CLASS - 0007	0.00	604,399.37
249-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	236,418.40	0.00
249-000-017.002	COMERICA - GOVERNMENT T-BILLS	141,207.50	0.00
Cash		840,304.72	999,408.25
Accounts Receivable			
Accounts Receivable		0.00	0.00
Other Assets			
249-000-123.050	PREPAID INSURANCE	1,147.00	939.34
249-000-126.000	UNREALIZED GAINS/LOSSES	37,901.60	0.00
Other Assets		39,048.60	939.34
Due From Other Funds			
Due From Other Funds		0.00	0.00
Total Assets		**879,353.32**	**1,000,347.59**
*** Liabilities ***			
Accounts Payable			
249-000-202.000	A/P - VENDORS	8,596.87	4,075.00
Accounts Payable		8,596.87	4,075.00
Liabilities-ST			
249-000-257.000	ACCURED WAGES PAYABLE	7,283.00	8,228.00
249-000-260.000	ACCRUED PTO	1,042.00	301.00
Liabilities-ST		8,325.00	8,529.00
Due To Other Funds			
Due To Other Funds		0.00	0.00
Total Liabilities		**16,921.87**	**12,604.00**
*** Fund Balance ***			
Unassigned			
249-000-390.000	FUND BALANCE - UNDESIGNATED	765,212.01	915,527.56
Unassigned		765,212.01	915,527.56
Assigned			
249-000-385.000	FUND BALANCE - ACCRUED ABSENCES	6,570.32	8,716.02
Assigned		6,570.32	8,716.02
Total Fund Balance		**771,782.33**	**924,243.58**
Beginning Fund Balance		**771,782.33**	**924,243.58**
Net of Revenues VS Expenditures		**90,649.12**	**63,500.01**
Ending Fund Balance		**862,431.45**	**987,743.59**
Total Liabilities And Fund Balance		**879,353.32**	**1,000,347.59**

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 AMENDED BUDGET	YTD BALANCE 06/30/2025	ACTIVITY FOR MONTH 06/30/25	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 06/30/2024
Fund 249 - BUILDING								
Revenues								
Dept 000 - REVENUE								
249-000-490.000	TEMP OCCUP ADMIN FEES	1,000.00	1,000.00	1,200.00	80.00	(200.00)	120.00	1,040.00
249-000-628.000	CHARGES FOR SERVICES INCOME	550,000.00	550,000.00	252,341.50	42,121.50	297,658.50	45.88	270,246.00
249-000-664.000	INTEREST/DIVIDENDS	10,000.00	10,000.00	6,789.99	3,078.94	3,210.01	67.90	7,245.22
249-000-669.000	GAIN/LOSS ON INVESTMENT ACCOU	10,000.00	10,000.00	4,037.26	0.00	5,962.74	40.37	9,790.46
249-000-671.000	MISCELLANEOUS INCOME	100.00	100.00	0.00	0.00	100.00	0.00	0.00
Total Dept 000 - REVENUE		571,100.00	571,100.00	264,368.75	45,280.44	306,731.25	46.29	288,321.68
TOTAL REVENUES		571,100.00	571,100.00	264,368.75	45,280.44	306,731.25	46.29	288,321.68
Expenditures								
Dept 371 - SAFETY INSPECTION								
249-371-703.000	SALARIES	154,111.00	154,111.00	77,162.20	11,854.46	76,948.80	50.07	83,379.83
249-371-709.000	FICA	13,799.00	13,799.00	6,956.58	951.95	6,842.42	50.41	7,652.65
249-371-715.000	PENSION	25,352.00	25,352.00	12,417.07	1,887.23	12,934.93	48.98	13,913.74
249-371-725.000	TAXABLE BENEFITS	26,273.00	26,273.00	16,084.99	944.98	10,188.01	61.22	19,128.80
249-371-725.001	HCSP	7,560.00	7,560.00	3,780.00	630.00	3,780.00	50.00	3,870.00
249-371-727.000	OFFICE SUPPLIES	3,000.00	0.00	0.00	0.00	0.00	0.00	0.00
249-371-752.000	OPERATING SUPPLIES	0.00	3,000.00	1,973.07	526.50	1,026.93	65.77	1,509.23
249-371-802.000	PROFESSIONAL SERVICES -ATTORN	10,000.00	10,000.00	6,807.00	960.00	3,193.00	68.07	5,040.00
249-371-803.000	HSA ADMINISTRATION FEES	50.00	50.00	25.50	4.25	24.50	51.00	25.50
249-371-804.000	PROFESSIONAL SERVICES - AUDIT	1,500.00	1,500.00	2,500.00	2,500.00	(1,000.00)	166.67	1,300.00
249-371-805.000	CONTRACT SERVICES	60,000.00	60,000.00	30,700.00	5,400.00	29,300.00	51.17	30,050.00
249-371-806.000	PROFESSIONAL SERVICES - OTHER	0.00	0.00	322.50	0.00	(322.50)	100.00	0.00
249-371-826.000	BANK FEES & CHARGES	50.00	50.00	16.16	0.00	33.84	32.32	21.39
249-371-840.001	MEDICAL INSURANCE	5,901.00	5,901.00	3,147.96	524.66	2,753.04	53.35	2,809.92
249-371-840.002	DENTAL INSURANCE	1,080.00	1,080.00	531.54	88.59	548.46	49.22	630.24
249-371-840.003	VISION INSURANCE	320.00	320.00	152.46	25.41	167.54	47.64	177.50
249-371-840.004	LIFE INSURANCE	286.00	286.00	136.20	22.70	149.80	47.62	146.40
249-371-850.000	TELECOMMUNICATIONS	600.00	600.00	300.00	50.00	300.00	50.00	303.42
249-371-860.000	TRANSPORTATION	3,000.00	3,000.00	890.43	175.00	2,109.57	29.68	2,486.35
249-371-900.000	PRINTING & PUBLISHING	100.00	100.00	0.00	0.00	100.00	0.00	0.00
249-371-910.000	TRAINING	250.00	250.00	428.67	428.67	(178.67)	171.47	250.00
249-371-915.000	MEMBERSHIPS & DUES	1,200.00	1,200.00	610.00	0.00	590.00	50.83	303.00
249-371-916.000	MEALS & LODGING	500.00	500.00	1,220.67	991.77	(720.67)	244.13	228.90
249-371-927.000	ACCOUNTING CHARGEBACK FEE	5,000.00	5,000.00	2,500.00	1,250.00	2,500.00	50.00	0.00
249-371-930.000	REPAIR & MAINTENANCE	100.00	100.00	0.00	0.00	100.00	0.00	0.00
249-371-935.000	INSURANCE & BONDS	500.00	500.00	272.46	45.41	227.54	54.49	266.52
249-371-948.000	PROFESSIONAL SERVICES - IT	6,000.00	6,000.00	1,933.28	463.63	4,066.72	32.22	1,679.17
249-371-986.000	EQUIPMENT UNDER $5,000	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
249-371-995.101	BUILDING CHARGEBACK	60,000.00	60,000.00	30,000.00	15,000.00	30,000.00	50.00	22,500.00
Total Dept 371 - SAFETY INSPECTION		387,532.00	387,532.00	200,868.74	44,725.21	186,663.26	51.83	197,672.56
Dept 965 - TRANSFER OF FUNDS								
249-965-965.000	TRANSFER TO RESERVES	183,568.00	183,568.00	0.00	0.00	183,568.00	0.00	0.00
Total Dept 965 - TRANSFER OF FUNDS		183,568.00	183,568.00	0.00	0.00	183,568.00	0.00	0.00
TOTAL EXPENDITURES		571,100.00	571,100.00	200,868.74	44,725.21	370,231.26	35.17	197,672.56

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 AMENDED BUDGET	YTD BALANCE 06/30/2025	ACTIVITY FOR MONTH 06/30/25	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 06/30/2024
Fund 249 - BUILDING								
Fund 249 - BUILDING:								
TOTAL REVENUES		571,100.00	571,100.00	264,368.75	45,280.44	306,731.25	46.29	288,321.68
TOTAL EXPENDITURES		571,100.00	571,100.00	200,868.74	44,725.21	370,231.26	35.17	197,672.56
NET OF REVENUES & EXPENDITURES		0.00	0.00	63,500.01	555.23	(63,500.01)	100.00	90,649.12

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
PREPARED BY: NANCY MASON, ACCOUNTING

Fund 266 LAW ENFORCEMENT FUND

GL Number	Description	PERIOD ENDED 06/30/2024	PERIOD ENDED 06/30/2025
*** Assets ***			
Cash			
266-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	875,104.36	914,646.78
266-000-009.000	MICHIGAN CLASS - 0001	0.00	4,638,360.71
266-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	3,145,051.06	0.00
266-000-017.002	COMERICA - GOVERNMENT T-BILLS	186,577.39	0.00
Cash		4,206,732.81	5,553,007.49
Accounts Receivable			
266-000-020.000	A/R - TAXROLL REVENUE	0.00	103,722.26
266-000-040.002	A/R - SYCAMORE REG PATROLS	42,351.44	145,914.80
266-000-040.003	A/R - DANBURY REG PATROLS	23,180.67	0.00
Accounts Receivable		65,532.11	249,637.06
Other Assets			
266-000-123.050	PREPAID INSURANCE	600.00	1,800.00
266-000-126.000	UNREALIZED GAINS/LOSSES	145,315.00	0.00
Other Assets		145,915.00	1,800.00
Due From Other Funds			
Due From Other Funds		0.00	0.00
Total Assets		**4,418,179.92**	**5,804,444.55**
*** Liabilities ***			
Accounts Payable			
266-000-202.000	A/P - VENDORS	4,717.23	120,188.24
Accounts Payable		4,717.23	120,188.24
Liabilities-ST			
Liabilities-ST		0.00	0.00
Liabilities-LT (over 1 year)			
Liabilities-LT (over 1 year)		0.00	0.00
Due To Other Funds			
Due To Other Funds		0.00	0.00
Total Liabilities		**4,717.23**	**120,188.24**
*** Fund Balance ***			
Unassigned			
266-000-390.000	FUND BALANCE - UNDESIGNATED	2,790,518.87	3,666,109.30
Unassigned		2,790,518.87	3,666,109.30
Total Fund Balance		**2,790,518.87**	**3,666,109.30**
Beginning Fund Balance		**2,790,518.87**	**3,666,109.30**
Net of Revenues VS Expenditures		**1,622,943.82**	**2,018,147.01**
Ending Fund Balance		**4,413,462.69**	**5,684,256.31**
Total Liabilities And Fund Balance		**4,418,179.92**	**5,804,444.55**

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 AMENDED BUDGET	YTD BALANCE 06/30/2025	ACTIVITY FOR MONTH 06/30/25	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 06/30/2024
Fund 266 - LAW ENFORCEMENT FUND								
Revenues								
Dept 000 - REVENUE								
266-000-402.000	CURRENT- REAL/PROPERTY/IFT TA	2,499,235.00	2,499,235.00	2,491,657.33	0.00	7,577.67	99.70	2,302,867.30
266-000-403.000	PRIOR YEARS DELQ PERS PROP	250.00	250.00	55.00	0.00	195.00	22.00	0.00
266-000-407.000	PPT REIMBURSEMENT	2,000.00	2,000.00	1,683.01	0.00	316.99	84.15	1,680.54
266-000-432.000	PILOT PROGRAM TAXES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00	3,027.31
266-000-574.002	CVTRS PS REVENUE SHARING	1,038.00	1,038.00	0.00	0.00	1,038.00	0.00	328.00
266-000-628.001	FALSE ALARM REVENUE	1,000.00	1,000.00	180.00	40.00	820.00	18.00	690.00
266-000-628.002	SYCAMORE REG LAW ENFORCEMENT	103,563.00	103,563.00	51,781.68	8,630.28	51,781.32	50.00	51,781.68
266-000-628.003	DANBURY REG LAW ENFORCEMENT	92,723.00	92,723.00	46,361.34	7,726.89	46,361.66	50.00	46,361.34
266-000-628.004	ST. JOSEPH HOSPITAL LAW ENFOR	132,960.00	132,960.00	0.00	0.00	132,960.00	0.00	33,240.00
266-000-655.000	FINES & FORFEITS	10,000.00	10,000.00	4,109.82	504.90	5,890.18	41.10	4,081.62
266-000-664.000	INTEREST/DIVIDENDS	45,000.00	45,000.00	41,454.46	17,812.62	3,545.54	92.12	40,044.41
266-000-669.000	GAIN/LOSS ON INVESTMENT ACCOU	90,000.00	90,000.00	36,202.67	0.00	53,797.33	40.23	54,851.26
266-000-676.000	REIMBURSEMENT FOR LABOR COSTS	0.00	0.00	107,838.70	0.00	(107,838.70)	100.00	0.00
Total Dept 000 - REVENUE		2,980,769.00	2,980,769.00	2,781,324.01	34,714.69	199,444.99	93.31	2,538,953.46
TOTAL REVENUES		2,980,769.00	2,980,769.00	2,781,324.01	34,714.69	199,444.99	93.31	2,538,953.46
Expenditures								
Dept 301 - CRIME CONTROL								
266-301-415.000	TAX CHARGEBACKS	100.00	100.00	145.71	0.00	(45.71)	145.71	57.03
266-301-709.000	FICA	5,814.00	5,814.00	0.00	0.00	5,814.00	0.00	287.77
266-301-715.000	PENSION	11,940.00	11,940.00	0.00	0.00	11,940.00	0.00	0.00
266-301-725.001	HCSP	1,890.00	1,890.00	0.00	0.00	1,890.00	0.00	0.00
266-301-752.000	OPERATING SUPPLIES	500.00	500.00	0.00	0.00	500.00	0.00	0.00
266-301-801.000	REG SHERIFF'S CONTRACT	1,848,250.00	1,848,250.00	725,437.97	109,354.77	1,122,812.03	39.25	886,450.20
266-301-801.001	AUTHORIZED SHERIFF'S OVERTIME	60,000.00	60,000.00	6,420.00	6,420.00	53,580.00	10.70	0.00
266-301-801.002	SPECIAL OPERATIONS	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00	0.00
266-301-802.000	PROFESSIONAL SERVICES -ATTORN	25,000.00	25,000.00	15,847.00	2,794.50	9,153.00	63.39	15,007.50
266-301-804.000	PROFESSIONAL SERVICES - AUDIT	1,100.00	1,100.00	1,100.00	1,100.00	0.00	100.00	1,000.00
266-301-806.000	PROFESSIONAL SERVICES - OTHER	500.00	500.00	145.00	0.00	355.00	29.00	301.30
266-301-826.000	BANK FEES & CHARGES	10.00	10.00	0.00	0.00	10.00	0.00	5.37
266-301-840.001	MEDICAL INSURANCE	12,960.00	12,960.00	0.00	0.00	12,960.00	0.00	0.00
266-301-840.002	DENTAL INSURANCE	1,549.00	1,549.00	0.00	0.00	1,549.00	0.00	0.00
266-301-840.003	VISION INSURANCE	334.00	334.00	0.00	0.00	334.00	0.00	0.00
266-301-840.004	LIFE INSURANCE	136.00	136.00	0.00	0.00	136.00	0.00	0.00
266-301-920.000	UTILITIES	6,500.00	6,500.00	3,126.32	583.97	3,373.68	48.10	3,517.69
266-301-927.000	ACCOUNTING CHARGEBACK FEE	15,000.00	15,000.00	7,500.00	1,250.00	7,500.00	50.00	3,000.00
266-301-934.000	REPAIR & MAINTENANCE	1,000.00	1,000.00	620.00	0.00	380.00	62.00	0.00
266-301-935.000	INSURANCE & BONDS	3,600.00	3,600.00	1,800.00	300.00	1,800.00	50.00	600.00
266-301-940.001	OFFICE RENT	36,000.00	36,000.00	0.00	0.00	36,000.00	0.00	0.00
Total Dept 301 - CRIME CONTROL		2,042,183.00	2,042,183.00	762,142.00	121,803.24	1,280,041.00	37.32	910,226.86
Dept 302 - ORDINANCE ENFORCEMENT								
266-302-703.000	SALARIES	75,000.00	75,000.00	0.00	0.00	75,000.00	0.00	3,761.72
266-302-752.000	OPERATING SUPPLIES	500.00	500.00	0.00	0.00	500.00	0.00	0.00
266-302-806.002	RENTAL HOUSING ORDINANCE PROG	0.00	0.00	1,035.00	1,035.00	(1,035.00)	100.00	0.00
266-302-860.000	MILEAGE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00	2,021.06
Total Dept 302 - ORDINANCE ENFORCEMENT		80,500.00	80,500.00	1,035.00	1,035.00	79,465.00	1.29	5,782.78

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 AMENDED BUDGET	YTD BALANCE 06/30/2025	ACTIVITY FOR MONTH 06/30/25	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 06/30/2024
Fund 266 - LAW ENFORCEMENT FUND								
Expenditures								
Dept 346 - NEIGHBORHOOD WATCH								
266-346-702.000	SALARIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
266-346-752.000	OPERTATING SUPPLIES	100.00	100.00	0.00	0.00	100.00	0.00	0.00
266-346-900.000	PRINTING & PUBLISHING	250.00	250.00	0.00	0.00	250.00	0.00	0.00
Total Dept 346 - NEIGHBORHOOD WATCH		1,350.00	1,350.00	0.00	0.00	1,350.00	0.00	0.00
Dept 965 - TRANSFER OF FUNDS								
266-965-965.000	TRANSFER TO RESERVES	856,736.00	856,736.00	0.00	0.00	856,736.00	0.00	0.00
Total Dept 965 - TRANSFER OF FUNDS		856,736.00	856,736.00	0.00	0.00	856,736.00	0.00	0.00
TOTAL EXPENDITURES		2,980,769.00	2,980,769.00	763,177.00	122,838.24	2,217,592.00	25.60	916,009.64
Fund 266 - LAW ENFORCEMENT FUND:								
TOTAL REVENUES		2,980,769.00	2,980,769.00	2,781,324.01	34,714.69	199,444.99	93.31	2,538,953.46
TOTAL EXPENDITURES		2,980,769.00	2,980,769.00	763,177.00	122,838.24	2,217,592.00	25.60	916,009.64
NET OF REVENUES & EXPENDITURES		0.00	0.00	2,018,147.01	(88,123.55)	(2,018,147.01)	100.00	1,622,943.82

Fund 464 AMERICAN RESCUE PLAN ACT (ARPA)

GL Number	Description	PERIOD ENDED 06/30/2024	PERIOD ENDED 06/30/2025
*** Assets ***			
Cash			
464-000-001.001	HUNT 4758 CHK - OPERATING	74,871.41	210,877.08
464-000-003.002	HUNTINGTON 9243- CD	1,000,000.00	0.00
464-000-009.000	MICHIGAN CLASS -0006	0.00	601,298.84
Cash		1,074,871.41	812,175.92
Accounts Receivable			
Accounts Receivable		0.00	0.00
Due From Other Funds			
Due From Other Funds		0.00	0.00
Total Assets		**1,074,871.41**	**812,175.92**
*** Liabilities ***			
Accounts Payable			
464-000-202.000	A/P - VENDORS	43,347.17	0.00
Accounts Payable		43,347.17	0.00
Liabilities-LT (over 1 year)			
464-000-339.000	DEFERRED REVENUE	1,060,663.60	781,449.66
Liabilities-LT (over 1 year)		1,060,663.60	781,449.66
Due To Other Funds			
Due To Other Funds		0.00	0.00
Total Liabilities		**1,104,010.77**	**781,449.66**
*** Fund Balance ***			
Unassigned			
464-000-390.000	FUND BALANCE - UNDESIGNATED	8,424.47	63,344.42
Unassigned		8,424.47	63,344.42
Assigned			
Assigned		0.00	0.00
Total Fund Balance		**8,424.47**	**63,344.42**
Beginning Fund Balance		**8,424.47**	**63,344.42**
Net of Revenues VS Expenditures		**(37,563.83)**	**(32,618.16)**
Ending Fund Balance		**(29,139.36)**	**30,726.26**
Total Liabilities And Fund Balance		**1,074,871.41**	**812,175.92**

REVENUE AND EXPENDITURE REPORT FOR SUPERIOR TOWNSHIP

PERIOD ENDING 06/30/2025

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 AMENDED BUDGET	YTD BALANCE 06/30/2025	ACTIVITY FOR MONTH 06/30/25	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 06/30/2024
Fund 464 - AMERICAN RESCUE PLAN ACT (ARPA)								
Revenues								
Dept 000 - REVENUE								
464-000-528.000	OTHER FEDERAL GRANTS	693,413.00	693,413.00	0.00	0.00	693,413.00	0.00	261,039.42
464-000-664.000	INTEREST/DIVIDENDS	10,000.00	10,000.00	11,906.84	2,126.32	(1,906.84)	119.07	3,082.17
Total Dept 000 - REVENUE		703,413.00	703,413.00	11,906.84	2,126.32	691,506.16	1.69	264,121.59
TOTAL REVENUES		703,413.00	703,413.00	11,906.84	2,126.32	691,506.16	1.69	264,121.59
Expenditures								
Dept 523 - ADMINISTRATION								
464-523-826.000	BANK FEES & CHARGES	500.00	500.00	270.00	45.00	230.00	54.00	270.00
464-523-927.000	ACCOUNTING CHARGEBACK FEE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
464-523-971.001	FIREMAN'S PARK	0.00	0.00	0.00	0.00	0.00	0.00	242,339.46
464-523-971.003	WISD	0.00	0.00	0.00	0.00	0.00	0.00	40,376.00
464-523-971.004	MIGHTY OAKS - CLR ACADEMY	88,240.00	88,240.00	44,120.00	0.00	44,120.00	50.00	17,000.00
464-523-971.005	WILLOW RUN ACRES	156,700.00	156,700.00	135.00	0.00	156,565.00	0.09	1,699.96
464-523-971.010	COMMUNITY CENTER	456,973.00	456,973.00	0.00	0.00	456,973.00	0.00	0.00
Total Dept 523 - ADMINISTRATION		703,413.00	703,413.00	44,525.00	45.00	658,888.00	6.33	301,685.42
TOTAL EXPENDITURES		703,413.00	703,413.00	44,525.00	45.00	658,888.00	6.33	301,685.42
Fund 464 - AMERICAN RESCUE PLAN ACT (ARPA):								
TOTAL REVENUES		703,413.00	703,413.00	11,906.84	2,126.32	691,506.16	1.69	264,121.59
TOTAL EXPENDITURES		703,413.00	703,413.00	44,525.00	45.00	658,888.00	6.33	301,685.42
NET OF REVENUES & EXPENDITURES		0.00	0.00	(32,618.16)	2,081.32	32,618.16	100.00	(37,563.83)

Fund 508 PARKS & RECREATION

GL Number	Description	PERIOD ENDED 06/30/2024	PERIOD ENDED 06/30/2025
*** Assets ***			
Cash			
508-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	386,599.06	360,321.37
508-000-009.000	MICHIGAN CLASS - 0010	0.00	201,466.45
508-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	67,933.75	0.00
508-000-017.002	COMERICA - GOVERNMENT T-BILLS	184,720.76	0.00
Cash		639,253.57	561,787.82
Accounts Receivable			
Accounts Receivable		0.00	0.00
Other Assets			
508-000-123.050	PREPAID INSURANCE	8,602.63	8,355.29
508-000-126.000	UNREALIZED GAINS/LOSSES	27,257.61	0.00
Other Assets		35,860.24	8,355.29
Due From Other Funds			
Due From Other Funds		0.00	0.00
Total Assets		**675,113.81**	**570,143.11**
*** Liabilities ***			
Accounts Payable			
508-000-202.000	A/P - VENDORS	6,583.03	2,968.60
Accounts Payable		6,583.03	2,968.60
Liabilities-ST			
508-000-257.000	ACCURED WAGES PAYABLE	7,881.00	9,908.00
508-000-260.000	ACCRUED PTO	325.00	2,354.00
Liabilities-ST		8,206.00	12,262.00
Liabilities-LT (under 1 year)			
Liabilities-LT (under 1 year)		0.00	0.00
Other Liabilities			
Other Liabilities		0.00	0.00
Due To Other Funds			
508-000-214.101	DUE TO GENERAL FUND	15.99	16.99
508-000-214.592	DUE TO UTILITY FUND	0.00	49.93
Due To Other Funds		15.99	66.92
Total Liabilities		**14,805.02**	**15,297.52**
*** Fund Balance ***			
Unassigned			
508-000-390.000	FUND BALANCE - UNDESIGNATED	35,830.89	21,667.34
Unassigned		35,830.89	21,667.34
Assigned			
508-000-385.000	FUND BALANCE - BUILDING RESERVE	401,730.53	355,730.53
508-000-385.001	FUND BALANCE - ACCRUED ABSENCES	19,556.88	23,261.03
508-000-385.002	FUND BALANCE - SCHROETER	2,550.00	50.00

Fund 508 PARKS & RECREATION

GL Number	Description	PERIOD ENDED 06/30/2024	PERIOD ENDED 06/30/2025
*** Fund Balance ***			
508-000-385.003	PARKS & PRESERVES IMPROVEMENT FUND	80,000.00	80,000.00
508-000-385.006	VEHICLE & LARGE EQUIPMENT REPLACEMENT	60,000.00	60,000.00
508-000-385.007	PROGRAM DEVELOPMENT FUND	20,000.00	20,000.00
508-000-385.008	EMERGENCY REPAIRS	16,196.16	16,196.16
Assigned		600,033.57	555,237.72
Restricted			
Restricted		0.00	0.00
Total Fund Balance		**635,864.46**	**576,905.06**
Beginning Fund Balance		**635,864.46**	**576,905.06**
Net of Revenues VS Expenditures		**24,444.33**	**(22,059.47)**
Ending Fund Balance		**660,308.79**	**554,845.59**
Total Liabilities And Fund Balance		**675,113.81**	**570,143.11**

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 AMENDED BUDGET	YTD BALANCE 06/30/2025	ACTIVITY FOR MONTH 06/30/25	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 06/30/2024
Fund 508 - PARKS & RECREATION								
Revenues								
Dept 000 - REVENUE								
508-000-664.000	INTEREST/DIVIDENDS	13,000.00	13,000.00	4,560.14	1,902.16	8,439.86	35.08	6,744.29
508-000-669.000	GAIN/LOSS ON INVESTMENT ACCOU	11,000.00	11,000.00	2,556.08	0.00	8,443.92	23.24	5,879.94
508-000-674.000	DONATIONS	1,200.00	1,200.00	400.00	0.00	800.00	33.33	2,327.25
508-000-674.002	MEMORIAL PROGRAM	0.00	0.00	2,500.00	0.00	(2,500.00)	100.00	0.00
508-000-691.101	GENERAL FUND CONTRIBUTION	390,736.00	390,736.00	195,368.02	32,561.33	195,367.98	50.00	198,800.48
508-000-692.101	RES #2021-20 ADD'L $ FROM GEN	21,602.00	21,602.00	10,801.00	5,400.50	10,801.00	50.00	10,801.00
508-000-699.999	APPROPRIATION FROM FUND BALAN	85,000.00	85,000.00	0.00	0.00	85,000.00	0.00	0.00
Total Dept 000 - REVENUE		522,538.00	522,538.00	216,185.24	39,863.99	306,352.76	41.37	224,552.96
TOTAL REVENUES		522,538.00	522,538.00	216,185.24	39,863.99	306,352.76	41.37	224,552.96
Expenditures								
Dept 752 - PARK & REC ADMINISTRATION								
508-752-703.000	SALARIES	89,602.00	89,602.00	44,800.86	6,892.44	44,801.14	50.00	43,922.45
508-752-703.001	COMMISSION STIPENDS	20,586.00	20,586.00	9,968.99	1,588.67	10,617.01	48.43	9,345.00
508-752-709.000	FICA	21,923.00	21,923.00	9,581.99	1,476.87	12,341.01	43.71	9,913.21
508-752-715.000	PENSION	27,695.00	27,695.00	12,563.35	1,730.56	15,131.65	45.36	12,064.62
508-752-725.000	TAXABLE BENEFITS	20,548.00	20,548.00	11,053.10	777.40	9,494.90	53.79	10,394.65
508-752-725.001	HCSP	3,780.00	3,780.00	1,890.00	315.00	1,890.00	50.00	1,800.00
508-752-752.000	OPERATING SUPPLIES	1,000.00	1,000.00	108.19	50.43	891.81	10.82	516.20
508-752-804.000	PROFESSIONAL SERVICES - AUDIT	1,200.00	1,200.00	1,100.00	1,100.00	100.00	91.67	1,050.00
508-752-806.000	PROFESSIONAL SERVICES - OTHER	2,001.00	2,001.00	397.64	114.29	1,603.36	19.87	358.50
508-752-826.000	BANK FEES & CHARGES	300.00	300.00	77.47	41.92	222.53	25.82	26.96
508-752-840.002	DENTAL INSURANCE	719.00	719.00	354.00	59.00	365.00	49.24	342.36
508-752-840.003	VISION INSURANCE	198.00	198.00	94.38	15.73	103.62	47.67	94.38
508-752-840.004	LIFE INSURANCE	143.00	143.00	68.10	11.35	74.90	47.62	68.10
508-752-850.000	TELECOMMUNICATIONS	600.00	600.00	299.61	49.93	300.39	49.94	299.28
508-752-851.000	POSTAGE	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-752-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	572.85
508-752-900.000	PRINTING & PUBLISHING	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-752-910.000	TRAINING	2,000.00	2,000.00	890.86	0.00	1,109.14	44.54	70.00
508-752-915.000	MEMBERSHIPS & DUES	700.00	700.00	769.00	0.00	(69.00)	109.86	655.00
508-752-934.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-752-935.000	INSURANCE & BONDS	12,500.00	12,500.00	6,331.12	1,100.18	6,168.88	50.65	6,034.55
508-752-940.000	OFFICE RENT	7,000.00	7,000.00	7,000.00	0.00	0.00	100.00	0.00
508-752-955.000	MISC. EXPENSE	200.00	200.00	0.00	0.00	200.00	0.00	0.00
508-752-986.000	EQUIPMENT UNDER $5,000	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	0.00
Total Dept 752 - PARK & REC ADMINISTRATION		214,895.00	214,895.00	107,348.66	15,323.77	107,546.34	49.95	97,528.11
Dept 756 - RECREATION								
508-756-703.000	SALARIES	12,311.00	12,311.00	1,002.19	0.00	11,308.81	8.14	1,364.80
508-756-740.000	OPERATING SUPPLIES	4,500.00	0.00	0.00	0.00	0.00	0.00	0.00
508-756-752.000	OPERATING SUPPLIES	0.00	4,500.00	1,075.68	137.49	3,424.32	23.90	1,775.27
508-756-806.000	PROFESSIONAL SERVICES - OTHER	9,000.00	9,000.00	4,099.34	1,464.50	4,900.66	45.55	2,860.04
508-756-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-756-930.000	REPAIR & MAINTENANCE	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-756-955.000	SIGNAGE	2,000.00	2,000.00	406.85	198.20	1,593.15	20.34	72.00
Total Dept 756 - RECREATION		28,411.00	28,411.00	6,584.06	1,800.19	21,826.94	23.17	6,072.11

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 AMENDED BUDGET	YTD BALANCE 06/30/2025	ACTIVITY FOR MONTH 06/30/25	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 06/30/2024
Fund 508 - PARKS & RECREATION								
Expenditures								
Dept 770 - PARK MAINTENANCE								
508-770-703.000	SALARIES	143,964.00	143,964.00	51,981.80	10,253.64	91,982.20	36.11	64,300.87
508-770-725.000	TAXABLE BENEFITS	4,068.00	4,068.00	7,798.13	0.00	(3,730.13)	191.69	1,574.35
508-770-740.003	HERBICIDE (NON-SELECTIVE)	500.00	500.00	0.00	0.00	500.00	0.00	0.00
508-770-752.000	OPERATING SUPPLIES	7,500.00	7,500.00	1,853.72	410.22	5,646.28	24.72	3,647.06
508-770-754.000	FUEL-LUBRICANTS	7,000.00	7,000.00	1,934.57	507.97	5,065.43	27.64	2,804.64
508-770-767.000	UNIFORMS	800.00	800.00	0.00	0.00	800.00	0.00	173.00
508-770-805.000	CONTROLLED BURNS	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00	0.00
508-770-806.000	PROFESSIONAL SERVICES - OTHER	1,200.00	1,200.00	728.15	357.30	471.85	60.68	912.56
508-770-850.000	TELECOMMUNICATIONS	1,800.00	1,800.00	128.19	0.00	1,671.81	7.12	340.23
508-770-860.000	TRANSPORTATION	100.00	100.00	0.00	0.00	100.00	0.00	0.00
508-770-910.000	TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00	645.00
508-770-920.000	UTILITIES	500.00	500.00	135.47	27.87	364.53	27.09	401.90
508-770-934.000	REPAIR & MAINTENANCE	13,500.00	13,500.00	4,240.54	0.00	9,259.46	31.41	11,923.18
508-770-934.001	SAND-GRAVEL-BARK-SOIL	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00	0.00
508-770-955.000	SIGNAGE	800.00	800.00	0.00	0.00	800.00	0.00	0.00
508-770-985.000	EQUIPMENT OVER $5,000	85,000.00	85,000.00	46,979.34	0.00	38,020.66	55.27	0.00
508-770-986.000	EQUIPMENT UNDER $5,000	3,000.00	3,000.00	697.47	0.00	2,302.53	23.25	1,211.52
Total Dept 770 - PARK MAINTENANCE		279,232.00	279,232.00	116,477.38	11,557.00	162,754.62	41.71	87,934.31
Dept 771 - PARK DEVELOPMENT/IMPROVEMENT								
508-771-752.000	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	3,314.54
508-771-951.000	PROJECTS	0.00	0.00	6,450.00	0.00	(6,450.00)	100.00	5,259.56
508-771-951.001	MEMORIAL BENCH & TREE PROGRAM	0.00	0.00	1,384.61	0.00	(1,384.61)	100.00	0.00
Total Dept 771 - PARK DEVELOPMENT/IMPROVEMENT		0.00	0.00	7,834.61	0.00	(7,834.61)	100.00	8,574.10
TOTAL EXPENDITURES		522,538.00	522,538.00	238,244.71	28,680.96	284,293.29	45.59	200,108.63
Fund 508 - PARKS & RECREATION:								
TOTAL REVENUES		522,538.00	522,538.00	216,185.24	39,863.99	306,352.76	41.37	224,552.96
TOTAL EXPENDITURES		522,538.00	522,538.00	238,244.71	28,680.96	284,293.29	45.59	200,108.63
NET OF REVENUES & EXPENDITURES		0.00	0.00	(22,059.47)	11,183.03	22,059.47	100.00	24,444.33

Fund 701 TRUST AND AGENCY

GL Number	Description	PERIOD ENDED 06/30/2024	PERIOD ENDED 06/30/2025
*** Assets ***			
Cash			
701-000-001.002	DAILY CHECKING - CHASE	459,035.90	217,194.47
701-000-009.000	MICHIGAN CLASS - 0014	0.00	502,040.13
Cash		459,035.90	719,234.60
Accounts Receivable			
Accounts Receivable		0.00	0.00
Other Assets			
Other Assets		0.00	0.00
Due From Other Funds			
Due From Other Funds		0.00	0.00
Total Assets		**459,035.90**	**719,234.60**
*** Liabilities ***			
Accounts Payable			
701-000-202.000	A/P - VENDORS	34,865.25	6,038.75
Accounts Payable		34,865.25	6,038.75
Liabilities-ST			
701-000-283.035	DELINQUENT PERSONAL/MANUF PROP TAX	21,274.02	45,638.26
701-000-283.037	PARK PAVILLION SECURITY DEPOSIT	100.00	300.00
Liabilities-ST		21,374.02	45,938.26
Other Liabilities			
701-000-283.001	9220 FORD ROAD WETLAND ESCROW	675.00	675.00
701-000-283.002	CONSTRUCTION BONDS	8,000.00	8,000.00
701-000-283.003	DG RES.-WOODSIDE VILLAGE SURETY BOND	40,000.00	0.00
701-000-283.004	WOODSIDE VILLAGE	5,463.75	(279.75)
701-000-283.007	TEMPORARY OCCUPANCY	9,160.00	13,160.00
701-000-283.008	HYUNDAI SITE EXPANSION	25,150.50	19,180.25
701-000-283.010	SELECTIVE GROUP 2003 UNCLAIMED BOND	42,000.00	42,000.00
701-000-283.012	HAWTHORNE MILL AREA PLAN	155.00	0.00
701-000-283.013	ARBOR HILLS ANIMAL CLINIC CUP	3,509.50	3,209.50
701-000-283.014	YPSI DISTRICT LIBRARY SUPERIOR BRANCH	1,859.00	1,619.00
701-000-283.015	PROSPECT PT WEST SITE PLAN PH1	23,096.75	14,686.50
701-000-283.018	HSHV SHED ADDITION	1,363.75	1,363.75
701-000-283.019	KINSLEY DEVELOPMENT	65,765.27	35,597.02
701-000-283.020	DIXBORO HOUSE RESTAURANT	1,578.00	1,578.00
701-000-283.021	CR DEVCO - PROSPECT & BERKSHIRE	7.50	7.50
701-000-283.022	HYUNDAI PARKING LOT 2021	7,605.00	7,605.00
701-000-283.023	BROMLEY PARK CONDOS	1,122.50	1,122.50
701-000-283.024	THE MEADOWS	19,390.25	7,927.75
701-000-283.025	AUTUMN WOODS ESCROW	1,788.92	1,788.92
701-000-283.026	HUMANE SOCIETY PARKING LOT	3,919.00	3,919.00
701-000-283.027	DG RES.(MCTAVISH) BROOKSIDE 3 TREE BOND	10,000.00	6,570.00
701-000-283.028	DG RES.(MCTAVISH) BROOKSIDE 3 UTIL. BOND	34,630.00	34,630.00
701-000-283.029	SJMH THE FARM AT ST JOES	(1,860.75)	0.00
701-000-283.031	TAX COLLECTION 2020	2,020.72	2,020.72
701-000-283.032	CLOVER GROUP	80.00	80.00
701-000-283.036	GARRETT'S SPACE	5,290.00	26,155.50
701-000-283.038	ARBOR HILLS PERFORMANCE BOND	15,000.00	15,000.00
701-000-283.039	5288 GEDDES RD WATER MAIN	(410.25)	(1,350.75)
701-000-283.041	BROOKWOOD	(3,578.50)	35,420.25
701-000-283.044	HURON DENTAL	37,887.25	20,663.50
701-000-283.045	PLYMOUTH & NAPIER REZONING	440.00	440.00
701-000-283.046	PPW PH 1 UTILITY REPAIR BOND	39,215.00	341,715.00
701-000-283.047	PROSPECT PTE WEST PH 2	1,678.50	(23,390.25)

Fund 701 TRUST AND AGENCY

GL Number	Description	PERIOD ENDED 06/30/2024	PERIOD ENDED 06/30/2025
*** Liabilities ***			
701-000-283.048	DTE SUBSTATION	0.00	(1,053.75)
701-000-283.049	PPW PH 2 UTILITY REPAIR BOND	0.00	23,600.00
701-000-283.050	MAJESTIC OAKS - 2024	0.00	(140.00)
701-000-283.052	9101 CHERRY HILL LOT SPLIT	0.00	1,480.00
701-000-283.053	PROSPECT POINTE WEST PHASE 3	0.00	3,320.00
701-000-283.055	PULTE - THE MEADOWS	0.00	1,785.00
701-000-283.056	PROSPECT PT SOUTH - M/I HOMES	0.00	11,900.00
Other Liabilities		402,001.66	662,005.16
Due To Other Funds			
701-000-214.101	DUE TO GENERAL FUND	0.00	3,212.00
Due To Other Funds		0.00	3,212.00
Total Liabilities		**458,240.93**	**717,194.17**
*** Fund Balance ***			
Unassigned			
701-000-390.000	FUND BALANCE - UNDESIGNATED	0.00	0.30
Unassigned		0.00	0.30
Total Fund Balance		**0.00**	**0.30**
Beginning Fund Balance		**0.00**	**0.30**
Net of Revenues VS Expenditures		**794.97**	**2,040.13**
Ending Fund Balance		**794.97**	**2,040.43**
Total Liabilities And Fund Balance		**459,035.90**	**719,234.60**

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	2025 AMENDED BUDGET	YTD BALANCE 06/30/2025	ACTIVITY FOR MONTH 06/30/25	AVAILABLE BALANCE	% BDGT USED	YTD BALANCE 06/30/2024
Fund 701 - TRUST AND AGENCY								
Revenues								
Dept 000 - REVENUE								
701-000-665.000	INTEREST/DIVIDENS	0.00	0.00	2,040.13	1,800.29	(2,040.13)	100.00	794.97
Total Dept 000 - REVENUE		0.00	0.00	2,040.13	1,800.29	(2,040.13)	100.00	794.97
TOTAL REVENUES		0.00	0.00	2,040.13	1,800.29	(2,040.13)	100.00	794.97
Fund 701 - TRUST AND AGENCY:								
TOTAL REVENUES		0.00	0.00	2,040.13	1,800.29	(2,040.13)	100.00	794.97
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	2,040.13	1,800.29	(2,040.13)	100.00	794.97
TOTAL REVENUES - ALL FUNDS		11,218,329.00	11,218,329.00	8,238,210.98	437,925.11	2,980,118.02	73.44	7,871,216.24
TOTAL EXPENDITURES - ALL FUNDS		11,218,329.00	11,218,329.00	4,534,667.96	685,478.55	6,683,661.04	40.42	6,072,634.84
NET OF REVENUES & EXPENDITURES		0.00	0.00	3,703,543.02	(247,553.44)	(3,703,543.02)	100.00	1,798,581.40

Fund 704 PAYROLL FUND

GL Number	Description	PERIOD ENDED 06/30/2024	PERIOD ENDED 06/30/2025
*** Assets ***			
Cash			
704-000-007.000	HUNT 9485 CHECKING	83,541.96	78,899.36
	Cash	83,541.96	78,899.36
Accounts Receivable			
	Accounts Receivable	0.00	0.00
Other Assets			
	Other Assets	0.00	0.00
Due From Other Funds			
	Due From Other Funds	0.00	0.00
	Total Assets	**83,541.96**	**78,899.36**
*** Liabilities ***			
Accounts Payable			
704-000-259.003	DUE TO HCSP NON-UNION - EMPLOYEE	3,583.07	3,870.04
704-000-259.004	DUE TO HCSP FIRE UNION - EMPLOYEE	1,701.45	1,467.72
704-000-259.005	DUE TO HCSP-NON-UNION-EMPLOYER	3,324.00	945.00
704-000-259.006	DUE TO HCSP - UNION - EMPLOYER	0.00	3,150.00
704-000-262.000	DUE TO JOHN HANCOCK-EMPLOYEE	1,459.72	1,159.14
704-000-262.001	DUE TO JOHN HANCOCK-EMPLOYER	2,919.44	2,318.28
704-000-262.002	DUE TO MERS #1 FIRE MERS-EMPLOYEE	6,358.93	6,678.29
704-000-262.003	DUE TO MERS#1 FIRE -EMPLOYER	23,633.99	25,878.35
704-000-262.004	DUE TO MERS#2-EMPLOYEE	6,777.33	6,810.41
704-000-262.005	DUE TO MERS#2-EMPLOYER	22,270.24	21,684.34
	Accounts Payable	72,028.17	73,961.57
Liabilities-ST			
	Liabilities-ST	0.00	0.00
Due To Other Funds			
704-000-214.101	DUE TO GENERAL FUND	7,913.79	4,937.79
704-000-214.206	DUE TO FIRE FUND	3,600.00	0.00
	Due To Other Funds	11,513.79	4,937.79
	Total Liabilities	**83,541.96**	**78,899.36**
	Beginning Fund Balance	**0.00**	**0.00**
	Net of Revenues VS Expenditures	**0.00**	**0.00**
	Ending Fund Balance	**0.00**	**0.00**
	Total Liabilities And Fund Balance	**83,541.96**	**78,899.36**

Superior Township Utility Department
Balance Sheet

	Jun 30, 25
ASSETS	
Current Assets	
Checking/Savings	
100 · CASH - O&M	
101 · Checking - Chase 205000485529	133,734.43
101.5 · Michigan Class - 0009 - O & M (Transfer Funds to Michigan Class)	803,935.76
104 · O&M Petty Cash	100.00
Total 100 · CASH - O&M	937,770.19
120 · CASH - CAPITAL RESERVE	
125 · CR Chkg. - Chase 639918234	333,846.78
125.5 · Michigan Class - 0010 - Cap Res (Funds Transferred to Michigan C...	705,132.60
1251 · CR Checking-Huntington Bank4855	265,134.42
1252 · CD - Huntington - CR	
1253 · Michigan Class - 0012 - A/C4855 (Funds Transferred to Michigan Cl...	1,544,444.87
Total 120 · CASH - CAPITAL RESERVE	2,848,558.67
140 · CASH - DEBT SERVICE RESERVE	
147 · T Bills - Huntington Bank-5151	500,815.12
Total 140 · CASH - DEBT SERVICE RESERVE	500,815.12
Total Checking/Savings	4,287,143.98
Accounts Receivable	
160 · A/R - Due From Other Funds	
160-GF · Due From General Fund	226.28
160-PF · Due From Payroll Fund	
160-PR · Due From Parks & Rec.	49.93
160-UD · Due From Other UD Class	
Total 160 · A/R - Due From Other Funds	276.21
161 · A/R - Other Customers	142,005.65
162 · A/R - Water/Sewer Bills (UB)	1,325,908.79
Total Accounts Receivable	1,468,190.65
Other Current Assets	
164 · Undeposited Funds	(22,743.85)
166 · Prepaid Expenses	67,121.29
170 · Inventory - Meters & Parts	33,193.94
Total Other Current Assets	77,571.38
Total Current Assets	5,832,906.01

Superior Township Utility Department
Balance Sheet

	Jun 30, 25
Fixed Assets	
174 · Buildings	3,332,204.74
175 · Acc. Dep. - Buildings	(1,929,131.87)
176 · Water & Sewer System	29,750,381.95
177 · Acc. Dep. - Water & Sewer Sys.	(11,062,004.96)
178 · Improvements & Equipment	271,548.76
179 · Acc. Dep - Imp. & Equipment	(14,457.67)
180 · Office Improvements	136,360.16
181 · Acc. Dep. - Office Improvements	(62,735.17)
182 · Office Furniture & Equipment	73,300.27
183 · Acc. Dep. - Off. Furn. & Equip.	(77,329.06)
184 · Vehicles	914,994.57
185 · Acc. Dep. - Vehicles	(536,614.06)
186 · Metering Program	45,919.87
187 · Acc. Dep. - Meter Program	(2,287.25)
188 · Land	210,462.50
190 · Const. in Progress	787,138.36
Total Fixed Assets	21,837,751.14
TOTAL ASSETS	27,670,657.15
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
200 · A/P - Due To Other Funds	
200-GF · Due To General Fund	3,750.00
200-T&A · Due to Trust & Agency Fund	
200-UD · Due To Other UD Class	
Total 200 · A/P - Due To Other Funds	3,750.00
205 · A/P - Vendors	278,181.99
Total Accounts Payable	281,931.99
Other Current Liabilities	
219 · Contracts Payable	
224 · Michigan Finance Authority Bond	2,632,353.00
Total 219 · Contracts Payable	2,632,353.00
225 · Accrued Vacation & Sick Pay	145,981.05
226 · Accrued Wages	
Total Other Current Liabilities	2,778,334.05
Total Current Liabilities	3,060,266.04
Total Liabilities	3,060,266.04

Superior Township Utility Department
Balance Sheet

	Jun 30, 25
Equity	
390 · Retained Earnings	24,325,388.32
Net Income	285,002.79
Total Equity	24,610,391.11
TOTAL LIABILITIES & EQUITY	27,670,657.15

Superior Township Utility Department
Balance Sheet

	May 31, 25
ASSETS	
Current Assets	
Checking/Savings	
100 · CASH - O&M	
101 · Checking - Chase 205000485529	150,886.82
101.5 · Michigan Class - 0009 - O & M (Transfer Funds to Michigan Class)	801,052.89
104 · O&M Petty Cash	100.00
Total 100 · CASH - O&M	952,039.71
120 · CASH - CAPITAL RESERVE	
125 · CR Chkg. - Chase 639918234	299,829.03
125.5 · Michigan Class - 0010 - Cap Res (Funds Transferred to Michigan C...	702,604.03
1251 · CR Checking-Huntington Bank4855	764,360.27
1252 · CD - Huntington - CR	
1253 · Michigan Class - 0012 - A/C4855 (Funds Transferred to Michigan Cl...	1,040,458.49
Total 120 · CASH - CAPITAL RESERVE	2,807,251.82
140 · CASH - DEBT SERVICE RESERVE	
147 · T Bills - Huntington Bank-5151	499,098.98
Total 140 · CASH - DEBT SERVICE RESERVE	499,098.98
Total Checking/Savings	4,258,390.51
Accounts Receivable	
160 · A/R - Due From Other Funds	
160-GF · Due From General Fund	226.28
160-PF · Due From Payroll Fund	1,233.93
160-PR · Due From Parks & Rec.	49.93
160-UD · Due From Other UD Class	
Total 160 · A/R - Due From Other Funds	1,510.14
161 · A/R - Other Customers	149,320.95
162 · A/R - Water/Sewer Bills (UB)	1,133,252.22
Total Accounts Receivable	1,284,083.31
Other Current Assets	
164 · Undeposited Funds	5,772.38
166 · Prepaid Expenses	54,472.78
170 · Inventory - Meters & Parts	40,483.42
Total Other Current Assets	100,728.58
Total Current Assets	5,643,202.40

Superior Township Utility Department
Balance Sheet

	May 31, 25
Fixed Assets	
174 · Buildings	3,332,204.74
175 · Acc. Dep. - Buildings	(1,920,084.20)
176 · Water & Sewer System	29,750,381.95
177 · Acc. Dep. - Water & Sewer Sys.	(11,014,023.79)
178 · Improvements & Equipment	271,548.76
179 · Acc. Dep - Imp. & Equipment	(13,556.09)
180 · Office Improvements	136,360.16
181 · Acc. Dep. - Office Improvements	(62,306.42)
182 · Office Furniture & Equipment	73,300.27
183 · Acc. Dep. - Off. Furn. & Equip.	(76,523.23)
184 · Vehicles	914,994.57
185 · Acc. Dep. - Vehicles	(533,460.68)
186 · Metering Program	45,919.87
187 · Acc. Dep. - Meter Program	(1,829.50)
188 · Land	210,462.50
190 · Const. in Progress	787,138.36
Total Fixed Assets	21,900,527.27
TOTAL ASSETS	27,543,729.67
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
200 · A/P - Due To Other Funds	
200-GF · Due To General Fund	
200-T&A · Due to Trust & Agency Fund	
200-UD · Due To Other UD Class	
Total 200 · A/P - Due To Other Funds	
205 · A/P - Vendors	314,521.60
Total Accounts Payable	314,521.60
Other Current Liabilities	
219 · Contracts Payable	
224 · Michigan Finance Authority Bond	2,632,353.00
Total 219 · Contracts Payable	2,632,353.00
225 · Accrued Vacation & Sick Pay	145,981.05
226 · Accrued Wages	
Total Other Current Liabilities	2,778,334.05
Total Current Liabilities	3,092,855.65
Total Liabilities	3,092,855.65

Superior Township Utility Department
Balance Sheet

	May 31, 25
Equity	
390 · Retained Earnings	24,325,388.32
Net Income	125,485.70
Total Equity	24,450,874.02
TOTAL LIABILITIES & EQUITY	27,543,729.67

Superior Township Utility Department
Balance Sheet

	Jun 30, 24
ASSETS	
Current Assets	
Checking/Savings	
100 · CASH - O&M	
101 · Checking - Chase 205000485529	1,021,968.81
101.5 · Michigan Class - 0009 - O & M (Transfer Funds to Michigan Class)	
104 · O&M Petty Cash	100.00
Total 100 · CASH - O&M	1,022,068.81
120 · CASH - CAPITAL RESERVE	
125 · CR Chkg. - Chase 639918234	1,488,887.97
125.5 · Michigan Class - 0010 - Cap Res (Funds Transferred to Michigan C...	
1251 · CR Checking-Huntington Bank4855	96,246.87
1252 · CD - Huntington - CR	1,600,000.00
1253 · Michigan Class - 0012 - A/C4855 (Funds Transferred to Michigan Cl...	
Total 120 · CASH - CAPITAL RESERVE	3,185,134.84
140 · CASH - DEBT SERVICE RESERVE	
147 · T Bills - Huntington Bank-5151	478,504.62
Total 140 · CASH - DEBT SERVICE RESERVE	478,504.62
Total Checking/Savings	4,685,708.27
Accounts Receivable	
160 · A/R - Due From Other Funds	
160-GF · Due From General Fund	12.52
160-PF · Due From Payroll Fund	
160-PR · Due From Parks & Rec.	49.87
160-UD · Due From Other UD Class	545,872.00
Total 160 · A/R - Due From Other Funds	545,934.39
161 · A/R - Other Customers	19.86
162 · A/R - Water/Sewer Bills (UB)	989,988.02
Total Accounts Receivable	1,535,942.27
Other Current Assets	
164 · Undeposited Funds	9,487.89
166 · Prepaid Expenses	37,445.69
170 · Inventory - Meters & Parts	34,972.19
Total Other Current Assets	81,905.77
Total Current Assets	6,303,556.31

Superior Township Utility Department
Balance Sheet

	Jun 30, 24
Fixed Assets	
174 · Buildings	3,434,386.74
175 · Acc. Dep. - Buildings	(1,907,117.08)
176 · Water & Sewer System	29,645,877.95
177 · Acc. Dep. - Water & Sewer Sys.	(10,877,210.09)
178 · Improvements & Equipment	294,591.76
179 · Acc. Dep - Imp. & Equipment	(142,798.71)
180 · Office Improvements	125,975.16
181 · Acc. Dep. - Office Improvements	(56,353.50)
182 · Office Furniture & Equipment	73,300.27
183 · Acc. Dep. - Off. Furn. & Equip.	(73,635.93)
184 · Vehicles	647,673.57
185 · Acc. Dep. - Vehicles	(548,035.46)
186 · Metering Program	45,919.87
187 · Acc. Dep. - Meter Program	(45,754.00)
188 · Land	210,462.50
190 · Const. in Progress	(24,511.72)
Total Fixed Assets	20,802,771.33
TOTAL ASSETS	27,106,327.64
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
200 · A/P - Due To Other Funds	
200-GF · Due To General Fund	
200-T&A · Due to Trust & Agency Fund	421.35
200-UD · Due To Other UD Class	545,872.00
Total 200 · A/P - Due To Other Funds	546,293.35
205 · A/P - Vendors	186,120.79
Total Accounts Payable	732,414.14
Other Current Liabilities	
219 · Contracts Payable	
224 · Michigan Finance Authority Bond	2,649,319.00
Total 219 · Contracts Payable	2,649,319.00
225 · Accrued Vacation & Sick Pay	117,008.16
226 · Accrued Wages	31,622.00
Total Other Current Liabilities	2,797,949.16
Total Current Liabilities	3,530,363.30
Total Liabilities	3,530,363.30

Superior Township Utility Department
Balance Sheet

	Jun 30, 24
Equity	
390 · Retained Earnings	23,450,212.84
Net Income	125,751.50
Total Equity	23,575,964.34
TOTAL LIABILITIES & EQUITY	27,106,327.64

Superior Township Utility Department
O&M Profit & Loss - Budget to Actual

	Jan - Jun 25	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
400 · Water & Sewer Income				
401 · Water & Sewer Sales				
404 · Water Sales	1,388,179.56	3,058,703.00	(1,670,523.44)	45.4%
405 · Sewer Sales	923,155.42	1,884,158.00	(961,002.58)	49.0%
Total 401 · Water & Sewer Sales	2,311,334.98	4,942,861.00	(2,631,526.02)	46.8%
407 · Water Sales during Construction	0.00	500.00	(500.00)	0.0%
408 · Penalty Income	58,606.90	80,000.00	(21,393.10)	73.3%
Total 400 · Water & Sewer Income	2,369,941.88	5,023,361.00	(2,653,419.12)	47.2%
410 · Meter Sales Income	13,773.88	40,000.00	(26,226.12)	34.4%
420 · Miscellaneous Income				
421 · New Cust./Install Fees	10,829.94	40,000.00	(29,170.06)	27.1%
423 · Customer Call Out Income	6,598.94	8,000.00	(1,401.06)	82.5%
424 · Office Rent Income	7,000.00	7,000.00	0.00	100.0%
425 · Other Miscellaneous Income	460.00	500.00	(40.00)	92.0%
428 · Reimbursements for Mtgs, etc.	20,235.20			
429.002 · Other Fund Labor Reimburse...	605.16	500.00	105.16	121.0%
434 · Delinquent W/S Fee - Tax Roll	0.00	4,500.00	(4,500.00)	0.0%
Total 420 · Miscellaneous Income	45,729.24	60,500.00	(14,770.76)	75.6%
440 · Interest Income				
441 · Interest on Bank Accounts	0.00	21,000.00	(21,000.00)	0.0%
440 · Interest Income - Other	3,935.76			
Total 440 · Interest Income	3,935.76	21,000.00	(17,064.24)	18.7%
Total Income	2,433,380.76	5,144,861.00	(2,711,480.24)	47.3%
Gross Profit	2,433,380.76	5,144,861.00	(2,711,480.24)	47.3%
Expense				
550 · Water & Sewer Purchased				
555 · Water Purchased	718,807.68	1,682,411.00	(963,603.32)	42.7%
560 · Sewer Purchased				
560-Mo. · Sewer Purchased - Monthly	458,391.62	1,098,778.00	(640,386.38)	41.7%
560-TU · Sewer Purchased - True Up	0.00			
Total 560 · Sewer Purchased	458,391.62	1,098,778.00	(640,386.38)	41.7%
Total 550 · Water & Sewer Purchased	1,177,199.30	2,781,189.00	(1,603,989.70)	42.3%

Superior Township Utility Department
O&M Profit & Loss - Budget to Actual

	Jan - Jun 25	Budget	$ Over Budget	% of Budget
600 · Payroll Expenses				
601 · Wages	246,456.41	832,533.00	(586,076.59)	29.6%
601.1 · Wages - Supervisor	0.00			
602 · Overtime Premium	12,231.68	13,497.00	(1,265.32)	90.6%
603 · Taxable Benefits	40,185.15	94,032.00	(53,846.85)	42.7%
604 · On Call Salaries	5,400.00	17,550.00	(12,150.00)	30.8%
605 · FICA/Medicare	27,863.64	73,257.00	(45,393.36)	38.0%
607 · Employee Insurance				
607-A · HSA Administrative Fees	80.75	150.00	(69.25)	53.8%
607-D · Dental Insurance Premiums	5,068.30	12,821.00	(7,752.70)	39.5%
607-H · HSA Deposits	0.00	0.00	0.00	0.0%
607-L · Life Insurance Premiums	484.64	1,362.00	(877.36)	35.6%
607-M · Medical Insurance Premiums	84,068.71	144,946.00	(60,877.29)	58.0%
607-V · Vision Insurance Premiums	1,051.49	2,853.00	(1,801.51)	36.9%
Total 607 · Employee Insurance	90,753.89	162,132.00	(71,378.11)	56.0%
609 · Pension Expense	49,706.40	124,298.00	(74,591.60)	40.0%
610 · MERS 2% HCSP	0.00	34,020.00	(34,020.00)	0.0%
Total 600 · Payroll Expenses	472,597.17	1,351,319.00	(878,721.83)	35.0%
611 · Building & Equipment Expenses				
611-AB · Administration Building				
620-AB · Repairs & Maintenance	6,011.41	10,000.00	(3,988.59)	60.1%
643-AB · Computer Services & Supplies	18,535.51	40,000.00	(21,464.49)	46.3%
645-AB · Operating Supplies	(140.66)	7,000.00	(7,140.66)	(2.0)%
665-AB · Utilities	4,216.37	8,500.00	(4,283.63)	49.6%
668-AB · Telecommunications	8,776.31	16,000.00	(7,223.69)	54.9%
677-AB · Leased Equipment	6,989.45	14,000.00	(7,010.55)	49.9%
678-AB · Cleaning Services	0.00	7,000.00	(7,000.00)	0.0%
681-AB · Alarm Service	363.36	552.00	(188.64)	65.8%
Total 611-AB · Administration Building	44,751.75	103,052.00	(58,300.25)	43.4%
611-LB · Lift & Booster Stations				
620-LB · Repairs & Maintenance	10,560.83	30,000.00	(19,439.17)	35.2%
645-LB · Operating Supplies	0.00	1,000.00	(1,000.00)	0.0%
665-LB · Utilities	15,578.84	27,500.00	(11,921.16)	56.7%
668-LB · Telecommunications	2,286.42	4,000.00	(1,713.58)	57.2%
Total 611-LB · Lift & Booster Stations	28,426.09	62,500.00	(34,073.91)	45.5%

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
O&M PROFIT & LOSS - BUDGET TO ACTUAL

	JAN - JUN 25	BUDGET	$ OVER BUDGET	% OF BUDGET
611-MF · MAINTENANCE FACILITY				
620-MF · REPAIRS & MAINTENANCE	45,345.00	50,000.00	(4,655.00)	90.7%
643-MF · COMPUTER SERVICES & SUPPLIES	11,859.13	30,000.00	(18,140.87)	39.5%
645-MF · OPERATING SUPPLIES	6,587.21	20,000.00	(13,412.79)	32.9%
665-MF · UTILITIES	11,831.95	20,000.00	(8,168.05)	59.2%
668-MF · TELECOMMUNICATIONS	7,374.76	15,000.00	(7,625.24)	49.2%
678-MF · CLEANING SERVICES	0.00	7,000.00	(7,000.00)	0.0%
681-MF · ALARM SERVICE	836.19	1,212.00	(375.81)	69.0%
TOTAL 611-MF · MAINTENANCE FACILITY	83,834.24	143,212.00	(59,377.76)	58.5%
TOTAL 611 · BUILDING & EQUIPMENT EXPENSES	157,012.08	308,764.00	(151,751.92)	50.9%
670 · OTHER EXPENSES				
618 · REPAIRS & MAINTENANCE - OTHER				
620 · R&M - SYSTEM	37,517.98	80,000.00	(42,482.02)	46.9%
625 · R&M - ROOT FOAMING	9,688.36	9,000.00	688.36	107.6%
TOTAL 618 · REPAIRS & MAINTENANCE - OTH...	47,206.34	89,000.00	(41,793.66)	53.0%
630 · PROFESSIONAL SERVICES				
631 · PS - ENGINEERS (OHM)	15,191.93	30,000.00	(14,808.07)	50.6%
632 · PS - AUDITORS (PHP)	8,100.00	6,968.00	1,132.00	116.2%
635 · PS - ATTORNEYS	1,100.00	25,000.00	(23,900.00)	4.4%
636 · PS - OTHER	0.00	0.00	0.00	0.0%
TOTAL 630 · PROFESSIONAL SERVICES	24,391.93	61,968.00	(37,576.07)	39.4%
650 · EMPLOYEE RELATED EXPENSES				
651 · UNIFORMS	120.78	4,800.00	(4,679.22)	2.5%
652 · TRANSPORTATION & MILEAGE	0.00	16,000.00	(16,000.00)	0.0%
653 · EMPLOYEE TRAINING	2,330.00	15,000.00	(12,670.00)	15.5%
656 · MISC. EMPLOYEE EXPENSES	190.00	100.00	90.00	190.0%
TOTAL 650 · EMPLOYEE RELATED EXPENSES	2,640.78	35,900.00	(33,259.22)	7.4%
TOTAL 670 · OTHER EXPENSES	74,239.05	186,868.00	(112,628.95)	39.7%
671-1 · TOTAL OTHER EXPENSES				
671 · METERS & SUPPLIES	40,174.22	100,000.00	(59,825.78)	40.2%
672 · FUEL	3,348.93	8,000.00	(4,651.07)	41.9%
673 · INSURANCE & BONDS	13,225.94	60,000.00	(46,774.06)	22.0%
676 · POSTAGE	12,233.87	20,000.00	(7,766.13)	61.2%
700 · BANK FEES	25.00	250.00	(225.00)	10.0%
709 · PRINTING & PUBLISHING	4,422.28	15,000.00	(10,577.72)	29.5%
710 · ACCOUNTING CHARGEBACK	7,500.00	15,000.00	(7,500.00)	50.0%

Superior Township Utility Department
O&M Profit & Loss - Budget to Actual

	Jan - Jun 25	Budget	$ Over Budget	% of Budget
711 · Memberships, Dues & Licenses	10,859.73	26,000.00	(15,140.27)	41.8%
712 · Miscellaneous Expense	45.08	250.00	(204.92)	18.0%
Total 671-1 · Total Other Expenses	91,835.05	244,500.00	(152,664.95)	37.6%
686 · Bond Expenses				
689 · Bond Interest Expense	(13,862.00)			
Total 686 · Bond Expenses	(13,862.00)			
Total Expense	1,959,020.65	4,872,640.00	(2,913,619.35)	40.2%
Net Ordinary Income	474,360.11	272,221.00	202,139.11	174.3%
Other Income/Expense				
Other Expense				
850 · Transfers OUT				
856 · Trans. Out to Capital Reserve	0.00	272,221.00	(272,221.00)	0.0%
Total 850 · Transfers OUT	0.00	272,221.00	(272,221.00)	0.0%
Total Other Expense	0.00	272,221.00	(272,221.00)	0.0%
Net Other Income	0.00	(272,221.00)	272,221.00	0.0%
Net Income	474,360.11	0.00	474,360.11	100.0%

Treasurer's Investment Preliminary Report
Period Ending
June 30, 2025

Superior Township Treasurer
Lisa A. Lewis

Board of Trustees Meeting
August 18, 2025

Superior Township
Cash and Investment Summary
06/30/2025

Fund #	Fund Description	Daily Operating Cash	Other	T-Bills	T-Bill Inter./Divi. 1/25- 06/25	J-Funds	J-Fund Interest 1/25 - 06/25	Michigan Class	Michigan Class Interest	Total Cash & Investments	
101	General Fund	$ 427,073.19	$ 50,257.11 *			$ 26,487.46	$ 556.39	$ 250,000.00	$ 1,051.15	755,425.30	√
203	Side Street Maintenance	5,755.87								5,755.87	√
211	Legal Defense	76,138.98						100,000.00	733.21	176,872.19	√
219	Street Light Fund	28,838.77						50,000.00	210.00	79,048.77	√
249	Building Fund	394,908.88	100.00 @					600,000.00	4,399.37	999,408.25	√
266	Law Fund	914,646.78						4,600,000.00	38,360.71	5,553,007.49	√
508	Parks Fund	360,321.37						200,000.00	1,466.45	561,787.82	√
	Subtotals	$ 2,207,683.84 √√	$ 50,357.11	$ -	$ -	$ 26,487.46	$ 556.39	$ 5,800,000.00	$ 46,220.89	$ 8,131,305.69	
206	Fire Fund	343,570.72		2,588.16	54.63	1,140,527.15	23,956.49	1,915,000	16,386.58	3,442,083.73	√
464	American Rescue Plan Act (ARPA)	210,877.08						600,000.00	1,298.84	812,175.92	√
701	Trust and Agency Fund	217,194.47						500,000.00	2,040.13	719,234.60	√
751	Payroll Fund	78,899.36								78,899.36	√
	Subtotals	$ 850,541.63	$ -	$ 2,588.16	$ 54.63	$ 1,140,527.15	$ 23,956.49	3,015,000	19,725.55	$ 5,052,393.61	
	Subtotals	3,058,225.47	50,357.11	2,588.16	54.63	1,167,014.61	24,512.88	8,815,000	65,946.44	13,183,699.30	√√
No Fund	Tax Checking	113,658.54								113,658.54	√
No fund	Utility Department	508,650.10	$ 331,225.18 #	490,409.34	10,405.78			3,037,477.00	16,036.23	4,394,203.63	√
	Total Cash & Investments	**$ 3,680,534.11**	**$ 381,582.29**	**$ 492,997.50**	**$ 10,460.41**	**$ 1,167,014.61**	**$ 24,512.88**	**$ 11,852,477**	**$ 81,982.67**	**$ 17,691,561.47**	

	Other		T-Bill Inter./Divi.	J-Fund Interest	
Petty Cash	$ 100.00	√			
Register/Drawer Cash	300.00	√	$ 492,997.50	10,460.41	
Geddes Road	12,562.60	√	10,460.41	24,512.88	
Fire Withholding Insurance	9,657.32	√	1,167,014.61	81,982.67	
Credit Card	8,209.86	√	24,512.88	116,955.96	**Interest Earned YTD**
Accrued Absences	19,427.33	√	-		
	$ 50,257.11	*	-		
			11,934,459.67		
Petty Cash	$ 100.00	@	$ 13,629,445.07	**Current Funds Invested**	
Capital Reserves	$ 331,225.18	#			

Custom Account Statement Michigan CLASS

Entity Name	Investor ID	Report Period	Start Date	End Date	Average Yield for the Period
Superior Charter Township	MI-01-0220		3/1/2025	6/30/2025	4.3887%

Account Number	Account Name	Beginning Balance	Contributions	Withdrawals	Ending Balance	Income Earned for Period
MI-01-0220-0001	LAW FUND	0.00	4,600,000.00	0.00	4,638,360.71	38,360.71
MI-01-0220-0002	GENERAL FUND	0.00	750,000.00	500,000.00	251,051.15	1,051.15
MI-01-0220-0003	FIRE FUND	0.00	1,915,000.00	0.00	1,931,386.58	16,386.58
MI-01-0220-0004	WATER FUND	0.00	0.00	0.00	0.00	0.00
MI-01-0220-0005	UTILITIES IMPR.FUNDS	0.00	0.00	0.00	0.00	0.00
MI-01-0220-0006	ARPA	0.00	600,000.00	0.00	601,298.84	1,298.84
MI-01-0220-0007	Building	0.00	600,000.00	0.00	604,399.37	4,399.37
MI-01-0220-0008	Parks	0.00	200,000.00	0.00	201,466.45	1,466.45
MI-01-0220-0009	Utilities-5529	0.00	800,000.00	0.00	803,935.76	3,935.76
MI-01-0220-0010	Utilities Reserves-8234	0.00	700,000.00	0.00	705,132.60	5,132.60
MI-01-0220-0011	Legal Defense Fund	0.00	100,000.00	0.00	100,733.21	733.21
MI-01-0220-0012	Superior Charter Township Utilities-5151	0.00	1,537,477.00	0.00	1,544,444.87	6,967.87
MI-01-0220-0013	Street Light Fund	0.00	50,000.00	0.00	50,210.00	210.00
MI-01-0220-0014	Trust and Agency	0.00	500,000.00	0.00	502,040.13	2,040.13
	Total	0.00	12,352,477.00	500,000.00	11,934,459.67	81,982.67

Fund Account	Description	Beginning Balance 01/01/2025	Total Debits	Total Credits	Ending Balance 06/30/2025
Fund 101 GENERAL					
001.001	CHASE 5503 - DAILY OPERATING CHE	683,240.33	4,464,879.51	4,721,046.65	427,073.19
001.002	HUNT 0768 CHK - DIXBORO SCHOOL HO	12,478.82	257.28	173.50	12,562.60
001.003	HUNT 6873 HYB - FIRE INSURANCE WI	9,657.32	21,714.25	21,714.25	9,657.32
001.004	COMERICA 9108 CHKG - CREDIT CARDS	5,312.05	24,119.88	21,222.07	8,209.86
001.005	COMERICA 5286 CHKG - ACCRUED ABSE	19,427.33	0.00	0.00	19,427.33
002.002	COMERICA 6074 JFUND DIXBORO SCHOO	26,487.46	556.39	0.00	27,043.85
004.001	PETTY CASH	100.00	0.00	0.00	100.00
004.002	REGISTER DRAWER CASH	300.00	0.00	0.00	300.00
009.000	MICHIGAN CLASS -0002	0.00	751,564.02	500,512.87	251,051.15
	GENERAL	757,003.31	5,263,091.33	5,264,669.34	755,425.30
Fund 203 SIDE STREET MAINTENANCE					
001.001	CHASE 5503 - DAILY OPERATING CHE	12,822.50	0.00	7,066.63	5,755.87
Fund 206 FIRE OPERATING FUND					
001.001	HUNT 6014 - DAILY OPERATING CHEC	477,304.35	5,205,805.20	5,339,538.83	343,570.72
002.001	COMERICA 5587 J-FUND - ACCRUED AB	475,993.53	9,998.09	0.00	485,991.62
002.002	COMERICA 5588 J-FUND - DAILY OPER	664,533.62	13,958.40	0.00	678,492.02
009.000	MICHIGAN CLASS - 0003	0.00	2,940,847.32	1,009,460.74	1,931,386.58
017.001	HUNT 4740 - GOVERNMENT T-BILLS	2,588.16	54.63	0.00	2,642.79
017.002	COMERICA - GOVERNMENT T-BILLS	301,906.12	3,971.15	305,877.27	0.00
017.003	HUNT 5377 - GOVERNMENT T-BILLS	222,626.40	0.00	222,626.40	0.00
	FIRE OPERATING FUND	2,144,952.18	8,174,634.79	6,877,503.24	3,442,083.73
Fund 211 LEGAL DEFENSE FUND					
001.001	CHASE 5503 - DAILY OPERATING CHE	179,358.98	0.00	103,220.00	76,138.98
009.000	MICHIGAN CLASS - 0011	0.00	101,105.20	371.99	100,733.21
	LEGAL DEFENSE FUND	179,358.98	101,105.20	103,591.99	176,872.19
Fund 219 STREET LIGHT FUND					
001.001	CHASE 5503 - DAILY OPERATING CHE	35,120.31	94,149.91	100,431.45	28,838.77
009.000	MICHIGAN CLASS -0013	0.00	50,239.96	29.96	50,210.00
	STREET LIGHT FUND	35,120.31	144,389.87	100,461.41	79,048.77
Fund 249 BUILDING					
001.001	CHASE 5503 - DAILY OPERATING CHE	509,357.82	872,315.70	986,764.64	394,908.88
004.001	PETTY CASH	100.00	0.00	0.00	100.00
009.000	MICHIGAN CLASS - 0007	0.00	606,631.41	2,232.04	604,399.37
017.001	CHASE 5503 - GOVERNMENT T-BILLS	233,024.79	0.00	233,024.79	0.00
017.002	COMERICA - GOVERNMENT T-BILLS	130,397.49	2,884.16	133,281.65	0.00
	BUILDING	872,880.10	1,481,831.27	1,355,303.12	999,408.25
Fund 266 LAW ENFORCEMENT FUND					
001.001	CHASE 5503 - DAILY OPERATING CHE	424,227.12	8,955,720.20	8,465,300.54	914,646.78
009.000	MICHIGAN CLASS - 0001	0.00	7,060,088.54	2,421,727.83	4,638,360.71
017.001	CHASE 5503 - GOVERNMENT T-BILLS	3,098,389.67	0.00	3,098,389.67	0.00
017.002	COMERICA - GOVERNMENT T-BILLS	172,282.56	3,732.45	176,015.01	0.00
	LAW ENFORCEMENT FUND	3,694,899.35	16,019,541.19	14,161,433.05	5,553,007.49
Fund 464 AMERICAN RESCUE PLAN ACT (ARPA)					
001.001	HUNT 4758 CHK - OPERATING	283,498.60	2,411,633.48	2,484,255.00	210,877.08
003.002	HUNTINGTON 9243- CD	601,295.48	0.00	601,295.48	0.00
009.000	MICHIGAN CLASS -0006	0.00	1,801,658.31	1,200,359.47	601,298.84
	AMERICAN RESCUE PLAN ACT (ARPA)	884,794.08	4,213,291.79	4,285,909.95	812,175.92
Fund 508 PARKS & RECREATION					
001.001	CHASE 5503 - DAILY OPERATING CHE	343,225.66	484,240.52	467,144.81	360,321.37
009.000	MICHIGAN CLASS - 0010	0.00	202,210.46	744.01	201,466.45
017.001	CHASE 5503 - GOVERNMENT T-BILLS	66,878.15	0.00	66,878.15	0.00

CASH SUMMARY BY ACCOUNT FOR SUPERIOR TOWNSHIP
FROM 01/01/2025 TO 06/30/2025
FUND: ALL FUNDS
CASH AND INVESTMENT ACCOUNTS
BANK:

Fund Account	Description	Beginning Balance 01/01/2025	Total Debits	Total Credits	Ending Balance 06/30/2025
017.002	COMERICA - GOVERNMENT T-BILLS	170,573.41	3,732.40	174,305.81	0.00
	PARKS & RECREATION	580,677.22	690,183.38	709,072.78	561,787.82
Fund 701 TRUST AND AGENCY					
001.002	DAILY CHECKING - CHASE	816,399.42	186,284.16	785,489.11	217,194.47
009.000	MICHIGAN CLASS - 0014	0.00	502,279.97	239.84	502,040.13
	TRUST AND AGENCY	816,399.42	688,564.13	785,728.95	719,234.60
Fund 704 PAYROLL FUND					
007.000	HUNT 9485 CHECKING	66,106.82	3,291,539.08	3,278,746.54	78,899.36
	TOTAL - ALL FUNDS	10,045,014.27	40,068,172.03	36,929,487.00	13,183,699.30

GENERAL BANK - JUNE 2025 RECONCILIATION

Fund Account	Description	Beginning Balance 06/01/2025	Total Debits	Total Credits	Ending Balance 06/30/2025
Fund 101 GENERAL					
001.001	CHASE 5503 - DAILY OPERATING CHECKING	$ 18,641.90	$ 1,032,123.21	$ 623,691.92	$ 427,073.19
Fund 203 SIDE STREET MAINTENANCE					
001.001	CHASE 5503 - DAILY OPERATING CHECKING	$ 9,289.21	$ -	$ 3,533.34	$ 5,755.87
Fund 211 LEGAL DEFENSE FUND					
001.001	CHASE 5503 - DAILY OPERATING CHECKING	$ 76,288.98	$ -	$ 150.00	$ 76,138.98
Fund 219 STREET LIGHT FUND					
001.001	CHASE 5503 - DAILY OPERATING CHECKING	$ 37,581.28	$ -	$ 8,742.51	$ 28,838.77
Fund 249 BUILDING					
001.001	CHASE 5503 - DAILY OPERATING CHECKING	$ 45,388.75	$ 395,640.80	$ 46,120.67	$ 394,908.88
Fund 266 LAW ENFORCEMENT FUND					
001.001	CHASE 5503 - DAILY OPERATING CHECKING	$ 18,707.68	$ 901,636.96	$ 5,697.86	$ 914,646.78
Fund 508 PARKS & RECREATION					
001.001	CHASE 5503 - DAILY OPERATING CHECKING	$ 153,946.81	$ 237,122.28	$ 30,747.72	$ 360,321.37
	TOTAL - ALL FUNDS	$ 359,844.61	$ 2,566,523.25	$ 718,684.02	$ 2,207,683.84

Bank Balance per statement	$2,212,697.28
Outstanding Checks	-$9,966.02
Deposits/CC in Transit	$4,502.58
Misc Items	$450.00
Total	**$2,207,683.84**

GENERAL FUND REPORT JUNE 2025
Outstanding Checks Analysis

Month Checks Written	# of Checks Outstanding	$ Amounts
4/15/2025	1	50.00
5/6-5/28/2025	5	246.83
6/03-6/25/2025	15	9,669.19
Total Outstanding Checks	**21**	**9,966.02**

Treasurer's Investment Report **June 30, 2025**
Superior Township Treasurer, Lisa A. Lewis

First - Safety
Second - Liquidity
Third - Yield

American Rescue Plan Act (ARPA) Fund #464

	Financial Institution	Type of Account	Interest Rate		Dates	Comments
	Huntington					
4758	Operating Checking	Checking	1.358%	$ 210,877.08		Liquid
	Certificate of Deposit		3.65%	550,000.00	4/23/25 (M)	Maturity Date
	Interest Earned on CD			51,295.48		
	Cashed In CD			(601,295.48)		
				-		
	Michigan Class Sweep Account			600,000.00	5/23/2025	Investment
	Interest Earned		4.3706%	1,298.84		
				601,298.84		
	Balance @ 6/30/2025			**$ 812,175.92**		

Treasurer's Investment Report **June 30, 2025**

Superior Township Treasurer, Lisa A. Lewis

First - Safety
Second - Liquidity
Third - Yield

Building Fund #249

	Financial Institution	Type of Account	Interest Rate			Dates	Comments
	Comerica						
330	Government T-Bills	Government T-Bill	3.01%	$	133,281.65	7/15/25 (M)	Investment
	Cashed in T- Bills				(133,281.65)	06/04/25	
	J P Morgan Chase Bank						
5503	General Bank - Daily Operating	Comm Checking			394,908.88		Liquid
208	Government T-Bills	Government T-Bills	4.13%		233,024.79	4/1/25 (M)	Investment
	Cashed in T- Bills				(233,024.79)	04/01/25	
0007	**Michigan Class Sweep Account**				600,000.00	04/30/25	Investment
	Interest Earned		4.3706%		4,399.37		
					604,399.37		
	Petty Cash				100.00		
	Balance @ 6/30/2025			$	999,408.25		

Treasurer's Investment Report **June 30, 2025**

Superior Township Treasurer, Lisa A. Lewis

First - Safety
Second - Liquidity
Third - Yield

Fire Fund #206

	Financial Institutions	Type of Account	Interest Rate		Dates	Comments
	Huntington					
6014	Daily Operating	Hybrid Checking		$ 343,570.72		Liquid
4740	Government T-Bills	T-Bill		2,642.79		Liquid
5377	Government T-Bills	T-Bill		222,626.40		
	Cashed in T-Bills			(222,626.40)	03/28/25	
	Comerica Bank					
5588	Fire Fund Daily Operating	* J-Fund	4.12%	678,492.02		Liquid
5587	Fire Accrued Absences (RES)	* J-Fund	4.12%	485,991.62		Liquid
0330	Government T-Bills	T-Bill	3.01%	305,877.27	7/15/25 (M)	Investment
	Cashed in T-Bills			(305,877.27)		
0003	**Michigan Class Sweep Account**			1,915,000.00	03/28/25	Investment
	Interest Earned		4.3706%	16,386.58		
				1,931,386.58		
	Balance @ 6/30/2025			**$ 3,442,083.73**		

* Interest rates on J-Funds change daily. The interest rate used for the purpose of this report is based on the average of the daily interest rates.

Treasurer's Investment Report **June 30, 2025**
Superior Township Treasurer, Lisa A. Lewis

First - Safety
Second - Liquidity
Third - Yield

General Fund #101

	Financial Institutions	Type of Account	Interest Rate		Maturity Date	Comments
	JP Morgan Chase Bank					
5503	General Bank Acct Gen Fund	Comm Checking		$ 2,207,683.84		Liquid
	Comerica Bank					
5286	Reserve Accrued Absences	Comm Checking		19,427.33		Liquid
9108	Credit Card Account	Comm Checking		8,209.86		Liquid
6074	Geddes Road Fund	* J-Fund	4.12%	27,043.85		Investment
	Huntington					
768	Geddes Road Fund	Business		12,562.60		Liquid
6873	Fire Insurance Withholding	Public Funds		9,657.32		Liquid
	Petty Cash			100.00		Liquid
	Register Drawer Cash			300.00		Liquid
0002	**Michigan Class Sweep Account**			250,000.00	04/02/25	Investment
	Interest Earned			1,051.15		
				$ 251,051.15		
	Balance @ 6/30/2025			$ 2,536,035.95		

* Interest rates on J-Funds change daily. The interest rate used for the purpose of this report is based on the average of the daily interest rates.

Treasurer's Investment Report **June 30, 2025**

Superior Township Treasurer, Lisa A. Lewis

First - Safety
Second - Liquidity
Third - Yield

Law Fund #266

	Financial Institutions	Type of Account	Interest Rate			Maturity Date	Comments
	J P Morgan Chase Bank						
5503	General Bank Account Law Fund	Comm Checking		$	914,646.78		Liquid
208	Government T-Bills	T-Bill	4.127%		3,098,389.67	04/01/25	Investment
	Cashed in T- Bills				(3,098,389.67)		
	Comerica Bank						
330	Government T-Bills	T-Bill	3.01%		176,015.01	07/15/25	Investment
	Cashed in T- Bills				(176,015.01)		
	Michigan Class Sweep Account				4,600,000.00	04/02/25	Investment
	Interest Earned		4.3706%		38,360.71		
					4,638,360.71		
	Balance @ 6/30/2025			**$**	**5,553,007.49**		

Treasurer's Investment Report **June 30, 2025**

Superior Township Treasurer, Lisa A. Lewis

First - Safety
Second - Liquidity
Third - Yield

Legal Defense Fund #211

	Financial Institution	Type of Account	Interest Rate		Maturity Date	Comments
	JP Morgan Chase Bank					
5503	General Bank Account	Comm Checking		$ 76,138.98		Liquid
0011	**Michigan Class Sweep Account**			100,000.00	4/30/2025	Investment
	Interest Earned		4.3706%	733.21		
				100,733.21		
	Balance @ 6/30/2025			**$ 176,872.19**		

Treasurer's Investment Report **June 30, 2025**

Superior Township Treasurer, Lisa A. Lewis

First - Safety
Second - Liquidity
Third - Yield

Parks Fund #508

	Financial Institutions	Type of Account	Interest Rate			Maturity Date	Comments
	J P Morgan Chase Bank						
5503	General Bank - Daily Operating	Comm Checking		$	360,321.37		Liquid
	Government T-Bills	T-Bill	4.127%		68,878.15	04/01/25	Investment
	Cashed in T- Bills				(68,878.15)		
	Comerica Bank						
330	Government T-Bills	T-Bill	3.01%		174,305.81	07/15/25	Investment
	Cashed in T- Bills				(174,305.81)		
0008	**Michigan Class Sweep Account**				200,000.00	4/30/2025	Investment
	Interest Earned		4.3706%		1,466.45		
					201,466.45		
	Balance @ 6/30/2025			**$**	**561,787.82**		

Treasurer's Investment Report **June 30, 2025**

Superior Township Treasurer, Lisa A. Lewis

First - Safety
Second - Liquidity
Third - Yield

Payroll Account

Financial Institution	***Type of Account***			***Dates***	***Comments***
Huntington Payroll	Comm Checking	$	78,899.36		Liquid
		$	**78,899.36**		

Treasurer's Investment Report **June 30, 2025**

Superior Township Treasurer, Lisa A. Lewis

First - Safety
Second - Liquidity
Third - Yield

Side Street Maintenance #203

	Financial Institution	Type of Account	Interest Rate			Maturity Date	Comments
	J P Morgan Chase Bank						
5503	General Bank Account Side Street Maintenance Oakbrook & Washington Square	Comm Checking		$	5,755.87		Liquid
				$	**5,755.87**		

Treasurer's Investment Report **June 30, 2025**

Superior Township Treasurer, Lisa A. Lewis

First - Safety

Second - Liquidity

Third - Yield

Street Light Fund #219

	Financial Institution	Type of Account	Interest Rate			Dates	Comments
	J P Morgan Chase Bank						
5503	General Bank Account	Comm Checking		$	28,838.77		Liquid
0013	**Michigan Class Sweep Account**				50,000.00	5/23/2025	Investment
	Interest Earned		4.3706%		210.00		
					50,210.00		
	Balance @ 6/30/2025			**$**	**79,048.77**		

Treasurer's Investment Report **June 30, 2025**

Superior Township Treasurer, Lisa A. Lewis

First - Safety
Second - Liquidity
Third - Yield

Tax Checking

	Financial Institution	Type of Account	Interest Rate			Dates	Comments
	JPMorgan Chase Bank						
5560	Tax Collection Fund	Comm Checking		$	113,658.54		Liquid
				$	**113,658.54**		

Treasurer's Investment Report **June 30, 2025**

Superior Township Treasurer, Lisa A. Lewis

First - Safety
Second - Liquidity
Third - Yield

Trust and Agency Escrow Fund #701

	Financial Institution	Type of Account				Dates	Comment
	J P Morgan Chase Bank						
5503	General Bank Account	Comm Checking		$	217,194.47		Liquid
0014	**Michigan Class Sweep Account**				500,000.00	5/27/2025	Investment
	Interest Earned		4.3706%		2,040.13		
					502,040.13		
	Balance @ 6/30/2025			**$**	**719,234.60**		

Treasurer's Investment Report **June 30, 2025**

Superior Township Treasurer, Lisa A. Lewis

First - Safety
Second - Liquidity
Third - Yield

Utility Department

	Financial Institutions	Type of Account	Interest Rate		Dates	Comments
	Huntington Bank					
4855	Utilities	Business Checking	1.358%	$ 265,134.42		Liquid
5151	Government T-Bills	T-Bill		500,815.12		Liquid
	300 Days Certificate of Deposit		3.65%	1,037,477.00	4/23/25 (M)	
	Cashed in CD			(1,037,477.00)	4/23/25	
0012	**Michigan Class Sweep Account - 5151**			1,537,477.00	5/07/25	Investment
	Interest Earned		4.3706%	6,967.87		
				1,544,444.87		
	JP Morgan Chase Bank					
8234	Capital Reserve	Comm Checking		331,225.18		Liquid
0010	**Michigan Class Sweep Account - 8234**			700,000.00	4/30/25	Investment
	Interest Earned		4.3706%	5,132.60		
				705,132.60		
5529	Operating & Maintenance	Comm Checking		243,415.68		Liquid
0009	**Michigan Class Sweep Account - 5529**			800,000.00	4/30/25	Investment
	Interest Earned		4.3706%	3,935.76		
				803,935.76		
	Petty Cash			100.00		
	Balance @ 6/30/2025			$ 4,394,203.63		

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Committee to Promote Superior Township

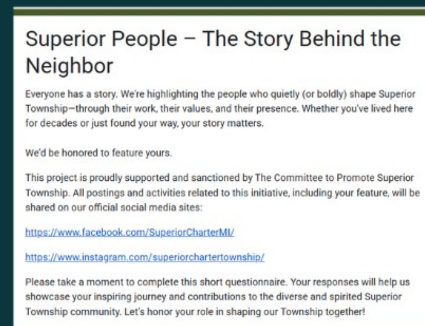
A Volunteer Committee

Fostering pride, unity and a sense of place among Superior Township residents

Est. 2008

C2PST August Highlights

- **Fresh Ideas for Superior People:** Township Supervisor Emily Dabish Yahkind shared fresh ideas for improving the Superior People engagement questionnaire—her input and support have us optimistic about seeing even greater participation ahead!
- **BirdSong Nature Preserve:** We helped share an exciting Parks & Recreation announcement unveiling the future plans for the BirdSong Nature Preserve, giving our community a glimpse of what's to come.
- **Michigan Folk School Folk Festival:** The C2PST is actively working with Amy Coomer and the Michigan Folk School to spread the word about their upcoming Folk Festival on our social media.
- **Dixboro Farmers' Market Vendor Spotlight:** Our new social media feature spotlighting vendors at the Dixboro Farmers' Market continues to gain great engagement and receive positive responses. This month, we continued the series with Homestead Bread and Ken's Wood Crafts, further showcasing the unique offerings of our local vendors.



Superior People – The Story Behind the Neighbor

Everyone has a story. We're highlighting the people who quietly (or boldly) shape Superior Township—through their work, their values, and their presence. Whether you've lived here for decades or just found your way, your story matters.

We'd be honored to feature yours.

This project is proudly supported and sanctioned by The Committee to Promote Superior Township. All postings and activities related to this initiative, including your feature, will be shared on our official social media sites:

https://www.facebook.com/SuperiorCharterMI/

https://www.instagram.com/superiorchartertownship/

Please take a moment to complete this short questionnaire. Your responses will help us showcase your inspiring journey and contributions to the diverse and spirited Superior Township community. Let's honor your role in shaping our Township together!

Vendor Spotlight!

DIXBORO FARMERS' MARKET

Ken's Wood Crafts

Ken's Wood Crafts, owned by Ken Conklin of Whitmore Lake, has been a staple at the Dixboro Farmers' Market for over seven years. With deep roots in the area—his great-great-grandfather settled in Superior Township in the 1860s, and his grandfather served as fire chief in the late 1950s—Ken's connection to the community runs generations deep.

What began with making one item has grown into a full collection of handcrafted wood creations. His favorite part of preparing for market day is the process of making new pieces, and one of his most memorable moments was hearing from a customer who took his work all the way to Paris, France. Ken describes the Dixboro community in one word: "nice."

Special Thank you to our Working Committee

Brenda Baker, Margery Dosey, Katie Russo, Carole Hann, Nancy Caviston, Haneen Alaouie

Join our committee – just email us!

C2PST@superior-twp.org

Connect with us

Instagram

@superiorchartertownship

Facebook

@SuperiorCharterMI

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CHARTER TOWNSHIP OF SUPERIOR
3040 North Prospect Road Ypsilanti, MI 48198
Telephone (734) 482-6099 Fax (734) 482-3842

Please submit one completed form for each agenda item

TO: Superior Township Board of Trustees

FROM: Angela Robinson

DATE SUBMITTED: 6/30/25

BOARD MEETING DATE: 8/18/25

ITEM TITLE: Service Agreement Between Superior Twp and The WoodHill Group

DESCRIPTION OF ITEM/RESOLUTION:
Provide a clear/concise summary of the item being presented.
Approval of a Service Agreement between the Charter Township of Superior and The WoodHill Group, LLC (WHG) for accounting, budget, and financial consulting services from August 18, 2025, through August 17, 2026

REQUESTED BOARD ACTION:
Specify the action you are asking the Board to take (e.g. approval, adoption, review, authorization).
Resolution to approve the Service Agreement with WHG and authorize the Township Supervisor to sign the agreement on behalf of the Township.

BACKGROUND/JUSTIFICATION:
Provide relevant history, previous board actions, community input, or project developments.
The Township requires additional professional support in the areas of financial reporting, budget development, audit preparation, and compliance. The WoodHill Group has a proven track record of supporting municipalities with specialized financial services. This agreement will provide the Township with ongoing and as-needed expertise throughout the fiscal year to meet financial deadlines, support internal staff, and ensure compliance with state and federal requirements.

IMPACT ON TOWNSHIP BUDGET (if applicable):
The total agreement shall not exceed $100,000 for the contract period (August 18, 2025, through August 17, 2026). Funding expenditures to be allocated from the General Fund and/ or other appropriate budget lines. Charges will be based on hourly rates for specific WHG staff roles, with detailed invoicing provided monthly.

TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES INVOLVED:
List any departments or external entities responsible for or impacted by this item.

*Supervisor's Office *Clerk's Office *Treasurer's Office *Finance Department
*Any departments requiring budget support or financial reporting

DEADLINES OR URGENCY (if applicable):
Include any timelines, deadlines or reasons for urgency.

The agreement is effective August 18, 2025, and prompt approval is needed to initiate services prior to the start of the FY 2026 budget cycle and preparation for the annual audit. A 90-day health check report will be provided, and WHG will immediately begin coordinating with Township staff upon approval.

SUPPORTING DOCUMENTS ATTACHED:
Include number of attachments and a brief title of each file.

17

CONTACT PERSON FOR QUESTIONS:

Name: Angela Robinson

Title: Clerk

Phone:

Email: arobinson@superior-twp.org

Please attach this form with all supporting documents in the same email and CC the following: arobinson@superior-twp.org, cbenitez@superior-twp.org, krankin@superior-twp.org, edy@superior-twp.org

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

RESOLUTION TO APPROVE SERVICE AGREEMENT
WITH THE WOODHILL GROUP

RESOLUTION NUMBER: 2025-43

DATE: AUGUST 18, 2025

WHEREAS, the Charter Township of Superior ("Township") desires to retain the services of The WoodHill Group, LLC ("WHG") to provide professional accounting and budget support services to assist the Township with its financial management and compliance obligations; and

WHEREAS, WHG has agreed to provide such services under the terms and conditions set forth in a Service Agreement dated August 18, 2025, for a one-year period ending August 17, 2026, with a total contract budget not to exceed **$100,000**; and

WHEREAS, compensation under the Agreement is based on the following hourly rates:

- **$250.00 per hour** for principal and senior members,
- **$200.00 to $225.00 per hour** for program managers,
- **$85.00 to $175.00 per hour** for other staff assignments,
- Reimbursement of reasonable time costs for travel (at half-time) and mileage at the standard IRS rate; and

WHEREAS, the Board has reviewed the terms of the Service Agreement, including the detailed scope of work and compensation schedule, and finds that entering into such agreement is in the best interests of the Township.

WHEREAS, WHG will perform remote work to meet required timelines and will be onsite 1–2 days per month and as needed. WHG will report directly to the Township Supervisor, Clerk, and Treasurer.

WHEREAS, The Township will provide administrative-level access to BS&A and QuickBooks, remote access to Township systems, shared network file access, and office space during onsite work.

NOW, THEREFORE, BE IT RESOLVED that the Superior Charter Township Board hereby approves the Service Agreement between the Township and The WoodHill Group, LLC, as presented, including the scope of duties and hourly compensation outlined above, and authorizes the Township Supervisor and Clerk to execute said Agreement on behalf of the Township.

BE IT FURTHER RESOLVED that the Township Supervisor, Clerk, Treasurer, and other appropriate Township officials are hereby authorized to take any and all actions necessary to implement the Agreement and carry out its intent and purpose, including payment of invoices consistent with the hourly rate structure set forth in the Agreement.

WHG
ACCOUNTING. BETTER.

SERVICE AGREEMENT

This Agreement (the "Agreement") for services is effective as of this day August 18, 2025, by and between Superior Charter Township, Michigan (the "Township") and The WoodHill Group (the "Company" or "WHG").

RECITALS

The Township desires to retain WHG for the purposes of providing the services described herein to the Township, and the Company desires to be retained by the Township in such capacity, on the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants, agreements and understandings contained herein, the parties hereto agree as follows:

1. Engagement of Company. The Township hereby retains the Company to perform the duties and services described in the Agreement upon the terms and conditions set forth herein and the Company hereby accepts such engagement.
2. Duties; Services. The Company agrees to provide accounting services and budget support. See Exhibit A for a detailed scope of work and responsibilities of both parties identified by the Township in meeting with WHG. The Company shall devote such business time, attention and skill as shall be necessary to perform duties, services and responsibilities under this Agreement in such capacity as is mutually agreed upon by WHG and the Township. The Township shall provide administrative access to financial systems such as BS&A and remote access to Township network. The Company may provide a Health check report on progress of services after 90 days if mutually agreed upon by WHG and the Township.
3. Term. This agreement will expire on August 17, 2026, upon completion of the stated objectives or upon notice of termination by either party. Either party may terminate this agreement for any reason by providing the other party with 30 days written notice. The Township will only be responsible for charges incurred up to the date of termination. Should both parties agree, the agreement can be administratively renewed for an additional year.
   (a) Compensation. The agreement is for a budget amount of $100,000 for the period from August 18, 2025, through August 17, 2026. WHG shall be paid by

the Township for services provided under this Agreement in the amount of two hundred and fifty ($250.00) dollars per hour for principal and senior members, two hundred to two hundred and twenty-five ($200.00 - $225.00) dollars per hour for program managers, and eighty-five to one hundred and seventy-five ($85.00 - $175.00) dollars per hour for other staff assignments. In addition, the Township shall reimburse WHG for any reasonable time costs incurred for travel, which will be itemized and passed through to the Township at half-time. Mileage to/from the client shall be reimbursed per the standard IRS rate. WHG may consider future rate increases under the Agreement and will provide the Township with a 60-day notice in that event.

(b) WHG will supply vehicles, insurance, business machines, Internet access, telephones and other necessary equipment and supplies while not at Township offices.

(c) WHG shall submit an itemized invoice via email or via regular mail to Superior Charter Township, 3040 North Prospect, Superior Township, Michigan, 48198. Said itemized invoice shall include: (i) dates worked, (ii) hours worked (iii) nature of work and (iv) staff dedicated to the work. The Township agrees to pay for items on the itemized invoice due upon receipt of invoice.

4. Independent Status. WHG agrees to timely report, pay and discharge, at WHG sole expense, all tax or other liability relating to compensation paid to WHG for services rendered by WHG staff pursuant to the Agreement and otherwise comply with all applicable federal, state and local laws relating to the performance of obligations hereunder. WHG and its staff shall have no implied or actual authority to legally bind the Township or to make any representation or warranty on behalf of the Township.

5. Confidential and Proprietary Information.

(a) WHG agrees and understands that given the relationship with the Township, WHG staff may have access to and may receive information or materials that are considered confidential and/or proprietary by the Township ("Confidential Information"). Confidential Information includes, but is not limited to, procedures and processes, documentation, personnel and human resources information, strategic plans, financial information, and proposed agreements but shall not include public records subject to disclosure under the Freedom of Information Act, 1976 P.A. 442, MCL 15.231 to 15.246, as amended ("Act"). The Township shall, at its own cost and expense, advise WHG as to whether any information, documentation or record in the possession, custody or control of WHG is subject to disclosure under the Act and shall defend, indemnify and hold harmless WHG for any claims, damages or costs arising out of any claim or proceeding seeking remedies or disclosure under the Act. Confidential Information may be communicated in writing, orally, electronically, or by other means, and may or may not be identified in writing as "Confidential" or "Proprietary."

(b) WHG agrees that, during the term of this Agreement and thereafter, WHG staff will keep all Confidential Information strictly confidential and not use (except on behalf of the Township) or disclose any such Confidential Information, either directly or indirectly, to any person or entity without the prior written consent of the Township provided Township consent shall not be required to disclose any information, documentation or Confidential Information in response to a court subpoena or order or while under oath in any judicial or quasi-judicial proceeding. This confidentiality covenant has no temporal, geographical or territorial restriction. Upon termination of the Agreement or at any time upon the Township's request, WHG will promptly deliver to the Township all property either tangible or electronic which has been produced by, received by or otherwise submitted to WHG during or prior to the Term pertaining to WHG's work for the Township, including, but not limited to, information which constitutes or embodies Confidential Information which is in the possession of WHG or under WHG control.

6. Standards. WHG will act in good faith and in a professional, timely manner to complete all assignments.
7. Binding Effect; Assignment. This Agreement shall be binding upon and shall inure to the benefit of the Township and its successors and assigns. This Agreement shall be binding upon and shall inure to the benefit of WHG. Neither this Agreement nor any right, interest or duty hereunder shall be assignable or transferable or delegated by WHG.
8. Miscellaneous. No provision of the Agreement may be modified, waived or discharged unless such modification, waiver or discharge is agreed to in writing and signed by the WHG and the Township. No waiver by either party hereto at any time of any breach by the other party hereto of, or compliance with, any condition or provision of this Agreement to be performed by such other party shall be deemed a waiver of similar or dissimilar provisions or conditions at the same or at any subsequent time. The Agreement sets forth the entire understanding of the parties hereto with respect to the subject matter hereof and supersedes all prior and contemporaneous agreements, written or oral, between them as to such subject matter.
9. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan without reference to the conflict of laws principles thereof.
10. No Promise, Representation or Guarantee of Outcome or Estimates.

(a) WHG makes no promise, representation or guarantee regarding the outcome, future financial condition of the Township or of any other matter with respect to the subject matter of this engagement, and the Township agrees to pay our fees and other charges regardless of any outcome unless we have a specific written agreement with the Township to the contrary.

(b) While WHG cannot promise or guarantee any particular outcome or future financial condition of the Township, the members of WHG will use their best efforts on the Township's behalf to achieve the goals and objectives of this engagement. It is understood that WHG will not settle or compromise any matter without consent of the Township. The Township and WHG understand, acknowledge and agree that WHG has no final decision-making authority, and the Township may or may not approve, accept or reject any recommendation, information or other work product prepared or offered by WHG. All recommendations, information, or other work products prepared or offered by WHG shall be subject to review and approval by the Township. The parties mutually understand and agree that the Township reserves exclusive authority and discretion to implement, adopt, accept, reject, or modify any work, service or recommendation performed or offered by WHG and the Township assumes full responsibly and any resulting liability, loss, financial condition, costs, or damages, if any, arising out of the Township's exercise of this authority and discretion.

11. <u>Indemnification.</u>

(a) The WHG agrees to indemnify the Township and its officers, council, contractors, agents and representatives from and against any and all losses, damages, liabilities, claims, costs and expenses including reasonable attorneys' fees resulting from (a) any breach by the WHG of any of the provisions of the Agreement, (b) any negligent or willful acts or omissions of the WHG, and (c) any violation by the WHG of applicable federal, state, local laws, including the failure to withhold or pay taxes or other withholdings on the payment of compensation under Section 4 above.

(b) The Township, at all relevant times and under all circumstances, shall be solely and exclusively responsible for the proper maintenance, repair, operation, security and integrity of any and all Township information and data systems, technology and equipment.

(c) The WHG shall have no duty or obligation to defend, indemnify or hold Township harmless for any claims, costs, losses or damages caused by any act or omission by the Township, including without limitation, the Township's breach of any duty, promise or obligation arising under this Agreement.

(d) The Township agrees to hold harmless and indemnify WHG and its officers, staff and representatives from and against any and all losses, damages, liabilities, claims, costs and expenses including reasonable attorneys' fees resulting from (a) any breach by the Township of any duty, promise or obligation arising under this Agreement, or (b) any claims, damage or loss resulting from any act or omission by the Township or any of its employees, officials or agents, or (c) liability arising out of the Township's failure to follow directions or recommendations of WHG, its staff or representatives.

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed as of the date first written above.

Authorization & Approval

On behalf of: Name: Signature: Designation: Name: Date: Name: Signature: Designation: Date:	Superior Charter Township Emily Dabish Yahkind Township Supervisor / / Angela Robinson Clerk / /
On behalf of: Name: Signature: Designation: Date:	The WoodHill Group LLC. Colleen M. Coogan CPA, CPFO / /

Exhibit A

Scope of work

__Services provided up to the approved budget amount of $100,000:__

Accounting Services:

 Support township officers and department heads with their financial reporting needs or questions.

 Review monthly bank and investment reconciliations.

 Work with staff to confirm the subsidiary ledgers (Utility Billing, Accounts Payable, Miscellaneous Receivables) are balanced.

 Assist with grant filings and accounting preparing for the 2025 Single Audit, if needed.

 Provide quarterly financial reports to the Board and provide recommendations for budget amendments, if needed. WoodHill will attend these Board meetings.

 Recommend and help implement WoodHill recommended best accounting practices as needed.

 Ensure any financial compliance reports are filed as needed.

 Oversight of and work with staff on audit preparation services including preparing or assisting on all audit workpapers, reviewing the draft financials statements. and prepare any year-end compliance reports.

Annual Budget:

 Prepare for and complete budgetary tasks as follows:

- Work with departments to gather financial information for the budget.
- Review wages and fringes.
- Incorporate any capital requests as approved by the Township Supervisor.
- Ensure all entry to BSA is completed.
- Review draft budget with Township Supervisor.
- Prepare budget resolution for Township Board.

- Present budget to Township Board in a work session format and for budget adoption (up to three meetings).
- Quickbooks conversion assistance, if needed.

- Assistance with Development of the Capital Improvement Plan (CIP).
- Water and Sewer rate review and assistance with implementation.
- Debt issuance assistance.
- BSA Cloud software changes or assistance, if needed.
- Retirement plan review and assistance, if needed.
- Assistance with property tax questions, distributions or settlement.
- Additional Board meetings if needed.

WoodHill will:

- Perform remote work to meet timelines needed by the Township for the audit.
- Work onsite 1-2 days a month and as needed for Township Board meetings.
- Provide a 90 day health check report on the status of the scope of work.
- Report directly to the Township Supervisor, Clerk and Treasurer.

The Township will provide:

1. Administrator-level access to all BSA modules to review financial information/setup as well as Quickbooks access.

2. Remote access to the Township.

3. Access to Network files to review and access financial support documents needed for review/training.

4. Office space for WHG when on-site.

What We Do

Accounting & Controls

- Rationalize systems and processes
- Strengthen controls
- Simplify accounting cycle
- Improve data quality
- Clarify financial reporting

Budget & Forecasting

- Improve forecast accuracy
- Increase budget participation
- Evaluate asset quality
- Strategize investment policies

Operations

- System and process improvement
- Revenue and cost analysis
- Financial administration

Organizational Support

- Develop internal talent
- Expert staff augmentation
- Support contract negotiations

Sheriff Washtenaw

Augusta Charter Township

The City of Hillsdale Michigan

SMSD

SOUTH MACOMB DISPOSAL AUTHORITY

Gratiot County

Buena Vista Charter Township

ANN ARBOR Charter Township

GBT A Community in Motion GRAND BLANC TOWNSHIP

Northfield Township MICHIGAN

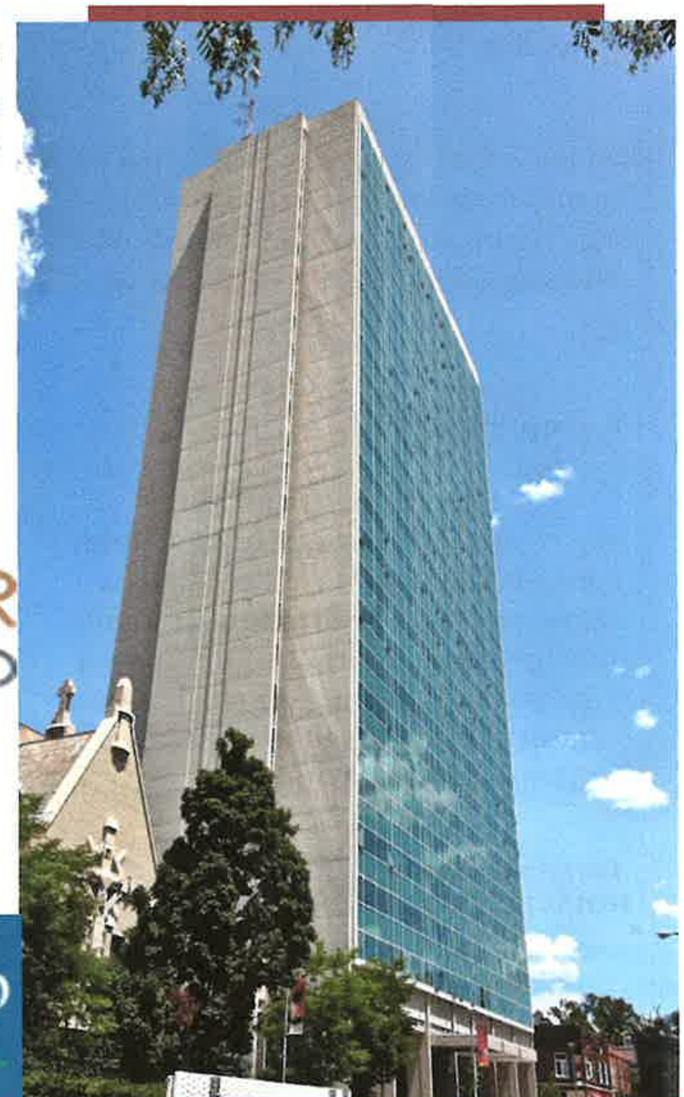
Contact Us

734.417.2564

www.woodhillgrp.com

WHG

ACCOUNTING. BETTER.



Company Profile

- The WoodHill Group exists to address the accounting, finance, and treasury needs of local governments.
- Our team of licensed professionals leverages over 200+ years of combined experience in all facets of financial acumen, putting real expertise back into operational consulting.
- WHG delivers improved systems of record and creates sustainable and rational accounting environments with a strong financial reporting mechanisms.

Our Mission

1. Improve the "System of Record"

We go deeper than the reports to improve the accounting systems and business processes that generate the financials by placing our highly-experienced professionals as operational consultants.

2. Create a Sustainable Accounting Environment

We work to develop independent financial operations for organizations in government business sectors through process improvement, documentation and training.

What Our Clients Say

"The WoodHill Group helps us to be more inclusive of different levels of our organization. They educate everyone in the organization and help us include them in decision-making as well as why financial decisions are made."

— **Sheriff Jerry Clayton**
Washtenaw County Sheriff 2009-2024

"The WoodHill Group exceeds all expectations. The firm's expertise in municipal government finance, its friendly and knowledgeable staff, and innovative approach to streamlining systems and processes, has proved tremendously useful in the day-to-day operations of our city."

— **David Mackie**
City Manager of Hillsdale

"The WoodHill Group is a professional organization; they meet the timing; they are receptive to questions and when we get any type of timetable, they meet the timetable."

— **Kip Walby**
Director of Operations SMDA & SEMSD

4:20

WHG

The WoodHill Group

Accounting. Better.

WHAT OUR CLIENTS SAY

"The WoodHill Group helps us to be more inclusive of different levels of our organization. They educate everyone in the organization and help us include them in decision-making as well as why financial decisions are made."

— **Sheriff Jerry Clayton**, *Former Sheriff of Washtenaw County*

woodhillgrp.com

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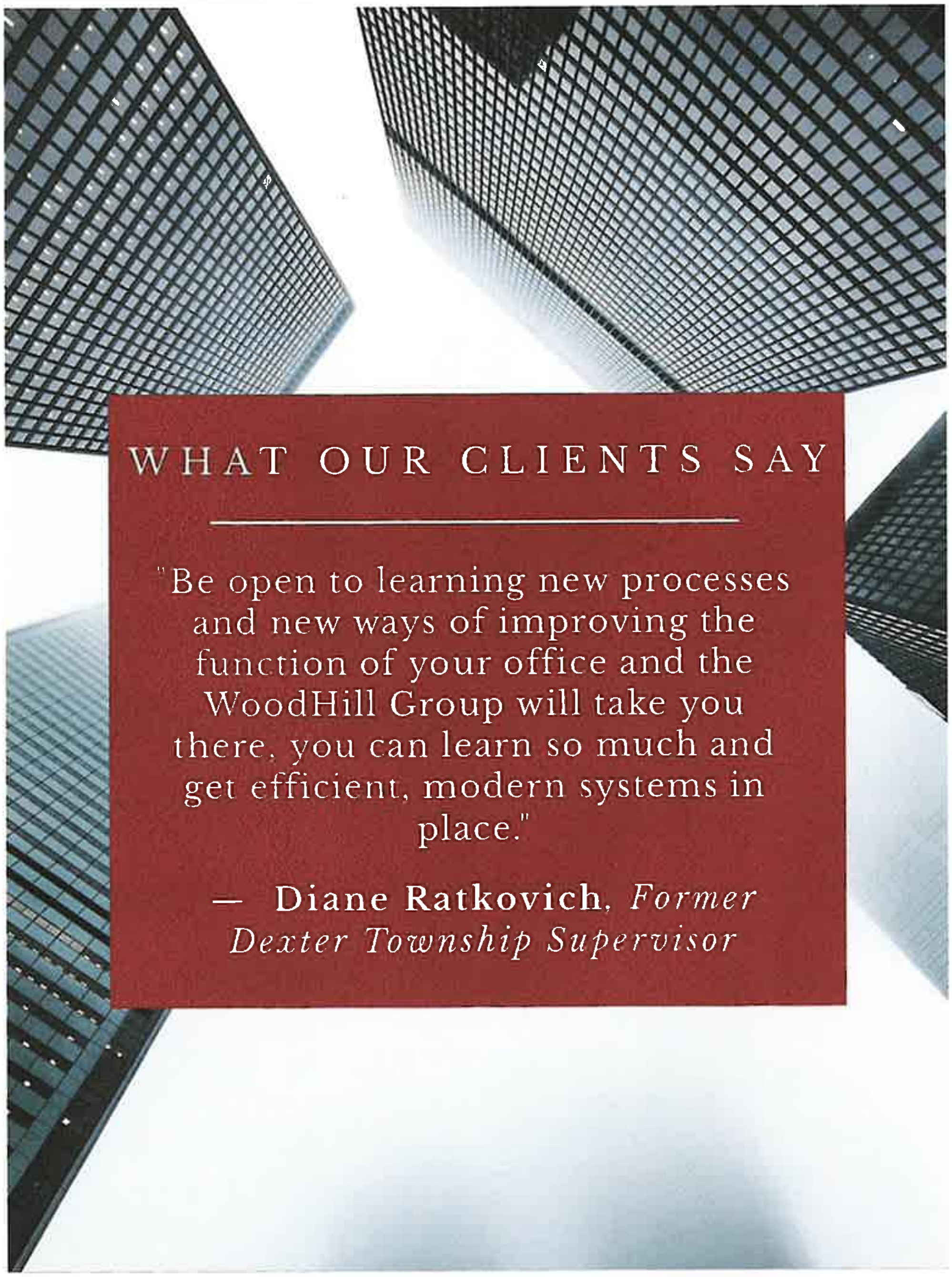
WHG

The WoodHill Group

Accounting. Better.



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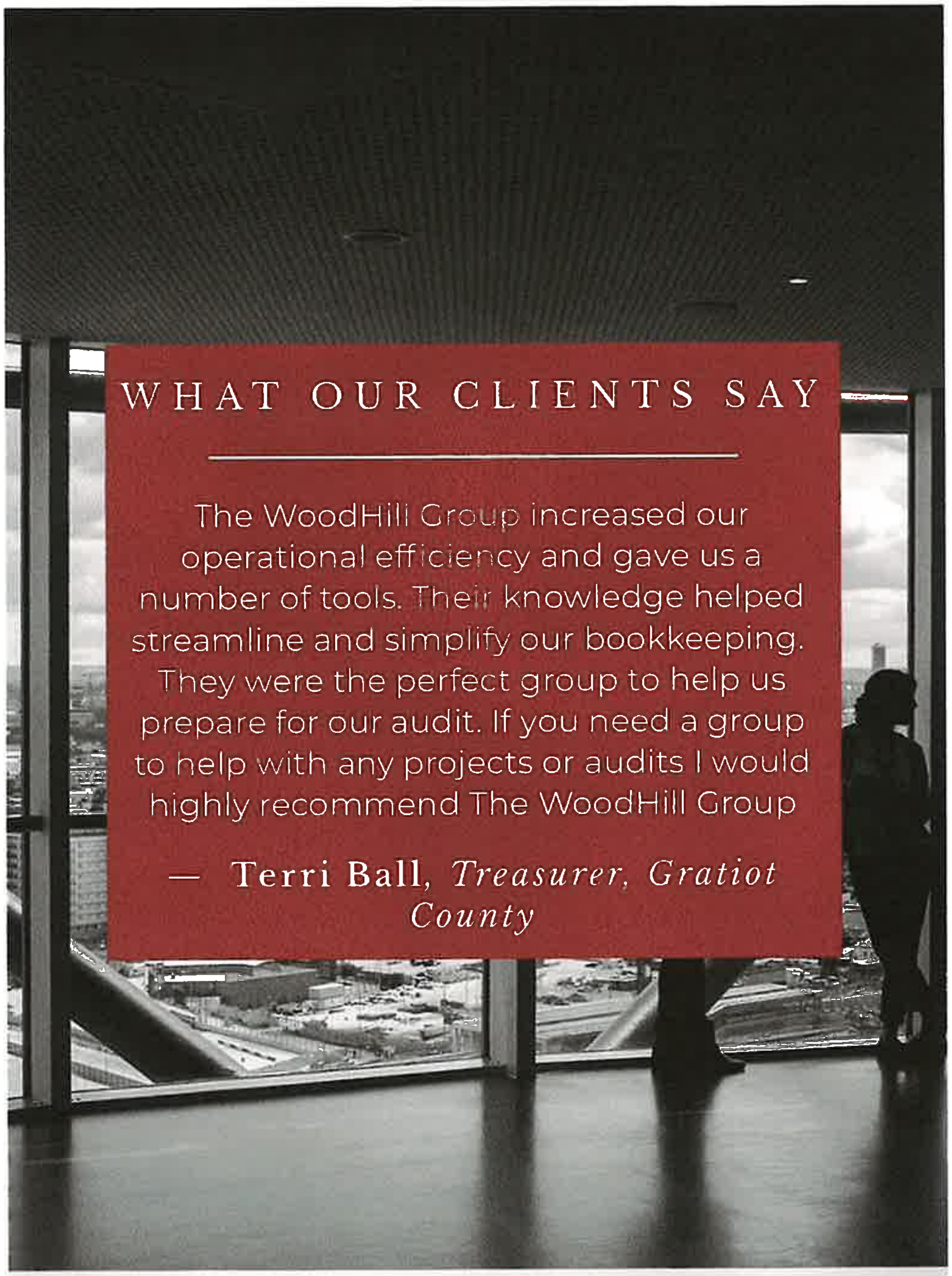
WHG

THE WOODHILL GROUP

ACCOUNTING. BETTER.



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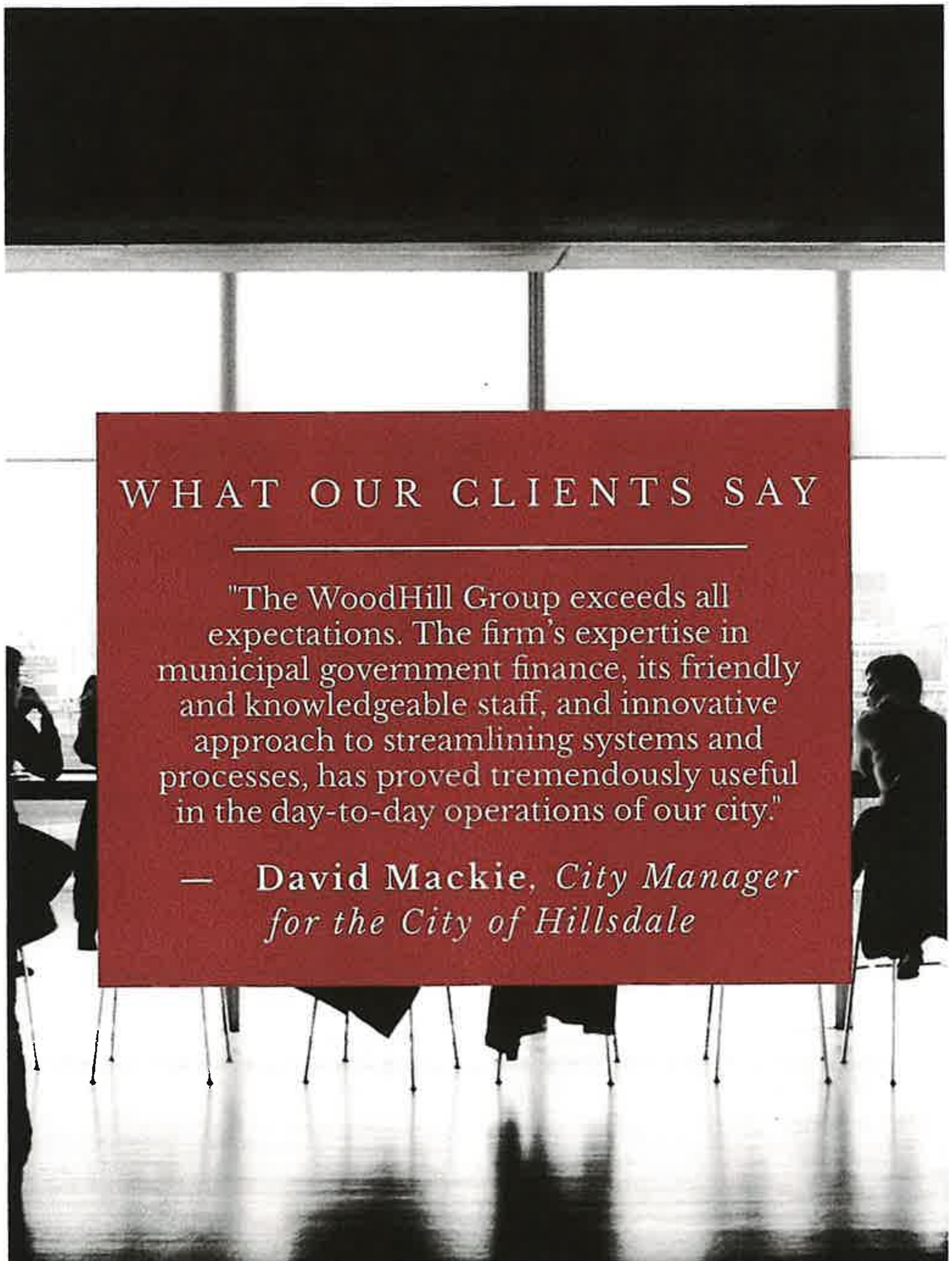
WHG

The WoodHill Group

Accounting. Better.



WHAT OUR CLIENTS SAY

"The WoodHill Group exceeds all expectations. The firm's expertise in municipal government finance, its friendly and knowledgeable staff, and innovative approach to streamlining systems and processes, has proved tremendously useful in the day-to-day operations of our city."

— **David Mackie**, *City Manager for the City of Hillsdale*

woodhillgrp.com

Outlook

Recommendation for Woodhill Group

From Basch, Rena <basch@aatwp.org>
Date Sun 7/13/2025 8:43 PM
To Angela Robinson <arobinson@superior-twp.org>

You don't often get email from basch@aatwp.org. Learn why this is important

Hello Angie,

Ann Arbor Township has had the Woodhill Group (and/or founder Colleen Coogan) as our Comptroller for nearly 20 years. I highly recommend their services. We have benefitted immensely from our professional relationship with the Woodhill Group team members. They have helped us continually improve our finance processes, and their expertise in municipal accounting have made our budget process(s) and audits always run smoothly. I have also found all of the team members to be friendly and helpful.

Best regards,

Rena Basch, Clerk
Ann Arbor Charter Township
3792 Pontiac Trail
Ann Arbor, MI 48105
www.aatwp.org
(734) 663-3418
clerk@aatwp.org

From: Supervisor Emily Dabish Yahkind

Date Submitted: July 15, 2025

Board Meeting Date: July 21, 2025

Item Title: Buy out of Cell Tower Lease

Description of Item/Resolution:

The Township has received one offer to buy out the lease on the cell tower located on MacArthur Blvd, next to the Utilities Maintenance Building and is awaiting a second off.

Requested Board Action:

Motion to Approve

Background/Justification:

The lease is held by SBA Communications and expires on July 22, 2037.
Currently, there are three carriers on the tower: T-Mobile, who originally owned/built the tower (and assigned it to SBA Communications), Verizon and AT&T.

The first quote is from SBA Communications, the holder of our lease. SBA is offering a lump sum payment of $676,000, which is just under 18 Times our annual revenue, for a 55 year term easement.

The Township receives a monthly rental rate from SBA of $2,313.97 (with a 3% yearly escalation) T-Mobile's share is rolled into this rate.
Monthly revenue sharing from Verizon is $415.27 and from AT&T is $435.66 (both also with a 3% yearly escalation)
Total monthly revenue: $3,164.90
Annual revenue: $37,978.80

If a fourth carrier is added to the tower after closing, the Township would receive $300 per month with a 3% escalation per year.

We have been in conversation with Landmark Dividend's Regional Vice President – Acquisition and are awaiting a written document from them.

Impact on Township Budget (if applicable):

Influx of funds to General Fund

Township Departments or Outside Agencies Involved:

The quote from SBA has been reviewed by Township attorney, Fred Lucas. Once Landmark's document is received, Mr. Lucas will review that document.

Supporting Documents Attached:

CONTACT PERSON FOR QUESTIONS:

Name: Emily Dabish Yahkind

Title: Supervisor Charter Township of Superior

Phone: (734) 482-6099

Email: edy@superior-twp.org

SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN

RESOLUTION TO APPROVE OPTION AGREEMENT FOR EASEMENT – SBA MONARCH TOWERS III, LLC

RESOLUTION NUMBER: 2025-44

DATE: AUGUST 18, 2025

WHEREAS, SBA Monarch Towers III, LLC has proposed an Option Agreement granting SBA the exclusive right to enter into a fifty-five (55) year communications easement and to assume the Township's interest in the existing ground lease for the property known as Site ID MI41274-T (Superior Township Maintenance Facility); and

WHEREAS, under the terms of the Option Agreement, SBA will pay Superior Township a one-time purchase price of $676,000.00, with an additional monthly revenue share of $300.00 beginning with the fourth broadband tenant on SBA's structure, escalating by 3% annually; and

WHEREAS, the Township will cooperate with SBA in executing all required documents necessary to effectuate the transaction and ensure the issuance of title insurance, and the transaction is contingent upon conditions acceptable to SBA, including satisfactory title, survey, and governmental approvals;

NOW, THEREFORE, BE IT RESOLVED, that the Superior Charter Township Board of Trustees hereby approves the Option Agreement with SBA Monarch Towers III, LLC, and authorizes the Township Supervisor to execute the agreement and all related documents necessary to complete the transaction, subject to legal review.

June 30, 2025

VIA OVERNIGHT DELIVERY/EMAIL:

Superior Township
Attn: Emily Dabish Yahkind, Township Supervisor
Attn: Lori Maher, Deputy Supersvisor
3040 N. Prospect
Ypsilanti, MI 48198
(734) 482-6099
EDY@superior-twp.org
lmaher@superior-twp.org

Re: Easement Agreement / Site ID: MI41274-T Site Name: Superior Twp Maint Fac

Dear Ground Owner:

SBA Monarch Towers III, LLC, a Delaware limited liability company, or an affiliate, and/or assigns ("**SBA**"), proposes that it be granted the option ("**Option**") to enter into an exclusive, term communications easement with Superior Township ("**Owner**") over real property currently leased by SBA from Owner ("**Property**") together with an assignment of Owner's interest in the corresponding ground lease ("**Lease**") pursuant to an easement agreement in recordable form provided by SBA ("**Easement**"). A sample form Easement is attached hereto as **Exhibit "A"**. SBA proposes the following terms applicable to this transaction, in addition to the Easement:

Option Payment: Within 14 days after full execution of this Option Agreement ("**Agreement**"), SBA will pay Owner the sum of One Hundred and No/100 Dollars ($100.00).

Option Period: SBA shall have a period of sixty (60) days from full execution of this Agreement to inspect the Property and contact governmental authorities regarding the Easement ("**Option Period**"). If SBA elects not to exercise the Option, it will send Owner written notice of termination prior to the expiration of the Option Period. If said notice is not sent prior to the expiration of the Option Period, SBA shall deliver the Easement and other documents necessary for closing ("**Closing Documents**") within fourteen (14) days of the expiration of the Option Period.

Purchase Price: One-time payment in the sum of Six Hundred Seventy-Six Thousand and No/100 Dollars ($676,000.00) less any payments made to Owner in advance for ground rent or other rent or deductions as may be applicable ("**Purchase Price**") attributable to any period subsequent to the closing date. Upon the payment of the Purchase Price, a communication easement agreement for a fifty-five (55) year term will be executed and the rent for the balance of the fifty-five (55) year term shall end. Accordingly, no additional consideration shall be due during the term of the Easement. After the Effective Date of the Easement, independent of the Purchase Price, Owner shall be entitled to Three Hundred and No/100 Dollars

	(\$300.00) a month revenue sharing ("**Revenue Share**") beginning with the fourth (4^{th}) installed broadband tenant on SBA's structure, which amount shall escalate at three percent (3%) annually. In the event that there are fewer than four (4) subtenants utilizing SBA's facilities, no Revenue Share shall be paid.
Closing:	Owner shall execute and deliver to SBA the executed Easement and other Closing Documents within seven (7) days of receipt, including, but not limited to, an amendment to Lease extending the term to run coterminous with the term of the Easement, owner's affidavit, closing statement, and any other documents required by SBA's title company to issue an owner's title policy in favor of SBA insuring the Easement. SBA will deliver the Purchase Price within two (2) business days following full execution of the Closing Documents by check or wire transfer ("**Closing**") in accordance with written instructions provided by Owner. Closing will occur as soon as the conditions set forth on **Exhibit "B"** hereto are satisfied to SBA's satisfaction. The time for performance by SBA or Owner of any term, provision, or covenant of this Agreement shall be deemed extended by time lost due to delays resulting from acts of God, government action, and any other cause whether similar or dissimilar not within the control of SBA or Owner.
Confidentiality:	Owner acknowledges that the terms expressed in this Agreement are confidential and agrees not to disclose any information regarding this transaction, whether written or oral, to any third party without SBA's written consent. From the date of this Agreement until Closing, Owner agrees not to directly or indirectly solicit, initiate, or encourage offers or proposals for the sale of the Property in whole or in part.
Cooperation:	Owner will cooperate with SBA in obtaining any consents or approvals from governmental authorities necessary to effectuate and create the Easement.

By executing this Agreement below, Owner agrees to each of its terms and the terms of **Exhibit "A"**. Owner represents that it is the fee simple owner of the Property, with full authority to enter into this Agreement, the Easement, the assignment of Owner's interest in the ground lease at closing to SBA, and the Closing Documents. This Agreement will be binding upon, and will inure to the benefit of, Owner, SBA, and their respective successors and assigns. In the event of a breach of this Agreement, in addition to other remedies, the parties are entitled to seek damages including, but not limited to, costs incurred for investigations and inspections done relating to this Agreement. The effective date of this Agreement shall be (and the Option Period shall begin on) the last date this Agreement is executed by the parties. Owner shall deliver the executed Agreement by: (1) overnight courier or U.S. mail at the address below; (2) by facsimile to 561-322-2893; (3) electronic mail to landinfo@sbasite.com; or (4) via DocuSign. If Owner does not accept the terms of this Agreement within forty (40) days of its date, it shall terminate and shall be of no further force or effect.

[The rest of this page is intentionally left blank. Signature pages on the next page.]

We appreciate your cooperation and attention to this matter. If you have any questions, please feel free to call Maryann Manolas at 800-799-4722 x7877.

Sincerely,

SBA Monarch Towers III, LLC

By: ______________________________
Joshua Koenig
Executive Vice President & General Counsel
Date: _____________________________

OWNER AGREES TO THE TERMS OF THIS AGREEMENT:

Superior Township

By:_______________________________

Print Name:_______________________

Title:_____________________________

Date: _____________________________

EXHIBIT "A"
to the Agreement

FORM EASEMENT

Prepared by and Return to:
SBA Network Services, LLC
Attn: ______________________
8051 Congress Avenue
Boca Raton, FL 33487
561-226-____

[Recorder's Use Above This Line]

STATE OF __________________

COUNTY OF ________________

Tax ID Number:________________________

EASEMENT AGREEMENT

By and between ______________________ ("**Grantor**") with an address of _________________________

and

SBA ____company ("**Grantee**") with an address of 8051 Congress Avenue, Boca Raton, FL 33487

By initialing below, Grantor does hereby acknowledge that Grantor has received, reviewed, and approved this Easement Agreement in which the Easements described herein are granted from Grantor to Grantee. Grantor initial(s) here: _________________________

EASEMENT AGREEMENT

This Easement Agreement ("**Agreement**") dated effective _________________, 202___ ("**Effective Date**"), by and between _____________________, with an address at ___________ ________________________ ("**Grantor**") and SBA ________________, a ________________ __________________, with an address of 8051 Congress Avenue, Boca Raton, FL 33487 ("**Grantee**").

BACKGROUND

Grantor is the owner of the real property described on **Exhibit 'A'** attached hereto (the "**Premises**"). Grantor desires to grant to Grantee certain easement rights with respect to the Premises, as more particularly described below, and subject to the terms and conditions of this Agreement.

AGREEMENTS

For and in consideration of the covenants and agreements herein contained and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. Grant of Easements. Grantor, for itself and its heirs, personal representatives, successors and assigns, hereby grants and conveys unto Grantee, its tenants, lessees, sublessees, licensees, agents, successors and assigns: (i) an exclusive easement (the "**Exclusive Easement**") in and to that portion of the Premises more particularly described on **Exhibit 'B'** hereto; and (ii) a non-exclusive easement in and to that portion of the Premises more particularly described on **Exhibit 'C'** hereto (the "**Access and Utility Easement**") (the Exclusive Easement and the Access and Utility Easement being collectively referred to herein as the "**Easements**"). The Easements shall be used for the purposes set forth in Section 6 hereof.

2. Private Easement. Nothing in this Agreement shall be deemed to be a dedication of any area for public use. All rights, easements, and interests herein created are private and do not constitute a grant for public use or benefit.

3. Successors Bound. This Agreement shall be binding on and inure to the benefit of the parties hereto and their respective heirs, personal representatives, lessees, successors, and assigns. It is the intention of the parties hereto that all of the various rights, obligations, restrictions, and easements created in this Agreement shall run with the affected lands and shall inure to the benefit of and be binding upon all future owners and lessees of the affected lands and all persons claiming under them.

4. Duration. The duration of the Easements granted herein shall be fifty-five (55) years from the date of this Agreement ("**Term**") unless Grantee provides written, recordable notice of its intent to terminate this Agreement, in which event this Agreement and all obligations of Grantee hereunder shall terminate upon Grantee's recordation of any such notice. Grantor may not terminate this Agreement.

5. Easement Consideration. Grantor hereby acknowledges the receipt, contemporaneous with the execution hereof, of all consideration due hereunder. Accordingly, no additional consideration shall be due during the Term of this Agreement. After the Effective Date of this Agreement, independent of the Consideration, Grantor shall be entitled to Three Hundred and No/100 Dollars ($300.00) monthly revenue sharing beginning with the fourth (4^{th}) installed broadband tenant on SBA's structure, which amount shall escalate at three percent (3%) annually. In the event that there are fewer than four (4) subtenants utilizing Grantee's facilities, no Revenue Share shall be paid.

6. Use of Easement Areas.

(a) Exclusive Easement. Grantee and its designated customers, lessees, sublessees, licensees, agents, successors and assigns shall have the unrestricted right to use the Exclusive Easement for installing, constructing, maintaining, operating, modifying, repairing and replacing improvements and equipment, which may be located on the Exclusive Easement from time to time, for the facilitation of communications and/or data related uses in connection therewith and other directly-related and supporting uses as deemed appropriate by Grantee. Grantee may make any improvements, alterations, or modifications on or to the Easements as are deemed appropriate by Grantee, in its sole discretion. At all times during the term of this Agreement, Grantee shall have the exclusive right to use, and shall have free access to, the Easements seven (7) days a week, twenty-four (24) hours a day. Grantee shall have the unrestricted and exclusive right to lease, sublease, license, or sublicense any structure or equipment on the Exclusive Easement and shall also have the right to license, lease or sublease to Grantee or third parties any portion of the Exclusive Easement, but no such lease, sublease or license shall relieve or release Grantee from its obligations under this Agreement. Grantor shall not have the right to use the Exclusive Easement for any reason and shall not disturb Grantee's right to use the Exclusive Easement in any manner. Grantor and Grantee acknowledge that Grantee shall have the right to construct a fence around all or part of the Exclusive Easement, and shall have the right to prohibit anyone, including Grantor, from entry into such Exclusive Easement. Grantee shall maintain the Exclusive Easement in good condition, reasonable wear and tear and damage from the elements excepted.

(b) Access and Utility Easement. The Access and Utility Easement shall be used by Grantee, its tenants, lessees, sublessees, licensees, agents, successors and assigns for ingress and egress from and to the Exclusive Easement, as well as the construction, installation, operation and maintenance of overhead and underground electric, water, gas, sewer, telephone, data transmission and other utility facilities (including wires, poles, guys, cables, conduits and appurtenant equipment) with the right to construct, reconstruct, improve, add to, enlarge, change and remove such facilities, and to connect the same to utility lines located in a publicly dedicated right of way. Grantor shall not in any manner prevent access to, and use of, the Access and Utility Easement by Grantee or its tenants, lessees, sublessees, licensees, agents, successors and assigns and Grantor shall not utilize the Access and Utility Easement in any manner that interferes with Grantee's or its tenants', lessees', sublessees', licensees', agents', successors', and assigns' use of such area. If the Access and Utility Easement is currently used by Grantor or its tenants, then

Grantee shall not in any manner prevent access to, and use of, the Access and Utility Easement by Grantor or its tenants.

7. Equipment and Fixtures. Grantee's equipment, structures, fixtures and other personal property now or in the future on the Easements shall not be deemed to be part of the Premises, but shall remain the property of Grantee or its licensees and customers. At any time during the Term, Grantee or its customers shall have the right to remove their equipment, structures, fixtures and other personal property from the Easements. Grantee, upon termination of this Agreement, shall, within one hundred eighty (180) days, remove all improvements, fixtures, and personal property constructed or installed on the Easements by Grantee and restore the Exclusive Easement to substantially the same condition prior to the construction of the tower, normal wear and tear and casualty excepted. Grantee shall not be required to remove any foundations, driveways, or underground cables or wires. All costs to restore the Exclusive Easement are to be the responsibility of Grantee.

8. Assignment. Grantee may freely assign this Agreement, including the Exclusive Easement and the Access and Utility Easement and the rights granted herein, in whole or in part, to any parent, subsidiary or affiliate entity of Grantee, or to any other entity engaged in the communications business that has a financial strength of equal or greater value than Grantee at any time without the prior written consent of Grantor. Any other assignment shall be subject to the written consent of Grantor, which shall not be unreasonably withheld, conditioned, or delayed. If any such assignee agrees to assume all of the obligations of Grantee under this Agreement, then Grantee will be relieved of all responsibility hereunder.

9. Covenants and Agreements.

(a) Grantor represents and warrants that it is the owner in fee simple of the Premises, free and clear of all liens and encumbrances excluding, however, the Lease, and that it alone has full right to grant the Easements and assign the Lease (as such term is defined in Section 25 hereof). Grantor further represents and warrants that Grantee shall peaceably and quietly hold and enjoy the Easements for the Term.

(b) During the Term, Grantor shall pay when due all real property taxes and all other fees and assessments attributable to the Premises, including the Easements. If Grantor fails to pay when due any such taxes, fees or assessments, Grantee shall have the right but not the obligation to pay the same and demand payment therefor from Grantor, which payment Grantor shall make within ten (10) days of such demand by Grantee. Grantee's right to receive and Grantor's obligation to make such payment set forth in the foregoing sentence shall survive the termination or expiration of this Agreement. However, during the Term of this Agreement only, Grantee will pay any increase in real property taxes levied against the Exclusive Easement which is directly attributable to Grantee's use of the Exclusive Easement, including Grantee's improvements thereon, if Grantor furnishes proof of such increase, including reasonable supporting documentation, to Grantee within one (1) year of the tax payment due date.

(c) Grantor shall not cause the area comprising the Easements to be legally or otherwise subdivided from any master tract of which it is a part in such a way that the remaining tract containing the Easements is substantially the only use of the tract, nor shall Grantor cause the area comprising the Easements to be separately assessed for tax purposes. If it is determined by Grantee that the transfer of the Easements set forth herein requires or shall require the subdivision of the Premises, and if Grantee, in its sole judgment, determines that it desires to seek subdivision approval, then Grantor agrees to cooperate with Grantee, at Grantee's expense, in obtaining all necessary approvals for such subdivision.

(d) Grantor shall not grant, create, or suffer any claim, lien, encumbrance, easement, restriction or other charge or exception to title to the Premises that would adversely affect Grantee's use of the Easements. Grantor has granted no outstanding options to purchase or rights of first refusal with respect to all or any part of the Premises and has entered into no outstanding contracts with others for the sale, mortgage, pledge, hypothecation, assignment, lease or other transfer of all or any part of the Premises and there are no leases, written or oral, affecting the lands underlying the Easements, all except for the Lease.

(e) Grantor has and will comply with all environmental, health and safety laws with respect to the Premises.

(f) Grantor has not received notice of condemnation of all or any part of the Premises, notice of any assessment for public improvements, or notices with respect to any zoning ordinance or other law, order, regulation, or requirement relating to the use or ownership of such lands and there exists no violation of any such governmental law, order, regulation or requirement and there is no litigation pending or threatened, which in any manner affects the Easements.

(g) Grantor reaffirms and restates the representations contained in the Lease (as defined in Section 25 hereof) as though they were set forth in this Agreement. The representations and warranties made hereunder shall survive the Closing. Grantor agrees to indemnify, defend, and hold harmless Grantee and its officers, directors, shareholders, agents, and attorneys for, from, and against all damages asserted against or incurred by any of them by reason of or resulting from a breach by Grantor of any representation, warranty or covenant of Grantor contained herein, in the Lease, or in any agreement executed in connection herewith. Grantee agrees to indemnify, defend, and hold harmless Grantor and its officers, directors, shareholders, agents, and attorneys for, from, and against all damages asserted against or incurred by any of them by reason of or resulting from a breach by Grantee of any representation, warranty or covenant of Grantee contained herein, in the Lease, or in any agreement executed in connection herewith. Grantee agrees to defend Grantor against any such claims or causes of action at its own expense and cost.

(h) Grantee hereby waives all claims against Grantor for injuries or damage for any cause arising at any time to persons in or about the Exclusive Easement where said injuries or damage occurs as a result of the use of the Exclusive Easement by Grantee or from the failure of Grantee to keep the Exclusive Easement in commercially reasonable condition and repair, as herein provided. Grantee will indemnify Grantor and save it harmless from and against any and all claims, actions, damages, liability and expenses in connection with loss of life, personal injury and/or damage to property arising from or out of the occupancy or use by Grantee of the Exclusive Easement or any part thereof occasioned wholly or in part by any act or omission of Grantee, its sublessees, invitees, agents, employees, or contractors.

10. Non-Disturbance. During the Term, Grantor will not improve or grant any other easement, ground lease, lease, license, sale or other similar interest in or upon the Premises if such improvement or interest would interfere with Grantee's use of the Easements, nor shall Grantor during the Term enter into any other lease, license, or other agreement for a similar purpose as set forth in this Agreement, on or adjacent to the Premises. Grantor and Grantee recognize that Grantee's use of the easement rights set forth in this Agreement would be frustrated if the telecommunications signals were blocked, if an obstruction were built that would cause interference with such transmission, if access and/or utilities to and from the Exclusive Easement were partially and/or completely inhibited, or if Grantee's use of the Easements was otherwise materially interfered with or prevented. Grantor, for itself, its successors and assigns, hereby agrees to use its best efforts to prevent the occurrence of any of the foregoing and shall promptly undertake any remedial action necessary to do so. Grantee shall have the express right to seek an injunction to prevent any of the activity prohibited by this Section 10.

11. Access and Utilities. To the extent not otherwise addressed herein (or to the extent any access and utility easement specifically referenced herein, including but not limited to the Access and Utility Easement or the Exclusive Easement, if applicable, cannot, does not, or will not fully accommodate the access and utility needs of the Exclusive Easement at any time), Grantor hereby grants and conveys unto Grantee, its tenants, lessees, sublessees, licensees, agents, successors and assigns, full, complete, uninterrupted and unconditional access to and from the Exclusive Easement, seven days a week, 24 hours a day, over and across any adjacent property now or hereafter owned by Grantor, for, without limitation, ingress and egress to and from the Exclusive Easement, as well as the construction, installation, location, maintenance, relocation and repair of overhead and/or underground utility connections, including electric, telephone, gas, water, sewer, and any other utility connection, provided that Grantee shall repair any damages to the Premises caused by such access. This easement, and the rights granted herein, shall be assignable by Grantee to any public or private utility company to further effect this provision. Grantor agrees to maintain all access roadways from the nearest public right of way to the Exclusive Easement in a manner sufficient to allow for pedestrian and vehicular access to the Exclusive Easement at all times. If it is reasonably determined by Grantor or Grantee that any utilities that currently serve the Exclusive Easement are not encompassed within the description of the Access and Utility Easement set forth herein, then Grantor and Grantee agree to amend the description of the Access and Utility Easement set forth herein to include the description of such areas. If it becomes necessary to relocate any of the utility lines that serve the Exclusive Easement, Grantor hereby consents to the reasonable relocation for such utility lines upon the Premises for no additional consideration, and hereby agrees to reasonably cooperate with Grantee to create a revised legal description for Access and Utility Easement that will reflect such relocation.

12. Mortgagees' Continuation Rights and Notice and Cure. Grantee may from time-to-time grant to certain lenders selected by Grantee and its affiliates (the "**Lender**") a lien on and security interest in Grantee's interest in this Agreement and all assets and personal property of Grantee located on the Easements, including, but not limited to, all accounts receivable, inventory, goods, machinery and equipment owned by Grantee ("**Personal Property**") as collateral security for the repayment of any indebtedness to the Lender. Should Lender exercise any rights of Grantee under this Agreement, Grantor agrees to accept such exercise of rights by Lender as if same had

been exercised by Grantee. If there shall be a monetary default by Grantee under the Agreement, Grantor shall accept the cure thereof by Lender within fifteen (15) days after the expiration of any grace period provided to Grantee under this Agreement to cure such default, prior to terminating this Agreement (if permitted by the terms hereof). If there shall be a non-monetary default by Grantee under this Agreement, Grantor shall accept the cure thereof by Lender within thirty (30) days after the expiration of any grace period provided to Grantee under this Agreement to cure such default, prior to terminating this Agreement (if permitted by the terms hereof). Hereafter, this Agreement may not be amended in any respect which would be reasonably likely to have a material adverse effect on Lender's interest therein or surrendered, terminated, or cancelled, without the prior written consent of Lender. If the Agreement is terminated or is rejected in any bankruptcy proceeding, Grantor will enter into a new easement agreement with Lender or its designee on the same terms as this Agreement within 15 days of Lender's request made within 30 days of notice of such termination or rejection, provided Lender pays all past due amounts under the Agreement, if any. The foregoing is not applicable to normal expirations of this Agreement. Grantor hereby agrees to subordinate any security interest, lien, claim or other similar right, including, without limitation, rights of levy or distraint for rent, Grantor may have in or on the Personal Property, whether arising by agreement or by law, to the liens and/or security interests in favor of the Lender, whether currently existing or arising in the future. Nothing contained herein shall be construed to grant a lien upon or security interest in any of Grantor's assets. Simultaneous with any notice of default given to Grantee under the terms of this Agreement, Grantor shall deliver of copy of such notice to Lender at an address to be provided by Grantee.

13. Notices. All notices required to be given by any of the provisions of this Agreement, unless otherwise stated, shall be in writing and delivered in person or by a national overnight delivery service (and shall be effective when received, when refused or when the same cannot be delivered) to the appropriate party at the address set forth below (or at such other address designated in writing pursuant to the terms hereof):

To Grantor: _________________________

To Grantee: SBA ____________________
8051 Congress Avenue
Boca Raton, FL 33487
Attn: Legal Dept.

14. Force Majeure. The time for performance by Grantor or Grantee of any term, provision, or covenant of this Agreement shall be deemed extended by time lost due to delays resulting from strikes, civil riots, floods, labor or supply shortages, material or labor restrictions by governmental authority, litigation, injunctions, and any other cause not within the control of Grantor or Grantee, as the case may be.

15. Recording. This Agreement shall be recorded at either Grantor's or Grantee's option.

16. Miscellaneous. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective heirs, legal representatives, successors, and assigns. This

Agreement shall be governed by and construed in accordance with the laws of the state or commonwealth where the Premises are located.

17. Captions and Headings. The captions and headings in this Agreement are for convenience and shall not be held or deemed to define, limit, describe, explain, modify, amplify, or add to the interpretation, construction or meaning of any provisions of or the scope or intent of this Agreement.

18. Cumulative Remedies. Except as otherwise expressly provided herein, each and every one of the rights, benefits and remedies provided to Grantor or Grantee by this Agreement, or by any instrument or documents executed pursuant to this Agreement, are cumulative and shall not be exclusive of any other of said rights, remedies and benefits allowed by law or equity to Grantee.

19. Counterparts. This Agreement may be executed in one or more counterparts, and by the different parties hereto in separate counterparts, each of which when executed shall be deemed to be an original but all of which taken together shall constitute one and the same agreement.

20. Severability. If any provision of this Agreement is deemed unenforceable in whole or in part, such provision shall be limited to the extent necessary to render the same valid or shall be excised from this Agreement, as circumstances require, and this Agreement shall be construed as if such provision had been so limited or as if such provision had not been included herein, as the case may be. Additionally, if any laws, rules or regulations promulgated by any state, county or local jurisdiction, including without limitation those concerning zoning, subdivision or land use, or should any court of competent jurisdiction, make the sale of the Easements herein either void or voidable, Grantor agrees that upon the written request of Grantee, the grant of the Easements shall convert to a ground lease between Grantor, as lessor, and Grantee, as lessee, (with the Exclusive Easement area being the leased premises therein, and the Access and Utility Easement area remaining a non-exclusive easement for access and utility purposes) for uses consistent with those set forth in Section 6 hereof, and containing other terms and conditions acceptable to both parties; provided that Grantee shall not be required to obtain the consent of Grantor to enter into any sublease or license of any portion of the Exclusive Easement or to permit sublessees or licensees to utilize the Access and Utility Easement; nor shall Grantor be entitled to any additional consideration in connection with such subleases and licenses; and provided that the delivery of the consideration paid by Grantee to Grantor for the Easements at the execution of this Agreement shall constitute the prepayment of rent under such ground lease for an extended term of fifty-five (55) years.

21. Attorney's Fees. If there is any legal action or proceeding between Grantor or Grantee arising from or based on this Agreement, the unsuccessful party to such action or proceeding shall pay to the prevailing party all costs and expenses, including reasonable attorney's fees and disbursements incurred by such prevailing party in such action or proceeding and in any appeal in connection therewith. If such prevailing party recovers a judgment in any such action, proceeding or appeal, such costs, expenses and attorney's fees and disbursements shall be included in and as a part of such judgment.

22. Entire Understanding and Amendment. This Agreement and the closing documents executed in connection therewith, constitute the entire understanding between the parties with regard to the subject matter hereof and there are no representations, inducements, conditions, or other provisions other than those expressed herein. This Agreement may not be modified, amended, altered, or changed in any respect except by written agreement and signed by each of the parties hereto.

23. Zoning. To the extent any improvements, whether now or in the future existing, upon the Exclusive Easement do not meet zoning or other land-use requirements, or to the extent such improvements may otherwise have to be constructed and/or relocated, Grantor hereby consents to the reasonable construction and/or relocation of such improvements to accommodate such requirements and agrees to reasonably cooperate with Grantee to create a revised legal description for the Exclusive Easement and the Access and Utility Easement. Grantor hereby covenants and agrees that neither Grantor nor an affiliate of Grantor shall at any time file an opposition to a zoning or land use application of Grantee or in any way publicly oppose Grantee at a zoning hearing or other land use proceedings in connection with the Premises and the Easements; and that Grantor shall promptly cooperate with Grantee in making application for obtaining all licenses, permits, and any other necessary approvals that may be required for Grantee's intended use of the Easements.

24. Rule Against Perpetuities. If the rule against perpetuities or any other rule of law would invalidate the Easements or any portion or provision hereof or would limit the time during which the Easements or any portion or provision hereof shall be effective due to the potential failure of an interest in property created herein to vest within a particular time, then each such interest in property shall be effective only from the date hereof until the passing of twenty (20) years after the death of the last survivor of the members of Congress of the United States of America (including the House of Representatives and the Senate) representing the state in which the Premises is located who are serving on the date hereof, but each such interest in property shall be extinguished after such time, and all other interests in property created herein and all other provisions hereof shall remain valid and effective without modification.

25. Assignment of Ground Lease. The parties hereby recognize and agree that the Premises is currently subject to that certain ______, dated ______ originally by and between/among Grantor and ____, a ________ company, as evidenced by that certain ________________, and ultimately assigned to Grantee, as amended and assigned from time to time (collectively, the "**Lease**"). It is the intention of the parties that the interest created by this Agreement, including the Lease, shall not merge into any other interest now or hereafter held by Grantee and such interests shall remain separate and distinct interests in the underlying real property. Grantor hereby acknowledges that there currently exists no default under the Lease and no conditions that, with the passage of time, would constitute defaults under the Lease. Grantor hereby assigns, transfers, sets over and delivers to Grantee, all of its rights, title and interests under the Lease arising or accruing on or after the date of this Agreement and Grantee hereby accepts, assumes and agrees to be bound by all the terms and conditions which are the responsibility of the landlord under the Lease. Grantor hereby releases and forever discharges Grantee from all claims arising under the Lease. Grantor hereby agrees to indemnify and agrees to hold Grantee harmless

with respect to any demands, claims, actions, causes of action, assessments, expenses, costs, damages, losses, and liabilities (including reasonable attorneys' fees and costs) under the Lease which relate to costs or actions first arising on or before the date of this Agreement. Grantee hereby agrees to indemnify and agrees to hold Grantor harmless with respect to any demands, claims, actions, causes of action, assessments, expenses, costs, damages, losses, and liabilities (including reasonable attorneys' fees and costs) under the Lease which relate to costs or actions first arising after the date of this Agreement.

26. <u>Cure Period; Default</u>. No party to this Agreement shall be in default of the terms thereof until thirty (30) days following the date of the defaulting party's receipt of notice of default from the non-defaulting party. In the event such default is not reasonably capable of cure within such thirty (30) day period and such defaulting party promptly and diligently pursues the cure of such default during such cure period, such cure period shall be extended for so long as the defaulting party diligently pursues such cure for a maximum of ninety (90) additional days. In the event of an uncured default, the non-defaulting party shall have all remedies available in law or in equity, except that in no event shall Grantor be entitled to terminate this Agreement as a result of or remedy for any breach or default thereunder by Grantee. In the event Grantor or Grantee fails to comply with the terms of this Agreement, the non-defaulting party may, in its sole and absolute discretion, cure any such default, and to the extent the non-defaulting party incurs any expenses in connection with such cure (including but not limited to the amount of any real property taxes the non-defaulting party pays on behalf of the defaulting party), the defaulting party agrees to promptly reimburse the non-defaulting party for such expenses incurred.

27. <u>Right of First Refusal/Exclusivity</u>. If at any time during term of this Agreement, Grantor receives a bona fide written offer from a third person (the "**Offer**") to sell, assign, convey, lease or otherwise transfer or create any interest in the Easements and/or Premises, or any portion thereof, which Grantor desires to accept, Grantor shall first give Grantee written notice (including a copy of the proposed contract) of such Offer prior to becoming obligated under such Offer, with such notice giving Grantee the right to purchase the Easements for a pro-rata price based on the size that the Easements are to the portion of the Premises described in the Offer. Grantee shall have a period of thirty (30) days after receipt of Grantor's notice and terms to accept the Offer or exercise Grantee's right to purchase the Easements and exercise this right of first refusal by notifying Grantor in writing. If Grantee has not accepted the Offer or exercised its right to purchase the Easements in writing to Grantor within such thirty (30) day period, the Offer will be deemed rejected. In addition to the above, Grantor shall not, at any time during the term of this Agreement, grant any interest in any portion of the Premises (other than the conveyance of fee simple title to the entire Premises) to any third party without the prior written consent of Grantee, in Grantee's sole and absolute discretion.

As part of Grantee's right to the undisturbed use and enjoyment of the Easements, Grantor shall not at any time during the term of this Agreement (i) use or suffer or permit another person to use any portion of the Premises or any adjacent parcel of land now or hereafter owned, leased or managed by Grantor for any of the uses permitted herein or other uses similar thereto, or (ii) grant any interest or an option to acquire any interest in any portion of the Premises that permits (either during the term of this Agreement and/or after the term hereof) any of the uses permitted under this Agreement or other uses similar thereto without the prior written consent of Grantee, in

Grantee's sole discretion. The phrase "or other uses similar thereto" as used herein shall include, without limitation, the storage, transmission, reception, or relay of communications signals and/or data by way of small cells, distributed antenna systems, data centers, C-RAN or fiber, or the generation or storage of power or energy. Grantor may not assign any Easement Payment or this Agreement or any rights hereunder, except in connection with conveyance of fee simple title to the Premises, without the prior written consent of Grantee, in Grantee's sole and absolute discretion.

28. Further Acts; Attorney-In-Fact. Grantor shall cooperate with Grantee in executing any documents necessary to protect Grantee's rights under this Agreement or Grantee's use of the Easements and to take such action as Grantee may reasonably require to effect the intent of this Agreement. Grantor hereby irrevocably appoints Grantee as Grantor's attorney-in-fact coupled with an interest to prepare, execute, and deliver land-use and zoning applications, and any other documents that a municipality may require, concerning the tower or the tower facilities, on behalf of Grantor with federal, state, and local governmental authorities, and upon request, will sign a separate power of attorney to such effect.

29. Insurance. Grantee shall maintain commercial general liability insurance with limits of not less than $2,000,000 combined single limit per occurrence, with a certificate of insurance to be furnished to Grantor within 30 days of written request by Grantor. Each party will cause each insurance policy obtained by it to provide that the insurance company waives all rights of recovery against the other party in connection with any damage covered by such policy.

[The remainder of this page is intentionally left blank. Signatures to follow.]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the dates written below.

WITNESSES:

____
Print Name: ______________________

____
Print Name: ______________________

GRANTOR:

By: ____________________________

STATE OF

COUNTY OF ____________________

____
Notary Public
Print Name:___________________
My Commission Expires:__________

(NOTARY SEAL)

WITNESSES:

GRANTEE:

SBA ____________

____
Print Name: _________________________

By: _________________________________
Joshua Koenig
Executive Vice President &
General Counsel

____
Print Name: _________________________

STATE OF FLORIDA

COUNTY OF PALM BEACH

The foregoing instrument was acknowledged before me by means of [ ] physical presence or [ ] online notarization, this ____ day of ___________________, 202___ by Joshua Koenig, Executive Vice President and General Counsel of SBA _________________, on behalf of the company, who is personally known to me and did not take an oath.

____
Notary Public
Print Name: _________________________
My Commission Expires: _______________

(NOTARY SEAL)

EXHIBIT 'A'

Premises

Legal description to be incorporated upon receipt of final survey.

EXHIBIT 'B'

Exclusive Easement

Legal description to be incorporated upon receipt of final survey.

EXHIBIT ‘C’

Access and Utility Easement

Legal description to be incorporated upon receipt of final survey.

<u>EXHIBIT "B"</u>
to the Agreement

CONDITIONS TO CLOSING

1. Receipt by SBA of a title insurance commitment for the subject transaction showing that Owner has good, indefeasible, and marketable fee simple title to the Property, free and clear of all liens and encumbrances except such matters as may be acceptable to SBA.

2. Receipt by SBA of a survey in form satisfactory to SBA revealing no encumbrances, and if requested by Owner, SBA will provide a copy to Owner in advance of Closing. The legal descriptions from the survey shall be used to complete the descriptions of the exclusive, term communications easement, which may include an access and utility easement (together, "**Easements**") on the final executed, recordable Easement.

3. The execution and delivery by Owner of all forms required by applicable taxing authorities and if applicable, any documents required by SBA's title insurer evidencing the authority of the party executing such documents on Owner's behalf. SBA may, but shall not be required to, pay any outstanding amounts due by Owner that are necessary to effectuate Closing, including, but not limited to, any liens, taxes, judgments, municipal bills, and other monetary encumbrances due and payable, which amount(s) may, at SBA's sole discretion, be paid out of the Purchase Price.

4. Owner will obtain an executed, recordable non-disturbance and attornment agreement ("**NDA**") for all mortgages, deeds of trust, or any other liens against the Property prior to Closing. If Owner is unable to obtain any required NDA, SBA reserves the right, in its sole discretion, to reduce the Purchase Price by ten percent (10%), in each instance, and elect to close without such NDA, or elect not to close.

5. The use of the Easements by SBA and the financial transaction contemplated herein is satisfactory to SBA (this determination being made in SBA's sole discretion).

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CHARTER TOWNSHIP OF SUPERIOR
3040 North Prospect Road Ypsilanti, MI 48198
Telephone (734) 482-6099 Fax (734) 482-3842
Please submit one completed form for each agenda item

TO: Superior Township Board of Trustees

FROM: Plante & Moran, PLLC

DATE SUBMITTED: 8/11/25

BOARD MEETING DATE: 8/18/25

ITEM TITLE: Plante Moran Proposal and Service Agreement

DESCRIPTION OF ITEM/RESOLUTION:
Provide a clear/concise summary of the item being presented.

Plante & Moran, PLLC will provide temporary, advisory finance assistance to Superior Charter Township under the Clerk's supervision, with the Township retaining full responsibility for decisions and review; the agreement covers confidentiality, fees, payment terms, and termination, and is governed by Michigan law.

REQUESTED BOARD ACTION:
Specify the action you are asking the Board to take (e.g. approval, adoption, review, authorization).

Approval of the resolution

BACKGROUND/JUSTIFICATION:
Provide relevant history, previous board actions, community input, or project developments.

In the absence of a controller, Superior Township is in need of further financial oversight and assistance.

IMPACT ON TOWNSHIP BUDGET (if applicable):

Fees are based on actual hours worked at Plante Moran's current hourly rates plus reasonable travel and expenses.

TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES INVOLVED:

List any departments or external entities responsible for or impacted by this item.

Accounting

DEADLINES OR URGENCY (if applicable):

Include any timelines, deadlines or reasons for urgency.

N/A

SUPPORTING DOCUMENTS ATTACHED:

Include number of attachments and a brief title of each file.

1 - Plante Moran Proposal and Service Agreement

CONTACT PERSON FOR QUESTIONS:

Name: Angela Robinson

Title: Clerk

Phone:

Email: arobinson@superior-twp.org

Please attach this form with all supporting documents in the same email and CC the following: arobinson@superior-twp.org, cbenitez@superior-twp.org, krankin@superior-twp.org, edy@superior-twp.org

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

RESOLUTION TO APPROVE PROFESSIONAL SERVICES AGREEMENT WITH PLANTE & MORAN, PLLC FOR TEMPORARY FINANCE ASSISTANCE

RESOLUTION NUMBER: 2025-46

DATE: AUGUST 18, 2025

WHEREAS, Superior Charter Township ("Township") requires temporary finance assistance services to ensure continuity and efficiency in financial operations; and

WHEREAS, Plante & Moran, PLLC ("PM") has proposed to provide such services in accordance with the terms and conditions set forth in its Professional Services Agreement – Temporary Finance Assistance, dated July 16, 2025, including advisory support, project deliverables, confidentiality provisions, and fee arrangements; and

WHEREAS, the Agreement outlines the scope of services, management responsibilities, review and supervision requirements, payment terms, and other provisions necessary for the Township to obtain high-quality financial support services; and

WHEREAS, the fees for such services will be based on the actual time expended and billed at the following discounted hourly rates: Accounting Consultant – $165/hour, Senior Accounting Consultant – $185/hour, Manager – $250/hour, Partner – $400/hour, with an optional blended rate of $195/hour for all personnel; and

WHEREAS, the Board of Trustees has reviewed the Agreement and determined that engaging PM for these services is in the best interest of the Township.

NOW, THEREFORE, BE IT RESOLVED, the Superior Charter Township Board of Trustees hereby approves the Professional Services Agreement – Temporary Finance Assistance with Plante & Moran, PLLC, dated July 16, 2025, and authorizes the Township Supervisor and Clerk to execute all documents necessary to implement the Agreement.

JULY 16, 2025

SUPERIOR CHARTER TOWNSHIP

Governmental Accounting Services Proposal

plante moran | Audit. Tax. Consulting. Wealth Management.

Plante & Moran, PLLC
27400 Northwestern Highway
P.O. Box 307
Southfield, MI 48037-0307
Tel: 248.352.2500
Fax: 248.352.0018
plantemoran.com

July 16, 2025

Supervisor Emily Dabish Yahkind
Superior Charter Township
3040 North Prospect
Superior Township, MI 48198

Dear Supervisor Dabish Yahkind,

Thank you for the opportunity to submit our proposal for governmental accounting services to Superior Charter Township ("Superior Township").

Our understanding is that the Township has a vacant controller position and a very capable accountant who could benefit from additional support and on-the-job training to grow into the role. We aim to coach her, assist in her development, and provide guidance on areas where she needs improvement, while also taking direction from her on accounting tasks she should forgo as she transitions into her new position.

Our **Plante Moran Government Accounting Professionals (PMGAP)** team offers a full menu of outsourced accounting service options designed to reduce the burden on you while ensuring all your accounting needs are met.

Here's what you can expect from our outsourced accounting solution:

- **Our team is the largest and most experienced collection of government accounting professionals in the State of Michigan, bar none.** Our team of CPAs and former government finance directors and accountants has the experience to serve Superior Township at the highest level from day one. We invite you to reach out to our references on page 15 to learn more.
- **Our services are scalable.** Whether you need an immediate interim solution, or long-term outsourced accounting support, we can help with any of Superior Township's financial needs. Please see page 4 for more information on the breadth and depth of outsourced accounting services we offer.
- **Our services come with no minimum time or financial commitment.** The Township retains full control over the scope and frequency of our work. We only provide services as requested, ensuring you pay solely for what you use – making this the most cost-effective solution available.

We'll be here to advise you, and with the resources of the entire firm at our disposal, we'll bring the governmental experience that you need.

Sincerely,

Brian J. Camiller, CPA
Partner
248-223-3840
brian.camiller@plantemoran.com

Kari L. Shea, CPA
Partner
248-223-3287
kari.shea@plantemoran.com

Table of contents

Firm overview

We are the 15th largest certified public accounting and management consulting firm in the nation. With **a history spanning 100 years**, our firm provides clients with financial, human capital, operations improvement, strategic planning, technology selection and implementation, and family wealth management services.

Fast facts

1924
Year founded

3,900+
Staff

400+
Partners

25
Offices worldwide

50
States with clients

150+
Countries where we've served clients

45+
Services available

25+
Industries served

Our people are our most valuable differentiator.

Plante Moran's founders had a vision:
"to create a people firm disguised as an accounting firm."

In other words, our professional expertise is just one part of who we are. Our character is what sets us apart and allows us to build meaningful relationships with our clients and colleagues.

As we move into the future — and continue to use artificial intelligence, data analytics, and other technologies to empower our client service model in new ways — we'll hold steadfast to that philosophy.

THE WHOLE PERSON COMES TO WORK

We're more than the sum of our expertise. It's how we work collaboratively — with each other and with our clients — that sets us apart. Learn more by watching our video series "The Whole Person Comes to Work" at plantemoran.com/celebrate.

How we serve the public sector

Many consulting firms specialize in one service or industry — when other needs arise outside of that area, you'll likely have to engage another firm. **With Plante Moran, you'll experience something different:** complete access to a deep bench of experts in a broad range of capabilities, both specific to the public sector and across a diverse range of adjacent industries. We'll always connect you to the right specialist and serve you as one unified team. Our services include:

SOFTWARE ADVISORY

- Needs assessment and options analysis
- Independent product/integrator selection assistance
- Contract negotiations guidance and statement of work development
- Includes ERP, FIN, HCM, EAM, CIS, land management, etc.

DATA GOVERNANCE & ANALYTICS

- Analytics advisory services
- Data management/data warehouse services
- Data governance/data quality/business intelligence
- Generative AI workshop and strategy

INTERNAL CONTROLS & RISK ADVISORY

- Internal audit program development and execution
- Segregation of duties analysis and conflict resolution
- Standard operating procedure development

BUSINESS PROCESS IMPROVEMENT

- Current- and future-state process mapping
- Best-practice recommendations and decision support
- Future state visioning

With consulting capabilities designed for the public sector,

Plante Moran is **one firm** *with all bases covered.*

ORGANIZATIONAL CHANGE MANAGEMENT

- Communication and training support
- Change agent network support
- Change impact assessments
- Project readiness reviews
- Post-go-live support planning

SOFTWARE IMPLEMENTATION ASSISTANCE

- Project management assistance
- Subject matter expertise on best practices
- Quality assurance/independent verification and validation (IV&V)

OUTSOURCED ACCOUNTING

- Controllership, including bank reconciliation and month-end close
- Budget development
- Audit preparation and facilitation

CHART OF ACCOUNTS SUPPORT

- Align existing chart of accounts to standardized reporting and business processes
- Set the new chart of accounts as the foundation for a new ERP system implementation

CYBERSECURITY

- Outsourced fractional virtual CISO
- Cyber compliance and risk assessments
- Penetration testing and threat intelligence
- IT audits

TECHNOLOGY STRATEGY & EXECUTION

- Organization-wide technology assessments
- Technology strategic planning, including transformation with AI and emerging technology
- Project management and execution of technical projects

Governmental accounting solutions and expertise

To stay focused on your organization's mission, you need solid financial management with a dependable accounting function — a resource you might not have in-house. That's where **Plante Moran Government Accounting Professionals (PMGAP)** comes in. We have over 20 years of experience providing tailored finance and accounting services to governmental and not-for-profit organizations.

We'll begin our partnership by identifying your distinct accounting needs, such as bank reconciliations, month-end close, audit preparation, budget creation, analysis, and finance department leadership. Our accounting consultants will quickly become a seamless extension of your key functional areas, providing expertise and day-to-day accounting services in a supporting role or as a complete outsourcing option.

Profile of PMGAP

35+
CPAs, former finance directors, and former government auditors, **including two partners,** serving...

130+
active governmental and not-for-profit clients with...

25+
outsourced financial and accounting service offerings

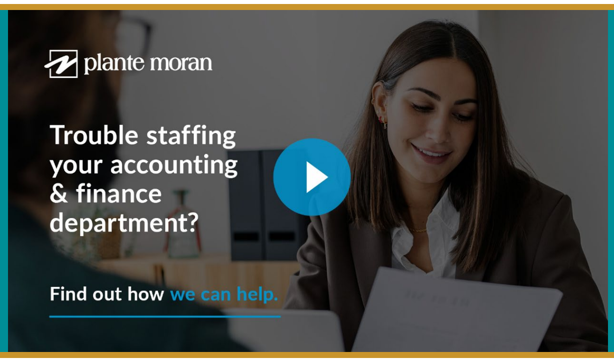
Representative list of clients:

- State of Michigan
- City of Detroit, MI
- City of Wayne, MI
- City of Belleville, MI
- Scio Township, MI
- City of Ferndale, MI
- City of Pleasant Ridge, MI
- City of Howell, MI
- City of Dearborn Heights, MI
- Village of Dundee, MI
- City of Milan, MI
- Plymouth District Library, MI

Your organization gains:

- **Expertise:** Our team members have an average of 18 years of experience and possess numerous certifications (such as CPA, MSA, MBA, and CFE).
- **Flexible accounting platforms:** You can use your accounting system or one of our platforms.
- **Collective power of the firm** – You receive direct access to the entirety of the firm's resources, including technical, industry, and consulting expertise.
- **Greater focus and productivity:** We'll give your team more time to focus on what matters most.
- **Freedom from hiring, training, and retaining staff:** You can contract or expand resources as needed. For some clients, having our support can eliminate expenses like office space, hardware, or software.
- **Real-time access to information:** Cloud-based access to current information improves your decision-making and offers an accurate, holistic picture of all financials.

Click the thumbnail to the right to hear from partners Brian Camiller and Kari Shea about how PMGAP can "fill the gap" for your accounting department.



The ABCs of PMGAP

We can perform or assist with any of the below activities to appropriately scale our services to Superior Township:

A

Audit preparation

- Perform annual year-end close of accounting records
- Audit workpaper preparation
- Audit process facilitation
- External compliance reporting
- Deficit elimination plan creation
- Conformance with GAAP and GASB standards

B

Budget

- Historical budget analysis
- Community education
- Budget process facilitation
- Budget renovation
- Budget document creation
- Budget monitoring and periodic internal reporting
- Budget amendment creation

C

Controllership

- Preparation of monthly bank reconciliations
- Monthly accounting reconciliations
- Perform month-end close of accounting records

How we can help

- **Accounting support** – Our experienced team will meet your accounting needs with a variety of services and staffing roles, including accountant, analyst, controller, and finance director.
- **Financial transformation** – We work with you to review current processes, risks, and internal controls, and then provide suggestions for effective and efficient improvements.
- **Financial planning and analysis** – We develop tools you can leverage for long-term value, including forecasting, budgeting, cash flow projections, and reporting function development.
- **Cloud-based systems** – Our accounting consultants use cloud-based systems, so you always have access to accurate, real-time information. These systems include online bill pay to ensure your vendors are paid timely.
- **Special projects** – The extensive knowledge of our team is available to help you successfully navigate unique and unforeseen needs as they arise.
- **Communication** – We present financial information (monthly reports, budgets, audit results, etc.) to Boards/Councils, Committees, management, and other users as needed.

Other services we provide

- Business process evaluation and transformation
- Bank reconciliations
- Overall general ledger oversight
- Cash flow analysis and management
- Financial forecasting
- Chart of accounts redesign
- Utility rate setting
- Budget creation and amendments
- Audit preparation
- Financial reporting support, including presentations
- Accounts payable/receivable
- Strategic planning
- Other special projects

CFO and controller services

Our CFO and controller services are designed to support your organization with accounting oversight to help you better understand the financial side of your organization and keep financial operations moving forward. We'll evaluate the effectiveness of your financial operations and help you establish better internal controls. With our assistance, you can optimize revenues, reduce and contain costs, and implement a plan for your future. With PMGAP as your partner, you can rest assured knowing an experienced CPA is looking out for your organization's best interests.

We understand that many municipalities are partially funded by government grants that demand specific reporting requirements. We can help implement procedures designed to keep your books accurate and up to date, allowing for timely grant reimbursement requests and continuity of funding.

Financial reporting

We know that accurate monthly financial reporting is an area that many local units of government struggle with and is often highly desired (or required) by Boards and Councils. We will provide a monthly financial reporting package that includes the following:

- Balance sheet as of month end for each fund
- Budget-to-actual year-to-date for each fund
- Bank reconciliations
- Bank statements
- Outstanding checklists
- Other information requested by management

While this packet will be beneficial to your stakeholders, we know you also want to be aware of the activity we post each month. In addition to this reporting package, we'll provide a monthly summary of all manual journal entries we posted for your review.

Sample ongoing service plan

On a monthly basis, unless otherwise noted, we would perform the following as part of our service plan:

- Process source documentation from management, banks, and other stakeholders to record the receipts and disbursement activity.
- Prepare the bank reconciliations and reconcile the bank statements to the general ledger. The completed reconciliations will be presented to management for review and approval.
- Provide budget-to-actual reports to management for review and approval.
- Attend Board meetings to discuss financial matters, as required.
- Provide assistance with budgets, projections, cash-flow forecasts, etc. as needed.
- Assist in closing the accounting records and compile the necessary schedules and support for the audit at year end.

Accountant of record services

Staying current on the latest accounting standards and GASB pronouncements can be difficult for accounting departments of all sizes. New and complex scenarios can come up at any time, and Superior Township needs to know how to handle them in an accurate and timely manner. We can fill the gaps in your accounting department with experts who are dedicated to working with public sector clients like Superior Township.

We'll provide you with on-demand access to accounting professionals with the expertise and critical guidance when you need it most.

How we'll work with Superior Township

1. Clients hire us via an open-ended engagement letter at mutually agreed-upon hourly rates.
2. PMGAP stands ready to serve as a "resident expert," prepared to do the job whenever needed.
3. When an issue or challenge arises, there's no need to issue an RFP for that specific project. PMGAP can step in to provide the necessary accounting support.

There's no requirement to engage our services within a particular time frame, and there's no minimum fee — it's simply an hourly rate. Our services can scale up or down over time to fit your situation.

Some services frequently requested by our clients include:

- Expert help on new GASB pronouncements, including implementation assistance
- Assistance with internal controls where there are gaps
- Assistance with technical issues, grants, budget process, etc.
- Interim support during vacations or leaves of absence
- Audit preparation, guidance, support, and controllership
- Third-party conversation assistance

Budget assistance and analysis

We understand that budgeting can be a cumbersome and time-consuming process. Annually, we develop, implement, and monitor the budgets for dozens of governmental entities. We work closely with executives, city managers, mayors, councils, boards, and department heads to develop budgets that conform to Michigan's legal requirements.

The Uniform Budgeting and Accounting Act requires all local units of government in Michigan to adopt balanced budgets, establish responsibilities, and define the procedures for the preparation, adoption, and maintenance of the budget. It also requires them to disclose certain information about their budget process.

Our team will manage this process from beginning to end, incorporating each of these elements:

- **Historical budget analysis:** This should be the starting point for the budget every year. Past performance provides valuable information for determining the budget process moving forward.
- **Budget document creation:** We will own the budget documentation from commencement to adoption, as well as handle editing and updating responsibilities throughout.
- **Industry knowledge:** We participate in many governmental organizations and are current on regional and legislative happenings that may impact your budget. We use this knowledge to improve the accuracy of your budgetary assumptions.
- **Current-year projection:** Successful budgeting for the future is dependent on your ability to forecast the current fiscal year. These projections act as a financial starting point for next year's budget.
- **Budget process facilitation:** We will meet with all department heads and any other stakeholders to gather their input for the budget and reconcile inconsistencies across departments.
- **Budget balancing:** We'll bring revenue-enhancing and cost-reducing strategies to help you balance your budget and bridge any gaps.
- **Budget renovation:** We'll offer suggestions for improving your organizational and financial reporting structure, as well as streamlining the budget document.
- **Consensus building:** We can educate your team, Board, and members of the community on emerging financial issues and build consensus for potentially difficult decisions. Throughout the year, we'll present budget amendments and explain their origin or necessity.
- **Budget monitoring and periodic internal reporting:** Our team will monitor the budget-to-actual results and provide periodic internal reporting to department heads, management, and the governing body.
- **Budget amendment creation:** All amendments will be prepared by our team in a Board appropriate format and presented to the governing body and public.

Example workplan

We have developed an efficient and effective methodology for budgetary consulting services. In summary, we will:

- Meet with Superior Township's management to identify the timeline and milestones of the project. Working backwards from the anticipated adoption of the budget, we will create a workplan that completes all tasks and deliverables on time.
- Evaluate the existing state of Superior Township's budget documentation and the quality and thoroughness of previously prepared workpapers. To this end, we will:
  - Verify accuracy, completeness, and reasonableness.
  - Obtain historical data and assess trend data used to develop the budget.
  - Review forecasting methods for reasonableness.
  - Analyze all Superior Township funds, drilling down to the cost center and account level detail.
  - Assess the assumptions used for health and welfare cost projections (with assistance from our affiliate, Plante Moran Group Benefit Advisors, as needed and as agreed upon by Superior Township) and compare Superior Township's estimates against those of the overall national healthcare industry.
  - Work with your assessor to calculate property tax revenue while accounting for the Board of Review, tax tribunal, and other changes.
  - Suggest revenue-enhancing and cost-reduction or containment strategies.
  - Evaluate the use of contingency appropriations and estimations of reserves.
- Review the budget balances to ensure they comply with any outside requirements like statutory projections, Superior Township's administration priorities and objectives, debt service schedules, and capital plans.
- Execute the planned services outlined on page 11.
- Summarize our findings, observations, and recommendations in writing and present them to management. All workpaper support for our services will be stored on our secure Sharepoint Site (our centralized cloud-based data-sharing platform), to which you and your team will have instant, on-demand access.
- Remain onsite or be available remotely during budget meetings and the approval process to respond to questions and requests from Superior Township officials. Our involvement does not end until Superior Township has fully approved the budget.
- Meet with your team for an exit conference upon completion of the above steps. We will share any insight acquired about your operations and potential areas for improvement.

Support during financial statement audits

One of our primary services, and that which we provide most often, is preparatory support for financial statement audits. Our team is comprised of experienced government accounting professionals — including CPAs and former government finance directors — who excel at identifying opportunities, recognizing problems, and formulating solutions. We'll work with you to preemptively address your financial risks and steer clear of obstacles that could affect your audit.

Our services are flexible and can include any of the following activities:

- Draft financial statements and disclosures
- Prepare necessary schedules and workpapers
- Prepare necessary year-end journal entries to close the fiscal year
- Provide support throughout the external audit process, including compiling sample requests and fielding auditor questions
- Draft financial statements and management's discussion and analysis of financial condition and results of operations
- Assist management with the preparation of financial statements
- Verify U.S. generally accepted accounting principles (GAAP) are implemented
- Work directly with your external auditors to alleviate burdens on your staff
- Prepare required year-end reports due after audit completion
- Close the fiscal year within the accounting software and prevent disruptions in your activity cycle

Example workplan

We have developed an efficient and effective methodology for closing the books, preparing audit workpapers, creating financial statements, and navigating our clients through the audit process. In summary, we will:

- Meet with Superior Township's management to agree upon the timeline and milestones of the project. Working backwards from the anticipated start of audit fieldwork, we will create a workplan that completes all tasks and deliverables on time.
- Evaluate the existing state of Superior Township's trial balance and the quality and thoroughness of the previously prepared workpapers. We will obtain and incorporate any journal entries created by previous auditors into our plan. We will also evaluate and address any control deficiencies identified in prior-year audits so that they may be eliminated from future comments.
- Assess the applicability of new GASB pronouncements and their effect on the current year's financial statements. We will also determine Superior Township's single audit requirement, if any.

- Tailor our audit preparedness checklist to Superior Township's specific needs and circumstances. This will serve as our roadmap for preparing the various schedules and journal entries during the project. This document will also serve as our "progress report" to you and will be available on demand. The document will be structured using categories that mirror your financial statements, such as cash, accounts receivable, accounts payable, property tax revenue, employee compensation, etc.

- Execute the developed plan. Our staff will work with you and your team to create the workpapers and propose the journal entries necessary to close the year. Our work will be stored on our secure Client Collaboration Center (our centralized cloud-based data-sharing platform), to which you and your team will have instant, on-demand access. As desired, we may also grant access to your auditors so they can track our progress in anticipation of fieldwork.

- Remain on-site or be available remotely during fieldwork to respond to questions and requests from the auditors.

- Continue to work with your team and auditors following the completion of fieldwork and until the basic financial statements or Annual Comprehensive Financial Report (ACFR) is issued and published. At your discretion, we will also help you prepare any other year-end compliance reporting for the State of Michigan, the federal government, and any other stakeholders.

- Meet with your team for an exit conference upon audit completion. We will share any useful, actionable insights we have acquired into your operations and potential areas for improvement.

Project workplan

	Measurable objectives	Deliverables/ milestones	Actions
Phase 0 **Project initiation/ management**	Manage the defined project through to successful completion within budget and on schedule while meeting project goals and objectives	Project organizational structure: project plan, project collaboration environment, meeting agendas	• Define overall project objective • Develop project organizational structure; define roles and responsibilities • Develop high-level project plan • Establish project collaboration environment (SharePoint) • Schedule periodic project status meetings
Phase 1 **Discovery** *Investigate, analyze, and question*	Knowledge of current accounting practices and financial management environment	Interview schedule; PBC (prepared by client) list of documents	• Client interviews • Understand client structure, roles, and processes • Identify deficiencies and areas for improvement • Document gathering and review • Develop detailed project plan
Phase 2 **Triage** *Prioritize and stop the pain*	Accounting is correct and current; client has achieved legal compliance with applicable laws and regulations; revenue collection has been maximized; client current financial obligations have been met	Bank reconciliations; final trial balance; audit workpapers; new budget document; budget amendments; external reports	• Implement and execute detailed project plan • Correct accounting errors and omissions • Perform compliance-related tasks • Review business operations and make current • Further define deficiencies and areas for improvement
Phase 3 **Transformation** *Redesign, rebuild, and reclaim*	Accounting/ business processes have been improved to target level of accuracy and efficiency	Written "as is" and "to be" process narratives; utility rate model	• Develop "as is" and "to be" process narratives • Educate client management and staff on best practices • Implement proposed changes to processes
Phase 4 **Project maintenance** *Continuation of your new normal*	Plante Moran continues on-site or remote support and maintains current and accurate accounting records	Same as "Triage," but current instead of catchup	• Continue to execute new accounting processes • Maintain compliance status
Phase 5 **Transition** *Regain accounting self-sufficiency*	Superior Township regains self-sufficiency for accounting function	Transition plan; written project success summary; exit interview	• Develop and implement exit strategy for Plante Moran • Debrief with client prior to departure of Plante Moran • Provide report of project successes to management

Our team in action

Our greatest asset is our people — not just their knowledge, but also their integrity and commitment to our clients, staff, and communities. Our philosophy for staffing your engagement is simple: find the best people with the most relevant experience and balance the team with complementary ways of thinking.

Brian Camiller, CPA

Partner

248-223-3840 | brian.camiller@plantemoran.com

Experience: Through my leadership role in Plante Moran Government Accounting Professionals (PMGAP), I provide permanent and temporary accounting assistance to all types of government entities. Whether we act as a group's finance director, budget director, or bookkeeper, our aim is always to restore financial stability to a troubled environment. Our government clients — including cities, counties, townships, villages, authorities, and libraries — appreciate that we deliver solutions on time and under budget.

I've spoken to numerous municipal groups across the country covering topics such as budget preparation, new GASB pronouncements, and ways to develop the next generation of leaders in your organization. I'm a member of the AICPA, MICPA, Michigan Government Finance Officers Association, Colorado Government Finance Officers Association, Colorado Library Association, and the Michigan Municipal Treasurers Association. I received my accounting degree from Michigan State University.

Fun fact: I consider myself a pop culture aficionado, with specialties in television and films of the 1980s, Marvel comics, and the history of the professional wrestling industry.

Kari Shea, CPA

Partner

248-223-3287 | kari.shea@plantemoran.com

Experience: As a partner in Plante Moran Government Accounting Professionals (PMGAP), I provide permanent and temporary accounting assistance for all types of governmental entities. I chose public accounting as a career because of its emphasis on client service. I have a strong passion for serving public sector entities and I deeply care about their mission and success. It is rewarding to help clients with their monthly accounting, budgeting, audit preparation, long-term planning, and much more.

I'm a member of the AICPA, the MICPA, and the Colorado Government Finance Officers Association. I'm also a board member of the Michigan Government Finance Officers Association where I participate on the professional development committee. I have presented at various organizations across the country on a variety of topics including budget development, capital asset management, audit readiness, and year-end financial reporting. I earned a B.B.A. in accounting and finance and an M.S. in accounting from the University of Michigan–Dearborn.

Fun fact: My husband and our two boys love to travel — especially to the beach. Spending time with my family is always a priority, and I look forward to planning our trips and getaways each year.

Melanie Crowther, CPA

Senior Manager

248-223-3859 | melanie.crowther@plantemoran.com

I primarily serve our public sector clients in an accounting service capacity, with a specialty in federal awards (grants) compliance. With my specialty in federal awards compliance, I have been involved in a variety of the firm's internal trainings and initiatives on Uniform Grant Guidance and single audits. I have presented at Plante Moran-sponsored client trainings and webinars on Uniform Grant Guidance, single audits, and newly issued accounting pronouncements, and at conferences held by other Government associations in Colorado and New York.

I am a member of the AICPA, Michigan Association of CPAs, Michigan Governmental Finance Officers Association, and Colorado Governmental Finance Officers Association. I am licensed as a CPA in the state of Michigan.

Fun fact: I was born in England and moved to the United States as a teenager. I enjoy traveling and returning to visit family and friends in Gloucester.

Accounting Consultant – The majority of our work for Superior Township will be performed by an accounting consultant or senior accounting consultant. The specific consultant(s) identified to work with the Township will be determined based on our internal capacity and availability at the time we are engaged by the Township, as well as the technical requirements for the specific tasks. Our consultants' experience serving government averages over 18+ years.

Testimonials: What our clients have to say

“Like many government organizations, we have a lean staffing model. Juggling filing deadlines and keeping up with ever-increasing treasury requirements can be challenging.

Plante Moran helped us improve our accounting functions, redesign internal processes, and develop policy and procedure documentation to ensure we’re meeting all requirements.

They provided easy-to-follow examples and education so our staff can be more self-sufficient in our accounting practices impacting overall efficiencies. This has resulted in us being able to more fully utilize our accounting software to work for us.”

— Teresa (Tere) Onica, Former Clerk/Treasurer, Village of Oxford

“Plante Moran is the gold standard when it comes to governmental accounting. I appreciate their expertise — they know their stuff. They’re big enough to have deep expertise in a lot of areas without being cumbersome to work with. **Good customer service is increasingly rare these days, and Plante Moran is the exception — they treat us as valued clients.** When we have questions, they follow up with us with timely answers. I can think of three people that I can call with questions that will get back to me by the end of the day. Their expertise bundled together with exceptional customer service is what makes Plante Moran unique..

— Laura Mancini, Director of Library Services, Northville District Library

“We hired Plante Moran to provide consistency in our finance and accounting functions during a period of transition.

They provide training, time-saving tips, and valuable benchmarks, which have helped ease my transition to the finance director role. Their service is outstanding. They’re extremely knowledgeable, reliable, and always available to jump on a call to answer our questions. We view them as a trusted advisor and an extension of our team.

They scale their services to our needs, helping with year-end filings, bank reconciliations, chart of accounts conversion, pooled cash analysis, and budget amendments. They make sure all our deadlines are met and that we’re ready for the audit.

— Alyssa Miller, Finance Director, City of Howell

Client references

Please feel free to contact the individuals below to learn more about how we serve and treat our clients. Additional references can be provided upon request.

Beaver Creek Township

Grayling, MI
Kim VanNuck
Township Supervisor
989-275-8878
supervisor@beavercreektownship.com

Services provided:

- Ongoing financial accounting support
- Budget development
- Audit preparation
- Bank reconciliations
- Annual filings

Oscoda Township

Oscoda, MI
Heather Tait
Township Clerk
989-739-3211 ext 220
clerk@oscodatownshipmi.gov

Services provided:

- Ongoing financial accounting support
- Budget development
- Audit preparation
- Bank reconciliations
  Annual filings

City of New Baltimore

New Baltimore, MI
Marcia Shinska
City Clerk
586-725-2151
mshinska@cityofnewbaltimore.org

Services provided:

- Ongoing financial accounting support
- Budget development
- Audit preparation
- Bank reconciliations
- Annual filings

PMGAP University

With the local government finance environment constantly changing, and more private sector executives moving into the roles of finance directors or similar leadership positions in the public sector, it's critical that individuals and institutions alike have support during this significant transition period.

Our local government finance education program provides guidance, resources, and mentoring to new government finance professionals to promote their long-term success.

Topics we address

- Basic government accounting principles
- Budgeting best practices
- Annual financial reporting
- Modified/full accrual accounting (GAAP)
- Year-end close and audit preparation
- Legislative topics
- Key GASB standards
- Single audit and grants

Who will benefit?

Because of our long history serving governmental units of all shapes and sizes, we clearly recognize the complexity and nuances of working in local government finance. Governmental accounting can be complicated, as it differs significantly from accounting work in the private sector. Even experienced private sector accountants can struggle to make the transition. This educational program is designed for both new and experienced finance professionals who have recently entered the public sector.

How is the program structured?

This program will teach fundamental concepts (including technical accounting, project management, and industry knowledge) for those in a government finance role, in both virtual and hybrid training formats. Because there are areas of assistance that may be unique to you and your organization, our program includes optional one-on-one mentoring with an accounting consultant hand-picked for you (at hourly rates).

	TRAINING SESSIONS	MENTORING
WHAT'S INCLUDED	Virtual trainings via Microsoft Teams, with a hybrid model (in-person option) offered for 4+ sessions	One-on-one coaching with a PMGAP consultant
TIME	3-6 hours	TBD
FREQUENCY	8 sessions per year	Set by client
MONTHS OFFERED	Jan., Feb., April, May, July, Aug., Oct., Nov.	Year-round

Additional details on PMGAP University

TRAINING SESSIONS	MENTORING*

• The virtual and hybrid training sessions are designed to cover specific topics that will help you gain deeper knowledge of local government accounting from your office.
• Each training will be moderated to provide an opportunity for questions and engagement with other program participants.
• Topics include:
  ▪ Budget best practices
  ▪ Legislative updates and public acts
  ▪ BS&A utilization
  ▪ Year-end close
  ▪ How to prepare year-end state reports
  ▪ Audit preparation
	• Take the skills learned from the webinars and live training sessions and implement them at your organization with one-on-one mentoring sessions.
	• The mentoring program allows you the time to work directly with a PMGAP consultant to determine next steps based on your specific needs.
	• Topics and assistance could include:
	  ▪ Report preparation training
	  ▪ Specific questions on your accounting processes
	  ▪ Preparation and development of budget work aides
	  ▪ Organizing the data and schedules needed for annual audit
	*Mentoring assistance is offered at our professionals' hourly rates.

> **“ The training I received from PMGAP U was not just an investment in my skills, but a journey of growth and empowerment.**
>
> It inspired me to reach new heights and ignited a passion for excellence that I carry with me every day in local government.”
>
> **Maria Farris, Finance Director, City of Romulus**

Plante & Moran, PLLC
P.O. Box 307
3000 Town Center, Suite 100
Southfield, MI 48075
Tel: 248.352.2500
Fax: 248.352.0018
plantemoran.com

July 16, 2025

Supervisor Emily Dabish Yahkind
Superior Charter Township
3040 North Prospect
Superior Township, MI 48198

Dear Supervisor Dabish Yahkind:

Thank you for your selection of Plante & Moran, PLLC (“PM”) to assist you. This letter and the accompanying Professional Services Agreement, which is hereby incorporated as part of this engagement letter, confirms our understanding of the nature, limitations, and terms of the services PM will provide to Superior Charter Township (“Client”).

Scope of Services

We will provide temporary financial assistance at your discretion. Our work product will be in the form of preparing and reviewing financial schedules and analysis created under the direction and supervision of Clerk Angela Robinson. Our consulting services **may be provided** to assist you with such activities and tasks as:

- Enhance the Township’s use of BS&A software, including the Utility Billing (UB) module
- Maintain general ledger accounting
- Prepare or review monthly bank reconciliations
- Prepare monthly financial reporting package for the Board
- Annual budget development
- Monthly budget monitoring
- Quarterly budget amendments, as necessary
- Annual year-end close of accounting records
- Annual audit preparation and facilitation
- Utility rate setting
- Implementation of new GASB pronouncements such as GASB 101 *Compensated Absences*
- Presentations to the Board as requested
- Other accounting related tasks and services as requested by the Township

In addition, a primary focus of our services on this engagement will be to teach, coach, and support the Township’s current accounting department. As part of the training process, Plante Moran will work with the accounting department to develop a monthly task and reporting checklist to use as a tool to assist with reoccurring tasks. The monthly checklist will require approval by management at the Charter Township after its completion.

It should be noted that at no time during this engagement will we be responsible for making investment decisions, signing checks, making bank transfers, initiating ACH or wire transfers, or handling cash in any way. We will not be responsible for processing payroll, remitting payroll taxes, or filing payroll tax forms. These responsibilities remain with the Client or other external parties.

We expect our work will be performed both remotely and in person. Remote meetings and presentations will be conducted using Microsoft Teams or another video conferencing platform. For procedures that are necessary to be performed onsite, we will work with you to schedule that work based on and subject to applicable legal requirements and/or guidance regarding worksite safety conditions. While working remotely, we will rely on the Superior Charter Township to provide any electronic documents we require, and remote access to the general ledger and other electronic systems.

Remote access to the General Ledger and other systems is a key component of our service model. The time required to gain access can vary greatly between clients, but the primary driver of that time is the cooperation of your technology staff or vendor. Time incurred by our staff will be billed to Superior Charter Township at the same hourly rates listed below.

Fees and Payment Terms

The fee for our services, subject to the terms and conditions of the accompanying Professional Services Agreement, will be based on the actual time that staff expend and will be billed at the following discounted hourly rates:

Accounting Consultant	$165
Senior Accounting Consultant	$185
Manager	$250
Partner	$400

The majority of our work will be performed by either a Consultant or Senior Consultant. We strive to be as efficient as possible and delegate work to the most cost-effective member of our team.

We also offer a blended rate per hour of $195 for every member of our team, regardless of title or role, which prevents the burden of selecting the most economical expert for each situation.

The rates listed above will increase by CPI on July 1, 2026 and annually thereafter should you continue to utilize this service. We reserve the right to make additional changes to our hourly rates given prevailing market conditions; however, you will be notified before incurring time at the new adjusted rate.

Any other projects or consulting services in addition to the ones noted above may be requested by Client management. Fees for those additional services will be negotiated and included in a separate engagement letter.

As you probably realize, our primary cost is salaries that are paid currently. Accordingly, our invoices, which will be rendered as services are provided are due when received. In the event an invoice is not paid timely, a late charge in the amount of 1.25 percent per month will be added, beginning 30 days after the date of the invoice. Our invoices are generally sent from plantemoran@myworkday.com. Please ensure that the appropriate parties have added plantemoran@myworkday.com to their safe senders listing to facilitate proper delivery of our invoices. In the event you are unable to accept electronic delivery of our invoices, please notify a member of the engagement team as soon as possible.

For your convenience, payments can be made via domestic wire or ACH to the following account:

<u>Domestic Wire</u>
Bank of America
100 West 33rd Street
New York, NY 10001

Account No.	9890996003
Routing/ABA No.	026009593
Account Name:	Plante & Moran, PLLC
Account Address:	3000 Town Center Suite 100 Southfield, MI 48075

<u>ACH</u>
Bank of America
1401 Elm Street 2nd Floor
Dallas TX 75202

Account No.	9890996003
Routing/ABA No.	071000039
Account Name:	Plante & Moran, PLLC
Account Address	3000 Town Center Suite 100 Southfield, MI 48075

If you are in agreement with our understanding of this engagement, as set forth in this engagement letter and the accompanying Professional Services Agreement, please sign the enclosed copy of this letter and return it to us with the accompanying Professional Services Agreement.

Thank you for the opportunity to serve you.

Very truly yours,

Plante & Moran, PLLC

Brian J. Camiller
Partner

Agreed and Accepted

We accept this engagement letter and the accompanying Professional Services Agreement (collectively "Agreement"), which set forth the entire agreement between Superior Charter Township and Plante & Moran, PLLC with respect to the services specified in the Scope of Services section of this engagement letter.

Superior Charter Township

______________________________ ______________________________

Emily Dabish Yahkind Date

____

Title

Professional Services Agreement – Temporary Finance Assistance
Addendum to Plante & Moran, PLLC Engagement Letter

The terms of this Professional Services Agreement are incorporated into the accompanying engagement letter, (collectively, the Professional Services Agreement and the accompanying engagement letter are referred to herein as "Agreement") for temporary finance assistance services dated July 16, 2025 between Plante & Moran, PLLC (referred to herein and in such letter as "PM") and Superior Charter Township (referred to as "Client"). Any work performed in connection with the engagement before the date of this letter will also be governed by the terms and conditions of this Agreement.

1. **Management Responsibilities** – The temporary finance services PM will provide are advisory in nature. While providing these services, PM will have no authority or responsibility for any management decisions or management functions. Further, Client acknowledges that Client is solely responsible for all such management decisions and management functions. Client will also be responsible for evaluating the adequacy and results of the services PM will provide and accepting responsibility for the results of those services. Client has designated Clerk Angela Robinson to oversee the services PM will provide.

   Client is responsible for the design, implementation, and maintenance of internal controls, including monitoring ongoing activities in connection with our engagement.

   PM accepts no responsibility as a responsible party for the payment of taxes of any nature, including, but not limited to income, withholding, sales, excess of other taxes assessed at the Federal, State or local levels that may be owed or otherwise arise.

   Client represents and warrants that any and all information that it transmits, or otherwise makes available, to PM will be done so in full compliance with all applicable federal, state, local, and foreign privacy and data protection laws, as well as all other applicable regulations and directives, as may be amended from time to time (collectively, "Data Privacy Laws"). Client shall not disclose personal data of data subjects ("Personal Data") who are entitled to certain rights and protections afforded by Data Privacy Laws to PM without prior notification to PM. Client shall make reasonable efforts to limit the disclosure of Personal Data to PM to the minimum necessary to accomplish the intended purpose of the disclosure to PM.

2. **Review and Supervision** – Client understands and acknowledges that all PM staff assigned to this project are working solely at Client's direction and agree that all work performed will be subject to the same supervision, review, and approval practices that Client undertakes with its own staff. It is understood that, in accordance with the terms of this Agreement, the work of PM staff assigned to this project will not be reviewed by any other person at PM. Client is solely responsible for review and approval of all work performed by PM.

3. **Nature and Limitations of Services** – PM's project activities will be based on information and records provided by Client. PM will rely on such underlying information and records and PM's project activities will not include audit or verification of the information and records provided to PM in connection with PM's project activities.

   The project activities PM will perform will not constitute an examination or audit of any Client financial statements or any other items, including Client's internal controls. If Client requires financial statements or other financial information for third-party use, or if Client requires tax preparation or consulting services, a separate engagement letter will be required. Accordingly, Client agrees not to associate or make reference to PM in connection with any financial statements or other financial information of Client. In addition, PM's engagement is not designed and cannot be relied upon to disclose errors, fraud or illegal acts that may exist. However, PM will inform Client of any such matters that come to PM's attention.

   In performing services under this agreement, PM will not provide advice regarding financial products, nor will it act as a municipal advisor as defined by 15 U.S.C. § 78o-4. To the extent Client requires services from a municipal advisor in connection with this engagement, Client represents that it will engage and rely on the advice of an independent registered municipal advisor. Client affirms its understanding that PM is not a registered municipal advisor and that it therefore is not subject to the fiduciary duties imposed on such advisors under federal law.

4. **Project Deliverables** – At the conclusion of PM's project activities and periodically as the project progresses, PM will review the results of the project work with Client and provide Client with any observations related to PM's services that PM believes warrant Client's attention. PM also will provide Client with copies of analyses, tax filings, or other materials that PM may develop in the course of this engagement upon Client's request. PM will not issue a written report as a result of this engagement.

5. **Confidentiality, Ownership, and Retention of Workpapers** – During the course of this engagement, PM and PM staff may have access to Client's confidential, proprietary information, including, but not limited to, information regarding general ledger balances, financial transactions, trade secrets, business methods, plans, or projects. PM acknowledges that such information, regardless of its form, is confidential and proprietary to Client. PM will comply with all applicable ethical standards, laws, and regulations as to the retention, protection, use and distribution of such confidential client information. Except to the extent set forth herein, PM will not disclose such information to any third party without the prior written consent of Client.

   In the interest of facilitating PM's services to Client, PM may communicate or exchange data by internet, e-mail, facsimile transmission, or other electronic methods. While PM will use its best efforts to keep such communications and transmissions secure in accordance with PM's obligations under applicable laws and professional standards, Client recognizes and accepts that PM has no control over the unauthorized interception of these communications or transmissions once they have been sent, and consents to PM's use of these electronic devices during this engagement.

Because the work performed under this Agreement is subject solely to Client's review and supervision, we do not expect that we will need to retain detailed workpapers supporting our work. Workpapers and documentation created will be provided to the Client to maintain as part of Client's accounting records. If, however, we conclude to retain copies of such workpapers or documentation, such workpapers retained in the course of this engagement are and shall remain the property of PM. PM will maintain the confidentiality of all such workpapers as long as they remain in PM's possession.

Both Client and PM acknowledge, however, that PM may be required to make its workpapers available to regulatory authorities or by court order or subpoena in a legal, administrative, arbitration, or similar proceeding in which PM is not a party. Disclosure of confidential information in accordance with requirements of regulatory authorities or pursuant to court order or subpoena shall not constitute a breach of the provisions of this Agreement. In the event that a request for any confidential information or workpapers covered by this Agreement is made by regulatory authorities or pursuant to a court order or subpoena, PM agrees to inform Client in a timely manner of such request and to cooperate with Client should Client attempt, at Client's cost, to limit such access. This provision will survive the termination of this Agreement. PM's efforts in complying with such requests will be deemed billable to Client as a separate engagement. PM shall be entitled to compensation for its time and reasonable reimbursement of its expenses (including legal fees) in complying with the request.

PM reserves the right to destroy, and it is understood that PM will destroy, workpapers created in the course of this engagement in accordance with PM's record retention and destruction policies, which are designed to meet all relevant regulatory requirements for retention of workpapers. PM has no obligation to maintain workpapers other than for its own purposes or to meet those regulatory requirements.

6. **Data Access Management and Consent** – PM has operations both in and outside the United States and may, from time to time and at its reasonable discretion, use third-party service providers both in and outside the United States in support of its operations and the services for Client (individually and collectively "Third-Party Provider(s)"). Third-Party Providers may include, for example and without limitation, PM's international affiliates that support PM's domestic operations, cloud service providers that support PM's infrastructure in general, or independent contractors that serve to supplement a particular engagement team's services for specific engagements. In such circumstances, PM will be solely responsible for the provision of any services by such Third-Party Providers and, where such Third-Party Providers' services involve the accessing or processing of Client data, PM will require Third-Party Providers to maintain the confidentiality of any such data and not use such data for any purpose unrelated to assisting with PM's services for Client. In turn, Client, by its duly authorized signature on the accompanying engagement letter, consents to PM disclosing or otherwise allowing access to Client's data to such Third-Party Providers for such purposes. Client further acknowledges that, from time to time, PM representatives may have occasion to access Client data from outside the United States, for example and without limitation, when such PM representative(s) reside in or travel to another country. In such instances, PM agrees to use data access and storage protocols designed to reasonably safeguard data and Client consents to PM accessing Client data from outside of the United States under such circumstances.

7. **Fee Quotes** – In any circumstance where PM has provided estimated fees, fixed fees, or not-to-exceed fees ("Fee Quotes"), these Fee Quotes are based on responsibilities under the scope of services. PM's services frequently depend upon the availability and cooperation of those Client personnel relevant to PM's project activities and providing needed information to PM in a timely and orderly manner. In the event that undisclosed or unforeseeable facts regarding these matters causes the actual work required for this engagement to vary from PM's estimates, the estimated fees will be adjusted for the additional time PM incurs as a result.

   In any circumstance where PM's work is rescheduled due to Client's failure to provide information or assistance necessary for the engagement, PM offers no guarantee, express or implied, that PM will be able to meet any previously established deadline related to the completion of the work. Because rescheduling work imposes additional costs on PM, in any circumstance where PM has provided estimated fees, those estimated fees may be adjusted for additional time PM incurs as a result of rescheduling its work.

   PM will use best efforts to advise Client in the event any circumstances occur which would require PM's work to be rescheduled. However, it is acknowledged that the exact impact on the Fee Quotes may not be determinable until the conclusion of the engagement. Such fee adjustments will be determined in accordance with the Fee Adjustments provision of this Agreement.

8. **Payment Terms** – PM invoices for professional services are due upon receipt unless otherwise specified in this engagement letter. In the event any of PM's invoices are not paid in accordance with the terms of this Agreement, PM may elect, at PM's sole discretion, to suspend work until PM receives payment in full for all amounts due or terminate this engagement. In the event that work is suspended, for nonpayment or other reasons, and subsequently resumed, PM offers no guarantee, express or implied, that PM will be able to meet any previously established deadlines related to the completion of PM's services upon resumption of PM's work, whether imposed by agreement or by law. Client agrees that in the event that work is suspended, for non-payment or other reasons, PM shall not be liable for any damages that occur as a result of PM ceasing to render services.

9. **Fee Adjustments** – Any fee adjustments for reasons described in this Agreement will be determined based on the actual time expended by PM staff at PM's current hourly rates, plus all reasonable and necessary travel and out-of-pocket costs incurred and included as an adjustment to PM's invoices related to this engagement. Client acknowledges and agrees that payment for all such fee adjustments will be made in accordance with the payment terms provided in this Agreement.

10. **Beneficial Ownership Reporting** – Beginning January 1, 2024, the Corporate Transparency Act ("CTA") requires certain companies to provide specified information related to beneficial ownership to FinCEN, a bureau of the United States Department of Treasury. Failure to comply with the beneficial ownership reporting requirements established by the CTA may be punishable by civil fines and criminal penalties.

    PM's services shall not consist of the provision of advice regarding the CTA and its beneficial ownership reporting requirements or any similar reporting requirements, or the preparation and/or the submission of beneficial ownership reports. PM recommends that any Client requiring such services should contact Client's legal counsel.

11. **Conditions of PM Visit to Client Facilities** – Client agrees that some or all of PM's services may be provided remotely. In order to facilitate the provision of services remotely, Client agrees to provide documentation and other information reasonably required by PM for PM's performance of the engaged services electronically to the extent possible throughout the course of the engagement. In the event in-person visits to Client's facility(ies) are requested by Client or otherwise determined by PM to be necessary for the performance of the engaged services, Client agrees, upon PM's request, to provide to PM Client's policies and procedures that Client has implemented relating to workplace safety and the prevention of the transmission of disease at its facility(ies). In addition, Client affirms that it is in compliance with applicable Centers for Disease Control and Prevention and OSHA guidance pertaining to the prevention of the transmission of disease (collectively, "Applicable Preventative Guidance") and agrees that it shall continue to comply with Applicable Preventative Guidance throughout any in-person visits by PM to Client's facility(ies). Notwithstanding the foregoing, PM reserves the right to suspend or refrain from any in-person visit by PM to Client's facility(ies) or impose further conditions on any such in-person visit if and as PM deems necessary. Client agrees and acknowledges that any determination by PM to visit Client's facility(ies) is not and shall not be construed to be or relied on by Client as a determination by PM of Client's compliance with Applicable Preventative Guidance.

12. **Exclusion of Certain Damages** – Except to the extent finally determined to have resulted from PM's gross negligence or willful misconduct, Client agrees to limit the liability of PM or any of PM's officers, directors, partners, members, managers, employees, affiliated, parent or subsidiary entities, and approved third party service providers (collectively, "PM Persons") for any and all claims, losses, costs, and damages of any nature which arise from the PM Persons' provision of services so that the total aggregate liability of PM and/or the PM Persons to Client shall not exceed the total fees paid by Client to PM for the specific services provided in connection with this Agreement. Client and PM agree that these limitations on PM's maximum liability are reasonable in view of, among other things, the scope of the services PM is to provide, Client's responsibility for the management functions associated with PM's consulting services, and the fees PM is to receive under this engagement. In no event shall PM be liable for any claim, whether a claim be in tort, contract, or otherwise, for any consequential, indirect, lost profit, punitive, exemplary, or other special damages. PM and Client agree that these limitations apply to any and all liabilities or causes of action against PM, however alleged or arising, unless to the extent otherwise prohibited by law. This provision shall survive the termination of this engagement.

    In the event this Agreement expressly identifies multiple phases of services, the total aggregate liability of PM to Client shall be limited to no more than the total amount of fees paid by Client for the particular phase of services alleged to have given rise to any such liability.

13. **Receipt of Legal Process** – In the event PM is required to respond to a subpoena, court order, or other legal process (in a matter involving Client but not PM) for the production of documents and/or testimony relative to information PM obtained and/or prepared during the course of this engagement, Client agrees to compensate PM for the affected PM staff's time at such staff's current hourly rates, and to reimburse PM for all of PM's out-of-pocket costs incurred associated with PM's response unless otherwise reimbursed by a third party.

14. **Termination of Engagement** – This engagement may be terminated by either party upon written notice. Upon notification of termination of this engagement, PM will cease providing services under the engagement. Client shall compensate PM for all time expended and reimburse PM for all out-of-pocket expenditures incurred by PM through the date of termination of this engagement.

15. **Entire Agreement** – This Agreement is contractual in nature and includes all of the relevant terms that will govern the engagement for which it has been prepared. The terms of this Agreement supersede any prior oral or written representations or commitments by or between the parties regarding the subject matter hereof. Any material changes or additions to the terms set forth in this Agreement will only become effective if evidenced by a written amendment to this Agreement, signed by all of the parties.

16. **Severability** – If any provision of this Agreement (in whole or part) is held to be invalid or otherwise unenforceable, the other provisions shall remain in full force and effect.

17. **Defense, Indemnification, and Hold Harmless** – As a condition of PM's willingness to perform the services provided for in the engagement letter, Client agrees to defend, indemnify and hold PM and the PM Persons harmless against any claims by third parties for losses, claims, damages, or liabilities, to which PM or the PM Persons may become subject in connection with or related to the services performed in the engagement, unless a court having jurisdiction shall have

plante moran

determined in a final judgment that such loss, claim, damage, or liability resulted primarily from the willful misconduct or gross negligence of PM, or one of the PM Persons. This defense, indemnity and hold harmless obligation includes the obligation to reimburse PM and/or the PM Persons for any legal or other expenses incurred by PM or the PM Persons, as incurred, in connection with investigating or defending any such losses, claims, damages, or liabilities

18. **Conflicts of Interest** – PM's engagement acceptance procedures include a check as to whether any conflicts of interest exist that would prevent acceptance of this engagement. No such conflicts have been identified. Client understands and acknowledges that PM may be engaged to provide professional services, now or in the future, unrelated to this engagement to parties whose interests may not be consistent with interests of Client.
19. **Force Majeure** – Neither party shall be deemed to be in breach of this Agreement as a result of any delays or nonperformance directly or indirectly resulting from circumstances or causes beyond its reasonable control, including, without limitation, fire or other casualty, acts of God, war, other violence, epidemic, pandemic or other public health emergency or government mandated shut down (each individually a "Force Majeure Event"). A Force Majeure Event shall not excuse any payment obligation relating to fees or costs incurred prior to any such Force Majeure Event.
20. **Electronic Signatures** – The parties intend that any electronic signature shall be given full legal effect as if it were a handwritten signature.
21. **Governing Law** – This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan, and jurisdiction over any action to enforce this Agreement, or any dispute arising from or relating to this Agreement shall reside exclusively within the State of Michigan.

End of Professional Services Agreement –Temporary Finance Assistance Services

**We look forward to working with you.
Please contact us with any questions.**

Brian J. Camiller, CPA
Partner
248-223-3840
brian.camiller@plantemoran.com

Kari Shea, CPA
Partner
248-223-3287
kari.shea@plantemoran.com

plante moran | Audit. Tax. Consulting. Wealth Management.

CHARTER TOWNSHIP OF SUPERIOR
3040 North Prospect Road Ypsilanti, MI 48198
Telephone (734) 482-6099 Fax (734) 482-3842
Please submit one completed form for each agenda item

TO: Superior Township Board of Trustees

FROM: Emily Dabish Yahkind

DATE SUBMITTED:

BOARD MEETING DATE: 8/18/25

ITEM TITLE: Nomination to the Zoning Board of Appeals

DESCRIPTION OF ITEM/RESOLUTION:
Provide a clear/concise summary of the item being presented.
Nomination of William Schoefield to the Zoning Board of Appeals

REQUESTED BOARD ACTION:
Specify the action you are asking the Board to take (e.g. approval, adoption, review, authorization).
Approve nomination to Zoning Board of Appeals

BACKGROUND/JUSTIFICATION:
Provide relevant history, previous board actions, community input, or project developments.

IMPACT ON TOWNSHIP BUDGET (if applicable):

TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES INVOLVED:
List any departments or external entities responsible for or impacted by this item.

DEADLINES OR URGENCY (if applicable):
Include any timelines, deadlines or reasons for urgency.

SUPPORTING DOCUMENTS ATTACHED:
Include number of attachments and a brief title of each file.

CONTACT PERSON FOR QUESTIONS:

Name: Emily Dabish Yahkind

Title: Supervisor

Phone:

Email:

Please attach this form with all supporting documents in the same email and CC the following: arobinson@superior-twp.org, cbenitez@superior-twp.org, krankin@superior-twp.org, edy@superior-twp.org

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

RESOLUTION TO APPROVE NOMINATION
TO THE ZONING BOARD OF APPEALS

RESOLUTION NUMBER: 2025-47

DATE: AUGUST 18, 2025

NOMINEE

William Schoefield, term expires August 18, 2028

NOW, THEREFORE, BE IT RESOLVED that the board member is hereby duly nominated to serve on the committees, commissions, boards, and authorities of Superior Township, as outlined above, and shall undertake their respective role with the dedication and expertise required to further the goals and responsibilities of these bodies.

CHARTER TOWNSHIP OF SUPERIOR

3040 North Prospect Road Ypsilanti, MI 48198
Telephone (734) 482-6099 Fax (734) 482-3842

Please submit one completed form for each agenda item

TO: Superior Township Board of Trustees

FROM: Emily Dabish Yahkind

DATE SUBMITTED:

BOARD MEETING DATE: 8/18/25

ITEM TITLE: Nomination to the Zoning Board of Appeals

DESCRIPTION OF ITEM/RESOLUTION:
Provide a clear/concise summary of the item being presented.
Nomination of Austin Anderson an an alternate to the Zonining Board of Appeals

REQUESTED BOARD ACTION:
Specify the action you are asking the Board to take (e.g. approval, adoption, review, authorization).
Approve nomination as an alternate to the Zoning Board of Appeals

BACKGROUND/JUSTIFICATION:
Provide relevant history, previous board actions, community input, or project developments.

IMPACT ON TOWNSHIP BUDGET (if applicable):

TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES INVOLVED:
List any departments or external entities responsible for or impacted by this item.

DEADLINES OR URGENCY (if applicable):
Include any timelines, deadlines or reasons for urgency.

SUPPORTING DOCUMENTS ATTACHED:
Include number of attachments and a brief title of each file.

CONTACT PERSON FOR QUESTIONS:

Name: Emily Dabish Yahkind

Title: Supervisor

Phone: 734-482-6099

Email: edy@superior-twp.org

Please attach this form with all supporting documents in the same email and CC the following: arobinson@superior-twp.org, cbenitez@superior-twp.org, krankin@superior-twp.org, edy@superior-twp.org

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

RESOLUTION TO APPROVE NOMINATION AS AN ALTERNATE TO THE ZONING BOARD OF APPEALS

RESOLUTION NUMBER: 2025-48

DATE: AUGUST 18, 2025

<u>NOMINEE</u>

Austin Anderson, term expires August 18, 2028

NOW, THEREFORE, BE IT RESOLVED that the board member is hereby duly nominated to serve on the committees, commissions, boards, and authorities of Superior Township, as outlined above, and shall undertake their respective role with the dedication and expertise required to further the goals and responsibilities of these bodies.

CHARTER TOWNSHIP OF SUPERIOR
3040 North Prospect Road Ypsilanti, MI 48198
Telephone (734) 482-6099 Fax (734) 482-3842
Please submit one completed form per agenda item.

TO: Superior Township Board of Trustees

FROM: Fire Chief Vic Chevrette

DATE SUBMITTED: 8/6/2025

BOARD MEETING DATE: 8/18/2025

ITEM TITLE: Request to Award Bid for Roof Replacement Fire Station #1

DESCRIPTION OF ITEM/RESOLUTION:

Over the past several years, the roof has been leaking and repairs conducted to stop leaks. However the roof continues to have problems with leaks. Bid request were sent out via Bidnet with the assistance of OHM. Bids were recieved on 22 July 2025 and reviewed by OHM and Fire Chief Chevrette. The present state of the roof at Fire Station #1 is over 25+ years.

REQUESTED BOARD ACTION:

Request approval to Award the bid to Armstrong Enterprises, 11185 Country Lane, Pinckney, MI 48169. Bid amount of $74,950.00 with contingency of $10,000.00 for a total amount of $84,950.00.

BACKGROUND/JUSTIFICATION:

Roof was inspected by OHM and determined to be in need of replacement, as several of the asphalt shingles were deteriorated allowing roof leaks andd water damage within the building. Roof on the Fire Station is 25+ years old.

IMPACT ON TOWNSHIP BUDGET (if any):

Currently, the Reserve Line Item for Building is $471,000.00. This would impact opur reserve by $84,950.00.

TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES INVOLVED:

OHM.

DEADLINES OR URGENCY (if applicable):

30 days from Board of Trustee approval.

SUPPORTING DOCUMENTS ATTACHED:

Please see attached OHM document "Fire Station #1-Roof Replacement Bid Proposal Review".

CONTACT PERSON FOR QUESTIONS:

Name: Victor G. Chevrette

Title: Fire Chief

Phone: 734-896-3547

Email: vchevrette@superior-twp.org

Please attach this form with all supporting documents in the same email and CC the following individuals: arobinson@superior-twp.org, cbenitez@superior-twp.org, krankin@superior-twp.org, edy@superior-twp.org

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

RESOLUTION TO AWARD CONTRACT FOR ROOF REPLACEMENT – FIRE STATION #1

RESOLUTION NUMBER: 2025-49

DATE: AUGUST 18, 2025

WHEREAS, the roof at Fire Station #1 is over 25 years old and has experienced ongoing leaks despite repeated repairs; and

WHEREAS, bids for a full roof replacement were solicited through Bidnet with the assistance of OHM Advisors, and four bids were received and reviewed on July 22, 2025; and

WHEREAS, the lowest bidder, Sterling Construction, failed to submit a required bid bond, and the second-lowest bidder, Armstrong Enterprises, submitted a complete and qualified bid; and

WHEREAS, OHM Advisors and the Fire Chief recommend awarding the bid to Armstrong Enterprises, 11185 Country Lane, Pinckney, MI, in the amount of $74,950.00, with a contingency of $10,000.00 for a total not-to-exceed cost of $84,950.00; and

WHEREAS, funding for this project will come from the Township's Building Reserve Fund, which currently has a balance of $471,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Superior Charter Township Board of Trustees hereby approves awarding the contract for roof replacement at Fire Station #1 to Armstrong Enterprises for a total amount not to exceed $84,950.00.

OHM Advancing Communities

August 5, 2025

Mr. Vic Chevrette
Fire Chief
Superior Township
7999 Ford Road
Ypsilanti, MI 48198

Regarding: **Fire Station No. 1 – Roof Replacement**
Bid Proposal Review

Dear Mr. Chevrette:

Sealed bids for the Roof Replacement Project were received by the Township and publicly read aloud on July 22, 2025, at the Superior Township Hall, 3040 N. Prospect Road at 10:00 am. Bids were received from four (4) contractors whose base bids ranged from $72,800.00 to $77,365. The table below is a summary of the bids received, along with associated alternates. We have reviewed the bids, and researched the low bidder's proposal including previous experience, references, and confirmation of scope and project requirements.

Vendor	base bid	Alternate 1 (metal roof system add/deduct)	Unit Price 1 (plywood sheathing	Bid Bond
Sterling Construction	$ 72,800.00	N/A	$ 65.00/sht.	N
Armstrong Enterprises	$ 74,950.00	N/A	$32.00/sht.	Y
Weatherseal Home Improvements Co. Inc.	$ 76,715.00	$ 273,285.00 add	$ 70.00/sht.	Y
Renovation Roofing, dba Renova One	$ 77,365.00	N/A	$ 80.00/sht.	Y

PROJECT SCOPE

- Removal of existing asphalt & EPDM roofing and underlayment.
- Minor framing at several soffit locations, with new fascia material, to match and blend with existing
- New ice guard installation at various locations throughout the roof
- Remove and replace existing insulation baffles and adjust existing insulation
- Install new flashing/counter flashing at noted locations
- Install new roof vents & caulking of existing gable vents
- Remove and replace existing ice-melt system
- Remove and replace existing lighting rods
- Reflash existing roof penetrations as required per roofing manufacturer
- Install new complete asphalt roofing system, including drip edge and synthetic underlayment

ALTERNATE WORK

- **Alternate 1:** Provide standing seam aluminum metal roofing in lieu of asphalt. The system shall be full and complete, adjusting any details as needed, and watertight.

As noted in the bid summary, the low bidder, Sterling Construction, failed to include the required 5% Bid Bond

Based on our review of the information provided as well as information available at the time of bid review, it appears the second bidder, Armstrong Enterprises, having submitted a complete bid packet, is qualified and capable of performing the work involved with the construction of this project.

It is recommended to include a construction contingency of $10,000 to be used to address unknown items that could be uncovered during removal of the existing roofing system, particularly sheathing. This will allow for a total expenditure of not-to-exceed of $84,950 for total construction cost.

If you wish to discuss this evaluation, please call me at 734-466-4475.

Sincerely,
OHM Advisors Inc.,

Christopher Ozog, AIA
OHM, Project Manager

Cc: Emily Dabish Yahkind, Supervisor, Superior Township
Angela Robinson, Clerk, Superior Township.
Claire Martin, OHM Advisors

CHARTER TOWNSHIP OF SUPERIOR
3040 North Prospect Road Ypsilanti, MI 48198
Telephone (734) 482-6099 Fax (734) 482-3842
Please submit one completed form per agenda item.

TO: Superior Township Board of Trustees

FROM: Fire Chief Vic Chevrette

DATE SUBMITTED: 8-7-2025

BOARD MEETING DATE: 8-18-2025

ITEM TITLE: Request to Purchase Bedroom Furniture Station #2

DESCRIPTION OF ITEM/RESOLUTION:

The Superior Township Fire Department is requesting to purchase Bedroom furniture for Fire Station #2 which consist of two (2) twin bed frames, three (3) wall lockers. three (3) night stands, one (1) room divider, three (3) pedestal for lockers, delivery and installation.

REQUESTED BOARD ACTION:

Request to purchase Bedroom Furniture for Fire Station #2 from West Michigan Office Interiors (WMOI), 3770 Plaza Drive, Ann Arbor, MI 48108 for a cost not to exceed $7,147.64

BACKGROUND/JUSTIFICATION:

Due to hiring of three (3) new Fire Fighters, items are required to accommodate of storage of personnel items and sleeping area. Fire Department has purchased furniture from this company in the past.

IMPACT ON TOWNSHIP BUDGET (if any):

N/A

TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES INVOLVED:

West Michigan Office Interiors (WMOI) sole source.

DEADLINES OR URGENCY (if applicable):

9-6-2025

SUPPORTING DOCUMENTS ATTACHED:

See price quote from WMOI.

CONTACT PERSON FOR QUESTIONS:

Name: Victor G. Chevrette

Title: Fire Chief

Phone: 734-896-3547

Email: vchevrette@superior-twp.org

Please attach this form with all supporting documents in the same email and CC the following individuals: arobinson@superior-twp.org, cbenitez@superior-twp.org, krankin@superior-twp.org, edy@superior-twp.org

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

RESOLUTION TO APPROVE PURCHASE OF BEDROOM FURNITURE FOR FIRE STATION #2

RESOLUTION NUMBER: 2025-50

DATE: AUGUST 18, 2025

WHEREAS, the Superior Township Fire Department requires additional bedroom furniture at Fire Station #2 to accommodate the recent hiring of three new firefighters; and

WHEREAS, the proposed purchase includes two (2) twin bed frames, three (3) wall lockers, three (3) night stands, one (1) room divider, three (3) pedestals for lockers, and associated delivery and installation; and

WHEREAS, West Michigan Office Interiors (WMOI) has provided a quote for the specified items in the amount not to exceed $7,147.64, and has been a prior vendor for the Township; and

WHEREAS, WMOI is the sole source provider for this purchase and delivery is time-sensitive, with a target date of September 6, 2025.

NOW, THEREFORE, BE IT RESOLVED, that the Charter Township of Superior Board of Trustees hereby approves the purchase of bedroom furniture for Fire Station #2 from West Michigan Office Interiors in an amount not to exceed $7,147.64.

WMOI

West Michigan Office Interiors

Quote: QTE0177828 - 3

Customer: SUPTWN

Date: 08/06/2025 Terms: NET30

Contact: Vic Chevrette Ph: 734-484-1996

3770 Plaza Dr
Ann Arbor, MI 48108

Phone 734-929-9400
Fax 734-929-9403

Salesperson: 2059

Bill to:	**Ship to:**
Superior Township 3040 North Prospect Rd. Ypsilanti, MI 48198 NPROS	Superior Township 9699 Mcarthur Blvd. Ypsilanti, MI 48198 MCART

	Product / Description	Qty	Price	Disc	Disc Price	Ext Price
Ln: 10	**HN-HLPLPMBF-LTM1** MOD 15WX20DX20H B/F MOBILE PEDESTAL, TRADTIONAL MAHOGANY	3	218.00			654.00
Ln: 20	**USED-AA** Twin Metal Bed Frames	2	88.00			176.00
Ln: 30	**USED-HO** (2) 42" wide, (1) 30"w panels + connectors	1	350.00			350.00
Ln: 40	**MISC-NEW-DY** 24x36x90 double door wardrobe unit w/ divider, 2 rods,9 adj shelfs,lock -Mahogany	3	1,688.00			5,064.00
Ln: 50	**DELIVERY** Deliver-Place-Remove Packaging	1	269.00			269.00
Ln: 60	**INSTALLATION** Installation	1	260.00			260.00

Prices Good for 30 Days All sales final.

Signature:______________________________

Tax excluded line total	6,773.00
MI Sales Tax	374.64
Total with Tax	7,147.64

Hi, I'm Tom Schaap, president of West Michigan Office Interiors.
I want to take the time to personally thank you for your business with WMOI. We are grateful for the relationships we have with our clients and for the opportunity to provide you the right product and design solutions. WMOI guarantees your satisfaction in our services. If you have any questions or concerns please, do not hesitate to contact your Sales Representative or me directly. My email is **tschaap@wmoi.**

CHARTER TOWNSHIP OF SUPERIOR

3040 North Prospect Road Ypsilanti, MI 48198
Telephone (734) 482-6099 Fax (734) 482-3842

Please submit one completed form for each agenda item

TO:	Superior Township Board of Trustees
FROM:	TAZ Networks
DATE SUBMITTED:	8/11/25
BOARD MEETING DATE:	8/18/25
ITEM TITLE:	Resolution to Approve Purchase of Clerk's Office Computers

---

DESCRIPTION OF ITEM/RESOLUTION:
Provide a clear/concise summary of the item being presented.

Attached is a quote from TAZ Networks (Quote #TAZQ5253, dated July 28, 2025) to Superior Charter Township for the purchase of two Lenovo ThinkCentre M75q Gen 2 desktop computers, one Lenovo ThinkPad T14s Gen 4 laptop, and consulting services.

REQUESTED BOARD ACTION:
Specify the action you are asking the Board to take (e.g. approval, adoption, review, authorization).

Approve the resolution

BACKGROUND/JUSTIFICATION:
Provide relevant history, previous board actions, community input, or project developments.

These upgrades are critical, as we are scheduled to hold an election on November 4th, and support for Windows 10 will officially end in October. Planning for the November election is already underway, and we want to ensure everything runs smoothly without any delays or setbacks due to outdated equipment.

IMPACT ON TOWNSHIP BUDGET (if applicable):

Please see the attached quote. The numbers may change slightly due to a possible discount and tax-exemption status.

TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES INVOLVED:
List any departments or external entities responsible for or impacted by this item.
Clerk's Office

DEADLINES OR URGENCY (if applicable):
Include any timelines, deadlines or reasons for urgency.
Deadline: September 1, 2025 due to election preparation

SUPPORTING DOCUMENTS ATTACHED:
Include number of attachments and a brief title of each file.
1 - Resolution
2 - TAZ Quote

CONTACT PERSON FOR QUESTIONS:

Name: Angela Robinson

Title: Clerk

Phone:

Email: arobinson@superior-twp.org

Please attach this form with all supporting documents in the same email and CC the following: arobinson@superior-twp.org, cbenitez@superior-twp.org, krankin@superior-twp.org, edy@superior-twp.org

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

RESOLUTION TO APPROVE PURCHASE OF CLERK'S OFFICE COMPUTERS

RESOLUTION NUMBER: 2025-51

DATE: AUGUST 18, 2025

WHEREAS, the Clerk's Office requires necessary computer upgrades to ensure secure and reliable operations for the upcoming November 4, 2025, election and to comply with the end of Windows 10 support in October 2025; and

WHEREAS, TAZ Networks has provided a quote for the purchase of two Lenovo desktop computers and one Lenovo laptop, along with related consulting services, tailored to the Township's environment and focused on reliability and security; and

WHEREAS, the total estimated cost is $5,557.43, which may be reduced through available discounts and tax-exempt status; and

WHEREAS, the Clerk recommends proceeding with the purchase to ensure timely preparation and uninterrupted election operations.

NOW, THEREFORE, BE IT RESOLVED, the Superior Charter Township Board of Trustees hereby approves the purchase of the specified computer equipment and services from TAZ Networks in an amount not to exceed $5,557.43.

BE IT FURTHER RESOLVED, the Township Clerk is authorized to finalize the purchase and make necessary adjustments for discounts or tax-exempt status.

CHARTER TOWNSHIP OF SUPERIOR
3040 North Prospect Road Ypsilanti, MI 48198
Telephone (734) 482-6099 Fax (734) 482-3842
Please submit one completed form for each agenda item

TO: Superior Township Board of Trustees

FROM: Mary Burton

DATE SUBMITTED: 8/7/25

BOARD MEETING DATE: 8/18/25

ITEM TITLE: Water/Sewer Rate Increase - YCUA Dist

DESCRIPTION OF ITEM/RESOLUTION:
Provide a clear/concise summary of the item being presented.

Water and sewer rates are increasing for YCUA District customers

REQUESTED BOARD ACTION:
Specify the action you are asking the Board to take (e.g. approval, adoption, review, authorization).

Review and approve the rate increase

BACKGROUND/JUSTIFICATION:
Provide relevant history, previous board actions, community input, or project developments.

YCUA has an annual water and sewer rate increase for Superior Township.

IMPACT ON TOWNSHIP BUDGET (if applicable):

TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES INVOLVED:
List any departments or external entities responsible for or impacted by this item.

Utility Department

DEADLINES OR URGENCY (if applicable):
Include any timelines, deadlines or reasons for urgency.

YCUA will increase its water/sewer rates to Superior Township on September 1, 2025

SUPPORTING DOCUMENTS ATTACHED:
Include number of attachments and a brief title of each file.

Letter from YCUA regarding the water/sewer rate increase

CONTACT PERSON FOR QUESTIONS:

Name: Mary Burton

Title: Utility Director

Phone: 734-480-5500

Email: mburton@superior-twp.org

Please attach this form with all supporting documents in the same email and CC the following: arobinson@superior-twp.org, cbenitez@superior-twp.org, krankin@superior-twp.org, edy@superior-twp.org

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

RESOLUTION TO AMEND THE RATES, FEES, AND CHARGES RELATED TO WATER SERVICES PROVIDED BY THE TOWNSHIP'S UTILITY DEPARTMENT

DATE: AUGUST 18, 2025

RESOLUTION NUMBER: 2025-52

WHEREAS, this Board is authorized by statute and by the provisions of Township Ordinance No. 169 to determine by resolution rates, fees and charges for services and benefits by Township's sewer and water systems, and

WHEREAS, the Ypsilanti Community Utilities Authority has increased the charge for water by 5.69% and sewer by 6.34%, and

WHEREAS, the Superior Charter Township Utility Fund may not operate at a deficit, and

WHEREAS, after an analysis of the effect of the new charges for water, it was determined that it would be adequate to increase our water rates by 6.69%, and sewer rates by 7.34% and

WHEREAS, this Board finds that the amended proposed schedule of fees is reasonable and necessary for the continuing operations of the Township Utility System and consistent with the past practices and policies of the Township;

NOW, THEREFORE, BE IT RESOLVED, that the Superior Charter Township Board does hereby determine that the fees for services and benefits furnished by the Township's water and sewer systems shall be amended per the attached Schedule A and Appendix B; and

BE IT FURTHER RESOLVED that this Resolution and attached schedule shall be published pursuant to Section 8 of the Charter Township Act being MCL 42.8 by posting in the Office of the Clerk, 3040 N. Prospect, Ypsilanti 48198 and on the Township website – www.superiortownship.org – with notice of such in *MLive*, an online newspaper of general circulation in the Township qualified under state law to publish legal notices, said rate changes shall be effective immediately upon publication thereof.

SCHEDULE A

SUPERIOR CHARTER TOWNSHIP
UTILITY DEPARTMENT FEES
575 EAST CLARK ROAD
YPSILANTI, MI 48198
734-480-5500

RESOLUTION ADOPTED FEBRUARY 27, 1996 AND AS AMENDED THROUGH AUGUST 18, 2025, SCHEDULE OF RATES, FEES AND CHARGES RELATED TO WATER AND SEWER SERVICES PROVIDED BY THE TOWNSHIP'S UTILITY DEPARTMENT.

Service Rates:

A. Water and sewer (including wastewater treatment) rates for Township customers served from the Ypsilanti Community Utilities Authority.

Effective September 30, 2025	
Water	\$8.06 per 100 cubic feet
Minimum monthly billing	\$26.84 (333 cubic feet)
Effective September 30, 2025	
Sewer	\$5.67 per 100 cubic feet
Minimum monthly billing	\$18.88 (333 cubic feet)

NOTE: All sewer rates are based on water usage, except to the extent of water metered through a separate "water-only" meter including irrigation, sprinkler and deduct meters.

Memorandum

To: Board of Trustees
From: Mary Burton, Utility Director
Date: August 18, 2025
Subject: Water and Sewer Rate Increase

Background
The Township recently received notification of a water and sewer rate increase, effective September 1, 2025, beginning with September usage, from the Ypsilanti Community Utilities Authority (YCUA), one of our suppliers. As a direct result, it will be necessary for us to pass along a rate increase to our residents, who reside in the YCUA Water District.

Attached is a resolution amending the rates, fees and charges related to water and sewer services provided by the Township through the Utility Department. Also attached are a press release and a Schedule A showing the new rates.

The amendment addresses price increases for our residents who receive their water and sewer services from us through YCUA only.

YCUA Provided Water and Sewer Services (Note: All rates are in Hundred Cubic Feet(ccf))

* Water Rate Increase to the Township = 5.69%
* Sewer Rate Increase to the Township = 6.34%
* Water Rate Increase to the Residents = 6.69%
* Sewer Rate Increase to the Residents = 7.34%

The new rate for YCUA provided water will be $8.06 per ccf (from $7.56) and the new rate for sewer will be $5.67 (from $5.28). An average monthly residential water bill of 900 cubic feet will increase by $7.92. A minimum water/sewer billing of 333 cubic feet will go from $42.75 to $45.72 per month. The increase will affect bills to customers dated September 30, 2025 or later.

Recommended Action

It is recommended that the Charter Township of Superior approve the Resolution to increase the water and sewer rates.

/attachments (Resolution, Press Release, Schedule A)

Agenda Date: August 18, 2025

Township Supervisor Approval:____

PRESS RELEASE

On August 18, 2025, the Board of Trustees for the Charter Township of Superior approved a price increase for water and sewer for users who receive their services through Superior Township from the Ypsilanti Community Utilities Authority (YCUA).

The new rates will be effective on bills to Superior's customers dated September 30, 2025, or later.

The increase for Superior's YCUA supplied customers will be 6.69% for water and 7.34% for sewer. An average monthly residential bill of 900 cubic feet will go up $7.92. A minimum water billing of 333 cubic feet of water/sewer usage will go from $42.75 to $45.72 per month.

For further information, contact the Superior Township Utility Department at 734-480-5500 or visit the Superior Township website at www.superior-twp.org.

Dedicated to Providing Top Quality, Cost Effective, and
Environmentally Safe Water and Wastewater Services to Our Customers

YPSILANTI COMMUNITY UTILITIES AUTHORITY

2777 STATE ROAD
YPSILANTI, MICHIGAN 48198-9112
TELEPHONE: 734-484-4600
WEBSITE: www.ycua.org

July 7, 2025

VIA ELECTRONIC and FIRST-CLASS MAIL

Ms. Emily Dabish Yahkind, Supervisor
SUPERIOR CHARTER TOWNSHIP
3040 North Prospect
Ypsilanti, Michigan 48198

Re: **Water and Sewer Rate Increase**

Dear Ms. Yahkind:

Pursuant to Superior Township's Water Service Contract with the Ypsilanti Community Utilities Authority (YCUA), please consider this notification that the rate for water service will increase by 5.69% to $4.10 per 100 cubic feet. The new water rate will become effective for all invoices dated on or after September 1, 2025. Please note that the Great Lakes Water Authority increased its rate to YCUA by 5.69% effective July 1, 2025.

Pursuant to Superior Township's Wastewater Conveyance and Disposal Contract with the YCUA, a look-back procedure is conducted annually to adjust operation and maintenance, reserve, and pay-as-you-go capital expenditure rates based upon audited costs. Therefore, please consider this notification to Superior Township that the rate for wastewater conveyance and disposal will increase to $2.17666 per 100 cubic feet along with a monthly fixed debt service charge of $12,684.74 per month, effective for all invoices dated on or after September 1, 2025. Please find enclosed a summary of the updated look-back recalculations.

Please contact me with any questions or concerns regarding this information by email at lblackburn@ycua.org or by phone at 734-484-4600 ext. 116.

Sincerely,

Luther Blackburn

LUTHER BLACKBURN, Executive Director
Ypsilanti Community Utilities Authority

Enclosures
cc w/encl.: Ms. Angela Robinson, Superior Township
Ms. Mary Burton, Superior Township
Mr. Dwayne R. Harrigan
Ms. Gail M. Thomas

Appendix B

YPSILANTI COMMUNITY UTILITIES AUTHORITY
Superior Township estimated/projected rate computation

For the year ending August 31, 2026
Based on data from August 31, 2026 budget

User Charge- Superior	**2024/25 Rate per 100 cu.ft.**	**2024/25 Projected Revenue**
O & M rate - WWTP	$ 1.19328	$ 491,575
O & M rate - Collection system	0.65432	269,551
Contingency charge - WWTP O&M	0.05966	24,579
Contingency charge - Collec Sys O&M	0.03272	13,478
Pay as you go - Capital expenditures	0.11701	48,205
EPA reserve	0.01663	6,852
WWTP reserve	0.02422	9,979
Environmental reserve	0.03377	13,913
Collection system reserve	0.04503	18,551
Total	**$ 2.17666**	**$ 896,682**

Superior's share of existing and future WWTP debt service and collection system debt service will be billed in addition to the rate above.

Existing Collection System Debt	$ 683.71
New WWTP Debt	$ 12,001.03
Total	$ 12,684.74

CHARTER TOWNSHIP OF SUPERIOR
3040 North Prospect Road Ypsilanti, MI 48198
Telephone (734) 482-6099 Fax (734) 482-3842
Please submit one completed form for each agenda item

TO: Superior Township Board of Trustees

FROM: Emily Dabish Yahkind

DATE SUBMITTED: 8/6

BOARD MEETING DATE: 8/18

ITEM TITLE: AATA Superior Township Purchase of Service Agreement (FY2026

DESCRIPTION OF ITEM/RESOLUTION:
Provide a clear/concise summary of the item being presented.
Parties: Ann Arbor Area Transportation Authority (AAATA) and Superior Township

Term: October 1, 2025 – September 30, 2026

Renewal: Automatically renews annually unless either party gives 90 days' notice.

REQUESTED BOARD ACTION:
Specify the action you are asking the Board to take (e.g. approval, adoption, review, authorization).
Approval

BACKGROUND/JUSTIFICATION:
Provide relevant history, previous board actions, community input, or project developments.
Renewal of Contract

IMPACT ON TOWNSHIP BUDGET (if applicable):
Fixed-Route Service $86,613
A-Ride Service $27,231
Subtotal $113,845
Capital Costs $18,328; Total $132,173

TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES INVOLVED:
List any departments or external entities responsible for or impacted by this item.

DEADLINES OR URGENCY (if applicable):
Include any timelines, deadlines or reasons for urgency.
Needed for October 1 continuation of services.

SUPPORTING DOCUMENTS ATTACHED:
Include number of attachments and a brief title of each file.
Contract

CONTACT PERSON FOR QUESTIONS:

Name: Emily Dabish Yahkind

Title: Supervisor

Phone:

Email: edy@superior-twp.org

Please attach this form with all supporting documents in the same email and CC the following: arobinson@superior-twp.org, cbenitez@superior-twp.org, krankin@superior-twp.org, edy@superior-twp.org

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

RESOLUTION TO APPROVE FY2026 AAATA PURCHASE OF SERVICE AGREEMENT

RESOLUTION NUMBER: 2025-53

DATE: AUGUST 18, 2025

WHEREAS, the Ann Arbor Area Transportation Authority (AAATA) and Superior Township have established an ongoing Purchase of Service Agreement (POSA) to provide public transit services for Township residents; and

WHEREAS, the POSA outlines fixed-route and demand-response services for the period of October 1, 2025 through September 30, 2026, with automatic annual renewals unless terminated with notice; and

WHEREAS, the total cost for services in FY2026 is $132,173, including $86,613 for fixed-route services, $27,231 for A-Ride demand-response services, and $18,328 for capital costs; and

WHEREAS, continuation of this agreement is essential to ensure uninterrupted public transportation services beginning October 1, 2025.

NOW, THEREFORE, BE IT RESOLVED, that the Superior Charter Township Board of Trustees hereby approves the FY2026 Purchase of Service Agreement with the Ann Arbor Area Transportation Authority in the amount of $132,173.

PURCHASE OF SERVICE AGREEMENT

THE ANN ARBOR AREA TRANSPORTATION AUTHORITY (hereinafter referred to as "Authority"), 2700 South Industrial Highway, Ann Arbor, Michigan 48104, and Superior Township, (hereinafter referred to as "Purchaser"), 3040 North Prospect, Ypsilanti, Michigan 48198, in consideration of the mutual promises contained herein, do hereby agree as follows:

1. TERM

The term of this Agreement is for the period, October 1, 2025 through September 30, 2026, (the "Initial Term"), and will renew for successive one-year periods (a "Renewal Term"), subject to the parties' agreement to changes, if any, to Exhibit 1 and Exhibit 2, unless a party notifies the other of its intent not to renew no less than ninety (90) days before the end of the Initial Term or a Renewal Term. Notwithstanding the above, the Agreement may be terminated during the Initial Term or a Renewal Term pursuant to the terms of the Agreement.

2. SERVICE PROVIDED

2.1 The Authority will provide public transit service according to the service levels included as Exhibit #1, and the costs set forth in Exhibit #2, both of which are made part hereof. Said service levels may be modified by the Authority, at its discretion, for reasons including but not limited to those set forth in Section 4 below, subject to the procedures set forth in the Policy for Public Input on Service and Fare Changes attached hereto as Exhibit #3.

2.2 The Authority will supply the Purchaser with quarterly service reports that will include boarding information for fixed-route and demand responsive services.

3. DESIGNATED REPRESENTATIVES

The Purchaser agrees to designate a representative as its agent to work in cooperation with designated representatives for the Authority, overseeing the conduct of this service, modifications thereto and evaluation thereof. Nothing herein will be construed to limit the legal powers of the Authority or of the governing body of any governmental unit.

4. FINANCIAL MANAGEMENT

4.1 Payments by Purchaser

The Authority calculated the costs of services provided based on the Purchaser's fiscal year. The calculation of costs is included as Exhibit #2. Purchaser agrees to pay this amount in equal monthly payments. The Authority will submit invoices to the Purchaser monthly, on or about the first day of each month. Purchaser shall remit payment within thirty (30) days of receipt of an invoice. The Authority will refund to the Purchaser any overpayment resulting from a reduction in service. The Authority will provide additional services at the Request of Purchaser, subject to the parties' agreement regarding the services to be provided and the associated costs related thereto, which shall be reflected in addendums to Exhibit #1 and Exhibit #2.

4.2 Financial Assumptions, Power of Authority to Modify Services

It is expressly understood by the parties that the charges to the Purchaser are based on the Authority's Annual Operating Budget including the projected level of expenses and revenues necessary to implement the Annual Service Plan. The projected expenses for the fixed-route and demand-response service levels are attached as Exhibit #2. In the event that variances in costs or revenues would, in the reasonable judgment of the Authority, result in a financial loss to the Authority, the parties will renegotiate service levels and/or charges.

4.3 Mutual Cooperation Among Governmental Units

It is further understood and agreed that other governmental units or entities have entered or are expected to enter into similar contracts with the Authority. Transit services covered by this and other contracts are interdependent such that if any purchaser breaches its contract, fails to enter into a contract, or terminates its agreement, the Authority may modify, reduce, or cancel routes or hours of service covered under this Agreement subject to the procedures contained in Exhibit #3.

4.4 Fares

It is expressly understood that determination of fare levels and all policies relating to fare collection and administration will be the responsibility of the Authority and may be modified during this agreement subject to the procedures contained in Exhibit #3.

5. EQUIPMENT

The Authority will provide all hardware and vehicles necessary for the service to be rendered hereunder, will maintain said equipment and will retain ownership of said equipment.

6. PERSONNEL

The Authority will provide the personnel necessary to fulfill its obligation hereunder, and retains complete authority in hiring, regulation and termination of said personnel. The Authority agrees to compensate all personnel working under this agreement in accordance with the Purchaser’s Living Wage Ordinance, and the Authority’s Living Wage policy.

7. INDEMNIFICATION

To the extent allowed by applicable law, the Authority will indemnify Purchaser and hold Purchaser harmless from all claims, suits, actions and damages resulting from the negligent operation of vehicles by the Authority under this Agreement except to the extent that such damages are caused by the Purchaser. It is not the intent of the Authority to waive any governmental immunity otherwise available to it. Purchaser, subject to any governmental immunity available to it and only to the extent allowed by applicable law, will be responsible for all claims, suits, actions, and damages caused by its officers, agents, or employees except to the extent caused by the Authority.

8. ASSIGNMENT

This Agreement will not be assigned by either party without the written consent of the other. The Authority certifies that it is not an Iran linked business as defined by the Michigan Iran Economic Sanctions Act.

9. TERMINATION

Either party may cancel its participation in this Agreement or terminate any services provided under this Agreement at any time without further liability upon providing 120 days-notice in writing to the other party of intent to cancel. During the 120-day notice period, the Authority shall provide the contracted for services, and Purchaser shall pay for such services as provided for in Section 4.

10. EQUAL EMPLOYMENT OPPORTUNITY

In connection with the execution of this Contract, the Authority will not discriminate against any employee or applicant for employment because of race, religion, color, sex, disability, age, national origin, or any other characteristic protected under local state or federal law, other than as a bona fide occupational qualification. The Authority represents that it has taken and will continue to take affirmative actions to ensure that applicants are selected, and that employees are treated during their employment, without regard to their race, religion, color, sex, disability, age, national origin, or any other characteristic protected by local, state or federal law.

11. MODIFICATION OF AGREEMENT

This contract may only be modified in writing by mutual agreement of the parties.

12. EVIDENCE OF INSURANCE

The Authority shall obtain and maintain during the term of this Agreement the following insurance:

a. Workers Compensation insurance with Michigan statutory limits and employers liability insurance with minimum limits of $500,000 each accident.

b. Public liability insurance with limits of no less than $1,000,000 each occurrence and aggregate for bodily injury and property damage, as well as an umbrella policy with limits no less than $5,000,000. The Purchaser is named as additional insured as respects general liability claims resulting from the operation of the Ann Arbor Transportation Authority. The policy of insurance must be current and must be accompanied by a statement, which indicates that the policy shall not be canceled, without at least sixty (60) days prior notification to the Purchaser, of such cancellation.

c. Automobile liability insurance covering all owned, hired and non-owned vehicles, with personal protection insurance and property protection insurance to comply with the provisions of the Michigan No-Fault Insurance law, including residual liability insurance with minimum limits of $1,000,000 combined single limits bodily injury and/or property damage each accident. The policy of insurance must be current and must be accompanied by a statement, which indicates that the policy shall not be canceled, without at least sixty (60) days prior notification to the Purchaser, of such cancellation.

13. FORCE MAJEURE

Neither the Authority nor Purchaser shall be liable for any loss or damage, expense or liability of any nature to the other for its failure to perform or delay in the performance of its obligations to the extent timely performance is made illegal, impossible or impracticable as a result of an act of God, act of governmental or other authority, legal constraint, civil or labor disturbance, war, terrorism, catastrophe, epidemic, pandemic, hurricane, earthquake, fire, flood, or electrical, computer, mechanical or telecommunications failure or malfunction, or any other event or cause beyond its reasonable control (each, a "**Force Majeure Event**"). Performance of the affected party's obligations shall be suspended during the pendency of a Force Majeure Event; provided, however, that such affected party shall make all reasonable efforts to remove or eliminate such a cause of delay or default and shall, upon cessation of the cause, diligently pursue performance of its obligations under the Agreement. The party affected by a Force Majeure Event shall give notice within ten (10) days of the Force Majeure Event to the other party, stating the period of time the occurrence is expected to continue and shall use diligent efforts to end the failure or delay and ensure the effects of such Force Majeure Event are minimized.

14. NO RIGHTS OF THIRD PARTIES

Nothing in this Agreement, whether expressed or implied, is intended to confer any rights or remedies under or by reason of this Agreement on any persons other than the parties to it.

15. ENTIRE AGREEMENT

This Agreement, including the Exhibits incorporated herein and made a part of this Agreement, alone states the rights and obligations of the parties with respect to the subject matter hereof and supersedes all prior negotiations, understandings or other agreements.

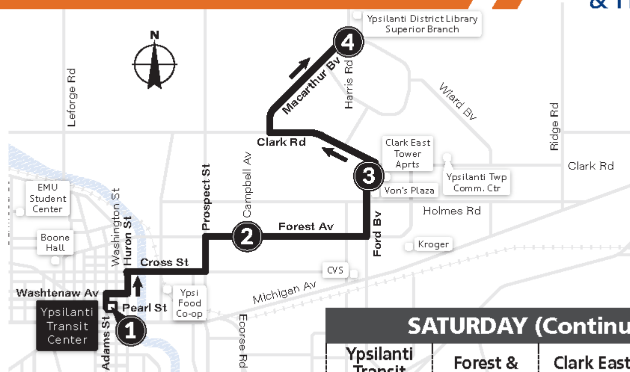
Executed in duplicate this _____ day of _________________, 2025.

ANN ARBOR AREA TRANSPORTATION AUTHORITY	SUPERIOR TOWNSHIP
______________________________	______________________________
Matt Carpenter Chief Executive Officer	Superior Township

EXHIBIT #1
FIXED-ROUTE SERVICE (ROUTE 42)

ROUTE 42 Forest-MacArthur

To MacArthur & Harris



MONDAY–FRIDAY

Ypsilanti Transit Center (1)	Forest & Campbell (2)	Clark East Tower (3)	MacArthur & Harris (4)
6:15a	6:21a	6:26a	6:30a
6:45a	6:51a	6:56a	7:00a
7:15a	7:21a	7:26a	7:30a
7:45a	7:51a	7:56a	8:00a
8:15a	8:21a	8:26a	8:30a
8:45a	8:51a	8:56a	9:00a
9:15a	9:21a	9:26a	9:30a
9:45a	9:51a	9:56a	10:00a
10:15a	10:21a	10:26a	10:30a
10:45a	10:51a	10:56a	11:00a
11:15a	11:21a	11:26a	11:30a
11:45a	11:51a	11:56a	12:00p
12:15p	12:21p	12:26p	12:30p
12:45p	12:51p	12:56p	1:00p
1:15p	1:21p	1:26p	1:30p
1:45p	1:51p	1:56p	2:00p
2:15p	2:21p	2:26p	2:30p
2:45p	2:51p	2:56p	3:00p
3:15p	3:21p	3:26p	3:30p
3:45p	3:51p	3:56p	4:00p
4:15p	4:21p	4:26p	4:30p
4:45p	4:51p	4:56p	5:00p
5:15p	5:21p	5:26p	5:30p
5:45p	5:51p	5:56p	6:00p
6:15p	6:21p	6:26p	6:30p
7:15p	7:21p	7:26p	7:30p
8:15p	8:21p	8:26p	8:30p
9:15p	9:21p	9:26p	9:30p
10:15p	10:21p	10:26p	10:30p
11:15p	11:21p	11:26p	11:30p

SATURDAY

Ypsilanti Transit Center (1)	Forest & Campbell (2)	Clark East Tower (3)	MacArthur & Harris (4)
7:15a	7:21a	7:26a	7:30a
7:45a	7:51a	7:56a	8:00a
8:15a	8:21a	8:26a	8:30a
8:45a	8:51a	8:56a	9:00a
9:15a	9:21a	9:26a	9:30a
9:45a	9:51a	9:56a	10:00a
10:15a	10:21a	10:26a	10:30a

SATURDAY (Continued)

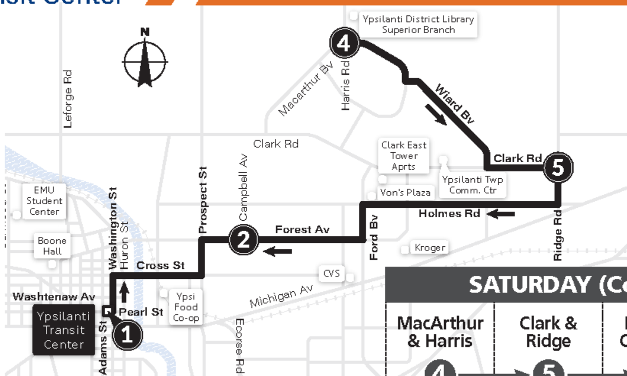
Ypsilanti Transit Center (1)	Forest & Campbell (2)	Clark East Tower (3)	MacArthur & Harris (4)
10:45a	10:51a	10:56a	11:00a
11:15a	11:21a	11:26a	11:30a
11:45a	11:51a	11:56a	12:00p
12:15p	12:21p	12:26p	12:30p
12:45p	12:51p	12:56p	1:00p
1:15p	1:21p	1:26p	1:30p
1:45p	1:51p	1:56p	2:00p
2:15p	2:21p	2:26p	2:30p
2:45p	2:51p	2:56p	3:00p
3:15p	3:21p	3:26p	3:30p
3:45p	3:51p	3:56p	4:00p
4:15p	4:21p	4:26p	4:30p
4:45p	4:51p	4:56p	5:00p
5:15p	5:21p	5:26p	5:30p
5:45p	5:51p	5:56p	6:00p
6:15p	6:21p	6:26p	6:30p
7:15p	7:21p	7:26p	7:30p
8:15p	8:21p	8:26p	8:30p
9:15p	9:21p	9:26p	9:30p
10:15p	10:21p	10:26p	10:30p
11:15p	11:21p	11:26p	11:30p

SUNDAY

Ypsilanti Transit Center (1)	Forest & Campbell (2)	Clark East Tower (3)	MacArthur & Harris (4)
8:15a	8:21a	8:26a	8:30a
8:45a	8:51a	8:56a	9:00a
9:15a	9:21a	9:26a	9:30a
9:45a	9:51a	9:56a	10:00a
10:15a	10:21a	10:26a	10:30a
10:45a	10:51a	10:56a	11:00a
11:15a	11:21a	11:26a	11:30a
11:45a	11:51a	11:56a	12:00p
12:15p	12:21p	12:26p	12:30p
12:45p	12:51p	12:56p	1:00p
1:15p	1:21p	1:26p	1:30p
1:45p	1:51p	1:56p	2:00p
2:15p	2:21p	2:26p	2:30p
2:45p	2:51p	2:56p	3:00p
3:15p	3:21p	3:26p	3:30p
3:45p	3:51p	3:56p	4:00p
4:15p	4:21p	4:26p	4:30p
4:45p	4:51p	4:56p	5:00p
5:15p	5:21p	5:26p	5:30p
5:45p	5:51p	5:56p	6:00p
6:15p	6:21p	6:26p	6:30p
7:15p	7:21p	7:26p	7:30p
8:15p	8:21p	8:26p	8:30p
9:15p	9:21p	9:26p	9:30p

To Ypsilanti Transit Center

Forest-MacArthur ROUTE 42



*Trip begins at Clark East Tower.

MONDAY–FRIDAY

MacArthur & Harris (4)	Clark & Ridge (5)	Forest & Campbell (2)	Ypsilanti Transit Center (1)
6:00a*	6:05a	6:15a	6:27a
6:30a	6:35a	6:45a	6:57a
7:00a	7:05a	7:15a	7:27a
7:30a	7:35a	7:45a	7:57a
8:00a	8:05a	8:15a	8:27a
8:30a	8:35a	8:45a	8:57a
9:00a	9:05a	9:15a	9:27a
9:30a	9:35a	9:45a	9:57a
10:00a	10:05a	10:15a	10:27a
10:30a	10:35a	10:45a	10:57a
11:00a	11:05a	11:15a	11:27a
11:30a	11:35a	11:45a	11:57a
12:00p	**12:05p**	**12:15p**	**12:27p**
12:30p	**12:35p**	**12:45p**	**12:57p**
1:00p	**1:05p**	**1:15p**	**1:27p**
1:30p	**1:35p**	**1:45p**	**1:57p**
2:00p	**2:05p**	**2:15p**	**2:27p**
2:30p	**2:35p**	**2:45p**	**2:57p**
3:00p	**3:05p**	**3:15p**	**3:27p**
3:30p	**3:35p**	**3:45p**	**3:57p**
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5:00p	**5:05p**	**5:15p**	**5:27p**
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10:30p	**10:35p**	**10:45p**	**10:57p**
11:30p	**11:35p**	**11:45p**	**11:57p**

SATURDAY

MacArthur & Harris (4)	Clark & Ridge (5)	Forest & Campbell (2)	Ypsilanti Transit Center (1)
7:00a*	7:05a	7:15a	7:27a
7:30a	7:35a	7:45a	7:57a
8:00a	8:05a	8:15a	8:27a
8:30a	8:35a	8:45a	8:57a
9:00a	9:05a	9:15a	9:27a
9:30a	9:35a	9:45a	9:57a
10:00a	10:05a	10:15a	10:27a

SATURDAY (Continued)

MacArthur & Harris (4)	Clark & Ridge (5)	Forest & Campbell (2)	Ypsilanti Transit Center (1)
10:30a	10:35a	10:45a	10:57a
11:00a	11:05a	11:15a	11:27a
11:30a	11:35a	11:45a	11:57a
12:00p	**12:05p**	**12:15p**	**12:27p**
12:30p	**12:35p**	**12:45p**	**12:57p**
1:00p	**1:05p**	**1:15p**	**1:27p**
1:30p	**1:35p**	**1:45p**	**1:57p**
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2:30p	**2:35p**	**2:45p**	**2:57p**
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9:30p	**9:35p**	**9:45p**	**9:57p**
10:30p	**10:35p**	**10:45p**	**10:57p**
11:30p	**11:35p**	**11:45p**	**11:57p**

SUNDAY

MacArthur & Harris (4)	Clark & Ridge (5)	Forest & Campbell (2)	Ypsilanti Transit Center (1)
8:00a*	8:05a	8:15a	8:27a
8:30a	8:35a	8:45a	8:57a
9:00a	9:05a	9:15a	9:27a
9:30a	9:35a	9:45a	9:57a
10:00a	10:05a	10:15a	10:27a
10:30a	10:35a	10:45a	10:57a
11:00a	11:05a	11:15a	11:27a
11:30a	11:35a	11:45a	11:57a
12:00p	**12:05p**	**12:15p**	**12:27p**
12:30p	**12:35p**	**12:45p**	**12:57p**
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1:30p	**1:35p**	**1:45p**	**1:57p**
2:00p	**2:05p**	**2:15p**	**2:27p**
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3:00p	**3:05p**	**3:15p**	**3:27p**
3:30p	**3:35p**	**3:45p**	**3:57p**
4:00p	**4:05p**	**4:15p**	**4:27p**
4:30p	**4:35p**	**4:45p**	**4:57p**
5:00p	**5:05p**	**5:15p**	**5:27p**
5:30p	**5:35p**	**5:45p**	**5:57p**
6:00p	**6:05p**	**6:15p**	**6:27p**
6:30p	**6:35p**	**6:45p**	**6:57p**
7:30p	**7:35p**	**7:45p**	**7:57p**
8:30p	**8:35p**	**8:45p**	**8:57p**
9:30p	**9:35p**	**9:45p**	**9:57p**

A-RIDE DEMAND-RESPONSE SERVICE

ADA (Base Area) is defined as the ¾ mile either side of an operating bus route. The ADA service allows A-Ride users to travel within the ADA area with additional inclusions of St. Joseph Hospital, and U of M East Medical Center, and Dominos Farms. The Township service allows A-Ride users to travel within the Township with additional inclusions of St. Joseph Hospital, and U of M East Medical Center, and Dominos Farms.

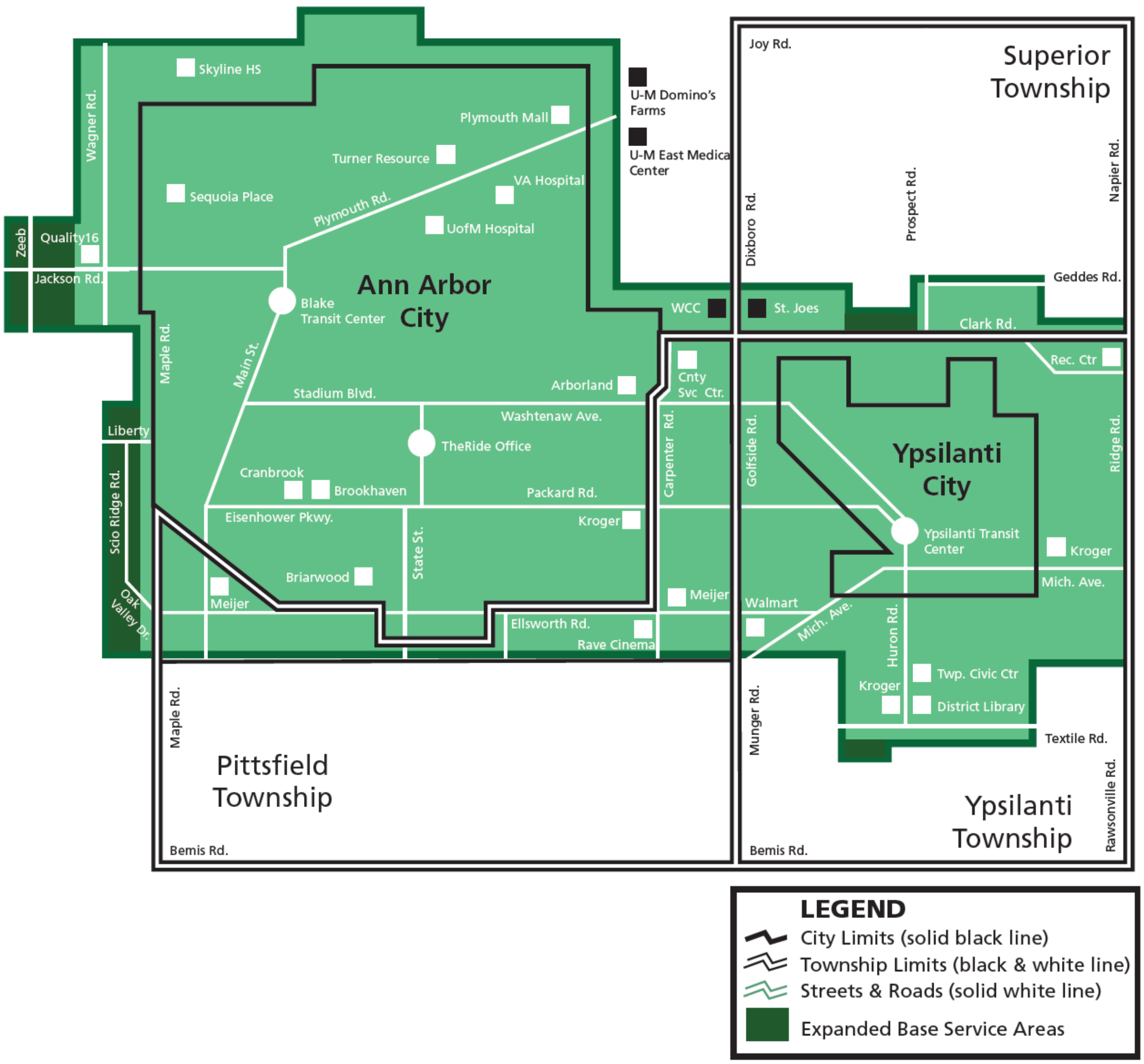

EXHIBIT #2

The below chart illustrates the costs for service for the term of the Agreement. The budgeted numbers below were calculated based on the Purchaser's 2026 Fiscal Year ending on September 30, 2026.

	Oct 1, 2025 – Sept 30, 2026
Fixed-Route Service	$86,613
A-Ride Demand Response	$27,231
Sub Total Local Service Costs	**$113,845**
Capital Costs	$18,328
Total Local Costs	**$132,173**

EXHIBIT #3

Ann Arbor Area Transportation Authority
Public Input Policy for Service and Fare Changes

This policy supersedes the previous policy which was most recently revised in November 2011.

The intention of this policy is to listen to and act on public input before the AAATA makes a decision to change service or make fare changes with the following goals:

- To inform riders and others affected by a proposed change;
- To provide affected people with opportunities to ask questions, and understand the reasons why changes are being proposed;
- To provide AAATA with a better understanding of how riders use service and the effects of a proposed change;
- To encourage affected people to state objections to proposed changes and make suggestions for revisions;
- To provide AAATA with the opportunity to revise proposed changes based on public input to reduce negative effects.

The methods and level of effort to accomplish these goals depend on the size of the proposed change and the number of people/riders affected.

MAJOR SERVICE CHANGES

- A change affecting more than 25% of weekly revenue service hours or miles for any transit route or service at one time or cumulatively within a period of thirty-six months, or
- Implementation of a new route, or
- Elimination of a route.

FARE CHANGES

- Any change in the fare, or
- Any change to payment or fare media that would be subject to the fare change.

NOTIFICATION OF PROPOSED CHANGES

People must first know about proposed changes in order to have the opportunity to provide input. The public input period is a minimum of 30 days. The notification methods to be used include the following:

- AAATA Website. The AAATA website provides multiple opportunities to provide notification. Notice of proposed changes appears on the front page, typically in the "What's Happening" section and in a section on the website that provides further details on the proposed changes. Typical details include a presentation or document of information and information on how to provide feedback via website, phone, email, letter. In addition, for any public meetings, they also appear on the "Events" page on the website.
- Social Media. AAATA regularly uses social media to promote public engagement opportunities. Facebook, Twitter and LinkedIn are used for these initiatives.

- Press Releases – AAATA issues a press release for all proposed major service changes and fare changes which describe the proposed change and how to provide input. Press releases are distributed to all media outlets, posted on our website, and shared on social media.
- E-Newsletter – AAATA includes information on public engagement opportunities in monthly enewsletters. E-newsletters are sent to community leaders and individuals who have elected to sign-up to receive monthly emails from TheRide on current projects.
- On-Board Bus Communications – AAATA can utilize on-board bus communications such as bus cards and bus seat stickers to communicate information on the public engagement opportunities, depending on the level of impact of the proposed change.
- Presentations – AAATA develops presentations as needed, dependent on the level of impact of the change and share the presentations at public meeting and online
- Paid Media – Dependent on the level of impact of proposed change, paid media will be utilized to announce to public the engagement opportunity. This includes, but not limited to: Public Notice in MLive, other print ads, radio ads, paid social media, digital ads.
- Stakeholder and Community Leaders Notification – As Needed, AAATA notifies key stakeholders that will be affected by proposed changes and provides a notification of them.
- Public Meetings – AAATA hosts meetings in strategic locations with epicenters of general, minority, limited English proficiency (LEP), and low-income populations, and typically allows for a virtual public meeting.
- Translations – AAATA notifies the public that translations of the public engagement information materials is available upon request in Spanish, Korean, Chinese, and Arabic.

All of these methods would be used for major service changes and fare changes. For other changes, the methods used will be tailored to the scale of the proposed change. In addition, paid media may be used for some proposed changes.

OPPORTUNITIES FOR PUBLIC INPUT
AAATA's intention is to make it possible for people to choose how they wish to provide input and whether they want to only comment or whether they desire a response or to engage in a conversation. As part of the notification methods above, people are provided with several possibilities for making comments and asking questions including:

- E-Mail – E-Mail goes to a mailbox set up specifically to receive input.
- Telephone – A hotline is set up to receive comments with a callback by AAATA staff upon request.
- Written – Letters provide a means for more formal communication.
- Form on Website – a form directly on our website that individuals can fill out with feedback will be made available.
- Face-to-Face – At meetings and by appointment. For major service changes and fare changes, meetings are provided at multiple times and locations, with an emphasis on meeting locations in the area(s) affected by the proposed change. Meetings are typically scheduled as drop-in sessions for a 2-5-hour period to permit people to attend at their convenience and to encourage dialogue. Virtual meetings are also often provided as an option.

Whatever method is used, AAATA staff provides a response to public comments if requested or needed. The nature of AAATA's response depends on the comments. AAATA answers questions, explains the rationale for the aspects of the proposed change that is the subject of the comments, and replies to suggestions. In some cases, AAATA's response includes questions to make sure staff understands the input and suggestions. In many cases, input and response is a dialogue, rather than a single communication. AAATA staff summarize received comments for consideration.

In addition, public time is provided at all meetings of the AAATA Board of Directors. While an opportunity for dialogue is not always available at these meetings, staff follows up with people who comment about proposed service and fare changes after the meetings for clarity and applicability.

USE OF PUBLIC INPUT

During the public input period, AAATA staff considers the input that is being received. Depending on both the quantity as well as the specific concerns that are raised, potential alternatives may be developed.

At the end of the public input period, the input is compiled. Recommended service or fare changes are developed taking into consideration the public input. The public input summary is provided to the decision makers along with the recommended changes.

REVISED PROCEDURES FOR EXCEPTIONAL CIRCUMSTANCES

Under exceptional circumstances which require a service change or fare change to be adopted and implemented on short notice, the procedures above may be altered to the extent necessary. However, at a minimum, the public will be afforded an opportunity to be heard at the AAATA Board meeting at which any action is taken and a notice of the proposed change with the date and time of the Board meeting will be published on the AAATA website before the Board meeting.

Adopted by AATA Board of Directors - September 2023

CHARTER TOWNSHIP OF SUPERIOR

3040 North Prospect Road Ypsilanti, MI 48198
Telephone (734) 482-6099 Fax (734) 482-3842

Please submit one completed form for each agenda item

TO: Superior Township Board of Trustees

FROM: OHM Advisors

DATE SUBMITTED: 8/6/25

BOARD MEETING DATE: 8/18/25

ITEM TITLE: Resolution to Submit a WCPARC Connecting Communities Grant Application

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DESCRIPTION OF ITEM/RESOLUTION:

Provide a clear/concise summary of the item being presented.

Requesting a resolution of support from the board to submit a Connecting Communities grant application to the Washtenaw County Parks and Recreation Commission. The application is for an engineering study of the next phase of the Plymouth Road pathway from The Dixboro Project to Tanglewood Dr/Ford Rd. The cost of the engineering study is anticipated to be $33,500, with $25,000 requested from WCPARC, and $8,500 in local match.

REQUESTED BOARD ACTION:

Specify the action you are asking the Board to take (e.g. approval, adoption, review, authorization).

Adopt a resolution of support for the grant application submission.

BACKGROUND/JUSTIFICATION:

Provide relevant history, previous board actions, community input, or project developments.

The Connecting Communities program previously funded the first phase of the Plymouth Rd Pathway through Dixboro completed in 2024. Since that time several residents have brought concerns to the board regarding the safety of pedestrians coming from Tanglewood into Dixboro. In June, Supervisor Dabish Yahkind and Claire Martin (OHM) met with Kira Macyda, who leads the Connecting Communities program. Kira indicated the next phase of Plymouth Rd would likely be an attractive project for their board and encouraged an application for engineering study.

IMPACT ON TOWNSHIP BUDGET (if applicable):

$8,500 in local match

TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES INVOLVED:

List any departments or external entities responsible for or impacted by this item.

Supervisor's Office, Washtenaw County Parks and Recreation

DEADLINES OR URGENCY (if applicable):

Include any timelines, deadlines or reasons for urgency.

Application deadline is August 28, 2025.

SUPPORTING DOCUMENTS ATTACHED:

Include number of attachments and a brief title of each file.

Draft resolution attached.

CONTACT PERSON FOR QUESTIONS:

Name: Claire Martin

Title: Project Manager

Phone: 734-466-4592

Email: claire.martin@ohm-advisors.com

Please attach this form with all supporting documents in the same email and CC the following: arobinson@superior-twp.org, cbenitez@superior-twp.org, krankin@superior-twp.org, edy@superior-twp.org

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

RESOLUTION OF SUPPORT FOR THE SUBMISSION OF A WASHTENAW COUNTY CONNECTING COMMUNITIES GRANT FOR AN ENGINEERING STUDY OF THE PLYMOUTH ROAD PATHWAY EXTENSTION FROM THE DIXBORO PROJECT TO TANGLEWOOD

RESOLUTION NUMBER: 2025-54

DATE: AUGUST 18, 2025

WHEREAS, the Charter Township of Superior previously received a Washtenaw County Parks and Recreation Commission (WCPARC) Connecting Communities grant for the Plymouth Road Pathway within Dixboro constructed in 2024; and,

WHEREAS, the Charter Township of Superior desires to extend the Plymouth Road Pathway east from The Dixboro Project to Tanglewood Drive to provide pedestrian and bicycle access to the Tanglewood subdivision, Church Street, and the commercial buildings at Ford Road; and,

WHEREAS, the project would provide a continuous non-motorized pathway on Plymouth Road through the Hamlet of Dixboro; and,

WHEREAS, the project is indicated as a Priority 1 connection in the Non-Motorized Pathway Plan within the 2023-2027 Superior Township Parks, Recreation, and Open Space Master Plan; and

WHEREAS, initial feasibility studies and preliminary engineering are required to create preliminary drawings and construction cost estimates for the project; and

WHEREAS, the Washtenaw County Parks and Recreation Commission Connecting Communities Program has a total of $600,000 committed to funding non-motorized transportation projects in Washtenaw County in 2025, including $100,000 for feasibility and engineering studies; and,

WHEREAS, applications are due for the 2025 program on August 28, 2025, by 4:00 P.M.; and,

WHEREAS, OHM Advisors has prepared a preliminary engineering study proposal for a fee of $35,000; and,

WHEREAS, a resolution of support is required to be submitted with the application from the Charter Township of Superior Board of Trustees.

NOW, THEREFORE BE IT RESOLVED that the Charter Township of Superior Board of Trustees supports the submission of an application for $25,000 to the Washtenaw County Connecting Communities Program, with $8,500 in local match, for the preliminary engineering study of the Plymouth Road Pathway Phase II.

CHARTER TOWNSHIP OF SUPERIOR
3040 North Prospect Road Ypsilanti, MI 48198
Telephone (734) 482-6099 Fax (734) 482-3842
Please submit one completed form for each agenda item

TO: Superior Township Board of Trustees

FROM: Clerk Angela Robinson

DATE SUBMITTED: 8/11/25

BOARD MEETING DATE: 8/18/25

ITEM TITLE: Resolution to Lift Hiring Freeze for Utility Department

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DESCRIPTION OF ITEM/RESOLUTION:
Provide a clear/concise summary of the item being presented.

The resolution lifts the January 21, 2025 hiring moratorium only for the Utility Department, allowing it to recruit and hire staff as needed in compliance with township policies and budget limits.

REQUESTED BOARD ACTION:
Specify the action you are asking the Board to take (e.g. approval, adoption, review, authorization).

Approve the resolution

BACKGROUND/JUSTIFICATION:
Provide relevant history, previous board actions, community input, or project developments.

This resolution stems from the hiring moratorium enacted by Superior Charter Township on January 21, 2025, as a cost-control measure while reassessing staffing needs across all departments. After reviewing the township's finances and departmental workloads, the Board determined that the Utility Department faces essential operational demands requiring adequate staffing to maintain public services, meet regulatory requirements, and ensure safety. As a result, the hiring freeze is being lifted exclusively for the Utility Department.

IMPACT ON TOWNSHIP BUDGET (if applicable):

The Utility Department's budget is stable and can support additional hires to meet essential operational needs.

TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES INVOLVED:
List any departments or external entities responsible for or impacted by this item.
Utility Department

DEADLINES OR URGENCY (if applicable):
Include any timelines, deadlines or reasons for urgency.
N/A

SUPPORTING DOCUMENTS ATTACHED:
Include number of attachments and a brief title of each file.
1 - Resolution

CONTACT PERSON FOR QUESTIONS:

Name: Angela Robinson

Title: Clerk

Phone:

Email: arobinson@superior-twp.org

Please attach this form with all supporting documents in the same email and CC the following: arobinson@superior-twp.org, cbenitez@superior-twp.org, krankin@superior-twp.org, edy@superior-twp.org

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

RESOLUTION TO LIFT THE HIRING MORATORIUM FOR THE UTILITY DEPARTMENT

RESOLUTION NUMBER: 2025-55

DATE: AUGUST 18, 2025

WHEREAS, on January 21, 2025, the Charter Township of Superior enacted a hiring moratorium in response to fiscal concerns and workforce reassessment needs; and

WHEREAS, the hiring freeze was implemented as a temporary measure to stabilize township expenditures and evaluate staffing efficiency across departments; and

WHEREAS, the Township Board has since undertaken a review of the township's financial position, staffing needs, and departmental workloads, with particular attention to the operational demands of the Utility Department; and

WHEREAS, the Board finds that adequate staffing within the Utility Department is essential to maintain uninterrupted public services, meet regulatory obligations, and ensure the continued safety and efficiency of township utility operations; and

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior hereby lifts the hiring freeze moratorium enacted on January 21, 2025, solely for the Utility Department, effective immediately upon passage of this resolution; and

BE IT FURTHER RESOLVED that the Utility Department is authorized to proceed with recruitment and hiring activities in accordance with township policies, budgetary constraints, and in consultation with the Township Supervisor and Accounting Administrator.

CHARTER TOWNSHIP OF SUPERIOR
3040 North Prospect Road Ypsilanti, MI 48198
Telephone (734) 482-6099 Fax (734) 482-3842
Please submit one completed form for each agenda item

TO: Superior Township Board of Trustees

FROM: Michelle Marin

DATE SUBMITTED: 8/6/25

BOARD MEETING DATE: 8/18/25

ITEM TITLE: Meadow at Hawthrone Mill - Development Agreement and ROW Dedication

DESCRIPTION OF ITEM/RESOLUTION:
Provide a clear/concise summary of the item being presented.

Development Agreement and Right of Way Dedication for the Meadow at Hawthorne Mill Phase 1

REQUESTED BOARD ACTION:
Specify the action you are asking the Board to take (e.g. approval, adoption, review, authorization).

Approval of Development Agreement, including Right of Way Dedication

BACKGROUND/JUSTIFICATION:
Provide relevant history, previous board actions, community input, or project developments.

On January 22, 2025, the Planning Commission granted an extension of the approved final site plan with conditions, including completing a development agreement and presenting to Board of Trustees for approval prior to Phase 1 moving to pre-construction phase of development.

IMPACT ON TOWNSHIP BUDGET (if applicable):

N/A

TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES INVOLVED:
List any departments or external entities responsible for or impacted by this item.

Planning and Zoning, Building, Engineering (OHM), Utilities, County Road Commiission

DEADLINES OR URGENCY (if applicable):
Include any timelines, deadlines or reasons for urgency.

SUPPORTING DOCUMENTS ATTACHED:
Include number of attachments and a brief title of each file.

Draft Development Agreement

CONTACT PERSON FOR QUESTIONS:

Name: Michelle Marin

Title: Zoning Administrator

Phone: 909-762-6736

Email: planning@superior-twp.org

Please attach this form with all supporting documents in the same email and CC the following: arobinson@superior-twp.org, cbenitez@superior-twp.org, krankin@superior-twp.org, edy@superior-twp.org

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

RESOLUTION TO APPROVE THE DEVELOPMENT AGREEMENT FOR THE MEADOWS AT HAWTHORNE MILL – PHASE 1

RESOLUTION NUMBER: 2025-56

DATE: AUGUST 18, 2025

WHEREAS, Pulte Homes of Michigan LLC ("Developer") has proposed to develop Phase 1 of The Meadows at Hawthorne Mill, a five-phase residential condominium project located on approximately 71.57 acres south of Geddes Road and adjacent to the Prospect Pointe West Subdivision in Section 33 of Superior Charter Township; and

WHEREAS, the Township Planning Commission granted Final Site Plan approval for Phase 1 (STPC #21-01) on November 15, 2023, with an extension granted January 22, 2025, subject to conditions, which have been satisfied; and

WHEREAS, Section 10.05(G) of the Superior Township Zoning Ordinance requires the execution of a Development Agreement in connection with Final Site Plan approval; and

WHEREAS, the Development Agreement, attached hereto and incorporated herein by reference, outlines the terms, conditions, and responsibilities of the Developer and the Township regarding Phase 1 of the Development, including infrastructure installation, stormwater management, road improvements, tree replacement, performance guarantees, and other obligations; and

WHEREAS, the Township's consultants have reviewed the Agreement and found it consistent with Township ordinances, engineering standards, and applicable law; and

WHEREAS, the Township Board finds it to be in the best interest of the Township to approve the Development Agreement to ensure orderly development, adequate infrastructure, and compliance with all applicable regulations.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby approves the Development Agreement for The Meadows at Hawthorne Mill – Phase 1 between the Charter Township of Superior and Pulte Homes of Michigan LLC, in substantially the form attached hereto, and authorizes the Supervisor and Clerk to execute the Agreement on behalf of the Township.

CHARTER TOWNSHIP OF SUPERIOR
DEVELOPMENT AGREEMENT

The Meadows at Hawthorne Mill – Phase 1

THIS DEVELOPMENT AGREEMENT (the "**Agreement**") is made this _____ day of ________________, 2025, by and between Pulte Homes of Michigan LLC, a Michigan limited liability company, whose address is 2800 Livernois Road, Building D, Suite 320, Troy, Michigan 48083 (the "**Developer**"), and the Charter Township of Superior, a Michigan municipal corporation, whose address is 3040 N. Prospect Road, Ypsilanti, Michigan 48198 (the "**Township**").

RECITALS:

A. WHEREAS, the Developer desires to develop the first phase ("**Phase One**") of a five-phase residential condominium project (the "**Development**") in accordance with the Final Site Plan (defined below), an overall parcel of a size totaling approximately 71.57 acres located south of Geddes Road and adjacent to the Prospect Pointe West Subdivision in the northwest quarter of Section 33, as further described in the attached **Exhibit A**; and

B. WHEREAS, the Developer is developing the Development pursuant to the Superior Township Zoning Ordinance No. 174, as amended, and other applicable law; and

C. WHEREAS, the Developer desires to build all necessary on-site infrastructure for the Phase One of the Development, including but not limited to: water mains, sanitary sewers, non-motorized trails, open space, storm water management system, sidewalks and private roads, and similar amenities in Phase One of the Development as described in the Final Site Plan (**the "Site Improvements"**); and

D. WHEREAS, the Developer desires to install grading and soil erosion and sedimentation control improvements to facilitate the drainage of storm water from the Development in such a manner as is not expected to result in damage to any adjacent property outside of the Development or any site, building, or residential unit within the Development from an increase in the flow of storm water or decrease in water quality of storm water from the Development, as more fully set forth in the final engineering plans approved by the Township ("**Engineering Plans**"); and

E. WHEREAS, all agreements, approvals, and conditions agreed to by the Developer and the Township remain in effect for the Development, including, but not limited to, conditions of all approvals by the Township regarding zoning and site plan approval for the Development and permits that may have been issued by appropriate governmental review agencies for the Development; and

F. WHEREAS, on November 15, 2023 (and then such approval being extended on January 22, 2025), the Township approved, by action of the Superior Township Planning Commission, the Final Site Plan-Phase 1 dated ______________, with a Rev. Date of ________________ for the STPC #21-01, The Meadows at Hawthorne Mill Phase 1, with conditions ("**Final Site Plan**"), and all conditions of the Final Site Plan have been satisfactorily met; and

H. WHEREAS, the approved Final Site Plan for the Development is consistent with the purposes and objectives of the Township's Zoning Ordinance pertaining to the use and development of the Development; and

I. WHEREAS, Section 10.05(G) of the Superior Township Zoning Ordinance requires the execution of a Development Agreement in connection with the approval of the Final Site Plan for the Development; and

J. WHEREAS, the Development Agreement shall be binding upon the Township, the Developer, and their successors-in-interest, and assigns.

NOW, THEREFORE, in consideration of the premises and the mutual covenants of the parties described in this Agreement, and with the express understanding that this Agreement contains important and essential terms as part of the approval of the Developer's Final Site Plan for the Development, the parties hereby agree as follows:

ARTICLE I.
GENERAL TERMS

Section 1.01 Recitals Part of Agreement.

Developer and the Township acknowledge and represent that the foregoing recitals are true, accurate and binding on the respective parties and are an integral part of this Agreement.

Section 1.02 Zoning District.

The Township acknowledges and represents that the property is zoned PC (Planned Community) for the Development and, for purposes of recordation of this Agreement, shall be referred to as The Meadows at Hawthorne Mill Phase 1, and that the Developer's intended use as described herein is a permitted use under the PC (Planned Community) zoning district designation.

Section 1.03 Approval of Final Site Plan.

The Final Site Plan dated _______________, attached hereto as **Exhibit B** has been approved pursuant to the authority granted to and vested in the Township pursuant to the Michigan Public Act 110 of the 2006 Zoning Enabling Act, as amended.

Section 1.04 Conditions of Final Site Plan Approval.

The Developer and the Township acknowledge that the approved Final Site Plan for the Development referenced in Section 1.03 incorporates the Township's complete and final approved conditions and requirements for the Final Site Plan that were adopted by the Township Planning Commission pursuant to recommendations by the consultants and departments of the Township.

Section 1.05 Agreement Running with the Land.

The terms, provisions and conditions of this Agreement shall be deemed to be of benefit to the Development described herein, shall be deemed a restrictive covenant which shall run with the land and be binding upon and inure to the benefit of the parties and their successors and assigns, and binding upon the successors-in-interest to any portion of the Development, and may not be modified or rescinded except as provided in Section 3.01 below.

Section 1.06 Developer Responsibilities for Improvements and Assessments.

Except as otherwise provided for in this Agreement and except as dedicated by the Developer to the Township or other governmental authorities after approval of the Township, the Developer shall be responsible for the maintenance of all Site Improvements until such time that operation and maintenance of the Site Improvements are turned over to the association established to operate and manage the affairs of the residential condominium ("**Association**"). Upon such transition to the Association, Developer shall have no further obligations or liability in relation to the Site Improvements under this Agreement.

ARTICLE II.
PROVISIONS REGARDING DEVELOPMENT

Section 2.01 Permitted Principal Uses.

The permitted principal uses within the Development shall conform to the approved Final Site Plan, including, but not limited to the list of allowable land uses specified on the adopted Site Plan for the Development, along with any other accessory uses and/or amenities permitted under the Township's ordinances.

Section 2.02 Payment of Fees and Invoices.

Developer shall pay all such applicable fees and invoices as may be due and payable prior to the issuance of building permits with respect to Phase One of the Development. Construction permit fees for buildings to be constructed within the Development shall be the responsibility of the party requesting such permits.

Section 2.03 Common Elements.

As used in this Agreement the term Common Elements refers to the following items, to the extent such items are included in the Development and depicted on the Final Site Plan:

(a) Open space

(b) Parks
(c) Pathways
(d) Detention areas
(e) Storm water drainage; and
(f) Any other items depicted in the Final Site Plan and to be designated as a Common Element in the condominium master deed, bylaws and condominium subdivision plan.

Section 2.04 Use of Detention Areas; Use of Open Space and Park Areas.

Certain portions of the Development are to be used for storm water detention and drainage; recreation, open space, wetlands as depicted in the approved Final Site Plan.

Section 2.05 Changes and Improvements.

Incidental changes to the Development, the Final Site Plan, or to the Site Improvements may be installed or constructed with the prior approval of the Township Building Official, Planning & Zoning Administrator, and the Township Supervisor per Section 10.02(C), Administrative Approval, of Zoning Ordinance No. 174, which approval shall not unreasonably be withheld. Except for minor modifications to the Final Site Plan (described below), all other improvements and changes must be approved by the Township Planning Commission. There may be a need in the future to make minor changes to the Final Site Plan, and Developer may request such modifications. For purposes of expediency, "minor modifications" to the Final Site Plan shall be reviewed and approved by Township staff. Minor modifications may include without limitations: (a) a reduction in the size of any building; (b) an increase in the size of any building, provided that the size of other buildings is decreased so that all buildings within the Development do not exceed the density limitation set forth in this Agreement; (c) landscaping materials identified in the attached plan may be replaced by similar types of landscaping materials of better or like quality; (d) changes in floor plans and elevations which do not alter the character of the use; (e) internal rearrangement of parking lots that do not reduce the total number of approved parking spaces; (f) correcting non-material errors; and (g) adding or altering home plans, residential dwelling or model elevation drawings, architectural features, building facades, exterior building materials, and (h) changes requested by the Township, County, or State for safety reasons. Any modifications sought that exceed the authority granted to Township staff in the Section, in the judgment of Township staff, shall be submitted to the Planning Commission for review over whether such change constitutes a minor or major change. Any modifications which are found to be not minor will be considered a major modification requiring approval by the Planning Commission.

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Section 2.06 Performance Guarantees.

Prior to the commencement of any work on the Site Improvements in the Development, the Developer shall deliver to the Township financial security by means of a certified check, cash, or an irrevocable letter of credit (hereafter referred to as the "**Security**") that names the Township as the beneficiary thereof in an amount equal to the estimated costs as approved by the Township consulting engineers, which approval may not be unreasonably withheld for the following items with respect to Phase One of the Development:

(a) All Site Improvements to be installed pursuant to the Final Site Plan and approved Engineering Plans.
(b) Maintenance and Restoration of slopes installed by Developer may be necessary in future after initial construction, prior to the installation of adjacent phases to complete the public utilities and road through Phase 1.

The Security may be amended or replaced from time to time as expressly provided in this Agreement.

The Security may be drawn upon by the Township only as expressly permitted in this Agreement. The Security shall be fully returned by the Township to the Developer when all of the conditions to its release set forth in **Exhibit C** (the "**Security Itemization**"), attached hereto, have been satisfied.

The Security shall be reduced from time to time as those items in (a) through (b) above are completed by the Developer and approved by the Township. Further, the Developer shall receive partial reductions in the amount of the Security and/or partial returns of the Security upon full completion of the Site Improvements for Phase One. The Developer shall provide written notice of completion to the Township and the Township shall inspect the items as soon as reasonably possible. The Security may be in the form of a cash deposit, certified check, surety bond or letter of credit. Completion for the purpose of this provision means that all Site Improvements depicted on the Final Site Plan for Phase One appear to fully comply with the approved site plans and the standards and specifications of the Township to the reasonable satisfaction of the Township, or to the reasonable satisfaction of the various other public agencies if the improvement is under the jurisdiction of another public agency. Developer is entitled to a proportionate reduction on the security described herein as the contingencies and/or expectation of costs and expenses attributed to the development of a particular phase are reduced or diminished.

Section 2.07 Completion of Site Improvements.

All Site Improvements for Phase One will be installed in one phase, including those necessary to connect to the existing Township water main and sanitary sewer systems. Site Improvements for subsequent phases will not be installed until Final Site Plans are approved for each of those phases. Site Improvements for each respective phase shall be installed, as depicted on the Final Site Plan and approved final Engineering Plans by no later than the time of application for the building permit for the construction of the first building in that respective phase. Provided that all the Site Improvements are installed (except for top lift of asphalt on the roads and driving surfaces) in Phase One, the first building permit for Phase One shall be issued even if the franchise utilities (gas, electric, telephone, cable TV) are not installed, but no certificate of occupancy will be issued until the franchise utilities have been completed.

Section 2.08 Responsibility to Preserve, Retain, and Maintain the Development and Common Elements.

The Developer shall regularly remove, but no less frequently than once a month, all construction debris and rubbish within Phase One of the Development and for maintaining the function of all Common Elements. Until the Transitional Control Date (as defined in the Michigan Condominium Act) when the Developer transitions control of the maintenance and administration of the Common Elements to the Association, the Developer shall be responsible for the function and maintenance of all Common Elements. No burning of any kind will be allowed on the site, including the burning of trees, brush, stumps, or vegetative materials while clearing the site, or of construction materials during construction.

In the event the Developer, or the Association if after the Transitional Control Date, fails at any time to preserve, retain, or maintain the function of the Common Elements, the Township may serve written notice upon the Developer or the Association setting forth the manner in which the Developer or Association has failed to maintain or preserve the Common Elements. Such notice shall include a demand that deficiencies in maintenance or preservation be cured within a specified period of time, but in no event less than thirty (30) days of the notice, and the date, time, and place for a hearing before the Township Board, to allow Developer an opportunity to be heard as to why the Township should not proceed with the correction of the deficiency or obligation that has not been undertaken or properly fulfilled. At any such hearing, the time for curing and the hearing itself may be extended and/or continued to a date certain. If, following the hearing described above, the Township Board, or the other body, or official designated to conduct the hearing, determines that the obligation has not been fulfilled or failure corrected within the time specified in the notice, the Township, in order to prevent the Common Elements from becoming a nuisance, may, but is not obligated to, enter upon the Common Elements and perform the required maintenance or otherwise cure the deficiencies. The Township's reasonable cost to perform any such maintenance or cure, together with an administrative surcharge equal to fifteen percent (15%) of the reasonable costs to perform any such maintenance, shall be assessed against the Developer, on the Township's tax rolls for the Development.

Section 2.09 Private Roads.

All roads within the Development shall be private roads as depicted on the approved Final Site Plan and approved Engineering Plans.

Section 2.10 Storm Water Management.

The Developer shall notify the Township in writing within thirty (30) days of the date the Washtenaw County Water Resources Commission (WCWRC) becomes responsible for the storm water management system, including its related detention basin areas, inlet and outlet areas (the "**Storm Water Management System**") as depicted on the Final Site Plan. Notwithstanding the dedication and acceptance of the Storm Water Management System by the WCWRC, the Developer or the Association if after the Transitional Control Date, shall be responsible for the maintenance and appearance of the Storm Water Management System in accordance with the obligations set forth by the WCWRC in relation to such dedication and acceptance. The detention basin(s) or components thereof, shall not be maintained in an unkempt manner.

Section 2.11 Public Sewer and Water

(a) As depicted on the Final Site Plan, as part of the Site Improvements, the Development shall have public sanitary sewers and public water mains ("**Public Utilities**") installed on a phase by phase basis in accordance with the Final Site Plan and as approved by the Charter Township of Superior, Ypsilanti Community Utilities Authority, the Great Lakes Water Authority and/or the Michigan Department of Environment, Great Lakes, and Energy, subject to applicable laws and regulations. All standard connection and inspection costs and fees imposed by the Township, or other regulatory agencies, including, but not limited to, engineering inspections, shall be paid by the Developer or its successors and assigns (e.g. builders).

(b) Developer acknowledges that the Township shall not issue utility connection permits or building permits for Phase One unless and until the Public Utilities in Phase One required by the Township to be constructed under this Agreement and Final Site Plan are substantially complete. Developer agrees, for itself and its successors and assigns, that neither Developer nor its successors or assigns shall do any work on or in preparation for the installation of "public water" on the site without the appropriate permits; provided, however, that Developer shall not be liable for the actions of its successors and assigns or in relation to any other phase or portion of the Development outside of Phase One.

(c) The Developer shall dedicate to the Township and provide public utility easements for the Public Utilities located in Phase One in a form reasonably acceptable to Developer prior to the issuance of any building permits. Upon approval from Township staff, the public utility easements shall be recorded with the Washtenaw County Register of Deeds. Recording fees are the responsibility of the Developer.

Section 2.12 Repair of Public Utilities.

In the event the Developer damages any portion of the Public Utilities in Phase One and upon receipt of notice of such damage from the Township, fails to repair such damage prior to final acceptance of the Public Utilities by the Township, the Township may draw down from the Security an amount reasonably necessary to pay the out-of-pocket costs incurred by the Township to repair any damages which occur to the Public Utilities installed by the Developer after substantial completion of any portion of the portion of the Development in Phase One connected to such Public Utilities but prior to final acceptance of such Public Utilities within such portion of the Development (or the Developer's successor or assign). The Security shall be reduced by the portion thereof allocated to the repair of Public Utilities as set forth in attached **Exhibit C** within 30 days after the Township issues final acceptance of Public Utilities.

Section 2.13 Off-Site Road Improvements.

Certain off-site road improvements are required for the development in accordance with road and drainage plans reviewed and approved by the Washtenaw County Road Commission (WCRC) and as further described on **Exhibit D** ("Road and Drainage Plans") to this Agreement. The Developer shall provide the Township with a signed copy of its Road Improvement Agreement (RIA) with the WCRC for such improvements, which RIA shall be attached as **Exhibit E** to this Agreement. The Township shall execute the required easements and/or dedication documentation to the Washtenaw County Road Commission in order to dedicate certain rights-of-way at the intersection of Geddes and Prospect Roads and to facilitate installation of the road improvements by the Developer in relation to approval of the Project, which such documentation shall be approved by the Superior Township Board of Trustees and shall be attached as **Exhibit F** to this agreement.

Section 2.14 Escrow Amounts.

Prior to the pre-construction meeting, the Developer shall pay the Township an amount to be established by the Township's engineers as an escrow to cover the costs of construction administration, inspection, punch-list efforts, as-built data collection and review, and additional project close out efforts related to the Public Utilities, Site Improvements, and other related infrastructure in the Development which is located in Phase One. The Developer may be required to deposit additional funds from time to time to cover the costs of inspections or other administrative efforts performed by the Township's consultants in Phase One, as outlined in the Zoning Ordinance and engineering standards, or when the escrow amount has been depleted prior to final approval of the Public Utilities, Site Improvements, and other related infrastructure in the Development.

Section 2.15 Engineering Approval of Plans.

In accordance with Superior Township Ordinance and Superior Township Engineering Design Specifications, no construction work or grading shall be performed on the Development until Engineering Plans are reviewed and approved.

Section 2.16 Driveways.

All driveways shall be constructed of Portland Cement Concrete. Driveways shall be 4-inches thick through the drive approach to the garage as shown on the Engineering Plans. All driveways shall have a maximum grade of eight percent (8%) as shown on the Engineering Plans.

Section 2.17 Sidewalks and Non-Motorized Trails.

The Developer shall install all public and private sidewalks and paved pathway improvements shown on the Final Site Plan in Phase One of the Development in full conformance to the Final Site Plan.

Section 2.18 Landscaping Improvements and Replacement Trees.

The Developer shall be responsible for installing landscaping improvements and replacement trees in Phase One as indicated on the Final Site Plan. The Developer shall inform the Township in writing of the date of the planting of landscaping improvements and replacement trees and shall be responsible for replacing any plant material that does not survive in a healthy condition for three (3) years. The Township shall reserve the right to use the Security to pay the out-of-pocket cost incurred by the Township in replacing any such trees that the Developer fails to replace as required per Section 14.05(F)(6) and as permitted under Section 2.06 of this Agreement.

In relation to tree removal for the Project, Developer anticipates removing trees (on-site and off-site) for the Development in accordance with the Final Site Plan. In relation to Phase One, Developer is required to replace 868 trees. Developer is proposing to plant 373 trees on-site for Phase One (due to limited development area of Phase I). Additionally, to further meet the requirements for tree replacement in relation to Phase One obligations, Developer shall deposit with the Township, a performance guarantee in the form of an irrevocable letter of credit, in the amount of $70,550.00, which is the amount required to plant 166 trees in later phases of the overall development (166 trees multiplied by $425 per tree = $70,550.00). Last, Developer shall also deposit with the Township's tree fund an amount equal to $139,825.00, which is the amount required to replace 329 trees (329 trees multiplied by $425 per tree=$139,825.00)), which such amount represents the remaining amount required to secure Developer's obligation to replace (or deposit into the tree fund) for the total 868 replacement trees required to be replaced in relation to the Phase One.

The letter of credit securing planting of the 166 trees in later phases shall be reduced and Developer shall receive partial amounts back from time to time as those trees are planted in later phases and approved by the Township.

Section 2.19 Construction Access.

Developer shall take all reasonable measures requested by the Township to reduce any dirt, mud and dust created by trucks traveling to and from the Development during construction. This may include regular cleaning of streets, cleaning and replacement of the mud mat at the entrance to the Development, as well as deploying a water truck on site when dust conditions create a nuisance during the site development stage of construction, the expense of which shall be borne exclusively by the Developer.

Section 2.20 Construction Work Schedule.

Construction work within the Development (including excavation, demolition, alteration, and erection) and construction noises shall be prohibited at all times other than:

Monday through Saturday from 7:00 A.M. to 6:00 P.M.

The Township may issue a work permit for hours other than those identified immediately above upon written request of the owner or owner's representative. The request must demonstrate unusual or unique circumstances relating to the proposed construction hours.

Section 2.21 Engineering and Certification.

(a) Developer shall furnish as-built drawing plans for Phase One signed and sealed by an engineer licensed in the State of Michigan indicating that the site grading, water transmission system, sanitary sewer system, storm water conveyance, soil erosion/ sedimentation and detention/retention facilities have been constructed in substantial accordance with the approved Engineering Plans. Format shall be as requested by Township Engineer. All inspections for water and sewer (sanitary and storm) installations are to be performed by the Township engineers, with applicable fees paid by Developer. The Township will review and approve improvements in accordance with the Township

"Engineering Design Specification for Site Improvements" and other applicable laws and ordinances.

(b) Developer shall furnish as-built drawing plans for Phase One in digital format that is in conformance with the Charter Township of Superior Standards for Submitting Digital As-Built Drawings, Revised March 2007 as amended.

(c) Engineering consultant will obtain GPS coordinate information for public utilities during the utility walkthrough and punch list phase for inclusion into the Township GIS system, this effort will be included in the construction escrow requirements.

Section 2.22 Underground Utilities.

The Developer shall install all electric, telephone and other communication systems underground in accordance with requirements of the applicable utility company and applicable Township Ordinances. No underground utility structures, i.e. manholes, shall be permitted in sidewalks or driveways per Superior Charter Township Engineering Standards.

Section 2.23 Site Grading

(a) The Developer or the Developer's representative shall submit as-built plot plans for Phase One and certify that the as-built lot grading conforms to the Township approved site and engineering drawings within industry standards, and that building setbacks conform to the Township approved site and engineering drawings. This certification shall be prepared by and bear the seal of a professional land surveyor licensed in the State of Michigan.

(b) The Township shall have the right to spot-check certification grades at its own discretion. The final certificate of use and occupancy of each building shall be withheld until the lot grading/setback certification is received and approved by the Township. The Township shall have the right, at its own discretion, to waive some or all of the lot grading and building setback certification requirements.

Section 2.24 Model Homes; Building Permits; Promotional Signage

(a) Developer may erect and maintain model units on each phase or in each Condominium in furtherance of the sales activities of the Developer in relation to the residential Condominiums to be developed in accordance with the terms and conditions of this Agreement.

(b) Developer shall be entitled to the issuance of building permits for model homes or units for sale, provided that Public Utilities for Phase One are complete and all fees to be paid by Developer under Section 2.02 are paid.

(c) Developer shall have the right to erect temporary signage at the entrance to the Condominium and throughout the Condominium in furtherance of its development and sale of the units in the Condominium.

ARTICLE III.
MISCELLANEOUS PROVISIONS

Section 3.01 Amendment and Modifications.

No amendment or modification to or of this Agreement shall be binding upon any party hereto until such amendment or modification is reduced to writing and executed by all parties, which such agreement shall be recorded in the Register of Deeds for Washtenaw County.

Section 3.02 Governing Law.

This Agreement shall be governed in all respects, whether as to validity, construction, performance and otherwise, by the laws of the State of Michigan. To the extent that the development of the Development in accordance with this Agreement and the Final Site Plan deviates from existing Township ordinances, this Agreement and the Final Site Plan shall control. All references in this Agreement to Township ordinances shall be deemed to refer to the zoning ordinances and codes in effect as of the date of this Agreement.

Section 3.03 Township Approval.

This Agreement has been approved through action of the Township Board at a duly scheduled meeting.

Section 3.04 Developer Approval.

The signers on behalf of the Developer below represent by their signatures that they represent and have authority to bind all owners of legal and equitable title in the Development.

Section 3.05 Execution in Counterparts.

This Agreement may be executed in multiple counterparts, each of which shall be deemed an original and all of which shall constitute one Agreement. The signature of any party to any counterpart shall be deemed to be a signature to, and may be appended to, any other counterpart.

Section 3.06 Preconstruction Meeting with Contractors.

Prior to the commencement of any grading on the Development, the Developer or such other third parties shall schedule a meeting as per the Township's engineering standards with its general contractor, construction manager and the Township's applicable departments, officials, and consultants to review the applicable policies, procedures, and requirements of the Township with respect to construction of the Development.

Section 3.07 Fees.

The Developer shall pay for any reviews reasonably necessary and required pursuant to the terms of this this Agreement. This fee could include review time by the Township Engineer or Planner as set forth above.

Section 3.08 Recordation of Agreement.

The Township shall record this Agreement with the Washtenaw County Register of Deeds and shall provide a true copy to the Developer. All costs associated with the recording of this Agreement shall be borne by the Developer. This Agreement will run with the land.

Section 3.09 Mutual Cooperation.

Each party to this Agreement shall (i) take all actions required of it by the terms of this Agreement as expeditiously as possible; (ii) cooperate, to the fullest extent possible, with the other party to this Agreement and with any individual, entity or governmental agency involved in or with jurisdiction over the engineering, design, construction or operation of the Development, or any other improvements which are undertaken in connection with the foregoing, in the granting and obtaining of all easements, rights-of-way, permits, licenses, approvals and any other consents or permissions necessary for the construction or operation thereof, and including cooperation reasonably necessary to obtain loans or grants; (iii) execute and deliver all reasonable documents necessary to accomplish the purposes and intent of this Agreement, including, but not limited to, such documents or agreements as may be required by the lenders with respect to the Development to secure the financing from such lenders; and (iv) use its reasonable efforts to assist the other party to this Agreement in the discharge of their respective obligations hereunder.

Section 3.10 Transitional Control to Association; Multiple Phases

Once Developer or its assigns has completed the Site Improvements and turned over Phase One or the Development to the Association, the Developer shall have no further obligation or liability under this Agreement with respect to obligations or liability first arising under this Agreement after the effective date of such assignment. Township acknowledges that each phase of the Development may be owned and developed by another developer, and that Developer may assign to such other developer the rights, benefits, duties and obligations under this Agreement pertaining to such phase, subject to the terms of this Agreement and written approval of the Township, which shall not be unreasonable withheld. The Township may require the assignee to enter into a Development Agreement and provide the financial assurances required by this Agreement prior to approving the assignment. In the event of a violation with respect to a Phase, the Township may, with respect to the violating party and such phase, issue a stop work order, may deny the issuance of any building permit or certificate of occupancy requested by such violating party or with respect to such phase, and may suspend further inspections of such phase which shall remain in force until the violation is cured or the Township and violating party or its assignee reach an agreement regarding the violation or default.

Section 3.11 Ambiguities and Inconsistencies. In the event of a conflict or inconsistency between two or more provisions of this Agreement and the Zoning Ordinance and Ordinances, the terms and conditions of this Agreement shall prevail.

[Signatures appear on the following page]

IN WITNESS WHEREOF, the parties have executed this Agreement as the year and date set forth above.

DEVELOPER:

PULTE HOMES OF MICHIGAN,
A Michigan Limited Liability Company

____
By:
Its: Vice President of Land Acquisition

TOWNSHIP:

CHARTER TOWNSHIP OF SUPERIOR,
a Michigan Municipal Corporation

____
By: Emily Dabish Yahkind
Its: Supervisor

____
By: Angela Robinson
Its: Clerk

STATE OF MICHIGAN)
) ss
COUNTY OF MACOMB)

The foregoing instrument was acknowledged before me this ____ day of ________________, 2025, by Joe Skore, Vice President of Land Acquisition, of Pulte Homes of Michigan LLC, a Michigan Limited Liability Company, on behalf of the company.

____
__________________________, Notary Public
______________________ County, Michigan
My Commission Expires: ________________
Acting in ___________________ County, MI

STATE OF MICHIGAN)
) ss.
COUNTY OF WASHTENAW)

The foregoing instrument was acknowledged before me this _____ day of ______________, 2025, by Emily Dabish Yahkind and Angela Robinson, Supervisor and Clerk, respectively, of the Charter Township of Superior, a Michigan Municipal Corporation, on behalf of the corporation.

____
________________________, Notary Public
_____________________ County, Michigan
My Commission Expires: _______________
Acting in __________________ County, MI

Drafted by:

Alexandra Dieck
Bodman PLC
201 S. Division Street, Suite 400
Ann Arbor, MI 48104

When recorded return to:
Angela Robinson
Superior Charter Township Clerk
3040 N. Prospect
Ypsilanti, Michigan 48198
(734) 482-6099

<u>Exhibits</u>:

Exhibit A – Legal Description of Development
Exhibit B – Final Site Plan
Exhibit C – The Security Itemization
Exhibit D – Road and Drainage Plans
Exhibit E – Road Improvement Agreement (RIA)
Exhibit F – Superior Charter Township Easement Agreement

EXHIBIT A

Legal Description of the "Development"

Land located in the Charter Township of Superior, Washtenaw County, Michigan and legally described as follows:

EXHIBIT "A" PROPERTY DESCRIPTION PER COMMITMENT FOR TITLE INSURANCE ISSUED BY WFG NATIONAL TITLE INSURANCE COMPANY, ISSUING AGENT: DIVERSIFIED NATIONAL TITLE AGENCY, LLC, COMMITMENT NUMBER: 19-4464, COMMITMENT DATE: 12/11/2019:

PROPERTY 17:
A PART OF THE NORTHWEST 114 OF SECTION 33, TOWN 2 SOUTH, RANGE 7 EAST, SUPERIOR TOWNSHIP, WASHTENAW COUNTY, MICHIGAN, BEING MORE PARTICULARLY DESCRIBED AS: COMMENCING AT THE NORTH 1/4 CORNER OF SAID SECTION 33 FOR A POINT OF BEGINNING; THENCE SOUTH 00 DEGREES 19 MINUTES 48 SECONDS EAST 2659.09 FEET ALONG THE NORTH AND SOUTH 1/4 LINE TO THE CENTER OF SAID SECTION 33; THENCE NORTH 89 DEGREES 55 MINUTES 54 SECONDS WEST 1344. 77 FEET ALONG THE EAST AND WEST 1/4 LINE OF SAID SECTION 33; THENCE NORTH 00 DEGREES 01 MINUTE 27 SECONDS WEST 2657.44 FEET ALONG THE WEST LINE OF THE EAST 112 OF THE NORTHWEST 114 TO THE NORTH LINE OF SAID SECTION 33; THENCE EAST 326.30 FEET ALONG THE NORTH LINE OF SAID SECTION 33; THENCE SOUTH 00 DEGREES 00 MINUTES 29 SECONDS EAST 725.92 FEET; THENCE NORTH 89 DEGREES 59 MINUTES 45 SECONDS EAST 599.99 FEET; THENCE NORTH 00 DEGREES 00 MINUTES 10 SECONDS WEST 725.88 FEET (PREVIOUSLY RECORDED NORTH 726.00 FEET) TO THE NORTH LINE OF SAID SECTION 33; THENCE EAST 404.20 FEET ALONG THE NORTH LINE OF SAID SECTION 33 TO THE POINT OF BEGINNING.

ALSO DESCRIBED BY SURVEY AS FOLLOWS:
BEGINNING AT THE NORTH 114 CORNER OF SECTION 33, TOWN 2 SOUTH, RANGE 7 EAST, SUPERIOR TOWNSHIP, WASHTENAW COUNTY, MICHIGAN; THENCE SOUTH 02 DEGREES 42 MINUTES 24 SECONDS EAST 2652.38 FEET (RECORDED AS SOUTH OO DEGREES 19 MINUTES 48 SECONDS EAST 2659.09 FEET) ALONG THE NORTH-SOUTH ¼ LINE OF SAID SECTION; THENCE SOUTH 87 DEGREES 41 MINUTES 15 SECONDS WEST 1348.00 FEET (RECORDED AS SOUTH 89 DEGREES 55 MINUTES 54 SECONDS WEST 1344. 77 FEET) ALONG THE EASTWEST 114 LINE OF SAID SECTION 33; THENCE NORTH 02 DEGREES 19 MINUTES 48 SECONDS WEST 2654.07 FEET (RECORDED AS NORTH 00 DEGREES 01 MINUTE 27 SECONDS WEST 2657.44 FEET) ALONG THE WEST LINE OF THE EAST 112 OF THE NORTHWEST 114 OF SAID SECTION 33; THENCE NORTH 87 DEGREES 45 MINUTES 47 SECONDS EAST 326.37 FEET (RECORDED AS EAST 326.30 FEET) ALONG THE NORTH LINE OF SAID SECTION 33 AND THE CENTERLINE OF GEDDES ROAD (66.00 FEET WIDE); THENCE SOUTH 02 DEGREES 14 MINUTES 13 SECONDS EAST 726.00 FEET(RECORDED AS SOUTH OO DEGREES 00 MINUTES 29 SECONDS EAST 725.92 FEET); THENCE NORTH 87 DEGREES 45 MINUTES 47 SECONDS EAST 600.00 FEET (RECORDED AS NORTH 89 DEGREES 59 MINUTES 45

SECONDS EAST 599.99 FEET); THENCE NORTH 02 DEGREES 14 MINUTES 13 SECONDS WEST 726.00 FEET (RECORDED AS NORTH 00 DEGREES 00 MINUTES 10 SECONDS WEST 725.88 FEET); THENCE NORTH 87 DEGREES 45 MINUTES 47 SECONDS EAST 404.20 FEET (RECORDED AS EAST) ALONG THE NORTH SECTION LINE OF SAID SECTION 33 AND THE CENTERLINE OF SAID GEDDES ROAD TO THE POINT OF BEGINNING.

EXHIBIT B

The Meadows at Hawthorne Mill Phase 1 Final Site Plan

A copy of this Final Site Plan is also on file with
Charter Township of Superior,
located at 3040 N. Prospect Road, Ypsilanti, MI 48198.

EXHIBIT C

The Security Itemization

Site Work Financial Guarantee

Earthwork & Erosion Control	$182,013.00
Water Mains and Appurtenances	$344,274.00
Sanitary Sewers	$894,970.00
Stormwater Piping and Detention	$453,490.00
Landscaping/Trees	$256,091.00
Paving	$812,820.00
Total	$2,943,658.00
Site Work Financial Guarantee Amount:	**$2,943,658.00**

Public Utility Repair Bond

Water Mains and Appurtenances	$344,274.00
Sanitary Sewers	$894,970.00
Total	$1,239,244.00
($ x 5%)	
Public Utility Repair Bond Amount	**$61,962.20**

EXHIBIT D
Road and Drainage Plans

EXHIBIT E
Road Improvement Agreement (RIA)

EXHIBIT F
Superior Charter Township Easement Agreement

CHARTER TOWNSHIP OF SUPERIOR
3040 North Prospect Road Ypsilanti, MI 48198
Telephone (734) 482-6099 Fax (734) 482-3842
Please submit one completed form for each agenda item

TO:	Superior Township Board of Trustees
FROM:	Nancy Mason
DATE SUBMITTED:	8/13/25
BOARD MEETING DATE:	8/18/25
ITEM TITLE:	Resolution 2025-57, Budget Amendments for All Funds

DESCRIPTION OF ITEM/RESOLUTION:
Provide a clear/concise summary of the item being presented.

Resolution 2025-57 (Aug 18, 2025) amends 2025 budgets across funds to reflect new revenues, services that are being charged to various funds and expenses that were understated or ones that no budget was set for when the original budget was approved.

REQUESTED BOARD ACTION:
Specify the action you are asking the Board to take (e.g. approval, adoption, review, authorization).

Approve the resolution

BACKGROUND/JUSTIFICATION:
Provide relevant history, previous board actions, community input, or project developments.

The amendments ensure the budget matches current funding realities.

IMPACT ON TOWNSHIP BUDGET (if applicable):

See attached budget amendments

TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES INVOLVED:
List any departments or external entities responsible for or impacted by this item.

All funds

DEADLINES OR URGENCY (if applicable):
Include any timelines, deadlines or reasons for urgency.

N/A

SUPPORTING DOCUMENTS ATTACHED:
Include number of attachments and a brief title of each file.

1 - Resolution
2 - Budget Amendments

CONTACT PERSON FOR QUESTIONS:

Name: Nancy Mason

Title: Office/Accounting Administrator

Phone:

Email: nancymason@superior-twp.org

Please attach this form with all supporting documents in the same email and CC the following: arobinson@superior-twp.org, cbenitez@superior-twp.org, krankin@superior-twp.org, edy@superior-twp.org

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

BUDGET AMENDMENTS FOR ALL FUNDS

RESOLUTION NUMBER: 2025-57

DATE: AUGUST 18, 2025

WHEREAS, the Charter Township of Superior Board of Trustee's has carefully reviewed the Township's current spending, and

WHEREAS, the Charter Township of Superior Board of Trustees recognizes its responsibility to the citizens of the Charter Township of Superior to carefully monitor the Township funds and provide for the needs of the Township, and

WHEREAS, the Board of Trustees of the Charter Township of Superior has carefully reviewed the revenues and expenditures for 2025 and offers the following budget amendments.

NOW THEREFORE BE IT RESOLVED that the Charter Township of Superior Board of Trustees adopt the proposed budget amendments as set forth in the attached spreadsheet.

Fund 101 - GENERAL

Dept 000 - REVENUE

GL NUMBER	DESCRIPTION	2025 ORIGINAL BUDGET	Change	Amended	Reason
101-000-574.005	STATE REVENUE SHARING TAXABLE VALUES	$0	$9,853	$9,853	New Revenue Sharing program
101-000-574.006	STATE REV. SHARING WEIGHTED POPULATION	$0	$15,604	$15,604	New Revenue Sharing program
101-000-577.002	ROW REVENUE STATE & OTHER RESOURCES	$10,000	$6,970	$16,970	Received more money from LCSA
101-000-634.000	SUPERIOR DAY DONATION	$1,500	$5,900	$7,400	Received more donations
101-000-654.001	PLANNING & ZONING ADMIIN FEES	$7,000	$13,000	$20,000	Admin fee increases
101-000-669.000	GAIN/LOSS ON INVESTMENT ACCOUNTS	$40,000	-$40,000	$0	T-Bills converted to sweep account
101-000-676.000	ELECTION REIMBURSEMENTS	$0	$36,450	$36,450	Reimbursement for new laptops/Nov election
101-000-687.000	INSURANCE REIMBURSEMENTS INCOME	$1,000	$10,500	$11,500	Insurance reimursement for Oakbrook sign
101-000-699.999	APPROPRIATION FROM FUND BALANCE	$61,819	$102,002	$163,821	Additional money needed - expected to adjust under 100k

Expenditures

Dept 171 - TOWNSHIP SUPERVISOR

101-171-703.000	SALARIES	$102,373	-$71,661	$30,712	Services charged to other funds
101-171-703.001	DEPUTY SUPERVISOR	$70,331	-$21,099	$49,232	Services charged to other funds

Dept 215 - CLERK

101-215-725.000	TAXABLE BENEFITS	$0	$17,500	$17,500	No taxable benefits were set up with original budget

Dept 261 - ADMINISTRATION

101-261-709.000	FICA	$76,342	-$7,000	$69,342	Services charged to other funds
101-261-802.000	PROFESSIONAL SERVICES -ATTORNEYS	$10,000	$5,000	$15,000	Additional money needed
101-261-805.006	PLYMOUTH RD PATHWAY	$0	$46,850	$46,850	Retainer owed on project from prior FY
101-261-805.012	MACARTHUR PATHWAY	$0	$12,337	$12,337	Retainer owed on project from prior FY
101-261-805.013	FIREMAN'S PARK	$0	$30,035	$30,035	Engineering fees remain from initial scope / prior FY project
101-261-805.019	2024 ZONING ORDINANCE REWRITE	$0	$22,350	$22,350	Costs not included in project - FY 23-25 project
101-261-806.000	PROFESSIONAL SERVICES - OTHER	$2,500	$12,500	$15,000	Budget below standard amount
101-261-915.000	MEMBERSHIPS & DUES	$5,000	$15,000	$20,000	Actual
101-261-935.000	INSURANCE & BONDS	$17,333	$20,167	$37,500	Insurance costs had not been received before budget was set
101-261-948.000	PROFESSIONAL SERVICES - IT	$40,000	$28,000	$68,000	New contract with TAZ, JCM work on website

Dept 262 - ELECTIONS		2025 ORIGINAL BUDGET	Change	Amended	Reason
101-262-703.000	SALARIES	$0	$13,000	$13,000	No budget set up for 2025 - unanticipated election
101-262-703.001	FICA EXEMPT SALARY	$0	$18,000	$18,000	
101-262-752.000	OPERATING SUPPLIES	$1,000	$2,200	$3,200	
101-262-806.000	PROFESSIONAL SERVICES - OTHER	$0	$2,800	$2,800	
101-262-851.000	POSTAGE	$0	$2,000	$2,000	
101-262-900.000	PRINTING & PUBLISHING	$0	$300	$300	
101-262-940.000	PRECINCT RENT	$0	$2,000	$2,000	
101-262-986.000	EQUIPMENT UNDER $5,000	$0	$6,500	$6,500	

Dept 265 - BUILDINGS & GROUNDS

101-265-699.249	OTHER FUND CONTRIBUTIONS	-$60,000	$15,000	-$45,000	Portion requires allocation to Admin department
101-265-805.000	CONTRACT SERVICES	$1,000	$20,000	$21,000	Monthly cleaning of townhall is charged to this line item
101-265-934.000	REPAIR & MAINTENANCE	$20,000	$20,000	$40,000	Lawn service/rugs/pest control is charged to this line item

Dept 446 - INFRASTRUCTURE

101-446-937.000	ROAD MAINTENANCE	$250,000	**-$71,500**	$178,500	Actual
101-446-937.001	NON-MOTOR TRAILS MAINT.	$500	$20,000	$20,500	Removal of trees on Gedess Rd for pathway this money will be taken out of the NM trail fund balance

Fund 206 - FIRE OPERATING FUND

Dept 000 - REVENUE			Change	Amended	Reason
206-000-669.000	GAIN/LOSS ON INVESTMENT ACCOUNTS	$40,500	**-$35,200**	$5,300	T-Bills converted to sweep account
206-000-676.000	REIMBURSEMENT FOR LABOR COSTS	$0	$4,000	$4,000	Reimbursement from Buidling Department for substitue inspector
206-000-687.000	INSURANCE REIMBURSEMENTS INCOME	$4,500	$34,300	$38,800	Insurance reimbursement for fire truck

Expenditures

Dept 336 - FIRE OPERATIONS

206-336-703-003	SUPERVISOR SALARY	$0	$10,237	$10,237	Services charged to others funds
206-336-709.000	FICA	$89,732	$800	$90,532	Services charged to others funds
206-336-946.000	PROFESSIONAL SERVICES - ENGINEERS	$5,000	$34,000	$39,000	Engineer work for roof - Station #1
206-336-961.000	GRANT EXPENDITURES	$10,000	$135,000	$145,000	FEMA NOZZLE AND APPLIANCE GRANT EMW-2023-FG-05927

Dept 337 - VEHICLES

206-337-934.000	REPAIR & MAINTENANCE	$100,000	$50,000	$150,000	Add'l money needed for repairs

Dept 965 - TRANSFER OF FUNDS

206-965-965.000	TRANSFER TO BLDG. CONST. RESERVE	$583,483	**-$226,937**	$356,546	Additional money needed

Fund 249 - BUILDING

Expenditures

Dept 371 - SAFETY INSPECTION

		2025 ORIGINAL BUDGET	Change	Amended	Reason
249-371-703-003	SUPERVISOR SALARY	$0	$20,475	$20,475	Services charged to others funds
249-371-703-004	DEPUTY SUPERVISOR	$0	$14,066	$14,066	Services charged to others funds
249-371-709-000	FICA	$89,732	$2,600	$92,332	Services charged to others funds
249-371-804.000	PROFESSIONAL SERVICES - AUDIT	$1,500	$1,000	$2,500	Actual
249-371-910.000	TRAINING	$250	$250	$500	Actual
249-371-916.000	MEALS & LODGING	$500	$1,000	$1,500	Actual

Dept 965 - TRANSFER OF FUNDS

249-965-965.000	TRANSFER TO RESERVES	$183,568	**-$39,391**	$144,177	Additional funds needed

Fund 266 - LAW ENFORCEMENT FUND

Dept 000 - REVENUE

			Change	Amended	Reason
266-000-628.004	ST. JOSEPH HOSPITAL LAW ENFORCEMENT	$132,960	**-$132,960**	$0	Trinity did not renew
266-000-669.000	GAIN/LOSS ON INVESTMENT ACCOUNTS	$90,000	**-$53,000**	$37,000	T-Bills converted to sweep account
266-000-676.000	REIMBURSEMENT FOR LABOR COSTS	$0	$107,839	$107,839	Lump sum pay off from County for banked ot

Expenditures

Dept 301 - CRIME CONTROL

266-301-703-003	SUPERVISOR SALARY	$0	$30,712	$30,712	Services charged to others funds
266-371-703-004	DEPUTY SUPERVISOR	$0	$7,033	$7,033	Services charged to others funds
266-301-709.000	FICA	$5,814	$2,800	$8,614	Services charged to others funds

Dept 965 - TRANSFER OF FUNDS

266-965-965.000	TRANSFER TO RESERVES	856,736.00	**-$118,666.00**	$738,070	Additional funds needed

FUND 592 -UTILITY DEPARTMENT

EXPENSES

601	SUPERVISOR SALARY	$832,533	$10,237	$842,770	Services charged to others funds
605	FICA	$73,257	$785	$74,042	Services charged to others funds
856	**TRANSFERS OUT TO CAPITAL RESERVES**	**$272,221**	**($11,022)**	**$261,199**	Additional funds needed

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CHARTER TOWNSHIP OF SUPERIOR
3040 North Prospect Road Ypsilanti, MI 48198
Telephone (734) 482-6099 Fax (734) 482-3842
Please submit one completed form for each agenda item

TO: Superior Township Board of Trustees

FROM: Dana Greene Jr., Sarah Devereaux

DATE SUBMITTED: 8/7/25

BOARD MEETING DATE: 8/18/25

ITEM TITLE: Stamford Road Street Sweeping

DESCRIPTION OF ITEM/RESOLUTION:
Provide a clear/concise summary of the item being presented.

We would like to have a discussion on providing Stamford with additional street sweeping once a month over the next three months. This would operate as pilot program to determine if street sweeping regularly prevents the drains from being clogged and causing flooding.

REQUESTED BOARD ACTION:
Specify the action you are asking the Board to take (e.g. approval, adoption, review, authorization).

Discussion on creating a RFP to accept bids for this pilot program

BACKGROUND/JUSTIFICATION:
Provide relevant history, previous board actions, community input, or project developments.

Residents on Stamford Road have experienced significant flooding due to derbies consistently blocking the drain and causing the street to flood. This is an issue throughout the Oakbrook subdivision and Washington Square. The Washtenaw County Road Commission provides street sweeping in a capacity limited to twice a year, once in late spring and the second in the early fall. This is not enough to prevent a significant amount of debris from blocking the drains during rain storms.

IMPACT ON TOWNSHIP BUDGET (if applicable):

None at this time

TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES INVOLVED:
List any departments or external entities responsible for or impacted by this item.

None at this time

DEADLINES OR URGENCY (if applicable):
Include any timelines, deadlines or reasons for urgency.

SUPPORTING DOCUMENTS ATTACHED:
Include number of attachments and a brief title of each file.

CONTACT PERSON FOR QUESTIONS:

Name: Dana Greene Jr.

Title: Trustee

Phone:

Email: dgreene@superior-twp.org

Please attach this form with all supporting documents in the same email and CC the following: arobinson@superior-twp.org, cbenitez@superior-twp.org, krankin@superior-twp.org, edy@superior-twp.org

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SUPERIOR TOWNSHIP

BILLS FOR PAYMENT REPORT

As of August 18, 2025

FUND	VENDOR NAME	INVOICE NUMBER	INVOICE DATE	DESCRIPTION	AMOUNT
592- Utility	Blue Water Solutions	29262.00	07/29/2025	(36) residential meters	$ 11,734.99
					$ 11,734.99
				GRAND TOTAL ALL FUNDS	**$ 11,734.99**

PLEASE REMIT TO:
Blue-Water Solutions, LLC
3285 Lapeer Rd. W
Auburn Hills, MI 48326

Ph. 1-800-433-4332
www.blue-watersolutions.com

Invoice

Date	Invoice #
7/29/2025	279262

Bill To	Ship To
SUPERIOR TOWNSHIP 575 E. CLARK YPSILANTI, MI 48198	SUPERIOR TOWNSHIP 9699 MACARTHUR BLVD YPSILANTI, MI 48198

Rep	S.O. No.	P.O. No.	Terms	Job Name
ASB	48532	072925-01	Net 30	

Item	Description	Prev. Inv	B/O	Invoiced	Rate	Amount
BM-E23-BRZ-G2...	5/8" X ¾" (7 ½" LAY LENGTH) E-SERIES BRONZE BODY G2 METER IN CUBIC FEET WITH 25' TWIST TIGHT CONNECTOR AND PRESSURE SENSOR	0	0	36	323.21	11,635.56
SHIP	SHIPPING/HANDLING CHARGES UPS TRACKING# 1ZR9471X0346473654 7-29-25	0		1	99.43	99.43

Thank you for your business! Blue-Water Solutions accepts credit cards and E-Checks. 1.5% Monthly finance charge on all accounts 30 days past invoice date. Acceptance of these items constitutes a 30% restocking fee on all returns.
No returns of special order (Non-Stock) items or after 60 days or withhout prior written authorization.

A credit memo shall be issued to your account for any returns or descrepancies.
For full terms of sales please go to Terms & Conditions of sale:
www.blue-watersolutions.com

Total	$11,734.99
Payments/Credits	$0.00
Balance Due	$11,734.99

SUPERIOR TOWNSHIP
Record of Disbursements

Date: August 18, 2025

*Contains all checks written since last report for the following funds:

General Bank - includes all checks written from the following funds:

101 - General Fund
203 - Side Street Maintenance Fund
211 - Legal Defense Fund
219 - Streetlight Fund
249 - Building Fund
266 - Law Fund
508 - Park Fund

206 - Fire Fund
592 - Utility Dept.
701 - Trust & Agency Fund

Total amount for all disbursements - $ 713,859.42

Note: Some of these checks were presented to the board for approval. All others are either pre-approved or under $3,000.00 for Government Funds and $5,000 for Utility Dept.

Bank GENL GENERAL BANK

Check Type: Paper Check

Check Date	Bank	Check	Vendor Name	Description	Amount
07/23/2025	GENL	49744	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE -AUGUST 2025	5,772.50
07/23/2025	GENL	49745	CINTAS CORPORATION - 300	RUG SERVICE MONTH OF JULY 2025	344.96
07/23/2025	GENL	49746	DELTA DENTAL	DENTAL INSURANCE -AUG 2025	843.48
07/23/2025	GENL	49747	GORDON FOOD SERVICE, INC.	BUILDING SUPPLIES	236.30
07/23/2025	GENL	49748	HURON RIVER WATERSHED COUNCIL	2025 MEMBERSHIP HRWC	7,302.54
07/23/2025	GENL	49749	JALEEN WILSON	TRASH PICK-UP MACARTHUR/WIARD/ROW	204.00
07/23/2025	GENL	49750	MEDMUTUAL LIFE	LIFE INSURANCE - AUG 2025	215.66
07/23/2025	GENL	49751	QUADIENT FINANCE USA, INC.	POSTAGE REFILL FOR MACHINE	500.00
07/23/2025	GENL	49752	SEMCOG	2025 MEMBERSHIP	2,025.00
07/23/2025	GENL	49753	SPECTRUM PRINTERS, INC.	MINUTE BOOKS	311.81
07/23/2025	GENL	49754	SUPERIOR TOWNSHIP CREDIT CARD ACCT	QUICKBOOKS - JULY 2025	338.00
				CAR WASH FOR TOWNSHIP TRUCK	8.00
				OIL CHANGE FOR TOWNSHIP TRUCK	55.00
					401.00
07/23/2025	GENL	49755	TERMINIX EHRLICH	PEST CONTROL -JUNE 2025	134.62
07/23/2025	GENL	49756	VSP INSURANCE CO	VISION INSURANCE -AUG 2025	268.62
07/23/2025	GENL	49757	WASHTENAW COUNTY ROAD COMMISSION	NEW ROAD SIGNS FOR TOWN HALL	424.74
07/29/2025	GENL	49758	ALL STAR POWER EXCAVATION, LLC	PAY APPLICATION #4	12,336.68 V
			Void Reason: BANK ERROR ON VENDOR END		
07/29/2025	GENL	49759	AMAZON CAPITAL SERVICES, INC	OFFICE SUPPLIES	74.78
				OFFICE SUPPLIES	29.50
				OFFICE SUPPLIES	6.99
					111.27
07/29/2025	GENL	49760	CARLISLE WORTMAN ASSOCIATES	2024 ZONING ORDINANCE REWRITE	690.00
				IN HOUSE PLANNER - JUNE	6,300.00
				PLANNING SERVICES - JUNE	900.00
				CLAY HILL FARMS	60.00
				RENTAL HOUSING PROGRAM	1,035.00
					8,985.00
07/29/2025	GENL	49761	CASTLEBERRY & LUCAS	LEGAL SERVICES - JUNE	4,060.00
07/29/2025	GENL	49762	CERTASITE, LLC	ANNUAL INSPECTION ON FIRE EXTINGUISHERS	507.29
				ANNUAL INSPECTION ON FIRE EXTINGUISHERS	85.01
					592.30
07/29/2025	GENL	49763	DANIEL SMITH	DUMP TICKET REIMBURSEMENT	50.00
07/29/2025	GENL	49764	DELTA DENTAL	DENTAL INSURANCE - AUGUST 2025	103.86
07/29/2025	GENL	49765	DONALD HOLBROOK	DUMP TICKET REIMBURSEMENT	33.00
07/29/2025	GENL	49766	EXPERT HEATING AND COOLING	OVERPAYMENT OF PERMIT - 7505 CHERRY HILL	100.00
07/29/2025	GENL	49767	JALEEN WILSON	TRASH PICK-UP MACARTHUR/WIARD/ROW	221.00
07/29/2025	GENL	49768	JAMES RATLIFF	SUBSTITUTE ELECTRICAL INSPECTOR - JULY 2	500.00
07/29/2025	GENL	49769	LISA LEWIS	MILEAGE REIMBURSEMENT 7/1-7/16/25	88.20
				TRAVEL EXPENSE REIMBURSEMENTS FOR CONFER	427.86
					516.06
07/29/2025	GENL	49770	OHM ADVISORS	ENGINEERING SERVICES	7,748.00

Check Date	Bank	Check	Vendor Name	Description	Amount
07/29/2025	GENL	49771	ROBERT ACTON	37-MECH/PLUMB INSPECTIONS 7/12-7/25/25	1,850.00
07/29/2025	GENL	49772	ROBERT BUTLER	2025 CONTRACT - 7	1,766.67
07/29/2025	GENL	49773	SUPERIOR TOWNSHIP CREDIT CARD ACCT	HOTEL FOR CONFERENCE - LEWIS	549.45
07/29/2025	GENL	49774	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 7/31/25 PAYROLL	60,673.73
07/29/2025	GENL	49775	TERMINIX EHRLICH	PEST CONTROL -JULY 2025	134.62
08/05/2025	GENL	49776	A-PARKWAY SERVICES	PORTAJOHN @ BUG HUNT	130.00
08/05/2025	GENL	49777	AMAZON CAPITAL SERVICES	TICK REMOVAL TOOLS	93.80
				DOG WASTE BAGS (2,000)	163.96
					257.76
08/05/2025	GENL	49778	AMAZON CAPITAL SERVICES, INC	CALCULATOR AND OFF SPRAY	33.98
08/05/2025	GENL	49779	BRIAN CLARK	JULY 25 BOR MILEAGE	4.06
08/05/2025	GENL	49780	BS&A SOFTWARE	ANNUAL SUPPORT/SERVICE FEE AUG 1 25 - AU	6,791.00
08/05/2025	GENL	49781	CERTASITE, LLC	FIRE EXTINGUISHER YEARLY MAINTENANCE	458.06
08/05/2025	GENL	49782	COMCAST	INTERNET JULY 2025	211.71
08/05/2025	GENL	49783	COMCAST	TELEPHONES - AUGUST 2025	549.63
08/05/2025	GENL	49784	CONKLIN LANDSCAPING, INC	GEDDES & RIDGE ROUNDABOUT - JULY	80.00
				SUPERIOR & RIDGE ROUNDABOUT - JULY	340.00
				MOWING AT TOWNHALL - JULY	735.00
				MOWING AT TOWNHALL - JULY	2,532.00
					3,687.00
08/05/2025	GENL	49785	EMILY DABISH YAHKIND	REIMBURSMENT FOR REGISTER OF DEEDS -COUN	30.00
08/05/2025	GENL	49786	HOME DEPOT CREDIT SERVICES	BIKE PUMP/ WOOD	66.89
08/05/2025	GENL	49787	JALEEN WILSON	TRASH PICK-UP MACARTHUR/WIARD/ROW	221.00
08/05/2025	GENL	49788	JAMEEL S WILLIAMS	LEGAL SERVICES - JULY 2025	3,082.00
08/05/2025	GENL	49789	JAMES PATTERSON	DUMP TICKET REIMBURSEMENT	50.00
08/05/2025	GENL	49790	JAMES SWITALA	JULY 25 BOR MILEAGE	5.46
08/05/2025	GENL	49791	JCM MEDIA GROUP LLC	WEBSITE WORK - INSTALLMENT #2	2,193.00
08/05/2025	GENL	49792	JOHN MACNICOL	JULY 25 BOR MILEAGE	3.92
08/05/2025	GENL	49793	LISA LEWIS	MILEAGE REIMBURSEMENT 7/17-8/1/25	117.46
08/05/2025	GENL	49794	LOWE'S	SHOP SUPPLIES	67.52
08/05/2025	GENL	49795	PETE DIROFF	DUMP TICKET REIMBURSEMENT	50.00
08/05/2025	GENL	49796	PETER GALE	DUMP TICKET REIMBURSEMENT	22.00
08/05/2025	GENL	49797	SAM'S CLUB/SYNCHRONY BANK	SUPERIOR DAYS/SATURDAYS' SUMMER KICK OFF	1,074.57
08/05/2025	GENL	49798	SIGNS BY TOMORROW	BUG HUNT SIGNS	89.00
08/05/2025	GENL	49799	STANDARD PRINTING	SECURITY ENVELOPES	150.00
08/05/2025	GENL	49800	STAPLES	OFFICE SUPPLIES	434.63
08/05/2025	GENL	49801	SUPERIOR TOWNSHIP CREDIT CARD ACCT	DROPBOX YEARLY FEE	199.00
				OTTER BUSINESS SUBSCRIPTION- MAY - JUNE	60.00
				OTTER BUSINESS SUBSCRIPTION- JULY	30.00
				GODADDY ANNUAL RENEWAL	42.98
				ZOOM -JULY 2025	81.98
					413.96
08/05/2025	GENL	49802	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - JULY 2025	22,774.12
08/05/2025	GENL	49803	WEINGARTZ	EXMARK MOWER BLADES	251.94
08/05/2025	GENL	49804	WEX BANK	FUEL- JULY 2025	87.78
08/05/2025	GENL	49805	WEX BANK	FUEL- JULY 2025	96.44
08/05/2025	GENL	49806	WEX BANK	FUEL - JULY 2025/ICE FOR BUG HUNT	546.02
08/12/2025	GENL	49807	A-PARKWAY SERVICES	PORTAJOHN @ FIREMAN'S PARK AUGUST	130.00
08/12/2025	GENL	49808	ABDUR-RAHEEM AL-HALLAK	DUMP TICKET REIMBURSEEMNT	50.00
08/12/2025	GENL	49809	ABSOPURE WATER COMPANY	COOLER RENTAL - 2025	36.00
08/12/2025	GENL	49810	ALL STAR POWER EXCAVATION, LLC	PAY APPLICATION #4	12,336.68
08/12/2025	GENL	49811	ALLSTAR ALARM	SECURITY MONITORING 09/01/25-11/30/25	108.00
08/12/2025	GENL	49812	AMAZON CAPITAL SERVICES	BOOKS FOR STORYBOOK WALK	71.07

Check Date	Bank	Check	Vendor Name	Description	Amount
08/12/2025	GENL	49813	ANN ARBOR AREA TRANSPORTATION AUTH.	2025 - JULY	10,128.92
08/12/2025	GENL	49814	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE - SEPTEMBER 2025	5,772.50
08/12/2025	GENL	49815	CASTLEBERRY & LUCAS	LEGAL SERVICES - JULY	3,500.00
08/12/2025	GENL	49816	DTE ENERGY	OLD TOWN HALL GAS - JULY 2025	21.77
				APT "1" GAS - JULY 2025	21.77
				SIREN @ 1989 PROSPECT -- JULY 25	24.37
				GEN/LAW SPLIT/GENERATOR-GAS -JULY 2025	50.49
				GEN/LAW SPLIT/OLD TOWN HALL ELEC -JULY	1,319.07
				ELECTRIC - PARKS BARN - JULY 25	28.03
				DIXBORO VILLAGE GREEN ELECTRIC -JULY	72.54
					1,538.04
08/12/2025	GENL	49817	VOID		V
			Void Reason: Created From Check Run Process		
08/12/2025	GENL	49818	DTE ENERGY	STREETLIGHTS -JULY 2025	7,993.77
08/12/2025	GENL	49819	GLEMPS, INC.	STAFF SHIRTS	334.00
08/12/2025	GENL	49820	JALEEN WILSON	TRASH PICK-UP MACARTHUR/WIARD/ROW	221.00
08/12/2025	GENL	49821	LARRY LONG	DUMP TICKET REIMBURSEMENT	33.00
08/12/2025	GENL	49822	MEDMUTUAL LIFE	LIFE INSURANCE - SEPTEMBER 2025	192.96
08/12/2025	GENL	49823	MICHAEL SOLOMON	BUG HUNT PROGRAM	300.00
08/12/2025	GENL	49824	MICHIGAN FENCE	POST AND SIGN INSTALLATION STORYBOOK WAL	1,200.00
08/12/2025	GENL	49825	MLIVE MEDIA GROUP	JULY PUBLISHING	66.98
08/12/2025	GENL	49826	O'REILLY AUTOMOTIVE, INC.	MOTOR OIL, CARGO STRAPS, MATERIALS FOR B	115.31
08/12/2025	GENL	49827	PARKWAY SERVICES	PORTAJOHN @ MOVIES IN THE PARK	130.00
08/12/2025	GENL	49828	PROFESSIONAL BUILDING MAINTENANCE	CLEANING OF TOWNHALL - AUGUST 2025	1,792.25
08/12/2025	GENL	49829	ROBERT ACTON	52-MECH/PLUMB INSPECTIONS 7/26-8/8/25	2,600.00
08/12/2025	GENL	49830	ROBERT BUTLER	2025 CONTRACT -8	1,766.67
08/12/2025	GENL	49831	SIGNS & MORE	DEPOSIT FOR NEW OAKBROOK SIGN	2,275.00
08/12/2025	GENL	49832	STANDARD PRINTING	TAX ENVELOPES	280.00
08/12/2025	GENL	49833	SUPERIOR TOWNSHIP CREDIT CARD ACCT	FOOD FOR RENTAL HOUSING MEETING	67.34
				ADOBE - MONTHLY SCRIPT AUG 2025	167.93
					235.27
08/12/2025	GENL	49834	SUPERIOR TWP PAYROLL FUND	HSA FEES - JULY 25	21.25
				HSA FEES -AUG 25	21.25
				CASH TRANSFER 8/14/25 PAY	63,316.80
					63,359.30
08/12/2025	GENL	49835	SUPERIOR TWP UTILITY DEPARTMENT	CELL PHONE JUAN - JULY	49.93
08/12/2025	GENL	49836	THOMPSON PLUMBING & HEATING	OVERPAYMENT OF PERMIT 3360 WOODHILL CIRC	30.00
08/12/2025	GENL	49837	TRUGREEN PROCESSING CENTER	GRUB PREVENTATIVE - TOWNHALL	157.77
08/12/2025	GENL	49838	YPSILANTI ACE HARDWARE	TENNIS NET ROPE	16.99
				Total Paper Check:	280,089.19

GENL TOTALS:

Total of 95 Checks:	280,089.19
Less 2 Void Checks:	12,336.68
Total of 93 Disbursements:	267,752.51

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank FIRE FIRE FUND					
Check Type: Paper Check					
07/23/2025	FIRE	28019	ALERT-ALL CORP.	GIVE AWAYS FOR KIDS	1,582.00
07/23/2025	FIRE	28020	AMERICAN SPRINKLER	SPRINKLER REPAIR - STATION #1	362.50
07/23/2025	FIRE	28021	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE - AUGUST 2025	15,778.52
07/23/2025	FIRE	28022	CANON FINANCIAL SERVICES INC.	LEASE ON COPY MACHINE - COPY USAGE	192.75
07/23/2025	FIRE	28023	COMCAST	INTERNET - STATION #2 -AUG 25	270.90
07/23/2025	FIRE	28024	CORRIGAN OIL COMPANY	EXHAUST FLUID	185.95
				245.80 GALLONS DIESEL FUEL	704.90
					890.85
07/23/2025	FIRE	28025	CSI EMERGENCY APPARATUS	PARTS FOR E11-1	190.07
07/23/2025	FIRE	28026	DELTA DENTAL	DENTAL INSURANCE - AUGUST 2025	1,096.06
07/23/2025	FIRE	28027	MEDMUTUAL LIFE	LIFE INSURANCE - AUGUST 2025	136.20
07/23/2025	FIRE	28028	PHILIP W. DICKINSON	HEALTH INSURANCE REIMBURSEMENT - AUG 202	325.30
07/23/2025	FIRE	28029	SUPERIOR TWP UTILITY DEPARTMENT	WATER -STATION #2	80.55
07/23/2025	FIRE	28030	VSP INSURANCE CO	VISION INSURANCE - AUGUST 2025	240.79
07/29/2025	FIRE	28031	ABBEY DOOR, LLC	WORK ON GARAGE DOORS AT STATION #1	252.00
07/29/2025	FIRE	28032	AMERICAN AQUA, INC.	WATER SOFTNER SUPPLIES	336.30
07/29/2025	FIRE	28033	CERTASITE, LLC	ANNUAL FIRE EXTINGUISHER INSPECTION - ST	712.34
				ANNUAL FIRE EXTINGUISHER INSPECTION - ST	64.67
					777.01
07/29/2025	FIRE	28034	DTE ENERGY	ELECTRIC @ STATION #1 -JULY 2025	1,151.27
				GAS - STATION #1 -JULY 2025	43.32
					1,194.59
07/29/2025	FIRE	28035	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 7/31/25 PAYROLL	57,492.95
07/29/2025	FIRE	28036	VARSITY FORD	REPAIR OF CHIEF VEHICLE	209.28
08/05/2025	FIRE	28037	AMAZON CAPITAL SERVICES, INC	RATCHET STRAPS	78.30
				BINDER CLIPS	17.99
					96.29
08/05/2025	FIRE	28038	COMCAST	INTERNET SERVICES - ST #1 -AUG 2025	385.17
08/05/2025	FIRE	28039	COMCAST	TELEPHONES - AUGUST 2025	644.07
08/05/2025	FIRE	28040	CORRIGAN OIL COMPANY	159.40 GALLONS DIESEL	487.83
08/05/2025	FIRE	28041	CRIBLEY DRILLING	WELL MAINTENANCE AT STATION #1	409.00
08/05/2025	FIRE	28042	DTE ENERGY	ELECTRIC & GAS - STATION #2- JULY 2025	838.75
08/05/2025	FIRE	28043	ELITE TRAUMA CLEAN-UP	REMOVAL & DISPOSAL OF MEDICAL WASTE	80.00
08/05/2025	FIRE	28044	LINDE GAS & EQUIPMENT, INC	OXYGEN CYLINDER RENTAL	100.75
08/05/2025	FIRE	28045	SAFETY- KLEEN SYSTEMS INC	PARTS WASHER MAINTENANCE	233.80
08/05/2025	FIRE	28046	SUPERIOR TOWNSHIP CREDIT CARD ACCT	OVERNIGHT MAIL	31.40
08/05/2025	FIRE	28047	SUPERIOR TWP PAYROLL FUND	PENSION/HCSP - JULY 2025	41,696.85
08/05/2025	FIRE	28048	TIMOTHY WINTERS	HEALTH INSURANCE REIMBURSEMENT -AUG 2025	334.91
08/05/2025	FIRE	28049	WEX BANK	FUEL - JULY	351.18
08/12/2025	FIRE	28050	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE - SEPTEMBER 2025	15,778.52
08/12/2025	FIRE	28051	CONWAY SHIELD, INC.	HELMETS FOR NEW FIREFIGHTERS	881.00
08/12/2025	FIRE	28052	MEDMUTUAL LIFE	LIFE INSURANCE - SEPTEMBER 2025	136.20
08/12/2025	FIRE	28053	PHILIP W. DICKINSON	HEALTH INSURANCE REIMBURSEMENT-SEPT 25	345.04
08/12/2025	FIRE	28054	SUPERIOR TOWNSHIP CREDIT CARD ACCT	HELMET SHIELDS -NEW FIREFIGHTERS	173.36

Check Date	Bank	Check	Vendor Name	Description	Amount
				ONE YEAR MEMBERSHIP ICC - KIMBALL	794.00
					967.36
08/12/2025	FIRE	28055	SUPERIOR TWP PAYROLL FUND	HSA FEES - JULY 2025	51.00
				HSA FEES - AUG 2025	51.00
				CASH TRANSFER 8/14/25 PAY	60,710.77
					60,812.77
08/12/2025	FIRE	28056	TERMINIX EHRLICH	PEST CONTROL - STATION #2	118.00
				CARPENTER ANTS - STATION #1	210.00
					328.00
08/12/2025	FIRE	28057	VERIZON WIRELESS	CELL PHONES -JULY 2025	521.20
				Total Paper Check:	206,868.71

FIRE TOTALS:

Total of 39 Checks:	206,868.71
Less 0 Void Checks:	0.00
Total of 39 Disbursements:	206,868.71

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank TRUST TRUST & AGENCY					
Check Type: Paper Check					
07/23/2025	TRUST	1124	SUPERIOR TWP GENERAL FUND	TRAILER FEES - JUNE 2025	173.00
07/23/2025	TRUST	1125	WASHTENAW COUNTY TREASURER	TRAILER FEES - JUNE 2025	865.00
07/29/2025	TRUST	1126	SUPERIOR TWP GENERAL FUND	LEGAL SERVICES OWED FOR ESCROW ACCOUNT	100.00
				$ OWED TO GENERAL FOR PLANNING FEES - M/	1,100.00
					1,200.00
07/29/2025	TRUST	1127	SUPERIOR TWP PARK FUND	MONEY OWED TO PARKS FOR FEES - PARK RENT	300.00
08/05/2025	TRUST	1128	SUPERIOR TOWNSHIP BUILDING FUND	TEMP C/O BOND FEE 4150 HAWKS	80.00
08/05/2025	TRUST	1129	SUPERIOR TWP GENERAL FUND	TRAILER FEES - JULY 2025	229.00
				ADMIN FEES - TRINITY HEALTH	900.00
					1,129.00
08/05/2025	TRUST	1130	WASHTENAW COUNTY TREASURER	TRAILER FEES - JULY 2025	1,145.00
08/12/2025	TRUST	1131	CARLISLE WORTMAN ASSOCIATES	PLANNING SERVICES	300.00
				PLANNING SERVICES	225.00
				PLANNING SERVICES	1,020.00
					1,545.00
08/12/2025	TRUST	1132	LOMBARDO HOMES	TEMP C/O BOND REFUND 6595 PLYMOUTH - ANN	500.00
				TEMP C/O BOND REFUND 1936 MAGGIE LANE	500.00
				TEMP C/O BOND REFUND 1932 MAGGIE LANE	500.00
					1,500.00
08/12/2025	TRUST	1133	SUPERIOR TWP GENERAL FUND	ADD'L PLANNING MONEY OWED TO GENERAL	2,450.00
08/12/2025	TRUST	1134	SUPERIOR TWP PARK FUND	PARKS PORTION OF PAVILLION RENTAL	200.00
				Total Paper Check:	10,587.00

TRUST TOTALS:

Total of 11 Checks:	10,587.00
Less 0 Void Checks:	0.00
Total of 11 Disbursements:	10,587.00

Superior Township Utility Department
Check Register
July 22 through August 18, 2025

Date	Num	Name	Memo	Amount
100 · CASH - O&M				
101 · Checking - Chase 205000485529				
07/23/25	15848	Blue Cross Blue Shield	Medical Insurance -August 25	(14,008.75)
07/23/25	15849	Comcast	Internet - Maint. Fac. -July	(385.03)
07/23/25	15850	Delta Dental Plan of Michigan	Dental Insurance - Aug 25	(859.70)
07/23/25	15851	MedMutual Life	Life Insurance - Aug 2025	(79.45)
07/23/25	15852	Superior Township Credit Car...	Quickbooks - July	(359.19)
07/23/25	15853	Vision Service Plan	Vision Insurance - Aug 25	(170.61)
07/23/25	15854	Superior Twp. General Fund	Quarterly Accounting Chargeback	(3,750.00)
07/29/25	15855	Superior Twp. Payroll Fund	Payroll 7/31/2025	(27,926.60)
08/05/25	15856	Amazon Capital Services, Inc.	Office supplies	(569.86)
08/05/25	15857	Auto Value Ypsilanti	Oil filter, hitch pin, paint marker	(155.68)
08/05/25	15858	Badger Meter	Monthly Services - July25	(3,318.44)
08/05/25	15859	Blue Water Solutions	Badger Commercial Meters	(2,675.62)
08/05/25	15860	Boone & Darr, Inc.	Backflow device in mechanical room had to ...	(592.90)
08/05/25	15861	Certa Site	Fire extinguisher annual inspection	(388.50)
08/05/25	15862	Comcast	Internet - July	(586.39)
08/05/25	15863	Comcast - phones	Phones admin/maint -August	(496.32)
08/05/25	15864	Corrigan Oil Co.	Diesel Fuel for Maint. Bldg	(1,126.31)
08/05/25	15865	DTE	Gas/elec - July	(3,136.15)
08/05/25	15866	Etna Supply	Meter Couplings	(1,369.20)
08/05/25	15867	Harbor Freight Tools	10 inch tire for generator	(59.98)
08/05/25	15868	Live Voice	Answering Service	(352.37)
08/05/25	15869	Michigan Rural Water Associa...	Training	(960.00)
08/05/25	15870	Paragon Laboratories	Water testing	(747.00)
08/05/25	15871	Plymouth Rubber & Transmissi...	Hydrant flushing hose	(658.32)
08/05/25	15872	Professional Building Mainten...	Cleaning of buildings	(1,042.00)
08/05/25	15873	Quadient	1 Gallon Sure seal solution	(78.00)
08/05/25	15874	SiteOne Landscape Supply	Weed Control	(621.85)
08/05/25	15875	Superior Twp. Payroll Fund	Pension - HCPS - July 2025	(11,369.61)
08/05/25	15876	Terminix Processing Center	Pest control	(326.48)
08/05/25	15877	Verizon	Cell Phones - July25	(499.63)
08/05/25	15878	Wex Bank	Fuel - July	(473.41)
08/05/25	15879	Wolverine Rental	Skid Steer Sweeper rented to clean MF par...	(150.00)
08/05/25	15880	Ypsilanti Comm. Utilities Autho...	Water - Adm. Bldg. - May+Jun25	(110.80)
08/12/25	15881	Amazon Capital Services, Inc.	Office supplies	(60.75)
08/12/25	15882	Ann Arbor Charter Township	W/S Purchased - July 2025	(21,865.68)

Superior Township Utility Department
Check Register
July 22 through August 18, 2025

Date	Num	Name	Memo	Amount
08/12/25	15883	Blue Cross Blue Shield	Medical Insurance -Sept 25	(14,791.89)
08/12/25	15884	Cintas Corporation	First aid cabinet restock	(61.91)
08/12/25	15885	MedMutual Life	Life Insurance - Sept 25	(79.45)
08/12/25	15886	Millennium Business Systems	copier lease and ink	(852.14)
08/12/25	15887	Superior Township Credit Car...	Credit card charges	(161.19)
08/12/25	15888	Superior Twp. Payroll Fund	Payroll 8/14/25 & HSA fees	(26,512.03)
08/12/25	15889	Ypsilanti Comm. Utilities Autho...	W/S Purch. - AR Properties - July25	(245.41)
Total 101 · Checking - Chase 205000485529				(144,034.60)
Total 100 · Cash - O&M				(144,034.60)
120 · CASH - CAPITAL RESERVE				
125 · CR Chkg. - Chase 639918234				
07/23/25	1262	Inner City Contracting, LLC	Stamford Rd. W/M Replacement	(57,896.60)
08/05/25	1263	Advanced Underground Inspec...	Jetting required for sewer collapse	(2,450.00)
08/12/25	1264	Civil Underground Constructi...	Emergency Repairs for Sewer Collapse on ...	(24,270.00)
Total 125 · CR Chkg. - Chase 639918234				(84,616.60)
Total 120 · CASH - CAPITAL RESERVE				(84,616.60)
TOTAL				(228,651.20)