

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
SUPERIOR CHARTER TOWNSHIP HALL
3040 N. PROSPECT RD., SUPERIOR TOWNSHIP, MI 48198
MARCH 17, 2025
7:00 p.m.
AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. CITIZEN PARTICIPATION
6. SUPERVISOR COMMENTS
7. PRESENTATIONS
 - A. Fire Department – Chief Victor Chevrette
8. CONSENT AGENDA
 - A. APPROVAL OF MINUTES
 1. January 21, 2025, Regular Meeting
 2. February 18, 2025, Regular Meeting
 - B. REPORTS
 1. Supervisor Report
 2. Departmental Reports: Building Department, Fire Department, Parks Commission Minutes, Sheriff's Report, Utility Department
 3. Accounting Report
 4. Monthly Financial Reports, January 2025
 - C. COMMUNICATIONS
 1. Committee to Promote Superior Township (C2PST)
 2. Letters Regarding Proposed Expansion of the Grenada Electrical Substation
 3. Landis Smith Email to Board of Trustees
9. ITEMS REMOVED FROM THE CONSENT AGENDA
10. UNFINISHED BUSINESS
11. REVISITED
 - A. Resolution 2025-13, Resolution to Approve Garrett's Space Conservation Deed Restriction Agreement
12. NEW BUSINESS
 - A. Resolution 2025-14, Resolution to Approve Nomination to the Zoning Board of Appeals
 - B. Resolution 2025-15, Resolution to Approve Reappointments to the Dixboro Design Review Committee
 - C. Resolution 2025-16, Resolution to Approve the Utilities Department Material Standards Update Proposal with OHM

- D. Resolution 2025-17, Resolution to Approve the Professional Services Agreement for Fire Station NO. 1 Roof Replacement
- E. Resolution 2025-18, Resolution to Rename Nancy Mason's Position to Office/Accounting Administrator
- F. Resolution 2025-19, Resolution to Approve the Promotion of Firefighter Lance Pierce to Fire Lieutenant
- G. Ordinance No. 169 Article III – YCUA Sewer Service, First Reading
- H. Motion to Approve Posting the Zoning Administrator/Clerk Position

12. DISCUSSION

- A. Road and Blight Committee
- B. Community Development Block Grant ("CDBG")

13. BILLS FOR PAYMENT AND RECORD OF DISBURSEMENTS

14. PLEAS AND PETITIONS

15. ADJOURNMENT

Angela Robinson, Clerk, Superior Township, 3040 N. Prospect, Superior Township, MI 48198
Telephone: 734-482-6099; [Email: arobinson@superior-twp.org](mailto:arobinson@superior-twp.org)

This Page Is Intentionally Left Blank

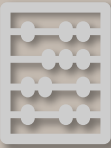


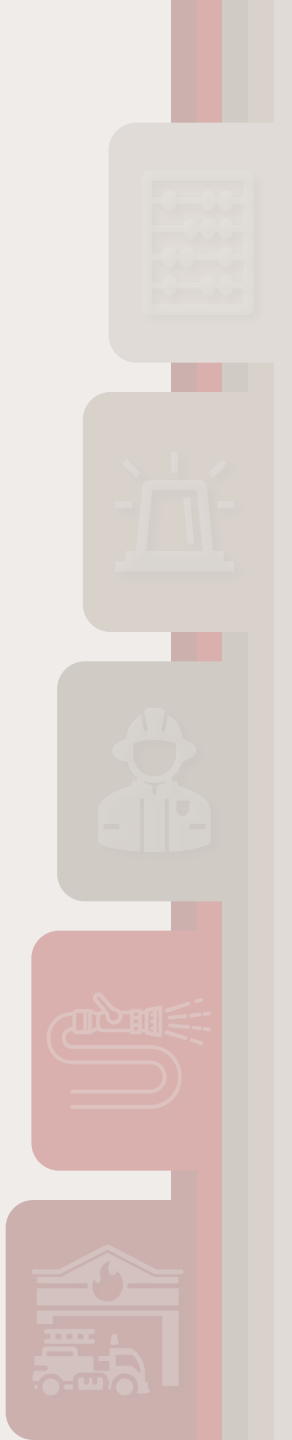
CHARTER TOWNSHIP of SUPERIOR FIRE DEPARTMENT

About Us



CONTENTS

	STATIONS	The Charter Township of Superior Fire Department operates out of two stations strategically located to serve the community quickly and efficiently
	EQUIPMENT	Our department is equipped with state-of-the-art fire trucks, rescue vehicles, and specialized gear to handle various emergency situations.
	PERSONNEL	Our dedicated team of highly trained firefighters and emergency responders are committed to ensuring the safety and well-being of residents.
	CALLS FOR SERVICE	We respond to a wide range of emergencies, with our call volume reflecting the growing needs of the township. Our team is ready to assist at any time.
	BUDGET & PLANNING	We prioritize efficient use of resources through careful budgeting and strategic planning to maintain and enhance our services, ensuring readiness for future challenges.



Stations

Both stations are
staffed with
DEDICATED
personnel ready
to respond to
emergencies
24/7

1

**Station One:
7999 Ford Rd**



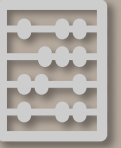
Built 2005

2

**Station Two:
8795 MacArthur Blvd**



Built *1970



Equipment

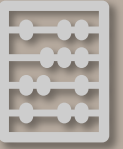
Our department is equipped with state-of-the-art fire trucks, rescue vehicles, and specialized gear to handle various emergency situations.



ENGINE 11-1: Housed at Station 1 and is first due in its response area for fires, crashes, and medicals. E-1 has an 855 Gal. tank and a 1500 GPM pump. E-1 carries an assortment of fire fighting tools, extrication tools, and medical supplies.



ENGINE 11-2: Housed at Station 2 and is first due on medicals and crashes. E-2 has a 750 Gal. tank and a 1500 GPM pump. E-2 carries fire fighting tools, air bags, and a portable cascade system for refilling air bottles.



Equipment

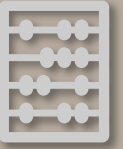
Our department is equipped with state-of-the-art fire trucks, rescue vehicles, and specialized gear to handle various emergency situations.



LADDER 11-1: Housed at Station 1 and is first due on structure fires and fire alarms. L-1 has a 500 Gal. tank, and a 1500 GPM pump. L-1 carries fire fighting tools, spare air packs, and is equipped with a 103 ft. pre-piped ladder.



TANKER 11-1: Housed at Station 1 and is used primarily for water supply in non-hydrant areas. T-1 has a 2500 Gal. tank and a 1500 GPM pump. T-1 carries a wide assortment of fire fighting tools.



Equipment

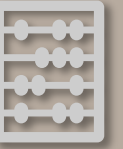
Our department is equipped with state-of-the-art fire trucks, rescue vehicles, and specialized gear to handle various emergency situations.



UTILITY 11-1: Housed at Station 1 and is first due on 100-gallon brush fires. U-1 is equipped with a 100-gallon tank and various brush fire tools.



UTILITY 11-2: Housed at Station 1.



Equipment

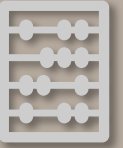
Our department is equipped with state-of-the-art fire trucks, rescue vehicles, and specialized gear to handle various emergency situations.



CHIEF 11: Housed at Station 1.

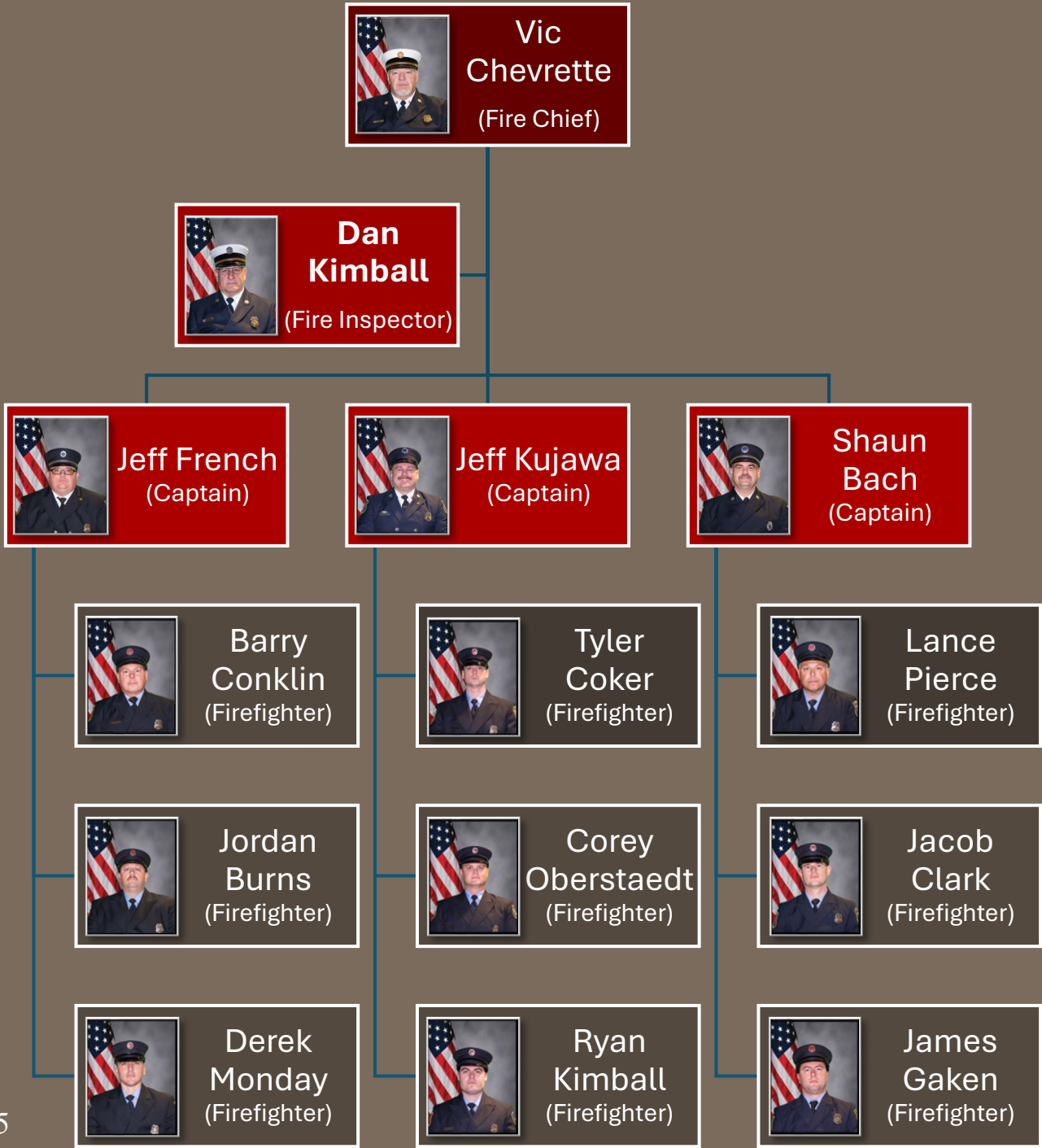


FIRE MARSHAL 11: Housed at Station 1.



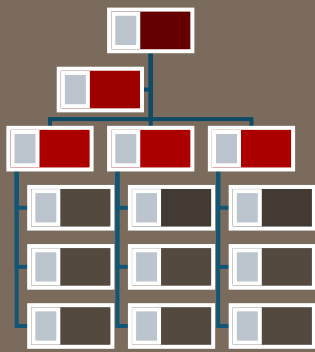
Personnel

Our dedicated team of highly trained firefighters and emergency responders are committed to ensuring the safety and well-being of residents.

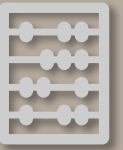


Special Teams

Our



Firefighters on special response teams are trained in specialized rescues, including confined space, high-angle, water, and rope rescues. They also handle hazardous materials incidents, ensuring safety in chemical, biological, and radiological emergencies. Their skills allow them to assist in various emergency situations, often working with other agencies on large-scale incidents.



Calls for Service

Year-to-Year

2023

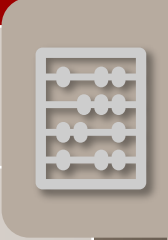
1780 +

2024

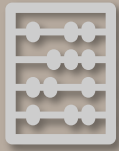
1900+



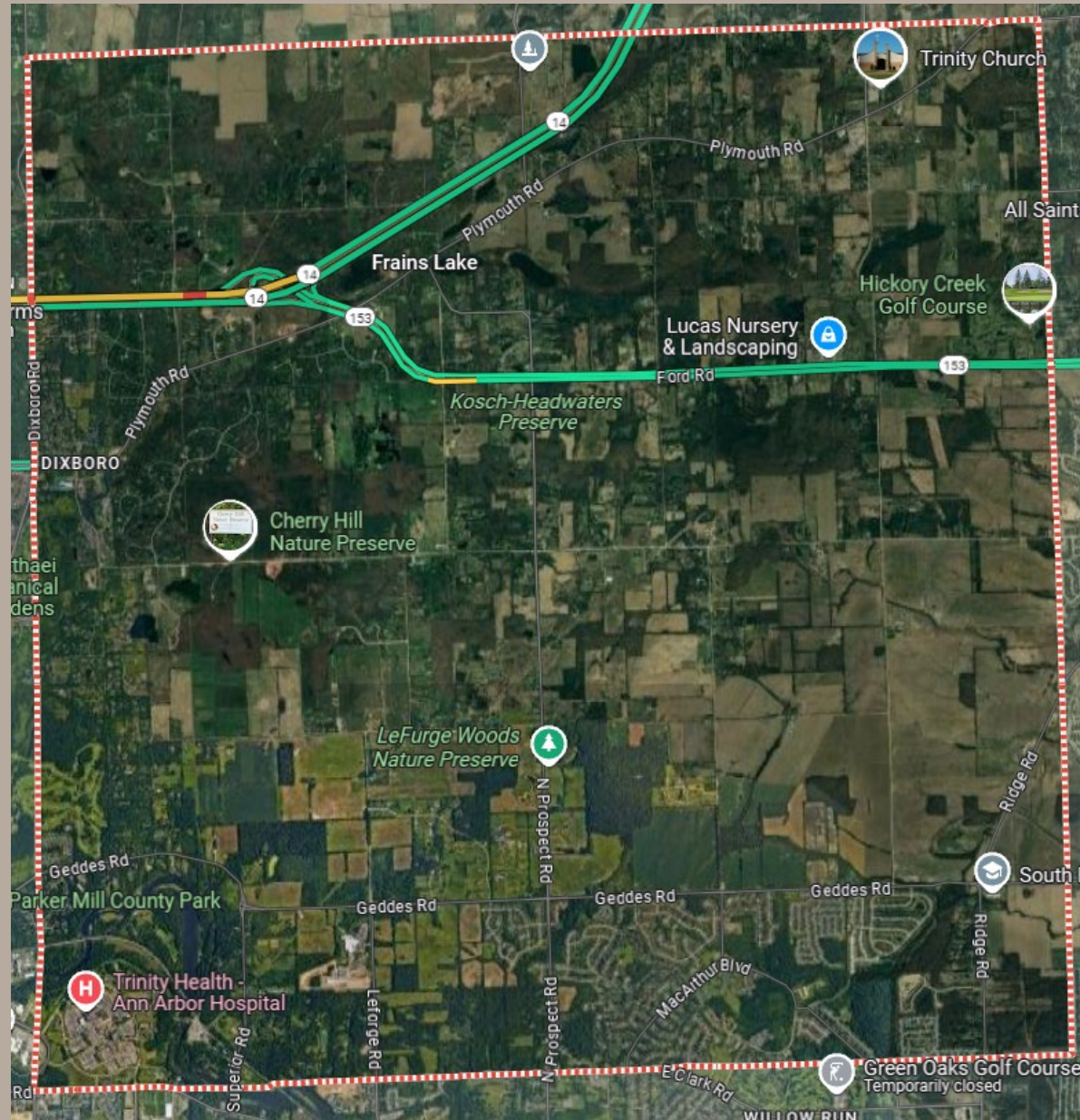
Call Type	Examples
Fire Calls	Structure Fires, Vehicle Fires, Brush Fires, Dumpster Fires, Wildland Fires
Medical Emergencies	Cardiac Arrest, Trauma Injuries, Respiratory Emergencies, Overdose Responses
Rescue Operations	Vehicle Extrications, Water Rescues, High Angle Rescues, Confined Space Rescues
Hazardous Materials Incidents	Chemical Spills, Gas Leaks, Biological Threats
Alarm Responses	Fire Alarms, Carbon Monoxide Alarms, Gas Leak Alarms
Public Assistance Calls	Lockouts, Smoke Checks, Lift Assists, Child Seat Inspection, Smoke Alarm Installation (Grant)
Mutual Aid Responses	Assisting Neighboring Departments with Fires or Medical Calls
Special Events Standby	Event Medical Support, Crowd Control or Safety Standby
Training and Drills	Internal Training Exercises, Joint Drills with Other Agencies



Budget & Planning



Twp. Fire
Millage
3.5000





CHARTER TOWNSHIP of SUPERIOR FIRE DEPARTMENT

Thank You!



Superior Township Fire Department

January 2025



Captain
Jeffery French



Captain
Shaun Bach



Chief
Victor Chevrette



Captain
Jeff Kujawa



Fire Marshall
Dan Kimball



Barry Conklin



Lance Pierce



Tyler Coker



Jordan Burns



Derek Monday



Corey Oberstaedt



Jacob Clark



Ryan Kimball



James Gaken



This Page Is Intentionally Left Blank

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 21, 2025
APPROVED MINUTES
PAGE 1**

1. CALL TO ORDER

The regular meeting of the Charter Township of Superior Board of Trustees was called to order by Supervisor Emily Dabish Yahkind at 7:00 p.m. on January 21, 2025, at the Superior Charter Township Hall, 3040 North Prospect Rd, Superior Charter Township, Michigan.

2. PLEDGE OF ALLEGIANCE

Supervisor Dabish Yahkind led the assembly in the Pledge of Allegiance.

3. ROLL CALL

The board members present included Supervisor Emily Dabish Yahkind, Clerk Angela Robinson, Treasurer Lisa Lewis, Trustee Sarah Devereaux, Trustee Dana Greene, and Trustee Brenda McKinney.

Absent: Trustee Ken Schwartz

4. ADOPTION OF AGENDA

The motion was made by Trustee McKinney and supported by Clerk Robinson to adopt the agenda.

The motion carried unanimously.

A motion was made by Trustee Devereaux and supported by Supervisor Dabish Yahkind to move item 10A “Resolution 2025-01, Approve Hiring Moratorium” before item 11A “Resolution 2024-76, Resolution to Hire a Billing Specialist and Residential Liaison” on the agenda.

The motion carried unanimously.

Documents submitted at the table will appear at the end of these minutes.

5. CITIZEN PARTICIPATION

A. CITIZEN COMMENTS

- **Brenda Baker** (Ashton Court) provided an update from the Committee to Promote Superior Township. She highlighted the quarterly social media updates which involves

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 21, 2025
APPROVED MINUTES
PAGE 2**

mapping out key content for the township's social media channels in collaboration with township officials. This includes updates such as holiday office closures and other relevant information.

- **Tom Brennan** (Sheffield Dr.) voiced his disappointment that Irma Golden was not reappointed to the board of review stating that she was a very good and faithful servant to the Superior Township community.
- **Mrs. Muhammad** inquired about the Board of Review appointment process and raised concerns about the township's financial management and reporting. She questioned the board's understanding of the finances and their plan to address issues. Additionally, she asked why the controller does not attend meetings and whether the township covers his travel expenses since he is not local. She also requested more neutral language used in meeting minutes.
- **Landis Smith** outlined his experience with Superior Township beginning in 2018 and highlighted his commitment to continuously learning and growing professionally over the years. The work-life balance Superior Township provided allowed him to grow in his career while remaining a dedicated husband and father. He thanked the board for the opportunity to serve his community and humbly asked for the opportunity to continue doing so as the Billing Specialist and Residential Liaison for the Superior Township Utility Department.
- **Rickey Harding** provided an overview of past hiring practices, including his appointment as Utility Superintendent on January 13, 2003, and the recruitment of eight additional employees. He also addressed corruption allegations from board members towards employees of the Utility Department, deeming the allegations unprofessional, and concluded by commending the Utility Department for its outstanding service to the community.
- **Bernice Lindke** (Alan Mark Dr.) urged the board to appoint Irma Golden to the Board of Review, emphasizing Ms. Golden's valuable expertise. She thanked Supervisor Dabish Yahkind for prioritizing a fair and open appointment process and requested that all board members have the appropriate information about each candidate before approving appointments to the Board of Review.
- **Irma Golden** (Sheffield Dr.) Irma Golden raised concerns about the Board of Review appointment process, highlighting discrepancies in term lengths and reappointment timelines. She called for greater transparency by making candidate resumes and cover letters available to all board members, establishing clear evaluation criteria, and expanding communication channels for announcements, including social media and

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 21, 2025
APPROVED MINUTES
PAGE 3**

community postings. She also emphasized the need to address personal biases in decision-making.

- **Steph** voiced support for retaining Irma Golden as a member of the Board of Review citing Ms. Golden's knowledgeability and resident focused approach as proof of her qualifications.
- **Brian Clark** congratulated the Superior Township Board of Trustees on their successful election to office.

B. SUPERVISOR COMMENTS

- **Trustee McKinney** suggested that the Board of Review appointments should be delayed until the February board meeting to allow all board members the opportunity to understand the process and to provide further transparency for all residents. She emphasized the importance of making appointments that are geographically representative of the township.
- **Trustee Devereaux** agreed with postponing the Board of Review appointments but sought clarification that postponing the appointments would not cause a negative impact.
- **Supervisor Dabish Yahkind** assured the board that postponing Board of Review appointments would not have a negative impact due to February availability of certifications for new Board of Review members. She shed light on the appointment process for the recent Planning Commission, ZBA, and now Board of Review appointments stating that candidates submitted cover letters, resumes, and received interviews. She addressed term length concerns, noting an error on the Township website but emphasizing that terms are clearly established and should not come as a surprise. Indefinite appointments should not be expected. Supervisor Dabish Yahkind reaffirmed her commitment to following the laws and policies of Superior Township and developing clear and transparent processes where they are lacking.

6. CONSENT AGENDA

The motion was made by Treasurer Lewis and supported by Trustee Devereaux to approve the Consent Agenda with the following amendments:

1. Removal of the following communications:

- A. David Phillips Letter to the Board on 2025 Budget

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 21, 2025
APPROVED MINUTES
PAGE 4**

2. Correction of Minutes:

A. December 16, 2024, Regular Meeting

The motion carried unanimously.

A. APPROVAL OF MINUTES

1. DECEMBER 16, 2024, REGULAR MEETING

B. REPORTS

1. SUPERVISOR REPORT
2. BUILDING DEPARTMENT
3. FIRE DEPARTMENT
4. PARKS AND RECREATION COMMISSION MINUTES
5. SHERIFF'S REPORT
6. UTILITY DEPARTMENT
7. ASSESSING DEPARTMENT
8. PLANNING AND ZONING DEPARTMENT
9. CONTROLLER'S REPORT
10. MONTHLY FINANCIAL REPORTS, NOVEMBER 2024

C. COMMUNICATIONS

1. C2PST
2. 2025 PARKS AND RECREATION COMMITTEE MEETING DATES
3. IRMA GOLDEN EMAIL ON COMMITTEE APPOINTMENT PROCESS
4. SUPERVISOR RESPONSE TO IRMA GOLDEN'S EMAIL
5. ~~DAVID PHILLIPS LETTER TO THE BOARD ON 2025 BUDGET~~

7. NEW BUSINESS

A. RESOLUTION 2025-01, IMPOSE A TEMPORARY MORATORIUM ON HIRING

The motion was made by Trustee Devereaux and supported by Trustee McKinney.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 21, 2025
APPROVED MINUTES
PAGE 5**

RESOLUTION TO IMPOSE A TEMPORARY MORATORIUM ON HIRING

RESOLUTION NUMBER: 2025-01

DATE: JANUARY 21, 2025

WHEREAS, the 2025 budget for the Charter Township of Superior (the Township) has confirmed that the Township is deficit spending in various funds;

WHEREAS, it is fiscally irresponsible to create new positions or fill open positions in departments where there is significant deficit spending across the Township and those positions are not involving the Law Enforcement Fund or Fire Fund;

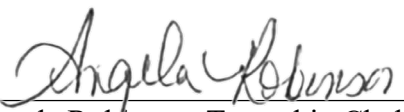
WHEREAS, the Township Board of Trustees wishes to take time to reassess the finances of the Township and responsibly manage taxpayers dollars; and

NOW, THEREFORE, BE IT RESOLVED THAT a moratorium is imposed upon hiring any position that requires Board of Trustees approval outside of the Law Fund and Fire Fund for a minimum period of four (4) months and there shall be a review of the moratorium in four (4) months' time.

BE IT NOW RESOLVED that the above-described moratorium on hiring outside of the Law Enforcement Fund and Fire Fund commences on January 21, 2025, and shall be reviewed no later than the May meeting of the Board of Trustees or May 19, 2025.

CERTIFICATION STATEMENT

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on January 21, 2025, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.



Angela Robinson, Township Clerk

1/23/2025
Date Certified

**Roll Call: Dabish Yahkind – Yes, Devereaux – Yes, Greene – No, Lewis – Yes,
McKinney – Yes, Robinson – Yes**

Absent: Schwartz

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 21, 2025
APPROVED MINUTES
PAGE 6**

The motion carried 5 to 1.

8. UNFINISHED BUSINESS

A. RESOLUTION 2024-76, HIRE A BILLING SPECIALIST AND RESIDENTIAL LIAISON

The motion was made by Trustee Devereaux and supported by Trustee McKinney.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION TO HIRE A BILLING SPECIALIST AND RESIDENTIAL LIAISON
RESOLUTION NUMBER: 2024-76**

DATE: JANUARY 21, 2025

WHEREAS, the Superior Township Utility Department (STUD) has a Billing Specialist and Residential Liaison vacancy; and,

WHEREAS Landis Smith was selected to fulfill the Billing Specialist and Residential Liaison duties as set forth by the Utility Director and has performed the duties outstandingly.

NOW, THEREFORE, BE IT RESOLVED the Superior Township Board hereby approves hiring Landis Smith as Billing Specialist and Residential Liaison at a wage of \$35.36 per hour.

A five-minute recess was taken at this time.

**Roll Call: Dabish Yahkind – No, Devereaux – No, Greene – No, Lewis – No,
McKinney – No, Robinson – No**

Absent: Schwartz

The motion was denied unanimously.

9. NEW BUSINESS CONTINUED

B. RESOLUTION 2025-02, APPROVE SUPERIOR TOWNSHIP APPOINTMENTS TO THE BOARD OF REVIEW

CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 21, 2025
APPROVED MINUTES
PAGE 7

~~The motion was made by Treasurer Lewis and supported by Trustee McKinney.~~

~~CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN~~

~~RESOLUTION TO APPROVE SUPERIOR TOWNSHIP APPOINTMENTS
TO THE BOARD OF REVIEW~~

~~RESOLUTION NUMBER: 2025-02~~

~~DATE: JANUARY 21, 2024~~

APPOINTMENTS

~~TO: Superior Township Board of Trustees~~

~~SUBJECT: Superior Township Appointments~~

~~-~~

~~Board of Review Appointments to be made effective immediately:~~

~~James Switala; term expires January 2027~~

~~John G. MacNicol; term expires January 2027~~

~~Brian G. Clark; term expires January 2027~~

~~NOW, THEREFORE, BE IT RESOLVED, that the Board members are hereby duly appointed to serve on the committees, commissions, boards, and authorities of Superior Township, as outlined above, and shall undertake their respective roles with the dedication and expertise required to further the goals and responsibilities of these bodies.~~

~~A motion was made by Trustee McKinney and supported by Supervisor Dabish Yahkind to table the resolution until the next board meeting scheduled for Tuesday, February 18, 2025.~~

~~Roll Call: Dabish Yahkind—Yes, Devereaux—Yes, Greene—Yes, Lewis—Yes,
McKinney—Yes, Robinson—Yes~~

~~Absent: Schwartz~~

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 21, 2025
APPROVED MINUTES
PAGE 8**

~~The motion carried unanimously.~~

(Resolution was tabled until February 18, 2025 board meeting)

C. RESOLUTION 2025-03, APPROVE 2025 SIDEWALK RESOLUTION

The motion was made by Trustee McKinney and supported by Trustee Devereaux.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

SIDEWALK RESOLUTION

RESOLUTION NUMBER: 2025-03

DATE: JANUARY 21, 2025

WHEREAS, to clarify the rights and obligations of the residents of the Charter Township of Superior;

WHEREAS, Michigan Compiled Laws Section 691.1402a provides:

691.1402a Municipal corporation; maintenance of sidewalk; liability; presumption; additional defense; limitation.

- (1) A municipal corporation in which a sidewalk is installed adjacent to a municipal, county, or state highway shall maintain the sidewalk in reasonable repair.
- (2) A municipal corporation is not liable for breach of a duty to maintain a sidewalk unless the plaintiff proves that at least 30 days before the occurrence of the relevant injury, death, or damage, the municipal corporation knew or, in the exercise of reasonable diligence, should have known of the existence of the defect in the sidewalk.
- (3) In a civil action, a municipal corporation that has a duty to maintain a sidewalk under subsection (1) is presumed to have maintained the sidewalk in reasonable repair. This presumption may only be rebutted by evidence of facts showing that a proximate cause of the injury was 1 or both of the following:

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 21, 2025
APPROVED MINUTES
PAGE 9**

- (a) A vertical discontinuity defect of 2 inches or more in the sidewalk.
- (b) A dangerous condition in the sidewalk itself of a particular character other than solely a vertical discontinuity.
- (4) Whether a presumption under subsection (3) has been rebutted is a question of law for the court.
- (5) In a civil action, a municipal corporation that has a duty to maintain a sidewalk under subsection (1) may assert, in addition to any other defense available to it, any defense available under the common law with respect to a premises liability claim, including, but not limited to, a defense that the condition was open and obvious.
- (6) A municipal corporation's liability under subsection (1) is limited by section 81131 of the natural resources and environmental protection act, 1994 PA 451, MCL 324.81131;

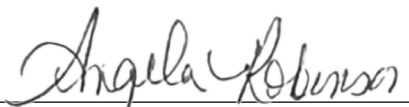
WHEREAS, the sidewalks that were installed in the Township are adjacent to a road and therefore responsibility for injuries resulting from a defective sidewalk lies with the Township and not the owner of the property whose property abuts the sidewalk;

WHEREAS, by statute a defect in the sidewalk is defined as a vertical discontinuity of 2 inches or more or other dangerous condition;

NOW, THEREFORE, BE IT RESOLVED that in the event, a resident is sued for an alleged defect in the sidewalk installed adjacent to a municipal, county or state highway for which the Township is responsible for reasonable maintenance under MCL 691.1402a, the Township shall defend any such claim.

CERTIFICATION STATEMENT

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on January 21, 2025, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.



Angela Robinson, Township Clerk

1/23/2025

Date Certified

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 21, 2025
APPROVED MINUTES
PAGE 10**

Roll Call: Dabish Yahkind – Yes, Devereaux – Yes, Greene – Yes, Lewis – Yes, McKinney – Yes, Robinson – Yes

Absent: Schwartz

The motion carried unanimously.

D. RESOLUTION 2025-04, APPROVE 2025 POVERTY EXEMPTION GUIDELINE FOR THE BOARD OF REVIEW

The motion was made by Trustee McKinney and supported by Trustee Devereaux.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION APPROVING 2025 POVERTY EXEMPTION
GUIDELINES FOR THE BOARD OF REVIEW**

RESOLUTION NUMBER: 2025-04

DATE: JANUARY 21, 2025

WHEREAS, the adoption of guidelines for poverty exemptions is required of the Township Board; and

WHEREAS, the principal residence of persons, who the Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

WHEREAS, pursuant to PA 390 of 1994, the Charter Township of Superior, Washtenaw County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the applicant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year;

To be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner of and occupy as a principal residence the property for which an exemption is requested.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 21, 2025
APPROVED MINUTES
PAGE 11**

- 2) File a claim with the Board of Review, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns filed in the immediately preceding year or in the current year.
- 3) File a claim reporting that the combined assets of all persons do not exceed the current guidelines. Assets include but are not limited to, real estate other than the principal residence, personal property, motor vehicles, recreational vehicles and equipment, certificates of deposit, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, pensions, annuities, IRA's, etc.
- 4) Produce a valid driver's license or other form of identification if requested.
- 5) Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
- 6) Meet the federal poverty income guidelines published in the prior calendar year as defined and determined annually by the United States Department of Health and Human Services or alternative guidelines adopted by the governing body of the local assessing unit provided the alternative guidelines do not provide income eligibility requirements less than the federal guidelines.
- 7) The application, Michigan Department of Treasury form 5737 (01-21) must be filed after January 1, but before the day prior to the last day of the December Board of Review. The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal. The following are the federal poverty income guidelines which are updated annually by the United States Department of Health and Human Services. The annual allowable income includes income for all persons residing in the principal residence. The Superior Township annual allowable income is also included for all people residing in the principal residence.

Annual Allowable Income for 2025 Assessments

Number of Persons Residing in the Principal Residence	Federal Poverty Guideline Annual allowable income	Superior Township Annual allowable income
1 Person	\$15,060	\$27,861
2 Persons	\$20,440	\$33,261
3 Persons	\$25,820	\$38,661
4 Persons	\$31,200	\$44,061
5 Persons	\$36,580	\$49,461
6 Persons	\$41,960	\$54,861
7 Persons	\$47,340	\$60,261
8 Persons	\$52,720	\$65,661
For each additional person	\$5,380	\$5,400

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 21, 2025
APPROVED MINUTES
PAGE 12**

Asset Test

The applicant is required to provide a list of assets for all persons residing in the residence. An applicant could meet the income guidelines but not the asset guidelines.

The total assets for all persons residing in the residence excluding the value of the principal residence shall not exceed \$25,000.

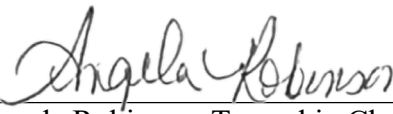
Assets include but are not limited to:

- A second home, land, vehicles
- Recreational vehicles such as campers, motorhomes, boats, and ATV's
- Buildings other than the residence
- Equipment, other personal property of value
- All bank accounts, stocks
- Money received from the sale of property, such as, stocks, bonds, or a house or car (unless a person is in the specific business of selling such property)
- Withdrawals of bank deposits and borrowed money
- Gifts, loans, lump-sum inheritances, and one-time insurance payments
- Food or housing received in lieu of wages
- Federal non-cash benefits programs such as Medicare, Medicaid, food stamps and school lunches

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Review shall follow the above stated policy and guidelines of the local assessing unit in granting or denying an exemption. If a person claiming an exemption is qualified under the eligibility requirements the board of review shall grant the exemption in whole or in part. A full exemption is equal to a 100% reduction in taxable value, a partial exemption is equal to a 75%, 50%, or 25% reduction.

CERTIFICATION STATEMENT

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on January 21, 2025, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.



Angela Robinson, Township Clerk

1/23/2025
Date Certified

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 21, 2025
APPROVED MINUTES
PAGE 13**

Roll Call: Dabish Yahkind – Yes, Devereaux – Yes, Greene – Yes, Lewis – Yes, McKinney – Yes, Robinson – Yes

Absent: Schwartz

The motion carried unanimously.

E. RESOLUTION 2025-05, APPROVE, AMEND, AND EXTEND THE AGREEMENT BETWEEN SUPERIOR CHARTER TOWNSHIP PARKS AND RECREATION COMMISSION AND WILLOW RUN ACRES REGARDING CLAY HILL COMMUNITY FARM AND GARDEN

The motion was made by Trustee McKinney and supported by Trustee Greene to approve the resolution with an amendment that the contract would be extended for an additional 4 years for a total of 15 years ending on October 16, 2038, and that the extension would be conditional upon Mr. Collins being approved for the USDA grant.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE, AMEND, AND EXTEND THE AGREEMENT
BETWEEN SUPERIOR CHARTER TOWNSHIP PARKS & RECREATION
COMMISSION AND WILLOW RUN ACRES REGARDING
CLAYHILL COMMUNITY FARM AND GARDEN**

RESOLUTION NUMBER: 2025-05

DATE: JANUARY 21, 2025

WHEREAS, the Charter Township of Superior is a Michigan municipal corporation that provides public services to residents of the Township, especially services that support the well-being of families in the QCT; and,

WHEREAS, Willow Run Acres created a self-sustaining community farm (Clay Hill Farm Market), on the southeast corner of MacArthur Blvd. and Harris Rd. in the Charter Township of Superior. Clay Hill Farm Market allows people of all ages and backgrounds to grow, harvest and sell produce obtained from the land, while also allowing a space for building community, and economic stability for the residents; and,

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 21, 2025
APPROVED MINUTES
PAGE 14**

WHEREAS, the Township Planning Commission recommended the rezoning of the land stated in the following agreement for the purpose of the Clay Hill Farm Market; and,

WHEREAS, the Township Board of Trustees approved unanimously the rezoning of the land stated in the following agreement for the purpose of the Clay Hill Farm Market; and,

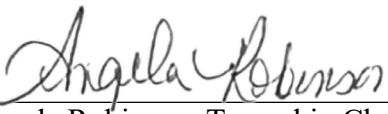
WHEREAS, the term of the agreement will be *fifteen* years at a cost of \$1.00 per year to be paid by Willow Run Acres within 30 days of the agreement; and,

WHEREAS, this agreement was amended by the Charter Township of Superior Board of Trustees on January 21, 2025 to extend the current contract, dated October 16, 2023, by *five* years, contingent upon the approval of Clay Hill Community Farm and Garden and T.C. Collins receiving USDA grant funding.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby amends the agreement between the Charter Township of Superior Parks & Recreation Commission and Willow Run Acres concerning Clay Hill Community Farm and Garden. This agreement amends the existing lease, extending the term *from ten years to fifteen years*, with an expiration date of *October 16, 2038*, at an annual cost of \$1.00. This extension is contingent upon Mr. Collins securing USDA grant funds for Clay Hill Community Farm and Garden.

CERTIFICATION STATEMENT

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on January 21, 2025, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.



Angela Robinson, Township Clerk

1/23/2025
Date Certified

**Roll Call: Dabish Yahkind – Yes, Devereaux – Yes, Greene – Yes, Lewis – Yes,
McKinney – Yes, Robinson – Yes**

Absent: Schwartz

The motion carried unanimously.

**F. RESOLUTION 2025-06, APPROVE THE FIRE DEPARTMENT TO
REPAIR A FIRETRUCK**

The motion was made by Trustee McKinney and supported by Treasurer Lewis.

**SUPERIOR CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE THE FIRE DEPARTMENT
TO REPAIR A FIRE TRUCK**

RESOLUTION NUMBER: 2025-06

DATE: JANUARY 21, 2025

WHEREAS, the Charter Township of Superior Fire Department is currently repairing a fire truck in their fleet that was involved in a collision;

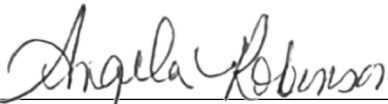
WHEREAS, the insurance adjuster initially denied full cosmetic rehabilitation of the truck;

WHEREAS, the Fire Chief will pursue an appeal of full insurance coverage for damages and associated rehabilitation of the truck;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approves the spending of up to \$13,000 for truck improvements if the appeal to the claim is denied.

CERTIFICATION STATEMENT

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on January 21, 2025, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.



Angela Robinson, Township Clerk

1/23/2025
Date Certified

**Roll Call: Dabish Yahkind – Yes, Devereaux – Yes, Greene – Yes, Lewis – Yes,
McKinney – Yes, Robinson – Yes**

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 21, 2025
APPROVED MINUTES
PAGE 16**

Absent: Schwartz

The motion carried unanimously.

**G. ORDINANCE NO. 159, AMENDING DANBURY PARK MANOR TAX
EXEMPTION, FIRST READING**

The motion was made by Trustee McKinney and supported by Trustee Devereaux.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**ORDINANCE NO. 159
ORDINANCE AMENDING DANBURY PARK MANOR TAX EXEMPTION**

First Reading: JANUARY 21, 2025

Second Reading:

WHEREAS, this amendment was introduced on January 21, 2025.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior ordains:

Amendment to Add Section 159.09A. Ordinance 159, the Charter Township of Superior Danbury Park Manor Tax Exemption Ordinance is amended by adding a new Section 159.09A. Section 159.09A shall read in its entirety as follows:

Sec. 159.09A. Service charge constitutes a lien on property.

The service charge shall constitute a lien on the housing project property and improvements, effective at the same times and enforceable in the same manner as general property taxes.

Amendment to Add Section 159.09B. Ordinance 159, the Charter Township of Superior Danbury Park Manor Tax Exemption Ordinance is amended by adding a new Section 159.09B. Section 159.09B shall read in its entirety as follows:

Sec. 159.09B. Collection of service charge.

The service charge as determined by this division shall be payable in the same manner as general property taxes, except that the annual payment shall be paid on

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 21, 2025
APPROVED MINUTES
PAGE 17**

or before August 15 of each year during which the exemption is in effect. The entire tax collection procedure provided by the General Property Tax Act; (MCL 211.1 et seq.) shall be effective and utilized with respect to such payment, including, but not limited to, the provisions providing for interest and penalties on late payments, return of delinquent taxes, tax lien, and the sale of lands for delinquent taxes. In the event of a delinquency in the payment in lieu of taxes, the township shall issue a tax bill for the premises and include the required payment as a delinquent tax. In its discretion, in the event of a delinquent payment, the township may also declare a default for purposes of sections 46-54—46-57, or subsection

Amendment to Add Section 159.09C. Ordinance 159, the Charter Township of Superior Danbury Park Manor Tax Exemption Ordinance is amended by adding a new Section 159.09C. Section 159.09C shall read in its entirety as follows:

Sec. 159.09C. Collection of service charge.

In the event Housing Development is sold, transferred, or refinanced by the Sponsor or a related entity of the Sponsor, any delinquency owed to the Township pursuant to this Ordinance shall remain in full force and effect and without further action by the Sponsor or the Township to otherwise change, alter or amend this Ordinance. Further, said delinquency shall constitute a lien on the Development until such time as the delinquency and all accrued service charges and interest are paid in full.

Amendment to Add Section 159.09D Ordinance 159, the Charter Township of Superior Danbury Park Manor Tax Exemption Ordinance is amended by adding a new Section 159.09D. Section 159.09D shall read in its entirety as follows:

Sec. 159.09C. Default.

In addition to the remedies set forth Sections 159.09A, 159.09B and 159.09D, in the event Sponsor is more than six (6) months delinquent in paying the required annual payment, the Township may file suit in the appropriate court in Washtenaw County, Michigan to collect any and all such delinquencies a related entity of the Sponsor, any delinquency owed to the Township pursuant to this Ordinance shall remain in full force and effect and without further action by the Sponsor or the Township to otherwise change, alter or amend this Ordinance.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 21, 2025
APPROVED MINUTES
PAGE 18**

Section 2. Saving Clause.

All provisions of Ordinance 159, the Superior Charter Township Danbury Park Manor Tax Exemption Ordinance, not amended by this ordinance remain in full force and effect.

Section 3. Publication and Effective Date.

This Ordinance shall be published by posting in the Office of the Clerk, 3040 N. Prospect, Ypsilanti, 48198, and on the Township website - www.superior-twp.org - pursuant to Section 8 of the Charter Township Act, being MCL 42.8(3)(b) within thirty (30) days following the final adoption thereof. This Ordinance shall become effective upon publication All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Roll Call: Dabish Yahkind – Yes, Devereaux – Yes, Greene – Yes, Lewis – Yes, McKinney – Yes, Robinson – Yes

Absent: Schwartz

The motion carried unanimously.

(Contains certain typographical errors which will be corrected in the final version prior to adoption)

H. BILLS FOR PAYMENT AND RECORD OF DISBURSEMENTS

The motion was made by Treasurer Lewis and supported by Trustee McKinney to approve the bills for payment and record of disbursements.

Roll Call: Dabish Yahkind – Yes, Devereaux – Yes, Greene – Yes, Lewis – Yes, McKinney – Yes, Robinson – Yes

Absent: Schwartz

The motion carried unanimously.

I. PLEAS AND PETITIONS

- **T.C. Collins** shared his support of the Sycamore Meadows and Danbury Green communities and asked the board to investigate the property managers, who are not upholding the proper standard of living for these communities.

**CHARTER TOWNSHIP OF SUPERIOR BOARD
REGULAR MEETING
JANUARY 21, 2025
APPROVED MINUTES
PAGE 19**

- **Irma Golden** (Sheffield Dr.) discussed the need for a diverse Board of Review that represents every resident in Superior Township. She listed her qualifications and experience serving the community and addressed the issue of indefinite appointments noting that she served three years on the Board of Review while other appointed candidates had served 10-20 years. She finished by declaring her intent to continue organizing forums to educate residents on issues related to the Board of Review regardless of her appointment status.
- **Brenda Baker** (Ashton Ct.) requested that draft board minutes be posted in advance on the township website. She also asked the board to reconsider the new rule limiting public comments to agenda items at the start of the meeting, explaining that it could discourage participation from first-time attendees.
- **Bernice Lindke** (Alan Mark Dr.) commended the board for creating much needed policies and procedures and emphasized the need for a clear financial reporting process. Referencing her own time in office, she explained that not all board members had access to accurate financial information and implored all members of the current board to work with the controller to develop a deep understanding of the financials.
- **Mrs. Muhammad** requested the board consider rescinding the approval of the 2% raise given to the salaries of the Supervisor, Clerk, and Treasurer due to the financial deficit.
- **Rickey Harding** questioned whether the Deputy Supervisor position came before the board for approval and why there was an estimated 91.3% increase in the position's salary.

J. ADJOURNMENT

The motion was made by Trustee McKinney and supported by Trustee Greene to adjourn the meeting. The motion carried and the meeting adjourned at 9:20 p.m.

Respectfully submitted,

Angela Robinson, Clerk

Emily Dabish Yahkind, Supervisor

Supervisor's Report

JANUARY 2025

PARTNERSHIPS AND POLICY UPDATES

MACARTHUR BOULEVARD

We are working with Housing and Urban Development (HUD), Michigan State Housing and Development Authority (MSHDA), Legal Services, Washtenaw County Sheriff's Office, and others to thoughtfully address quality of life and ownership issues of the Danbury and Sycamore Meadows complexes.

ORDINANCE INTRODUCTIONS

A variety of new ordinances are being developed and will soon be introduced to the public in order to push for accountability of landlords and underscore public safety. Those include the Danbury Pilot Amendment (January), Rental Inspection Ordinance (estimated February), Cost Recovery Ordinance (estimated February), Ethics Ordinance (estimated February/March).

CONSTITUENT AFFAIRS

The Supervisor's office receives hundreds of calls in a given month. The staff policy is to respond to each call within one working day, if the call cannot be easily resolved by staff -- I respond to constituents within 24 hours and seek some sort of resolution to the complaint or issue within 48 hours.

SIDEWALK PROGRAM

Considering the lack of clarity to residents regarding Township responsibility relating to sidewalks and the sidewalk program, I am introducing a resolution clearly stating Township responsibility as a first of many steps to resolve confusion and poor documentation.

COMMUNITY PROGRAMMING

We are working with our various anchors and institutions to foster collaborations that will benefit our residents and especially our youth. More announcements on this towards the end of Q1. With that, we are looking for alternatives to enhance services to residents namely those involving transportation.

BOARDS AND COMMISSIONS

Where Board and Commission nominations are statutorily required to be put forth by the Supervisor, and recognizing the need for transparent practices -- open openings and reappointments for Township Boards and Commissions are subject to posting on the Township website, require submission of cover letter and resume as well as interview. This practice has been implemented as a first of many measures to eliminate favoritism or the notion that appointments are indefinite.

PRIORITY WASTE

I have been working closely with Priority to remedy service issues throughout the Township. Priority has nearly consistently handled complaints I pass to them within 24-36 hours during the work week. Additionally, as I have flagged hot spots for poor service, they have rectified issues through multiple staffing changes.

FEES AND COLLECTIONS

Recognizing the budget shortfall, Department heads have been working diligently to think through ways to generate revenue for the Township in a way that will not be felt by residents. Many of the fees and fines related to, namely, our Building and Utility's Departments have either been on the books and not collected or have not been updated in decades to reflect cost increases and inflation. Updates will be made across Q1.

EMILY DABISH YAHKIND

Comments for the Board of Trustees Meeting

Irma Golden - 1585 Sheffield Drive

Good evening, Board members, and thank you for the opportunity to speak.

I'd like to address some concerns regarding the recommended appointment to the Board of Review and offer a few recommendations for improving the process and enhancing transparency, fairness, and communication. Since it was not in the Board of Trustee board packet, I am providing for review.

1. Transparency of Documents

I strongly recommend that all board members and the public (as permitted) have access to resumes and cover letters for all hiring and appointment decisions. Making these documents accessible ensures transparency and provides insight into the qualifications of candidates, reinforcing public trust in the process.

2. Clear and Objective Evaluation Criteria

It's essential that the evaluation criteria for board appointments are clearly defined and aligned with the position's requirements. This ensures that decisions are made based on merit and not on subjective or personal biases, promoting fairness and consistency in the process.

3. Expand Communication Channels for Openings and Reappointments

Currently, the communication methods regarding openings and reappointments are limited to the township website and Superior Updates. I recommend expanding these channels to include:

- Superior Township's Facebook page
- The illuminated sign at the township utilities and maintenance buildings
- Social media platforms
- Neighborhood Homeowners Associations (HOAs)
- Flyers posted at the library
- Announcements during board meetings

This expanded outreach will ensure that residents have more opportunities to learn about openings and reappointments, making the process more accessible to the community.

4. Awareness of Biases

It's important that all candidates are evaluated fairly based on their qualifications and abilities. Raising awareness of unconscious biases that can influence decision-making is crucial to ensuring an impartial hiring and appointment process.

5. Feedback Process for Unsuccessful candidates

Unsuccessful candidates should be notified in a timely manner and offered the opportunity to receive constructive feedback on their interview performance. For instance, during my own interview, I requested feedback, but the response I received was vague. It was simply, I was green because the other two members had 10+ and 20+ years on the board. My subsequent follow-up email went unanswered. A formal feedback process would ensure transparency and provide candidates with the opportunity to grow and improve for future opportunities.

6. Policy on Conflict of Interest

I encourage the adoption of a clear policy that requires the disclosure of any potential conflicts of interest. This will help ensure an honest and open process and that the decision-making process remains fair and unbiased.

Public Education on Tax Assessments and Board of Review Roles

Finally, I would like to note the lack of outreach to educate residents on how to read their tax assessment statements, understand the role of the Board of Review, and the impact of uncapping. In response, I plan to for the second time host a community forum this year to address these topics, as I have the necessary credentials and qualifications, regardless of my status on the Board of Review.

In conclusion, I believe that implementing these recommendations will improve transparency, fairness, and communication within our township and lead to a more inclusive and equitable process for all residents.

Thank you.

Irma Golden
1585 Sheffield Drive
Ypsilanti, MI 48198

- Outlook

Board of Review Appointment

From Rhonda McGill <rhondapmcgill@gmail.com>

Date Sat 1/18/2025 10:31 AM

To Emily Dabish Yahkind <edy@superior-twp.org>; Angela Robinson <arobinson@superior-twp.org>; Lisa Lewis <llewis@superior-twp.org>; Dana Greene <dgreene@superior-twp.org>; Sarah Devereaux <sdevereaux@superior-twp.org>; Brenda McKinney <brendamckinney@superior-twp.org>; Ken Schwartz <kenschwartz@superior-twp.org>

Some people who received this message don't often get email from rhondapmcgill@gmail.com. [Learn why](#) this is imr2ortant

I am writing this letter in strong support of Irma Golden, who has faithfully served our community as a part of the three-member Board of Review. I was shocked and saddened to see that Ms. Yahkind had recommended that, out of the three serving members, Irma was the only one not asked to return to her position. Further shocking was seeing that the recommended replacement for Irma would be Brian Clark, who ran in the primary for the Supervisor position. As I am older and wiser, I can say one thing for sure: there are so many things about this move that seem suspicious. I will leave that to others to figure out for themselves.

Superior Township has so many other challenges ahead, and yet, this is what our supervisor chose to focus her attention on? Absolutely shameful!

In all of my years of service to this community, and as a former member of the Board of Review, I never saw members replaced. In fact, the current members, Mr. MacNicol and Mr. Switala, were on the Board of Review when I served. All three of these individuals have served the community well and have never had to "re-apply" to keep their positions. The fact that the position was posted on the township website and the interview process was done behind closed doors without even including anyone else from the Board is ridiculous. How many applicants did you get? Why was this not mentioned at the December meeting? Where is the transparency and outreach? We have a more engaged community, you will need to be more transparent. These are not the days of old where nobody showed up.

I was elected to the Board of Trustees in the 2020 election and was among the majority of the board members that supported Irma's nomination to be on the Board of Review. Not only was Irma strongly supported by members of the Board, she was also supported by members of this community! Irma is a long-time resident, engaged community member, and a Realtor that has committed herself to not just selling homes, but also making sure that she was available to educate homebuyers in our community. Irma takes seriously anything with which she is charged, and I was in absolute awe when, after she was appointed to the Board of Review, she made it a point to do outreach to the community to offer a class to teach residents about tax assessments.

Irma is well versed on so many levels as it applies to the position, and I see absolutely no reason for her to be asked to step down other than the supervisor's personal grievances.

Ms. Yahkind, did you realize that your recommended appointment removed the only female member of the BOR? From my time on the BOR, many of those seeking assistance were single female homeowners in our community. So now they have to ask three men to decide their situation? Do you

understand how traumatizing this could be to some? This is very shortsighted of you as a leader and appears that your focus was not on our community, but on hittin"g back at your political opponent, which is beneath this community.

I beg of you to get focused on the right things and know that we all want to see our community thrive, be it under your leadership or someone else's. The community values transparency regarding how your time is allocated; therefore, a monthly Supervisor's Report would be appreciated. Although this has been on the agenda, I have yet to see a report.

In closing I ask the Board to retain Irma Golden on the Board of Review and that the Board work together, especially the three elected officials to ensure that there is a process for these types of actions moving forward. It will save you all a lot of time and the community a lot of frustration because of your lack of transparency.

Best,

Rhonda McGill Barrington Dr.

(Can you please make this letter a part of the official board packet along with the others that you are probably receiving)

- Outlook

Request for Full Information for Board of Review Reappointment Decision

From Irma Golden <igolden51@hotmail.com>

Date Sun 1/19/2025 7:56 PM

To Emily Dabish Yahkind <edy@superior-twp.org>; Angela Robinson <arobinson@superior-twp.org>; Lisa Lewis <llewis@superior-twp.org>; Dana Greene <dgreene@superior-twp.org>; Sarah Devereaux <sdevereaux@superior-twp.org>; Brenda McKinney <brendamckinney@superior-twp.org>; Ken Schwartz <kenschwartz@superior-twp.org>

Good day, Board of Trustees:

As a current member of the Board of Review, I am writing in anticipation of my upcoming reappointment consideration at the January 21, 2025, Board of Trustees meeting. In order to ensure that all Board of Trustees members are making an informed and well-rounded decision, I kindly request that the resumes and cover letters for all reappointment candidates, including myself, be placed on the table and agreement to add to the official board packet for the meeting.

Providing this information will allow the full seven-member Board of Trustees to review the necessary materials and make an informed decision based on a comprehensive understanding of each candidate's qualifications. Sharing relevant documents is especially essential for all board members to ensure that the decision-making process is transparent and reflects the collective input of the entire board. This is not an unusual request.

As the Board of Trustees can act only during meetings held in compliance with the Open Meetings Act, I believe, it is critical that all necessary information for all votes is available to ensure a transparent, informed, and legally compliant decision-making process.

I believe this approach will strengthen the decision-making process and reinforce the trust and accountability between the Board of Trustees and the residents of Superior Charter Township.

Thank you for your consideration of this request. I look forward to the meeting and a collaborative process that supports the best interests of our community.

Sincerely,

Irma Golden

Board of Review Member



Irma Golden, Owner/Broker/Realtor®

Golden Real Estate

m: 734-637-0231 e: Irma@goldenrealtors.com
w: www.goldenrealtors.com



Irma Golden

From eurbaniak <eurbaniak@comcast.net>

Date Sat 1/18/2025 10:07 AM

To Emily Dabish Yahkind <edy@superior-twp.org>; Angela Robinson <arobinson@superior-twp.org>; Lisa Lewis <llewis@superior-twp.org>; Dana Greene <dgreene@superior-twp.org>; Sarah Devereaux <sdevereaux@superior-twp.org>; Brenda McKinney <brendamckinney@superior-twp.org>; Ken Schwartz <kenschwartz@superior-twp.org>

You don't often get email from eurbaniak@comcast.net. [Learn why this is important](#)

We need the diversity of women and people of color on our board.
I urge you to reappoint Irma Golden to our board in Superior Twp.
In a time with racism on the rise it is necessary for us to be vigilant.
Please reappoint Irma Golden.

Sent from my Verizon, Samsung Galaxy smartphone

Fwd: Reappointment/Board of Review

From Brett & Karen Antenucci <brkanucci@gmail.com>

Date Fri 1/17/2025 4:49 PM

To Angela Robinson <aarobinson@superior-twp.org>

You don't often get email from brkanucci@gmail.com. [Learn why this is important](#)

----- Forwarded message -----

From: **Brett & Karen Antenucci** <brkanucci@gmail.com>

Date: Fri, Jan 17, 2025 at 4:22 PM

Subject: Reappointment/Board of Review

To: <g_gy.@superior-twp.org>, <aarobin@superior-twp.org>, <llewis@superior-twp.org>, <ggreene@superiortwp.org>, <sdevereaux@superior-twp.org>, <brendamckinney@superior-twp.org>, Ken Schwartz <kenschwartz@superior-twp.org>

Dear Board of Trustee Members,

I'm emailing, as one of your constituents, in support of the reappointment of Irma Golden, to the Board of Review.

Irma is highly qualified and has the experience needed to perform her duties.

She would continue to be an asset, as a member of the Superior Charter Twp. Board of Review.

Karen & Brett Antenucci

8266 S Warwick Ct

Superior Twp, 48198

Re: Re-appointment of Irma Golden to Board of Review

From Lianne Sefcovic <lianne.sefcovic@yahoo.com>

Date Fri 1/17/2025 2:48 PM

To Emily Dabish Yahkind <edy@superior-twp.org>; Angela Robinson <arobinson@superior-twp.org>; Lisa Lewis <llewis@superior-twp.org>; Dana Greene <dgreene@superior-twp.org>; Sarah Devereaux <sdevereaux@superior-twp.org>; Brenda McKinney <brendamckinney@superior-twp.org>; Ken Schwartz <kenschwartz@superior-twp.org>

You don't often get email from lianne.sefcovic@yahoo.com. [Learn why this is imP-ortant](#)

Dear Board of Trustees,

I strongly support the re-appointment of Irma Golden to the Board of Review for Superior Charter Township. During my four years as a resident of Superior Township, Ms. Golden has been the only person from the Township who has shown a willingness to respond to telephone calls or emails. She has been the only person from the Township to express any interest in answering my questions or in taking action to get Gale Road repaired. In discussing with my neighbors it seems the general consensus is that Irma Golden is in fact "Golden" and it would be a shame to not re-appoint her to the Board of Review since she has the qualifications and the commitment to the taxpayers of the Township.

Lianne Sefcovic
Attorney at Law
Admitted in Arizona
5520 Stonevalley Dr.
Ann Arbor, Michigan 48105

Changes to Board of Review

From Steph <guernicaccs@gmail.com>

Date Fri 1/17/2025 2:20 PM

To Emily Dabish Yahkind <edy@superior-twp.org>; Angela Robinson <arobinson@superior-twp.org>; llewis@superior-two.org <llewis@superior-two.org>; danagreene@superior-twp.org <danagreene@superior-twp.org>; Sarah Devereaux <sdevereaux@superior-twp.org>; Brenda McKinney <brendamckinney@superior-twp.org>

Some people who received this message don't often get email from guernicaccs@gmail.com. [Learn why this is important](#)

Hi Board

It has recently come to the attention of several township residents that there are discussions occurring regarding potential changes to the township's Board of Review. This has not sat well with many of us, and on behalf of myself and several neighbors, I am writing to you to express our strong support for Irma Golden's continued position on the Superior Township Board of Review and urge you to reconsider any decision to remove Irma from the Board.

Irma has over 20 years of experience in real estate, and while she may be a more recent member of the Board of Review, her expertise is far from limited. Her deep understanding of property values, tax assessments, and the real estate market brings a wealth of knowledge that is crucial for the fair and effective operation of the Board. In contrast, the other members of the Board have been in their positions for such extended periods that many township residents have not even lived here as long as those members have served. Their tenure may be valuable in certain contexts, but it is also important that the Board reflects an ever changing and diverse range of perspectives as our community grows. Irma's expertise in real estate and fresh perspective being a single mother and woman of color on a board that would otherwise be composed entirely of men - provides just that.

During her time on the board, Irma has been an engaged and visible presence in our township, hosting educational sessions that have helped some of our most vulnerable residents understand their options when faced with tax increases that cause them undue hardship. It is extremely important that the Board of Review be composed of members that are both relatable and that residents feel are approachable, and Irma has demonstrated both of these qualities.

If Irma's removal is being considered because she is relatively new to the position, then replacing her with an even newer, less qualified individual - as has been seemingly suggested, simply does not make sense to us. There are also concerns that the new board may be getting off on the wrong foot if there are ulterior motives potentially driving this effort for change. It is important the new Board of Trustees can serve impartially and with integrity if your desire is to obtain the trust and respect of the community you serve.

I urge the Board of Trustees to retain Irma Golden on the Board of Review and to please carefully consider these points as you deliberate on this important matter.

Steph

Support for Irma Golden's Reappointment to the Board of Review

From Eric <scoop20906@gmail.com>

Date Fri 1/17/2025 12:45 PM

To Emily Dabish Yahkind <edy@superior-twp.org>; Angela Robinson <arobinson@superior-twp.org>; Lisa Lewis <llewis@superior-twp.org>; Dana Greene <dgreene@superior-twp.org>; Sarah Devereaux <sdevereaux@superior-twp.org>; Brenda McKinney <brendamckinney@superior-twp.org>; Ken Schwartz <kenschwartz@superior-twp.org>

Some people who received this message don't often get email from scoop20906@gmail.com. [Learn why this is important](#)

Dear Members of the Board of Trustees,

We are writing to express my strong support for Irma Golden's reappointment to the Superior Township Board of Review. Irma has been a trusted friend of our family and a dedicated member of this community.

Her extensive experience and commitment to fairness and transparency make her an invaluable asset to the Board. Irma's ability to engage with property owners, listen to their concerns, and explain the assessment process in a clear and respectful manner has left a lasting impression on many residents.

I believe her unique perspective, years of service, and dedication to diversity in decision-making are essential to ensuring fair representation for all members of our community.

Thank you for considering her reappointment.

Sincerely,
Eric and Shae Krapf

Support for Irma Golden Reappointment

From Jennifer Hawes <jenni.hawes80@gmail.com>

Date Fri 1/17/2025 12:04 PM

To Emily Dabish Yahkind <edy@superior-twp.org>; Angela Robinson <arobinson@superior-twp.org>; Lisa Lewis <llewis@superior-twp.org>; Dana Greene <dgreene@superior-twp.org>; Sarah Devereaux <sdevereaux@superior-twp.org>; Brenda McKinney <brendamckinney@superior-twp.org>; Ken Schwartz <kenschwartz@superior-twp.org >

Some people who received this message don't often get email from jenni.hawes80@gmail.com. [Learn why](#) this is im12ortant

Good Morning!

My name is Jennifer Hawes and I am a Superior Township resident and tax payer. I would like to extend my support to Irma Golden in regards to her reappointment to the Board of Review (Property Tax Appeal).

Early on and much before the election, Irma was the one and only board member to take time to visit my home, introduce herself and ask me my thoughts regarding the community. She is the only board member who truly supported me and investigated on behalf of our neighborhood when Morris Concrete trespassed on my property, harassed myself, my husband and my mother, lied regarding repair expectations and presented unethical business practices. The incident escalated to the point where we contacted and needed the sheriff's department to intervene. Through it all she was supportive and genuinely cared.

Irma cares deeply about the community and not the politics. I do hope the board will consider reappointing her to this role. She wholeheartedly receives my family's support and endorsement.

Thank you,
Jenni Hawes
734-635-0818

Support for Irma Golden

From Thomas Brennan <brennan4superior@outlook.com>

Date Fri 1/17/2025 11:20 AM

To Angela Robinson <aarobinson@superior-twp.org>

You don't often get email from brennan4superior@outlook.com. [Learn why this is important](#)

Hi Angela,

I am sending this to you since correspondences for the township board are received through the clerk.

I just wanted to share that I am disappointed to hear that Irma Golden is not being reappointed to the Board of Review.

Irma has been a dedicated community member longer than I have lived in Superior Township. She brings her Real Estate Experience to the community.

I hope the board will take this message into consideration at the upcoming meeting.

Many thanks for your help.

Tom

Thomas E Brennan III

1651 Sheffield Dr

Superior Twp, MI 48198

734-945-4837

brennan4superior@outlook.com

Reappoint Irma Golden

From Jennifer Spencer <jenmarieJms@gmail.com>

Date Fri 1/17/2025 10:55 AM

To Emily Dabish Yahkind <edy@superior-twp.org>; Angela Robinson <arobinson@superior-twp.org>; Lisa Lewis <llewis@superior-twp.org>; Dana Greene <dgreene@superior-twp.org>; Sarah Devereaux <sdevereaux@superior-twp.org>; Brenda McKinney <brendamckinney@superior-twp.org>; Ken Schwartz <kenschwartz@superior-twp.org>

Some people who received this message don't often get email from jenmariejms@gmail.com. [Learn why this is important](#)

Hello,

I am writing to you as a Superior Township resident. I feel fortunate to have gotten to know Irma Golden who takes our concerns in our neighborhoods with high priority. I never realized how much care some neighborhoods have been lacking until the issues recently have been highlighted from neighboring communities. No one on the Board took responsibility so Irma stepped up and made our voices heard. I am extremely proud of Irma fighting for equal rights for every resident in Superior Township. I trust her word to be the person our township needs to help keep Superior Township a happy and safe community. Please reappoint Irma Golden.

Thank you,

Jennifer

Irma Golden

From TANYA HANDY <tanyahandy2012@gmail.com>

Date Fri 1/17/2025 10:40 AM

To Angela Robinson <arobinson@superior-twp.org>; Lisa Lewis <llewis@superior-twp.org>; Dana Greene <dgreene@superior-twp.org>; Brenda McKinney <brendamckinney@superior-twp.org>; Ken Schwartz <kenschwartz@superior-twp.org>; Sarah Devereaux <sdevereaux@superior-twp.org>

Some people who received this message don't often get email from tanyahandy2012@gmail.com. [Learn why](#) this is important

As a member of this community I am in full support of Irma Golden being reinstated to the board. It's to my understanding that without her the board will not reflect the makeup of our community. This is extremely disturbing especially in this racially charged climate we're in. A board of anything should consist of the people it's claims to represent. Irma Golden was not only good at her job she is a trusted Pillar of our community. I have yet to take ANY concerns to her and she not responded with a solution.

Sincerely,

Tanya Handy

313-641-4600

tanyahandy2012@gmail.com

Reinstatement of Irma Golden-Board of Review

From LG.<mslatashagolden@gmail.com>

Date Fri 1/17/2025 10:00 AM

To Emily Dabish Yahkind <edy@superior-twp.org>; Angela Robinson <arobinson@superior-twp.org>; Lisa Lewis <llewis@superior-twp.org>; Dana Greene <dgreene@superior-twp.org>; Sarah Devereaux <sdevereaux@superior-twp.org>; Brenda McKinney <brendamckinney@superior-twp.org>; Ken Schwartz <kenschwartz@superior-twp.org>

Some people who received this message don't often get email from mslatashagolden@gmail.com. [Learn why](#) this is imr2ortant

Good Morning Superior Township Board Members,

After reviewing the board packet it appears there is a plan to replace Irma Golden with another individual on the board of review.

I ask that you consider her continued dedication to the township and consider the possibility that there are personal agendas at play. Many home owners have been made aware of the low income guidelines in place because of Irma Golden. Relationships have been built and that level of service is what the residents of Superior Township deserve.

My expectation of the board is to discontinue old, unfair ways of doing business and put the people at the forefront. Please do what's best for the residents of Superior Township, including those of us South of Geddes.

Thank you,

Latasha Lynn Golden
1558 Sheffield Drive
Superior Twp

Irma Golden Appointment to the Superior Township Board of Review

From Jan Piert <jpiert@gmail.com>

Date Fri 1/17/2025 8:44 AM

To Emily Dabish Yahkind <edy@superior-twp.org>; Angela Robinson <arobinson@superior-twp.org>; llewis@superior-two.org <llewis@superior-two.org >; danagreene@superior-twp.org <danagreene@superior-twp.org>; Sarah Devereaux <sdevereaux@superior-twp.org>; Brenda McKinney <brendamckinney@superior-twp.org>; Ken Schwartz <kenschwartz@superior-twp.org>

Good morning Township Trustees,

As a long time superior township resident I am recommending that Irma Golden be reappointed to the Board of Review. Her knowledge as a real estate owner, laws impacting property taxes, community involvement and tireless efforts to serve our township makes her exceptionally qualified to serve.

Sincerely,
Jan Piert

Superior Township Board of Review

From christina watts <1967babygirl@gmail.com>

Date Mon 1/20/2025 11:20 PM

To Angela Robinson <arobinson@superior-twp.org>; Emily Dabish Yahkind <edy@superior-twp.org>; Lisa Lewis <llewis@superior-twp.org>; Dana Greene <dgreene@superior-twp.org>; Sarah Devereaux <sdevereaux@superior-twp.org>; Brenda McKinney <brendamckinney@superior-twp.org>; Ken Schwartz <kenschwartz@superior-twp.org >

Some people who received this message don't often get email from 1967babygirl@gmail.com. [Learn why](#) this is [important](#)

My name is Christina Myles and I urge you to uphold and support Irma Golden for the Superior Township Board of Review. Ms. Golden has worked tirelessly in service of the residents of this great Township. My husband and I have lived here since 2016 and value Ms. Golden as a trusted resource and confidant. Please consider our wishes as concerned constituents. Thank you and best regards.

Irma Golden- Township Board of Review

From Talitha Gilyard-Mcfadden <gtalitha@gmail.com>

Date Mon 1/20/2025 3:44 PM

To Emily Dabish Yahkind <edy@superior-twp.org>; Angela Robinson <arobinson@superior-twp.org>; Lisa Lewis <llewis@superior-twp.org>; Dana Greene <dgreene@superior-twp.org>; sdevereaux@supeior-twp.org <sdevereaux@supeior-twp.org>; Brenda McKinney <brendamckinney@superior-twp.org>; Ken Schwartz <kenschwartz@superior-twp.org >

Some people who received this message don't often get email from gtalitha@gmail.com. [Learn why this is imP.ortant](#)

To Whom It May Concern,

I am writing to formally request the reappointment of Irma Golden to the Township Board of Review. As a long-term resident of the Oakbrook subdivision, I have witnessed firsthand her dedication and positive impact on our community.

Irma Golden has always been proactive in addressing our community's events and challenges. Last year, when I shared a video on the "Nextdoor" app of someone attempting to break into my husband's vehicle, Irma was the only community leader who reached out to me directly. Her kind message and offer to share the video with our local police department provided me with much-needed reassurance.

Irma consistently responds to community inquiries on social media, sharing valuable information on topics such as property taxes, sidewalk repairs, water main issues, and more. Notably, she has advocated for resolving issues with our trash company, Priority Waste Management, and has actively participated in neighborhood cleanups. Her involvement in the cleanup of the walking path bridge off Prospect Road is just one example of her commitment to our community's well-being. Furthermore, she has tirelessly campaigned for safer streets and sidewalks.

Despite her loss of the Township Supervisor position, Irma has remained a steadfast and positive voice within our community. Her dedication to holding decision-makers accountable and sharing her knowledge of the property tax process further underscores her suitability for the Board of Review.

In conclusion, I wholeheartedly support Irma Golden's reappointment to the Township Board of Review. Please feel free to contact me if you would like to discuss this recommendation further.

Thank you for considering this request.

Sincerely,

Talitha McFadden
911 Stamford Road
734.678.7279

Supporting Irma Golden

From colinking@comcast.net <colinking@comcast.net>

Date Mon 1/20/2025 2:53 PM

To Emily Dabish Yahkind <edy@superior-twp.org>; Angela Robinson <arobinson@superior-twp.org>; Lisa Lewis <llewis@superior-twp.org>; Dana Greene <dgreene@superior-twp.org>; Sarah Devereaux <sdevereaux@superior-twp.org>; Brenda McKinney <brendamckinney@superior-twp.org>; Ken Schwartz <kenschwartz@superior-twp.org>

You don't often get email from colinking@comcast.net. [Learn why this is important](#)

Hello this email serves as support for Irma Golden as a board member.

Thanks Dr. King

Recommendation for Irma Golden

From Kathy Davis <KathleenF_Davis@ihacares.com>

Date Sun 1/19/2025 6:45 PM

To Emily Dabish Yahkind <edy@superior-twp.org>; Angela Robinson <arobinson@superior-twp.org>; Lisa Lewis <llewis@superior-twp.org>; Dana Greene <dgreene@superior-twp.org>; Sarah Devereaux <sdevereaux@superior-twp.org>; Brenda McKinney <brendamckinney@superior-twp.org>; Ken Schwartz <kenschwartz@superior-twp.org>

Some people who received this message don't often get email from kathleenf_davis@ihacares.com. [Learn why](#) this is imP-ortant

To Whom It May Concern,

We are pleased to recommend Irma Golden for reappointment to the Board of Review for Superior Township. Having been neighbors for over 20 years, we have consistently seen Irma demonstrate fairness, integrity, and dedication to our community.

Her ability to balance the needs of the community with an adherence to rules and regulations makes her an invaluable asset to the Board of Review. We have witnessed firsthand the care and attention put into her work, and it is clear that she is fully dedicated to serving the residents of Superior Township with honesty and respect. Irma's commitment to transparent, thoughtful decision-making has been an invaluable asset to the Township, and I am confident she will continue to serve with excellence. I wholeheartedly support her reappointment.

Sincerely,

Patrick and Kathleen Davis

1582 Sheffield Dr.

Support For Irma Golden To Superior Township Board Of Review

From Aram Kalousdian <kalousdian@comcast.net>

Date Sat 1/18/2025 11:03 AM

To Emily Dabish Yahkind <edy@superior-twp.org>; Angela Robinson <arobinson@superior-twp.org>; Lisa Lewis <llewis@superior-twp.org>; Dana Greene <dgreene@superior-twp.org>; Sarah Devereaux <sdevereaux@superior-twp.org>; Brenda McKinney <brendamckinney@superior-twp.org>; Ken Schwartz <kenschwartz@superior-twp.org>

You don't often get email from kalousdian@comcast.net. [Learn why this is important](#)

Hello:

I have been a resident of Superior Township for over 22 years. I support Irma Golden for reappointment to the Superior Township Board of Review. Her experience and concern for the residents of the township has made her a valuable asset to the township.

Aram Kalousdian
1917 Savannah Ln.
Superior Township

Reappointment Of Irma Golden to Superior Township Board

From Mary Weed <maryweed@umich.edu>

Date Sat 1/18/2025 12:00 PM

To Emily Dabish Yahkind <edy@superior-twp.org>; Angela Robinson <arobinson@superior-twp.org>; Lisa Lewis <llewis@superior-twp.org>; Dana Greene <dgreene@superior-twp.org>; Sarah Devereaux <sdevereaux@superior-twp.org>; Brenda McKinney <brendamckinney@superior-twp.org>; Ken Schwartz <kenschwartz@superior-twp.org>

You don't often get email from maryweed@umich.edu. [Learn why this is important](#)

As a resident of Superior Township for over 30 years, I strongly support the reappointment of Irma Golden to the Township Board of Review. Irma has been a strong supporter of the residents and a tireless worker for everyone. Her experience makes her uniquely qualified to ensure property assessments are fair, transparent and clear to all residents. Irma also has the knowledge and recognition of the area so as to provide sound decision making. Above all, she is known and trusted by her constituents.

The reappointment of Irma Golden will ensure fairness and equity of representation on the Township Board.

Mary Weed, AS, BA, MA, LVT

REAPPOINTMENT OF IRMA GOLDEN

From David Mason <d7mason@gmail.com>

Date Sat 1/18/2025 1:29 PM

To Emily Dabish Yahkind <edy@superior-twp.org>; Angela Robinson <arobinson@superior-twp.org>; Lisa Lewis <llewis@superior-twp.org>; Dana Greene <dgreene@superior-twp.org>; Sarah Devereaux <sdevereaux@superior-twp.org>; Brenda McKinney <brendamckinney@superior-twp.org>; Ken Schwartz <kenschwartz@superior-twp.org>

Some people who received this message don't often get email from d7mason@gmail.com. [Learn why this is imP-ortant](#)

Hello. I wish to address you all as a 30 plus year resident of Superior Township. I have known Irma Golden since the day she moved into her house that stands directly in front of mine. She has been a superlative neighbor and a good friend for all of that time.

Time during which I have learned she has a tremendous stock of energy, strong character, personal integrity, and an unerring sense of how to serve her community in the most effective way possible. All her neighbors know that she will show up and do her best to resolve any issue that needs her attention. We have counted on her many times before, and she has never let us down.

In my opinion, it would be a most wise decision to renew her presence on your Board. She is highly qualified, motivated to do the work, she has valuable experience working for the community, and SHE GETS THINGS DONE!! I would not hesitate to include her on your team once more.

Sincerely,

David A. Mason
1586 Sheffield Drive
Superior Township, MI 48198

Reappointment of Irma Golden

From Othelia Pryor <otheliapryor@yahoo.com>

Date Sat 1/18/2025 7:35 PM

To Emily Dabish Yahkind <edy@superior-twp.org>; Angela Robinson <arobinson@superior-twp.org>; Lisa Lewis <llewis@superior-twp.org>; Dana Greene <dgreene@superior-twp.org>; Sarah Devereaux <sdevereaux@superior-twp.org>; Brenda McKinney <brendamckinney@superior-twp.org>; Ken Schwartz <kenschwartz@superior-twp.org>

You don't often get email from otheliapryor@yahoo.com. [Learn why this is important](#)

Hello Township Board,

I am writing to recommend that Irma Golden be reappointed to the Board of Review for Superior Charter Township. I know her to be a person of great integrity, knowledge, and having a sense of equity for all township residents. Please do not let this be another political appointment that will strip the residents of the best person for the job. She is a long-time resident, business owner, and citizen who has served our residents in many capacities. Please back her re-appointment.

Thank you,
Othelia Washington Pryor

"No individual has any right to come into this world and go out of it, without leaving behind him distinct and legitimate reasons for having passed through it" ---George Washington Carver

Reappointment to the Board of Review

From Kelly James <kjamesaka1908@gmail.com>

Date Sat 1/18/2025 8:51 PM

To Emily Dabish Yahkind <edy@superior-twp.org>; Angela Robinson <arobinson@superior-twp.org>; Lisa Lewis <llewis@superior-twp.org>; Dana Greene <dgreene@superior-twp.org>; Sarah Devereaux <sdevereaux@superior-twp.org>; Brenda McKinney <brendamckinney@superior-twp.org>; Ken Schwartz <kenschwartz@superior-twp.org>

Some people who received this message don't often get email from kjamesaka1908@gmail.com. [Learn why](#) this is imP-Ortant

Good evening Board of Trustees,

This email is being sent in support of the reappointment of Irma Golden to the Board of Review in Superior Township. Irma will continue to be of service to the community through her due diligence and tenacity to get the job done. She's highly qualified and works hard to ensure property owners are well informed regarding their property taxes. If you want someone who is compassionate, supportive and knowledgeable, please re-elect Irma Golden.

Sincerely,

Kelly James

Appointments to Non-Elected Positions

From Brenda Baker <bakerpartin@aol.com>

Date Tue 1/21/2025 8:48 AM

To Emily Dabish Yahkind <edy@superior-twp.org>; Angela Robinson <arobinson@superior-twp.org>; Lisa Lewis <llewis@superior-twp.org>; Sarah Devereaux <sdevereaux@superior-twp.org>; Dana Greene <dgreene@superior-twp.org>; Brenda McKinney <brendamckinney@superior-twp.org>; Ken Schwartz <kenschwartz@superior-twp.org>

Cc Irma Golden <igo1den51@hotmail.com>; brianclark@clarkfamilyagency.com <brianclark@clarkfamilyagency.com>

Brenda Baker
8512 Ashton ct
Superior Township, MI 48198

January 21, 2025

Superior Township Board of Trustees:

Shortly after the current Board took office, a posting appeared in the Township Notices (website & email list) inviting interested residents to "apply" to fill openings on the Planning Commission and the Zoning Board of Appeals. I have served on the Planning Commission previously and now feel I have time to serve again, so I applied.

The process consisted of submitting a resume and a letter of interest. These would be reviewed by the Supervisor and a selection made. There was no interview involved, and no indication that the Supervisor would consult with anyone else., although she could have.

I am highly qualified to serve as Planning Commissioner, but I understand that some other residents are as well. Someone I am unfamiliar with was appointed, and I look forward to learning more about them from attending the Planning Commission meetings. But it got me to thinking...

Do all of you know this person (Curt Wolf)? Do you know who the other applicants were? Do you know what criteria the Supervisor based her recommendation on?

Another Planning Commissioner, Robert Steele., is up for reappointment in February. Or is he? Reappointing well-performing members of boards and commissions is customary, but not required.

Based on some of the communication in your packet, it is clear that Irma Golden is very interested in continuing to serve on the Board of Review. Not only was she not offered a reappointment before the position was opened up to others, but her recommended replacement is Brian Clark, who ran for Supervisor last year against Irma Golden and Emily Dabish Yahkind. I have a positive opinion of Mr. Clark as well as Irma Golden, but the optics are terrible. If the three-person Board has been functioning effectively and each of its members wishes to continue in this role, I encourage you to reappoint all three.

More broadly, I call on all of you to be more transparent in the appointment process for any role. If documents are requested from candidates, those should be shared at least with the Board, and preferably with the public. If interviews are involved, the interviewer(s) should summarize their findings regarding each candidate and share them.

Such procedures will encourage more residents to get involved in Township government and result in more diverse, balanced, and engaged boards and commissions that best represent and advocate for all of our citizens.

Sincerely,

Brenda J. Baker

Bernice Lindke
3396 Alan Mark Drive
Ann Arbor, Michigan 48105

January 21, 2025

Dear Board of Trustees,

Tonight, you will be voting on an appointment to the Board of Review (BOR), and I am writing to urge you to reappoint **Irma Golden**.

Ms. Golden was appointed to the BOR in 2022 and has served with distinction in that capacity. She not only has the credentials and experience to be a member of the BOR; she is clearly an asset to the township. Ms. Golden has served our residents in an open, knowledgeable, honest and fair manner. She has lived in our township for about 30 years, believes in educating and reaching out to our neighbors, and has gone above and beyond in serving our community.

Yesterday, Supervisor Dabish-Yahkind posted on Nextdoor a promise to our residents for transparency in all openings and reappointments to Township Boards and Commissions. She noted that the appointments will be posted on the Township website and will require submission of a cover letter, resume and candidate interview. Further, she stated that this practice **"has been implemented as a first of many measures to eliminate favoritism or the notion that appointments are indefinite."**

When reviewing Resolution 2025-02, ZBA Appointments to the Board of Review, it recommends the reappointment of Mr. James Switala and Mr. John MacNicol; both have had several reappointments to the BOR. The third appointment is Mr. Brian Clark.

If Supervisor Dabish-Yahkind desires to eliminate the appearance of favoritism or demonstrate that appointments to boards and commissions are not indefinite, this decision goes against what she posted on Nextdoor.

Integrity, honesty, authenticity, transparency and accountability in government decisions are paramount to establishing trust in our officials. The Board of Trustees makes the decision for appointments to the Board of Review. You each have the right to review candidate materials and invite candidates to make an introduction and/or presentation to you at Board of Trustee meetings. Making informed decisions is one of the ways you can demonstrate openness and accountability and show that you work for the residents in our township. Including cover letters and resumes in the Board of Trustees packets is another way our public can view the transparency of this process.

From the information I have seen to date on the three candidates, Irma Golden is the one who has demonstrated the skill set, drive and care for working for our resident on the Board of Review. Please reappoint her to this Board.

Sincerely,

Bernice Lindke

p.s. If you want to put a term limit on these types of appointments, do so.

- Outlook

Board of Trustees

From D Alexander <da1975mi@gmail.com>

Date Mon 1/20/2025 9:04 PM

To Emily Dabish Yahkind <edy@superior-twp.org>; Angela Robinson <arobinson@superior-twp.org>; Lisa Lewis <llewis@superior-twp.org>; Dana Greene <dgreene@superior-twp.org>; Sarah Devereaux <sdevereaux@superior-twp.org>; Brenda McKinney <brendamckinney@superior-twp.org>; Ken Schwartz <kenschwartz@superior-twp.org >

Some people who received this message don't often get email from da1975mi@gmail.com. [Learn why this is important](#)

Board of Trustees:

I've been closely following the recent developments with the Board of Trustees, and I'm growing increasingly troubled by what seems to be a lack of accountability and transparency. The township is reportedly over \$1,000,000 over budget, yet no one is taking responsibility for this situation.

Who has failed the Board, residents, and township in their responsibilities and for how long? Does the township have a controller or financial manager? This raises serious questions about how financial decisions are being made, active involvement, timely reporting, and whether anyone is truly held accountable for the consequences.

I also noticed a recent discussion regarding a hiring discussion that seemed to go nowhere. The conversation went round and round, disagreement between the woman at the podium who approved the hiring and several board members, lack of details, and no one seemed to know what to do or avoided stepping on toes. While I understand that a new board might be finding its footing, it's important that each of you are informed, ask questions, follow policies, document, and be decisive especially when it involves important decisions that directly affect the township and hiring.

Another issue I've been trying to understand recently is the process around the Board of Review reappointments. What do Emily Dabish-Yahkind, Irma Golden, and Brian Clark have in common?

Are there any unspoken promises or personal issues influencing the way members are functioning? And, if so, how might that be impacting the way they make decisions?

If one member is recommended to be replaced, why isn't there a recommendation to replace the entire Board of Review? I'm still left wondering about the Board's official perspective on this situation. It would be helpful to hear directly from all Board members, and the individual Board of Review members to get a clear understanding of what's really going on.

Are the other applications, resumes, and cover letters accessible? I've noticed that Irma Golden posted about this on Nextdoor, and I followed up to gather more information after talking to a neighbor. I received her resume and cover letter and I see no reason not to support her reappointment.

As a resident, I'm just looking for transparency and accountability. I believe the Board owes it to us to provide clear, detailed answers about these decisions, especially when it comes to finances, appointments, and personnel changes. These issues affect our community, and we deserve to know how and why such decisions are being made.

Thank you for your time.

D. Anderson

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
FEBRUARY 18, 2025
PROPOSED MINUTES
PAGE 1**

1. CALL TO ORDER

The regular meeting of the Charter Township of Superior Board of Trustees was called to order by Supervisor Emily Dabish Yahkind at 7:00 p.m. on February 18, 2025, at the Superior Charter Township Hall, 3040 North Prospect Rd, Superior Charter Township, Michigan.

2. PLEDGE OF ALLEGIANCE

Supervisor Dabish Yahkind led the assembly in the Pledge of Allegiance.

3. ROLL CALL

The board members present included Supervisor Emily Dabish Yahkind, Clerk Angela Robinson, Treasurer Lisa Lewis, Trustee Sarah Devereaux, Trustee Dana Greene, Trustee Brenda McKinney, and Trustee Ken Schwartz.

Absent: None

4. ADOPTION OF AGENDA

The motion was made by Clerk Robinson and supported by Trustee McKinney to add under new business the motion to accept the resignation of Keith Lockie as Superior Township Controller.

The motion carried unanimously.

The motion was made by Supervisor Dabish Yahkind and supported by Trustee Greene to move New Business items 11-H through 11-N for approval under the Consent Agenda.

The motion carried unanimously.

The motion was made by Trustee Greene and supported by Clerk Robinson to move item 11- G “Discussion Regarding Garrett’s Space Conservation Easement and Possible Deed Restriction” under 11-A in New Business.

The motion carried unanimously.

The motion was made by Trustee Schwartz and supported by Treasurer Lewis to adopt the agenda as reorganized.

The motion carried unanimously.

Documents submitted at the table will appear at the end of these minutes.

CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
FEBRUARY 18, 2025
PROPOSED MINUTES
PAGE 2

5. CITIZEN PARTICIPATION

A. CITIZEN COMMENTS

- **Dave Phillips**, Cherry Hill Rd., emphasized that such a large financial deficit is unprecedented within Superior Township and requested that once the audits are completed that a report is provided to the public explaining where all the money was spent.
- **Bernice Lindke**, Allen Mark Dr., explained that the previous supervisor instructed the controller not to communicate with the board, which led to poor decision-making. She emphasized the need for the controller to address the board directly. She inquired about the interest rate on the T-Bills, expressed concerns regarding reappointment processes, and encouraged progress on the Garrett's Space project.
- **John Nydam**, 7379 Warren Rd., requested that the board follow up with the Washtenaw County Road Commission regarding repairs to Curtis Rd. and Warren Rd.
- **Jerry Constance**, 7225 Warren Rd., asked Trustee Schwartz if he ever investigated the maintenance on Warren Rd as requested many years ago.
- **Crystal Lyte** expressed frustration over delays with the Garrett's Space project and called for immediate action. She noted that neither she nor Commissioner Somerville had heard from the Supervisor and emphasized the importance of communication. She finished by announcing the beginning of the demolition for the East side Washtenaw County Community Recreation Center.
- **Jordan Greene**, Stamford Rd., acknowledged that her husband, Trustee Dana Greene, serves on the board but emphasized that her remarks reflected her own independent views. After touring the future residential area of Garrett's Space, she was very impressed by their commitment to providing support for people struggling with mental health. She voiced concern over "not in my backyard" sentiments expressed at previous meetings and urged the community to support Garrett's Space in their mission to create a lifesaving environment for young people.
- **Brenda Baker**, Ashton Ct., provided an update from the Committee to Promote Superior Township, highlighting an infographic update, a library display showcasing local businesses, and a submitted article for the *Superior Scenes* newsletter. She also expressed concerns regarding Garrett's Space, appointments to the Board of Review and the Planning Commission.
- **George Degrood**, Geddes Glen, expressed his strong support for Garrett's Space and urged the Board to move the project forward as soon as possible.
- A **Resident of South Lyon** shared a heartfelt story about knowing Garrett, who was a close friend of his son. He described Garrett as brilliant, likable, and the kind of person anyone would want as a neighbor or house guest. Garrett's passing remains a painful memory, and he emphasized the project's potential to save lives and urged the board to move the project forward.
- **Pam Hughes** shared her gratitude towards Garrett's Space and how much the mental health services there have helped her son. She urged the board to move forward on the project without delay.
- **Ralph Katz** addressed the mental health crisis in the United States and asked how many more people will go without mental health services before action is taken.
- **Mark Creekmore**, National Alliance on Mental Illness, explained that Washtenaw County lost 15 inpatient residential beds when Trinity Health closed its inpatient unit in Chelsea, MI. He stated that Garrett Space is a unique opportunity that is much needed, especially since the closing of that unit, and he hoped the project moves forward as quickly as possible.

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
FEBRUARY 18, 2025
PROPOSED MINUTES
PAGE 3**

- **Cadence Towler**, a 16-year-old former Superior Township resident, shared her experience living through the COVID-19 pandemic and emphasized the adverse effects many young people experienced during that time. She strongly supported Garrett's Space stating that it would help people of all ages and should definitely move forward.
- **Emily Adkison-Hoyt** expressed concerns that Garrett's Space is shifting from a Conservation Easement to a Deed Conservation Restriction. She explained that Conservation Easements offer better third-party oversight and protection, unlike the Deed Restriction, which leaves Garrett's Space in control with vague terms. She urged the Board to stick to the original Conservation Easement plan for stronger preservation.
- **Kelly Goolsby**, Community Health Worker, emphasized the need for community mental health and Garrett's Space. She asked the board if they hired help for the building inspector and what action they had taken regarding the money owed to the township by Sycamore Meadows.

6. SUPERVISOR COMMENTS

- **Supervisor Dabish Yahkind** clarified to the public that the Garrett's Space development agreement was signed in October of the previous year, and no board members have attempted to obstruct the process. She emphasized her commitment to following the agreement precisely. She explained that the concept of a deed restriction was introduced less than two weeks ago, and the township's attorney, Mr. Lucas, will discuss it further later in the meeting. Supervisor Dabish Yahkind assured the public that there have been no intentional delays or added hurdles, and that the township is responding as promptly as possible.

7. CONSENT AGENDA

The motion was made by Clerk Robinson and supported by Treasurer Lewis to approve the Consent Agenda with the removal and adding of the following amendments:

- Remove communication letter EEOC Closure Notice
- Adding New Business Items 11-H through 11-N

A. APPROVAL OF MINUTES

1. **DECEMBER 12, 2024, SPECIAL MEETING (approved with edits)**
2. **DECEMBER 16, 2024, REGULAR MEETING (approved with edits)**
3. **JANUARY 21, 2025, REGULAR MEETING**

B. REPORTS

1. **SUPERVISOR REPORT**
2. **BUILDING DEPARTMENT**
3. **FIRE DEPARTMENT**
4. **PARKS AND RECREATION COMMISSION MINUTES**

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
FEBRUARY 18, 2025
PROPOSED MINUTES
PAGE 4**

- 5. SHERIFF'S REPORT**
- 6. UTILITY DEPARTMENT**
- 7. ASSESSING DEPARTMENT**
- 8. PLANNING AND ZONING DEPARTMENT**
- 9. ACCOUNTING REPORT**
- 10. MONTHLY FINANCIAL REPORTS, DECEMBER 2024**

C. COMMUNICATIONS

- 1. C2PST**
- 2. JOHN MACKSON LETTER**
- 3. TREASURER LEWIS "THANK YOU" LETTER**
- 4. ANSWER TO DAVE PHILLIPS LETTER TO THE BOARD**
- 5. ~~EEOC CLOSURE NOTICE~~**
- 6. LAND PRESERVATION EVENT**
- 7. GARRETT'S SPACE LETTERS**

8. ITEMS REMOVED FROM THE CONSENT AGENDA

- A. EEOC CLOSURE NOTICE

9. ITEMS REMOVED FROM NEW BUSINESS ADDED TO CONSENT AGENDA 11H-11N

1. (11-H) Motion to renumber Resolution 2024-58, entitled, "*Approve the Updated Policy and Procedure for the Use and Operation of Township Pool Vehicles, Township-Owned Vehicles, and the Use of Private Vehicles for Township Business*" to 2024-58A, and the Resolution entitled "*Adopting General Appropriations Act Millage Rates for 2025*" is renumbered 2024-58B.
2. (11-I) Motion to renumber Resolution 2024-59, entitled "*Approving Garrett Space Development Agreement*", to 2024-59A, and the Resolution entitled "*Adopting General Appropriations Act: 2025 Budgets for All Funds*" is renumbered 2024-59B.
3. (11-J) Motion to renumber Resolution 2024-60, entitled "*Establishing and Appointing Members to the Zoning Ordinance Rewrite Steering Committee*", to 2024-60A, and the Resolution entitled "*Reporting of Township Controller to the Township Clerk*" is renumbered 2024-60B.
4. (11-K) Motion to renumber Resolution 2024-61, entitled "*Approving Purchase of Heavy-Duty Equipment for the Utility Department*", to 2024-61A, and the Resolution entitled "*Approving the Purchase of Fire Nozzles and Appliances Using FEMA Assistance to Firefighters Grant Funds*" is renumbered 2024-61B.
5. (11-L) Motion to renumber Resolution 2024-62, entitled "*Sale of Trailer-Mounted Generator for the Utility Department*", to 2024-62A, and the Resolution entitled "*Allocating Remaining ARPA Funds*" is renumbered 2024-62B.
6. (11-M) Motion to renumber Resolution 2024-63, entitled "*Approving the Replacement Fence for Prospect Pointe Lift Station*", to 2024-63A, and the Resolution entitled "*Affirming the Salary of the Clerk*" is renumbered 2024-63B.
7. (11-N) Motion to renumber Resolution 2024-64, entitled "*Accepting the Michigan Natural*

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
FEBRUARY 18, 2025
PROPOSED MINUTES
PAGE 5**

Resources Trust Fund Grant Agreement for the Superior Greenway Nature Preserve Acquisition", to 2024-64A, and the Resolution entitled "*Affirming the Salary of the Treasurer*" is renumbered 2024-64B.

The motion carried unanimously.

10. UNFINISHED BUSINESS

A. ORDINANCE NO. 159, AMENDING DANBURY PARK MANOR TAX EXEMPTION, SECOND READING

A motion was made by Trustee Greene and supported by Treasurer Lewis to approve the ordinance.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**ORDINANCE AMENDING
DANBURY PARK MANOR TAX EXEMPTION ORDINANCE NO. 159**

First Reading: January 21, 2025

Second Reading: February 18, 2025

WHEREAS, this amendment was introduced on January 21, 2025.

NOW THEREFORE, BE IT RESOLVED that the Charter Township of Superior ordains:

Amendment to Add Section 159.09A. Ordinance 159, the Charter Township of Superior Danbury Park Manor Tax Exemption Ordinance is amended by adding a new Section 159.09A. Section 159.09A shall read in its entirety as follows:

Sec. 159.09A. Service charge constitutes a lien on property.

The service charge shall constitute a lien on the housing project property and improvements, effective at the same times and enforceable in the same manner as general property taxes.

Amendment to Add Section 159.09B. Ordinance 159, the Charter Township of Superior Danbury Park Manor Tax Exemption Ordinance is amended by adding a new Section 159.09B. Section 159.09B shall read in its entirety as follows:

Sec. 159.09B. Collection of service charge.

The service charge as determined by this division shall be payable in the same manner as general property taxes, except that the annual payment shall be paid on or before August 15 of each year during which the exemption is in effect. The entire tax collection procedure provided by the General Property Tax Act; (MCL 211.1 et seq.)

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
FEBRUARY 18, 2025
PROPOSED MINUTES
PAGE 6**

shall be effective and utilized with respect to such payment, including, but not limited to, the provisions providing for interest and penalties on late payments, return of delinquent taxes, tax lien, and the sale of lands for delinquent taxes. In the event of a delinquency in the payment in lieu of taxes, the township shall issue a tax bill for the premises and include the required payment as a delinquent tax. In its discretion, in the event of a delinquent payment, the township may also declare a default.

Amendment to Add Section 159.09C. Ordinance 159, the Charter Township of Superior Danbury Park Manor Tax Exemption Ordinance is amended by adding a new Section 159.09C. Section 159.09C shall read in its entirety as follows:

Sec. 159.09C. Service charge lien.

In the event Housing Development is sold, transferred, or refinanced by the Sponsor or a related entity of the Sponsor, any delinquency owed to the Township pursuant to this Ordinance shall remain in full force and effect and without further action by the Sponsor or the Township to otherwise change, alter or amend this Ordinance. Further, said delinquency shall constitute a lien on the Development until such time as the delinquency and all accrued service charges and interest are paid in full.

Amendment to Add Section 159.09D Ordinance 159, the Charter Township of Superior Danbury Park Manor Tax Exemption Ordinance is amended by adding a new Section 159.09D. Section 159.09D shall read in its entirety as follows:

Sec. 159.09D. Default.

In addition to the remedies set forth Sections 159.09A, 159.09B and 159.09C, in the event Sponsor is more than six (6) months delinquent in paying the required annual payment, the Township may file suit in the appropriate court in Washtenaw County, Michigan to collect any and all such delinquencies a related entity of the Sponsor, any delinquency owed to the Township pursuant to this Ordinance shall remain in full force and effect and without further action by the Sponsor or the Township to otherwise change, alter or amend this Ordinance.

Section 5. Saving Clause.

All provisions of Ordinance 159, the Superior Charter Township Danbury Park Manor Tax Exemption Ordinance, not amended by this ordinance, remain in full force and effect.

Section 6. Publication and Effective Date.

This Ordinance shall be published by posting in the Office of the Clerk, 3040 N. Prospect, Ypsilanti, 48198, and on the Township website - www.superior-twp.org - pursuant to Section 8 of the Charter Township Act, being MCL 42.8(3)(b) within thirty (30) days following the final adoption thereof. This Ordinance shall become effective upon publication All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
FEBRUARY 18, 2025
PROPOSED MINUTES
PAGE 7**

Roll Call: Supervisor Dabish Yahkind, Trustee Devereaux, Trustee Greene, Treasurer Lewis, Trustee McKinney, Clerk Robinson, Trustee Schwartz
Nay: None
Absent: None

The motion carried unanimously.

B. RESOLUTION 2025-02, APPROVE APPOINTMENTS TO THE BOARD OF REVIEW

A motion was made by Trustee McKinney and supported by Trustee Devereaux to approve the resolution.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE SUPERIOR TOWNSHIP APPOINTMENTS
TO THE BOARD OF REVIEW**

RESOLUTION NUMBER: 2025-02

DATE: JANUARY 21, 2024

APPOINTMENTS

TO: Superior Township Board of Trustees

SUBJECT: Superior Township Appointments

Board of Review Appointments to be made effective immediately:

James Switala; term expires January 2027

John G. MacNicol; term expires January 2027

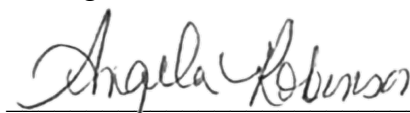
Brian G. Clark; term expires January 2027

NOW, THEREFORE, BE IT RESOLVED, that the Board members are hereby duly appointed to serve on the committees, commissions, boards, and authorities of Superior Township, as outlined above, and shall undertake their respective roles with the dedication and expertise required to further the goals and responsibilities of these bodies.

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
FEBRUARY 18, 2025
PROPOSED MINUTES
PAGE 8**

CERTIFICATION STATEMENT

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board held on February 18, 2025, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.



Angela Robinson, Township Clerk

02/18/2025

Date Certified

Roll Call: Supervisor Dabish Yahkind, Trustee Devereaux, Treasurer Lewis, Trustee McKinney, Trustee Schwartz
Nay: Trustee Greene, Clerk Robinson
Absent: None

Motion carried 5 to 2.

11. NEW BUSINESS

A. DISCUSSION REGARDING GARRETT'S SPACE CONSERVATION EASEMENT AND POSSIBLE DEED RESTRICTION

A motion was made by Trustee McKinney and supported by Trustee Devereaux to approve Garrett's Space Deed Restriction.

Roll Call: Supervisor Dabish Yahkind, Trustee Devereaux, Trustee Greene, Treasurer Lewis, Trustee McKinney, Clerk Robinson, Trustee Schwartz
Nay: None
Absent: None

Motion carried unanimously.

The motion was approved unanimously. However, it was noted that not all of the recommended supporting documents were available for review during the vote. These documents will be shared and reconsidered at the March meeting.

B. RESOLUTION 2025-07, RESOLUTION TO APPROVE SUPERIOR TOWNSHIP APPOINTMENT TO THE PLANNING COMMISSION

The motion was made by Trustee McKinney and supported by Trustee Devereaux to approve the resolution.

CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN

RESOLUTION TO APPROVE SUPERIOR TOWNSHIP APPOINTMENT
TO THE PLANNING COMMISSION

RESOLUTION NUMBER: 2025-07

DATE: FEBRUARY 18, 2025

PLANNING COMMISSION:

Planning Commission Appointments to be made effective
immediately:

Robert Steele, Term Expires February 2028

NOW, THEREFORE, BE IT RESOLVED, that the board member is hereby duly appointed to serve on the committees, commissions, boards, and authorities of Superior Township, as outlined above, and shall undertake their respective role with the dedication and expertise required to further the goals and responsibilities of these bodies.

CERTIFICATION STATEMENT

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board of Trustees held on February 18, 2025, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.



Angela Robinson, Township Clerk

02/18/2024
Date Certified

Roll Call: Supervisor Dabish Yahkind, Trustee Devereaux, Trustee Greene, Treasurer Lewis, Trustee McKinney, Clerk Robinson, Trustee Schwartz
Nay: None
Absent: None

The motion carried unanimously.

C. RESOLUTION 2025-08, RESOLUTION TO APPROVE AMENDED LEASE AGREEMENT BETWEEN SUPERIOR CHARTER TOWNSHIP PARKS AND RECREATION COMMISSION AND WILLOW RUN ACRES REGARDING CLAYHILL COMMUNITY FARM AND GARDEN

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
FEBRUARY 18, 2025
PROPOSED MINUTES
PAGE 10**

Trustee Schwartz left the room at this time.

The motion was made by Treasurer Lewis and supported by Trustee Devereaux to approve the resolution.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE AMENDED AGREEMENT
BETWEEN SUPERIOR CHARTER TOWNSHIP PARKS & RECREATION
COMMISSION AND WILLOW RUN ACRES REGARDING
CLAYHILL COMMUNITY FARM AND GARDEN**

RESOLUTION NUMBER: 2025-08

DATE: FEBRUARY 18, 2025

WHEREAS, the Charter Township of Superior is a Michigan municipal corporation that provides public services to residents of the Township, especially services that support the well-being of families in the QCT; and,

WHEREAS, Willow Run Acres created a self-sustaining community farm (Clay Hill Farm Market), on the southeast corner of MacArthur Blvd. and Harris Rd. in the Charter Township of Superior. Clay Hill Farm Market allows people of all ages and backgrounds to grow, harvest and sell produce obtained from the land, while also allowing space for building community, and economic stability for the residents; and,

WHEREAS, the Township Planning Commission recommended the rezoning of the land stated in the following agreement for the purpose of the Clay Hill Farm Market; and,

WHEREAS, the Township Board of Trustees approved unanimously the rezoning of the land stated in the following agreement for the purpose of the Clay Hill Farm Market; and,

WHEREAS, on January 21, 2025, the Township approved an amendment to the lease agreement between the Township and Willow Run Acres to extend the term of the lease from ten years to fifteen years, contingent on Willow Run Acres securing grant funds for Clay Hill Community Farm and Garden; and

WHEREAS, the parties now desire to further amend this lease by adding language and setting a deadline for securing such grant funding.

NOW, THEREFORE, BE IT RESOLVED the Charter Township of Superior Board of Trustees hereby further amends the agreement between the Charter Township of Superior Parks &

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
FEBRUARY 18, 2025
PROPOSED MINUTES
PAGE 11**

Recreation Commission and Willow Run Acres concerning Clay Hill Community Farm and Garden which was executed on February 3, 2025 to add the following language to the amended lease:

In the event WRA fails to secure such an award by no later than August 1, 2025, this amendment to the lease shall be null and void and the lease term will revert to original lease term of ten (10) years.

Roll Call: Supervisor Dabish Yahkind, Trustee Devereaux, Trustee Greene, Treasurer Lewis, Trustee McKinney, Clerk Robinson
Nay: None
Absent: Trustee Schwartz

The motion carried unanimously.

D. RESOLUTION 2025-09, RESOLUTION TO APPROVE THE PURCHASE OF LAPTOPS FOR ELECTION PRECINCT USE

The motion was made by Trustee McKinney and supported by Treasurer Lewis to approve the resolution.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE THE PURCHASE OF LAPTOPS
FOR ELECTION PRECINCT USE**

RESOLUTON NUMBER: 2025-09

DATE: FEBRUARY 18, 2025

WHEREAS, the need for updated and functional laptops for election precincts use has been identified to comply with current operational and technical requirements set by the State of Michigan/Election Security Reimbursement program, ensuring the precinct operates smoothly and efficiently;

WHEREAS, the total cost for purchasing 5 laptops is \$3,678.20, with the requirement that the laptops meet updated specifications necessary to support precinct operations;

WHEREAS, the State of Michigan will reimburse up to \$1,000 per precinct, based on the amount spent, for a total reimbursement of up to \$5,000, to help offset the total cost of the laptops;

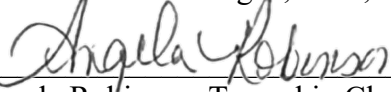
NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior authorizes the purchase of 5 laptops totaling \$3,678.20 to meet the updated operational and technical requirements for election precinct use, ensuring the precinct runs efficiently;

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
FEBRUARY 18, 2025
PROPOSED MINUTES
PAGE 12**

BE IT FURTHER RESOLVED that the Charter Township of Superior requests reimbursement from the State of Michigan of up to \$1,000 per precinct, based on the amount spent, for a total reimbursement of up to \$5,000, to offset the cost of the laptops.

CERTIFICATION STATEMENT

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board of Trustees held on February 18, 2025, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.



Angela Robinson, Township Clerk

02/18/2024

Date Certified

Absent: Trustee Schwartz

The motion carried unanimously.

E. RESOLUTION 2025-10, RESOLUTION TO APPROVE THE AGREEMENT FOR RENTAL HOUSING CERTIFICATION CONSULTING SERVICES

Trustee Schwartz returned to the meeting at this time.

A motion was made by Trustee Devereaux and supported by Trustee Greene to approve the agreement.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE THE AGREEMENT FOR RENTAL HOUSING
CERTIFICATION CONSULTING SERVICE**

RESOLUTION NUMBER: 2025-10

DATE: FEBRUARY 18, 2025

WHEREAS, this agreement is entered into this 18th day of February 2025, by the **Superior Charter Township** hereinafter referred to as the “Client” and **Carlisle/ Wortman Associates, Inc.** hereinafter referred to as the “Consultant.”

WHEREAS, The Client desires to engage the Consultant to provide assistance with rental housing certification services.

NOW, THEREFORE, BE IT RESOLVED in consideration of the foregoing, and of the mutual agreement hereinafter set forth, the parties hereto legally intending to be bound hereby do agree for themselves and their respective successors and assigns as follows:

SECTION 1.0 - RENTAL HOUSING CERTIFICATION CONSULTING SERVICES

The Consultant for its part agrees to provide services in accordance with the items listed in **Exhibit A - Scope of Services** attached hereto and other provisions of this Agreement.

SECTION 2.0 - REPRESENTATION AND COMMUNICATIONS

It is understood and agreed that **Ben Carlisle** and **Brent Strong** will represent the Consultant and that **Emily Dabish Yahkind** will represent the Client in all matters pertaining to the execution of this Agreement. From time to time, the Parties may identify other or additional personnel to assist in the execution of matters pertaining to this Agreement.

SECTION 3.0 – PAYMENT FOR SERVICES

- 3.1** For services described under this agreement and Exhibit A - Scope of Services, the Consultant shall be paid in accordance with the rate schedule and fees listed in **Exhibit B – Rates & Fees**.
- 3.2** The Consultant shall present the Client an invoice each month based on work performed in the previous month. Invoices shall be paid within thirty (30) days after receipt by the Client.

SECTION 4.0 - CLIENT RESPONSIBILITY

The Client shall be responsible to maintain its BS&A Bldg.NET software program (or an acceptable alternative), provide a suitable work space, and provide necessary supplies and postage for program mailings for the Consultant's use to administer the Scope of Services.

SECTION 5.0 - OWNERSHIP OF MATERIALS

- 5.1** Any work product, materials, and documents produced by the Consultant pursuant to this Agreement shall be and remain property of the Client and shall not be made subject to any copyright unless authorized by the Client. The Consultant hereby assigns to the Client the copyright to all works prepared, developed, or created pursuant to the services outlined in this Agreement, including the rights to: (1) reproduce the work; (2) prepare derivative works; (3) distribute copies to the public by sale, rental, lease, or lending; (4) perform the works publicly; and (5) to display the work publicly. The Consultant waives its right to claim authorship of the works, to prevent its name from being used in connection with the works, and to prevent distortion of the works.
- 5.2** Other materials, methodology and proprietary work used or provided by the Consultant to The Client not specifically created and delivered pursuant to the Services outlined in this Agreement may be protected by a copyright held by the Consultant and the Consultant

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
FEBRUARY 18, 2025
PROPOSED MINUTES
PAGE 14**

reserves all rights granted to it by any copyright. The Client shall not reproduce, sell, or otherwise make copies of any copyrighted material, subject to the following exceptions: (1) for exclusive use internally by The Client staff and/or employees; or (2) pursuant to a request under the Michigan Freedom of Information Act, MCL 15,231, *et seq.*, or any other state or federal open records act, to the extent that such statutes apply; or (3) pursuant to law, regulations, or court order. The Consultant waives any right to prevent its name from being used in connection with the services.

5.3 The Consultant will be provided with a copy of the the Client's Freedom of Information Act ("FOIA") policy. The Client is responsible for responses to FOIA requests, and the Consultant shall not directly respond to any third parties regarding any received FOIA requests. Upon receipt of a FOIA request, the Consultant shall immediately give that request to the the Client Clerk. The Consultant shall provide specific information requested by the Client for response to the FOIA request by the date and time requested by the the Client Clerk or in a specific format if so requested by the the Client Clerk.

5.4 If the Consultant receives a claim for damages, a summons or complaint, a subpoena or other document concerning a request for money damages, a threat of a lawsuit, or any court action proceeding, the Consultant shall immediately hand deliver these documents to the the Client Clerk.

5.5 In the event of litigation, the Client acknowledges that the Consultant can only produce information or materials requested at any point in the litigation process with authorization from the the Client Attorney or designated Legal Counsel. The Client agrees to defend Consultant against any and all claims when the Consultant is operating under the direction of the the Client Attorney, or other designated Legal Counsel, regarding such matters.

SECTION 6.0 - INSURANCE AND LIMITATION OF LIABILITY

6.1 During the term of this agreement, the Consultant agrees to procure and maintain in effect insurance policies in the amounts and with the types of coverage shown below:

1. Professional liability insurance protecting the Consultant and its employees in an amount not less than \$2,000,000.
2. Workers Compensation Insurance in the form and amount required by Michigan law.
3. Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than \$2,000,000 per occurrence and/or aggregate combined single limit, Personal Injury, Bodily Injury and Property Damage.

6.2 The Client and the Consultant shall have no liability to each other for any claim relating to

this agreement in excess of the fees and expenses paid to the Consultant except pursuant to indemnification obligations concerning third party claims under Section 7.0. In no event shall the Client and the Consultant be liable to each other for indirect, special, incidental, or consequential damages, even if the Client and the Consultant have been advised of the possibility of such damages. Except as otherwise specifically provided in this agreement, neither party's liability to the other party under this Agreement shall exceed the total amounts paid or payable by the Client under this Agreement.

SECTION 7.0 - INDEMNIFICATION

The Consultant agrees, to the fullest extent permitted by law, to indemnify and hold the Client harmless from damages and losses arising from the negligent acts, errors or omissions of the Consultant in the performance of professional services under this Agreement, to the extent that the Consultant is responsible for such damages and losses on a comparative basis of fault and responsibility between the Consultant and the Client. The Consultant is not obligated to indemnify the Client for the Client's own negligence.

SECTION 8.0 - TERMS OF AGREEMENT

The term of this Agreement shall be for a period of approximately three (3) years from the date first entered into through December 31, 2027, unless mutually extended. In the event services continue to be provided beyond the expiration date, all rates and fees shall be adjusted five-percent (5%) unless otherwise agreed upon by the parties.

This agreement may be terminated by either the Client or Consultant individually or jointly upon sixty (60) days written notice. Compensation during the notice period would be paid by the Client to the Consultant if services are faithfully rendered to the Client.

SECTION 9.0 – GENERAL PROVISIONS

- 9.1 The Exhibits attached to and referenced in this Agreement are incorporated into this Agreement by reference and expressly made an integral and component part of this Agreement for all purposes and shall be binding upon the Parties. References to any Exhibit in this Agreement shall be deemed to include this reference and incorporation.
- 9.2 Any notice under this Agreement shall be addressed and directed to the representatives of the Parties identified in Section 2.0.
- 9.3 The headings contained in this Agreement are for convenience in reference and are not intended to define or limit the scope of any provision of this Agreement.
- 9.4 This Agreement is intended solely for the mutual benefit of the Parties hereto, and there is no intention, expressed or otherwise, to create any rights or interest for any party or person other than the Parties.

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
FEBRUARY 18, 2025
PROPOSED MINUTES
PAGE 16**

- 9.5 CWA shall perform the services under this Agreement as an independent contractor and shall not be deemed by virtue of this Agreement to have entered into any partnership, joint venture, employer/employee or other relationship with the Client other than as a contracting party and independent contractor. Employees of CWA shall not be deemed to be employees of the Client for purposes of compensation, fringe benefits, workers' compensation, unemployment compensation, minimum wage laws, income tax withholding, social security, or any other purpose.
- 9.6 CWA will not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. CWA will take affirmative action to ensure applicants are employed, and employees are treated during employment without regard to their race, color, religion, sex or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
- 9.7 Nothing in this Agreement shall be construed to waive, limit, or otherwise modify any governmental immunity that may be available by law to the Client, its officials, employees, contractors, agents, volunteers, or any other person acting on behalf of the Client and, in particular, governmental immunity afforded or available pursuant to the Michigan Governmental Immunity Act, MCL 691.1401, *et. seq.*
- 9.8 This Agreement constitutes the entire agreement between the Parties, and all prior discussion, agreements and understandings, whether verbal or in writing, are merged into this Agreement.

If any section, subsection, clause, phrase or portion of this Agreement is for any reason held invalid, unlawful, or unconstitutional by any court of competent jurisdiction, that portion shall be considered a separate, distinct and independent portion of this Agreement, and the remaining portions of this Agreement shall remain in full force and effect

Roll Call: Supervisor Dabish Yahkind, Trustee Devereaux, Trustee Greene, Treasurer Lewis, Trustee McKinney, Clerk Robinson, Trustee Schwartz
Nay: None
Absent: None

The motion carried unanimously.

F. RESOLUTION 2025-11, RESOLUTION TO PERMIT THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES (MDNR) TO PROCEED WITH PUBLIC HEARING AND INVESTIGATE THE NEED FOR PRESCRIBED HUNTING AND FIREARM CONTROLS IN SUPERIOR TOWNSHIP

The motion was made by Trustee Schwartz and supported by Trustee Greene to approve the resolution.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO PERMIT THE MICHIGAN DEPARTMENT OF NATURAL
RESOURCES (MDNR) TO PROCEED WITH PUBLIC HEARING AND
INVESTIGATE THE NEED FOR PRESCRIBED HUNTING AND FIREARM
CONTROLS IN SUPERIOR TOWNSHIP
RESOLUTION NUMBER: 2025-11**

DATE: FEBRUARY 18, 2025

WHEREAS, Superior Charter Township has an existing Hunting Restrictive Ordinance No. 28 (as amended by Ordinance No. 40) that describes areas closed to hunting, special local regulations for hunting, and to provide for the safety of persons and property within the Township of Superior, Washtenaw County; and

WHEREAS, the Township's existing Hunting Restrictive Ordinance No. 28 (as amended by Ordinance No. 40) was enacted under the authority of the Hunting Area Control Act 159 of 1967 (M.C.L 317.331); and

WHEREAS, the Hunting Area Control Act 159 of 1967 (M.C.L. 317.331-317.336) was repealed in 1995, by Act 57, Imd. Eff. May 24, 1995; and

WHEREAS, the Superior Township Board of Trustees is concerned about the safety and well-being of persons or property that may potentially be endangered by hunters or discharge of firearms or bow and arrows; and

WHEREAS, for a Superior Township to establish or amend current hunting area controls, it must follow the process outlined in the state Natural Resources and Environmental Protection Act (NREPA) Act 451 of 1994 (MCL 324.101 et seq); and

WHEREAS, the Superior Township Board of Trustees may by resolution request the Michigan Department of Natural Resources (MDNR) to recommend closure of those areas where hunting or the discharge of firearms or bow and arrow may or is likely to kill, injure, or disturb persons who can reasonably be expected to be present in the areas or to destroy or damage buildings or personal property situated or customarily situated in the areas or will impair the general safety and welfare; and

WHEREAS, the Superior Township Board of Trustees desires to initiate passing a resolution requesting the MDNR to conduct a public hearing locally to receive input, followed by an investigation of the need for prescribed hunting and firearm controls or amending current controls; and

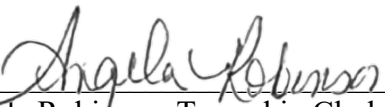
NOW, THEREFORE, BE IT RESOLVED that the Superior Township Board of Trustees approves to transmit this resolution to the MDNR to conduct a public hearing to receive input; investigate the need for prescribed hunting and firearm controls, and; to develop recommendations

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
FEBRUARY 18, 2025
PROPOSED MINUTES
PAGE 18**

for prescribed hunting or firearms controls in accordance with the NREPA Act 451 of 1994 (MCL 324.101 et seq).

CERTIFICATION STATEMENT

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board of Trustees held on February 18, 2025, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.



Angela Robinson, Township Clerk

02/18/2024
Date Certified

Roll Call: Supervisor Dabish Yahkind, Trustee Devereaux, Trustee Greene, Treasurer Lewis, Trustee McKinney, Clerk Robinson, Trustee Schwartz
Nay: None
Absent: None

The motion carried unanimously.

G. RESOLUTION 2025-12, RESOLUTION TO ACCEPT QUOTE FROM PPM TREE SERVICE AND ARBOR CARE, LLC FOR REMOVAL OF TREES ON GEDDES ROAD BETWEEN ANDOVER AND WEXFORD FOR FUTURE NON-MOTORIZED PATH CONSTRUCTION

The motion was made by Treasurer Lewis and supported by Trustee Devereaux to rename the resolution title from "*Resolution 2025-12, Resolution to Accept Bid...*" to "*Resolution 2025-12, Resolution to Accept Quote...*".

The motion was made by Clerk Robinson and supported by Trustee Devereaux to accept the quote from PPM Tree Service and Arbor Care, LLC for removal of trees on Geddes Rd. between Andover and Wexford for future non-motorized path construction.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

RESOLUTION TO ACCEPT QUOTE FROM PPM TREE SERVICE & ARBOR CARE, LLC FOR REMOVAL OF TREES ON GEDDES ROAD BETWEEN ANDOVER AND WEXFORD FOR FUTURE NON-MOTORIZED PATH CONSTRUCTION

RESOLUTION NUMBER: 2025-12

DATE: FEBRUARY 18, 2025

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
FEBRUARY 18, 2025
PROPOSED MINUTES
PAGE 19**

WHEREAS, the Charter Township of Superior (Township), in partnership with the Washtenaw County Road Commission (WCRC) has received a Southeast Michigan Council of Government (SEMCOG) Transportation Alternative Program (TAP) Grant to extend the non-motorized path on the south side of Geddes Road from Andover to Wexford.

WHEREAS, OHM Advisors has completed the design of the non-motorized pathway and has submitted the project to the Michigan Department of Transportation's (MDOT) Local Agency Program (LAP) for inclusion in their April bid letting.

WHEREAS, federal guidelines recommend the removal of trees outside the roosting season of the Indiana Bat and Northern Long-eared Bat from April 15th to October 1st.

WHEREAS, the MDOT contract is anticipated to be awarded in May or June of 2025, within the bat roosting season, and the Township.

WHEREAS, the Township desires to construct the pathway during the summer of 2025, and in order to start path construction in summer 2025, it is recommended to award a separate contract locally to remove trees outside the roosting season, prior to April 15, 2025.

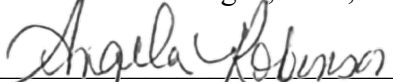
WHEREAS, the Township has received three quotes for removal of the trees, ranging from \$18,000 to \$21,250, from Owen Tree Service, PPM Tree Service & Arbor Care, and Burman Tree Service.

WHEREAS, all three companies can complete the work by the April 14, 2025 deadline, and both PPM Tree Service & Arbor Care, and Burman Tree Service provided sufficient detail in their proposals for award.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Superior Board of Trustees hereby approves the proposed contract with PPM Tree Service & Arbor Care, LLC to remove trees on the south side of Geddes Rd from Andover to Wexford for the future non-motorized pathway extension project.

CERTIFICATION STATEMENT

I, Angela Robinson, the duly qualified Clerk of the Charter Township of Superior, Washtenaw County, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted at a regular meeting of the Charter Township of Superior Board of Trustees held on February 18, 2025, and that public notices of said meeting were given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended.



Angela Robinson, Township Clerk

02/18/2024
Date Certified

Roll Call: Supervisor Dabish Yahkind, Trustee Devereaux, Trustee Greene, Treasurer Lewis, Trustee McKinney, Clerk Robinson, Trustee Schwartz

**CHARTER TOWNSHIP OF SUPERIOR
REGULAR BOARD MEETING
FEBRUARY 18, 2025
PROPOSED MINUTES
PAGE 20**

**Nay: None
Absent: None**

The motion carried unanimously.

H. MOTION TO ACCEPT THE RESIGNATION OF KEITH LOCKIE AS SUPERIOR TOWNSHIP CONTROLLER

A motion was made by Trustee Devereaux and supported by Trustee Schwartz to accept Keith Lockie's resignation.

The motion carried 6 to 1.

BILLS FOR PAYMENT AND RECORD OF DISBURSEMENTS

The motion was made by Treasurer Lewis and supported by Trustee Schwartz to approve the bills for payment and record of disbursements totaling \$1,331,897.33.

The motion carried unanimously.

12. PLEAS AND PETITIONS

- **Rhonda McGill**, Barrington Dr., expressed concerns about Mr. Lockie resigning from his position five times, suggesting this indicates he doesn't want to stay and urged the board to find a local controller. She emphasized the need for collaboration among board members and urged the Supervisor to use a "we" approach rather than an "I" approach to decision making. She also mentioned that the Clerk should be involved in the decision-making and suggested giving a raise to Nancy Mason, the personnel manager.
- **Kelly Goolsby**, Community Health Worker, urged the board to hold Sycamore Meadows and Danbury Green accountable and reemphasized the Superior Township's need for community mental health services like Garrett's Space.

13. ADJOURNMENT

The motion was made by Supervisor Dabish Yahkind and supported by Trustee Devereaux to adjourn the meeting. The motion carried and the meeting adjourned at 9:09 p.m.

Respectfully submitted,

Angela Robinson, Clerk

Emily Dabish Yahkind, Supervisor

Supervisor's Report

February 18, 2025

1. Opioid Settlement Partnership Update

We are working with Washtenaw County Administration and Health officials to strategize the use of Opioid Settlement Funds that will impact the Township over the next decade and a half. Approximately \$16 million will be distributed countywide. Simultaneously, we are developing Requests for Proposals (RFPs) to establish funding priorities alongside the County. Additionally, the Township has unspent funds available.

2. Thurston Elementary School Proposal

We are closely collaborating with the Thurston Elementary Community, which represents a significant portion of Superior Township's youngest residents, regarding the proposal to build a new Thurston Elementary School. The school houses many Early 5s students as well as students with special needs. The proposal raises serious safety concerns, including the proposed new school's proximity to an open body of water, four-plus years of active construction only five feet from the nearest classroom, and environmental factors that could increase long-term facility costs and almost certainly contribute to flooding in the surrounding community. I have requested and am working with Michigan's Department of Environment, Great Lakes, and Energy (EGLE) as well as State legislators to address these issues and provide insight into how the Ann Arbor Board of Education arrived at this proposal, as this has been unclear to community members who funded the bond to make such projects possible.

3. Eastern Washtenaw County Recreation Center Engagement

With a hopeful grand opening in 2027, plans for the Recreation and Community Center are progressing. Washtenaw County Parks is leading the development and community engagement efforts for the project. As a partner in the development, our next steps include refining the design based on community feedback and looking to successful models both in Michigan and beyond. We aim to collaborate on developing program models that will enhance the center's offerings so that the facility uplifts the community and is not merely an athletics facility.

4. Ordinance Updates: Hunting and Burning

We are in the process of drafting amendments to the Township's hunting and burning ordinances. Given the development in our community, these ordinances are

outdated. Our goal is to balance community safety while addressing the needs of residents.

5. MEDC Partnership to Support Local Businesses

Discussions with the Michigan Economic Development Corporation (MEDC) have opened doors to potential opportunities for strengthening local commercial ventures. We are exploring grants and technical assistance programs to empower small businesses and stimulate economic growth along major corridors in the Township zoned for such activity.

6. Expanding Community Listening Sessions

To enhance community engagement, I am launching additional listening sessions across more neighborhoods. These sessions will provide residents with a platform to share their concerns and suggestions on topics such as infrastructure, public safety, and community services. Our goal is to ensure that all voices are heard and reflected in decision-making.

7. Sycamore and Danbury Community Initiatives

We continue to collaborate with the U.S. Department of Housing and Urban Development (HUD), Michigan State Housing Development Authority (MSHDA), Legal Services, and the Washtenaw County Sheriff's Office to improve living conditions and hold property owners accountable at the Sycamore and Danbury complexes. The Rental Inspection Program and Amendment to the Danbury Pilot are key tools to strengthen the Township's ability to intervene effectively.

Other items of note:

- Continuing to update fee schedules for various departments including Buildings and Planning
- Finding relief for the General Fund through charging off time for Supervisor and Deputy Supervisor to the appropriate accountings e.g. Buildings, Law, etc.
- Working with insurance company to replace the downed Oakbrook sign on Prospect Rd.
- Working with residents on concerns related to outputs with sidewalk program.
- Exploring cross-training opportunities for cost savings across departments.



Grobbel Environmental & Planning Associates

PO Box 58

Lake Leelanau

Michigan

49653

Michigan Department of Natural Resources
Division of Parks and Recreation
2025-02-11 10:00:00 AM
2025-02-11 10:00:00 AM

February 11, 2025 (Revised 2/18/25)

Emily Dabish Yahkind, Supervisor
Superior Charter Township
3040 North Prospect
Superior Township, MI 48198

RE: Summary of Conservation Easements and other Voluntary Property Use Restrictions in Michigan.

Dear Supervisor Yahkind,

It is my understanding that the Superior Township Board of Trustees has been requested by representative(s) of Garrett's Space to change the required Conservation Easement (CE) to a deed restriction within their Planned Community. There are substantive differences between these two approaches.

Conservation easements (CE) are voluntary contractual agreements between two parties that restrict and limit future development of a parcel, or portions of a parcel, *in perpetuity*. Under Michigan law (i.e., MCL 324.2140), CEs may be held by land trusts, local units of government, or the State of Michigan.¹

CEs may be and are typically highly-tailored to the specific needs, circumstances and conditions of a parcel and its landowner(s). Like other real property easements, a CE is a right of use, not a fee simple or propriety/ownership interest in a parcel, that runs with the land not with the landowner(s). A valid, legally executed CE binds and is incumbent upon all future landowners. CE properties remain in private ownership, and do not allow public access or use, i.e., are typically intended to conserve natural resources, productive farmland, environmental features, and/or historic places/structures.

CEs differ in large part from other forms of voluntary property use restrictions (i.e., deed restrictions, covenants, and/or deed conditions) as **CEs must involve a 3rd party** who holds and enforces the terms of the CE at the subject parcel. While also typically *in perpetuity*, **these other forms of deed restrictions are self-enforced by a landowner/warranty deed holder**.

As spelled out in a CE, **it is typical for CE holders to have the right to enter the subject parcel at reasonable times and reasonable prior notice to monitor and/or enforce the terms of a CE agreement**.

Land trusts and local units of government often work cooperatively, and as such a land trust may enter early into a CE negotiations to tailor and secure the CE, and then transfer a parcel CE to the local unit of government for long-term CE monitoring, enforcement and/or occasionally forms of property maintenance.

¹ MCL 324.2140 Definitions: (a) "Conservation easement" means an interest in land that provides limitation on the use of land or a body of water or requires or prohibits certain acts on or with respect to the land or body of water, whether or not the interest is stated in the form of a restriction, easement, covenant, or condition in a deed, will, or other instrument executed by or on behalf of the owner of the land or body of water or in an order of taking, which interest is appropriate to retaining or maintaining the land or body of water, including improvements on the land or body of water, predominantly in its natural, scenic, or open condition, or in an agricultural, farming, open space, or forest use, or similar use or condition.

Garrett's Space Open Space Preservation

The Board of the Charter Township of Superior, Washtenaw County conditioned the Garrett's Space Zoning and Land Use Agreement, among other things, within Section 1.4(3) of the Development Agreement upon "(o)pen and common space² and conservation easement protection, maintenance and permitted activities within respective open space and conservation areas....restricting 58 acres (of Garrett's Space parcels) ...**from the construction of structures**, but may permit underground utilities, septic drain fields, water wells, walking paths, and elements, **landscape installation and elements**, drainage elements such as retention/detention, rain gardens, culverts, swales, or other facilities required for the land use approved in this Agreement, and shall require such areas to be maintained as specified as part of the terms of the **conservation easement**."³

The Superior Charter Township Zoning Ordinance defines a "structure" as "anything constructed or erected, the use of which requires **location on the ground** or attachment to something having location on the ground, **including, but not limited to, buildings, ... sheds, signs and storage bins, but excluding sidewalks and paving on roads, driveways, parking areas and patios**." These structures are thereby precluded from location within the required Garrett's Space CE area pursuant to the Township's Zoning Ordinance.

Additionally, the Development Agreement's allowance of landscape, hardscape and similar improvements are incompatible and inconsistent with the stated intent and purpose of the required open space CE to permanently **"restrict from development of new buildings or structures...."** conserve "unimproved areas," and **"restrict (within the CE area) from the construction of structures,"**⁴ and thereby should not be allowed with the CE area.

Although the Township-approved open space and natural feature conservation mechanism of a CE is used somewhat interchangeably with a "deed restriction," as noted above these are very different land use restriction methods in the practices of open space monitoring and enforcement.⁵ The Superior Charter Township Zoning Ordinance definition of **"landscaping" includes hardscape structures and elements**, which is incompatible with the stated purpose and intent of open space and natural features preservation as condition of Township approval for Garrett's Space.⁶

Lastly, Section 1.4(5) of the Garrett's Space Development Agreement limits open space preservation enforcement to the Township, thereby precluding the use of a self-enforced deed restriction (i.e., by Garrett's Space).

² Superior Charter Township Zoning Ordinance, effective August 14, 2008, as amended Section 146 defines "open space" as all land within a development that has been set aside as common land, under public or private ownership or control, for recreation, conservation, agricultural uses, preservation in an undeveloped state or similar use.

³ Superior Township Development Agreement: Garrett's Space, pp. 1-7.

⁴ Superior Township Development Agreement: Garrett's Space. Sections 1.4 (1) and 1.4 (3), p. 2. CE purpose(s) are also expressed within Township's April 26, 2023 Recommendation of Approval: Garrett's Space (5) Additional eligibility criteria of conservation of open space as the long-term conservation of open space...or land with significant natural features in the Township will be achieved in accordance with the adopted Growth Management Plan.

⁵ It is noted that the Area Plan Review for Garrett's Space, Carlisle/Wortman, April 19, 2023 exclusively proposed the use of a CE for open space conservation to comply with the Superior Charter Township Zoning Ordinance's Section 7.102.C., see Zoning Ordinance Standards (4), p. 17: (9), pp. 18-19; and Open Space and Natural Feature Preservation (2) and (3), p. 21.

⁶ Superior Charter Township Zoning Ordinance, effective August 14, 2008, as amended Section 111: Definitions defines **"landscaping"** and the treatment of the ground surface with live plant materials such as, but not limited to, grass, ground cover, trees, shrubs, vines, and other live plant material. In addition, a landscape design may include other decorative materials, such as wood chips, crushed stone, boulders, or mulch. Structural features such as fountains, pools, statues, and benches shall also be considered a part of landscaping. but only if provided in combination with live plant material. Artificial plant materials shall not be counted toward meeting the requirements for landscaping.

Proposed Conservation Deed Restriction

A proposed conservation deed restriction dated January 24, 2025 has been presented to Superior Charter Township “in the meantime”...claiming that the “**process of review and approval of a conservation easement for the (Garrett’s Space) Property by suitable grantees requires an extensive period of time.**”⁷ As detailed above, the rezoning of the subject property was conditioned by Superior Charter Township, among other things, upon the execution of a legally-binding **Conservation Easement** to protect environmentally sensitive and ecologically significant portions of the project properties including the Fleming Creek corridor and associated riparian wetlands, slopes, woodlands, other wetland areas, vistas, wildlife habitat, etc. The eleventh hour substitution of another long-term conservation mechanism is not supported by the administrative record in this matter, and is likely in violation of the Township’s final decision in rezoning this parcel. It is therefore strongly recommended that the Township forego the initiation of the original Garrett’s Space rezoning agreement until such time that a CE has been agreed to and recorded by the parties, with the opportunity for public review and input through public comment.

Author’s Background

I have 35 years of experience as an environmental professional working for the Michigan Departments of Natural Resources/Environmental Quality, in the private sector as a sole proprietor and co-owner of an environmental engineering firm in Traverse City and Detroit, and for Michigan State University/MSU Extension. This experience includes land protection including conservation easement monitoring/enforcement; environmental site assessment, investigation and remediation; remedial design and oversight; regulatory assessment and compliance; compliance and enforcement actions; air, groundwater, critical dune, high risk erosion, and surface water permitting; PIPP/SPCC preparation and review; wetland science, restoration, and permitting; community planning and zoning; design and instruction of several related university courses; and expert witness services.

If you have any questions regarding this matter, please contact me at 231-499-7165 or grobbelenvironmental@gmail.com.

Sincerely,

Grobbel Environmental & Planning Associates



Christopher P. Grobbel, Ph.D.
Sr. Project Manager

References

Charter Township of Superior, Washtenaw County, Michigan, Resolution Approving Garretts Space Development Agreement, Resolution Number: 2024-59, dated October 21, 2024, and Superior Charter Township, Development Agreement: Garrett’s Space.

Charter Township of Superior, Washtenaw County, Michigan, Ordinance Amending Ordinance No. 174-25, second reading June 20, 2023.

Area Plan for Superior Township, Michigan: Garrett’s Space, dated April 19, 2023, pp. 1-22.

Superior Charter Township 2024 Comprehensive Plan, adopted March 18, 2024.

Superior Charter Township Zoning Ordinance, as amended, and effective August 14, 2008.

Garrett’s Space Conservation Deed Restriction, Draft dated January 6, 2025, and revised January 24, 2025.

⁷ Garrett’s Space Conservation Deed Restriction, Draft dated January 6, 2025, and revised January 24, 2025, p. 271 of 314.

From: Emily Adkison <adkison.emily@gmail.com>
Sent: Monday, February 17, 2025 2:20 PM
To: Emily Dabish Yahkind <edy@superior-twp.org>
Subject: Concerned about GS moving away from Conservation Easement

You don't often get email from adkison.emily@gmail.com. [Learn why this is important](#)
Hi Emily,

I see that Garret Space has an agenda item on tomorrow's BOT mtg. I'm concerned about it.

The conservation easement was a central part of the rezoning A2 to PC. I am concerned about moving away from a conservation easement to a Deed Conservation Restriction. Conservation Easements and Deed Conservation Restrictions are not the same thing, but GS representatives will tell you differently. Conservation Easements has 3rd party management, which provides the protection for how it is preserved.

The Development Agreement that was approved right before the new board was sworn mentions a deed restriction clause. The clause is *"In the event that GS is unable to find an entry to partner with to establish a conservation easement, GS agrees to execute a deed restriction."* There are several possible partners. It seems that GS is choosing not to partner with them vs. not finding a partner.

- **Washtenaw County Parks & Rec Commission unanimously on 11/12/24 to approve the GS Conservation Easement, along with other easements.** I believe that Brenda McKinney is also on this board (and at the 11/12 mtg) and can provide that perspective and updates.
- **EGLE is interested in being their partner**, too, for a conservation easement. The e-mail below shows that GS via Midwestern Consulting says **"after much consideration, GS has decided not to pursue the conservation easement with EGLE."** See below.

The notes from the **9/25 Planning Commission Mtg** state that **there should not be any issue with finding a partner for the easement.** Below is the excerpt on Page 5: *"Chair Gardner started out with a question for the applicant as to what would be the reason the County may not accept the Conservation Easement? Ms. Briere stated that she does not foresee any reason why they would not accept the Conservation Easement because to date their feedback has been very positive. Some discussion pursued around whether the County Parks and Recreation Department would require public access to the easement. Mr. Halpert stated that to protect participants of GS, any public access associated with the Conservation Easement property would need to be extremely limited (e.g., one of 2 times a year when participants were not at the facility). Kind of like an open house. Chair Gardner also asked what type of oversight would be required for maintaining the Conservation Easement because it was basically just a woodland. Mr. Halpert stated that he was not aware of any significant oversight required."*

Please require GS to accept a partner for the Conservation Easement. There are 2 options. No Deed Conservation Restriction is needed. There are willing partners for Conservation Easements.

Emily

From: Candice M. Briere <cmb@midwesternconsulting.com>
Sent: Wednesday, January 29, 2025 9:17 AM
To: Bales, James (EGLE) <BalesJ@michigan.gov>
Subject: 3900 N Dixboro Road, AA Twp - Conservation Easement (HQ6-SIAD-314C5)

CAUTION: This is an External email. Please send suspicious emails to abuse@michigan.gov

Good Morning, Jim.

After much consideration, Garrett's Space has decided not to pursue the conservation easement with EGLE. Garrett's Space is committed to the conservation easement and will continue working with Washtenaw County to get the easement established. In the meantime, Garrett's Space is working with Superior Township to record a conservation deed restriction on the property that would provide the same protections and restrictions as the conservation easement as they work through the process with the County.

Thank you for all of the information you have provided throughout this process. If you have any questions, please feel free to contact me. Thanks.

Candice M. Briere, AICP, PMP
Associate / Project Manager / Senior Land Planner
Direct 734-332-5329
MIDWESTERN CONSULTING
3815 Plaza Drive | Ann Arbor, MI 48108 | 734-995-0200

February 18, 2025

Dear Superior Township Board of Trustees:

I write to urge your board to take expeditious action to grant the deed restriction and any necessary approvals for Garrett's Space because it will provide vital services for our community and its young people.

As a member of the Washtenaw County Board of Commissioners I respect and appreciate the challenges of local government and the position the Superior Township Board finds itself in regarding land-use. Providing input on a township matter is not something I normally do, but I feel compelled in this case because of its impact on the availability of youth mental health services needed throughout the county. I am also on the Washtenaw County Community Mental Health Board (CMH) and the primary author of the 2017 Mental Health and Public Safety Millage which was reauthorized in 2024, so I have great interest in meeting the mental health needs of Washtenaw County residents.

Garrett's Space will fill a unique role in the mental health services our community offers its young people. It will do so in a wholistic manner and as a respite from the normal settings of mental health service interaction, putting to use the beauty and connections to nature which Superior Township provides. It will also provide these functions with millage funding approved by both the CMH board and the Board of Commissioners. Roughly \$375,000 in millage funds will be used to ensure staff capacity and technical assistance. Millage funded projects are among the most innovative in our community and they represent a unique opportunity to realize gains in our mental health environment.

You have to balance many interests at all times. I respect that reality and applaud the thoughtful way you do your work. I ask you to please expedite any and all approval process steps for Garrett's Space, without any additional burden. I ask this because Garrett's Space will provide resources to our young people which are dearly and widely needed. I also ask this because it will take advantage of a funding source which is unique in our state (and likely the nation) which Washtenaw County voters have now twice approved. Please use this moment to create a significant and positive impact for all our youth. Thank you for your consideration of my comments and please do not hesitate to contact me if I can be of any assistance.

Sincerely,



Andy LaBarre
Member of the Washtenaw County Board of Commissioners
District 7
2411 Meadowridge Ct.
Ann Arbor, MI 48105
(734) 945-1298

Katie Scott
926 Loyola Drive
Ann Arbor MI 48103

Board of Trustees
Superior Township
3040 N. Prospect Rd.
Ypsilanti, MI 48198

Dear Members of the Superior Township Board of Trustees,

As some of you may know, in addition to my role as chair of the Washtenaw County Board of Commissioners and representative for District 9, my "day job" is a nurse in the ICU; I have been doing this for almost 20 years now. I am confronted with trauma every day in my job, and some of the most difficult times were during the height of the COVID pandemic. My patients were alone in the hospital, struggling, near death, and sometimes dying, alone. The emotional load we carried at the time was the most consistently heavy I have experienced. I found I could counter some of it by taking long walks in nature. I thought about Rachel Carson, the esteemed conservationist. She said, "Those who contemplate the beauty of the earth find reserves of strength that will endure as long as life lasts."

Which brings me to my point: I am writing to express my enthusiastic support for Garrett's Space and to implore you not to delay the construction of their planned facility, as well as to continue your commendable efforts to preserve the 58 acres of land in question. Garrett's Space represents an invaluable resource for our community, one that not only addresses a critical need for mental health support but also serves as a symbol of hope and healing.

The significance of Garrett's Space's mission cannot be overstated. In a time where mental health issues are increasingly important, Garrett's Space offers a revolutionary approach by providing a welcoming and supportive environment for young adults grappling with mental health challenges. The combination of mental health services with the tranquility and therapeutic benefits of natural surroundings would be a unique addition for our community, and one for which Superior Township is especially well suited. Moreover, this initiative not only fills a void in Washtenaw County but has the potential to become a beacon and model for communities nationwide seeking effective mental health solutions.

Statistics and personal stories underline a dire need for enhanced mental health resources in our county. Garrett's Space provides an essential support system that fosters growth, resilience, and healing. By establishing a serene and nurturing setting on preserved land, Garrett's Space can offer an unparalleled opportunity for young people to find solace and recovery in nature—a proven method to enhance mental well-being.

I understand that balancing development with conservation is a complex task; however, the unique vision of Garrett's Space aligns with the fundamental values of environmental stewardship and community enhancement. Preserving the 58 acres not only honors the natural beauty of Superior Township but also forms an integral part of the therapeutic landscape critical to the mission of Garrett's Space.

I urge you to continue your support for Garrett's Space by facilitating the timely construction of their facility and ensuring that this vital resource can begin serving our community without delay.

The potential positive impact on countless lives far outweighs the challenges of integrating this facility into our community.

Thank you for considering this heartfelt appeal in support of Garrett's Space. Your leadership and commitment to the welfare of our community are greatly appreciated, and I am hopeful about the realization of Garrett's Space to benefit generations to come.

Sincerely,

A handwritten signature in black ink, appearing to read 'Katie Scott', with a stylized, flowing script.

Katie Scott

RENTAL HOUSING CERTIFICATION

Rental Housing Certification is a key component in helping a community maintain a minimum quality standard for its housing stock. The greatest impact the township could have on housing quality would be to make sure existing housing units were regularly maintained. It is vital to have a Rental Housing Certification program that promotes quality housing without being overly burdensome for tenants or landlords. Carlisle|Wortman Associates (CWA) has well-trained and experienced Rental Housing Certification staff to administer a program customized to meet Superior Township's specific needs and requirements.

Rental housing is exposed to extra wear and tear over time due to tenant turnover. The frequency and quality of maintenance varies widely among landlords and can impact neighborhood property values. Since landlords are not required to be licensed or qualified to manage properties, it's crucial that townships adopt and enforce a minimum threshold of maintenance quality that must be met in order to rent for human occupancy.

CWA stands ready to help craft, implement, and administer a Rental Housing Certification program that meets Superior Township's unique needs. We will facilitate everything from drafting an ordinance and fee schedule to implementing registration and inspection requirements. CWA will administer your Rental Housing Certification program with accountability to all stakeholders.

HOW WILL RENTAL HOUSING CERTIFICATION BENEFIT STAKEHOLDERS?

SUPERIOR TWP BY THE NUMBERS

841	Self-Reported Renter Occupied Households
15%	Households Self-Reported as Renter-Occupied
570 (?)	Multifamily Apartments
831 (?)	Mobile Home Units
100 (?)	Single-Family Rental Units
\$1,781	Median Gross Rent (2022)
\$2,305	Advertised Average Rent (2025)

Tenant/Resident Benefits

- ✓ Ensures rental housing meets minimum habitability standards for property maintenance
- ✓ Enhances & protects occupant health and safety
- ✓ Reduces the anxiety of living with (or next to) deferred maintenance beyond your control
- ✓ Minimizes the need for seeking help with repairs
- ✓ Helps find certified and safe rental housing

Property Owner Benefits

- ✓ Controls maintenance costs through early identification of defects needing repair
- ✓ Improves property value and tenant retention
- ✓ Usable life of dwelling units extended
- ✓ Certification helps justify market rental rates
- ✓ Rental registry serves as a leasing marketing tool
- ✓ Reliable documentation of property conditions

Municipal Benefits

- ✓ Ensures rental housing is regularly maintained
- ✓ Improves and maintains the quality of life in neighborhoods
- ✓ Helps identify and correct potentially hazardous conditions previously done without permits and never inspected for code compliance and safety
- ✓ Helps identify and abate unsightly and potentially dangerous structures previously altered without zoning or building code approval
- ✓ Reduction, over time, in the demand for complaint-driven code enforcement that adds stress on township resources
- ✓ Mandatory registration helps identify previously unknown rental properties
- ✓ Helps the Assessing Department verify the accuracy of the Principal Residence Exemption (PRE) status of single-family homes that are leased
- ✓ Registry of Certified Rental Housing published on the Township website provides a handy listing of safe and certified rental units for residents seeking to relocate to or within the township

HOW WILL RENTAL HOUSING CERTIFICATION HAPPEN?

Ordinance and Fee Schedule Adoption

The first step is ordinance adoption which typically requires two public readings and affords residents and non-resident landlords opportunities to hear details and offer input. If an ordinance already exists, we will work with Township staff to update it. In coordination with ordinance adoption, a schedule of fees is established for the various services required to administer the Rental Housing Certification ordinance. CWA staff will help develop a fee schedule that covers the cost of providing services (including Township overhead).

Rental Registration

Once an ordinance and fee schedule are in effect, landlords will be required to register their dwelling units available for rent in Superior Township. We will send notification letters to single-family property owners claiming less than 100% PRE as a starting point, in addition to contacting multifamily apartment building owners and mobile home community owners. The city will publish a Rental Housing Registry using the information provided by landlords during registration. Such a registry is very useful to police and fire departments for response to emergencies, and it serves as an online guide for tenants to find safe, certified housing.

Registration allows Superior Township to have an accurate count of the number of rental units within its jurisdiction. It also allows for the Township to determine what structures – and characteristics of structures – are able to be rented for human occupancy. For instance, this could help eliminate situations in which individuals are living in unheated or windowless garages, below grade unfinished basements lacking fire safety egress, structures without a physical address such as accessory buildings, and buildings that have been condemned. Rental registration delineates what is a habitable, leasable structure as defined by a fair, equitable, and transparent standard.

Rental Inspection

Once a rental registry has been created, we will organize a systematic inspection schedule in alignment with the Housing Law of Michigan. Not every registered dwelling can be inspected all at once; we will schedule inspections to ensure that certificate renewals and staff workloads are strategically distributed over time. Each landlord will receive adequate notice to prepare for their inspection and notify their tenants. We'll even help tutor landlords on property maintenance standards and provide checklists in advance for successful inspection outcomes.

What Does an Inspector Look For?

The housing inspector will observe the exterior grounds, exterior building, and interior spaces to verify compliance with the Township's Property Maintenance Code. It's that simple. Rental Housing Certification *does not* mean electrical, plumbing, and mechanical upgrades to older structures. It simply means maintaining a structure in safe and proper condition as required under the code when it was built. When violations are discovered, reasonable time is given to correct them, and they're re-inspected to verify compliance.

Certificate of Compliance

Upon successful completion of inspection, each dwelling unit and building will be granted a Certificate of Compliance. Certificates are renewed typically biennially, to ensure that each rental property is regularly maintained to the minimum standards established by the Township. When a tenant complaint is received at any time, an investigation will be conducted as required by state housing law. Verified code violations will be documented and corrected in accordance with ordinance requirements. In the rare event that an occupied dwelling has not earned a Certificate of Compliance in a reasonable period of time, legal action may be recommended for the health and safety of the occupants.

Some Things to Expect

Based on our experiences, three important things can be anticipated to occur:

Conversation About Rent Increases

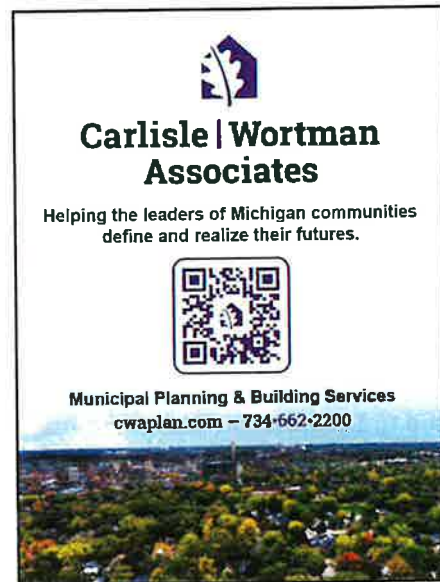
It is natural to expect landlords to raise concerns about increasing rent to recover the cost of program compliance. When the actual cost is broken down and analyzed, it usually equals less than ten dollars (\$10) per month per dwelling unit, or about one-half of one-percent of monthly rent (0.5%). CWA will provide an actual landlord compliance cost estimate for the Board of Trustees to review with fee schedule recommendations. In our experience, the cost to comply with ordinance requirements has never made housing certification unaffordable and is far outweighed by the health and safety benefits.

Discovery of Unlawful or Dangerous Rental Dwellings

When implementing rental housing certification, it is common to encounter instances of unlawful or dangerous dwellings that may have existed for long periods of time. The two most common scenarios are: 1) single-family houses converted to multi-family or rooming houses without zoning or planning commission approval; and 2) single-family houses subdivided without building code compliance including fire wall separation. These common scenarios may possibly be remedied through rezoning or special land use processes, or through physical alterations approved under permit. CWA staff will work together with other Township departments and property owners to resolve issues and provide safe, compliant housing.

Noticeable Improvement in the Condition of the Housing Stock

Whether it's a single apartment building, an entire apartment complex, or a few rented homes in a neighborhood, Rental Housing Certification will result in noticeable improvements in the overall condition of the rental housing stock over time. The first inspection cycle typically discovers and corrects the greatest number of code violations, followed by a positive ripple effect as other homeowners see and appreciate improvements.



**SUPERIOR TOWNSHIP
RENTAL HOUSING CERTIFICATION
PROJECTED LANDLORD COMPLIANCE COSTS**
**using 10% municipal administrative markup*

AVERAGE OF 6 S.F. HOMES ADVERTISED FOR RENT ON 2/17/2025			
Single Family Home	Fees		
Registration	\$85		
Biennial Inspection	\$140		
One Reinspection	\$65		
TOTAL	\$290		
		Monthly Dollar	% of \$2,233
		Amount	average rent
MONTHLY COST	1ST CYCLE + REGISTRATION	\$12.08	0.54%
MONTHLY COST	SUBSEQUENT CYCLES	\$8.54	0.38%
MONTHLY COST	12-MO INCENTIVE BONUS	\$5.69	0.26%

REDWOOD APARTMENT HOMES			
MultiFamily Apt Bldg with 8 Units	Fees		
Registration	\$140	(\$140 X 1)	
Biennial Bldg Inspection	\$140	(\$140 X 1)	
Biennial Unit Inspections (8)	\$660	(\$82.50 X 8)	
Biennial Accessory Facility Inspections (3)	\$250	(\$83.33 X 3)	
One Reinspection Each (12)	\$800	(\$66.66 X 12)	
TOTAL	\$1,990		
		Monthly Dollar	% of \$2,378
		Amount	average rent
MONTHLY COST	1ST CYCLE + REGISTRATION	\$10.36	0.44%
MONTHLY COST	SUBSEQUENT CYCLES	\$9.64	0.41%
MONTHLY COST	12-MO INCENTIVE BONUS	\$6.42	0.27%

**MARKET RATE ADVERTISED RENT
SUPERIOR TOWNSHIP**

**as of February 2025*

SINGLE FAMILY HOMES	Address	Size	Advertised Rent	Avg Rent
	Ravenshire	4 bdr	\$2,500	
	Ridge Rd	1 bdr	\$1,300	
	Warwick Ct	4 bdr	\$2,699	
	Stamford Rd	3 bdr	\$2,250	
	Stamford Rd	3 bdr	\$2,400	
	Hamlet Dr	3 bdr	\$2,250	
	Single Family Home Average			\$2,233

		Size	Advertised Rent		Avg Rent
APARTMENT COMPLEXES	Sycamore Meadows (262)	1 bdr	30% of Gross Income		N/A
		2 bdr			
		3 bdr			
	Danbury Park Manor (151)	1 bdr	30% of Gross Income		
		2 bdr			
		3 bdr			
	Redwood (125)	2 bdr	\$1,945	\$2,810	\$2,378
	Multifamily Apartment Average				\$2,378

SEMCOG COMMUNITY DATA

	2010	2020	2010-2020 Pct Change	SEMCOG JUL 2024	SEMCOG 2050
Population	13,058	14,832	13.6%	14,851	19,030
Average Household Size	2.63	2.66	1.1%	2.49	2.55

	2010	2023	2010-2023 Change	2010-2023 Pct Change
Owner Occupied	3,898	4,651	753	19.3%
Renter Occupied	1,026	841	(185)	-18.0%
Vacant Housing	398	186	(212)	-53.3%
Total Housing Units	5,322	5,678	356	6.7%

Owner Occupied Pct	73.2%	81.9%		8.7%
Renter Occupied Units	19.3%	14.8%		-4.5%
Vacant Housing Units	7.5%	3.3%		-4.2%

Median Housing Value	\$255,242	\$281,600	\$26,358	10.3%
Median Gross Rent	\$1,104	\$1,781	\$677	61.3%

RE: Board Meeting

From Keith Lockie <klockie@superior-twp.org>
Date Fri 2/7/2025 9:22 AM
To Angela Robinson <arobinson@superior-twp.org>
Cc Emily Dabish Yahkind <edy@superior-twp.org>

I resign as Controller at end of day, today. Emily, please call me on where we go from here.

Keith T. Lockie
Controller
Charter Township of Superior
(734) 649-2600

This Page Is Intentionally Left Blank

Building Department Report

10 March, 2025

- 1) New home construction continues at Prospect Pointe West. Phase 2 was approved to proceed on 9/10/2024. The road's, water and sewer are in. They have submitted documents for Phase 3. They have been averaging 2 new starts per month.
- 2) Huron Dental Clinic at 5387 Plymouth /AA rd. the second floor is in finishing drywall stage right now. The first floor has passed Electrical, Mechanical and Plumbing, and is insulated and starting drywall.
- 3) The roads are completed for the Kinsley subdivision. They have secured permits for the first 3 new homes.
- 4) 6595 Plymouth A/A has passed the Electrical, Mechanical, and Plumbing inspections. I expect to see the final building approval soon.
- 5) We currently have 14 separate custom homes being built in the Township.
- 6) The latest word on the Blight/Hoarding situation at 4745 Napier Ct. is, having no luck selling the property as-is, the owner has decided to have the home and out building demolished and then sell the vacant land.
- 7) There is a new Cranbrook Homes development off Curtis Rd. north of Warren. This is a 17-parcel property with lot size minimums of 5 acres. One parcel is marked sold.
- 8) There continues to be an average of 2-week delay in permit processing, due to the lag-time caused by the outsourcing of Zoning. This is no reflection on Diane at Carlisle Wartman. It is just a logistical reality.

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB25-0005	S E MICHIGAN LAND HOLDIN	1907 MAGGIE LN	\$2,633.00	\$405,128
Work Description: Construct new story SFD on unfinished garden view basement, with 10'x18'6" addition, and 3 car front entry garage. "Austin" model.				
PB25-0006	S E MICHIGAN LAND HOLDIN	1915 MAGGIE LN	\$2,887.00	\$444,103
Work Description: Construct new 2 story SFD on unfinished walkout basement, with 3 car front entry garage and 8'x19' nook addition.				
PB25-0008	AMK PROPERTIES LLC	8584 BUCKINGHAM DR	\$100.00	\$7,200
Work Description: Remove existing deck. Replace with new 10'x11' deck. No stairs.				
PB25-0009	POPOFF HEATHER E	1717 SAVANNAH LN	\$100.00	\$4,500
Work Description: Remove and replace roofing. Notify inspection office of the day work will begin.				
PB25-0010	S E MICHIGAN LAND HOLDIN	1919 MAGGIE LN	\$2,309.00	\$355,276
Work Description: Construct new 2 story SFD on unfinished walkout basement w/ 10'x16'8" nook addition "Columbia" Model				
PB25-0011	INFINITY ACQUISITIONS LLC	1451 WEEPING WILLOW CT	\$1,823.00	\$280,520
Work Description: Construct new 2 story SFD on unfinished basement with 2 car attached garage "Madison" Model				
PB25-0012	WARNER KATHERINE LUHRS	6565 CHERRY HILL RD	\$1,788.00	\$275,000
Work Description: Interior remodel. Light framing, new kitchen, remodel basement bar area. New flooring throughout. No added bedrooms.				
PB25-0013	LEE ANDREW & BRINNA	2127 WILTSHIRE DR	\$100.00	\$12,500
Work Description: Complete work started by others (PB24-0066). No structural changes. Finishes only.				
PB25-0014	BRANDT LORI L	7465 PLYMOUTH-ANN ARBOR RD	\$117.00	\$17,928
Work Description: Remove and replace roof				
PB25-0015	CP LAND HOLDINGS LLC	3664 KINSLEY BLVD	\$4,097.00	\$630,253
Work Description: Construct new 2 story SFD on unfinished "garden view" basement with 3 car side entry garage. Sequoia Craftsman Elevation				
PB25-0016	D'ANDREA TARA J & ERICH J	3696 PROSPECT RD	\$555.00	\$85,354
Work Description: Kitchen remodel. Add doorwall, convert man door to window, replace window over sink, widen hallway.				
PB25-0017	MARKOS-VANNO TANYA & VA	9980 W AVONDALE CIR	\$100.00	\$10,750
Work Description: Tear off and re-roof house				
PB25-0018	CP LAND HOLDINGS LLC	3746 KINSLEY BLVD	\$3,745.00	\$576,141

Work Description: Construct new 2 story SFD on unfinished basement, with 3 car attached, side entry garage
"Charleston European" Elevation

PB25-0019	CP LAND HOLDINGS LLC	3754 KINSLEY BLVD	\$3,906.00	\$600,958
-----------	----------------------	-------------------	------------	-----------

Work Description: Construct new 2 story SFD on unfinished basement with 2 car, side entry attached garage
"Sequoia European" Elevation

PB25-0020	THYAGARAJAN A & AGGARW	2160 PARKVIEW CT	\$520.00	\$80,000
-----------	------------------------	------------------	----------	----------

Work Description: Finish basement. Adding egress window for bedroom. Media rm, bathroom, kitchen, 2 unfinished storage rooms. R-13 insulated walls, drywall ceiling and walls.

PB25-0022	MCLEOD JEFFREY & ALLISON	5369 KELSEY CIR	\$507.00	\$78,000
-----------	--------------------------	-----------------	----------	----------

Work Description: Finish basement, adding 1 bedroom, 1 bath w/ kitchenette. Rough plumbing/underground was completed during original build (2014)

PB25-0023	HASSAN BELAL & AL RUBAIA	9884 HIGH MEADOW DR	\$111.00	\$17,000
-----------	--------------------------	---------------------	----------	----------

Work Description: Re-roof

Total Permits For Type:	17
Total Fees For Type:	\$25,398.00
Total Const. Value For Type:	\$3,880,611

Report Summary

Population: All Records

Permit.PermitType = Building
AND

Permit.DateIssued in <Previous
month> [02/01/25 - 02/28/25]

Grand Total Fees:	\$25,398.00
-------------------	-------------

Grand Total Permits:	17
----------------------	----

Grand Total Const. Value:	\$3,880,611
---------------------------	-------------

SUPERIOR TOWNSHIP FIRE DEPARTMENT

MEMO

To: Emily Dabish-Yahkind, Angela Robinson, Lisa Lewis
CC: Christina Benitez
From: Vic Chevrette, Fire Chief
Date: 3/3/2025
Re: Fire Chief/Fire Marshal Activity Report February 2025

The following is the February 2025 activity report for the Fire Chief and Fire Marshal.

FOIA Request: 1

CMS Reporting: 0

Meetings Attended: OHM for Roof at Station 1, Trustee D. Greene, Two meeting with D. Landry reference deposition.

Training: New fire reporting system (NERIS). Battery Storage Equipment.

Fire Prevention/Education: None

Fire Casualty: One (fatality)

Investigations: One

Other: Lieutenant oral boards with EMPCO and Supervisor/Fire Chief. Writing for News Letter.

Obtain truck parts in Grosse Ile.

Total calls for service February 2025: 148

Respectfully Submitted,

Victor G. Chevrette, Fire Chief

The following is the January 2025 activity report for the Fire Marshal

Fire Suppression Plan Reviews/Zoom Conference:

Fire Suppression Inspections: 2

Fire Protection Inspections:

Fire Department Access inspection:

Fire Pump Inspection:

Hydrant Flow Test:

Plan Review: 2

Plan Review Zoom meetings:

Building Inspection:

Knox Box Installation:

Consultation, Fire Protection: 1

Fire Alarm Plan Review:

Fire Alarm Inspection / test:

Fire Investigation: 3

Fire Investigations follow up: 5

Burning Complaint:

Burn Permits issued: 7

Chiefs Meeting: 1

Meetings: 7

EMT Training:

Code Research: 5

Food Truck: 2

Inspector Training: 1

NFPA 13 fire suppression Classes: 1

Draco:

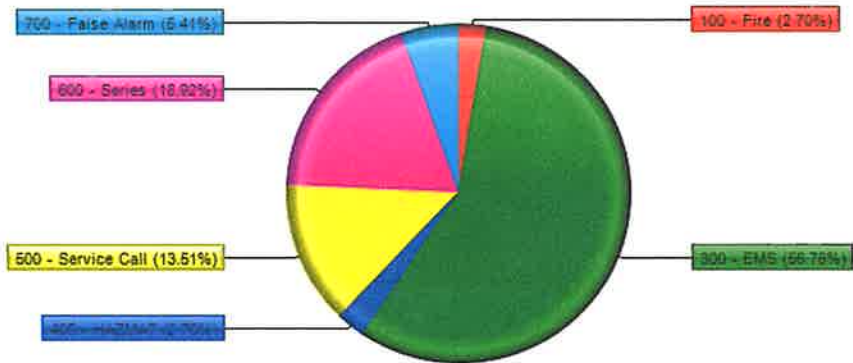
HuVaco: 1

Code Enforcement:

Respectfully Submitted,
Dan Kimball, Fire Marshal

Fire Incident Type Breakdown

Incident Type Group	
100 - Fire	4
300 - EMS	84
400 - HAZMAT	4
500 - Service Call	20
600 - Series	28
700 - False Alarm	8
	148



Major Fires with Property Loss > \$1M

Incident Date	Incident Number	Alarm Date	Incident Type	Incident Type Code	Property Use	Property Use Code	Estimated Property Loss
---------------	-----------------	------------	---------------	--------------------	--------------	-------------------	-------------------------

No records were found.

Major Fires (Civilian Casualties)

Incident Date	Incident Number	Property Use	Property Use Code	Structure Fires	Estimated Property Loss	Injury or Death	Civilian Casualty	Severity Code	Civilian Deaths	Incident Type Code
2/27/2025 12:00:00 AM	4097645	1 or 2 family dwelling	419	01 - Residential - Private Dwelling		Not Recorded	0		0	111
2/21/2025 12:00:00 AM	4095158	Livestock, poultry storage	819	11 - Storage in Structures		Not Recorded	0		0	111
2/16/2025 12:00:00 AM	4092788	Multifamily dwelling	429	02 - Residential - Apartments		Not Recorded	0		0	113
2/24/2025 12:00:00 AM	4096426	Multifamily dwelling	429	02 - Residential - Apartments	\$20,000.00	Civilian Injury or Death from a Fire	1	5	1	111
					Total Loss \$20,000.00					

Part III - Breakdown of Fires (Incident Type 110-129)

Structure Fires	Estimated Property Loss	Civilian Casualty	Civilian Deaths	Total
01 - Residential - Private Dwelling		0	0	1
02 - Residential - Apartments	\$20,000.00	1	1	2
11 - Storage in Structures		0	0	1
	Total Loss \$20,000.00			4

If Property Use is not shown in the output, then value is 0

Part III - Lines 5 and 13 on NFPA Form

Residential or Structure	Estimated Property Loss	Civilian Casualty	Deaths	Total
05 - Residential	\$20,000.00	1	1	3
13 - Structure		0	0	1
				4

Part III - Lines 14a through 25

Fires in Structure by Property Use	Estimated Property Loss	Total
20 - Rescue, EMS Response	\$0.00	87
21 - False Alarm Responses		8
23a - Hazmat (spills, leaks)		1
23b - Hazmat Other		3
24 - All Other Responses		34
		133

Fire - Confined vs Non-Confined

Residential or Structure	Click for Details
05 - Residential	3 Rows
13 - Structure	1 Rows

Part IV - Breakdown of False Alarm Responses

False Alarm Breakdown	Total
1. Malicious, Mischievous False Call (IT 710-715)	2
2. System Malfunction (IT 730-739)	2
3. Unintentional (IT 740-749)	4
	8

Part V - Intentionally Set Fires in Structures and Vehicles

Structure v Vehicle	Civilian Deaths	Civilian Injuries	Total Estimated Loss	Total
---------------------	-----------------	-------------------	----------------------	-------

No records were found.

Fire Service Casualty - Injury Info

Severity	Age	Cause of Fire Fighter Injury	Factor Contributing To Injury	Primary Part of Body Injured	Activity at Time of Injury	Cause of Fire Fighter Injury	Factor Contributing To Injury	Primary Apparent Symptom
----------	-----	------------------------------	-------------------------------	------------------------------	----------------------------	------------------------------	-------------------------------	--------------------------

No records were found.

Fire Casualty - Injury Information

Age	Severity	Physical Condition Just Prior to Injury	Activity at Time of Injury	Cause of Fire Fighter Injury	Object Involved In Injury	Factor Contributing To Injury	Primary Apparent Symptom	Primary Part of Body Injured	Inside or Outside a Structure
-----	----------	---	----------------------------	------------------------------	---------------------------	-------------------------------	--------------------------	------------------------------	-------------------------------

No records were found.

Civilian Injuries

Severity	Incident Date	Incident Number	Activlty When Injured	Activity When Injured	Primary Apparent Symptom	Primary Area Of Body Injured	Transported to Emergency Care	Location at Time of Incident	General Location at Time of Injury	Specific Location at Time of Injury
	2/24/2025 12:00:00 AM	4096426	Undetermined	Undetermined	Undetermined	Multiple body parts		In area of ignition and involved in starting the fire	In area of fire origin, whether that is Inside or outside of building	

Aid Given Or Received	Incident Number	NFIRS Number	Alarm Date	Aid Given Or Received Code	Aided Agency Name	Aiding Agency Name	Report Writer Last Name
Automatic aid given							
	4097645	0000282	2/27/2025 3:29:50 PM	4	Ypsilanti Township Fire Department		FRENCH
	4094053	0000237	2/19/2025 1:24:13 PM	4	Ypsilanti Township Fire Department		KIMBALL
Automatic aid received							
	4096426	0000265	2/24/2025 5:46:00 PM	2		Ann Arbor Township Fire Department	FRENCH
	4096426	0000265	2/24/2025 5:46:00 PM	2		Ypsilanti City Fire Department	FRENCH
	4096426	0000265	2/24/2025 5:46:00 PM	2		Ypsilanti Township Fire Department	FRENCH
Mutual aid given							
	250226-043946-SUTFD	0000271	2/25/2025 8:46:00 PM	3	Washtenaw County Technical Response Team		GAKEN
Mutual aid received							
	250227-094134-SUTFD	0000280	2/27/2025 4:00:00 PM	1		Salem Township Fire Department	CHEVRETTE
	4086647	0000143	2/3/2025 10:08:56 AM	1		Ypsilanti Township Fire Department	KIMBALL

Aided Agency Name	Details
Washtenaw County Technical Response Team	1 Rows
Ypsilanti Township Fire Department	2 Rows
	3 Rows

Alarm Date	Incident Number	NFIRS Number	Aid Given Or Received	Aiding Agency Name	Aided Agency Name
------------	-----------------	--------------	-----------------------	--------------------	-------------------

2/24/2025 5:46:00 PM	4096426	0000265	Automatic aid received	Ann Arbor Township Fire Department	
2/24/2025 5:46:00 PM	4096426	0000265	Automatic aid received	Ypsilanti City Fire Department	
2/24/2025 5:46:00 PM	4096426	0000265	Automatic aid received	Ypsilanti Township Fire Department	
2/27/2025 4:00:00 PM	250227-094134-SUTFD	0000280	Mutual aid received	Salem Township Fire Department	
2/3/2025 10:08:56 AM	4086647	0000143	Mutual aid received	Ypsilanti Township Fire Department	

Fire - Incident Types Codes with Detail Breakdown

Date: Monday, March 3, 2025
Time: 10:45:56 AM

Incident Type Group	Incident Type Code	Alarm Date	Incident Number	NFIRS Number	Incident Type	Action Taken 1	Property Use Code	Property Use
100 - Fire								
	111							
		2/21/2025 6:58:37 PM	4095158	0000248	Building fire	Investigate	819	Livestock, poultry storage
		2/24/2025 5:46:00 PM	4096426	0000265	Building fire	Extinguishment by fire service personnel	429	Multifamily dwelling
		2/27/2025 3:29:50 PM	4097645	0000282	Building fire	Extinguishment by fire service personnel	419	1 or 2 family dwelling
					3			
	113							
		2/16/2025 7:46:56 PM	4092788	0000220	Cooking fire, confined to container	Investigate	429	Multifamily dwelling
					1			
4								
300 - EMS								
	311							
		1/31/2025 5:09:48 PM	4085326	0000134	Medical assist, assist EMS crew	Standby	311	24-hour care Nursing homes, 4 or more persons
		2/1/2025 10:08:50 AM	4085642	0000138	Medical assist, assist EMS crew	Provide basic life support (BLS)	419	1 or 2 family dwelling
		2/2/2025 1:57:58 AM	4085950	0000137	Medical assist, assist EMS crew	Information, investigation & enforcement, other	400	Residential, other
		2/3/2025 5:01:25 PM	4086808	0000144	Medical assist, assist EMS crew	Information, investigation & enforcement, other	962	Residential street, road or residential driveway

		2/5/2025 1:43:52 PM	4087617	0000148	Medical assist, assist EMS crew	Provide manpower	311	24-hour care Nursing homes, 4 or more persons
		2/6/2025 11:57:53 AM	4088030	0000154	Medical assist, assist EMS crew	Standby	419	1 or 2 family dwelling
		2/6/2025 4:20:54 PM	4088129	0000155	Medical assist, assist EMS crew	Information, investigation & enforcement, other	400	Residential, other
		2/7/2025 9:41:05 AM	4088438	0000161	Medical assist, assist EMS crew	Emergency medical services, other	419	1 or 2 family dwelling
		2/7/2025 6:03:57 PM	4088636	0000165	Medical assist, assist EMS crew	Emergency medical services, other	419	1 or 2 family dwelling
		2/8/2025 3:48:52 PM	4089025	0000166	Medical assist, assist EMS crew	Assistance, other	962	Residential street, road or residential driveway
		2/9/2025 4:08:27 AM	4089307	0000170	Medical assist, assist EMS crew	Emergency medical services, other	429	Multifamily dwelling
		2/9/2025 12:12:26 PM	4089447	0000169	Medical assist, assist EMS crew	Standby	419	1 or 2 family dwelling
		2/10/2025 9:55:03 AM	4089815	0000176	Medical assist, assist EMS crew	Provide manpower	419	1 or 2 family dwelling
		2/10/2025 12:27:54 PM	4089883	0000178	Medical assist, assist EMS crew	Provide manpower	419	1 or 2 family dwelling
		2/11/2025 8:22:34 AM	4090237	0000186	Medical assist, assist EMS crew	Provide first aid & check for injuries	419	1 or 2 family dwelling
		2/12/2025 7:34:05 PM	4090944	0000196	Medical assist, assist EMS crew	Provide manpower	419	1 or 2 family dwelling
		2/14/2025 4:07:14 AM	4091559	0000203	Medical assist, assist EMS crew	Assistance, other	419	1 or 2 family dwelling
		2/14/2025 5:08:09 PM	4091822	0000206	Medical assist, assist EMS crew	Information, investigation & enforcement, other	311	24-hour care Nursing homes, 4 or more persons
		2/15/2025 1:54:07 AM	4091959	0000208	Medical assist, assist EMS crew	Information, investigation & enforcement, other	429	Multifamily dwelling
		2/15/2025 2:41:46 PM	4092212	0000213	Medical assist, assist EMS crew	Emergency medical services, other	129	Amusement center: indoor/outdoor
		2/16/2025 6:37:05 AM	4092506	0000214	Medical assist, assist EMS crew	Provide manpower	419	1 or 2 family dwelling
		2/16/2025 5:00:10 PM	4092738	0000219	Medical assist, assist EMS crew	Emergency medical services, other	311	24-hour care Nursing homes, 4 or more persons
		2/16/2025 7:57:17 PM	4092791	0000216	Medical assist, assist EMS crew	Control traffic	961	Highway or divided highway

		2/18/2025 2:10:20 PM	4093622	0000227	Medical assist, assist EMS crew	Provide basic life support (BLS)	419	1 or 2 family dwelling
		2/18/2025 6:34:50 PM	4093740	0000228	Medical assist, assist EMS crew	Provide basic life support (BLS)	419	1 or 2 family dwelling
		2/19/2025 3:53:20 AM	4093872	0000231	Medical assist, assist EMS crew	Standby	429	Multifamily dwelling
		2/19/2025 10:58:19 AM	4093992	0000234	Medical assist, assist EMS crew	Provide manpower	419	1 or 2 family dwelling
		2/20/2025 12:11:14 AM	4094257	0000245	Medical assist, assist EMS crew	Information, investigation & enforcement, other	400	Residential, other
		2/21/2025 9:35:13 PM	4095221	0000254	Medical assist, assist EMS crew	Information, investigation & enforcement, other	429	Multifamily dwelling
		2/23/2025 12:19:00 AM	4095702	0000260	Medical assist, assist EMS crew	Assistance, other	419	1 or 2 family dwelling
		2/23/2025 10:50:14 AM	4095847	0000262	Medical assist, assist EMS crew	Information, investigation & enforcement, other	400	Residential, other
		2/25/2025 8:24:14 PM	4096888	0000273	Medical assist, assist EMS crew	Provide manpower	311	24-hour care Nursing homes, 4 or more persons
		2/26/2025 11:08:48 PM	4097354	0000278	Medical assist, assist EMS crew	Emergency medical services, other	429	Multifamily dwelling
					33			
	321							
		1/31/2025 3:23:02 PM	4085279	0000135	EMS call, excluding vehicle accident with injury	Provide basic life support (BLS)	419	1 or 2 family dwelling
		2/2/2025 6:07:45 PM	4086356	0000139	EMS call, excluding vehicle accident with injury	Provide basic life support (BLS)	419	1 or 2 family dwelling
		2/2/2025 10:43:11 PM	4086473	0000140	EMS call, excluding vehicle accident with injury	Provide basic life support (BLS)	419	1 or 2 family dwelling
		2/3/2025 1:12:58 PM	4086715	0000145	EMS call, excluding vehicle accident with injury	Information, investigation & enforcement, other	400	Residential, other
		2/6/2025 10:14:44 AM	4087984	0000156	EMS call, excluding vehicle accident with injury	Information, investigation & enforcement, other	400	Residential, other
		2/6/2025 9:26:42 PM	4088240	0000157	EMS call, excluding vehicle accident with injury	Information, investigation & enforcement, other	400	Residential, other
		2/8/2025 7:12:37 PM	4089152	0000173	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	419	1 or 2 family dwelling
		2/8/2025 11:37:40 PM	4089244	0000195	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	419	1 or 2 family dwelling

		2/9/2025 2:21:02 PM	4089496	0000193	EMS call, excluding vehicle accident with injury	Provide basic life support (BLS)	419	1 or 2 family dwelling
		2/9/2025 11:06:07 PM	4089651	0000175	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	419	1 or 2 family dwelling
		2/10/2025 3:40:44 PM	4089959	0000180	EMS call, excluding vehicle accident with injury	Information, investigation & enforcement, other	400	Residential, other
		2/10/2025 7:21:48 PM	4090053	0000181	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	419	1 or 2 family dwelling
		2/10/2025 9:32:16 PM	4090096	0000194	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	429	Multifamily dwelling
		2/11/2025 12:24:35 AM	4090150	0000187	EMS call, excluding vehicle accident with injury	Provide information to public or media	429	Multifamily dwelling
		2/11/2025 2:56:11 AM	4090181	0000188	EMS call, excluding vehicle accident with injury	Information, investigation & enforcement, other	429	Multifamily dwelling
		2/12/2025 1:00:41 AM	4090590	0000191	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	419	1 or 2 family dwelling
		2/12/2025 4:39:09 AM	4090620	0000190	EMS call, excluding vehicle accident with injury	Provide basic life support (BLS)	429	Multifamily dwelling
		2/13/2025 2:34:25 AM	4091067	0000201	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	419	1 or 2 family dwelling
		2/13/2025 7:05:00 AM	4091121	0000198	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	311	24-hour care Nursing homes, 4 or more persons
		2/13/2025 5:14:05 PM	4091376	0000200	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	429	Multifamily dwelling
		2/13/2025 6:33:21 PM	4091406	0000202	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	419	1 or 2 family dwelling
		2/14/2025 10:19:38 AM	4091675	0000204	EMS call, excluding vehicle accident with injury	Information, investigation & enforcement, other	400	Residential, other
		2/14/2025 11:32:27 PM	4091927	0000209	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	429	Multifamily dwelling
		2/16/2025 3:37:20 AM	4092467	0000223	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	419	1 or 2 family dwelling
		2/16/2025 4:16:45 PM	4092719	0000215	EMS call, excluding vehicle accident with injury	Provide basic life support (BLS)	419	1 or 2 family dwelling
		2/16/2025 7:14:10 PM	4092773	0000224	EMS call, excluding vehicle accident with injury	Provide basic life support (BLS)	419	1 or 2 family dwelling
		2/16/2025 8:02:03 PM	4092789	0000230	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	419	1 or 2 family dwelling

		2/17/2025 4:52:29 PM	4093234	0000221	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	419	1 or 2 family dwelling
		2/18/2025 5:39:00 PM	4093723	0000235	EMS call, excluding vehicle accident with injury	Provide basic life support (BLS)	419	1 or 2 family dwelling
		2/19/2025 10:17:30 AM	4093970	0000239	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	419	1 or 2 family dwelling
		2/20/2025 1:33:47 AM	4094277	0000246	EMS call, excluding vehicle accident with injury	Information, investigation & enforcement, other	400	Residential, other
		2/20/2025 2:35:42 PM	4094561	0000243	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	419	1 or 2 family dwelling
		2/21/2025 4:02:32 AM	4094826	0000257	EMS call, excluding vehicle accident with injury	Information, investigation & enforcement, other	429	Multifamily dwelling
		2/21/2025 11:59:11 AM	4094974	0000250	EMS call, excluding vehicle accident with injury	Information, investigation & enforcement, other	429	Multifamily dwelling
		2/21/2025 5:28:05 PM	4095121	0000249	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	419	1 or 2 family dwelling
		2/21/2025 6:20:14 PM	4095138	0000251	EMS call, excluding vehicle accident with injury	Information, investigation & enforcement, other	400	Residential, other
		2/21/2025 8:14:52 PM	4095190	0000255	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	419	1 or 2 family dwelling
		2/22/2025 11:00:00 AM	4095421	0000259	EMS call, excluding vehicle accident with injury	Provide basic life support (BLS)	419	1 or 2 family dwelling
		2/23/2025 6:48:51 PM	4096010	0000263	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	419	1 or 2 family dwelling
		2/24/2025 9:31:13 PM	4096509	0000270	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	429	Multifamily dwelling
		2/24/2025 11:38:56 PM	4096536	0000267	EMS call, excluding vehicle accident with injury	Provide first aid & check for injuries	419	1 or 2 family dwelling
					41			
	322							
		2/3/2025 10:08:56 AM	4086647	0000143	Motor vehicle accident with injuries	Provide first aid & check for injuries	962	Residential street, road or residential driveway
		2/8/2025 8:31:00 PM	4089185	0000171	Motor vehicle accident with injuries	Control traffic	963	Street or road in commercial area
		2/13/2025 10:41:07 AM	4091218	0000199	Motor vehicle accident with injuries	Control traffic	961	Highway or divided highway
					3			

	324							
		2/11/2025 12:11:23 AM	4090145	0000183	Motor vehicle accident with no injuries.	Investigate	962	Residential street, road or residential driveway
		2/15/2025 12:29:02 PM	4092162	0000210	Motor vehicle accident with no injuries.	Investigate	961	Highway or divided highway
		2/17/2025 1:30:00 PM	4093135	0000225	Motor vehicle accident with no injuries.	Investigate	961	Highway or divided highway
		2/21/2025 4:14:43 PM	4095080	0000253	Motor vehicle accident with no injuries.	Information, investigation & enforcement, other	962	Residential street, road or residential driveway
		2/22/2025 2:53:00 PM	4095502	0000258	Motor vehicle accident with no injuries.	Investigate	961	Highway or divided highway
					5			
	331							
		2/26/2025 11:52:21 AM	4097102	0000272	Lock-in (if lock out , use 511)	Forcible entry	962	Residential street, road or residential driveway
					1			
	354							
		2/25/2025 8:46:00 PM	250226- 043946-SUTFD	0000271	Trench/below-grade rescue	Provide manpower	648	Sanitation utility
					1			
84								
400 - HAZMAT								
	411							
		2/25/2025 2:49:34 PM	4096750	0000268	Gasoline or other flammable liquid spill	Investigate	429	Multifamily dwelling
					1			
	440							
		2/17/2025 6:45:42 PM	4093288	0000222	Electrical wiring/equipment problem, other	Investigate	419	1 or 2 family dwelling
					1			

	463							
		2/8/2025 10:54:00 PM	4089231	0000167	Vehicle accident, general cleanup	Investigate	961	Highway or divided highway
		2/18/2025 3:20:00 AM	4093404	0000226	Vehicle accident, general cleanup	Refer to proper authority	961	Highway or divided highway
					2			
4								
500 - Service Call								
	500							
		2/15/2025 7:41:39 AM	4092042	0000211	Service Call, other	Information, investigation & enforcement, other	400	Residential, other
					1			
	531							
		2/23/2025 10:06:37 PM	4096077	0000264	Smoke or odor removal	Investigate	419	1 or 2 family dwelling
					1			
	553							
		2/25/2025 7:08:00 PM	4096854	0000269	Public service	Investigate	961	Highway or divided highway
					1			
	554							
		2/1/2025 12:37:22 AM	4085504	0000136	Assist invalid	Assist physically disabled	419	1 or 2 family dwelling
		2/3/2025 6:31:37 AM	4086562	0000141	Assist invalid	Provide manpower	419	1 or 2 family dwelling
		2/8/2025 11:08:37 AM	4088925	0000164	Assist invalid	Assistance, other	429	Multifamily dwelling
		2/9/2025 3:15:13 PM	4089521	0000184	Assist invalid	Assist physically disabled	419	1 or 2 family dwelling
		2/10/2025 11:45:02 AM	4089864	0000182	Assist invalid	Information, investigation & enforcement, other	400	Residential, other

		2/10/2025 11:48:33 AM	4089869	0000177	Assist invalid	Assist physically disabled	419	1 or 2 family dwelling
		2/11/2025 7:47:17 PM	4090516	0000189	Assist invalid	Assist physically disabled	419	1 or 2 family dwelling
		2/14/2025 4:51:58 PM	4091813	0000205	Assist invalid	Information, investigation & enforcement, other	400	Residential, other
		2/16/2025 12:06:52 PM	4092616	0000217	Assist invalid	Assist physically disabled	419	1 or 2 family dwelling
		2/19/2025 12:51:42 AM	4093842	0000229	Assist invalid	Provide basic life support (BLS)	419	1 or 2 family dwelling
		2/19/2025 8:36:00 AM	4093927	0000236	Assist invalid	Assist physically disabled	419	1 or 2 family dwelling
		2/20/2025 3:44:46 PM	4094597	0000244	Assist invalid	Assist physically disabled	429	Multifamily dwelling
		2/22/2025 6:03:37 AM	4095332	0000256	Assist invalid	Information, investigation & enforcement, other	429	Multifamily dwelling
		2/25/2025 2:16:54 AM	4096554	0000266	Assist invalid	Assist physically disabled	311	24-hour care Nursing homes, 4 or more persons
		2/26/2025 10:43:43 PM	4097351	0000275	Assist invalid	Assistance, other	429	Multifamily dwelling
		2/27/2025 6:29:46 AM	4097448	0000277	Assist invalid	Assistance, other	429	Multifamily dwelling
					16			
571								
		2/27/2025 4:00:00 PM	250227-094134-SUTFD	0000280	Cover assignment, standby, moveup	Fill-in or moveup	888	Fire station
					1			
20								
600 - Series								
600								
		2/26/2025 6:16:00 AM	4096991	0000274	Good intent call, other	Investigate	962	Residential street, road or residential driveway
					1			

	611							
		2/2/2025 2:54:28 AM	4085965	0000142	Dispatched & canceled en route	Cancelled en route		
		2/3/2025 9:14:07 PM	4086905	0000146	Dispatched & canceled en route	Cancelled en route		
		2/4/2025 1:27:00 PM	4087176	0000147	Dispatched & canceled en route	Cancelled en route	429	Multifamily dwelling
		2/5/2025 5:07:56 AM	4087438	0000150	Dispatched & canceled en route	Cancelled en route		
		2/6/2025 8:33:22 AM	4087961	0000152	Dispatched & canceled en route	Cancelled en route		
		2/7/2025 8:56:25 AM	4088416	0000158	Dispatched & canceled en route	Cancelled en route	961	Highway or divided highway
		2/7/2025 12:34:05 PM	4088516	0000160	Dispatched & canceled en route	Cancelled en route		
		2/7/2025 1:54:46 PM	4088541	0000162	Dispatched & canceled en route	Cancelled en route		
		2/7/2025 2:47:39 PM	4088564	0000163	Dispatched & canceled en route	Cancelled en route		
		2/8/2025 10:06:07 PM	4089214	0000168	Dispatched & canceled en route	Cancelled en route		
		2/9/2025 6:32:08 PM	4089570	0000185	Dispatched & canceled en route	Cancelled en route		
		2/9/2025 9:38:20 PM	4089634	0000172	Dispatched & canceled en route	Cancelled en route		
		2/11/2025 4:29:24 PM	4090442	0000192	Dispatched & canceled en route	Cancelled en route	311	24-hour care Nursing homes, 4 or more persons
		2/12/2025 11:44:30 PM	4091028	0000197	Dispatched & canceled en route	Cancelled en route		
		2/14/2025 9:32:41 PM	4091893	0000207	Dispatched & canceled en route	Cancelled en route	311	24-hour care Nursing homes, 4 or more persons
		2/15/2025 9:56:00 AM	4092092	0000212	Dispatched & canceled en route	Cancelled en route		
		2/16/2025 10:23:31 PM	4092845	0000218	Dispatched & canceled en route	Cancelled en route		
		2/19/2025 9:28:00 AM	4093945	0000233	Dispatched & canceled en route	Cancelled en route	331	Hospital - medical or psychiatric
		2/19/2025	4094053	0000237	Dispatched & canceled en route	Cancelled en route	429	Multifamily dwelling

		1:24:13 PM						
		2/19/2025 11:19:00 PM	250221- 012531-SUTFD	0000247	Dispatched & canceled en route	Cancelled en route	419	1 or 2 family dwelling
		2/20/2025 10:01:19 AM	4094440	0000242	Dispatched & canceled en route	Cancelled en route		
		2/22/2025 6:27:59 PM	4095588	0000261	Dispatched & canceled en route	Cancelled en route		
		2/27/2025 1:14:17 AM	4097388	0000279	Dispatched & canceled en route	Cancelled en route		
					23			
622								
		2/10/2025 12:06:21 AM	4089667	0000174	No incident found on arrival at dispatch address	Investigate	419	1 or 2 family dwelling
		2/10/2025 1:33:30 PM	4089917	0000179	No incident found on arrival at dispatch address	Investigate	961	Highway or divided highway
		2/19/2025 9:07:07 PM	4094215	0000238	No incident found on arrival at dispatch address	Information, investigation & enforcement, other	962	Residential street, road or residential driveway
		2/21/2025 12:02:04 PM	4094973	0000252	No incident found on arrival at dispatch address	Information, investigation & enforcement, other	429	Multifamily dwelling
					4			
28								
700 - False Alarm								
713								
		2/20/2025 9:31:41 AM	4094422	0000240	Telephone, malicious false alarm	Investigate	429	Multifamily dwelling
		2/20/2025 9:53:00 AM	4094435	0000241	Telephone, malicious false alarm	Investigate	429	Multifamily dwelling
					2			
733								
		2/18/2025 7:26:46 PM	4093758	0000232	Smoke detector activation due to malfunction	Investigate	419	1 or 2 family dwelling

					1			
	736							
		2/6/2025 10:58:00 PM	4088272	0000159	CO detector activation due to malfunction	Investigate	419	1 or 2 family dwelling
					1			
	743							
		2/4/2025 6:23:22 PM	4087289	0000151	Smoke detector activation, no fire - unintentional	Investigate	419	1 or 2 family dwelling
		2/5/2025 2:43:01 PM	4087635	0000149	Smoke detector activation, no fire - unintentional	Investigate	419	1 or 2 family dwelling
		2/6/2025 10:20:19 AM	4087985	0000153	Smoke detector activation, no fire - unintentional	Information, investigation & enforcement, other	419	1 or 2 family dwelling
					3			
	745							
		2/27/2025 4:26:33 AM	4097432	0000276	Alarm system activation, no fire - unintentional	Investigate	331	Hospital - medical or psychiatric
					1			
8								

Incident Type Code	Incident Date	Incident Number	Contents Loss	Incident Type	District	Zip	Apparatus Total	Total Value	Total Loss	Percent Saved	Property Value	Percent Lost	Property Loss	Contents Value
111														
								\$469,561.00	\$30,300.00					
	2/21/2025	4095158	\$300.00	Building fire	Superior Township 4	48105	2	\$219,561.00	\$300.00	99.86%	\$169,561.00	0.14%		\$50,000.00
	2/24/2025	4096426	\$10,000.00	Building fire	Superior Township 34	48198	4	\$250,000.00	\$30,000.00	88.00%	\$200,000.00	12.00%	\$20,000.00	\$50,000.00
	2/27/2025	4097645		Building fire	Out Of District	48197-7423	2	\$0.00	\$0.00	NaN		NaN		
113														
								\$0.00	\$0.00					
	2/16/2025	4092788		Cooking fire, confined to container	Superior Township 34	48198	2	\$0.00	\$0.00	NaN		NaN		
311														
								\$0.00	\$0.00					
	1/31/2025	4085326		Medical assist, assist EMS crew	Superior Township 32	48197	1	\$0.00	\$0.00	NaN		NaN		
	2/1/2025	4085642		Medical assist, assist EMS crew	Superior Township 19	48105	1	\$0.00	\$0.00	NaN		NaN		
	2/2/2025	4085950		Medical assist, assist EMS crew	Superior Township 34	48198	1	\$0.00	\$0.00	NaN		NaN		
	2/3/2025	4086808		Medical assist, assist EMS crew	Superior Township 36	48198	1	\$0.00	\$0.00	NaN		NaN		
	2/5/2025	4087617		Medical assist, assist EMS crew	Superior Township 31	48197	1	\$0.00	\$0.00	NaN		NaN		

Superior Charter Township Parks & Recreation Commission
Regular Meeting
January 27, 2025

Approved Minutes

1. Call to Order

The meeting was called to order at 6:30 pm by Chair Nahid Sanii-Yahyai.

2. Roll Call

Park Commissioners present: Nahid Sanii-Yahyai, Greg Vessels, Martha Kern-Boprie, Jack Smiley, Curtis Freeman, Matthew Yahyai

Park Commissioners absent: Sharon Bryant-Phillips

Others present: Juan Bradford, Parks & Recreation Director; Steven Peach, Brenda Baker, Susan LaCroix

3. Flag Salute

Chair Nahid Sanii-Yahyai led those assembled in the Pledge of Allegiance to the Flag.

4. Agenda Approval

It was moved by Curtis Freeman and supported by Matthew Yahyai to approve the agenda with the addition of New Business item C. 2025 Special Event Dates. The motion carried.

5. Prior Meeting Minutes Approval

A. December 16, 2024

It was moved by Curtis Freeman and supported by Matthew Yahyai to approve the minutes of 12/16/2025 with the following corrections:

Old Business item A - in the first sentence insert the word "tenants" between the words "requires" and "of" so the sentence reads "Due to current state law that requires tenants of publicly owned property to pay property tax..."

New Business item B – in the seventh WHEREAS statement, correct the spelling of "Natura;" to "Natural".

In the roll call vote on the resolution, correct the spelling of "Sharon Bryan-Phillips" to "Sharon Bryant-Phillips".

The motion carried.

6. Citizen Participation

Susan LaCroix a township resident who lives in a condominium located off the east side of Prospect Road between Clark Road and Berkshire Road requested a non-motorized pathway be constructed along the east side of Prospect between Berkshire and Clark. Presently it is not safe for people to walk along this side of Prospect to access the non-motorized pathway along Clark Road, or the non-motorized pathway that runs north from Berkshire to Geddes Road. Many of her neighbors walk with pets, and others jog and ride bicycles, and it is not safe along this half mile stretch of Prospect. It was noted by Park Commissioners responding to her concern, that installing a non-motorized pathway along this half mile stretch would connect all the other non-motorized pathways into a loop system. Juan Bradford said he would bring this issue to the attention of the township supervisor.

7. Reports

A. Chairperson

Chair Nahid Sanii-Yahyai reported she attended the township board meeting on January 21. TC Collins requested extension of his contract to farm Willow Run Acres (WRA) from 10 years to 15 years. The

extension was needed to allow TC to apply for a grant. The Township Board authorized the extension contingent upon WRA receiving the grant.

B. Director

Juan Bradford submitted a written report. Juan expanded upon the written report with more detail about the tree planting event on April 26 that would be a collaboration with WRA and Washtenaw County Conservation District. This event could also be combined with Kite & Rocket Day. Juan met with representatives of Ypsilanti Little League Baseball about beginning a program in Dixboro on the Village Green. Juan is also working on a parking area for Cherry Hill Nature Preserve (CHNP). The planned parking area would be on the south side of Cherry Hill Road, just east of the entrance to CHNP.

C. Board Liaison

No report. The appointed liaison is Sarah Devereaux, and she was out of town.

D. Board Meeting Attendee

Martha Kern-Boprie attended the December 16, 2024, Township Board meeting as well as Curtis Freeman, Nahid Sanii-Yahyai, Matthew Yahyai and Juan Bradford. Martha submitted a written report on the meeting. Jack Smiley requested that Martha update her text about Citizen Participation to state that Supervisor Emily Dabish Yahkind ruled Irma Golden out of order after two minutes. There were also questions about the dollar amount in Martha's report on Board approval of authorizing Administrative Staff to purchase medical, dental, vision insurance for staff for annual cost up to \$700,000. Martha responded that was the amount she heard during the meeting, but did not have the board packet to refer to.

E. Park Steward

Juan has had no contact with Ellen Kurath.

F. Safety

There were no accidents or injuries in the past month.

It was moved by Martha Kern-Boprie and supported by Greg Vessels to receive the reports. The motion carried.

8. Communications

A. Educational: Green Spaces Key to Reducing Kid's Screen-time

B. Land Conservation Meeting: March 10, 2025, 7:00 – 8:30 pm

C. 2025 Township Holiday Closures

It was moved by Martha Kern-Boprie and supported by Curtis Freeman to receive the Communications. The motion carried.

9. Old Business

A. 2025 Farming Agreement

The agreement to permit Steven Peach to occupy and use for agricultural purposes 188 acres in Sections 20 and 29, commonly known as "the Rock Property" has been reviewed and amended by Mr. Peach and by Township representatives. It was moved by Martha Kern-Boprie and supported by Matthew Yahyai to approve the 2025 Farming Agreement with Steven Peach. A Roll Call vote on the motion was taken.

Sanii-Yahyai Yes

Vessels Yes

Kern-Boprie Yes

Freeman Yes

Yahyai Yes

Smiley Yes
Bryant-Phillips Absent
The motion carried.

B. Rock Property Committee Update

Matthew Yahyai resigned from the Rock Property Committee because the committee rules limit the number of elected Park Commissioners to three, and now that he is an elected Park Commissioner there were four commissioners on the committee.

It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to accept the resignation. The motion carried.

It was moved by Jack Smiley and supported by Nahid Sanii-Yahyai to appoint Sarah Devereaux to the open seat on the Rock Property Committee. The motion carried.

C. 2025 Board Meeting Attendees Schedule

The 2025 board meeting attendees schedule was provided for reference only. If you find you cannot attend a township board meeting on a date you volunteered for, please find another commissioner to attend the meeting.

10. New Business

A. Parks & Recreation Revenue Opportunities Memorandum

Juan Bradford provided a memo he prepared at Supervisor Dabish Yahkind's request about potential revenue generating opportunities for the Parks & Recreation fund.

B. Michigan Folk School Classes at Cherry Hill Nature Preserve

Juan Bradford shared correspondence he exchanged with leadership of the Michigan Folk School about requesting a modest rent payment to Superior Township Park Fund when our CHNP is used for a class that the Michigan Folk School collects registration fees for.

C. 2025 Special Event Dates

Juan Bradford presented a proposed list of special events with dates for 2025. This event schedule is detailed below:

<u>Event</u>	<u>Location</u>	<u>Date/Time</u>	<u>Rain Date</u>
Easter Egg Hunt	Fireman's Park	April 12 11:00 am	April 13
Earth Day/Kite & Rocket	Fireman's Park	April 26 10:00 am	April 27
Birdwatching	CHNP	May 17 10:00 am	N/A
Superior Day	Oakbrook Park	June 14 11:00 am	June 15
Bicycle Safety/Rodeo	Fireman's Park	June 28 11:00 am	June 29
Movies on the Green	Dixboro Village Green	July 12 8:30 pm	N/A
Bug Hunt	CHNP	July 26 11:00 am	N/A
Movies in the Park	Oakbrook Park	August 9 8:00 pm	N/A
Forest Forensics	CHNP	October 4 11:00 am	N/A
Pumpkin Carving	Norfolk Park	October 25 11:00 am	October 26
Owl Prowl	CHNP	November 1 6:30 pm	N/A
Christmas Tree Lighting	Township Hall	December 6 6:00 pm	N/A

It was moved by Martha Kern-Boprie and supported by Nahid Sanii-Yahyai to approve the proposed 2025 Special Events Schedule. The motion carried.

11. Bills for Payment

It was moved by Martha Kern-Boprie and supported by Matthew Yahyai to approve payment of the bills totaling \$50,152.80 through 1/27/25. The motion carried.

12. Financial Statements

- A. December 2024 Revenue & Expenditure Report (pre-audit)
- B. December 2024 Balance Sheet (pre-audit)

It was moved by Greg Vessels and supported by Curtis Freeman to receive the financial statements.
The motion carried.

13. Pleas and Petitions

Juan Bradford conveyed a request from Trustee Sarah Devereaux "Could the Parks & Recreation Commission meet via zoom, or at least permit Sarah to attend via zoom". Sarah travels often for her work, and it is difficult for her to attend in person. After the COVID pandemic subsided, elected governmental bodies have to meet in person. Juan said this is a question for the Park & Recreation Commission to decide. He noted that the Liaison to the Park Commission is paid a stipend for attending, and some park commissioners may resent having to attend in person when the Liaison can attend remotely. Juan also stated the Township Clerk would have to decide if the IT equipment was sufficient to allow the zoom attendee to fully participate. Nahid Sanii-Yahyai asked if another trustee could substitute for Sarah in the event should could not attend a Park Commission meeting. Jack Smiley suggested discussing this question at a future park commission meeting.

14. Adjournment

It was moved by Jack Smiley and supported by Curtis Freeman to adjourn at 8:00 pm. The motion carried.

Submitted by,
Martha Kern-Boprie
Park Commissioner and Secretary



Alyshia M. Dyer
Sheriff

SUPERIOR TOWNSHIP MONTHLY POLICE SERVICES DATA

February 2025

Incidents	Month 2025	Month 2024	% Change	YTD 2025	YTD 2024	% Change
Traffic Stops	140	346	-60%	314	622	-50%
Citations	22	39	-44%	55	121	-55%
Drunk Driving (OWI)	1	2	-50%	1	3	-67%
Drugged Driving (OUID)	0	0	-	0	0	-
Calls for Service Total	727	837	-13%	1508	1801	-16%
Calls for Service (Traffic stops and non-response medicals removed)	429	395	9%	912	959	-5%
Robberies	1	0	+	1	0	+
Assaultive Crimes	5	12	-58%	17	29	-41%
Home Invasions	3	1	200%	5	4	25%
Breaking and Entering's	0	0	-	0	0	-
Larcenies	1	3	-67%	6	8	-25%
Vehicle Thefts	0	0	-	0	5	-
Traffic Crashes	24	18	33%	48	60	-20%
Medical Assists	12	12	0%	21	19	11%
Animal Complaints (ACO Response)	4	8	-50%	24	12	100%
In/Out of Area Time	Month (minutes)	YTD (minutes)	+ = Positive Change - = Negative Change			
Into Area Time	593	923				
Out of Area Time	517	1609				
Investigative Ops (DB)	17860	25165				
Secondary Road Patrol	210	1095				
County Wide	155	155				
Banked Hours	Hours Accum.	Previous Balance	Hours Used	Balance		
February - Collab	420	293	309.25	403.75		

Out of Area Time

For: 02/01/2025 thru 02/28/2025



Patrol Area	Reporting Area	Username	Location	Activity Category	Incident Number	Comments	Start Time	Duration in Minutes	Start Date
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDTROWBRIDGEM	YPT TWP	SELECTIVE ENFORCEMENT		1 HR YPSI TWP FOR SWITCH FOR 712 RELATED TO DV CALL IN SUT TWP APPROVAL SGT HOGAN Re-Submit as is per Lt. Pelier	22:30:00	60	2/1/2025
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSHRESL	CARPENTER RD	BACKUP DISPATCHED CALLS	250007228	BU SOLO YPSI UNIT FOR A RECOVERED UDAA- APPROVED PER SGT. HOGAN	02:20:00	10	2/2/2025
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDPACHECOGARCIA	INTERNATIONAL DR	BACKUP DISPATCHED CALLS	250007577	BACK YPSI DEPS ON POSSIBLE SUICIDAL S1 FOR FA APPROVED BY SGT HILOBUCK	18:00:00	20	2/3/2025
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDLECLAIRS	HOLMES RD/WIARD RD	BACKUP DISPATCHED CALLS	250009023	SGT PENNINGTON, DV/ CRASH/K9 TRACK	23:15:00	45	2/9/2025
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSIRIANNJ	HOLMES RD/WIARD RD	BACKUP DISPATCHED CALLS	250009023	ASSIST YPT UNITS WITH SUSPECT WHO WALKED AWAY FROM CRASH / APPROVED BY SGT. PENNINGTON	23:15:00	45	2/9/2025
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDLEEZ	MAPLEWOOD AVE	BACKUP DISPATCHED CALLS	250009467	911 WELFARE CHECK // SHOTS HEARD // SGT HOUK	17:25:00	25	2/11/2025
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDPEARSONA	W CLARK RD	BACKUP DISPATCHED CALLS	250009588	IN THE AREA WHILE A DV IN PROGRESS CAME OUT, SGT ARTS	10:00:00	30	2/12/2025
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDPURIFYK	BURBANK AVE	BACKUP DISPATCHED CALLS	250009616	CFS	12:00:00	30	2/12/2025
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDCOUCKED	MEDFORD DR	BACKUP DISPATCHED CALLS	250010338	PER SGT HOUK, BOL FOR SUSPECTS REF PREVIOUS FA, UTL	17:15:00	10	2/15/2025
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDPACHECOGARCIA	DIXBORO RD	BACKUP DISPATCHED CALLS	250010770	BU SOLO SALEM DEPUTY FAMILY TROUBLE CALL APPROVED BY SGT ERBES	19:00:00	95	2/17/2025
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDPACHECOGARCIA	VILLA DR	BACKUP DISPATCHED CALLS	250011009	BU HELP WITH SPANISH TRANSLATION APPROVED BY SGT ARTS	18:45:00	15	2/18/2025
ANN ARBOR-SUPERIOR TWP COLLABORATION	SALEM TOWNSHIP	WDLECLAIRS	BLOOMSBURY CIR	BACKUP DISPATCHED CALLS	250011784	SGT ARTS, BACK UP SINGLE UNIT FOR B&E IN PROGRESS	17:50:00	40	2/21/2025
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSHRESL	INTERNATIONAL	BACKUP DISPATCHED CALLS	250012577	BU YPSI TWP UNITS GOING TO AN INTOX MALE WAVING AROUND A 121 IN AN APARTMENT COMPLEX- APPROVED PER SGT. HOGAN	22:55:00	15	2/24/2025
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDSHRESL	FALL RIVER RD/RAMBLING RD	BACKUP TRAFFIC STOP	250012598	BU YPSI TWP UNITS IN A PURSUIT- APPROVED PER SGT. HOGAN	03:25:00	20	2/25/2025
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDVANDERROESTB	RUSSELL CT/RUSSELL ST	BACKUP TRAFFIC STOP	250012798	BU TS // SGT HOGAN FOR POSSIBLE K9 DEPLOYMENT	22:20:00	20	2/25/2025
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDLEWISJ	RUSSELL CT/RUSSELL ST	BACKUP DISPATCHED CALLS	250012798	BU YPSI TWP UNITS DUE TO FLEEING SUBJECT, OK PER SGT HOGAN	22:25:00	5	2/25/2025
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDVANDERROESTB	E MICHIGAN AVE/N HARRIS RD	BACKUP DISPATCHED CALLS	250012819	K9 CALL OUT // SGT HOGAN	00:03:00	12	2/26/2025
ANN ARBOR-SUPERIOR TWP COLLABORATION	YPSILANTI TWP	WDPACHECOGARCIA	GEORGE PL	BACKUP DISPATCHED CALLS	250013027	BU YPSI DEPS ON SPANISH TRANSLATION APPROVED BY SGT ERBES	20:40:00	20	2/26/2025
							Sum:	517	

Into Area Time Superior TWP

For: 02/01/2025 thru 02/28/2025



Patrol Area	Reporting Area	Username	Location	Activity Category	Incident Number	Comments	Start Time	Duration in Minutes	Start Date
YPSILANTI TWP	SUPERIOR TWP	WDTRASKOSR	TELFORD CT	BACKUP DISPATCHED CALLS	250007083	ASSISTED CMH WITH OUTREACH / PETITIONED / TRANSPORTED TO TRINITY / APPROVED SGT. HOUK	12:00:00	130	2/1/2025
YPSILANTI TWP	SUPERIOR TWP	WDGERWIGB	DOVER CT	DISPATCHED CALLS	250007191	no available superior depts // possible domestic // uncle slapped niece in the face and fought with other family members // ok per sgt hogan	22:12:00	30	2/1/2025
YPSILANTI TWP	SUPERIOR TWP	WDGERWIGB	6	REPORT WRITING		25-7191 // DV case // log changed per Lt. Peltier's direction	23:20:00	30	2/1/2025
YPSILANTI TWP	SUPERIOR TWP	WDPHILLIPS	MACARTHUR DR	BACKUP DISPATCHED CALLS	250007353	attempted home invasion, threatening suicide by cop, cleared with sgt. hogan,	18:50:00	20	2/2/2025
YPSILANTI TWP	SUPERIOR TWP	WDTRASKOSR	MACARTHUR DR	BACKUP DISPATCHED CALLS	250007353	ASSISTED DEPUTY COUCKE WITH EDP / APPROVED SGT. HOGAN	18:50:00	35	2/2/2025
YPSILANTI TWP	SUPERIOR TWP	WDTRIPPB	MACARTHUR DR	BACKUP DISPATCHED CALLS	250007353	ASSIST WITH LOCATING SUICIDAL/BABE SUSPECT, PER SGT HOGAN	18:50:00	10	2/2/2025
YPSILANTI TWP	SUPERIOR TWP	WDGERWIGB	MACARTHUR DR	BACKUP DISPATCHED CALLS	250007353	subject attempting to break into a residence // subject got into a verbal with a neighbor advising that he would leave if they shot him or if the police shot him // subject then ran // subject located and taken into custody // ok per sgt williams	18:53:00	10	2/2/2025
YPSILANTI TWP	SUPERIOR TWP	WDTRASKOSR	RIDGE RD	BACKUP DISPATCHED CALLS	250008204	ASSISTED DEPUTY LOWHORN WITH EDP / APPROVED SGT. HOGAN	19:20:00	30	2/6/2025
YPSILANTI TWP	SUPERIOR TWP	WDNEDDOK	LEFORGE RD	BACKUP DISPATCHED CALLS	250008296	CANCELLED PRIOR TO ARRIVAL BY 761 PER SGT. HOGAN APPROVED TO ASSIST	04:07:00	5	2/7/2025
YPSILANTI TWP	SUPERIOR TWP	WDSHANKLANDC	RIDGE RD	BACKUP DISPATCHED CALLS	250008302	PER 829 SGT HOGAN BACK 761, MALE REFUSING TO GET OUT OF MOTHER VEHICLE.	06:00:00	20	2/7/2025
YPSILANTI TWP	SUPERIOR TWP	WDSARCEVICHV	STAMFORD RD/MACARTHUR BLVD	BACK-UP TRAFFIC STOP	250008573	FEMALE REFUSED TO GIVE ID, SGT ERBES APPROVED	00:50:00	5	2/8/2025
SALEM TWP	SUPERIOR TWP	WDPACHECOGARCIA	PLYMOUTH RD/CURTIS RD	TRAFFIC STOP	250009427	TRAFFIC (UNAVOIDABLE STOP) VEHICLE PASSING ON A DOUBLE YELLOW -CITATION GIVEN	13:50:00	15	2/11/2025
SALEM TWP	SUPERIOR TWP	WDPACHECOGARCIA	UPON PLYMOUTH-ANN ARBOR RD and AT/NEAR CURTIS RD	CITATIONS		IMPROPER PASSING	14:00:00	0	2/11/2025
YPSILANTI TWP	SUPERIOR TWP	WDBECHTOLG	PARKLAWN	BACKUP DISPATCHED CALLS	250009763	SUSPECT SHOWED UP AT WIFE'S HOME WALKING AROUND THE MOBILE HOME PARK/SUSPECT HAD A PAROLE VIOLATION FOR HOME INVASION & ARMED ROBBERY/SGT PENNINGTON APPROVED	02:35:00	10	2/13/2025
YPSILANTI TWP	SUPERIOR TWP	WDBEAUVANSK	MACARTHUR BLVD	BACKUP DISPATCHED CALLS	250010257	DOMESTIC, SGT HOUK, SECURITY	09:55:00	15	2/15/2025
YPSILANTI TWP	SUPERIOR TWP	WDNEDDOK	OXFORD CT	BACKUP DISPATCHED CALLS	250010447	BU SUP TWP UNITS ON REPORT OF DV, APPROVAL TO ASSIST PER SGT. HOGAN	06:39:00	13	2/16/2025
YPSILANTI TWP	SUPERIOR TWP	WDCLARKA	OXFORD CT	BACKUP DISPATCHED CALLS	250010447	Domestic BU Superior Units S1 Known to be combative Sgt. Hogan Approval	06:45:00	25	2/16/2025
YPSILANTI TWP	SUPERIOR TWP	WDCLARKA	RIDGE RD/GEDDES RD	BACKUP DISPATCHED CALLS	250010568	Unknown crash Sgt. Hogan Approval	22:25:00	10	2/16/2025
YPSILANTI TWP	SUPERIOR TWP	WDTRASKOSR	HEMLOCK CT	BACKUP DISPATCHED CALLS	250011271	ASSISTED CMH WITH OUTREACH / APPROVED SGT. HOUK	16:45:00	30	2/19/2025
YPSILANTI TWP	SUPERIOR TWP	WDCUSQJ	WIARD BLVD	BACKUP DISPATCHED CALLS	250011348	REPORT OF A SUBJECT SHOOTING A FIREARM AND YELLING: OK PER SGT. WILLIAMS,	23:10:00	40	2/19/2025
YPSILANTI TWP	SUPERIOR TWP	WDBURTOND	WIARD BLVD	BACKUP DISPATCHED CALLS	250011348	BU SUT WITH SHOTS HEARD APPROVED BY SGT WILLIAMS	23:15:00	30	2/19/2025
YPSILANTI TWP	SUPERIOR TWP	WDSILLERB	WIARD BLVD	BACKUP DISPATCHED CALLS	250011348	BACK UP ON SHOTS FIRED CALL / S1 IN CUSTODY / ASSIST WITH SCENE SECURITY / APPROVED BY SGT WILLIAMS	23:15:00	35	2/19/2025
YPSILANTI TWP	SUPERIOR TWP	WDTRIPPB	WIARD BLVD	BACKUP DISPATCHED CALLS	250011348	ASSIST SUPERIOR TOWNSHIP DEPUTIES WITH A SHOOTING THAT JUST OCCURRED: LOCATED SHELL CASINGS, PER SGT WILLIAMS	23:20:00	20	2/19/2025
YPSILANTI TWP	SUPERIOR TWP	WDSILLERB	PANAMA AVE/PANAMA CT	BACK-UP TRAFFIC STOP	250011838	FAMILY MEMBERS PULEED UP TO STOP / ASSIST WITH SCENE SECURITY DURING ARREST / APPROVED BY SGT HLOBUK	21:15:00	10	2/21/2025
YPSILANTI TWP	SUPERIOR TWP	WDBURTOND	MACARTHUR BLVD/BUCKINGHAM DR	BACK-UP TRAFFIC STOP	250013600	BU FOR SUT WITH A VEHICLE SEARCH APPROVED BY SGT HOGAN	01:00:00	15	3/1/2025
						Sum:		593	

Incident Count by Incident Type For Agency WD

For 2/1/2025 12:00:00 AM Thru 2/28/2025 11:59:59 PM

For City Code(s) - SUT

City	Incident	Address / Location	Incident Call Date	Location
SUT	250007334	6751 FLEMING CREEK DR	02/02/2025 17:24:59	WANG RESIDENCE
	250007903	1618 WIARD BLVD	02/05/2025 10:51:32	PATRICIA MILLS RESD
	250008278	3126 ANDORA DR	02/07/2025 00:39:51	MARK MURRAY RESD
	250008293	9699 MACARTHUR BLVD	02/07/2025 03:39:16	SUPERIOR TOWNSHIP MAINTENCE
	250008866	9699 MACARTHUR BLVD	02/09/2025 03:41:15	SUPERIOR TOWNSHIP MAIN.
	250009148	8728 BARRINGTON DR	02/10/2025 12:38:00	EBONY FFEATHERSTONE RES
	250009511	5614 WALNUT HALL	02/11/2025 21:02:57	MCCARTHY RESD
	250009627	8533 CHERRY HILL RD	02/12/2025 12:15:00	ROSS RESIDENCE
	250010034	7557 ABIGAIL DR	02/14/2025 09:17:15	BARROGA RESIDENCE
	250010635	10050 GEDDES RD	02/17/2025 07:35:54	SOUTH POINT SCHOLARS
	250011473	1656 MEADHURST DR	02/20/2025 11:37:26	POUNCY RESIDENCE
	250012944	991 STAMFORD RD	02/26/2025 14:53:15	WELLS RESIDENCE
	250013262	3303 WOODHILL CIR	02/27/2025 19:51:07	GUPTA-RES
	250013269	8342 LAKEVIEW DR	02/27/2025 20:18:18	RONCI RESIDENCE
	250013549	5164 PLYMOUTH RD	02/28/2025 20:24:07	RESIDENCE: ALI CHAHINE
SUT	15			
		Total:	15	

Incident Count by Incident Type For Agency WD

For 2/1/2025 12:00:00 AM Thru 2/28/2025 11:59:59 PM

For City Code(s) - SUT

For Incident Type(s) -

Incident Call Date	Alarms	Incident	Address / Location	City	Location
02/27/2025 20:18:18	C3907 - PANIC ALARM	250013269	8342 LAKEVIEW DR	SUT	RONCI RESIDENCE
	C3907 - PANIC ALARM		Total:	1	

Incident Call Date	Alarms	Incident	Address / Location	City	Location
02/02/2025 17:24:59	C3999 - ALARMS ALL OTHER	250007334	6751 FLEMING CREEK DR	SUT	WANG RESIDENCE
02/05/2025 10:51:32		250007903	1618 WIARD BLVD	SUT	PATRICIA MILLS RESD
02/07/2025 00:39:51		250008278	3126 ANDORA DR	SUT	MARK MURRAY RESD
02/07/2025 03:39:16		250008293	9699 MACARTHUR BLVD	SUT	SUPERIOR TOWNSHIP MAINTENCE
02/09/2025 03:41:15		250008866	9699 MACARTHUR BLVD	SUT	SUPERIOR TOWNSHIP MAIN.
02/10/2025 12:38:00		250009148	8728 BARRINGTON DR	SUT	EBONY FFEATHERSTONE RES
02/11/2025 21:02:57		250009511	5614 WALNUT HALL	SUT	MCCARTHY RESD
02/12/2025 12:15:00		250009627	8533 CHERRY HILL RD	SUT	ROSS RESIDENCE
02/14/2025 09:17:15		250010034	7557 ABIGAIL DR	SUT	BARROGA RESIDENCE
02/17/2025 07:35:54		250010635	10050 GEDDES RD	SUT	SOUTH POINT SCHOLARS
02/20/2025 11:37:26		250011473	1656 MEADHURST DR	SUT	POUNCY RESIDENCE
02/26/2025 14:53:15		250012944	991 STAMFORD RD	SUT	WELLS RESIDENCE
02/27/2025 19:51:07		250013262	3303 WOODHILL CIR	SUT	GUPTA-RES
02/28/2025 20:24:07		250013549	5164 PLYMOUTH RD	SUT	RESIDENCE: ALI CHAHINE
	C3999 - ALARMS ALL OTHER		Total:	14	

			Sum:	15	
--	--	--	------	----	--



WASHTENAW COUNTY OFFICE OF THE SHERIFF

EST. 1823

ALYSHIA M. DYER, SHERIFF



March 7th, 2025

To: Emily Dabish-Yahkind, Superior Township Supervisor
From: Alan Hunt, Lieutenant
Through Gary Lowe, Police Services Commander
Re: February 2025 - Police Services Monthly Report

Monthly Numbers:

Call for Service: 727
Traffic Stops: 140
OWI/OUID: 1
Traffic Crashes: 24
Animal Complaints: 4
Citations: 22

Significant Incidents:

25-10784 8700 Block of MacArthur Blvd Carjacking

On February 17th, 2025, Deputies were dispatched to the 8700 block of MacArthur Boulevard for a report of a carjacking. Prior to the call several others were received of three juveniles in the area of the Washington Square subdivision kicking a door and approach someone in their vehicle. The victim advised that a juvenile male approached her when she stepped out of her vehicle and demanded to give him the keys to it. The suspect was believed to have had a knife or box cutter when he made the demands. The victim got back into their vehicle and honked the horn loudly while calling 911. This scared the suspect off. A K-9 track was conducted with negative results. Through some additional investigation by Deputies a video of the incident was located. The juveniles involved had filmed the incident for social media attention. The suspect was identified and interviewed where he admitted to the offense as well as possessing a box cutter. He was lodged in the juvenile detention center and arraigned on the charges of carjacking.

25-11348 1500 Block of Wiard Blvd Reckless Discharge of a Firearm

On February 19th, 2025, Deputies were dispatched to the 1500 block of Wiard Boulevard for a report of shots fired. The caller observed a subject on the porch of the home they believed the shots came from and provided a description of the vehicle the subject left the residence in. The vehicle was stopped by Deputies responding to the scene. The driver was determined to be the victim. Additional responding Deputies made the residence where they located the female suspect. The suspect admitted to being a lawful CPL holder and discharging her firearm into the air on her porch. The intention was to scare off the victim. The victim provided no information about the discharge of the firearm. The shell casings and firearm were confiscated, and the suspect was lodged in the jail.

25-12502 8000 Block of Autumn Woods Trl Death Investigation

On February 24th, 2025, Deputies were dispatched to the 8000 Block of Autumn Woods Trail for an assist to the Fire Department for a fire in the residence. Upon arrival the fire was in the progress of being put out, but Deputies were advised that someone was located in the home. The Detective Bureau is actively investigating the case.

In/Out of Area Time:

Into Area Time: 593

Out of Area Time: 517



TOWNSHIP PROJECTS					
OHM PROJECT NO.	REMAINING ENG. BUDGET	CONSTRUCTION COST ESTIMATE	APPROX. PERCENT COMPLETE	PROJECT NAME	PROJECT COMMENTS
0140-19-0053	n/a	n/a	100%	Clark Road Sewer Pump Station (LaSalle)	LaSalle v. Superior Charter Township, facilitation hearing on Feb 22nd, 2024. Mark Sassek from legal firm representing Township (DVS) is in process of scheduling depositions with Twp and OHM representatives.
0140-22-0060	\$0.00	\$473,690.00	98%	Fire Station Pavement Replacement (CA/CE)	Doan recommending to remove and replace some areas of concrete with significant surface scaling. Doan to provide extended warranty period to Township at final acceptance.
0140-19-0071	\$0.00		95%	Sanitary Sewer Pipe and Manhole Rehabilitation	Anticipating final design and bidding documents in 2026 when Utilites Dept authorizes next steps to proceed. This is part of sanitary CIP to finish in next couple years.
0140-22-0070	\$0.00	\$396,000.00	98%	Fireman's Park Drainage and Amenities Improvements - Final Engineering, Bidding, CA/CE	Project substantially complete except restoration. Will do final closeout with KAB in the spring after additional restoration is complete.
0140-22-0080	\$5,000.00	\$630,643.00	75%	ADA Sidewalk Ramp Improvement Progam	TAP grant received for fiscal year 2025. Engineer's Estimate is \$630,643 with \$126,000 local match (20%). \$498,514 TAP award. OHM to coordinate with WCRC for design. SHPO submitted to MDOT 7/9/24, approved 10/1/24. NEPA submitted 8/29/24, approved 1/3/25. Completed additional site visits for existing ramp data. GI submittal in progress, targeting March submittal.
0140-21-0091	\$0.00	\$869,870.00	98%	Plymouth Road Pathway - CA/CE	Project substantially complete. Punchlist and restoration items remain. Meeting end of March with All Star to discuss. \$30K reimbursement from MNRTF remaining, to be completed after punch list items complete.
0140-22-0011	\$1,500.00	\$815,000.00	98%	Geddes Road Pathway - Final Engineering, TAP Administration, and Bidding	Final documents sent to MDOT in January 2025. On track for April MDOT letting, March advertisement. Trees have been removed from contract. Tree removals are to be done by Township separately to complete by 4/15/25 (enviornmental restrictions). Separate tree removals to start week of 3/10. \$592,150 TAP grant (74.75% SEMCOG/25.25% Twp match) awarded for construction in FY 2025.
0140-23-0060	\$0.00	\$246,735.00	98%	MacArthur Blvd Pathway - Contract Documents, permitting, bidding, CA/CE	Substantially complete. Punchlist items remain. Final pay apps in spring after punch list items complete. Meeting end of March with All Star to discuss. Need final paperwork from All Star for final closeout with County CDBG.
0140-23-0073	\$5,000.00	n/a	80%	Stamford Water Main Replacement - CACE	ICC continues work. Main line and tie-ins are complete. Contractor working on installation of services. Pay app #2 will be forthcoming.
FUTURE/PLANNED PROJECTS					
				Geddes Road Pathway (Wexford to Ridge Rd)	Connecting Communities grant application for \$28,000 for preliminary engineering/feasibility study submitted August 29. This was not funded. Application can be resubmitted in 2025.
				Stamford Water Main Phase 2	Towship Utilities Department evaluating next segment of Stamford WM replacement.
				Fire Station No. 1 Roof Replacement	Letter proposal prepared for inclusion March BOT agenda.
				Utilities Standards Updates	Proposal to update utilities standard details to be included on March BOT agenda.
DEVELOPMENT PROJECTS (Applicant Funded escrow accounts)					
OHM PROJECT NO.			PROJECT STATUS	PROJECT NAME	PROJECT COMMENTS
0140-21-0083			Punchlist/Close-Out	Woodside Village Phase 1 Close-Out	Sidewalk ramps need to be replaced. Plan submitted and reviewed for Ridge Road path.
0140-20-1020			Punchlist	Woodside Village Phase 2	Punchlist phase; Record drawings, Grading Certificate and easements requested but not received.

0140-22-1030			Construction	Woodside Village Phase 3	Water services remain to be completed before punchlist can be generated. Initial plan submitted for rear yard sump pump lead collector was reviewed in early December and waiting for resubmittal.
0140-21-0120			Final Acceptance	Hyundai Site Expansion	Hyundai inspecting flow control valve on water tank feed and will contact Twp. with findings, anticipated for March. Record drawings and Grading Certificate have been received, and Recommended Final Acceptance Letter for development sent on 3/7/25.
0140-21-0100			Punchlist/Close Out	Arbor Hills Animal Clinic	Site work has been completed, and Temporary C of O issued. Drive connection to adjacent Huron Dental Site has been constructed but cannot be utilized until Huron Dental site is completed. At that time temporary drive to Plymouth Road will need to be removed. Record drawings have been requested.
0140-19-1050			Substantial Completion	Prospect Pointe West - Phase 1	Substantial Completion Letter for Utilities and Streets has been issued. Record drawings and easements have been submitted and have been approved. Home construction well underway.
0140-19-1050			Punchlist	Prospect Pointe West - Phase 2	Utilities have been installed and roads have been paved. Punchlist items need to be completed before Substantial Completion Letter can be issued.
0140-19-1050			Final Site Plan	Prospect Pointe West - Phase 3	Final Site Plan review letter issued on 2/7/25. Waiting for submittal of revised plans.
0140-20-1010			Engineering Review	The Meadows Phase 1	The new developer/applicant (Pulte Homes of Michigan) has submitted an amendment to the Phase 1 FSP targeting the April PC Meeting for review/action.
0140-22-1030			Punchlist/Close Out	Kinsley Development	Road construction has been completed. Record drawings have been submitted for review. Substantial Completion Letter has been issued. Contractor will begin house construction and submit permits through building department. OHM will perform final inspection at completion of houses.
0140-23-1010			Construction	Huron Dental	Parking lot and drive approach have been constructed, building construction is continuing.
0140-23-1030			Final Site Plan and Engineering Review	Brookwood	Initial Final Site Plan submittal and initial Engineering Plan submittal have been reviewed with review letter sent on 1/8/25 (Sent to developer 1/24/25 with CWA memo). The FSP and Engineering Plan submittals will be reviewed in parallel.
0140-23-1040			Pre-Construction	Garrett's Space	Engineering plans dated 1/28/25 reviewed and No Exceptions found. Pre-Construction Meeting anticipated for week of 3/17/25 if all required items are submitted.
0140-23-1020			Substantial Completion	5288 Geddes Road Water Main Ext.	Punchlist items have been completed. Record drawings and easement have been received and have been approved.
0140-23-1050			Rezoning and Area Plan	Clay Hill Community Farm and Garden	On 6/28/23 the PC recommended approval of the area plan and rezoning by the BOT, and on 8/21/23 they were were approved by the BOT. A combined Preliminary and Final Site Plan submittal is anticipated in future.
0140-24-1010			Preliminary Site Plan	DTE Substation (Dixboro Rd)	DTE submitted Preliminary Site Plan application for upgrades to substation at 3270 N. Dixboro Rd. PSP approval was postponed by the PC at their regular meeting in February. More information is required from the applicant.
\\ohm\dfs\Corporate\Groups\Municipal\SuperiorTwp\Status_Update\Project_Update\2025\[2025.03.10_OHM Status Update.xlsx]Project Status					



Utility Department Memorandum

To: Superior Township Board of Trustees
From: Mary Burton, Utility Director
Date: March 17, 2025
Re: Utility Department Report

- **EPA UCMR 5 Sampling:**
UCMR 5 requires certain Public Water Systems (PWSs) to collect drinking water samples for the analysis of 29 per- and polyfluoroalkyl substances (PFAS) and lithium during a 12-month period between 2023 and 2025. Superior Township will begin sampling on Monday, March 10th. All materials and sampling costs will be paid for by the EPA.
- **EGLE Cross Connection Report:**
The Water Supply Cross Connection Reports for residential properties were completed and submitted to EGLE in February. The commercial report will be submitted in March.
- **Water Main Break:**
A water main break occurred at 1730 Sheffield Drive on February 28th. The water main was shut down for approximately two hours while repairs were made by our contractor and maintenance crew.
- **Service Leak - Sycamore Meadows:**
A service leak was reported on March 5th at Sycamore Meadows. The resident stated they lived at 8964 MacArthur Blvd. and water had been leaking for more than 24 hours flooding the parking lot. Our maintenance crew assisted with turning the pressure down while the contractor made repairs.
- **Stamford WMR Project:**
The Stamford water main replacement project will be coming to an end soon. The new main underwent pressure testing and chlorination, bacti samples were taken and have come back as normal. The main was flushed and service connections are underway.
- **Tree Root Prevention:**
Annual foaming for tree root overgrowth prevention into sewer mains will take place in May. Inspections will begin this month for sewer mains that are under warranty.

- **Check Fraud Case Update:**
The defendant, Ronald Blackmon, opted to waive his right to go to trial and entered no contest plea. The plea was accepted by the court and sentencing is scheduled for May 7, 2025 with Judge Conlin at Washtenaw County 22nd Circuit Court.
- **Water Samples Taken:**
Bacti samples and the Chlorine Residual readings were taken this month in Distribution 2 at sample location Geddes Site One and dropped off at Paragon Laboratories.
- **Preventive Maintenance Work:**
Weekly booster station, lift station and sewer checks were completed during February.



Memorandum

To: Township Board
From: Nancy Mason
Date: March 17, 2025
Re: Accounting Report – Government Funds

Attached please find the January 2025 balance sheets for the government funds. Please note since 2024 is not closed yet the opening and closing fund balances are not correct.

The audit is in its last stage of being finalized for the government funds; all information will be given to auditors by the end of next week.

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: NANCY MASON, ACCOUNTING
 PRE-AUDIT
 Fund 101 GENERAL

GL Number	Description	PERIOD ENDED 01/31/2024	PERIOD ENDED 01/31/2025
*** Assets ***			
Cash			
101-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	681,772.77	765,623.69
101-000-001.002	HUNT 0768 CHK - GEDDES ROAD	12,270.55	12,493.13
101-000-001.003	HUNT 6873 HYB - FIRE INSURANCE WITHHOLD	9,657.32	25,177.32
101-000-001.004	COMERICA 9108 CHKG - CREDIT CARDS	6,377.06	8,613.44
101-000-001.005	COMERICA 5286 CHKG - ACCRUED ABSENCES	19,427.33	19,427.33
101-000-002.002	COMERICA 6074 J-FUND GEDDES ROAD	24,968.84	26,585.64
101-000-003.001	90 DAY CD - CHASE	192,110.47	0.00
101-000-004.001	PETTY CASH	100.00	100.00
101-000-004.002	REGISTER DRAWER CASH	300.00	300.00
101-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	589,806.56	0.00
101-000-017.002	COMERICA - GOVERNMENT T-BILLS	117,398.69	0.00
Cash		1,654,189.59	858,320.55
Accounts Receivable			
101-000-020.001	A/R - TAXROLL REVENUE	261,210.27	349,549.73
101-000-040.001	A/R - CABLE FEES AT&T AND COMCAST	240,778.59	34,446.31
101-000-040.002	A/R - OTHER	424,784.49	228,487.14
101-000-078.001	A/R - STATE OF MICHIGAN	264,379.00	291,635.00
101-000-078.003	A/R - STATE OF MICHIGAN EVIP	62,962.00	8,818.00
Accounts Receivable		1,254,114.35	912,936.18
Other Assets			
101-000-056.000	A/R - ACCRUED INCOME	187.77	95.46
101-000-123.000	PRE-PAID EXPENSES MISC.	791.12	1,058.83
101-000-123.050	PREPAID INSURANCE	20,156.58	37,550.26
101-000-126.000	UNREALIZED GAINS/LOSSES	49,126.05	0.00
Other Assets		70,261.52	38,704.55
Due From Other Funds			
101-000-084.206	DUE FROM FIRE FUND	1,813.15	288.54
101-000-084.211	DUE FROM LEGAL DEFENSE FUND	80,538.00	0.00
101-000-084.219	DUE FROM STREET LIGHT FUND	396.03	0.00
101-000-084.249	DUE FROM BUILDING FUND	0.00	71.97
101-000-084.508	DUE FROM PARK FUND	71.92	15.99
101-000-084.592	DUE FROM UTIL	457.72	9,870.35
101-000-084.701	DUE FROM TRUST & AGENCY	0.00	1,400.00
101-000-084.703	DUE FROM TAX FUND-COLLECTED TAXES	57,848.11	0.00
101-000-084.704	DUE FROM PAYROLL FUND	5,029.09	4,937.79
Due From Other Funds		146,154.02	16,584.64
Total Assets		3,124,719.48	1,826,545.92
*** Liabilities ***			
Accounts Payable			
101-000-202.000	A/P - VENDORS	115,971.39	388,976.60
101-000-202.200	A/P - CREDIT CARD ACCOUNT	5,877.57	5,244.20
Accounts Payable		121,848.96	394,220.80
Liabilities-ST			
101-000-237.001	FIRE INSURANCE WITHHOLD PROGRAM	9,500.00	25,020.00
101-000-257.000	ACCURED WAGES PAYABLE	40,541.00	40,541.00
101-000-260.000	ACCRUED PTO	3,979.00	3,979.00
Liabilities-ST		54,020.00	69,540.00
Liabilities-LT (under 1 year)			
101-000-360.000	DEFERRED REVENUE	0.00	723,864.94
Liabilities-LT (under 1 year)		0.00	723,864.94

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: NANCY MASON, ACCOUNTING
 PRE-AUDIT
 Fund 101 GENERAL

GL Number	Description	PERIOD ENDED 01/31/2024	PERIOD ENDED 01/31/2025
*** Liabilities ***			
Liabilities-LT (over 1 year)			
101-000-360.001	DEFERRED REVENUE PILOT	891.04	0.00
	Liabilities-LT (over 1 year)	891.04	0.00
Due To Other Funds			
101-000-214.206	DUE TO FIRE FUND	390,068.31	0.00
101-000-214.592	DUE TO UTILITY FUND	215.28	74,470.35
101-000-214.701	DUE TO TRUST AND AGENCY	0.00	1,041.00
101-000-214.704	DUE TO PAYROLL FUND	(49,098.82)	0.00
	Due To Other Funds	341,184.77	75,511.35
Total Liabilities		517,944.77	1,263,137.09
*** Fund Balance ***			
Unassigned			
101-000-390.000	FUND BALANCE - UNDESIGNATED	1,610,485.09	1,779,260.54
	Unassigned	1,610,485.09	1,779,260.54
Assigned			
101-000-385.001	FUND BALANCE - GEDDES ROAD	220,612.68	38,966.28
101-000-385.002	FUND BALANCE - NM TRAILS MAINT.	30,659.02	30,193.74
101-000-385.003	FUND BALANCE - RIGHT OF WAY	18,195.35	26,915.76
101-000-385.004	FUND BALANCE - ACCRUED ABSENCES	61,042.29	71,733.11
101-000-385.005	FUND BALANCE - TREE PRESERVATION FUND	247,500.00	241,425.00
	Assigned	578,009.34	409,233.89
Total Fund Balance		2,188,494.43	2,188,494.43
Beginning Fund Balance		2,188,494.43	2,188,494.43
Net of Revenues VS Expenditures - 2024			(1,292,852.13)
*2024 End FB/2025 Beg FB		895,642.30	
Net of Revenues VS Expenditures - Current Year		418,280.28	(332,233.47)
Ending Fund Balance		2,606,774.71	563,408.83
Total Liabilities And Fund Balance		3,124,719.48	1,826,545.92

* Year Not Closed

GL Number	Description	PERIOD ENDED 01/31/2024	PERIOD ENDED 01/31/2025
*** Assets ***			
Cash			
203-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	10,682.02	12,822.50
203-000-003.001	90 DAY CD - CHASE	3,651.85	0.00
Cash		14,333.87	12,822.50
Accounts Receivable			
203-000-020.000	A/R - TAXROLL REVENUE	23,517.00	25,436.00
Accounts Receivable		23,517.00	25,436.00
Total Assets		37,850.87	38,258.50
*** Liabilities ***			
Accounts Payable			
Accounts Payable		0.00	0.00
Liabilities-LT (under 1 year)			
203-000-360.000	DEFERRED REVENUE	0.00	25,436.00
Liabilities-LT (under 1 year)		0.00	25,436.00
Total Liabilities		0.00	25,436.00
*** Fund Balance ***			
Unassigned			
203-000-390.000	FUND BALANCE - UNDESIGNATED	14,316.72	14,316.72
Unassigned		14,316.72	14,316.72
Total Fund Balance		14,316.72	14,316.72
Beginning Fund Balance		14,316.72	14,316.72
Net of Revenues VS Expenditures - 2024			(1,494.22)
*2024 End FB/2025 Beg FB		12,822.50	
Net of Revenues VS Expenditures - Current Year		23,534.15	0.00
Ending Fund Balance		37,850.87	12,822.50
Total Liabilities And Fund Balance		37,850.87	38,258.50

* Year Not Closed

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: NANCY MASON, ACCOUNTING
 PRE-AUDIT
 Fund 206 FIRE OPERATING FUND

GL Number	Description	PERIOD ENDED 01/31/2024	PERIOD ENDED 01/31/2025
*** Assets ***			
Cash			
206-000-001.001	HUNT 6014 - DAILY OPERATING CHECKING	1,053,819.76	1,562,774.20
206-000-002.001	COMERICA 5587 J-FUND - ACCRUED ABSENCES	454,620.99	477,757.23
206-000-002.002	COMERICA 5588 J-FUND - DAILY OPERATING	634,695.28	666,995.93
206-000-017.001	HUNT 4740 - GOVERNMENT T-BILLS	341,885.62	2,597.64
206-000-017.002	COMERICA - GOVERNMENT T-BILLS	325,006.93	305,129.71
206-000-017.003	HUNT 5377 - GOVERNMENT T-BILLS	0.00	222,626.40
Cash		2,810,028.58	3,237,881.11
Accounts Receivable			
206-000-020.000	A/R - TAXROLL REVENUE	1,149,490.09	1,531,369.27
206-000-040.002	A/R - OTHER	0.00	4,511.73
Accounts Receivable		1,149,490.09	1,535,881.00
Other Assets			
206-000-056.000	A/R - ACCRUED INCOME	4,776.62	4,110.99
206-000-123.000	PRE-PAID EXPENSES MISC.	598,569.26	6,866.23
206-000-123.050	PREPAID INSURANCE	67,810.95	84,444.77
206-000-126.000	UNREALIZED GAINS/LOSSES	32,000.74	56,121.70
Other Assets		703,157.57	151,543.69
Due From Other Funds			
206-000-084.101	DUE FROM GENERAL FUND	390,068.31	0.00
206-000-084.508	DUE FROM PARK FUND	0.00	7.22
206-000-084.704	DUE FROM PAYROLL FUND	7.56	0.00
Due From Other Funds		390,075.87	7.22
Total Assets		5,052,752.11	4,925,313.02
*** Liabilities ***			
Accounts Payable			
206-000-202.000	A/P - VENDORS	25,755.45	66,045.58
Accounts Payable		25,755.45	66,045.58
Liabilities-ST			
206-000-257.000	ACCURED WAGES PAYABLE	58,806.00	58,806.00
206-000-260.000	ACCURED PTO	43,841.00	43,841.00
Liabilities-ST		102,647.00	102,647.00
Liabilities-LT (under 1 year)			
Liabilities-LT (under 1 year)		0.00	0.00
Liabilities-LT (over 1 year)			
206-000-339.000	DEFERRED REVENUE	0.00	3,171,247.66
206-000-339.001	DEFERRED REVENUE PILOT	3,852.89	0.00
Liabilities-LT (over 1 year)		3,852.89	3,171,247.66
Due To Other Funds			
206-000-214.101	DUE TO GENERAL FUND	1,813.15	0.00
206-000-214.704	DUE TO PAYROLL FUND	(79,555.82)	0.00
Due To Other Funds		(77,742.67)	0.00
Total Liabilities		54,512.67	3,339,940.24

*** Fund Balance ***

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
PREPARED BY: NANCY MASON, ACCOUNTING
PRE-AUDIT
Fund 206 FIRE OPERATING FUND

GL Number	Description	PERIOD ENDED 01/31/2024	PERIOD ENDED 01/31/2025
*** Fund Balance ***			
Unassigned			
206-000-390.000	FUND BALANCE - UNDESIGNATED	1,313,774.97	1,268,823.38
	Unassigned	1,313,774.97	1,268,823.38
Assigned			
206-000-385.000	FUND BALANCE - BUILDING RESERVE	471,875.84	471,875.84
206-000-385.001	FUND BALANCE - TRUCK RESERVE	12,084.19	12,084.19
206-000-385.002	FUND BALANCE - ACCRUED ABSENCES	496,512.95	541,464.54
206-000-385.003	FUND BALANCE - BOND PAYMENT RESERVE	123,160.30	123,160.30
	Assigned	1,103,633.28	1,148,584.87
Total Fund Balance		2,417,408.25	2,417,408.25
Beginning Fund Balance		2,417,408.25	2,417,408.25
Net of Revenues VS Expenditures - 2024			(439,492.89)
*2024 End FB/2025 Beg FB		1,977,915.36	
Net of Revenues VS Expenditures - Current Year		2,580,831.19	(392,542.58)
Ending Fund Balance		4,998,239.44	1,585,372.78
Total Liabilities And Fund Balance		5,052,752.11	4,925,313.02

* Year Not Closed

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: NANCY MASON, ACCOUNTING
 PRE-AUDIT
 Fund 211 LEGAL DEFENSE FUND

GL Number	Description	PERIOD ENDED 01/31/2024	PERIOD ENDED 01/31/2025
*** Assets ***			
Cash			
211-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	2,236.56	178,438.98
211-000-003.001	90 DAY CD - CHASE	1,423.10	0.00
211-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	253,958.10	0.00
Cash		257,617.76	178,438.98
Other Assets			
211-000-126.000	UNREALIZED GAINS/LOSSES	16,175.53	0.00
Other Assets		16,175.53	0.00
Total Assets		273,793.29	178,438.98
*** Liabilities ***			
Accounts Payable			
211-000-202.000	A/P - VENDORS	0.00	900.00
Accounts Payable		0.00	900.00
Other Liabilities			
Other Liabilities		0.00	0.00
Due To Other Funds			
211-000-214.101	DUE TO GENERAL FUND	80,538.00	0.00
Due To Other Funds		80,538.00	0.00
Total Liabilities		80,538.00	900.00
*** Fund Balance ***			
Unassigned			
211-000-390.000	FUND BALANCE - UNDESIGNATED	193,251.70	193,251.70
Unassigned		193,251.70	193,251.70
Total Fund Balance		193,251.70	193,251.70
Beginning Fund Balance		193,251.70	193,251.70
Net of Revenues VS Expenditures - 2024			(15,712.72)
*2024 End FB/2025 Beg FB		177,538.98	
Net of Revenues VS Expenditures - Current Year		3.59	0.00
Ending Fund Balance		193,255.29	177,538.98
Total Liabilities And Fund Balance		273,793.29	178,438.98

* Year Not Closed

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: NANCY MASON, ACCOUNTING
 PRE-AUDIT
 Fund 219 STREET LIGHT FUND

GL Number	Description	PERIOD ENDED 01/31/2024	PERIOD ENDED 01/31/2025
*** Assets ***			
Cash			
219-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	0.00	26,662.36
219-000-003.001	90 DAY CD - CHASE	28,668.54	0.00
Cash		28,668.54	26,662.36
Accounts Receivable			
219-000-020.000	A/R - TAXROLL REVENUE	87,411.98	94,150.63
Accounts Receivable		87,411.98	94,150.63
Other Assets			
Other Assets		0.00	0.00
Due From Other Funds			
Due From Other Funds		0.00	0.00
Total Assets		116,080.52	120,812.99
*** Liabilities ***			
Accounts Payable			
219-000-202.000	A/P - VENDORS	8,595.34	8,503.20
Accounts Payable		8,595.34	8,503.20
Liabilities-LT (under 1 year)			
Liabilities-LT (under 1 year)		0.00	0.00
Due To Other Funds			
219-000-214.101	DUE TO GENERAL FUND	396.03	0.00
Due To Other Funds		396.03	0.00
Total Liabilities		8,991.37	8,503.20
*** Fund Balance ***			
Unassigned			
219-000-390.000	FUND BALANCE - UNDESIGNATED	115,684.49	115,684.49
Unassigned		115,684.49	115,684.49
Total Fund Balance		115,684.49	115,684.49
Beginning Fund Balance		115,684.49	115,684.49
Net of Revenues VS Expenditures - 2024			5,128.50
*2024 End FB/2025 Beg FB		120,812.99	
Net of Revenues VS Expenditures - Current Year		(8,595.34)	(8,503.20)
Ending Fund Balance		107,089.15	112,309.79
Total Liabilities And Fund Balance		116,080.52	120,812.99

* Year Not Closed

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
PREPARED BY: NANCY MASON, ACCOUNTING
PRE-AUDIT
Fund 249 BUILDING

GL Number	Description	PERIOD ENDED 01/31/2024	PERIOD ENDED 01/31/2025
*** Assets ***			
Cash			
249-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	289,063.97	523,753.72
249-000-003.001	90 DAY CD - CHASE	74,325.16	0.00
249-000-004.001	PETTY CASH	100.00	100.00
249-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	236,484.10	233,021.15
249-000-017.002	COMERICA - GOVERNMENT T-BILLS	140,370.57	131,802.64
Cash		740,343.80	888,677.51
Accounts Receivable			
Accounts Receivable		0.00	0.00
Other Assets			
249-000-123.050	PREPAID INSURANCE	874.68	888.41
249-000-126.000	UNREALIZED GAINS/LOSSES	28,884.98	47,646.47
Other Assets		29,759.66	48,534.88
Due From Other Funds			
249-000-084.701	DUE FROM TRUST & AGENCY	0.00	160.00
Due From Other Funds		0.00	160.00
Total Assets		770,103.46	937,372.39
*** Liabilities ***			
Accounts Payable			
249-000-202.000	A/P - VENDORS	109.61	6,487.68
Accounts Payable		109.61	6,487.68
Liabilities-ST			
249-000-257.000	ACCURED WAGES PAYABLE	7,283.00	7,283.00
249-000-260.000	ACCRUED PTO	1,042.00	1,042.00
Liabilities-ST		8,325.00	8,325.00
Due To Other Funds			
249-000-214.704	DUE TO PAYROLL FUND	(7,825.35)	0.00
Due To Other Funds		(7,825.35)	0.00
Total Liabilities		609.26	14,812.68
*** Fund Balance ***			
Unassigned			
249-000-390.000	FUND BALANCE - UNDESIGNATED	765,212.01	763,066.31
Unassigned		765,212.01	763,066.31
Assigned			
249-000-385.000	FUND BALANCE - ACCRUED ABSENCES	6,570.32	8,716.02
Assigned		6,570.32	8,716.02
Total Fund Balance		771,782.33	771,782.33
Beginning Fund Balance		771,782.33	771,782.33
Net of Revenues VS Expenditures - 2024			152,665.25

GL Number	Description	PERIOD ENDED 01/31/2024	PERIOD ENDED 01/31/2025
	*2024 End FB/2025 Beg FB	924,447.58	
	Net of Revenues VS Expenditures - Current Year	(2,288.13)	(1,887.87)
	Ending Fund Balance	769,494.20	922,559.71
	Total Liabilities And Fund Balance	770,103.46	937,372.39

* Year Not Closed

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: NANCY MASON, ACCOUNTING
 PRE-AUDIT
 Fund 266 LAW ENFORCEMENT FUND

GL Number	Description	PERIOD ENDED 01/31/2024	PERIOD ENDED 01/31/2025
*** Assets ***			
Cash			
266-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	1,864,482.21	1,318,963.24
266-000-003.001	90 DAY CD - CHASE	662,630.33	0.00
266-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	1,145,926.60	3,098,342.40
266-000-017.002	COMERICA - GOVERNMENT T-BILLS	185,471.50	174,101.00
Cash		3,858,510.64	4,591,406.64
Accounts Receivable			
266-000-020.000	A/R - TAXROLL REVENUE	903,167.16	1,203,201.09
266-000-040.000	A/R - OTHER	164.00	0.00
266-000-040.002	A/R - SYCAMORE REG PATROLS	34,521.16	102,763.40
266-000-040.003	A/R - DANBURY REG PATROLS	36,580.09	7,726.89
266-000-040.004	A/R - ST JOE HOSPITAL REG PATROLS	21,734.00	0.00
Accounts Receivable		996,166.41	1,313,691.38
Other Assets			
266-000-123.050	PREPAID INSURANCE	1,100.00	3,300.00
266-000-126.000	UNREALIZED GAINS/LOSSES	91,486.28	233,039.49
Other Assets		92,586.28	236,339.49
Due From Other Funds			
266-000-084.703	DUE FROM TAX FUND-COLLECTED TAXES	33,848.64	0.00
Due From Other Funds		33,848.64	0.00
Total Assets		4,981,111.97	6,141,437.51
*** Liabilities ***			
Accounts Payable			
266-000-202.000	A/P - VENDORS	2,733.32	123,769.53
Accounts Payable		2,733.32	123,769.53
Liabilities-ST			
Liabilities-ST		0.00	0.00
Liabilities-LT (over 1 year)			
266-000-339.000	DEFERRED REVENUE	0.00	2,491,657.33
266-000-339.001	DEFERRED REVENUE PILOT	3,027.31	0.00
Liabilities-LT (over 1 year)		3,027.31	2,491,657.33
Due To Other Funds			
266-000-214.704	DUE TO PAYROLL FUND	(515.86)	0.00
Due To Other Funds		(515.86)	0.00
Total Liabilities		5,244.77	2,615,426.86
*** Fund Balance ***			
Unassigned			
266-000-390.000	FUND BALANCE - UNDESIGNATED	2,790,518.87	2,790,518.87
Unassigned		2,790,518.87	2,790,518.87
Total Fund Balance		2,790,518.87	2,790,518.87

GL Number	Description	PERIOD ENDED 01/31/2024	PERIOD ENDED 01/31/2025
	Beginning Fund Balance	2,790,518.87	2,790,518.87
	Net of Revenues VS Expenditures - 2024		875,590.43
	*2024 End FB/2025 Beg FB	3,666,109.30	
	Net of Revenues VS Expenditures - Current Year	2,185,348.33	(140,098.65)
	Ending Fund Balance	4,975,867.20	3,526,010.65
	Total Liabilities And Fund Balance	4,981,111.97	6,141,437.51

* Year Not Closed

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: NANCY MASON, ACCOUNTING
 PRE-AUDIT
 Fund 464 AMERICAN RESCUE PLAN ACT (ARPA)

GL Number	Description	PERIOD ENDED 01/31/2024	PERIOD ENDED 01/31/2025
*** Assets ***			
Cash			
464-000-001.001	HUNT 4758 CHK - OPERATING	330,650.04	243,611.07
464-000-003.002	HUNTINGTON 9243- CD	1,000,000.00	601,295.48
Cash		1,330,650.04	844,906.55
Accounts Receivable			
Accounts Receivable		0.00	0.00
Due From Other Funds			
Due From Other Funds		0.00	0.00
Total Assets		1,330,650.04	844,906.55
*** Liabilities ***			
Accounts Payable			
Accounts Payable		0.00	0.00
Liabilities-LT (over 1 year)			
464-000-339.000	DEFERRED REVENUE	1,321,703.02	781,449.66
Liabilities-LT (over 1 year)		1,321,703.02	781,449.66
Due To Other Funds			
Due To Other Funds		0.00	0.00
Total Liabilities		1,321,703.02	781,449.66
*** Fund Balance ***			
Unassigned			
464-000-390.000	FUND BALANCE - UNDESIGNATED	8,424.47	8,424.47
Unassigned		8,424.47	8,424.47
Assigned			
Assigned		0.00	0.00
Total Fund Balance		8,424.47	8,424.47
Beginning Fund Balance		8,424.47	8,424.47
Net of Revenues VS Expenditures - 2024			54,919.95
*2024 End FB/2025 Beg FB		63,344.42	
Net of Revenues VS Expenditures - Current Year		522.55	112.47
Ending Fund Balance		8,947.02	63,456.89
Total Liabilities And Fund Balance		1,330,650.04	844,906.55

* Year Not Closed

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
PREPARED BY: NANCY MASON, ACCOUNTING
PRE-AUDIT
Fund 508 PARKS & RECREATION

GL Number	Description	PERIOD ENDED 01/31/2024	PERIOD ENDED 01/31/2025
*** Assets ***			
Cash			
508-000-001.001	CHASE 5503 - DAILY OPERATING CHECKING	308,476.43	348,988.52
508-000-003.001	90 DAY CD - CHASE	48,515.55	0.00
508-000-017.001	CHASE 5503 - GOVERNMENT T-BILLS	67,952.55	66,877.12
508-000-017.002	COMERICA - GOVERNMENT T-BILLS	183,625.88	172,391.84
Cash		608,570.41	588,257.48
Accounts Receivable			
Accounts Receivable		0.00	0.00
Other Assets			
508-000-123.000	PRE-PAID EXPENSES MISC.	0.00	495.00
508-000-123.050	PREPAID INSURANCE	9,736.13	9,646.46
508-000-126.000	UNREALIZED GAINS/LOSSES	22,390.03	32,452.78
Other Assets		32,126.16	42,594.24
Due From Other Funds			
Due From Other Funds		0.00	0.00
Total Assets		640,696.57	630,851.72
*** Liabilities ***			
Accounts Payable			
508-000-202.000	A/P - VENDORS	637.85	11,032.95
Accounts Payable		637.85	11,032.95
Liabilities-ST			
508-000-257.000	ACCURED WAGES PAYABLE	7,881.00	7,881.00
508-000-260.000	ACCRUED PTO	325.00	325.00
Liabilities-ST		8,206.00	8,206.00
Liabilities-LT (under 1 year)			
Liabilities-LT (under 1 year)		0.00	0.00
Other Liabilities			
Other Liabilities		0.00	0.00
Due To Other Funds			
508-000-214.101	DUE TO GENERAL FUND	71.92	0.00
508-000-214.592	DUE TO UTILITY FUND	49.88	0.00
508-000-214.704	DUE TO PAYROLL FUND	(9,166.53)	0.00
Due To Other Funds		(9,044.73)	0.00
Total Liabilities		(200.88)	19,238.95
*** Fund Balance ***			
Unassigned			
508-000-390.000	FUND BALANCE - UNDESIGNATED	212,027.05	34,626.74
Unassigned		212,027.05	34,626.74
Assigned			
508-000-385.000	FUND BALANCE - BUILDING RESERVE	401,730.53	401,730.53

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
PREPARED BY: NANCY MASON, ACCOUNTING
PRE-AUDIT
Fund 508 PARKS & RECREATION

GL Number	Description	PERIOD ENDED 01/31/2024	PERIOD ENDED 01/31/2025
*** Fund Balance ***			
508-000-385.001	FUND BALANCE - ACCRUED ABSENCES	19,556.88	23,261.03
508-000-385.002	FUND BALANCE - SCHROETER	2,550.00	50.00
508-000-385.003	PARKS & PRESERVES IMPROVEMENT FUND	0.00	80,000.00
508-000-385.006	VEHICLE & LARGE EQUIPMENT REPLACEMENT	0.00	60,000.00
508-000-385.007	PROGRAM DEVELOPMENT FUND	0.00	20,000.00
508-000-385.008	EMERGENCY REPAIRS	0.00	16,196.16
Assigned		423,837.41	601,237.72
Restricted			
Restricted		0.00	0.00
Total Fund Balance		635,864.46	635,864.46
Beginning Fund Balance		635,864.46	635,864.46
Net of Revenues VS Expenditures - 2024			(8,903.40)
*2024 End FB/2025 Beg FB		626,961.06	
Net of Revenues VS Expenditures - Current Year		5,032.99	(15,348.29)
Ending Fund Balance		640,897.45	611,612.77
Total Liabilities And Fund Balance		640,696.57	630,851.72

* Year Not Closed

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: NANCY MASON, ACCOUNTING
 PRE-AUDIT
 Fund 701 TRUST AND AGENCY

GL Number	Description	PERIOD ENDED 01/31/2024	PERIOD ENDED 01/31/2025
*** Assets ***			
Cash			
701-000-001.001	CHASE 1161 ~ DAILY OPERATING CHECKING	421,827.88	0.00
701-000-001.002	DAILY CHECKING - CHASE	0.00	795,958.42
Cash		421,827.88	795,958.42
Accounts Receivable			
Accounts Receivable		0.00	0.00
Other Assets			
Other Assets		0.00	0.00
Due From Other Funds			
701-000-084.703	DUE FROM TAX FUND	0.03	0.00
Due From Other Funds		0.03	0.00
Total Assets		421,827.91	795,958.42
*** Liabilities ***			
Accounts Payable			
701-000-202.000	A/P - VENDORS	0.00	2,160.00
Accounts Payable		0.00	2,160.00
Liabilities-ST			
701-000-283.035	DELINQUENT PERSONAL/MANUF PROP TAX	20,416.60	39,392.46
Liabilities-ST		20,416.60	39,392.46
Other Liabilities			
701-000-283.001	9220 FORD ROAD WETLAND ESCROW	675.00	675.00
701-000-283.002	CONSTRUCTION BONDS	8,000.00	8,000.00
701-000-283.003	DG RES.-WOODSIDE VILLAGE SURETY BOND	40,000.00	40,000.00
701-000-283.004	WOODSIDE VILLAGE	4,807.50	632.00
701-000-283.007	TEMPORARY OCCUPANCY	3,160.00	8,160.00
701-000-283.008	HYUNDAI SITE EXPANSION	32,899.25	22,268.50
701-000-283.010	SELECTIVE GROUP 2003 UNCLAIMED BOND	42,000.00	42,000.00
701-000-283.011	GLEN OAKS COOPERATIVE OFFICE ADDITION	(148.00)	0.00
701-000-283.012	HAWTHORNE MILL AREA PLAN	(3,017.00)	0.00
701-000-283.013	ARBOR HILLS ANIMAL CLINIC CUP	3,859.50	3,269.50
701-000-283.014	YPSI DISTRICT LIBRARY SUPERIOR BRANCH	2,189.00	1,619.00
701-000-283.015	PROSPECT PT WEST SITE PLAN PH1	35,923.50	(9,459.75)
701-000-283.016	PROSPECT POINTE WEST ENGINEERING	5,352.50	0.00
701-000-283.018	SHSV SHED ADDITION	1,363.75	1,363.75
701-000-283.019	KINSLEY DEVELOPMENT	13,686.27	37,119.27
701-000-283.020	DIXBORO HOUSE RESTAURANT	1,578.00	1,578.00
701-000-283.021	CR DEVCO - PROSPECT & BERKSHIRE	7.50	7.50
701-000-283.022	HYUNDAI PARKING LOT 2021	7,605.00	7,605.00
701-000-283.023	BROMLEY PARK CONDOS	1,122.50	1,122.50
701-000-283.024	THE MEADOWS	26,827.25	18,050.25
701-000-283.025	AUTUMN WOODS ESCROW	1,788.92	1,788.92
701-000-283.026	HUMANE SOCIETY PARKING LOT	3,919.00	3,919.00
701-000-283.027	DG RES.(MCTAVISH) BROOKSIDE 3 TREE BOND	10,000.00	10,000.00
701-000-283.028	DG RES.(MCTAVISH) BROOKSIDE 3 UTIL. BOND	34,630.00	34,630.00
701-000-283.029	SJMH THE FARM AT ST JOES	(1,860.75)	0.00
701-000-283.031	TAX COLLECTION 2020	2,020.72	2,020.72
701-000-283.032	CLOVER GROUP	80.00	80.00
701-000-283.036	GARRETT'S SPACE	5,000.00	1,076.00
701-000-283.038	ARBOR HILLS PERFORMANCE BOND	15,000.00	15,000.00
701-000-283.039	5288 GEDDES RD WATER MAIN	18,002.50	(538.75)
701-000-283.040	TEMPORARY BOND SIGNS	500.00	0.00
701-000-283.041	BROOKWOOD	3,582.50	66,180.50
701-000-283.044	HURON DENTAL	41,144.00	21,653.25

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
PREPARED BY: NANCY MASON, ACCOUNTING
PRE-AUDIT
Fund 701 TRUST AND AGENCY

GL Number	Description	PERIOD ENDED 01/31/2024	PERIOD ENDED 01/31/2025
*** Liabilities ***			
701-000-283.045	PLYMOUTH & NAPIER REZONING	440.00	440.00
701-000-283.046	PPW PH 1 UTILITY REPAIR BOND	39,215.00	341,715.00
701-000-283.047	PROSPECT PTE WEST PH 2	0.00	30,853.50
701-000-283.048	DTE SUBSTATION	0.00	7,500.00
701-000-283.049	PPW PH 2 UTILITY REPAIR BOND	0.00	23,600.00
701-000-283.050	MAJESTIC OAKS - 2024	0.00	(135.00)
701-000-283.052	9101 CHERRY HILL LOT SPLIT	0.00	2,500.00
701-000-283.053	PROSPECT POINTE WEST PHASE 3	0.00	5,000.00
Other Liabilities		401,353.41	751,293.66
Due To Other Funds			
701-000-283.033	DUE TO GENERAL FUND	57.90	0.00
Due To Other Funds		57.90	0.00
Total Liabilities		421,827.91	792,846.12
*** Fund Balance ***			
Unassigned			
Unassigned		0.00	0.00
Total Fund Balance		0.00	0.00
Beginning Fund Balance		0.00	0.00
Net of Revenues VS Expenditures - 2024			3,112.30
*2024 End FB/2025 Beg FB		3,112.30	
Net of Revenues VS Expenditures - Current Year		0.00	0.00
Ending Fund Balance		0.00	3,112.30
Total Liabilities And Fund Balance		421,827.91	795,958.42

* Year Not Closed

COMPARATIVE BALANCE SHEET FOR SUPERIOR TOWNSHIP
 PREPARED BY: NANCY MASON, ACCOUNTING
 PRE-AUDIT
 Fund 704 PAYROLL FUND

GL Number	Description	PERIOD ENDED 01/31/2024	PERIOD ENDED 01/31/2025
*** Assets ***			
Cash			
704-000-007.000	HUNT 9485 CHECKING	137,823.87	39,100.36
Cash		137,823.87	39,100.36
Accounts Receivable			
704-000-040.002	DUE FROM OTHERS	98,431.43	0.00
Accounts Receivable		98,431.43	0.00
Other Assets			
Other Assets		0.00	0.00
Due From Other Funds			
704-000-085.101	DUE FROM GENERAL FUND	(49,098.82)	17,388.82
704-000-085.206	DUE FROM FIRE FUND	(79,555.82)	57,632.36
704-000-085.249	DUE FROM BUILDING FUND	(7,825.35)	3,460.85
704-000-085.266	DUE FROM LAW FUND	(515.86)	0.00
704-000-085.508	DUE FROM PARK FUND	(9,166.53)	3,294.63
704-000-085.592	DUE FROM UTIL	(41,295.58)	13,037.64
Due From Other Funds		(187,457.96)	94,814.30
Total Assets		48,797.34	133,914.66
*** Liabilities ***			
Accounts Payable			
704-000-259.003	DUE TO HCSP NON-UNION - EMPLOYEE	3,484.38	5,788.71
704-000-259.004	DUE TO HCSP FIRE UNION - EMPLOYEE	2,051.86	2,223.89
704-000-259.005	DUE TO HCSP-NON-UNION-EMPLOYER	6,000.00	945.00
704-000-259.006	DUE TO HCSP - UNION - EMPLOYER	2,975.00	5,250.00
704-000-262.000	DUE TO JOHN HANCOCK-EMPLOYEE	1,504.79	2,105.34
704-000-262.001	DUE TO JOHN HANCOCK-EMPLOYER	3,009.58	4,210.68
704-000-262.002	DUE TO MERS #1 FIRE MERS-EMPLOYEE	9,570.92	13,156.45
704-000-262.003	DUE TO MERS#1 FIRE -EMPLOYER	34,436.59	50,981.06
704-000-262.004	DUE TO MERS#2-EMPLOYEE	6,416.06	10,888.18
704-000-262.005	DUE TO MERS#2-EMPLOYER	21,083.17	33,427.56
Accounts Payable		90,532.35	128,976.87
Liabilities-ST			
704-000-228.002	STATE WITHHOLDING	(5,405.84)	0.00
704-000-229.000	FEDERAL & FICA 941 TAXES	(41,365.82)	0.00
Liabilities-ST		(46,771.66)	0.00
Due To Other Funds			
704-000-214.101	DUE TO GENERAL FUND	5,029.09	4,937.79
704-000-214.206	DUE TO FIRE FUND	7.56	0.00
Due To Other Funds		5,036.65	4,937.79
Total Liabilities		48,797.34	133,914.66
Beginning Fund Balance		0.00	0.00
Net of Revenues VS Expenditures - 2024			0.00
*2024 End FB/2025 Beg FB		0.00	
Net of Revenues VS Expenditures - Current Year		0.00	0.00
Ending Fund Balance		0.00	0.00
Total Liabilities And Fund Balance		48,797.34	133,914.66

* Year Not Closed

10:47 AM

03/10/25

Accrual Basis

Superior Township Utility Department

Balance Sheet

	Jan 31, 25	Dec 31, 24	Jan 31, 24
ASSETS			
Current Assets			
Checking/Savings			
100 · CASH - O&M			
101 · Checking - Chase 205000485529	830,388.22	678,035.26	862,372.14
104 · O&M Petty Cash	100.00	100.00	100.00
Total 100 · CASH - O&M	830,488.22	678,135.26	862,472.14
120 · CASH - CAPITAL RESERVE			
125 · CR Chkg. - Chase 639918234	1,679,312.14	1,641,011.89	1,634,306.15
1251 · CR Checking-Huntington Bank4855	760,671.50	759,800.33	96,246.87
1252 · CD - Huntington - CR	1,025,006.10	1,025,006.10	1,600,000.00
Total 120 · CASH - CAPITAL RESERVE	3,464,989.74	3,425,818.32	3,330,553.02
140 · CASH - DEBT SERVICE RESERVE			
147 · T Bills - Huntington Bank-5151	492,203.04	490,409.34	468,334.27
Total 140 · CASH - DEBT SERVICE RESE...	492,203.04	490,409.34	468,334.27
Total Checking/Savings	4,787,681.00	4,594,362.92	4,661,359.43
Accounts Receivable			
160 · A/R - Due From Other Funds			
160-GF · Due From General Fund	74,772.29	74,820.35	235.32
160-PR · Due From Parks & Rec.	7,049.94	49.93	99.77
Total 160 · A/R - Due From Other Funds	81,822.23	74,870.28	335.09
161 · A/R - Other Customers	135,500.80	152,728.54	134,277.68
162 · A/R - Water/Sewer Bills (UB)	983,815.20	983,050.82	781,198.33
Total Accounts Receivable	1,201,138.23	1,210,649.64	915,811.10
Other Current Assets			
163 · Res. for Bad Debts			3,426.96
164 · Undeposited Funds	12,808.57	74,913.95	54,017.96
166 · Prepaid Expenses	57,930.64	82,634.92	47,084.50
170 · Inventory - Meters & Parts	57,574.21	64,863.68	54,588.93
Total Other Current Assets	128,313.42	222,412.55	159,118.35
Total Current Assets	6,117,132.65	6,027,425.11	5,736,288.88

10:47 AM

03/10/25

Accrual Basis

Superior Township Utility Department

Balance Sheet

	Jan 31, 25	Dec 31, 24	Jan 31, 24
Fixed Assets			
174 · Buildings	3,434,386.74	3,434,386.74	3,434,386.74
175 · Acc. Dep. - Buildings	(1,970,450.77)	(1,961,403.10)	(1,861,878.73)
176 · Water & Sewer System	29,645,877.95	29,645,877.95	29,645,877.95
177 · Acc. Dep. - Water & Sewer Sys.	(11,213,078.28)	(11,165,097.11)	(10,637,304.24)
178 · Improvements & Equipment	294,591.76	294,591.76	294,591.76
179 · Acc. Dep - Imp. & Equipment	(149,109.77)	(148,208.19)	(138,290.81)
180 · Office Improvements	125,975.16	125,975.16	125,975.16
181 · Acc. Dep. - Office Improvements	(59,354.75)	(58,926.00)	(54,209.75)
182 · Office Furniture & Equipment	73,300.27	73,300.27	73,300.27
183 · Acc. Dep. - Off. Furn. & Equip.	(79,276.74)	(78,470.91)	(69,606.78)
184 · Vehicles	647,673.57	647,673.57	647,673.57
185 · Acc. Dep. - Vehicles	(570,109.12)	(566,955.74)	(532,268.56)
186 · Metering Program	45,919.87	45,919.87	45,919.87
187 · Acc. Dep. - Meter Program	(48,958.25)	(48,500.50)	(43,465.25)
188 · Land	210,462.50	210,462.50	210,462.50
190 · Const. in Progress	632,564.00	627,997.18	(241,670.25)
Total Fixed Assets	21,020,414.14	21,078,623.45	20,899,493.45
TOTAL ASSETS	27,137,546.79	27,106,048.56	26,635,782.33
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
200 · A/P - Due To Other Funds		1,354.00	
200-FF · Due To Fire Fund		11,779.16	
200-GF · Due To General Fund	9,710.47	9,698.21	
200-PF · Due To Payroll Fund	12,415.19		
Total 200 · A/P - Due To Other Funds	22,125.66	22,831.37	
205 · A/P - Vendors	383,508.37	192,023.93	232,748.15
Total Accounts Payable	405,634.03	214,855.30	232,748.15
Other Current Liabilities			
219 · Contracts Payable			
224 · Michigan Finance Authority Bond	2,509,319.00	2,649,319.00	2,789,319.00
Total 219 · Contracts Payable	2,509,319.00	2,649,319.00	2,789,319.00
225 · Accrued Vacation & Sick Pay	145,981.05	145,981.05	117,008.16
226 · Accrued Wages	14,684.25	34,217.89	31,622.00
Total Other Current Liabilities	2,669,984.30	2,829,517.94	2,937,949.16
Total Current Liabilities	3,075,618.33	3,044,373.24	3,170,697.31
Total Liabilities	3,075,618.33	3,044,373.24	3,170,697.31

10:47 AM

03/10/25

Accrual Basis

Superior Township Utility Department Balance Sheet

	Jan 31, 25	Dec 31, 24	Jan 31, 24
Equity			
390 - Retained Earnings	24,061,675.32	23,450,212.84	23,450,212.84
Net Income	253.14	611,462.48	14,872.18
Total Equity	24,061,928.46	24,061,675.32	23,465,085.02
TOTAL LIABILITIES & EQUITY	27,137,546.79	27,106,048.56	26,635,782.33

GENERAL BANK - JANUARY 2025 RECONCILIATION

Fund		Beginning				Ending
Account	Description	Balance		Total	Total	Balance
		01/01/2025		Debits	Credits	01/31/2025
Fund 101 GENERAL						
001.001	CHASE 5503 - DAILY OPERATING CHECKING	\$	683,240.33	\$ 1,470,777.03	\$ 1,388,393.67	\$ 765,623.69
Fund 203 SIDE STREET MAINTENANCE						
001.001	CHASE 5503 - DAILY OPERATING CHECKING	\$	12,822.50	\$ -	\$ -	\$ 12,822.50
Fund 211 LEGAL DEFENSE FUND						
001.001	CHASE 5503 - DAILY OPERATING CHECKING	\$	179,358.98	\$ -	\$ 920.00	\$ 178,438.98
Fund 219 STREET LIGHT FUND						
001.001	CHASE 5503 - DAILY OPERATING CHECKING	\$	35,120.31	\$ -	\$ 8,457.95	\$ 26,662.36
Fund 249 BUILDING						
001.001	CHASE 5503 - DAILY OPERATING CHECKING	\$	509,357.82	\$ 37,227.33	\$ 22,831.43	\$ 523,753.72
Fund 266 LAW ENFORCEMENT FUND						
001.001	CHASE 5503 - DAILY OPERATING CHECKING	\$	424,227.12	\$ 1,053,418.75	\$ 158,682.63	\$ 1,318,963.24
Fund 508 PARKS & RECREATION						
001.001	CHASE 5503 - DAILY OPERATING CHECKING	\$	343,225.66	\$ 32,562.40	\$ 26,799.54	\$ 348,988.52
TOTAL - ALL FUNDS		\$	2,187,352.72	\$ 2,593,985.51	\$ 1,606,085.22	\$ 3,175,253.01

Bank Balance per statement	\$3,200,786.29
Outstanding Checks	-\$46,189.61
Deposits/CC in Transit	\$20,281.33
Misc Items	\$375.00
Total	\$3,175,253.01

GENERAL FUND REPORT JANUARY 2025

Outstanding Checks Analysis

Month Checks Written	# of Checks Outstanding	\$ Amounts
08/27/2024	1	2.00
10/16-10/29/2024	3	1,478.32
12/03 - 12/30/2024	1	50.57
1/7/-1/28/25	33	44,658.72
Total Outstanding Checks	38	46,189.61

This Page Is Intentionally Left Blank



Committee to Promote Superior Township

A Volunteer Committee

Fostering pride, unity and a sense of place among
Superior Township residents



C2PST March Highlights

- **Superior Day:** The Committee to Promote Superior Township will be participating in Superior Day on June 14, where we will have an information booth similar to the one we had at the Dixboro Farmers' Market last year.
- **Library Display:** The library display for March depicts the history of the Jack R. Smiley Nature Preserve since its dedication in 2015. This is complemented by the Parks & Rec display featuring the multi-partner land preservation event held at Township Hall on March 10, alongside their planned events for 2025.
- **Give-aways:** In 2024, Superior Township obtained "recycle bags" (shopping bags) in collaboration with C2PST, and these were given away at both Superior Day and the Dixboro Farmers' Market. We are planning to do something similar in 2025, collaborating with the Township on details and utilizing donated funding and marketing expertise.



Special Thank you to our Working Committee

Brenda Baker, Margery Dosey, Katie Russo,
Carole Hann, Nancy Caviston, Haneen Alaouie

Connect with us

Instagram



@superiorchartertownship

Facebook



@SuperiorCharterMI

To: Members, Superior Charter Township Planning Commission and Board of Trustees
From: Property owners adjacent to the DTE Grenada Electrical Substation
Date: March 7, 2025
Re: Proposed Expansion of the Grenada Substation

We are writing regarding the proposed modification of the Conditional Use Permit, which allowed the development of the DTE Grenada electrical substation located on Dixboro Road south of Plymouth Road. The proposed project (Project STPC 25-02) would allow the expansion of the existing substation. Residents of the Village of Dixboro, particularly those proximate to the existing site, have significant concerns regarding the proposed expansion, **especially as expansion of the substation was expressly prohibited by the original Conditional Use approval.**

These concerns result from questions over the potential environmental impacts from the new, larger, substation and specifically the appropriateness of the proposed expansion to this facility in a residentially zoned district. The original 1989 Conditional Use Permit for this site approved a very small, single transformer, brick wall enclosed, electrical substation on a relatively large, heavily landscaped lot. It was deemed visually and environmentally appropriate at that scale. The dramatically larger scale, and the far greater visual and environmental impact of the proposed facility raises the question of whether this new project should be located in a residential zone. It is of particular concern that the proposed project has ground floor coverage of 44% (nearly double the allowed 25% by ordinance). It is simply too large for the existing site.

The responsibility to determine whether this project is approved falls on the Township Planning Commission. In addition to the inappropriate scale and character of the proposed expansion, the information provided by the petitioner to the Township and to the public leaves many unanswered technical questions regarding the facilities' impact on the health, safety, and welfare of the community

Superior Township has qualified experts/consultants that should address the unanswered questions requiring expert investigation and testimony, including:

- What are the quantified environmental impacts and zone of influence of the acknowledged audible and continuous noise generated by these facilities?
- What are the quantified limits and potential impacts from the electromagnetic field on public health, safety, and welfare to the surrounding residences?
- Does DTE anticipate the need for further expansion of these facilities in the future?
- What additional infrastructure will be required on Dixboro and/or Plymouth Roads to facilitate the transmission of the increased supply loads?
- What are the proposed service areas for this increased capacity, and who are the true beneficiaries of this expansion?

We believe these technical questions must be addressed by the technical experts under contract with the Township. Without this information, it will not be possible for Superior Township to make an **informed decision** on this proposal.

We respectfully ask that no decision is made in the consideration of this project until the full review, investigations, and assessment of the proposed project is completed and presented to the public.

		Current DTE Substation	Proposed DTE Substation
Description of Land Parcel			
Parcel Size	acres	3.76	3.76
Location		East side of Dixboro Road, ~350 feet south of Plymouth Road	East side of Dixboro Road, ~350 feet south of Plymouth Road
Zoning		R4, Single Family Residential 1989 Conditional Use Permit (CUP)	????
Substation and Parking Footprint	ft ²	14,000 (est)	72,431
Fraction of Parcel Occupied by Substation	%	<10%	44%
Substation Caacity	kW	DATA REQUIRED	DATA REQUIRED
Power Delivered to Substation	kW	DATA REQUIRED	DATA REQUIRED
Transmission Lines (i.e., Buried, Overhead)		DATA REQUIRED	DATA REQUIRED
Location (i.e., Dixboro Road, Plymouth Road, Easements)		DATA REQUIRED	DATA REQUIRED
Number of Lines	#	DATA REQUIRED	DATA REQUIRED
Voltage	V	DATA REQUIRED	DATA REQUIRED
Power Distributed to Customers	kW	DATA REQUIRED	DATA REQUIRED
Distribution Lines (i.e., Buried, Overhead)		DATA REQUIRED	DATA REQUIRED
Location (i.e., Dixboro Road, Plymouth Road, Easements)		DATA REQUIRED	DATA REQUIRED
Number of Lines	#	DATA REQUIRED	DATA REQUIRED
Voltage	V	DATA REQUIRED	DATA REQUIRED
Service to Homes		DATA REQUIRED	DATA REQUIRED
Within Superior Township	% or kW	DATA REQUIRED	DATA REQUIRED
Outside of Superior Township	% or kW	DATA REQUIRED	DATA REQUIRED
Service to Businesses		DATA REQUIRED	DATA REQUIRED
Within Superior Township	% or kW	DATA REQUIRED	DATA REQUIRED
Outside of Superior Township	% or kW	DATA REQUIRED	DATA REQUIRED
Service to University of Michigan	% or kW	DATA REQUIRED	DATA REQUIRED
Acoustic Noise and Remediation			
Level	dB		DATA REQUIRED
Frequency	Hz		DATA REQUIRED
Remediation		NONE	DATA REQUIRED
Electromagnetic Radiation and Remediation			
Level	dB		DATA REQUIRED
Remediation		NONE	DATA REQUIRED
Restroom		NO	YES
Size of Septic Field	ft ²	NONE	2,400
Water Supply		NONE	Well on-site
Water Run-Off Control		NONE	Underground retention basin
Site Maintenance		Sporadic: tree debris litters the site and occasional remediation of damage to adjoining property from fallen trees	Site maintenance plan under development



Submitted by property owners adjacent to the DTE Grenada Electrical Substation

Margaret and Jack Goodnoe
2450 N. Dixboro Road
Ann Arbor, MI 48105

Lorie and Ray Franzen
2460 N. Dixboro Road
Ann Arbor, MI 48105

Linda Atkins and Tom Kenney
2456 N. Dixboro Road
Ann Arbor, MI 48105

Deepa and Chandra Arya
2458 N. Dixboro Road
Ann Arbor, MI 48105

Rebecca Baigrie and Dave Rhoades
2462 N. Dixboro Road
Ann Arbor, MI 48105

Andrew Grant and Liz Allen
5020 Plymouth Road
Ann Arbor, MI 48105

John McKeone
5068 Plymouth Road
Ann Arbor, MI 48105

2456 N. Dixboro Road
Ann Arbor, MI 48105
Phone: 734-741-8032

March 10, 2025

Superior Township Board of Trustees (by email)

Superior Township Planning Commission (by email)

Re: Proposed Expansion of DTE Grenada Substation on Dixboro Road

We are writing to make you aware of our concerns regarding the proposed expansion of the DTE Grenada substation on the east side of Dixboro Road, south of Plymouth Road. The existing DTE Grenada substation has been a good neighbor to the Dixboro community for over 35 years. However, the new DTE proposal to expand the Grenada substation poses serious issues. A measured and deliberative approach is required in reviewing the DTE request for a new, or amended, conditional use permit for this site. Our arguments are:

The expanded DTE substation is approximately five times larger than the current substation that had been granted a conditional use permit in 1989. The current DTE Grenada substation occupies less than 10% of the area of the site which falls under the dimensional standard in the Superior Township Zoning Ordinance. The proposed Grenada substation would occupy 44% (from DTE Grenada Substation Site Plan Cover Sheet) of the site (see attachment 1). The footprint of the expanded substation is 75% larger than the Superior Township Zoning Ordinance dimensional standard for the R-4 district.

The expanded DTE Grenada substation is an industrial scale facility that is incompatible with the residential environment and character of Dixboro. Key purposes of the Superior Township Zoning Ordinance include;

7. "Fixing flexible standards to which structures and site improvements shall conform, and to prohibiting uses or structures that are incompatible with the character of development or the uses, or structures permitted in specific districts;
8. Protecting against fire, explosion, noxious fumes, odors, heat dust, light pollution, glare, noise, vibration, radioactivity, and other nuisances and hazards;
9. Preventing the overcrowding of land and undue concentration of buildings so far as is possible, and appropriate in each zoning district ..."

When the request for the conditional use permit was granted for the current DTE substation by the Superior Township Planning Commission in 1989, changes to the original DTE plan were made to integrate the substation into the Dixboro residential environment, specifically, removing the chain link fence, curving the drive and revising the tree planting plan. Further, no future physical expansion of the transformers was to be allowed.

The conditional use permit granted in 1989 should not be extended to the proposed expansion of the Grenada substation. The size and character of the proposed substation are clearly industrial, which demands a comprehensive new review of the zoning and use.

An independent, comprehensive engineering review of the DTE proposal for expanding the Grenada substation is necessary. To date, that review has not been conducted. Additional information should be requested from DTE that would include, but not be limited to, a comparison of the current substation to the proposed larger substation in the following areas:

- Capacity of the substation
- Locations and voltages of transmission lines entering the substation
- Locations and voltages of distribution lines leaving the substation
- Description of the service area; specifically, customers within and outside of Superior Township
- Assessment of noise issues, including noise level and frequencies, and adequacy of remediation actions
- Assessment of electromagnetic radiation issues and remediation actions
- Assessment of the 70ft tall lightning rod tower, including frequency and intensity of lightning strikes, and elimination of damage to adjacent properties from a strike
- Water run-off and adequacy of remediation actions
- Assessment of the septic field
- Integration of the new substation and enclosure into the Dixboro residential community
- Adequacy of the site maintenance plan

DTE should be asked to provide Superior Township with photographs of similar facilities.

The material provided by DTE and developed during the engineering and zoning studies should be organized and summarized in a way that facilitates 1) identification of key issues, 2) in-depth review of the project, 3) focused discussion about the impact on Dixboro and 4) fact-based decision making (see example in attachment 2).

We strongly urge the Superior Township Board and Planning Commission to adopt a measured and deliberative approach which would include a complete zoning review and a comprehensive engineering analysis of the DTE proposal for the expanded Grenada substation before making any decisions.

Thomas Kenney

Linda Atkins

To: Superior Charter Township Planning Commission

From: Ray & Lori Franzen, 2460 N. Dixboro Rd, Ann Arbor, MI 48105

March 10, 2025

We are writing to express some concerns regarding an application from DTE Electric Company for a Conditional Use Permit to expand the existing Granada Substation. The property is located on the east side of N. Dixboro Road, south of Plymouth Road (J-10-18-261-012) and is zoned R-4 (Single-Family Urban Residential). Our concerns have to do with the health, safety, and welfare of ourselves and the other residents in this residential area.

The current DTE Granada Substation has been a good neighbor and its design has fit in well with the residential area. The current plans to expand the existing DTE Granada Substation require more information about the proposal so a well-informed decision about the health, safety and welfare of local residents can be made.

. NOISE. At the Public Hearing of 26-Feb-2025 we heard about a new constant level of 65 decibels. Is this for the entire project, or only one portion of it. How far from the site can this "hum" be heard? What is the impact of a constant (24 hours a day, 7 days a week, 365 days a year) 65 decibel sound on human beings? Is there a different impact on infants, children, adults, or senior adults? What does the research say about this? How comfortable will nearby residents be sitting outside on their property in the summer time?

. STORM WATER RUN-OFF. At February's Public Hearing we heard about an underground retention basin on the south side of the property. How does this work for residents on the north and east side of the property? How likely is this retention facility to be flooded? What happens to Fleming Creek should this fail?

. LIGHTING. DTE Electric Company indicated at the public hearing on 26-Feb-2025 that lights would be on only during a power outage and only when personnel were on the property. Will there be night security lights?

. LIGHTNING ROD. A 70-foot-high lightning rod is to be constructed on the proposed expansion. Will this require additional lighting for air traffic safety? If it does, how much? What would that look like? If a lightning strike were to occur, what would be the likely impact on the local community?

. SCALE OF THE PROJECT. The current Granada Substation facility occupies less than 10% of the existing property. The proposed expansion would occupy 44% of the property which is nearly FIVE TIMES larger than the existing substation. This does not seem to account for the additional height requirement from ground level also needed for this project. How will electrical power enter and leave the property? Will this require more Electrical Poles to be erected on or off the property? How does this fit in with the current R-4 Single Family Urban Residential zoning and character of Dixboro?

. IMPACT ON PROPERTY VALUES. This could have implications for property tax collection for Washtenaw County, Superior Charter Township, Ann Arbor Public schools, Washtenaw Community College, Washtenaw Intermediate School District, Washtenaw County Police Department, Superior Township Fire Department, and Ann Arbor Public Library.

We are asking you to seek answers to these questions, and other questions you may have, from your resources in Superior township. Please do not pursue a decision on this project until you are sure that the health, safety, and welfare of the residents impacted by your decision is secure.

Respectfully submitted,

Ray & Lori Franzen

Cc: Superior Charter Township Zoning Board of Appeals

Emily Dakish Yahkind, Supervisor, Superior Charter Township

Superior Township Trustees

Fw: Please Add to Communications for March Meeting

From: Landis Smith <landistsmith@gmail.com>

Sent: Monday, March 10, 2025 2:47 PM

To: Angela Robinson <arobinson@superior-twp.org>

Subject: Please Add to Communications for March Meeting

You don't often get email from landistsmith@gmail.com. [Learn why this is important](#)

Charter Township of Superior

Board of Trustees

Dear Members of the Board,

I wanted to take a moment to share my concerns regarding the decision that led to the end of my employment with the Township in January of 2025. In November 2024, I applied for an open position within the Township, hoping to continue serving the community. Unfortunately, instead of being evaluated based on my qualifications and merit, efforts were made to discredit me, which is disappointing.

This situation reminds me of a conversation I had with then-Supervisor Schwartz in November when the job was posted. He called me into his office and asked if I planned to apply for the utilities position. I confirmed that I was exploring all options. However, there was a clear contrast between that conversation and how I was spoken about in December.

I considered sharing this in January but chose not to at the time, as my intent has never been to antagonize anyone. My desire now is to promote transparency in governance, which is best achieved when all parties are committed to fairness and accountability.

Thank you for your time and consideration.

Sincerely,

Landis Smith

Thanks,
Landis Smith

This Page Is Intentionally Left Blank

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE GARRETT'S SPACE CONSERVATION
DEED RESTRICTION AGREEMENT**

RESOLUTION NUMBER: 2025-13

DATE: MARCH 17, 2025

WHEREAS, Garrett's Space, a Michigan non-profit corporation ("GS"), is purchasing approximately 76 acres of land ("76 acres") from Maria E. Serras, Trustee of the Maria E. Serras Living Trust, dated December 22, 1998, as amended; DTS Family, LLC, a Michigan Limited Liability Company; and MES Family, LLC, a Michigan Limited Liability Company (collectively, "Vendor"), through a land contract; and

WHEREAS, Garrett's Space has applied to the Charter Township of Superior ("Township") for rezoning of the 76 acres to allow for a Planned Community (PC) Special District use, which has been approved through Ordinance No. 174-25, to establish a care center for young adults struggling with depression, anxiety, and/or suicidal ideation who voluntarily seek care and support from GS ("Garrett's Space Use"); and

WHEREAS, as a condition of the zoning approval, Garrett's Space is required to conserve certain areas within the 76 acres ("Conservation Property") as stipulated in Section 1.4 of the Development Agreement dated October 21, 2024, between the Township and Garrett's Space; and

WHEREAS, Garrett's Space has diligently attempted to secure a suitable conservation easement grantee, but the process of review and approval requires an extended period of time; and

WHEREAS, to satisfy the Township's conservation easement requirement in the interim, Garrett's Space agrees to grant a conservation deed restriction to the Township until a conservation easement is secured and recorded.

NOW, THEREFORE, BE IT RESOLVED that the Township accepts the conservation deed restriction from Garrett's Space on the Conservation Property entitled "Conservation Deed Restriction which is attached to this resolution.

BE IT FURTHER RESOLVED that this resolution shall take immediate effect upon adoption.

CONSERVATION DEED RESTRICTION

Parties to Agreement:

- (1) **Garrett's Space**, a Michigan non-profit corporation, Grantor
- (2) **Maria E. Serras, Trustee of the Maria E. Serras Living Trust**, dated December 22, 1998, as amended; **DTS Family, LLC**, a Michigan Limited Liability Company; and **MES Family, LLC**, a Michigan Limited Liability Company, together the Land Contract Vendor ("Vendor")
- (3) **Charter Township of Superior**, a Michigan municipal corporation, Grantee

BY THIS AGREEMENT, Garrett's Space, a Michigan non-profit corporation, 1400 Granger Ave., Ann Arbor, Michigan 48104 ("**GS**"), grants, conveys, and covenants to Superior Charter Township, a municipal corporation, 3040 North Prospect, Ypsilanti, Michigan, 48198 ("**Township**") a conservation restriction on certain property defined below.

RECITATIONS

GS is purchasing approximately 76 acres of land ("76 acres") from Vendor on a land contract. GS made application to the Township for a rezoning of approximately 76 acres of land ("**76 acres**") to permit a predominantly residential use under the Planned Community (PC) Special District authorized in Article 7 of the Township's Zoning Ordinance in order to establish a care center to provide support for young adults struggling with depression,

anxiety, and/or suicidal ideation, and who are voluntarily seeking care and support from GS ("Garrett's Space Use").

Following several hearings and related proceedings at the Township, the Township Board approved Ordinance No. 174-25, which amended the Township Zoning Ordinance, and the Zoning District Map, and thereby rezoned the 76 acres and authorized the Garrett's Space Use (the "Zoning Ordinance Amendment"). The Conservation Property which is the subject of this agreement lies entirely within the 76 acres rezoned by the Zoning Ordinance Amendment.

The land described in the attachment to this agreement, entitled "Conservation Deed Restriction" is the property on which a conservation restriction is to be granted, conveyed, and covenanted in this agreement. Such land is referenced below as the "Conservation Property".

The rezoning approved by the Township in the Zoning Ordinance Amendment applicable to the 76 acres imposes many requirements and specifications as part of the Garrett's Space Use, including the obligation to conserve natural areas on the Conservation Property as reflected in Section 1.4 of the Development Agreement, dated October 21, 2024, entered into by the Township and GS ("Development Agreement") provides as follows:

"Open and common space and conservation easement protection; maintenance, and permitted activities within respective open space and conservation areas.

1.1 A substantial portion of the Property is shown as unimproved areas on the Area Plan. Areas restricted by conservation easement shall be restricted from use as provided below. Other areas, outside of conservation easement, shall be

restricted from the development of new buildings or structures unless they have been approved, or until subsequently approved, either administratively or by the Planning Commission or Township Board, as applicable under the provisions in the Zoning Ordinance; however, such other areas shall not be restricted for use if they are consistent with the intent and purpose of the approved land use.

1.2 Areas of the Property restricted by deed restriction or conservation easement shall have a limited use in accordance with the terms of the respective restriction or conservation easement, as applicable, subject to the terms of the Zoning and Land Use Agreement, which provides that such areas shall not be restricted for nonstructural use consistent with the principal and accessory uses permitted in that Agreement.

1.3 Prior to the issuance of a certificate of occupancy for the main residential structure to be newly constructed, the areas on the Property which consist of a substantial amount of open and wooded space, regulated wetlands, wetland buffers, the pond, and the stream shall be placed under the protection of a conservation easement which shall, among other things, restrict some 58 acres of the Property from the construction of structures, but may permit underground utilities, septic drain fields, water wells, walking paths and elements, landscape installations and elements, drainage elements such as retention / detention; rain gardens, culverts, swales, or other facilities required for the land use approved in this Agreement, and shall require such areas to be maintained as specified as part of the terms of the conservation easement. Subject to approvals required by law, such

areas shall not be restricted from customary use, such as hiking and nature observation, including any ancillary, elements approved by the conservation easement grantee. The Conservation Easement shall be for the benefit of the grantee entity to whom the easement is conveyed.

1.4 Until the conservation easement is established, GS shall preserve from active construction and development the 58-acre area in the manner not inconsistent with the preservation described in paragraph 1.4.3 above.

1.5 In all events, all areas on the Property shall be maintained in good faith consistent with the objectives of the approved Final Site Plan, and the requirements of this Agreement.

1.6 In the event GS is unable to find an entity to partner with to establish a conservation easement, GS agrees to execute a deed restriction that provides for the use of the 58-acres consistent with the restrictions described in paragraph 1.4.3 above, and the Township is named as a beneficiary with the right to enforce such restriction. In the event the property is no longer used for the purpose approved by the Township for which this Development Agreement is adopted, the owner or transferee may alter or release the deed restriction consistent with an approved rezoning, subject to the reasonable right of approval of the alteration or release of the restriction by the Township accordingly.”

Once the Zoning Ordinance Amendment was approved, GS actively attempted to secure the agreement of a suitable conservation easement grantee for relative to the Property, consistent with the terms of Section 1.4 of the Development Agreement,

referenced above. However, the process of review and approval of a conservation easement for the Property by suitable grantees requires an extensive period of time.

GS will earnestly continue to pursue approval of a conservation easement for the Property with a suitable grantee; in the meantime, consistent with the language of Section 1.4 of the Development Agreement (referenced above), the Township and GS have agreed that GS shall grant and convey the conservation deed restriction granted, conveyed, and covenanted in this agreement to the Township to serve until such time as a conservation easement is secured and recorded, with the understanding that this conservation deed restriction shall be deemed to satisfy the Township's conservation easement requirement in the meantime.

NOW, THEREFORE, THE TOWNSHIP AND GS AGREE AS FOLLOWS:

1. All of the Recitations stated above are incorporated as part of this agreement.
2. GS grants, conveys, and covenants to Superior Charter Township, a conservation restriction, restricting the use of the Conservation Property, prohibiting the following uses, subject to the provisions below:

2.1 Building or constructing any structures on the Conservation Property, except as authorized as part of Township, County, or State permits and approvals;

2.2 Removing trees or other vegetation from the Conservation Property, with the exception of vegetation which is diseased, dying, dead, or invasive, and with the further exception of actions in accordance with EGLE or Township-approved management plans;

2.3 Depositing or permitting the deposit of fill materials; dredging, removing or permitting the removal of soil or minerals; or diverting the flow of water on the Conservation Property; except as temporarily undertaken during construction incidental to work authorized as part of Township, County, or State permits and approvals;

2.4 Altering the natural character and topography of the Conservation Property except as authorized by Township, County, or State permits and approvals;

3. GS, using due care, shall be permitted to construct underground utilities, septic drain fields, water wells, walking paths and elements, landscape installations and elements, drainage elements such as retention/detention; rain gardens, culverts, swales, and other facilities required for the land use approved by the Township in rezoning the 76 Acres, including temporary storage of materials and restoration of disruptions by regrading as reasonably required to achieve the development as specified in the Development Agreement and incorporated documents.

4. Subject to and in accordance with the terms of this agreement, and subject to approvals required by law, the Conservation Property shall not be restricted from customary use, such as hiking and nature observation, including customary ancillary activities.

5. The Township, as grantee and beneficiary, accepts the grant, conveyance and covenant of this conservation restriction, subject to and in accordance with the terms of this agreement.

6. This conservation restriction shall have as its sole beneficiary Superior Charter Township and shall be enforceable by the Township. While the general public, or

other persons or entities, may incidentally benefit from it, this conservation restriction shall be enforceable exclusively by the Township and not by any other person or entity, and no other person or entity shall be deemed a beneficiary or third-party beneficiary of this agreement or the conservation restriction.

7. If required by the Township, GS shall continue to pursue a suitable conservation easement arrangement for the Conservation Property as specified in Section 1.4 of the Development Agreement, referenced above. However, until a suitable conservation easement is secured, approved by the Township and recorded, this Conservation Deed Restriction is intended to have, and shall be deemed to have, the full force of a covenant granted under MCL 324.2141, and shall satisfy all requirements of the Township for a conservation easement on the Conservation Property. Ultimately, the Township shall have the sole discretion to authorize the approval of a conservation easement or to continue to rely exclusively on this conservation deed restriction.

8. At such time in the future as a conservation easement is secured with a suitable grantee and recorded, the conservation deed restriction created in this agreement shall cease to be effective and enforceable, and this agreement and the deed restriction, shall be deemed null and void. In addition, confirming the understanding reflected in the Development Agreement; in the event the Conservation Property is no longer used for the Garrett's Space use approved by Township under the Planned Community (PC) Special District, the owner or transferee of the 76 acres may alter or release the deed restriction and the use of the 76 acres shall be subject to the approved rezoning as provided in Section 9.1.

9. Vendor, the fee title owner and land contract vendor of the land which is the subject of the above Conservation Deed Restriction, consents to and authorizes the execution and recording of this Conservation Deed Restriction, with the understanding that if, for any reason, both the legal and equitable title in the Property become vested in the land contract seller, or if the Planned Community Special District use approved for Garrett's Space is otherwise discontinued, this Conservation Deed Restriction shall terminate subject to the following conditions:

9.1 The Township will rezone the property back to the A-2, Agricultural classification under the Superior Township Zoning Ordinance, or to another zoning classification requested by the then owner if the Township reasonably determines such request to be appropriate in the exercise of its local legislative authority.

9.2 All uses permitted under the development agreement shall terminate and all uses permitted thereunder shall cease.

Signature on following pages

CHARTER TOWNSHIP OF SUPERIOR
a Michigan municipal corporation

CHARTER TOWNSHIP OF SUPERIOR
a Michigan municipal corporation

By: Emily Dabish Yahkind
Its: Supervisor

By: Angela Robinson
Its: Clerk

STATE OF MICHIGAN }
COUNTY OF WASHTENAW }

On _____, 2025, the foregoing instrument was acknowledged before me by Emily Dabish Yahkind, the Supervisor and Angela Robinson, the Clerk of the Charter Township of Superior.

Notary Public
Washtenaw County, Michigan
Commission expires: _____

GARRET'S SPACE

a Michigan nonprofit corporation

By:

Its:

STATE OF MICHIGAN }

COUNTY OF WASHTENAW }

On _____, 2025, the foregoing instrument was acknowledged before me by
_____, the _____ of Garrent's
Space, a Michigan non-profit corporation.

Notary Public

Washtenaw County, Michigan

Commission expires: _____

LAND CONTRACT VENDOR

Maria E. Serras Living Trust, dated December 22, 1998, as amended

Maria E. Serras

By: Maria E. Serras

Its: Trustee

STATE OF MICHIGAN }
COUNTY OF WASHTENAW }

On March 3rd, 2025, the foregoing instrument was acknowledged before me
by Maria E. Serras, Trustee, Maria E. Serras Living Trust, dated December 22, 1998, as
amended

NATALIA V. KONDRASHOVA-PELAVA
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF WASHTENAW
My Commission Expires April 7, 2030
Acting in the County of Washtenaw

Natalia V Kondrashova-Pelava
Natalia V Kondrashova-Pelava

Notary Public

Washtenaw County, Michigan

Commission expires: 4/21/07 2030

LAND CONTRACT VENDOR

MES Family, LLC, a Michigan Limited Liability Company

Maria E. Serras
By: Maria E Serras
Its: Resident Agent

STATE OF MICHIGAN }
COUNTY OF Washtenaw }

On March 3rd, 2025, the foregoing instrument was acknowledged before me
by Maria E. Serras, the Resident Agent,
of MES Family, LLC, a Michigan Limited Liability Company

NATALIA V. KONDRASHOVA-PELAVA
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF WASHTENAW
My Commission Expires April 7, 2030
Acting in the County of Washtenaw

Natalia V Kondrashova-Pelava
Natalia V Kondrashova-Pelava
Notary Public
Washtenaw County, Michigan
Commission expires: April 07, 2030

Drafted by:
Gearld Fisher
Attorney at Law
6745 Park Lake Dr
Village of Clarkston, MI 48346-1543

Send recorded document to:
Charter Township of Superior
3040 North Prospect Road
Ypsilanti, MI 48198

Send tax bills to:
Garrett's Space
1400 Granger Ave.
Ann Arbor, Michigan 48104
Attn: Scott Halpert

This Page Is Intentionally Left Blank

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE NOMINATION
TO THE ZONING BOARD OF APPEALS**

RESOLUTION NUMBER: 2025-14

DATE: MARCH 17, 2025

NOMINEE

Tanya Markos-Vanno, term expires January 2028

NOW, THEREFORE, BE IT RESOLVED that the board member is hereby duly nominated to serve on the committees, commissions, boards, and authorities of Superior Township, as outlined above, and shall undertake their respective role with the dedication and expertise required to further the goals and responsibilities of these bodies.

Tanya Markos-Vanno
9980 W. Avondale Circle
Superior Township, MI
serenity4017@gmail.com | (248) 830-9516

November 27, 2024

Superior Township Planning Commission
Superior Township, MI

Dear Members of the Selection Committee,

I am writing to express my strong interest in joining the Superior Township Planning Commission. As a new, but dedicated resident, with a Master's degree in Urban Planning from Wayne State University and nearly two decades of experience in economic development, strategic planning, and stakeholder collaboration, I am eager to contribute my expertise to the sustainable growth of our community.

In my current role as Development and Operations Manager for Pure Michigan Business Connect (PMBC) at the Michigan Economic Development Corporation, I manage initiatives that connect businesses to critical opportunities. My work includes fostering partnerships with diverse stakeholders, managing a \$1.5M annual budget, and leading innovative matchmaking strategies to bolster Michigan's economy. This role has honed my skills in project management, policy analysis, and relationship building—all crucial for addressing the complex challenges of township planning.

Previously, as Executive Director of the Southfield Area Chamber of Commerce, I worked closely with public and private entities to promote economic growth, an experience that deepened my understanding of balancing community needs with development priorities. My commitment to thoughtful planning is further reflected in my professional training, including certifications in corporate sustainability and redevelopment readiness.

Superior Township is a community I will cherish, and I am passionate about ensuring that its growth is both thoughtful and inclusive. Serving on the Planning Commission would provide an opportunity to apply my expertise to preserve the township's character while promoting strategic development that benefits all residents.

I would welcome the opportunity to discuss how my background aligns with the Planning Commission's goals. Thank you for considering my application. I look forward to contributing to the commission's important work.

Sincerely,

Tanya Markos-Vanno

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE REAPPOINTMENTS
TO THE DIXBORO DESIGN REVIEW COMMITTEE**

RESOLUTION NUMBER: 2025-15

DATE: MARCH 17, 2025

APPOINTMENTS

Wendy Fry, term expires January 2028

Michelle Barth, term expires January 2028

NOW, THEREFORE, BE IT RESOLVED that the committee members are hereby duly appointed to serve on the committees, commissions, boards, and authorities of Superior Township, as outlined above, and shall undertake their respective roles with the dedication and expertise required to further the goals and responsibilities of these bodies.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE THE UTILITIES DEPARTMENT MATERIAL
STANDARDS UPDATE PROPOSAL WITH OHM**

RESOLUTION NUMBER: 2025-16

DATE: MARCH 17, 2025

WHEREAS, the Superior Charter Township (the “Township”) recognizes the need to update its Utility Department Materials Standards, as outlined in the Charter Township of Superior Engineering Standards Manual (ESM) and the Standard Detail Sheets, which were last materially updated in 2007 and 2010, respectively; and

WHEREAS, advancements in materials and products used in public water and sanitary systems have been introduced since the last update, and it is necessary to review and incorporate these new materials and products into the Township’s standards; and

WHEREAS, OHM Advisors (“OHM”) has demonstrated extensive experience working with municipalities and water utilities in southeast Michigan and possesses the requisite expertise to assist the Township in evaluating and updating its materials standards; and

WHEREAS, OHM has submitted a proposal outlining the scope of services, including meetings with Utility Department Staff, preparation of draft updates to Standard Detail Sheets, development of a draft Materials Submittals Checklist, and incorporation of feedback into final documents; and

WHEREAS, the proposed project schedule includes an initial meeting by February 14, 2025, submission of draft updates by May 23, 2025, and completion of final documents within three weeks of receiving the Township’s final comments; and

WHEREAS, OHM has proposed to provide these services on a time and materials basis for a not-to-exceed fee of \$7,500;

NOW, THEREFORE, BE IT RESOLVED that the Superior Charter Township Board of Trustees hereby approves the proposal submitted by OHM Advisors for technical assistance in updating the Utility Department Materials Standards and authorizes the Township Supervisor to execute the agreement on behalf of the Township.

BE IT FURTHER RESOLVED that funding for this project shall be allocated from the appropriate Utility Department budget, and the Township’s Utility Department Staff shall collaborate with OHM to ensure the successful completion of the updates.

January 29, 2025

Ms. Mary Burton
Utility Department Director
Superior Charter Township Utility Department
575 E. Clark Road
Ypsilanti, Michigan 48198

RE: Superior Township Utilities Department Materials Standards Update
Proposal for Technical Assistance

Ms. Burton:

OHM Advisors (OHM) is pleased to submit this proposal to prepare updates to the Utility Department Materials Standards for Superior Charter Township (Township).

PROJECT UNDERSTANDING

The Charter Township of Superior Engineering Standards Manual (ESM) were last updated and published in 2007 and the related Standard Detail Sheets were last materially updated in 2010. Over the 15 years since these Standard Detail Sheets were updated, new materials and products have been introduced for public water and sanitary systems. Through its work with multiple municipalities and water utilities in southeast Michigan, OHM is familiar with many of these newer materials and products. Through construction projects and the operation of the utilities, experience has been gained by the Utility Department staff and its contractors regarding benefits and issues/concerns with the materials and products included in the currently published standards and detail sheets.

The Utility Department is seeking to utilize the experience and knowledge of OHM and the Department's operations staff to review and update the standards for materials and products to be incorporated in the construction of Superior Township water main and sanitary sewer improvements by publicly funded capital projects or private developments.

SCOPE OF SERVICES

OHM will develop recommended updates to the Township's standards for materials and products for water and sanitary utilities construction. The scope of services will include the following:

- ▶ Meet with the Township's Utility Superintendent and identified staff to discuss and learn preferences, concerns and issues related to the materials and products currently utilized in the Township's water distribution and sanitary sewer collection systems.
- ▶ Prepare draft updates to Standard Detail Sheets and provide them to the Utilities Department for review and comment.
- ▶ Develop a draft Materials Submittals Checklist for use on projects constructing improvements to the Township's water and/or sanitary sewer systems.

- ▶ Hold up to two (2) meetings following submission of the draft documents for comment by Utility Department Staff for discussion and refinement.
- ▶ Incorporate comments and generate final documents for Utility Department Staff review.
- ▶ Provide final documents in an electronic PDF format.

PROJECT SCHEDULE

OHM is prepared to begin work on this proposal immediately upon receiving approval. The initial discussion meeting with Township Utility Department Staff will be held by February 14, 2025. The draft updates to the Township's Standard Detail Sheets and draft Materials Submittals Checklist will be provided by May 23, 2025. The final documents will be provided within three weeks of receipt of the Township's final comments on the draft documents.

FEE SCHEDULE

OHM will provide the above-outlined professional services on a time and materials basis to a Not-to-exceed fee of \$7,500.

FURTHER CLARIFICATIONS AND ASSUMPTIONS

The above fee is based on the following assumptions:

- ▶ OHM will provide all submissions electronically in a pdf format.
- ▶ The Township will identify the Utility Department Staff to participate in the project meetings.

AUTHORIZATION

If you find this proposal acceptable, please provide us authorization to proceed by signing the proposal below and returning it to us. We appreciate the opportunity to provide Superior Charter Township with professional engineering services. Please feel free to contact us if you have any questions or need any additional information.

Sincerely,
OHM Advisors

George Tsakoff, P.E.
Principal

Cresson Slotten, P.E.
Senior Project Manager

Enclosures: OHM Terms and Conditions

cc: Rickey Harding, Superior Township Utility Department
Chris Donajkowski, OHM

**Superior Charter Township
Utilities Department Materials Standards Updates Proposal**

Accepted By: _____

Printed Name: _____

Title: _____

Date: _____

1. THE AGREEMENT. These Terms and Conditions and the attached Proposal or Scope of Services, upon acceptance by CLIENT, shall constitute the entire Agreement between Orchard, Hiltz & McCliment, Inc. (OHM ADVISORS), a registered Michigan Corporation, and CLIENT. OHM ADVISORS and CLIENT may be referred to individually as a Party or collectively as Parties. This Agreement supersedes all prior negotiations or agreements and may be amended only by written agreement signed by both Parties.
2. CLIENT RESPONSIBILITIES. CLIENT, at no cost, shall:
 - a. Provide access to the project site to allow timely performance of the services.
 - b. Provide all information in CLIENT'S possession as required by OHM ADVISORS to perform the services.
 - c. Designate a person to act as CLIENT'S representative who shall transmit instructions, receive information, define CLIENT policies, and have the authority to make decisions related to services under this Agreement.
3. PROJECT INFORMATION. OHM ADVISORS shall be entitled to rely on the accuracy and completeness of services and information furnished by CLIENT, other design professionals, or consultants contracted directly to CLIENT.
4. PERIOD OF SERVICE. The services shall be completed within the time specified in the Proposal or Scope of Services, or if no time is specified, within a reasonable amount of time. OHM ADVISORS shall not be liable to CLIENT for any loss or damage arising out of any failure or delay in rendering services pursuant to this Agreement that arise out of circumstances that are beyond the control of OHM ADVISORS.
5. COMPENSATION. CLIENT shall pay OHM ADVISORS for services performed in accordance with the method of payment, as stated in the Proposal or Scope of Services. CLIENT shall pay OHM ADVISORS for reimbursable expenses for subconsultant services, equipment rental, or other special project related items at a rate of 1.15 times the invoice amount.
6. TERMS OF PAYMENT. Invoices shall be submitted to the CLIENT each month for services performed during the preceding period. CLIENT shall pay the full amount of the invoice within thirty days of the invoice date. If payment is not made within thirty days, the amount due to OHM ADVISORS shall include a service fee at the rate of one (1%) percent per month from said thirtieth day.
7. STANDARD OF CARE. OHM ADVISORS shall perform their services under this Agreement in a manner consistent with the professional skill and care ordinarily provided by similar professionals practicing in the same or similar locality under the same or similar conditions.
8. RESTRICTION OF REMEDIES. OHM ADVISORS is responsible for the work of its employees while they are engaged on OHM ADVISORS' projects. As such, and in order to minimize legal costs and fees related to any dispute, CLIENT agrees to restrict any and all remedies it may have by reason of OHM ADVISORS' breach of this Agreement or negligence in the performance of services under this Agreement, be they in contract, tort, or otherwise, to OHM ADVISORS, and to waive any claims against individual employees.
9. LIMIT OF LIABILITY. To the fullest extent permitted by law, CLIENT agrees that, notwithstanding any other provision in this Agreement, the total liability in the aggregate, of OHM ADVISORS to CLIENT, or anyone claiming under CLIENT, for any claims, losses, damages or costs whatsoever arising out of, resulting from, or in any way related to this Agreement or the services provided by OHM ADVISORS pursuant to this Agreement, be limited to \$25,000 or OHM ADVISORS fee, whichever is greater, and irrespective of whether the claim sounds in breach of contract, tort, or otherwise.
10. ASSIGNMENT. Neither Party to this Agreement shall transfer, sublet, or assign any duties, rights under or interest in this Agreement without the prior written consent of the other Party.
11. NO WAIVER. Failure of either Party to enforce, at anytime, the provisions of this Agreement shall not constitute a waiver of such provisions or the right of either Party at any time to avail themselves of such remedies as either may have for any breach of such provisions.
12. GOVERNING LAW. The laws of the State of Michigan will govern the validity of this Agreement, its interpretation and performance.
13. INSTRUMENTS OF SERVICE. OHM ADVISORS shall retain ownership of all reports, drawings, plans, specifications, electronic data and files, and other documents (Documents) prepared by OHM ADVISORS as Instruments of Service. OHM ADVISORS shall retain all common law, statutory and other reserved rights, including, without limitation, all copyrights thereto. CLIENT, upon payment in full for OHM's services, shall have an irrevocable license to use OHM's Instruments of Service for or in conjunction with repairs, alterations or maintenance to the project involved but for no other purpose. CLIENT shall not reuse or make any modifications to the Documents without prior written authorization by OHM ADVISORS. In accepting and utilizing any Documents or other data on any electronic media provided by OHM ADVISORS, CLIENT agrees they will perform acceptance tests or procedures on the data within 30 days of receipt of the file.
14. CERTIFICATIONS. OHM ADVISORS shall have 14 days to review proposed language prior to the requested dates of execution. OHM ADVISORS shall not be required to execute certificates to which it has a reasonable objection, or that would require knowledge, services, or responsibilities beyond the scope of this Agreement, nor shall any certificates be construed as a warranty or guarantee by OHM ADVISORS.
15. TERMINATION. Either Party may at any time terminate this Agreement upon giving the other Party 7 calendar days prior written notice. CLIENT shall within 45 days of termination pay OHM ADVISORS for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions in this Agreement.
16. RIGHT TO SUSPEND SERVICES. In the event CLIENT fails to pay OHM ADVISORS the amount shown on any invoice within 45 days of the date of the invoice, OHM ADVISORS may, after giving 7 days' notice to CLIENT, suspend its services until payment in full for all services and expenses is received.

17. OPINIONS OF PROBABLE COST. OHM ADVISORS preparation of Opinions of Probable Cost represents OHM ADVISORS' best judgment as a design professional familiar with the industry. CLIENT recognizes that OHM ADVISORS has no control over costs of labor, equipment, materials, or a contractor's pricing. OHM ADVISORS makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual cost.
18. JOB SITE SAFETY. Neither the professional activities of OHM ADVISORS, nor the presence of OHM ADVISORS or our employees and subconsultants at a construction site shall relieve the Contractor or any other entity of their obligations, duties, and responsibilities including, but not limited to, construction means, methods, sequences, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and the health or safety precautions required by any regulatory agency. OHM ADVISORS has no authority to exercise any control over any construction contractor or any other entity or their employees in connection with their work or any health or safety precautions.
19. CONTRACTOR SUBMITTALS. If included in the services to be provided, OHM ADVISORS shall review the contractor's submittals such as shop drawings, product data, and samples for the limited purpose of checking for conformance with information given and the design concept expressed in the construction documents issued by OHM ADVISORS. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the contractor's responsibility. OHM ADVISORS review shall not constitute approval of safety precautions or, unless otherwise specifically stated by OHM ADVISORS, of any construction means, methods, techniques, sequences or procedures. OHM ADVISORS approval of a specific item shall not indicate approval of an assembly of which the item is a component.
20. CONSTRUCTION OBSERVATION. If requested, OHM ADVISORS shall visit the project construction site to generally observe the construction work and answer questions that CLIENT may have. OHM ADVISORS shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the construction work, or to determine whether the construction work is being constructed in accordance with the Contract Documents.
21. HAZARDOUS MATERIALS. As used in this Agreement, the term hazardous materials shall mean any substances, including without limitation asbestos, toxic or hazardous waste, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the Project site. Both Parties acknowledge that OHM ADVISORS' Scope of Services does not include any services related to the presence of any hazardous or toxic materials. In the event OHM ADVISORS or any other person or entity involved in the project encounters any hazardous or toxic materials, or should it become known to OHM ADVISORS that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of OHM ADVISORS' services, OHM ADVISORS may, at its sole option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until CLIENT retains appropriate qualified consultants and/or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in full compliance with all applicable laws and regulations. CLIENT agrees, notwithstanding any other provision of this Agreement, to the fullest extent permitted by law, to indemnify and hold harmless OHM ADVISORS, its officers, partners, employees and subconsultants (collectively, OHM ADVISORS) from and against any and all claims, suits, demands, liabilities, losses, damages or costs, including reasonable attorneys' fees and defense costs arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or adjacent to the Project site, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability, regulatory or any other cause of action, except for the sole negligence or willful misconduct of OHM ADVISORS.
22. WAIVER OF CONSEQUENTIAL DAMAGES. The Parties waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either Party's termination of this Agreement.
23. WAIVER OF SUBROGATION. The Parties waive all rights against each other and any of their contractors, subcontractors, consultants, agents, and employees, each of the other, for damages caused by fire or other causes of loss to the extent covered by property insurance obtained pursuant to a written contract or other property insurance applicable to the construction work.
24. THIRD PARTIES. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either CLIENT or OHM ADVISORS.
25. CODE REVIEW/ACCESSIBILITY. In providing its services under this Agreement, OHM ADVISORS may have to interpret federal and or state laws, codes, ordinances, regulations and/or statutes. CLIENT understands and agrees that these may be subject to different and possibly contradictory interpretations by relevant governmental officials charged with interpreting same and furthermore understands and agrees that OHM ADVISORS does not warrant or guarantee that their interpretation will be consistent with the interpretation of the relevant governmental officials. OHM ADVISORS shall not be liable for unreasonable or unforeseeable interpretation of federal and or state laws, codes, ordinances, regulations and/or statutes by governmental officials charged with interpreting same.
26. DISPUTE RESOLUTION. In an effort to resolve any conflicts that arise during the project or following the completion of the project, the Parties agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation, unless the Parties mutually agree otherwise, as a prerequisite to further legal proceedings. The Parties agree to share the mediator's fee and any filing fees equally, and the mediation shall be held in the place where the project is located, unless another location is mutually agreed upon.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE PROFESSIONAL SERVICES AGREEMENT FOR FIRE
STATION NO. 1 ROOF REPLACEMENT**

RESOLUTION NUMBER: 2025-17

DATE: MARCH 17, 2025

WHEREAS, the Fire Department, under the direction of Fire Chief Vic Chevrette, has requested the replacement of the roof at Fire Station No. 1, located at the corner of Ford Rd. and Prospect Rd., due to its age (installed 25 years ago) and recurring issues with leaks, repairs, and ice dam prevention; and

WHEREAS, OHM Advisors has submitted a proposal to provide professional design, bidding, and construction phase support services for the roof replacement project; and

WHEREAS, the proposal includes the following scope of services:

- **Task 1 – Design Documents:** Verification of existing conditions, development of scope of work, finalization of construction documents, and preparation for bid documents.
- **Task 2 – Bidding Assistance:** Development of bid package, attendance at pre-bid meeting, issuance of addenda, response to contractor inquiries, and bid review assistance.
- **Task 3 – Contract Administration Services:** Coordination of project delivery, review of shop drawings, site visits, monitoring of construction progress, and issuance of construction change orders.

WHEREAS, the total cost for these services is \$39,200, to be allocated as follows:

- Task 1: Design Documents - \$19,200 (6 weeks)
- Task 2: Bidding Assistance - \$5,000 (6 weeks)
- Task 3: Contract Administration Services - \$15,000 (8-12 weeks)

WHEREAS, the anticipated schedule for the completion of all tasks is approximately 20-22 weeks, with work to begin immediately upon authorization;

NOW, THEREFORE, BE IT RESOLVED that the Superior Charter Township Board of Trustees hereby approves the proposal submitted by OHM Advisors to provide professional services for the roof replacement at Fire Station No. 1, as outlined above, in the total amount of \$39,200.

BE IT FURTHER RESOLVED, that the Fire Chief, Vic Chevrette under direction of OHM Advisors is authorized to execute any necessary agreements, documents, and contracts related to this project, and to take any further actions as required to complete the scope of work.



March 7, 2025

Emily Dabish Yahkind
Supervisor
Superior Charter Township
3040 N. Prospect Road
Ypsilanti, MI 48198

RE: Fire Station No. 1 at Ford Rd & Prospect Rd.
Roof Replacement - Professional Services

Dear Ms. Yahkind:

At the request of the Fire Chief, Vic Chevrette, OHM Advisors is pleased to submit this proposal to provide professional design services to Superior Charter Township for design, bidding, and construction phase support for the roof replacement at Fire Station No. 1, located on the corner of Ford Rd. and Prospect Road. We have prepared this proposal consistent with our site visit and discussion on January 28th with Fire Chief Chevrette, Christopher Ozog, and Jenna McCutchen.

PROJECT UNDERSTANDING

The Fire Department is requesting our assistance with the design, specifications, bid advertising, bid review, contract execution, and contract administration for the roof replacement at Fire Station No. 1. We were informed that the roof was originally installed 25 years ago, has had various roof leaks and subsequent repairs, and installation of a heat tape system to assist with ice/snow melting and ice dam prevention. The Township desires to competitively bid the following scope of work:

- Removal of the current roof,
- Sheathing replacement (if damaged areas are discovered),
- Installation of new roof system,
- Additional/strategic soffit ventilation replacement,
- Reinstallation of the existing heat tape system

The roof system base bid will consist of a shingled roof system with an alternate bid for metal roof system; with both pricing available, the Township can weigh the value of the cost, longevity, and warranty period of the two systems to make a selection after bidding.



SCOPE OF SERVICES

With this understanding, our proposed scope of design services for this project are as follows:

Task 1 – Design Documents

During this task, OHM will verify existing conditions, develop initial scope of work and finalize the design for completion of construction documents to be incorporated into bidding documents. Design documents will be completed through the following:

- Kickoff meeting (Design Meeting 1): Conduct a kick-off meeting at the site with staff to review project goals, gather initial information on existing building conditions (known/past leaks or failing conditions), and walk the building and attic space to understand existing conditions.
- Design Meeting 2: Review initial drawings identifying scope of work and review basis of design materials /roofing systems for incorporation into specifications. Review initial opinion of probable construction cost for identified scope.
- Using feedback from Design Meeting 2, our team will finalize construction documents and specifications. Final construction documents will be issued to Township building department for plan review and comments.
- Once reviewed and approved by the Township and the Fire Chief, design team to incorporate remaining comments and finalize drawings for bidding.

Task 1 Deliverables

- Meeting Minutes
- Construction Document Package Including
 - Building Demolition and Proposed work plan
 - Associated details for installation of new roof
 - Technical manual for specifications
- Opinion of Probable Construction Cost

Task 2 – Bidding Assistance

OHM will provide the following support during bidding:

- Assist Township with development of bid package for public posting.
- Attendance of Pre-bid meeting.
- Response to Contractor RFIs during bidding.
- Issuance of Addendum for items requiring clarification.
- Assist Township with review of proposals and recommendation.
- Review and issue contract documents with the Township and awarded Contractor.

Task 3 – Contract Administration Services

OHM will provide the following support during construction:

- Organize and schedule pre-construction meeting on-site with Contractor, Sub-contractor(s) and Owner's representative(s) and other project stakeholders to coordinate project delivery, schedules, meetings, and dates of importance.



- Provide review of shop drawings, product data and samples for the purpose of conformance with the intent of the construction documents.
- Review and monitor Contractor's construction progress and schedule.
- Provide responses to field questions and Requests for Information (RFIs).
- Prepare Proposal Requests and Construction Change Directives and authorize minor changes that do not affect the contract sum and/or contract time.
- Prepare and process Change Orders for Township review and approval.
- Review and certify the Contractor's applications for payment, monthly.
- Prepare and perform a final punch-list walk through with the Contractor and an Owner representative(s).
- Coordinate with contractor to determine the dates of Substantial Completion and Final Completion.
- Confirm the completion of the final punch-list.
- Provide Site visits during Construction to review progress of work, based on scope of work we have estimated 4 half day site visits for this project.

CLARIFICATIONS AND ASSUMPTIONS

The following major assumptions are included in our scope of work, in addition to any assumptions noted within our scope of services section:

- Bidding phase will be using MITN/BidNet to post publicly bid documents, this will be posted by the Township.
- Contract front end documents will be based on using AIA industry standard documents for general contractor; will be edited by OHM and reviewed and approved by Township.
- Full-time site inspection is not included.
- Additional site visits to review progress of work above 4 half days (16 Hours) will be billed at hourly rates.
- The building and any other permits will be in the Contractors name. They will be responsible for requesting any further Township inspections (other than OHM) associated with the permitting.
- We assume that all current soffit lights, building lights, gutters, downspouts, and heat tape are in working condition and will not be included in the scope of work.
- Contingency dollars will be recommended to account for any unforeseen circumstances or scopes of work. Any contingency dollars proposed to be used will be first reviewed and approved with the Fire Chief. Any unused contingency dollars or pay items included in the contract will be returned to the Township.

SCHEDULE & COMPENSATION

We are available to begin work immediately upon authorization. Assuming we receive authorization to proceed at the March 17, 2025 Board of Trustees meeting, the project is anticipated to follow the milestone dates for completion of each phase of work as outlined below:

TASK	FEE	SCHEDULE
Task 1: Design Documents	\$19,200	6 Weeks
Task 2: Bidding Assistance	\$5,000	6 Weeks
Task 3: Contract Administration Services	\$15,000	8-12 Weeks
TOTAL	\$39,200	20-22 Weeks



1. Fees were determined based on the noted assumptions. Execution of this proposal via Contract issuance confirms those assumptions.
2. The cost associated with each task assumes full authorization and execution of Tasks 1-3.

ACCEPTANCE

If you find our proposal acceptable, please provide us written authorization to proceed based on our Scope of Services and OHM Terms and Conditions.

We thank you for this opportunity to provide professional services to the Township and we look forward to this project. Please do not hesitate to contact me at (734) 466-4592 if you have any questions or need any additional information.

Sincerely,
OHM Advisors

Claire Martin, PE
Project Manager

cc: Angela Robinson, Township Clerk
Victor Chevette, Fire Chief
Christopher Ozog, AIA, CDT, CSI - OHM Advisors, Project Architect
George Tsakoff, PE – OHM Advisors, Principal

attachment: OHM Terms and Conditions

1. THE AGREEMENT. These Terms and Conditions and the attached Proposal or Scope of Services, upon acceptance by CLIENT, shall constitute the entire Agreement between Orchard, Hiltz & McCliment, Inc. (OHM ADVISORS), a registered Michigan Corporation, and CLIENT. OHM ADVISORS and CLIENT may be referred to individually as a Party or collectively as Parties. This Agreement supersedes all prior negotiations or agreements and may be amended only by written agreement signed by both Parties.
2. CLIENT RESPONSIBILITIES. CLIENT, at no cost, shall:
 - a. Provide access to the project site to allow timely performance of the services.
 - b. Provide all information in CLIENT'S possession as required by OHM ADVISORS to perform the services.
 - c. Designate a person to act as CLIENT'S representative who shall transmit instructions, receive information, define CLIENT policies, and have the authority to make decisions related to services under this Agreement.
3. PROJECT INFORMATION. OHM ADVISORS shall be entitled to rely on the accuracy and completeness of services and information furnished by CLIENT, other design professionals, or consultants contracted directly to CLIENT.
4. PERIOD OF SERVICE. The services shall be completed within the time specified in the Proposal or Scope of Services, or if no time is specified, within a reasonable amount of time. OHM ADVISORS shall not be liable to CLIENT for any loss or damage arising out of any failure or delay in rendering services pursuant to this Agreement that arise out of circumstances that are beyond the control of OHM ADVISORS.
5. COMPENSATION. CLIENT shall pay OHM ADVISORS for services performed in accordance with the method of payment, as stated in the Proposal or Scope of Services. CLIENT shall pay OHM ADVISORS for reimbursable expenses for subconsultant services, equipment rental, or other special project related items at a rate of 1.15 times the invoice amount.
6. TERMS OF PAYMENT. Invoices shall be submitted to the CLIENT each month for services performed during the preceding period. CLIENT shall pay the full amount of the invoice within thirty days of the invoice date. If payment is not made within thirty days, the amount due to OHM ADVISORS shall include a service fee at the rate of one (1%) percent per month from said thirtieth day.
7. STANDARD OF CARE. OHM ADVISORS shall perform their services under this Agreement in a manner consistent with the professional skill and care ordinarily provided by similar professionals practicing in the same or similar locality under the same or similar conditions.
8. RESTRICTION OF REMEDIES. OHM ADVISORS is responsible for the work of its employees while they are engaged on OHM ADVISORS' projects. As such, and in order to minimize legal costs and fees related to any dispute, CLIENT agrees to restrict any and all remedies it may have by reason of OHM ADVISORS' breach of this Agreement or negligence in the performance of services under this Agreement, be they in contract, tort, or otherwise, to OHM ADVISORS, and to waive any claims against individual employees.
9. LIMIT OF LIABILITY. To the fullest extent permitted by law, CLIENT agrees that, notwithstanding any other provision in this Agreement, the total liability in the aggregate, of OHM ADVISORS to CLIENT, or anyone claiming under CLIENT, for any claims, losses, damages or costs whatsoever arising out of, resulting from, or in any way related to this Agreement or the services provided by OHM ADVISORS pursuant to this Agreement, be limited to \$25,000 or OHM ADVISORS fee, whichever is greater, and irrespective of whether the claim sounds in breach of contract, tort, or otherwise.
10. ASSIGNMENT. Neither Party to this Agreement shall transfer, sublet, or assign any duties, rights under or interest in this Agreement without the prior written consent of the other Party.
11. NO WAIVER. Failure of either Party to enforce, at anytime, the provisions of this Agreement shall not constitute a waiver of such provisions or the right of either Party at any time to avail themselves of such remedies as either may have for any breach of such provisions.
12. GOVERNING LAW. The laws of the State of Michigan will govern the validity of this Agreement, its interpretation and performance.
13. INSTRUMENTS OF SERVICE. OHM ADVISORS shall retain ownership of all reports, drawings, plans, specifications, electronic data and files, and other documents (Documents) prepared by OHM ADVISORS as Instruments of Service. OHM ADVISORS shall retain all common law, statutory and other reserved rights, including, without limitation, all copyrights thereto. CLIENT, upon payment in full for OHM's services, shall have an irrevocable license to use OHM's Instruments of Service for or in conjunction with repairs, alterations or maintenance to the project involved but for no other purpose. CLIENT shall not reuse or make any modifications to the Documents without prior written authorization by OHM ADVISORS. In accepting and utilizing any Documents or other data on any electronic media provided by OHM ADVISORS, CLIENT agrees they will perform acceptance tests or procedures on the data within 30 days of receipt of the file.
14. CERTIFICATIONS. OHM ADVISORS shall have 14 days to review proposed language prior to the requested dates of execution. OHM ADVISORS shall not be required to execute certificates to which it has a reasonable objection, or that would require knowledge, services, or responsibilities beyond the scope of this Agreement, nor shall any certificates be construed as a warranty or guarantee by OHM ADVISORS.
15. TERMINATION. Either Party may at any time terminate this Agreement upon giving the other Party 7 calendar days prior written notice. CLIENT shall within 45 days of termination pay OHM ADVISORS for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions in this Agreement.
16. RIGHT TO SUSPEND SERVICES. In the event CLIENT fails to pay OHM ADVISORS the amount shown on any invoice within 45 days of the date of the invoice, OHM ADVISORS may, after giving 7 days' notice to CLIENT, suspend its services until payment in full for all services and expenses is received.

17. OPINIONS OF PROBABLE COST. OHM ADVISORS preparation of Opinions of Probable Cost represents OHM ADVISORS' best judgment as a design professional familiar with the industry. CLIENT recognizes that OHM ADVISORS has no control over costs of labor, equipment, materials, or a contractor's pricing. OHM ADVISORS makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual cost.
18. JOB SITE SAFETY. Neither the professional activities of OHM ADVISORS, nor the presence of OHM ADVISORS or our employees and subconsultants at a construction site shall relieve the Contractor or any other entity of their obligations, duties, and responsibilities including, but not limited to, construction means, methods, sequences, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and the health or safety precautions required by any regulatory agency. OHM ADVISORS has no authority to exercise any control over any construction contractor or any other entity or their employees in connection with their work or any health or safety precautions.
19. CONTRACTOR SUBMITTALS. If included in the services to be provided, OHM ADVISORS shall review the contractor's submittals such as shop drawings, product data, and samples for the limited purpose of checking for conformance with information given and the design concept expressed in the construction documents issued by OHM ADVISORS. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the contractor's responsibility. OHM ADVISORS review shall not constitute approval of safety precautions or, unless otherwise specifically stated by OHM ADVISORS, of any construction means, methods, techniques, sequences or procedures. OHM ADVISORS approval of a specific item shall not indicate approval of an assembly of which the item is a component.
20. CONSTRUCTION OBSERVATION. If requested, OHM ADVISORS shall visit the project construction site to generally observe the construction work and answer questions that CLIENT may have. OHM ADVISORS shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the construction work, or to determine whether the construction work is being constructed in accordance with the Contract Documents.
21. HAZARDOUS MATERIALS. As used in this Agreement, the term hazardous materials shall mean any substances, including without limitation asbestos, toxic or hazardous waste, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the Project site. Both Parties acknowledge that OHM ADVISORS' Scope of Services does not include any services related to the presence of any hazardous or toxic materials. In the event OHM ADVISORS or any other person or entity involved in the project encounters any hazardous or toxic materials, or should it become known to OHM ADVISORS that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of OHM ADVISORS' services, OHM

ADVISORS may, at its sole option and without liability for consequential or any other damages, suspend performance of its services under this Agreement until CLIENT retains appropriate qualified consultants and/or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in full compliance with all applicable laws and regulations. CLIENT agrees, notwithstanding any other provision of this Agreement, to the fullest extent permitted by law, to indemnify and hold harmless OHM ADVISORS, its officers, partners, employees and subconsultants (collectively, OHM ADVISORS) from and against any and all claims, suits, demands, liabilities, losses, damages or costs, including reasonable attorneys' fees and defense costs arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or adjacent to the Project site, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability, regulatory or any other cause of action, except for the sole negligence or willful misconduct of OHM ADVISORS.

22. WAIVER OF CONSEQUENTIAL DAMAGES. The Parties waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either Party's termination of this Agreement.
23. WAIVER OF SUBROGATION. The Parties waive all rights against each other and any of their contractors, subcontractors, consultants, agents, and employees, each of the other, for damages caused by fire or other causes of loss to the extent covered by property insurance obtained pursuant to a written contract or other property insurance applicable to the construction work.
24. THIRD PARTIES. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either CLIENT or OHM ADVISORS.
25. CODE REVIEW/ACCESSIBILITY. In providing its services under this Agreement, OHM ADVISORS may have to interpret federal and or state laws, codes, ordinances, regulations and/or statutes. CLIENT understands and agrees that these may be subject to different and possibly contradictory interpretations by relevant governmental officials charged with interpreting same and furthermore understands and agrees that OHM ADVISORS does not warrant or guarantee that their interpretation will be consistent with the interpretation of the relevant governmental officials. OHM ADVISORS shall not be liable for unreasonable or unforeseeable interpretation of federal and or state laws, codes, ordinances, regulations and/or statutes by governmental officials charged with interpreting same.
26. DISPUTE RESOLUTION. In an effort to resolve any conflicts that arise during the project or following the completion of the project, the Parties agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation, unless the Parties mutually agree otherwise, as a prerequisite to further legal proceedings. The Parties agree to share the mediator's fee and any filing fees equally, and the mediation shall be held in the place where the project is located, unless another location is mutually agreed upon.

CHARTER TOWNSHIP OF SUPERIOR

**RESOLUTION TO RENAME NANCY MASON'S POSITION
TO OFFICE/ACCOUNTING ADMINISTRATOR**

RESOLUTION NUMBER: 2025-18

DATE: MARCH 17, 2025

WHEREAS, the Charter Township of Superior is committed to ensuring the accurate and timely management of financial records for the benefit of the township and its residents;

WHEREAS, Nancy Mason has consistently and diligently carried out accounting responsibilities for the Charter Township of Superior, including managing financial records, reconciling accounts, preparing financial reports and statements, and performing other key administrative functions;

WHEREAS, the Township Board recognizes the valuable contribution of Nancy Mason in supporting the township's financial operations, and acknowledges the importance of her role in the preparation and management of the township's budget;

NOW, THEREFORE, BE IT RESOLVED, by the Township Board of the Charter Township of Superior, Michigan, that:

1. Nancy Mason is hereby officially appointed as Office/Accounting Administrator for the Charter Township of Superior, effective March 17, 2025.
2. The responsibilities of Nancy Mason in her role as Office/Accounting Administrator shall include the following duties:
 - Maintaining accurate and up-to-date financial records for the Township.
 - Regularly reconciling bank accounts and financial ledgers.
 - Preparing and presenting monthly and annual financial reports and statements to the Township Board.
 - Assisting with the preparation, monitoring, and management of the Township's budget, in collaboration with the Township Supervisor. Ensuring compliance with financial regulations and providing the Township Board with necessary financial data and insights.
 - Performing other administrative duties as required.
3. The Accounting/Office Administrator will operate under the supervision of the Township Clerk.
4. Compensation for Nancy Mason in her role as Office/Accounting Administrator will be in accordance with the terms established in the Township's budget and compensation policies, and a 3% will be added to her pay effective May 1st.
5. This resolution shall be effective immediately upon adoption.
6. The final adjustment to Nancy Mason's rate of pay will be reevaluated.

Specific Duties and Responsibilities:

- **Accounts Payable:**
 - Manage all functions for government funds (excluding tax funds).
 - Print checks for the Utility Department and enter invoices as necessary.
- **Payroll:**
 - Oversee all aspects of payroll for the entire township, including check printing.
- **General Ledger:**
 - Manage all functions for government funds, including monthly closings and yearly audit.
 - Balancing of T-bills and J-Funds.
- **Human Resources:**
 - Handle HR tasks as needed, with no other staff members available to perform these duties.
- **Workers' Compensation:**
 - Administer all claims, audits, and related activities.
- **Grants:**
 - Act as administrator for all fire-related grants and assist with other government grants as required.
- **Pension/HCSP/HSA:**
 - Administer all pension, healthcare savings accounts (HCSP), and Health Savings Accounts (HSA).
 - Perform monthly reports and process payments online.
- **Telephone/Internet Systems:**
 - Oversee all township phone systems and the Comcast internet service.
- **MESC Reporting:**
 - Complete all reports and claims related to the Michigan Employment Security Commission (MESC).
- **Office Supplies:**
 - Manage office supply purchases.
- **IT Support:**
 - Serve as the primary IT contact for the Township.
- **Planning Department Assistance:**
 - Provide support to the Planning Department, including handling invoices, payments, and other related tasks.
- **Monthly Reports:**
 - Prepare monthly reports for the Department of Labor.
 - Prepare monthly reports for Board of Trustee meetings related to the accounting department's activities.

**CHARTER TOWNSHIP OF SUPERIOR
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION TO APPROVE THE PROMOTION OF
FIREFIGHTER LANCE PIERCE TO FIRE LIEUTENANT**

RESOLUTION NUMBER: 2025-19

DATE: MARCH 17, 2025

WHEREAS, on February 27, 2025, the Superior Township Fire Department completed the Promotion Exam for the position of Fire Lieutenant in accordance with the IAFF Local 3292 contract and in partnership with EMPCO Inc.; and

WHEREAS, the Fire Department currently operates with one Shift Captain on duty per shift, based at Fire Station 1, and the position of Fire Lieutenant is essential for providing supervision at Fire Station 2 and ensuring immediate leadership during emergency incidents; and

WHEREAS, the department's goal is to appoint three Fire Lieutenants, one per shift, as authorized under the current Union Contract, which also defines the pay scale for the position; and

WHEREAS, three candidates applied and tested for the position, with only one candidate successfully passing the process; and

WHEREAS, Firefighter Lance Pierce has served the Superior Township Fire Department with dedication for twenty-two years and meets all necessary qualifications as set forth by the State of Michigan Firefighters Training Council General Rules and the IAFF Local 3292 Contract;

NOW, THEREFORE, BE IT RESOLVED that the Superior Township Board of Trustees hereby approves the promotion of Firefighter Lance Pierce to the rank of Fire Lieutenant, effective immediately.

MEMO

To: Superior Township Board of Trustee's
CC:
From: Fire Chief Vic Chevrette
Date: 3-06-2025
Re: Request for Promotion of Fire Lieutenant

On 02-27-2025, the Superior Township Fire Department complete the Promotion Exam for the Position of Fire Lieutenant. The exam process was conducted in accordance with IAFF Local 3292 contract and completed with EMPCO Inc.

Currently, the Fire Department has one Shift Captain on duty per shift and is based at Fire Station 1. The purpose of a Fire Lieutenant is for supervision at Fire Station 2 and allows for immediate supervision on emergency incidents. Our goal is to have three Fire Lieutenant, one per shift. The current Union Contract allows for the position of Fire Lieutenant to include the pay scale.

Three candidates applied and tested for the position and only one passed the process.

I would like to please request that the Board of Trustees approve the promotion of FF Lance Pierce to the position of Fire Lieutenant. FF Pierce has been with the Department for twenty two years and meets the requirements as required by the State of Michigan Firefighters Training Council General Rules and IAFF Local 3292 Contract.

Respectfully Requested

Victor G. Chevrette, Fire Chief

ARTICLE III. SEWER SERVICE

FIRST READING: March 17, 2025

DIVISION 1. GENERALLY

Section 169-76 **Applicability of Ordinance.**

This Ordinance shall apply to all Users that discharge into the Ypsilanti Community Utilities Authority's (YCUA) publicly owned treatment works (the POTW). In addition, it shall be unlawful for any User located outside the Township limits to continue discharges to the POTW except as provided in this Ordinance. In addition, this Ordinance shall establish permit requirements for connections or alterations to Township or ~~the~~ YCUA sewage works facilities or the POTW; govern the design, construction, alteration or use of and connection to the sewage works and POTW; regulate the discharge of wastewater into the sewage works and POTW; prohibit certain detrimental conduct; authorize the issuance of permits; authorize inspections; provide for administration and enforcement of this Ordinance; establish civil and criminal penalties for violations; and authorize the enforcement of and ensure compliance within the Township of the Federal Water Pollution Control Act, the Clean Water Act and the Michigan Natural Resources and Environmental Protection Act, more specifically defined herein, and regulations promulgated and adopted under said acts and statutes.

Sections 169-77 — 80. **Reserved.**

Section 169-81 **Definitions.**

The following words, terms and phrases, when used in this Ordinance, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Act, "the Act," the Federal Water Pollution Control Act and the Clean Water Act are used interchangeably in this Ordinance and refer to Public Law 92-500, as adopted in 1972 and amended by Public Law 95-217 in 1977, and any succeeding amendments and any administrative rules promulgated thereunder, as amended or revised from time to time.

Alternative discharge limit means limits set by the YCUA ~~or Superior Township~~ in lieu of the promulgated national categorical pretreatment standard for integrated facilities in accordance with the combined wastestream formula as set by the EPA.

Authorized representative of Industrial User means:

- (1) A responsible corporate officer, if the Industrial User is a corporation, who shall be a president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision making functions for the corporation or means the principal manager of one

or more manufacturing, production, or operation facilities employing more than 250 persons or having a gross annual sales or expenditures exceeding \$25,000,000.00 (in second quarter 1980 dollars) if authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures;

- (2) A general partner or proprietor if the Industrial User is a partnership or proprietorship, respectively;
- (3) A duly authorized representative of the individual designated above and if all of the following apply:
 - (a) The authorization is made in writing by the individual described in subsections 1 or 2 of this definition.
 - (b) This authorization specifies either an individual or a position having responsibility for the overall operation of the facility from which the industrial discharge originates, such as the position of plant manager, operator of a well, or well field superintendent, or a position of equivalent responsibility, or having overall responsibility for environmental matters for the company; and
 - (c) The written authorization is submitted to the Director. If an authorization is no longer accurate because a different individual or position has responsibility for the overall operation of the facility, or overall responsibility for environmental matters for the company, a new authorization satisfying the requirements of this definition shall be submitted to the Director or ~~the YCUA or Superior Township~~ prior to or together with any reports to be signed by an authorized representative.

Best Management Practices (BMP) means programs, practices, procedures or other directed efforts, initiated and implemented by Users, which can or do lead to the reduction, conservation or minimization of pollutants being introduced into the ecosystem, including but not limited to the ~~Ypsilanti Community Utilities Authority (YCUA)~~ publicly owned treatment system. BMPs include, but are not limited to, equipment or technology modifications, process or procedure modifications, reformulation or design of products, substitution of raw materials, and improvements in housekeeping, maintenance, training, or inventory control, and may include technical and economic considerations. BMP's may be structural or non-structural or both. In determining what BMPs will be required of ~~ana~~ User in a particular case, the Director may consider all relevant technological, economical, practical, and institutional considerations as determined relevant and appropriate by the Director, consistent with achieving and maintaining compliance with the requirements of this Ordinance and other applicable laws and regulations.

Best Management Practices Plan (BMPP) means a written document that describes how the BMPs will be accomplished.

Biochemical oxygen demand (BOD) means the quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedure, five days at 20 degrees Celsius expressed in terms of weight and concentration (milligrams per liter).

Board means the Board of Commissioners of the Ypsilanti Community Utilities Authority.

Building drain means that part of the lowest horizontal piping of a drainage system which receives the drainage from soil, waste and other drainage pipes inside the walls of the building and conveys it to the building sewer, beginning five feet outside the inner face of the building wall.

Building sewer means that extension from the building drain to the public sewer or other places of disposal.

Bypass means intentional diversion of wastestreams from any portion of an Industrial User's treatment facility.

Chemical oxygen demand (COD) means a measure of the oxygen-consuming capacity of inorganic and organic matter present in water or wastewater. It is expressed as the amount of oxygen consumed from a chemical oxidant in a specified test. It does not differentiate between stable and unstable organic matter and thus does not necessarily correlate with biochemical oxygen demand. Also known as OC and DOC, oxygen consumed and dichromate oxygen consumed, respectively.

Chlorine demand means the difference between the amount of chlorine added to water or wastewater and the amount of residual chlorine remaining at the end of a specified contact period. The demand for any given water varies with the amount of chlorine applied, time of contact and temperature.

~~*City means the City of Ypsilanti, or the City Council of Ypsilanti.*~~ *Combined sewer* means a sewer receiving both surface runoff and sewage.

Combined wastestream means the wastestream at industrial facilities where regulated process effluent is mixed with other wastewaters (either regulated or unregulated) prior to treatment.

Compatible pollutant means a substance amenable to treatment in the wastewater treatment plant such as biochemical oxygen demand, suspended solids, pH and fecal coliform bacteria, plus additional pollutants identified in the NPDES permit if the publicly owned treatment works was designed to treat such pollutants, and in fact does remove such pollutant to a substantial degree. Examples of such additional pollutants may include: chemical oxygen demand, total organic carbon, and phosphorus and phosphorus compounds, nitrogen compounds, fats, oils and greases of animal or vegetable origin.

Composite sample means a sample formed either by continuous sampling or by mixing discrete samples obtained at intervals over a period of time. The individual samples shall be

obtained through flow-proportional composite sampling techniques, unless time-proportional composite sampling or grab sampling is authorized by the YCUA ~~or Superior Township~~. Where time-proportional composite sampling or grab sampling is authorized by the YCUA ~~or Superior Township~~, the samples must be representative of the Discharge. Manual generation of a composite sample through the collection and combining of grab samples may be approved if the User demonstrates to the satisfaction of the Director that this will provide a representative sample of the effluent being discharged. The decision to allow the alternative sampling must be documented in the Industrial User's file for that facility or facilities. Composite sampling protocols delineated in the User's Permit take precedence.

Cooling water means the water discharged from any use such as air conditioning, cooling or refrigeration, or to which the only pollutant added is heat.

Daily maximum means the concentration or mass loading that shall not be exceeded on any single calendar day. Where daily maximum limitations are expressed in terms of a concentration, the daily discharge is the ~~arithmatical~~ arithmetical average measurement of the pollutant concentration derived from all measurements taken that day. Where daily maximum limitations are expressed in units of mass, the daily discharge is the total mass discharged during the day. If a composite sample is required for a parameter, the determination whether the daily maximum limitation for that parameter has been exceeded on a single calendar day shall be based on the composite sample collected for that parameter on that calendar day. If grab samples are required for a parameter, the determination whether the daily maximum limitation for that parameter has been exceeded on a calendar day shall be based on the average of all grab samples collected for that parameter on that calendar day. If only one grab sample is collected for a parameter on a given day, the determination whether the daily maximum limitation for that parameter has been exceeded for the day shall be based on the results of that single grab sample. If the pollutant concentration in any sample is less than the applicable detection limit, that value shall be regarded as zero (0) when calculating the daily maximum concentration.

Debt service charges means the charges levied to customers of the wastewater system which are used to pay principal, interest and administrative costs of retiring the debt incurred for construction of the sewage works.

Department of ~~Natural Resources and Environment~~ or DNRE, Great Lakes and Energy (EGLE) means the State of Michigan ~~Department of Natural Resources and Environment~~ EGLE, Administrator or other duly authorized official.

Director means the Director of the YCUA ~~or Superior Township Utility Department or their~~ the director's authorized deputy, agent or representative.

Domestic sewage means waste and wastewater from humans or household operations, which is discharged to, or otherwise enters, a POTW.

Environmental protection agency, or EPA means the U.S. Environmental Protection Agency, administrator or other duly authorized official.

"Fats, Oils, and Grease" (FOG) means any hydrocarbons, fatty acids, soaps, fats, waxes, oils, or any other non-volatile or semi-volatile material of animal, vegetable or mineral origin that is extractable by solvents in accordance with standard methods.

Flow Proportional Sample means a composite sample taken with regard to the flow rate of the wastestream.

Food Service Establishment (FSE) means a non-domestic User that engages in one or more of the following food preparation activities: cooking by frying (all methods); baking (all methods); grilling; sautéing, rotisserie cooking; broiling (all methods); boiling; blanching; roasting; toasting; poaching; infrared heating; searing; barbecuing; and any other food preparation activity that produces a hot, non-drinkable food product in or on a receptacle that requires washing.

Footing drain means a pipe or conduit, which is placed around the perimeter of a building foundation and which intentionally admits ground water.

Garbage means solid wastes from the preparation, cooking and dispensing of food and from the handling, storage and sale of produce.

Grab sample means a sample taken from a wastestream on a 1-time basis over a period of time of not more than 15 minutes without regard to the flow in the wastestream.

Holding tank waste means any waste from holding tanks such as vessels, chemical toilets, campers, trailers, septic tanks, and vacuum-pump tank trucks.

Incompatible pollutants means any pollutant, which is not a compatible pollutant. *Industrial wastes* means the wastewater discharges from industrial, manufacturing, trade or business processes, or wastewater discharge from any structure with these characteristics, as distinct from their employee's domestic wastes or wastes from sanitary conveniences.

Industrial User means a person who contributes, causes or permits wastewater to be discharged into the POTW, including, but not limited to, a place of business, endeavor, arts, trade or commerce, whether public or private, commercial or charitable, but excludes single family and multi-family residential dwellings with discharges consistent with domestic waste characteristics.

~~*Industrial User Permit or Industrial User Pretreatment Permit* means a discharge permit issued by the Director under this Ordinance and the YCUA or Superior Township Industrial Pretreatment Program.~~

Infiltration means that portion of groundwater which is unintentionally admitted to a sewer.

Interference means a discharge, alone or in conjunction with a discharge or discharges from other sources, to which both of the following provisions apply:

- (1) The discharge inhibits or disrupts the publicly owned treatment works, its treatment processes or operations, or its sludge processes, use or disposal;
- (2) Pursuant to paragraph (1) of this definition, the discharge is a cause of a violation of any requirement of the YCUA ~~or Superior Township~~ or the Act or the State Act, including an increase in the magnitude or duration of a violation, or of the prevention of sewage sludge use or disposal in compliance with the following statutory provisions and regulations or permits issued there under, or more stringent state or local regulations: Section 405 of the clean water act; the solid waste disposal act, 42 USC Section 2601 et seq, including Title II, more commonly referred to as the resource conservation and recovery act, and including state regulations contained in any state sludge management plan prepared pursuant to subtitle D of the solid waste disposal act; the clean air act, 42 USC Section 7401 et seq; the toxic substances control act, 15 USC Section 2601 et seq; the marine protection, research, and sanctuaries act, 33 USC Section 1401 et seq.

Instantaneous maximum concentration means the maximum concentration of a pollutant allowed to be discharged at any instant in time (independent of the flow rate or duration of the sampling event). If the concentration determined by analysis of any grab sample, composite sample, or discrete portion of a composite sample exceeds the instantaneous maximum concentration, the instantaneous maximum concentration shall be deemed to have been exceeded. Any discharge of a pollutant at or above a specified instantaneous maximum concentration is a violation of this Ordinance and the YCUA ~~or Superior Township~~ Industrial Pretreatment Program.

Local Initiative Limits means a temporary limit imposed on any user for any pollutant not specifically limited in Section 62-131, Paragraphs (1) through (3).

Mercury reduction plan means a plan to ensure that the maximum allowable mercury loading to the POTW is not exceeded as described in Section 169-131 of this ordinance.

National categorical pretreatment standard, categorical pretreatment standard or categorical standard means any regulation containing pollutant discharge limits promulgated by the EPA in accordance with sections 307(b) and (c) of the clean water act, 33 USC Section 1317, which apply to a specific category of nondomestic Users and which appear in 40 CFR ~~Chapter I, subchapter N (1990), parts~~ Parts 405-471: as amended..

National pollutant discharge elimination system or NPDES permit means a permit issued pursuant to section 402 of the Act (33 USC 1342).

National prohibitive discharge standard or prohibitive discharge standard means any regulation developed under the authority of Section 307(b) of the Act and 40 CFR 403.5 as amended.

Natural outlet means any outlet into a watercourse, pond, ditch, lake, or other body of surface or ground water.

New source means any building, structure, facility, or installation from which there is or may be a discharge and for which construction commenced after the publication of proposed pretreatment standards under section 307(c) of the clean water act will be applicable to the source if the standards are thereafter promulgated in accordance with section 307(c), and if any of the following provisions apply:

- (1) ~~the~~**The** building, structure, facility, or installation is constructed at a site at which no other source is located;
- (2) ~~the~~**The** building, structure, facility, or installation totally replaces the process or production equipment that causes the discharge of pollutants at an existing source; or
- (3) ~~the~~**The** production of wastewater-generated processes of the building, structure, facility, or installation is substantially independent of an existing source at the same site. The extent to which the new facility is engaged in the same general type of activity as the existing source and the extent of integration of the new facility with the existing plant should be considered in determining whether the process is substantially independent.

Nondomestic User means an industry, commercial establishment, or other entity that discharges wastewater to a publicly owned treatment works other than, or in addition to, sanitary sewage.

Operation and maintenance means all work, materials, equipment, utilities, administration and other effort required to operate and maintain the ~~sewage works~~**POTW** consistent with insuring adequate treatment of wastewater to produce an effluent in compliance with the NPDES permit and other applicable state and federal regulations; and includes the cost of replacement.

Operator means the person responsible for the overall operation of a facility. *Owner* means the person who owns a facility or part of a facility.

Pass through means a discharge that exits the WWTP into State waters in quantities or concentrations which, alone or in conjunction with a discharge or discharges from other sources, is a cause of a violation of any requirement of the Act, the State Act, or the NPDES permit, including an increase in the magnitude or duration of a violation.

Person means any individual, partnership, copartnership, firm, company, corporation, limited liability company, association, joint stock company, trust, estate, governmental entity or any other legal entity, or its legal representatives, agents or assigns. The masculine gender shall include the feminine and the singular shall include the plural where indicated by the context.

PFAS Compounds mean the list of perfluoroalkyl and polyfluoroalkyl substances identified by EGLE as emerging contaminants and included on EGLE's most recent PFAS Minimum Laboratory Analyte List

pH means ~~the logarithm (base ten)~~a common measure of the ~~reciprocal of the concentration~~acidity or alkalinity of ~~hydrogen ions~~an aquatic solution, as expressed in ~~grams per liter of solution or expressed in Standard Units~~ standard units (SU).)

Pollutant means any of the following: substances regulated by categorical standards; substances discharged to the POTW that are required to be monitored, are limited in the POTW's permit, or are or are to be identified in the POTW's permit application; substances for which control measures on nondomestic Users are necessary to avoid restricting the approved residuals management program of the POTW; substances for which control measures on nondomestic Users are necessary to avoid operational problems at the POTW; substances for which control measures on nondomestic sources are necessary to avoid worker health and safety problems in the POTW.

Pollution means the manmade or man-induced alteration of the chemical, physical, biological, or radiological integrity of water.

Pretreatment or treatment means the reduction of the amount of pollutants, the elimination of pollutants, or the alteration of the nature of pollutants, or the alteration of the nature of pollutant properties in wastewater to a less harmful state prior to or in lieu of discharging or otherwise introducing such pollutants into the sewage works. The reduction or alteration can be obtained by physical, chemical or biological processes, process changes or other means, except as prohibited by 40 CFR 403.6(d).

Pretreatment requirements means any substantive or procedural requirement related to pretreatment, other than a pretreatment standard, imposed on a nondomestic user.

Pretreatment standards means any regulation containing pollutant discharge limits promulgated in accordance with section 307(b) and (c) of the clean water act and the state act. This term includes prohibited discharges and local limits defined in R 323.2303 and categorical standards.

Properly shredded garbage means garbage that has been shredded to such a degree that all particles will be carried freely under the flow conditions normally prevailing in public sewers, with no particle greater than one-half inch in any dimension.

Publicly owned treatment works (POTW) means the treatment works owned and/or operated by the YCUA and includes any devices and systems used in the storage, treatment, recycling, and reclamation of municipal sewage or industrial wastes of a liquid nature. The term also includes sewers, pipes, and other conveyances if they convey wastewater to or through the publicly owned treatment works. The term also means the municipality (the [Charter Township of Ypsilanti Superior](#)) that has jurisdiction over indirect discharges to, and discharges from, the treatment works.

Public sewer means a sewer in which all owners of abutting properties have equal rights, and is controlled by public authority.

Replacement means the replacement in whole or in part of any equipment in the wastewater transportation or treatment systems to ensure continuous treatment of wastewater in accordance with the NPDES permit and other state and federal regulations.

Sanitary Sewer means a sewer which carries sewage and to which storm, surface and groundwaters are not intentionally admitted.

Severe property damage means substantial physical damage to property, damage to the treatment facilities which cause them to become inoperable, or substantial or permanent loss of natural resources which can reasonably be expected to occur in the absence of a bypass. Severe property damage does not mean economic loss caused by delays in production.

Sewage or wastewater means the liquid and water-carried industrial or domestic wastes from dwellings, commercial buildings, industrial facilities and institutions, together with any groundwater, surface water, and stormwater that may be present, whether treated or untreated, which is contributed into or permitted to enter the sewage works.

Sewage treatment or wastewater treatment plant means any arrangement of devices and structures used for treating sewage

Sewage works means all municipal facilities for collecting, pumping, treating and disposing of sewage.

Sewer means a pipe or conduit for carrying sewage.

Sewer service charge means the sum of any applicable User charges, surcharges and debt service charges.

Shall is mandatory; *may* is permissive.

Significant Industrial User (SIU) means either of the following:

- (1) A nondomestic User subject to categorical pretreatment standards under 40 CFR ~~S403 (1992) and 40 CFR Chapter I, subchapter N (1990); Parts 405-471 as amended;~~ or; or
- (2) A nondomestic User that, in the opinion of ~~the YCUA or Superior Township or of the Township,~~ has a reasonable potential to adversely affect the POTW's operation, or for violating any pretreatment standard or requirement or that contributes a process wastestream which makes up five percent or more of the average dry weather hydraulic or organic capacity of the POTW treatment plant, or that discharge an average of 25,000 gallons per day or more of process wastewater to the POTW, excluding sanitary, noncontact cooling, and boiler blowdown wastewater. Any User designated as significant may petition the ~~Township~~YCUA to be deleted from the list of Significant Industrial Users on the grounds that it has no potential for adversely affecting the POTW's operation or violating any pretreatment standard or requirement. The Director may determine that a User that meets the criteria of Subsections (1) and (2) of this definition above is not currently a Significant Industrial User, if the Director finds that the User has no reasonable potential to adversely affect the operation of the POTW, to violate any pretreatment standard or requirement, or that ~~aan~~ Industrial User Permit is not required to meet the purposes and objectives of this Ordinance. A determination that a User is not a Significant Industrial User (or that a permit is therefore not required) shall not be binding and may be reversed by the Director at any time based on changed circumstances, new information, or as otherwise determined necessary by the Director to meet the purposes and objectives of this Ordinance.

Significant noncompliance means any of the following:

- (1) ~~chronic~~Chronic violations of wastewater discharge limits, defined as results of analyses in which 66% or more of all of the measurements taken for the same pollutant parameter during a 6-month period exceed, by any magnitude, a numeric Pretreatment Standard or Requirement, including instantaneous limits, as defined by 40 CFR 403.3(1);
- (2) ~~technical~~Technical review criteria (TRC) violations, defined as results of analyses in which 33% or more of all of the measurements taken for the same pollutant parameter taken during a 6-month period equal or exceed the product of the Pretreatment Standard or Requirement including instantaneous limits, as defined by 40 CFR 403.3(1) multiplied by the applicable technical review criteria. (Technical review criteria equals 1.4 for compatible pollutants and 1.2 for all other pollutants, except pH.);
- (3) ~~any~~Any other violation of a Pretreatment Standard or Requirement as defined by 40 CFR 403.3(1), (daily maximum, longer-term average, instantaneous limits, or Narrative Standard) that the YCUA ~~or Superior Township~~ determines has caused, alone or in combination with other discharges, interference or pass-through,

including endangering the health of ~~the YCUA-or-Superior-Township~~ personnel or the general public;

~~(4) —any~~Any discharge of a pollutant that has caused imminent

~~(4)~~ _____ endangerment to human health, welfare, or the environment or has resulted in the ~~YCUA-or-Superior-Township's~~YCUA's exercise of its emergency authority under Rule 323.2306(a) (vi) of the Part 23 Rules under the State Act or its emergency authority under this Ordinance to halt or prevent the discharge; ~~(5) failure~~

~~(5)~~ _____ Failure to meet, within 90 days after a scheduled date, a compliance schedule milestone contained in a ~~the YCUA-or-Superior-Township~~ or other local control mechanism or enforcement order for starting construction, completing construction, or attaining final compliance; ~~(6) failure~~

~~(6)~~ _____ Failure to provide, within 30 days after the due date, a required report such as, but not limited to, a baseline monitoring report, 90 day or other compliance report, periodic self-monitoring report, or report on compliance with a compliance schedule; ~~(7) failure~~

~~(7)~~ _____ Failure to timely or accurately report noncompliance; or ~~(8) any~~

~~(5)(8)~~ _____ Any other violation or group of violations, which may include a violation of Best Management Practices, that ~~the YCUA-or-Superior-Township~~ determines will affect or has adversely affected the operation or implementation of the ~~YCUA-or-Superior Township~~ pretreatment program or operation of the POTW.

Slug, Slug Loading, Slug Discharge means either:

- (1) Any discharge of pollutants at a volume or concentration that causes upset of or interference with the POTW or causes the pass-through of pollutants to receiving waters, or
- (2) Any discharge of a pollutant(s), measured by a grab sample, at a concentration exceeding five (5) times the composite or grab sample discharge limit, or
- (3) Any discharge of wastewater outside the pH range of 5 - 11 S.U. for either a continuous duration of greater than or equal to fifteen minutes or for a sum total of thirty minutes within one day, or
- (4) Any discharge of a non-routine, episodic nature, including but not limited to, an accidental spill or non-customary batch discharge.

State means State of Michigan.

State Act means Public Act 451 of 1994, the Natural Resources and Environmental Protection Act (NREPA), as amended, and any administrative rules promulgated there under, as amended or revised from time to time.

Storm sewer or storm drain means a sewer which carries storm and surface waters and drainage, but excludes sewage and polluted industrial wastes.

Stormwater means any flow occurring during or following any form of natural precipitation and resulting there from.

Surcharge means an extra charge to cover the cost of treating, sampling and testing extra strength sewage.

Suspended solids means the total suspended matter that floats on the surface of, or is suspended in, water, wastewater or other liquids, and which is removable by laboratory filtering.

Total Kjeldahl nitrogen (TKN) means the measure of the total ammonia-nitrogen present in wastewater, after any organic nitrogen present has been converted to ammonia-nitrogen under a standard digestive procedure.

Township means the Charter Township of Superior, Michigan or its board of trustees.

Toxic pollutant means any pollutant or combination of pollutants which is or can potentially be harmful to the public health or the environment including those listed as toxic in regulations promulgated by the administrator of the Environmental Protection Agency under the provisions of CWA 307(a) or other acts.

User means any person who contributes, causes or permits the contribution of wastewater into the sewage works.

User charge means a charge levied on Users of a treatment works for the cost of operation and maintenance of sewerage works pursuant to Section 204(b) of PL 92-500 and includes the cost of replacement

User class means the kind of User connected to sanitary sewers including but not limited to residential, industrial, commercial, institutional and governmental, defined as follows:

- (1) *Residential User* means a User of the treatment works whose premises or buildings are used primarily as a domicile for one or more persons, including dwelling units such as detached, semidetached and row houses, mobile homes, apartments, or permanent multifamily dwellings (transient lodging is not included, it is considered commercial);

- (2) *Industrial User* means any User who discharges an "industrial waste" as defined in this Ordinance or any nondomestic source who discharges pollutants to the sewage works or POTW;
- (3) *Commercial User* means an establishment involved in a commercial enterprise, business or service which, based on a determination by the YCUA ~~or Superior Township~~ discharges primarily segregated domestic wastes or wastes from sanitary conveniences and which is not a Residential User or an Industrial User;
- (4) *Institutional User* means any establishment involved in a social, charitable, religious, or educational function which, based on a determination by the YCUA ~~or Superior Township~~ discharges primarily segregated domestic wastes or wastes from sanitary conveniences; and
- (5) *Governmental User* means any federal, state or local government User of the wastewater treatment works.

~~Wastewater discharge permit means a written authorization to discharge subject to specific limits, terms, and conditions. A wastewater discharge permit is issued by the director and its terms and conditions are enforced by the YCUA IPP.~~

Waters of the state means all streams, lakes, ponds, marshes, watercourses, waterways, wells, springs, reservoirs, aquifers, irrigation systems, drainage systems and all other bodies or accumulations of water, surface or underground, natural or artificial, public or private, which are contained within, flow through, or border upon the state or any portion thereof.

Section 169-82 Abbreviations.

The following abbreviations shall have the following meanings:

~~ASTM—American Society for Testing and Materials~~

~~BMP—Best Management Practices~~

~~BMPP—Best Management Practices Plan~~

~~BOD—Biochemical oxygen demand~~

~~CFR—Code of Federal Regulations~~

~~COD—Chemical oxygen demand~~

~~CWA—Clean Water Act~~

~~DNRE -- Department of Natural Resources and Environment (State of Michigan)~~

~~EPA—Environmental Protection Agency~~

~~FOG — Fats, Oils, and Grease~~

~~l—liter~~

~~MRP -- Mercury Reduction Plan~~

~~mg—milligrams~~

~~mg/l—milligrams per liter~~

NPDES—National Pollutant Discharge Elimination System

O&M—Operation and Maintenance

POTW—Publicly Owned Treatment Works

SIC—Standard Industrial Classification

SS—Suspended solids

USC—United States Code

WWTP—The Ypsilanti Community Utilities Authority Wastewater Treatment Plant

WEF—Water Environment Federation

YCUA or Superior Township—Ypsilanti Community Utilities Authority

<u>ASTM</u>	<u>American Society for Testing and Materials</u>
<u>BMP</u>	<u>Best Management Practices</u>
<u>BMPP</u>	<u>Best Management Practices Plan</u>
<u>BOD</u>	<u>Biochemical oxygen demand</u>
<u>CFR</u>	<u>Code of Federal Regulations</u>
<u>COD</u>	<u>Chemical oxygen demand</u>
<u>CWA</u>	<u>Clean Water Act</u>
<u>EGLE</u>	<u>Environment, Great Lake and Energy Department of the State of Michigan</u>
<u>EPA</u>	<u>Environmental Protection Agency</u>
<u>FOG</u>	<u>Fats, Oils, and Grease</u>
<u>l</u>	<u>liter</u>
<u>LIL</u>	<u>Local Initiative Limits</u>
<u>MAHL</u>	<u>Maximum Allowable Headworks Loading</u>
<u>MAIL</u>	<u>Maximum Allowable Industrial Loading</u>
<u>MRP</u>	<u>Mercury Reduction Plan</u>
<u>mg</u>	<u>Milligrams</u>
<u>mg/l</u>	<u>Milligrams per liter</u>
<u>ng/l</u>	<u>Nanogram per liter</u>
<u>NPDES</u>	<u>National Pollutant Discharge Elimination System</u>
<u>O&M</u>	<u>Operation and Maintenance</u>
<u>POTW</u>	<u>Publicly Owned Treatment Works</u>
<u>SAL</u>	<u>Special Alternative Limit</u>
<u>SIC</u>	<u>Standard Industrial Classification</u>
<u>SS</u>	<u>Suspended solids</u>
<u>TKN</u>	<u>Total Kjeldahl Nitrogen</u>
<u>ug/l</u>	<u>Micrograms per liter</u>
<u>USC</u>	<u>United States Code</u>
<u>WWTP</u>	<u>The Ypsilanti Community Utilities Authority Wastewater Treatment Plant</u>
<u>WEF</u>	<u>Water Environment Federation</u>
<u>YCUA</u>	<u>Ypsilanti Community Utilities Authority</u>

Section 169-83 Protection from Damage.

It shall be unlawful for any unauthorized person to maliciously, willfully, or negligently break, damage, destroy, uncover, deface, or tamper with any structure, appurtenance, or equipment which is a part of the sewage works or POTW

Section 169-84 Reserved.

DIVISION 2. ADMINISTRATION AND ENFORCEMENT

Section 169-85 Permit or authorization required.

It shall be unlawful to discharge to the waters of the state within the Township, or in any area under the jurisdiction of such Township and/or to the sewage works, any wastewater except as provided by an NPDES permit and/or as authorized by the ~~Township and the~~ YCUA in accordance with the provisions of this Ordinance.

Section 169-86 Information required prior to connection to system.

All Industrial Users proposing to connect to or to contribute to the sewage works shall submit information on the use, processes and wastewater to the Director before connecting to or contributing to the sewage works. The information submitted must be sufficient for the YCUA ~~or Superior Township~~ to determine the impact of the User's' discharge on the sewage works and the need for pretreatment. The User shall submit, in units and terms appropriate for evaluation, the following information:

- (1) ~~(1)~~ — The name, address and location of the User.
- (2) The SIC number according to the Standard Industrial Classification Manual, Bureau of the Budget, 1972, as amended; and ~~the Industrial Category~~ any industrial processes subject to National Categorical Pretreatment Standards, under 40 CFR, Chapter 1, Subchapter N, Part 403, Appendix C, if applicable Parts 405-471 as amended.
- (3) Wastewater constituents and characteristics including but not limited to those pollutants mentioned in section 169-127 through 169-137 of this Ordinance, when required by the Director, as determined by a reliable analytical laboratory. Sampling and analysis shall be performed in accordance with the techniques prescribed in 40 CFR part 136 ~~(March 26, 2007)~~, as amended from time to time. Where 40 CFR part 136 ~~(March 26, 2007)~~ does not contain sampling or analytical techniques for the pollutant in question, or where the EPA determines that the part 136 ~~(March 26, 2007)~~ sampling and analytical techniques are inappropriate for the pollutant in question, sampling and analysis shall be performed by using validated analytical methods of any other applicable sampling and analytical procedures, including procedures

suggested by the publicly owned treatment works or other parties, approved by the EPA.

- (4) The time and duration of contribution.
- (5) The average daily wastewater flow rates, including daily, monthly and seasonal variations, if any.
- (6) Site plans, floor plans, mechanical and plumbing plans and details to show all sewers, sewer connections, and appurtenances by the size, location and elevation, if the User is a SIU or as required by the YCUA ~~or Superior Township~~.
- (7) A description of activities, facilities and plant processes on the premises including all materials, which are or could be discharged.
- (8) The nature and concentration of any pollutants in the discharge which are limited by any ~~the YCUA or Superior Township~~, state, or federal pretreatment standards, and a statement regarding whether or not the pretreatment standards are being met on a consistent basis and if not, whether additional operation and maintenance and/or additional pretreatment is required by the Industrial User to meet applicable pretreatment standards.
- (9) If additional pretreatment and/or O&M will be required to meet the pretreatment standards, the shortest schedule by which the User will provide such additional pretreatment shall be provided. The completion date in this schedule shall not be later than the compliance date established for the applicable pretreatment standard. The following conditions shall apply to this schedule:
 - (a) The schedule shall contain increments of progress in the form of dates for the commencement and completion of major events leading to the construction and operation of additional pretreatment required for the User to meet the applicable pretreatment standards.
 - (b) No increment referred to in subsection (9)a of this section shall exceed nine months.
 - (c) Not later than 14 days following each date in the schedule and the final date for compliance, the User shall submit a progress report to the Director including, as a minimum, whether or not it complied with the increment of progress to be met on such date and, if not, the date on which it expects to comply with this increment of progress, the reason for delay, and the steps being taken by the User to return the construction to the schedule established. In no event shall more than nine months elapse between such progress reports to the Director.

- (10) Each product produced by type, amount, process or processes and rate of production
- (11) The type and amount of raw materials processed, average and maximum per day.
- (12) The number and type of employees, hours of operation of plant and proposed or actual hours of operation of pretreatment system.
- (13) Any other information as may be deemed by the Director to be necessary to evaluate the impact of the discharge on the sewage works.

Section 169-87 Reporting required after promulgation or revision of a pretreatment standard and reporting from a new source.

Within 180 days of the promulgation or revision of a categorical pretreatment standard, or 180 days after the final administrative decision made upon a category determination submission under R 323.2311(2) of the Part 23 Rules promulgated under the State Act, whichever is later, existing nondomestic Users subject to the categorical pretreatment standards and currently discharging, or scheduled to discharge, to the POTW shall submit, to the YCUA ~~or Superior Township~~, a report that contains all of the information listed in this Section. Where reports containing this information already have been submitted to the YCUA or ~~Superior Township or~~ EPA in compliance with the requirements of 40 C.F.R. S128.140(b) ~~(1977), as amended~~, the nondomestic User will not be required to submit the information again. Not less than 90 days before the commencement of a discharge, sources that become nondomestic Users subsequent to the promulgation of an applicable categorical standard and new sources shall be required to submit, to the YCUA ~~or Superior Township~~, a report that contains the information listed in subdivisions (1) to (5) of this Section. New sources shall also be required to include in this report information on the method of pretreatment the source intends to use to meet applicable pretreatment standards. New sources shall give estimates of the information requested in subdivisions (4) and (5) of this Section. All of the following information shall be submitted pursuant to this Section.

- (1) The name and address of the facility including the name of the operator and owners.
- (2) A list of any environmental control permits held by or for the facility.
- (3) A brief description of the nature, average rate of production, and standard industrial classification of the operation or operations carried out by the nondomestic User. The description shall include a facility drawing and schematic process diagram that indicates points of discharge to the POTW and from which processes the discharges originate.
- (4) Information showing the measured average daily and maximum daily flow, in gallons per day, to the POTW for each of the following:

- (a) Regulated process streams.
 - (b) Other streams as necessary to allow use of the combined wastestream formula specified in R 323.2311(6). ~~The YCUA or Superior Township~~ may allow for verifiable estimates of these flows where justified by cost or feasibility considerations.
- (5) All of the following information shall be provided with respect to the measurement of pollutants:
- (a) The identity of the pretreatment standards, including state or local standards, applicable to each regulated process.
 - (b) The results of sampling and analysis identifying the nature and concentration or mass, where required by the standard or ~~the YCUA or Superior Township~~, of regulated pollutants in the discharge from each regulated process. Both daily maximum and average concentration or mass, where required, shall be reported. The sample shall be representative of daily operations.
 - (c) A minimum of 4 grab samples shall be used for pH, cyanide, total phenols, oil and grease, sulfide, and volatile organics. For all other pollutants, 24-hour composite samples shall be obtained through flow-proportional composite sampling techniques. ~~The YCUA or Superior Township~~ may waive flow-proportional composite sampling for any nondomestic User that demonstrates that time-proportional sampling is representative of the discharge during the sampling period. Samples obtained through time-proportional composite sampling techniques or through a minimum of 4 grab samples may be approved by the Director or designee when the User demonstrates that this will provide a representative sample of the effluent being discharged.
 - (d) With the exception of the pollutants specified in paragraph ~~Ⓢ(c)~~ of this subsection, the User shall take a minimum of ~~one~~ representative sample to compile the data necessary to comply with the requirements of this ~~sub-section~~subsection.
 - (e) Samples should be taken immediately downstream from pretreatment facilities if the facilities exist or immediately downstream from the regulated process if pretreatment facilities do not exist. If other wastewaters are mixed with the regulated wastewater before pretreatment, the nondomestic User should measure the flows and concentrations necessary to allow use of the combined wastestream formula specified in R 323.2311(7) to evaluate compliance with the pretreatment standards. Where an alternate concentration or mass limit has been calculated in accordance with R

323.2311(5), the adjusted limit and supporting data shall be submitted to the YCUA ~~or Superior Township~~.

- (f) Sampling and analysis shall be performed in accordance with the techniques prescribed in 40 C.F.R. part 136 ~~(March 26, 2007)~~. Where 40 C.F.R. part 136 ~~(March 26, 2007)~~ does not contain sampling or analytical techniques for the pollutant in question, or where the EPA determines that the Part 136 ~~(March 26, 2007)~~ sampling and analytical techniques are inappropriate for the pollutant in question, sampling and analysis shall be performed by using validated analytical methods or any other applicable sampling and analytical procedures, including procedures suggested by the YCUA ~~or Superior Township~~ or other parties, approved by the EPA.
 - (g) The YCUA ~~or Superior Township~~ may allow the submission of a baseline report that utilizes only historical data if the data provides information sufficient to determine the need for industrial pretreatment measures.
 - (h) The baseline report shall indicate the time, date, and place of sampling and the methods of analysis and shall certify that the sampling and analysis is representative of normal work cycles and expected pollutant discharges to the POTW.
- (6) A statement, reviewed by an authorized representative of the nondomestic User and certified by a qualified professional, indicating whether pretreatment standards are being met on a consistent basis and, if not, whether additional operation and maintenance or additional pretreatment is required for the nondomestic User to meet the pretreatment standards and requirements.
- (7) If additional pretreatment or operation and maintenance will be required to meet the pretreatment standards, the shortest schedule by which the nondomestic User will provide such additional pretreatment or operation and maintenance. The completion date in the schedule shall not be later than the compliance date established for the applicable pretreatment standard. All of the following conditions shall apply to compliance schedules:
- (a) The schedule shall contain increments of progress in the form of dates for the commencement and completion of major events leading to the construction and operation of additional pretreatment required for the nondomestic User to meet the applicable categorical pretreatment standards. The events may include any of the following: (i) The hiring of an engineer; (ii) Completing preliminary plans; (iii) Completing final plans; (iv) Executing contracts for major components; (v) Commencing construction; (vi) Completing construction; or (vii) Other similar major events;
 - (b) An increment referred to in this sub-section shall not be more than 9 months

- (c) Not later than 14 days following each date in the schedule and the final date for compliance, the nondomestic User shall submit a progress report to the YCUA~~-or Superior Township~~, including, at a minimum, whether or not the User complied with the increment of progress to be met on a particular date and, if not, the date on which the User expects to comply with the increment of progress, the reason for delay, and the steps being taken by the nondomestic User to return the construction to the schedule established. Not more than 9 months shall elapse between progress reports to the YCUA~~-or Superior Township~~.
- (8) Where the nondomestic User's categorical pretreatment standard has been modified by a removal allowance under R 323.2311(7) or a fundamentally different factors variance under R 323.2313(b) at the time the nondomestic User submits the report required by this rule, the information required by subdivisions (6) and (7) of this section shall pertain to the modified limits.
- (9) Any changes to information requested under subdivisions (1) to (5) of this section shall be submitted by the nondomestic User to the YCUA~~-or Superior Township~~ within 60 days.

Section 169-88 Additional reporting required and periodic report requirements.

- (1) Within 90 days following the date for final compliance with applicable categorical pretreatment standards or, in the case of a new source, following commencement of the introduction at of wastewater into the sewage works, POTW or the WWTP, any nondomestic User subject to pretreatment standards and requirements shall submit to the Director and/or the YCUA~~-or Superior Township~~ a report containing the information required in subsections (4) through (6), inclusive, of Section 169-87 of this Ordinance. For Industrial Users subject to equivalent mass or concentration limits established by the YCUA~~-or Superior Township~~ in accordance with the procedures in R 323.2311(5) of the Part 23 Rules promulgated under the State Act or otherwise established by the Act or the State Act or rules promulgated thereunder, the report shall contain a reasonable measure of the nondomestic User's long-term production rate. For all other nondomestic Users subject to categorical pretreatment standards expressed in terms of allowable pollutant discharge per unit of production, or other measure of operation, the report shall include the nondomestic User's actual production during the appropriate sampling period.
- (2) The YCUA~~-or Superior Township~~ may impose mass limitations on Users which are using dilution to meet applicable pretreatment standards or requirements, or in other cases in which the imposition of mass limitations is appropriate.
- (3) All of the following provisions shall apply to periodic reports on continued compliance:

- (a) Any nondomestic User subject to a categorical pretreatment standard after the compliance date of the pretreatment standard or, in the case of a new source, after commencement of the discharge into the publicly owned treatment works shall submit, to the YCUA ~~or Superior Township~~ semiannually, unless required more frequently in the pretreatment standard or by the YCUA~~or Superior Township~~, a report indicating the nature and concentration of pollutants in the effluent that are limited by the categorical pretreatment standards. In addition, the report shall include a record of measured or appropriately estimated average and maximum daily flows for the reporting period for the discharge reported in subsection 169-187 (4) or this Ordinance, except that ~~the YCUA or Superior Township~~ may require more detailed reporting of flows.
- (b) ~~Where the YCUA or Superior Township~~ has imposed mass limitations on nondomestic Users as provided for by R 323.2311(5) of the Part 23 Rules promulgated under the State Act or where such limitations are otherwise established by the Act or the State Act or Rules promulgated thereunder, the report required by subsection (1) immediately above shall indicate the mass of pollutants regulated by pretreatment standards in the discharge from the nondomestic User.~~++~~
- (c) For nondomestic Users subject to equivalent mass or concentration limits established by the YCUA or ~~Superior Township or~~ under the Act or the State Act or Rules promulgated thereunder, the report required by subsection (1) immediately above shall contain a reasonable measure of the nondomestic User's' long-term production rate. For all other nondomestic Users subject to categorical pretreatment standards expressed only in terms of allowable pollutant discharge per unit of production, or other measure of operation, the report required by subsection (1) immediately above shall include the nondomestic User's actual average production rate for the reporting period.
- (4) All categorical and non-categorical nondomestic Users shall notify the YCUA ~~or Superior Township~~ immediately of all discharges that could cause problems to the POTW, including any slug loadings.
- (5) All of the following provisions apply to Significant Industrial Users that are Categorical Industrial Users or Non-categorical Industrial Users in ~~regards~~regard to monitoring and analysis to demonstrate continued compliance:
 - (a) The reports required in Section 169-87 or this Ordinance or in this Section shall contain the results of sampling and analysis of the discharge, including the flow and the nature and concentration, or production and mass where requested by the YCUA~~or Superior Township~~, of pollutants contained in the discharge that are limited by the applicable pretreatment standards. The sampling and analysis may be performed by the YCUA ~~or Superior Township~~

instead of the nondomestic User. Where the YCUA ~~or Superior Township~~ elects to perform the required sampling and analysis instead of the nondomestic User, the nondomestic User will not be required to submit the compliance certification required under Section 169-87 (6) and subsection (1) of this Section. In addition, where the YCUA ~~or Superior Township~~ collects all the information required for the report, including flow data, the nondomestic User will not be required to submit the report. The YCUA ~~or Superior Township~~ shall provide, to the nondomestic User, within 10 days after the results are available, the results of any sampling the YCUA ~~or Superior Township~~ performs for nondomestic User self-monitoring that show a violation of any pretreatment standard. Any certification required by a categorical pretreatment standard shall be included with the semiannual compliance reports.

- (b) If sampling performed by a nondomestic User indicates a violation of pretreatment standards, the nondomestic User shall notify the YCUA ~~or Superior Township~~ within 24 hours of becoming aware of the violation.
- (c) The nondomestic User shall also repeat the sampling and analysis and submit the results of the repeat analysis to the YCUA ~~or Superior Township~~ within 30 days after becoming aware of the violation; however, the nondomestic User is not required to resample if the YCUA ~~or Superior Township~~ performs sampling at the nondomestic User at a frequency of at least once per month or if the YCUA ~~or Superior Township~~ performs sampling at the nondomestic User between the time when the nondomestic User performs its initial sampling and the time when the nondomestic User receives the results of the sampling.
- (d) The reports required in subsection (c) of this Section shall be based upon data obtained through appropriate sampling and analysis performed during the period covered by the report, which data is representative of conditions occurring during the reporting period. The YCUA ~~or Superior Township~~ may require a frequency of monitoring that is necessary to assess and assure compliance by nondomestic Users with applicable pretreatment standards and requirements.
- (e) All analyses shall be performed in accordance with procedures established by the ~~E.P.A.EPA~~ pursuant to section 304(h) of the clean water act and contained in 40 C.F.R. part 136 ~~(March 26, 2007)~~ or with any other test procedures approved by the ~~E.P.A.EPA~~. Sampling shall be performed in accordance with the techniques approved by the ~~E.P.A.EPA~~. Where the provisions of 40 C.F.R. part 136 ~~(March 26, 2007)~~ do not include sampling or analytical techniques for the pollutants in question, or where the ~~E.P.A.EPA~~ determines that the part 136 ~~(March 26, 2007)~~ sampling and analytical techniques are inappropriate for the pollutant in question, sampling and analyses shall be performed using

validated analytical methods or any other sampling and analytical procedures, including procedures suggested by the YCUA or ~~Superior Township~~ or other parties and approved by the ~~E.P.AEPA~~.

- (f) If a nondomestic User monitors any pollutant more frequently than required by the YCUA ~~or Superior Township~~ using the procedures prescribed in subsection (d) immediately above, the results of the monitoring shall be included in the report.
- (6) A minimum of one (1) grab samples shall be used for pH, cyanide, total phenols, oil and grease, sulfide, and volatile organics. For all other pollutants, 24-hour composite samples shall be obtained through flow-proportional composite sampling techniques. The YCUA ~~or Superior Township~~ may waive flow-proportional composite sampling for any nondomestic user that demonstrates that time-proportional sampling is representative of the discharge during the sampling period. Samples obtained through time-proportional composite sampling techniques or through a minimum of 4 grab samples may be approved by the Director or designee when the user demonstrates that this will provide a representative sample of the effluent being discharged.
- (7) The YCUA ~~or Superior Township~~ may require appropriate reporting from nondomestic Users that have discharges, which are not subject to categorical pretreatment standards. Significant industrial Users shall submit, to the YCUA ~~or Superior Township~~, at least semiannually, a description of the nature, concentration, and flow of the pollutants required to be reported by the YCUA ~~or Superior Township~~. The reports shall be based on sampling and analysis performed in the period covered by the report and performed in accordance with the techniques described in 40 C.F.R. part ~~136 (March 26, 2007):136 as amended~~. Where the provisions of 40 C.F.R. part 136 ~~(March 26, 2007)~~ do not contain sampling or analytical techniques for the pollutant in question, or where the ~~E.P.AEPA~~ determines that the part 136 ~~(March 26, 2007)~~ sampling and analytical techniques are inappropriate for the pollutant in question, sampling and analysis shall be performed by using validated analytical methods or any other applicable sampling and analytical procedures, including procedures suggested by the YCUA or ~~Superior Township~~ or other persons and approved by the ~~E.P.AEPA~~. The sampling and analysis may be performed by the YCUA ~~or Superior Township~~ instead of the significant Industrial User. Where the YCUA ~~or Superior Township~~ collects all of the information required for the report, the Significant Industrial User will not be required to submit the report. The YCUA ~~or Superior Township~~ shall provide, to the nondomestic User, within 10 days after the results are available, the results of any sampling it performs for nondomestic User self-monitoring that show a violation of any pretreatment standard. Where ~~the YCUA or Superior Township~~ performs sampling for a Significant Industrial User, ~~the YCUA or Superior Township~~ must perform any required repeat sampling and analysis within thirty (30) days of becoming aware of a violation.

- (8) All periodic compliance reports shall be certified and signed by the authorized representative of the industrial user. The authorized representative shall state the following certification when submitting the periodic compliance reports to ~~the YCUA or Superior Township~~: *"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather ~~bandand~~ evaluate the information submitted. Based on my ~~inquire of inquiry about~~ the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.*

Section 169-89 Powers of the YCUA ~~or Superior Township~~.

Wastewater discharges shall be expressly subject to all provisions of this Ordinance, the Act and State Act and all other applicable regulations, rules, plans, programs and orders established by the YCUA ~~or Superior Township~~. The YCUA ~~or Superior Township~~ may:

- (1) Limit the average and maximum wastewater constituents and characteristics.
- (2) Limit the average and maximum rate and time of discharge or make requirements for flow regulations and equalization.
- (3) Require the installation and maintenance of inspection and sampling facilities.
- (4) Establish specifications for monitoring programs which may include sampling locations, frequency of sampling, number, types and standards for tests and reporting schedule.
- (5) Establish compliance schedules.
- (6) Require submission of technical reports or discharge reports.
- (7) Require the maintaining, retaining and furnishing of plant records relating to wastewater discharge as specified by the YCUA ~~or Superior Township~~, and affording ~~the YCUA or Superior Township~~ access thereto, and copying thereof.
- (8) Require notification of slug discharges and accidental spills.
- (9) Require other conditions as deemed appropriate by the YCUA ~~or Superior Township~~ to ensure compliance with this Ordinance, the Act and the State Act. The YCUA ~~or Superior Township~~ shall require notification of the YCUA ~~or Superior Township~~ for any new introduction of wastewater constituents or any substantial change in the volume or character of the wastewater constituents being introduced into the wastewater treatment system.

(10) Take any other action, including enforcement action, required or authorized by this article.

Section 169-90 Sampling and monitoring facilities may be required.

The YCUA ~~or Superior Township~~ shall, when determined necessary by the Director, require to be provided and operated at the User's own expense, monitoring facilities to allow inspection, sampling, and flow measurement of the building sewer and/or internal drainage systems. The facility, sampling, and measuring equipment shall be maintained at all times in a safe and proper operating condition at the expense of the User. Whether constructed on public or private property, the sampling and monitoring facilities shall be provided in accordance with plans and specifications submitted to and approved by the YCUA ~~or Superior Township~~ and all applicable local construction standards and specifications. Construction shall be completed within 90 days following written notification by the YCUA ~~or Superior Township~~.

Section 169-91 Right to access of facilities for inspection, sampling, records examination, record copying or other duties.

The YCUA ~~or Superior Township~~ shall inspect the facilities of any User to ascertain whether the purpose of this Ordinance is being met and all requirements are being complied with. Persons or occupants of premises where wastewater is created or discharged shall allow the YCUA or ~~Superior Township~~ or its representative ready access at all reasonable times to all parts of the premises for the purposes of inspection, sampling, records examination, records copying or in the performance of any of their duties. The YCUA ~~or Superior Township~~, ~~DNRE, EGLE~~ and EPA shall have the right to set up on the User's property, at the User's expense, such devices as are necessary to conduct sampling inspection, compliance monitoring and/or metering operations. Where a User has security measures in force which would require proper identification and clearance before entry into their premises, the User shall make necessary arrangements with their security guards or other appropriate personnel so that upon presentation of suitable identification, personnel from the YCUA ~~or Superior Township~~, ~~DNRE, EGLE~~ and EPA will be permitted to enter, without delay, for the purposes of performing their specific responsibilities.

Section 169-92 Compliance with Ordinance provisions required.

- (1) Industrial Users shall provide necessary wastewater treatment as required to comply with this Ordinance, the Act and State Act and shall achieve compliance with all pretreatment standards within the time limitations ~~as~~ specified by the federal pretreatment regulations and as required by the YCUA, the Act or the State Act. Any Industrial User that qualifies as a new source is required to have pretreatment equipment installed and operational before discharging and shall be in full compliance within 90 days of initial discharge. Any facilities required to pretreat wastewater to a level acceptable to the YCUA shall be provided, operated, and maintained at the User's expense. Detailed plans showing the pretreatment facilities

and operating procedures shall be submitted to the YCUA for review; and shall be approved by the YCUA before construction of the facility. The review of such plans and operating procedures will in no way relieve the User from the responsibility of modifying the facility as necessary to produce an effluent acceptable to the YCUA under the provisions of this Ordinance, the Act or the State Act. Any subsequent changes in the pretreatment facilities or method of operation shall be reported to and be acceptable to the YCUA prior to the User's initiation of the changes.

- (2) As required by Section 403.8(D)(viii) of the Federal Register, the YCUA shall publish at least annually in a newspaper(s) of general circulation that provides meaningful public notice within the jurisdiction(s) served by the POTW of the Industrial Users, which during the previous 12 months, were in significant noncompliance with any applicable pretreatment requirements. All records relating to compliance with pretreatment standards shall be made available to officials of the EPA or ~~DNREEGLE~~ upon request.

Section 169-93 Confidentiality of Information.

Information and data on a User obtained from reports, questionnaires, permit applications, permits and monitoring programs and from inspections shall be available to the ~~DNREEGLE~~ and the EPA without restriction and shall be available to the public without restriction unless the User specifically requests and is able to demonstrate to the satisfaction of the Director that the release of such information would divulge information, processes or methods of production entitled to protection as trade secrets of the User, in accord with applicable provisions of the state freedom of information act, Public Act 442 of 1976, as amended and Rule 323.2314 of the Part 23 Rules promulgated under the State Act.

Section 169-94 Enforcement by Township and YCUA.

All orders, directives, legal and/or equitable actions, which are necessary and appropriate to enforce this Ordinance, the Act and State Act shall be carried out by the YCUA and/or the Township. Nothing contained in subsection (a) of this section shall preclude the Township or the YCUA from instituting, maintaining or joining any legal and/or equitable actions to enforce this Ordinance, the Act and State Act.

Section 169-95 Records, accounts, audits, classification of Users, insurance.

- (1) The YCUA will maintain and keep proper books of records and accounts, separate from all other records and accounts, in which shall be made full and correct entries of all transactions relating to the POTW. The YCUA will cause an annual audit of such books of record and account for the preceding operating year to be made by a recognized independent certified public accountant; and will supply such audit report to authorized public officials on request.

- (2) In conjunction with the audit there shall be an annual review of the sewer charge system for adequacies meeting expected expenditures for the following year.
- (3) Classification of old and new Industrial Users may also be reviewed annually.
- (4) The YCUA ~~or Superior Township~~ will maintain and carry insurance on all physical properties of the system, of the kinds and in the amounts normally carried by public utility companies and municipalities engaged in the operation of sewage disposal systems.
- (5) Retention of Records - A User shall retain records of all monitoring information, including, all calibration and maintenance records and all original strip chart recordings for continuous monitoring instrumentation, copies of all reports required by this Ordinance, an order, or a permit, all documentation associated ~~ith~~with Best Management Practices, and the records of all data used to complete the application for a permit, for a period of at least three years from the date of a sample, measurement, report application or orders. This period may be extended by the Ypsilanti Community Utilities Authority at any time.

Section 169-96 Powers and authority of inspectors.

The Director and other duly authorized employees of the ~~Ypsilanti Community Utilities Authority~~YCUA bearing proper credentials and identification shall be permitted to enter upon all properties for the purpose of inspection, observation, measurement, sampling, and testing in accordance with the provisions of this Ordinance, the Act and State Act.

Section 169-97 Enforcement Process.

- (1) Emergency Suspension~~→~~. The Director may suspend the wastewater treatment service and/or any permit issued under this Ordinance when such a suspension is necessary, in the opinion of the Director, in order to stop an actual or threatened discharge that presents or may present an imminent or substantial danger to the health or welfare of persons or the environment, the POTW, or constitutes a violation of any condition of a NPDES or other permit, this Ordinance, the Act or State Act. Any User notified of a suspension of wastewater treatment services or a permit shall immediately stop or eliminate its discharge into a ~~Township or~~YCUA sanitary sewer. If a User fails to immediately comply with such a suspension order and as required in this section, the YCUA ~~or Superior Township~~ shall take such steps as deemed necessary, including immediate termination or severance of the User's sewer connection to prevent or minimize damage to any person, the POTW or the environment. The YCUA ~~or Superior Township~~ shall allow the User to recommence its discharge upon receipt of proof of compliance with this Ordinance and the elimination of the discharge and/or identified danger. A User whose wastewater treatment service or permit has been suspended under this Ordinance shall submit, within fifteen (15) days of the suspension, a written statement to the Director

describing the causes of the harmful discharge and the measures taken to prevent future harmful discharges in addition to other information required by this Ordinance or otherwise required by the Act or State Act under such circumstances.

- (2) Notice Letter~~—~~. The minimum enforcement response that the Director or his/her designee will use to notify a User that a violation of the local applicable sewer use ordinance or ~~the YCUA or Superior Township~~ Industrial Pretreatment Program has occurred or is occurring.
- (3) Notification of Violation~~—~~. Whenever the Director finds that any User has violated or is violating any provision of this Ordinance or a wastewater discharge permit, an order issued under this Ordinance, the Act or State Act, the Director may serve upon said User written notice of the violation. Within thirty (30) days of receipt of such notice the User shall submit to the Director or designee an explanation of the violation and a written plan for satisfactory correction. Submission of this plan does not relieve the User of liability for any violations occurring before or after receipt of the notice of violation or as otherwise provided in this Ordinance, the Act or State Act.
- (4) Show Cause Order~~—~~. The Director may order any User violating this Ordinance or the IPP a permit, an order issued under this Ordinance, the Act, or State Act, to show cause why a proposed enforcement action should not be taken. The show cause notice shall require the User to appear before the Director for a show cause meeting within a reasonable time, not less than ten (10) days after first class mailing of the order to the User's recorded or last known address. Enforcement action may be pursued whether or not a User appears at a show cause meeting and issuance of a show cause order does not relieve the User of liability for any violation occurring before or after receipt of the notice or as otherwise provided in this Ordinance, the Act, or State Act.
- (5) Consent Order. The Director is empowered to enter into Consent Orders, Assurances of Voluntary Compliance and other similar documented agreements establishing an agreement with a User responsible for non-compliance with an order, permit, this Ordinance, the Act or State Act. Such a document may include compliance schedules, stipulated fines or penalties, the amount of which shall not be limited by the civil fine assessment provision of this Ordinance, remedial actions and signatures of the Director and User. Consent Orders or similar documented agreements prepared and executed under this section shall have the same force and effect as other orders issued under this Ordinance.
- (6) Compliance Order~~—~~. When the Director finds that a User has violated or continues to violate this Ordinance, a permit, an order issued under this Ordinance, the Act or State Act, an order may be issued to the User directing that, following a specified time period, sewer service shall be discontinued unless adequate treatment facilities, devices or other related appurtenances have been installed and are properly operated and compliance is otherwise achieved. Such an order may contain other

requirements as might be reasonably necessary and appropriate to address the non-compliance, including, but not limited to, the installation of pretreatment technology, additional self-monitoring and new management practices. Issuance of a compliance order does not relieve the User of liability for any violation occurring before or after receipt of the notice or as otherwise provided in this Ordinance, the Act or State Act.

- (7) Cease and Desist Order~~→~~. When the Director finds that a User has violated or continues to violate this Ordinance, a permit, an order issued under this Ordinance, the Act or State Act, an order may be issued to the User responsible for the violation directing that such violations cease and desist immediately. In an emergency, the order to cease and desist may be given by telephone. In a nonemergency situation, the cease and desist order may be used to suspend or permanently revoke an industrial wastewater discharge permit or permits. A cease and desist order may require the User to take such appropriate remedial or preventive action as may be needed to properly address a continuing or threatened violation, including halting operations and terminating the discharge. Issuance of a cease and desist order does not relieve the User of liability for any violation occurring before or after receipt of the order or as otherwise provided in this Ordinance.
- (8) Termination of Wastewater Discharge Permit~~→~~. Any User who has a permit who violates the following conditions of a wastewater discharge permit or violates this Ordinance, the Act or State Act or any applicable state or federal law or regulation is subject to permit termination:
 - (a) Failure to accurately report wastewater constituents and characteristics;
 - (b) Failure to report significant changes in operations or wastewater constituents and characteristics;
 - (c) Refusal of reasonable access to the User's premises or records for the purpose of inspection, monitoring or sampling or for any other purpose permitted under this Ordinance, the Act or State Act;
 - (d) Failure to comply with an order issued under this Ordinance; or
 - (e) For those reasons stated in Section 169-102 or for any other reason permitting such termination as provided in this Ordinance, the Act or State Act. Such Users shall be notified of the proposed permit termination and shall be offered an opportunity to show cause under the provision of subsection (4) of this Section, why the proposed action should not be taken.
- (9) Administrative Assessments - Notwithstanding any other section of this Ordinance, any User who violates any provision of this Ordinance, a permit, an order issued under this Ordinance, the Act or State Act, shall be liable to the YCUA ~~or Superior Township~~

~~and/or Township~~ for any expense loss or damage occasioned by reason of such violation, including but not limited to reasonable attorney's fees and may be subject to an administrative assessment by the YCUA ~~or Superior Township~~ in an amount of \$1,000 per violation, per day. Each day on which non-compliance shall occur or is continued shall be deemed a separate and distinct violation. Such expense, loss, damage or assessments may be added to a User's sewer service charges and the YCUA ~~and the Township~~ shall have such other collection rights and remedies as designated by law, the Act, the State Act and this Ordinance to collect these sewer service charges.

(10) Judicial Remedies - A person who violates any provision of this Ordinance, a permit, an order issued under this Ordinance, the Act or State Act, is subject to the judicial remedies described below in addition to being responsible for a civil fine assessment or a misdemeanor or any administrative remedy or enforcement action provided for in this Ordinance:

(a) Whenever a User has violated or continues to violate the provisions of this Ordinance, a permit, an order issued under this Ordinance, the Act or the State Act, the Director, through counsel, may petition the Circuit Court for issuance of a preliminary or permanent injunction or both to restrain or compel certain activities on the part of the User. ~~The Superior Township Utility Department Director shall have the Superior Township Supervisor's consent to pursue judicial restraint.~~

(b) Any User who has violated or continues to violate any order or permit issued hereunder may be liable to the YCUA ~~or Superior Township~~ in such judicial proceedings for a civil fine assessment of \$1,000, plus actual damages, direct or indirect, incurred by the YCUA ~~or Superior Township~~, per violation, per day, for as long as the violation continues. Additionally, the YCUA ~~or Superior Township~~ may recover reasonable attorney's fees, court costs and other expenses associated with any enforcement activities, including sampling, monitoring and analysis expenses.

(c) The Director, through counsel, may petition the Circuit Court to impose, assess, and recover such assessments and sums. In determining the amount of liability, the court shall take into account all relevant circumstances, including, but not limited to the extent of harm caused by the violation, the magnitude or duration of the violation, any economic benefit gained by the User through the violation, corrective actions by the User, the compliance history of the User and any other relevant factor. ~~The Superior Township Utility Department Director shall have the Superior Township Supervisor's consent to pursue judicial restraint.~~

(11) Liens - Any fine or other assessment issued or imposed under this Ordinance or other costs or charges imposed under this Ordinance may be added to the User's sewer

service charges and the YCUA ~~or Superior Township~~ shall have such other collection rights and remedies as designated by law and this Ordinance to collect said charges and all unpaid charges, fines, assessments, penalties and service charges shall constitute and may be recorded as a lien against the User's property if not paid within the time frame allocated by the YCUA or ~~Superior Township~~ or a court for payment. The filing of such a lien shall not prevent the YCUA from pursuing other collection remedies.

- (12) Appeals - Any person or User subject to enforcement action under the provisions of this Ordinance, the Act or State Act, except for civil fine assessment notices, consent orders, emergency actions under this Ordinance or judicial actions by the YCUA or ~~Superior Township~~, may request a hearing before the Director within ten (10) days of receipt of notification of the proposed enforcement action. A hearing shall then be held by the Director concerning the violation, the reasons why the enforcement action has been taken, the proposed enforcement action, and the User's explanation or other relevant evidence. An appeal may be taken from the Director's final decision. The following rules shall apply to the hearing and appeal:
- (a) The Director may issue notices of such a hearing requiring the attendance and testimony of witnesses or the production of evidence relative to the hearing.
 - (b) In the event a request for hearing is not filed within ten (10) days of the User's notice of an enforcement action, failure to file such a request shall be deemed a waiver of any and all hearing or appeal rights established under this Ordinance.
 - (c) A request for hearing shall state the basis for the request, the reasons in support of the request and any alternative relief which the aggrieved party seeks.
 - (d) During the pendency of any hearing process or appeal the User must comply with the enforcement action or the YCUA or ~~Superior Township~~ order from which the appeal is taken.
 - (e) At the hearing, testimony may be taken under oath and recorded stenographically. A transcript of the hearing shall be made available to any member of the public or any party to the hearing upon payment of usual and reasonable charges.
 - (f) After the Director has held such a hearing and reviewed the evidence, he may issue an order affirming, modifying or withdrawing the enforcement action.
 - (g) Within fifteen (15) days from receipt of the Director's final decision, the aggrieved party may appeal the decision to the board stating the grounds on which the appeal is based together with all documents, evidence, transcripts

and information in support of the aggrieved party's position. In addition, the aggrieved party shall file five (5) copies of the appeal and supporting documentation with the board and serve an additional copy on the Director.

- (h) The Director shall have thirty (30) days to respond to the appeal and to submit all evidence, documents and information in support of the Director's decision and shall file five (5) copies with the board and shall serve an additional copy on the aggrieved party.
 - (i) Within thirty (30) days of receiving the Director's response the board shall meet and review all documents and evidence pertaining to the appeal and shall issue an order affirming the Director's order, affirming the Director's order in part and reversing in part, or reversing the Director's order in full. The board shall forward a copy of its decision to all interested parties.
- (13) Industrial Pretreatment Program (IPP) and Enforcement Response Plan (ERP). This Ordinance, the Act and State Act shall also be enforced by the YCUA ~~or Superior Township~~ pursuant to a written Industrial Pretreatment Program adopted by the YCUA ~~or Superior Township~~ as required by the Act and State Act which plan shall include those plan elements required by the Act and State Act including, but not limited to, an Enforcement Response Plan designed to achieve enforcement of that Program. That Enforcement Response Plan shall provide for, at minimum, those powers of enforcement granted by this Ordinance, the Act and State Act.
- (14) "Time Limits: ~~YCUA or Superior Township's~~ The YCUA's failure to strictly comply with and/or to meet an enforcement procedure time deadline or other time deadline specified in this Ordinance, the Act, State Act, or the Enforcement Response Plan, shall not prohibit or prevent the YCUA ~~or Superior Township~~ from taking enforcement or other action outside of or not in compliance with such a time deadline, unless the User or permittee in question has been and is able to demonstrate that it has been materially prejudiced by action taken by the YCUA ~~or Superior Township~~ outside of or not in compliance with such a time deadline."

Section 169-98 Surcharges, Fees.

The YCUA Director ~~and/or the Superior Township Board~~ shall also establish appropriate surcharges or fees to reimburse the YCUA ~~or Superior Township~~ for the additional cost of operation and maintenance of the sewage works or POTW due to the violations of this Ordinance, the Act or State Act.

Section 169-99 Requirements for Nondomestic Users.

- (1) All nondomestic Users must notify the Director of the nature and characteristics of their wastewater prior to commencing their discharge. The Director is authorized to prepare a form for this purpose.

- (2) It shall be unlawful for Significant Industrial Users to discharge wastewater, either directly or indirectly, into the sewage works or POTW without first obtaining ~~an Industrial User pretreatment wastewater discharge~~ permit from the YCUA ~~or Superior Township~~. ~~The director may require that other nondomestic users, including, but not limited to, liquid waste haulers to obtain a wastewater discharge permit as necessary to carry out the purposes of this article.~~ Any violation of the terms and conditions of ~~an Industrial User pretreatment wastewater discharge~~ permit shall be deemed a violation of this Ordinance. Obtaining ~~an Industrial User pretreatment wastewater discharge~~ permit does not relieve a permittee of its obligation to obtain other permits required by federal, state or local law.
- (3) The Director may require that other Industrial Users, including liquid waste haulers, obtain ~~Industrial User pretreatment wastewater discharge~~ permits as necessary to carry out the purposes of this Ordinance.
- (4) Any Industrial User located beyond the Ypsilanti Township limits shall submit a permit application within 60 days of the effective date of the ordinance from which this Ordinance is derived. New Industrial Users located beyond the Ypsilanti Township limits shall submit such applications to the Director 60 days prior to discharging into the sewage works or POTW. Upon review and approval of such application, the Director may enter into a contract with the User which requires the User to subject itself to, and abide by this Ordinance, including all permitting, compliance monitoring, reporting, and enforcement provisions contained in this Ordinance, the Act or State Act.
- (5) Any Significant Industrial User which discharges nondomestic waste into the sewage works or POTW prior to the effective date of the ordinance from which this Ordinance is derived and who wishes to continue such discharges in the future, shall, within 90 days after such date, apply to the YCUA for an Industrial User pretreatment permit and shall not cause or allow discharges to the POTW to continue after 180 days from and after the effective date of the ordinance from which this Ordinance is derived except in accordance with a permit issued by the Director.
- (6) Any Significant Industrial User proposing to begin or recommence discharging nondomestic wastes into the sewage works or POTW must obtain a pretreatment permit prior to beginning or recommencing such discharge. An application for this permit must be filed at least 60 days prior to the anticipated start-up date.

Section 169-100 Application.

- (1) In order to be considered for a pretreatment permit, all Industrial Users required to have a permit must submit the information required by Section 169-85 on an application form approved by the Director

- (2) When required, plans must be certified for accuracy by a state - registered professional engineer.
- (3) All applications must contain the following certification statement and be signed by an authorized representative of the Industrial User: "I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."
- (4) The Director will evaluate the data furnished by the Industrial User and may require additional information. After evaluation of the data furnished, the Director may issue an Industrial User pretreatment permit subject to terms and conditions provided herein.
- (5) At the time an application for a permit is made, the User shall pay to the YCUA a permit fee in an amount established from time to time by the board, which fee shall be refunded to the User in the event the permit is denied. In addition to the above-stated permit fee, the User shall pay to the YCUA a nonrefundable permit application fee equal to the YCUA's expenses, and the YCUA expenses incurred in hiring laboratories, engineers, or other consultants, for the purpose of evaluating the permit application submitted by the User to the YCUA.

Section 169-101 Contents.

Pretreatment permits shall include such conditions as are reasonably deemed necessary by the Director to prevent pass through or interference, protect the quality of the water body receiving the POTW' s effluent, protect worker health and safety, facilitate POTW sludge management and disposal, protect ambient air quality, and protect against damage to the POTW collection system or plant and ensure compliance with this Ordinance, the Act and State Act. Permits shall contain a statement of the duration of the permit which shall not be more than 5 years; a statement of permit non transfer ability without prior notification to the YCUA ~~or Superior Township~~ and provision of a copy of the existing permit to the new owner or operator; effluent limits based on applicable general pretreatment standards, categorical pretreatment standards, local limits, and state and local law; self monitoring, sampling, reporting, notification, and record keeping requirements, including identification of the pollutants to be monitored, sampling location, sampling frequency, and sample type, based on the applicable general pretreatment standards, categorical pretreatment standards, local limit, and state and local law; and a statement of applicable civil and criminal penalties for violation of pretreatment standards and requirements and any applicable compliance

schedule. The schedule may not extend the compliance date beyond applicable federal or state deadlines. Permits may contain, but need not be limited to, the following:

- (1) Limits on the average and/or maximum rate of discharge, time of discharge, and/or requirements for flow regulation and equalization.
- (2) Limits on the average and/or maximum concentration, mass, or other measure of identified wastewater constituents or properties.
- (3) Requirements for the installation of pretreatment technology or construction of appropriate containment devices, or similar requirements designed to reduce, eliminate, or prevent the introduction of pollutants into the sewage works or POTW.
- (4) Development and implementation of spill control plans or other special conditions including additional management practices necessary to adequately prevent accidental, unanticipated, or routing discharges.
- (5) The unit charge or schedule of User charges and fees for the management of the wastewater discharged to the sewage works or POTW.
- (6) Requirements for installation and maintenance of inspection and sampling facilities.
- (7) Specifications for monitoring programs which may include sampling locations, frequency of sampling, number, types, and standards for tests, and reporting schedules.
- (8) Compliance schedules.
- (9) Requirements for submission of technical reports or discharge reports.
- (10) Requirements for maintaining and retaining plant records relating to wastewater discharge as specified by the Director and affording the Director, or his representatives, access thereto.
- (11) Requirements for notification of any new introduction of wastewater constituents or of any substantial change in the volume or character of the wastewater being introduced in the sewage works or POTW.
- (12) Requirements for the notification of any change in the manufacturing and/or pretreatment process used by the permittee.
- (13) Requirements for notification to ~~the YCUA or Superior Township~~ of excessive, accidental, or slug discharges.

- (14) Other conditions as deemed appropriate by the Director to ensure compliance with this Ordinance and state and federal laws, rules, and regulations, including the Act and State Act.
- (15) A statement that compliance with the permit does not relieve the permittee of responsibility for compliance with all applicable federal, State or local pretreatment standards or limits, including those which become effective during the term of the permit.

Section 169-102 Issuance process.

- (1) Permits shall be issued for a specified time period, not to exceed five years. A permit may be issued for a period less than five years, at the discretion of the Director.
- (2) The Director will provide all interested persons with notice of final permit terms. Upon notice by the Director, any person, including the Industrial User, may petition to appeal the terms of the permit within 30 days of the notice.
 - (a) Failure to submit a timely petition for review shall be deemed to be a waiver of the appeal.
 - (b) In its petition, the appealing party must indicate the permit provisions objected to, the reasons for this objection, and the alternative condition, if any, it seeks to be placed in the permit.
 - (c) The effectiveness of the permit shall not be stayed pending reconsideration by the board. If, after considering the petition and any arguments put forth by the Director, the board determines that reconsideration is proper, it shall remand the permit back to the Director for reissuance. Those permit provisions being reconsidered by the Director shall be stayed pending reissuance.
 - (d) A board's decision not to reconsider a final permit shall be considered final administrative action for purposes of judicial review.
- (3) The Director may modify or terminate the permit for good cause including, but not limited to, the following:
 - (a) To incorporate any new or revised federal, state or local pretreatment standards or requirements.
 - (b) Material or substantial alterations or additions to the discharger's operation processes, or discharge volume or character which were not considered in drafting the effective permit.

- (c) A change in any condition in either the Industrial User or the POTW that requires either a temporary or permanent reduction or elimination of the authorized discharge.
 - (d) Information indicating that the permitted discharge poses a threat to the sewage works or POTW or POTW personnel or the receiving waters.
 - (e) Violation of any terms or conditions of the permit.
 - (f) Misrepresentation or failure to disclose fully all relevant facts in the permit application or in any required reporting.
 - (g) Revision of or a grant of variance from such categorical standards pursuant to 40 CFR 403.13.
 - (h) To correct typographical or other errors in the permit.
 - (i) To reflect transfer of the facility ownership and/or operation to new owner/operator.
 - (j) Upon request of the permittee, provided such request does not create a violation of any applicable requirements, standards, laws, or rules and regulations.
 - (k) Falsifying self-monitoring reports.
 - (l) Tampering with monitoring equipment.
 - (m) Refusing to allow timely access to the facility premises and records.
 - (n) Failure to meet effluent limitations.
 - (o) Failure to pay fines.
 - (p) Failure to pay sewer charges.
 - (q) Failure to meet compliance schedules.
 - (r) As provided in Section 169-97.
- (4) The filing of a request by the permittee for a permit modification, revocation and reissuance, or termination, or a notification of planned changes or anticipated noncompliance, does not stay any permit condition.
 - (5) Permits may be reassigned or transferred to a new owner and/or operator with prior approval of the Director, if

- (a) The permittee must give at least 30 days advance notice to the Director; and
- (b) The notice must include a written certification by the new owner which:
 - (i) States that the new owner has no immediate intent to change the facility's operations and processes.
 - (ii) Identifies the specific date on which the transfer is to occur.
 - (iii) Acknowledges full responsibility for complying with the existing permit.
- (6) The User shall apply for permit reissuance by submitting a complete permit application a minimum of 90 days prior to the expiration of the User's existing permit. An expired permit will continue to be effective and enforceable until the permit is reissued, if:
 - (a) The Industrial User has submitted a complete permit application at least 90 days prior to the expiration date of the User's existing permit; and
 - (b) The failure to reissue the permit, prior to expiration of the previous permit, is not due to any act or failure to act on the part of the Industrial User.
- (7) Nothing in this Ordinance shall be construed as preventing any special agreement or arrangement between the POTW and any User whereby wastewater of unusual strength or character is accepted into the POTW and specially treated and subject to any payments or User charges, as may be applicable. However, no discharge which violates pretreatment standards will be allowed under the terms of such special agreements. If, in the opinion of the Director, the wastewater may have the potential to cause or result in any of the following circumstances, no such special agreement will be made:
 - (a) Pass through or interference; or
 - (b) Endanger municipal employees or the public.

Section 169-103 Penalty for Violation of Ordinance; Liability of User.

- (1) Any person who violates any provision of this Ordinance, a permit, an order issued under this Ordinance, the Act or State Act, shall become liable to the ~~Township~~YCUA for and may be subject to a civil fine assessment of \$1000.00 per violation, per day, plus any costs, damages and expenses, direct or indirect, incurred by the Township or ~~the~~YCUA in connection with the violation. Each day on which a violation continues shall be deemed a separate and distinct violation.
- (2) Any person who violates any provision of this Ordinance that is listed below shall be guilty of a misdemeanor, and upon conviction is subject to a fine of not more than

\$500, exclusive of any civil fine assessment or other costs, damages and expenses, or by imprisonment for not more than ninety (90) days, or both. Misdemeanor violations include:

- (a) intentional unpermitted discharge;
- (b) falsification of a monitoring report or the making of any false statement, representation or certification in any application, record, report, plan or other document filed or required to be maintained pursuant to this ordinance;
- (c) improper sampling, with evidence of intent to falsify or mislead;
- (d) intentional failure to install monitoring equipment after a deadline established by an order issued under this ordinance or the tampering with or knowingly rendering inaccurate any monitoring device or equipment or method required under this ordinance;
- (e) intentional recurring violation of a compliance schedule in a permit or a violation of a compliance schedule in an order issued under this ordinance; or
- (f) illegal discharge when the discharge causes harm and there is evidence of intent.

Section 169-104 Funding/Fees

- (1) The purpose of this section is to provide for the recovery of costs from Users of the POTW. The applicable charges or fees established by the Board shall be sufficient to meet the costs of the operation, maintenance, improvement or replacement of the system, or as provided by law or by Board action.
- (2) The Board shall adopt charges and fees which shall include, but not necessarily limited to
 - (a) Fees for reimbursement of costs of establishing, operating, maintaining, or improving the ~~YCUA or Superior Township's~~ YCUA's Industrial Pretreatment Programs; and Enforcement Response Plan.
 - (b) User fees based upon volume of waste and concentration or quantity of specific pollutants in a discharge, and to cover other treatment costs including sludge handling and disposal; and
 - (c) Reasonable fees for reimbursement of costs for enforcement hearings or other enforcement action including, but not limited to, expenses regarding hearings officers, court reporters, attorney fees and transcriptions; and

- (d) Other fees, which the Board may deem necessary, to carry out the requirements contained herein and continued in other IPP & ERP, or as may be required by law.

DIVISION 3. BUILDING SEWERS AND CONNECTIONS

Section 169-105 Connection to public sewer required.

The owner of all houses, buildings, or properties used for human occupancy, employment, recreation or other purposes situated within the Township and abutting on any street, alley or right-of-way in which there is now located or may in the future be located a public sanitary sewer of the Township, is hereby required at their expense to install suitable sewage facilities therein, and to connect such facilities directly with the proper public sewer in accordance with the provisions of this article, within 90 days after the date of official notice to do so, provided that the public sewer is within 200 feet of the property line.

Section 169-106 Permit Required.

No unauthorized person shall uncover, make any connections with or opening into, use, alter, or disturb any public sewer or appurtenance thereof or any part of the sewage works or POTW without first obtaining a written permit from the Director.

Section 169-107 Classes of Permits; Application; Fees.

There shall be two classes of building sewer permits: (1) For residential and commercial service; and (2) For service to establishments producing industrial wastes. In either case, the owner or his agent shall make application on a special form furnished by the ~~Township or~~ YCUA. The permit application shall be supplemented by any plans, specifications, or other information considered pertinent, in the judgment of the ~~Township or~~ YCUA. A permit and inspection fee for a residential or commercial building sewer permit and for an industrial building sewer permit shall be paid to the Township at the time the application is filed.

Section 169-108 Costs of Connection to be Borne By Owner; Indemnification of Township and YCUA.

All costs and expenses incident to the installation and connection of the building sewer shall be borne by the owner. The owner shall indemnify the Township and the YCUA from any loss or damage that may directly or indirectly be occasioned by the installation of the building sewer.

Section 169-109 Separate building sewer for each building required; exception.

A separate and independent building sewer shall be provided for every building; except where one building stands at the rear of another on an interior lot and no private sewer is available or can be constructed to the rear building through an adjoining alley, court, yard,

or driveway, the building sewer from the front building may be extended to the rear building and the whole considered as one building sewer.

Section 169-110 Use of Old Building Sewers with New Buildings.

Old building sewers may be used in connection with new buildings only when they are found, on examination and test by the ~~Township or~~ YCUA, to meet all requirements of this Ordinance .

Section 169-111 Construction Specifications.

The size, slope, alignment, and materials of construction of a building sewer; and the methods to be used in excavating, placing of the pipe, jointing, testing, and backfilling the trench, shall all conform to the requirements of the building and plumbing code or other applicable rules and regulations of the ~~Township or YCUA~~. In the absence of the Code provisions or in amplification thereof, the materials and procedures set forth in appropriate specifications of the ASTM and WEF Manual of Practice No. 9 shall apply.

Section 169-112 Elevation.

Whenever possible, the building sewer shall be brought to the building at an elevation below the basement floor. In all buildings in which any building drain is too low to permit gravity flow to the public sewer, sanitary sewage carried by such building drain shall be lifted by an approved means and discharged to the building sewer.

Section 169-113 Prohibited Connections.

- (1) No person shall make connection of roof downspouts, exterior foundation drains, sump pump discharge, areaway drains or other sources of surface runoff or groundwater to a building sewer or building drain which, in turn, is connected directly or indirectly to a public sanitary sewer or combined sewer.
- (2) The YCUA ~~or Superior Township~~ shall not allow any connection to the sanitary sewer unless there is sufficient capacity in the sewage works to convey and adequately treat the additional wastewater from the proposed connection.

Section 169-114 Connection Specifications.

- (1) The connection of the building sewer into the public sewer shall conform to the requirements of the building and plumbing code or other applicable rules ~~land and~~ regulations of the ~~YCUA or~~ Superior Township or the procedures set forth in appropriate specifications of the ASTM and the WEF Manual of Practice No. 9 All such connections shall be made gastight and watertight.
- (2) Any deviation from the prescribed procedures and materials must be approved by the ~~YCUA or~~ Superior Township before installation.

Section 169-115 Inspection; Supervision of Connection.

The contractor installing the building sewer shall notify Superior Township when the building sewer is ready for inspection and connection to the public sewer. The connection shall be made under the supervision of ~~Superior~~the Township.

Section 169-116 Guards for Excavations; Restoration of Public Property.

All excavations for building sewer installation shall be adequately guarded with barricades and lights so as to protect the public from hazard. Streets, sidewalks, parkways, and other public property disturbed in the course of the work shall be restored in a manner satisfactory to the Township and YCUA. Work shall also be conducted in accordance with requirements of the entity, municipal or otherwise, having jurisdiction over any affected road, easement or right-of-way.

Section 169-117 – 125 Reserved

DIVISION 4. USE OF PUBLIC SEWERS

Section 169-126 Required.

- (1) It shall be unlawful for any person to place, deposit or permit to be deposited in an unsanitary manner upon public or private property within the Township, or in any area under its jurisdiction, any human or animal excrement, garbage or other objectionable waste.
- (2) It shall be unlawful to discharge to any natural outlet, any sanitary sewage, industrial wastes, or other polluted water, except where suitable treatment has been provided in accordance with provisions of this Ordinance.
- (3) Except as hereinafter provided, it shall be unlawful to construct or maintain any privy, privy vault, septic tank, cesspool or other facility intended or used for the disposal of sewage.
- (4) The owner of all houses, buildings, or properties used for human occupancy, employment, recreation or other purpose situated within the Township and abutting on any street, alley or right-of way in which there is now located or may in the future be located a public sanitary sewer or combined sewer of the Township, is hereby required at his expense to install suitable sewage facilities therein, and to connect such facilities directly with the proper public sewer in accordance with the provisions of this Ordinance, within 90 days after the date of official notice to do so provided that such public sewer is within 200 feet of the property line.

Section 169-127 Unpolluted Discharges.

- (1) No person shall discharge or cause to be discharged any stormwater, surface water, groundwater, water from footing drains, roof water, or other unpolluted water to any sanitary sewer or sewer connection except as otherwise provided in this Ordinance. Any premises connected to a storm sewer shall comply with county, state and federal requirements as well as those by the Township and the YCUA.
- (2) Stormwater, groundwater, water from footing drains and all other unpolluted drainage shall be discharged into such sewers as are specifically designated as combined sewers, or to a natural outlet, except as otherwise provided in this Ordinance. Industrial cooling water or unpolluted process waters ~~may be~~ discharged upon application and approval of the YCUA ~~or Superior Township~~ and the appropriate state agency to a storm sewer, or natural outlet.

Section 169-128 Fats, Oils, and Grease, (FOG) Interceptor and Sand Interceptors.

Fats , oils, and grease (FOG) and sand interceptors shall be provided when, in the opinion of the Director, they are necessary for the proper handling of liquid wastes containing fats, oils, or grease discharges in which the concentration in a grab sample exceeds the 100 mg/l limit, or any flammable wastes, sand, or other harmful ingredients; except that such interceptors shall not be required for single-family or multiple-family dwelling units. All interceptors shall be of a type and capacity approved by the Director and shall be located as to be readily and easily accessible for cleaning and inspection. Grease and oil interceptors shall be constructed of impervious materials capable of withstanding abrupt and extreme changes in temperature. They shall be of substantial construction, watertight and equipped with easily removable covers which when bolted into place shall be gastight and watertight. When installed, all fats, oils, and grease, and sand interceptors shall be maintained by the owner, at his expense, in continuously efficient operation at all times. A User may petition the Director for an exemption from having to install a Fats, Oils, and Grease (FOG) Interceptor in accordance with provisions specified in the YCUA ~~or Superior Township~~ FOG Mitigation Program Policy, as amended from time to time. ~~The YCUA's FOG mitigation program policy does not apply to contract communities. Upon approval by the director, the YCUA's contract communities may implement an ordinance or written/policy in lieu of this section.~~ Upon approval by the Director, ~~YCUA or Superior Township's~~ YCUA's Contract Communities that have a Fats, Oils, and Grease Ordinance/Policy can implement said Ordinance/Policy in lieu of this Section and the YCUA ~~or Superior Township~~ Fats, Oils, and Grease Mitigation Program Policy.

Section 169-129 Prohibited discharges.

No User shall contribute or cause to be contributed, directly or indirectly, any pollutant or wastewater which will pass through or interfere with the operation or performance of the sewage works. A User may not contribute the following substances to the sewage works:

- (1) Any liquids, solids or gases which by reason of their nature or quantity are, or may be, sufficient either alone or by interaction with other substances to cause fire or explosion or be injurious in any other way to the sewage works or to the operation of the sewage works.
- (2) Solid or viscous substances which may cause obstruction to the flow in a sewer or other interference with the operation of the wastewater treatment facilities.
- (3) Any wastewater having a pH less than 5.0 or greater than 11.0; or wastewater having any other corrosive property capable of causing damage or hazard to structures, equipment, or personnel of the sewage works.
- (4) Any wastewater containing toxic pollutants or of high chlorine demand in sufficient quantity, either singly or by interaction with other pollutants, to injure or interfere with any wastewater treatment process, constitute a hazard to humans or animals, create a toxic effect in the receiving waters of the sewage works, or exceed the limitation set forth in the EPA categorical pretreatment standard, or any other federal, state or county standards.
- (5) Pollutants that result in the presence of toxic gases, vapors, or fumes within the POTW in a quantity that may cause worker health and safety problems. This prohibition includes, but is not limited to, wastewaters which contain liquids, solids, or gases that cause gases, vapors, or fumes from the discharge to exceed 10% of the immediately dangerous to life and health (IDLH) concentration. Discharges which contain more than one pollutant which may contribute to fume toxicity shall be subject to more restrictive limitations, as determined necessary by the Director. The more restrictive discharge limits shall be calculated based on the additive fume toxicity of all compounds identified or reasonably expected to be present in the discharge.
- (6) Any noxious or malodorous liquids, gases, or solids which singly or by interaction with other wastes are sufficient to create a public nuisance or hazard to life or are sufficient to prevent entry into the sewers for maintenance and repair.
- (7) Any substance, which may cause the sewage, works such as residues, sludge, or scums, to be unsuitable for land application or reclamation and reuse or to interfere with the reclamation process.
- (8) Any substance, which will cause the sewage, works to violate its NPDES permit or the receiving water quality standards.
- (9) Any wastewater with color of sufficient light absorbency to interfere with treatment plant process, prevent analytical determinations, or create any aesthetic effect on the treatment plant effluent, such as, but not limited to, dye wastes and vegetable tanning solutions.

- (10) Daily maximum concentration or mass loading shall not be exceeded on any single calendar day. Where daily maximum limitations are expressed in terms of a concentration, the daily discharge is the arithmetical measurement of the pollutant concentration derived from all measurements taken that day. Where daily maximum limitations are expressed in units of mass, the daily discharge is the total mass discharged during the day. If a composite sample is required for a parameter, the determination whether the daily maximum limitation for that parameter has been exceeded on a single calendar day shall be based on the composite sample collected for that parameter on that calendar day. If grab samples are required for a parameter, the determination whether the daily maximum limitation for that parameter has been exceeded on a calendar day shall be based on the average of all grab samples collected for that parameter on that calendar day. If only one grab sample is collected for a parameter on a given day, the determination whether the daily maximum limitation for that parameter has been exceeded for the day shall be based on the results of that single grab sample. If the pollutant concentration in any sample is less than the applicable detection limit, that value shall be regarded as zero (0) when calculating the daily maximum concentration.
- (11) Any wastewater having a temperature, which will inhibit biological activity in the sewage, works resulting in interference, but in no case wastewater with a temperature at the introduction into the 24 sewage works, which exceeds 60 degrees Celsius (140 degrees Fahrenheit) or is lower than zero degrees Celsius (32 degrees Fahrenheit).
- (12) Any wastewater containing any radioactive wastes or isotopes of such half-life or concentration as may exceed limits established by applicable state or federal regulations.
- (13) Any wastewater which causes a hazard to human life or creates a public nuisance.
- (14) Organic solvent extractable substances such as fats, wax, grease, or oils of petroleum origin, whether emulsified or not, in excess of 100 mg/1 or containing substances which may solidify or become viscous at temperatures between 32 degrees Fahrenheit (zero degrees Celsius) and 140 degrees Fahrenheit (60 degrees Celsius).
- (15) Gasoline, benzene, naphtha, fuel oil or other flammable or explosive liquids, solids or gases; or other pollutants which cause the wastewater to have a closed cup flashpoint of less than 140 degrees Fahrenheit (60 degrees Celsius), or which cause an exceedance of ten percent of the lower explosive limit (LEL) at any point within the collection system or containing gasoline, benzene, xylene or toluene which causes the wastewater to exceed the state surface water quality standard.
- (16) Any garbage that has not been ground by household type or other suitable garbage grinders.

- (17) Any ashes, cinders, sand, mud, straw, shavings, metal, glass, rags, feathers, tar, plastics, wood, paunch, manure or any other solids or viscous substances capable of causing obstructions or other interferences with the proper operation of the sewer system.
- (18) Toxic or poisonous substances in sufficient quantity to injure or interfere with any wastewater treatment process, or to constitute hazards to humans or animals, or to create any hazard in waters which receive the POTW effluent, which shall include, but are not limited to wastes containing cyanide, chromium, cadmium, mercury, copper, and nickel ions.
- (19) Solids of such character and quantity that special and unusual attention is required for their handling.
- (20) Any substance which would cause the treatment plant to be in noncompliance with sludge use, recycle or disposal criteria pursuant to guidelines or regulations developed under section 405 of the Federal Act, the Solid Waste Disposal Act, the Clean Air Act, the Toxic Substances Control Act or other regulations or criteria for sludge management and disposal as required by the state.
- (21) Any medical or infectious wastes prohibited from being discharged under federal or state law and regulations.
- (22) -Material considered a hazardous waste under the Resource Conservation and Recovery Act (RCRA).
- (23) Any commercial or industrial waste that may cause pass through of pollutants or interference with the wastewater treatment plant operations or that violates federal, state, or local restrictions.
- (24) Any pollutant, including oxygen demanding pollutants (BOD etc.) released at a flow rate and/or pollutant concentration which will cause interference with the POTW.
- (25) Trucked and hauled waste, except at discharge points designated by the POTW.
- (26) Pollutants causing toxic gases, vapors, and fumes.
- (27) Any leachate from a hazardous waste landfill.
- (28) Any landfill leachate unless permitted and authorized under a written contract, within ~~YCUA or Superior Township's~~YCUA's sole discretion, between YCUA ~~or Superior Township~~ and the User.
- (29) Any pollutant discharge which constitutes a slug.

Section 169-130 Promulgation of more stringent standards.

Upon the promulgation of the national categorical pretreatment standards, alternative discharge limits, or other federal or state limitations, for a particular industrial subcategory, the pretreatment standard, if more stringent than limitations imposed under this Ordinance for sources in that subcategory, shall immediately supersede the limitations imposed under this Ordinance and shall be considered part of this Ordinance. The YCUA-or-Superior Township shall notify all affected Users of the applicable reporting requirements.

Section 169-131 Prohibited concentrations of certain pollutants and mercury reduction plan.

- (1) Instantaneous Limits. No person~~user~~ shall discharge wastewater such that the concentration of pollutants in one~~any~~ grab sample exceeds any of the following instantaneous maximum limits:

<u>Compatible Pollutants</u>	
<u>Instantaneous Limits</u>	<u>Parameter</u>
<u>100 mg/l</u>	<u>Fats, oil grease (FOG)</u>
<u>5.0 S.U. minimum</u> <u>11.0 S.U. maximum</u>	<u>pH</u>
<u>Toxic Pollutants</u>	
<u>Instantaneous Limits</u>	<u>Parameter</u>
<u>1.0 mg/l</u>	<u>Total cyanides</u>
<u>0.22 mg/l</u>	<u>Available cyanide</u>
<u>1.3 mg/l</u>	<u>Bis(2-ethylhexyl) phthalate</u>
<u>1.0 mg/l</u>	<u>Total phenolic compounds*</u>
<u>*The total phenolic compounds limit is based on the discharge of any or all of the phenolic compounds: 2-chlorophenol, 4-chlorophenol, 2,4-dichlorophenol, 2,4-dimethylphenol, 2,4-dinitrophenol, 2-methylphenol, 3-methylphenol, 4-methylphenol, 2-nitrophenol, 4-nitrophenol, and phenol. Discharge of other phenolic compounds is prohibited except as specifically authorized by the director.</u>	

- (1) ~~—Daily Maximum Limits for oil and grease or pH:~~

~~100 mg/1 oil and grease
<5 or > 11 standard units pH
1.0 mg/1 Total Cyanides
1.0 mg/1 Total Phenolic Compounds~~

- (2) Compatibles. No person shall discharge wastewater such that the concentration of pollutants contained in a representative composite sample is at or above the following ~~surcharge threshold, except as otherwise permitted in writing by the Director and on payment of a surcharge fee, and no person~~~~user~~ shall discharge wastewater such that the concentration of pollutants contained in a representative

daily composite sample exceeds any of the following surcharge thresholds, except as permitted by the director and upon payment by that user of the appropriate surcharge fees. No user shall discharge wastewater such that the concentration of pollutants in a representative daily composite sample exceeds any of the following uppermaximum limits, unless approved by the director in accordance with respect to the following compatible pollutants: this Section:

COMPATIBLES		
Surcharge Threshold	Maximum Limit	Upper Limits
300 350 mg/l	1000 mg/l	5-day BOD (Biochemical Oxygen Demand)
350 mg/l	2500 mg/l	Total SS (Suspended Solids)
600 mg/l	2000 mg/l	COD (Chemical Oxygen Demand)
15 20 mg/l	75 60 mg/l	Total Phosphorus
30 50 mg/l	700 175 mg/l	Ammonia-Nitrogen

- (3) Daily Maximum Limits for Toxics. No ~~person~~user shall discharge wastewater such that the concentration of ~~pollutants contained in a representative composite sample shall exceed the following limits with respect to the following inorganic or organic pollutants or phenolic compounds:~~

INORGANICS TOXICS	
Maximum Limit	Parameter
1 0.24 mg/l	Arsenic
0.002 mg/l	Beryllium
0.50 mg/l	Cadmium
4.0 mg/l	Chromium (Total)
3.0 mg/l	Copper
0.3 mg/l	Lead
Nondetectable*	Mercury
3 0.6 mg/l	Nickel
0.15 0.84 mg/l	Silver Silver
3.0 mg/l	Zinc
*See mercury requirements of this Section	
ORGANICS TOXICS	
Nondetectable*	Polychlorinated Biphenyls (Nondetectable per U.S. EPA Method 608. Any detectable sample exceeds this limit.) ("PCBs")

* There shall be no detectable amounts of polychlorinated biphenyls discharged to a township or YCUA sanitary sewer. Polychlorinated biphenyls sampling procedures preservation and handling, and analytical protocol for compliance monitoring shall be in accordance with EPA Method 608. The level of detection, developed in accordance with the procedure specified in 40 CFR 136, shall not exceed 0.2 ug/L for polychlorinated biphenyls, unless higher levels are appropriate due to matrix interference.

PFAS COMPOUNDS

Maximum Limit	Parameter
170 ng/l	Perfluorooctane Sulfonic acid (PFOS)
2600 ng/l	Perfluorooctanoic acid (PFOA)
13,000,000 ng/l	Perfluorobutanesulfonic acid (PFBS)
580 ng/l	Perfluorononanoic acid (PFNA)
4,100 ng/l	Perfluorohexanesulfonia acid (PFHxS)

(4) ~~The local~~ Special Alternative Limits (“SALs”). For a user’s discharge limitation for Polychlorinated Biphenyls is established that would otherwise be prohibited by limits contained in this section, the director ~~at the level of detection~~ director’s discretion grant a specific SAL to that user. All SALs are subject to the following conditions:

- (a) SALs will only be issued by the director under a wastewater discharge permit or administrative order.
- (b) SALs may be modified or terminated by the director for any reason.
- (c) SALs do not convey any property rights or privilege of any kind whatsoever, nor shall it be construed to authorize any injury to private or public property or any invasion of personal rights, nor any violation of local, state, or federal laws or regulations.
- (d) SALs will be limited to the following surchargeable compatible pollutants: 5-day BOD, TSS, total phosphorus, and ammonia nitrogen (or TKN).
- ~~(a)~~(e) SALs will be developed and monitored by the YCUA industrial pretreatment program in accordance with this article and procedures approved by EGLE, including but not limited to the following:

~~There shall be no detectable amounts of Polychlorinated Biphenyls discharged to a Township or YCUA sanitary sewer. Polychlorinated Biphenyls sampling procedures, preservation and handling, and analytical protocol for compliance monitoring shall be in accordance with EPA Method 608. The level of detection, developed in~~

accordance with the procedure specified in 40 CFR 136, shall not exceed 0.2 ug/L for Polychlorinated Biphenyls, unless higher levels are appropriate due to matrix interference.

(4) ~~The total phenols limit is based on the discharge of any or all of the following phenolic compounds: 2-Chlorophenol, 4-Chlorophenol, 2,4-Dichlorophenol, 2,4-Dimethylphenol, 2,4-Dinitrophenol, 2-Methyphenol, 3-Methylphenol, 4-Methylphenol, 2-Nitrophenol, 4-Nitrophenol, and Phenol. Discharge of other phenolic compounds is prohibited except as specifically authorized by the Director.~~

(i) ~~The pollutant mass allocated to domestic users, nondomestic users, permitted industrial users, permitted industrial users with SALs, septage received by the POTW, and any other trucked waste received by the POTW shall not exceed any of the following maximum allowable headworks loadings (“MAHL”) in the aggregate:~~

Compatible Pollutants	
MAHL	Parameter
74,700 lb/day	5-day BOD
85,400 lb/day	Total SS
1,900 lb/day	Total phosphorus
9,400 lb/day	Ammonia-nitrogen

(ii) ~~The pollutant mass allocated to permitted industrial users, permitted industrial users with SALs, septage received by the POTW, and any other trucked waste received by the POTW shall not exceed any of the following maximum allowable industrial loadings (“MAIL”) in the aggregate:~~

Compatible Pollutants	
MAIL	Parameter
33,900 lb/day	5-day BOD
49,600 lb/day	Total SS
803 lb/day	Total phosphorus
3,570 lb/day	Ammonia-nitrogen

(iii) ~~The discharge concentration-equivalent of a SAL shall not exceed any collection system limitations applicable to that pollutant.~~

(iv) ~~SALs may be more restrictive than applicable federal categorical standards, but not less restrictive.~~

(f) ~~Wastewater discharge permits containing a SAL shall include, but are not limited to, the following additional requirements:~~

- (i) ~~Flow proportional composite sampling, except where the director authorizes the use of time proportional composite sampling in lieu of flow proportional sampling.~~
 - (ii) ~~Reporting of each SAL-regulated pollutant sample shall include concentration, applicable flow volume, and calculated discharge mass;~~
 - (iii) ~~Payment of corresponding extra strength surcharges in accordance with the YCUA policy on surcharging for SAL-regulated pollutants; and~~
 - (iv) ~~Acknowledge in writing that, as a condition of a SAL, the director may modify or terminate the SAL at director's discretion for any reason.~~
- (5) The ~~Director~~director shall annually review the ~~quantities~~wastewater quality of ~~industrial~~pollutants listed above which are discharged or proposed to be discharged to the sewage works. The ~~Director~~director shall recommend any revisions to these limits necessary to ~~insure~~ensure that the NPDES ~~Permit~~permit, Federal Pretreatment Standards and ~~Water Resources~~water resources limits are met and to ~~insure~~ensure that the industrial discharge will not interfere with the treatment process ~~of~~or sludge disposal. At such time as the previously cited limits are changed by the ~~Township~~township or ~~the~~ YCUA, the unit authorizing such change shall notify the remaining units of such change.
- (6) The local discharge limitation for mercury is established at the level of detection in accordance with the following:
- (a) There shall be no detectable amounts of mercury discharged to a ~~Township or~~ YCUA sanitary sewer. Mercury sampling procedures, preservation and handling, and analytical protocol for compliance monitoring shall be in accordance with EPA Method 245.1. The level of detection, developed in accordance with the procedure specified in 40 CFR 136, shall not exceed 0.2 ug/L for Mercury, unless higher levels are appropriate due to matrix interference.
 - (b) The evaluation of potential matrix interference(s) shall include, at a minimum, the following:
 - (i) A demonstration that the laboratory conducting the analysis is capable of achieving the level of detection of 0.2 ug/L in reagent water;
 - (ii) A demonstration that the level of detection of 0.2 ug/L cannot be achieved in the effluent; and
 - (iii) A demonstration that an attempt has been made to resolve the matrix interference(s).

- (c) In cases where true matrix interference(s) can be demonstrated, a discharge-specific level of detection will be developed in accordance with the procedure in 40 CFR 136. Discharge specific levels of detection will be incorporated into the wastewater discharge permit of the nondomestic User.
- (d) To ensure that the maximum allowable mercury loading to the POTW is not exceeded, YCUA ~~or Superior Township~~ may require any non-domestic User with a reasonable potential to discharge mercury to develop, submit for approval and implement a Mercury Reduction Plan (MRP). The MRP may be required by permit if the non-domestic User has not violated the local limit for mercury, but YCUA ~~or Superior Township~~ has determined that a reasonable potential for such violation may exist. MRP's may be required in notices of violations, orders or other enforcement actions when the non-domestic User has violated the mercury local limit. At a minimum, an approvable MRP shall contain the following:
 - (i) A written commitment by the non-domestic User to reduce all non-domestic discharges of mercury to levels below the level of detection within 3 years of the MRP's original approval date;
 - (ii) Within 60 days of notification by YCUA ~~or Superior Township~~ that a MRP is required, the non-domestic User shall supply an initial identification of all potential sources of mercury which could be discharged to the sanitary sewer system;
 - (iii) Specific strategies for mercury reduction with reasonable time frames for implementation, capable of ensuring that mercury discharges will be below the specified level of detection within 3 years;
 - (iv) A program for quarterly sampling and analysis of the non-domestic discharge for mercury in accordance with EPA method 245.1;
 - (v) A demonstration of specific, measurable and/or otherwise quantifiable mercury reductions consistent with the goal of reducing mercury discharges below the specified level of detection. Where such reductions cannot be demonstrated through normal effluent monitoring (e.g., mercury discharges are already near level of detection), the demonstration should incorporate the following:
 - a. Internal process monitoring, documenting the results of mercury reduction strategies at sampling locations within the facility (e.g., a program of regular monitoring of sink traps where mercury containing reagents had previously been disposed, but have since been substituted by non-mercury containing compounds).

- b. Internal and/or effluent sampling utilizing clean and/or ultra-clean sampling and analytical methods as referenced by EPA Federal Register. The results of such monitoring will not be used for compliance purposes unless performed in accordance with EPA Method 245.1 and collected at the appropriate compliance measurement location.
 - c. Loading calculations wherein the non-domestic User calculates the total mass of mercury reduced from the sanitary sewer discharge through reagent substitutions, changes in disposal practices and/or other approved MRP strategies implemented.
- (vi) A semi-annual report on the status of the mercury reduction efforts. At a minimum, these reports shall: identify compliance or noncompliance with specific reduction commitments in the MRP; summarize the analytical, mass-based or other quantifiable demonstrations of mercury reductions performed to date; provide all applicable analytical data; provide an evaluation of effectiveness of actions taken to date; provide updates to the initial list of mercury containing compounds discharged to the sanitary sewer and propose for approval new strategies and/or modifications to the current MRP to continue and improve mercury reduction efforts; and
- (vii) Any other conditions that YCUA ~~or Superior Township~~ deems necessary to ensure that mercury reduction efforts are effective in achieving the goals of this Section.
- (e) Failure to submit an approvable MRP within 30 days of the required due date shall constitute significant non-compliance in accordance with this Section; and will result in publication as a significant violator.
- (f) A MRP may be evaluated for adequacy at any time by YCUA ~~or Superior Township.~~ If such an evaluation determines that the Mercury Reduction Plan is inadequate or the non-domestic User has not complied with its approved MRP, the non-domestic User will be notified. Failure to comply with the MRP requirement constitutes non-compliance. YCUA ~~or Superior Township~~ will follow its Enforcement Response Plan (ERP) to ensure that corrective actions are taken.
- (g) A non-domestic User may request a release from MRP requirements if all samples of the discharge for a period of one year are less than the specified level of detection; the non-domestic User has complied with the minimum monitoring frequency of quarterly sampling events; and YCUA ~~or Superior~~

~~Township~~ deems that MRP commitments have been fulfilled sufficiently to ensure continued compliance with the mercury limitation. YCUA ~~or Superior Township~~ shall notify the non-domestic User of any release from MRP requirements in writing.

- (h) If the MRP requirement is waived by YCUA ~~or Superior Township~~, the non-domestic User remains subject to the local limitation for mercury in accordance with the requirements of this Ordinance.
 - (i) Re-discovery of mercury in the non-domestic User discharge subjects said User to the submission of a new MRP, or escalation of enforcement in accordance with the ERP.
- (7) Implementation of Best Management Practices or Best Management Practices Plan
- (a) The Director may require any User to develop and implement Best Management Practices (BMP) to control, contain, treat, prevent, or reduce the discharge of wastewater, pollutants, or other substances from the User's premises to the POTW , as determined necessary by the Director.
 - (b) In addition, the Director may require a User to develop and submit a Best Management Practices Plan ("BMPP"), including an enforceable implementation schedule, for review and approval by the Director. The BMPP shall be submitted within 30 days after notification by the Director or as otherwise required by a User Permit. The BMPP shall be directed at preventing the entrance of pollutants, directly or indirectly, into the POTW. The BMPP shall be available for inspection at all times at the User's premises. At a minimum, a User's BMPP shall contain all of the following elements, as determined necessary by the Director, at a level of detail and in units and terms as determined necessary by the Director to adequately evaluate the plan:
 - (i) A statement of the purpose and objectives of the plan.
 - (ii) A description of the strategies, methods, policies and procedures to prevent, minimize or reduce the introduction of pollutants into the User's discharge and to minimize waste generation.
 - (iii) A description of the options available to the User to control accidental spillage, leaks and drainage.
 - (iv) A description of best available or practicable control technologies available for the User's specific circumstances.
 - (v) A detailed facility layout and site diagram showing points of entry into the (POTWs).

- (vi) A description of the waste handling, treatment and discharge disposal facilities, including flow diagrams and process schematics.
 - (vii) A description of operating and maintenance processes and procedures.
 - (viii) An inventory of raw materials and a list of waste sources, including a list of all chemicals used or stored at the facility.
 - (ix) ~~ix~~—A description of employee training programs, policies and procedures; continuing education programs; and participation.
 - (x) A description of the User's documentation, including record keeping and forms.
 - (xi) A description of monitoring activities.
 - (xii) An information log of facility personnel, organization chart, emergency phone numbers, contact persons and maintenance or service representatives.
 - (xiii) A Certification by a qualified professional that the plan is adequate to prevent spills, leaks, slug loads, or non-customary discharges of regulated substances, directly or indirectly, to the POTW.
 - (xiv) Such other information, documents or diagrams as required by the Director, including, but not limited to, any of the information required under this Ordinance, the Act, or State Law.
- (c) The BMPs or BMPP required of a User or approved for a User shall be incorporated in a User Permit issued to the User. If the User already has a User Permit, the existing permit shall be modified to incorporate the BMP requirements. If the User does not currently have a User Permit, a permit shall be issued for that purpose.
- (d) The Director may require revisions to a User's BMPP if the Director determines that the Plan contains elements that are inadequate, or as otherwise determined necessary by the Director to ensure compliance with applicable requirements of this Ordinance, the Act or State Law. Review of a BMPP by the Director shall not relieve the User from the responsibility to modify its facility as necessary to comply with this Ordinance, the Act or State Law.
- (e) The User reports to the Director must include Best Management Practices compliance information. The User reports must be certified and signed by the User's authorized representative.

- (f) The User shall retain all documentation associated with Best Management Practices for a period of at least three years from the date of an activity associated with the practices. This period may be extended by the Ypsilanti Community Utilities Authority at any time.
- (8) PFAS Compounds. Any user that has manufactured PFAS Compounds or who previously used, currently uses, or plans to use materials containing PFAS Compounds, any user or system that has a potential to discharge waste or wastewater containing PFAS, may be designated by the director as a potential source subject to the following requirements:
- (a) A user notified of its designation as a potential source shall develop and implement plans for the reduction and elimination of PFAS Compounds. Such plans shall be submitted to the director and are subject to the director's approval. For an existing user, plans shall be submitted within ninety (90) days of the notification. For a new user, plans shall be submitted at least ninety (90) days prior to commencing discharge to the POTW.
- (b) The user's PFAS Compound monitoring program shall be in accordance with sample collection methods approved or recommended by EGLE or USEPA, and in accordance with sample analysis methods of 40 CFR Part 136 as amended or as recommended by EGLE.
- (c) The user shall specify source reduction, treatment, best management practices (BMPs), and other actions that will be implemented to eliminate PFAS Compounds.
- (d) The director may incorporate provisions of the user's PFAS Compound plan into a wastewater discharge permit or administrative order.
- (9) Local Initiative Limits. The director may temporarily impose a local initiative limit (LIL) on a user for any pollutant not specifically limited by this Section. A local initiative limit may be concentration or mass. Determination of the LIL may include but not be limited to the acceptable pollutant loading based on the POTW design, treatability of the pollutant at the POTW, potential to cause pass-through or interference at the POTW, current loading of the pollutant to the POTW, specific properties of the pollutant, and other relevant factors deemed appropriate by the YCUA. LILs shall be developed by the YCUA under the industrial pretreatment program and shall be subject to review by EGLE.

Section 169-132 Sampling, measurements, tests and analyses.

Sampling and analysis shall be performed in accordance with the techniques prescribed in 40 CFR part 136 (March 26, 2007). Where 40 CFR part 136 (March 26, 2007) does not contain sampling or analytical techniques for the pollutant in question, or where the EPA determines

that the part 136 (March 26, 2007) sampling and analytical techniques are inappropriate for the pollutant in question, sampling and analysis shall be performed by using validated analytical methods or any other applicable sampling and analytical procedures, including procedures suggested by YCUA or ~~Superior Township or~~ other parties, approved by the EPA.

Section 169-133 Surcharge for discharges of unusual strength.

- (1) If the character of the wastewater from any manufacturing or industrial plant or any other building or premises exceeds the limits for compatible pollutants established in Section 169-131 or shall be such as to impose any unreasonable burden upon the sewers of the system or upon the sewage works or POTW in excess of a maximum limit prescribed in this Ordinance, then an additional charge shall be made over and above the regular rates, or the Director shall require that such sewage be treated by the person, firm or corporation responsible for the sewage being emptied into the sewer or the right to empty such sewage shall be denied, if necessary, to protect the system or any part thereof. Surcharges required shall be computed as the weight of excess compatible pollutant in pounds multiplied by the cost per pound specified in the applicable Township rate ordinance. The strength of such wastes shall be determined by composite samples taken over a sufficient period of time to ~~insure~~ensure a representative sample. The cost of sampling and testing shall be borne by the industry or establishment, whether owner or lessee. Tests shall be made by the User, at an independent laboratory, or at the YCUA wastewater treatment plant.
- (2) Any wastewater discharged into the sewage works having a compatible pollutant in excess of those prescribed in section 169-131 may be permitted by the Director provided payment by the industrial concern for the full cost of treating such excess constituents in the wastewater is made and acceptance of the waste does not cause violation of EPA guidelines, NPDES requirements, the Act or State Act.

Section 169-134 Special agreements authorized.

With respect to compatible pollutants only, no statement contained in this Ordinance shall be construed as preventing any agreement between the Director and any industrial concern whereby an industrial waste of unusual strength or character may be accepted, subject to payment therefore by the industrial concern, provided such agreement shall not violate EPA guidelines or NPDES requirements and provided User charges and surcharges as provided in this Ordinance are agreed to in the agreement.

Section 169-135 Dilution of discharge.

No User shall ever increase the use of process water or, in any way, attempt to dilute a discharge as a partial or complete substitute for adequate treatment to achieve compliance with the limitations contained in the national categorical pretreatment standards,

alternative discharge limits, or in any other pollutant-specific limitation developed by the YCUA or ~~Superior Township or~~ the State.

Section 169-136 Accidental discharges.

- (1) Where required, a ~~User~~user shall provide protection from accidental discharge of prohibited materials or other substances regulated by this ~~Ordinance~~article, the Act or State Act. Facilities to prevent accidental discharge of prohibited materials shall be provided and maintained at the owner's or ~~User's~~user's own cost and expense. Detailed plans showing facilities and operating procedures to provide this protection shall be submitted to the ~~Director~~director for review; and shall be approved by the ~~Director~~director before construction of the facility. All required ~~Users~~users shall complete such a program within 90 days of notification by the ~~Director~~director. If required by the ~~Director~~director a ~~User~~user who commences contribution to the sewage works after the effective date of the ordinance from which this ~~Ordinance~~article derives shall not be permitted to introduce pollutants into the system until accidental discharge procedures have been approved by the ~~Director~~director. Review and approval of such plans and operating procedures shall not relieve the ~~Industrial User~~industrial user from the responsibility to modify the ~~User's~~user's facility as necessary to meet the requirements of this ~~Ordinance~~article, the Act or State Act. ~~In the case of any discharge, whether~~A user shall orally notify the YCUA immediately upon the occurrence of an accidental discharge of any substance prohibited by this article, or not, any slug loads or spills that could cause problems to the YCUA, may enter the WWTP or POTW or a surface water of the State, including any slug loadings by the User, it is the responsibility of the User to immediately telephone and notify the YCUA of the incident. The storm water drains. This notification shall be made by telephone at (734) 484-4600 and include location of discharge, type of waste, concentration and volume, and corrective actions.
- (2) Within five days following any discharge, whether accidental or not, that could cause problems to the YCUA~~-or Superior Township~~, the WWTP or POTW, including any slug loadings by the User, the User shall submit to the Director a detailed written report describing the cause of the discharge and the measures to be taken by the User to prevent similar future occurrences. Such notification shall not relieve the User of any expense, loss, damage, or other liability which may be incurred as a result of damage to the sewage works or POTW, fish kills, or any other damage to person or property; nor shall such notification relieve the User of any fines, civil penalties, or other liability which may be imposed by this Ordinance, the Act or State Act, or other applicable law. Failure to file a report shall be a separate violation of this Ordinance.
- (3) Slug Control Plan
 - (a) Each Significant Industrial User shall prepare and implement an individualized slug control plan when in the opinion of the Director a slug control is required. Existing Significant Industrial Users that do not have an YCUA approved slug

control plan shall provide an approvable slug control plan to the Director within ninety (90) days of being notified by YCUA that a slug control plan is required. New sources that are Significant Industrial Users shall submit a slug control plan to the Director for approval before beginning to discharge. Upon written notice from the Director, Users that are not Significant Industrial Users may also be required to prepare and implement a slug control plan, and the plan shall be submitted to the Director for approval as specified in the notice. Slug control requirements must be included in the SIU Control Mechanism (Industrial User's Permit).

- (b) All slug control plans shall contain at least the following elements:
 - (i) A description of discharge practices, including non-routine batch discharges;
 - (ii) A description of stored chemicals;
 - (iii) The procedures for immediately notifying the Director of slug discharges, including any discharge that would violate any discharge prohibition, limitation or requirement under this Ordinance, and procedures for follow-up written notification within five (5) days of the discharge;
 - (iv) The procedures to prevent adverse impact from accidental spills, including inspection and maintenance of storage areas, handling and transfer of materials, loading and unloading operations, control of plant site run-off, worker training, building of containment structures or equipment, measures for containing toxic organic pollutants (including solvents), and measures and equipment for emergency response.
 - (c) If a User has submitted to the Director plans or documents pursuant to other requirements of local, state or federal laws and regulations which meet all applicable requirements of the Ordinance, the Director may in its discretion determine that the User has satisfied the slug plan submission requirements of this section.
 - (d) Significant Industrial Users must immediately notify the Director of any changes at their facilities affecting their slug control plan or spill/slug potential.
- (4) Secondary Containment Requirements
- (a) Each User when in the opinion of the Director is required must provide and maintain at the User's sole expense secondary spill containment structures

(including diking, curbing or other appropriate structures) adequate to protect all floor drains from accidental spills and discharges to the POTW of any pollutants or discharges regulated by this ordinance, the Act or State Law.

- (i) The containment area shall be constructed so that no liquid polluting material can escape from the area by gravity through the building sewers, drains, or otherwise directly or indirectly into the POTW .
 - (ii) The containment or curbing shall be sufficient to hold not less than ten (10) percent of the total volume of the tanks or containers ~~it~~thinwithin the secondary containment structure or provide a capacity of one hundred (100) percent of the largest single tank or container within the secondary containment structure, whichever is larger, unless a lesser containment area or alternate control measures are approved in advance by the Director.
 - (iii) The containment structure must accommodate "squirt distance". Containers within the containment structure must be able to be placed sufficiently back from the edge of the structure so if punctured, the resulting leak will be contained.
 - (iv) The containment structure must be designed or operated to prevent run-on or infiltration, rain or other liquids into the secondary containment system unless the containment system has sufficient excess capacity to contain run-on, infiltration, rain, or other liquids. Excess capacity when such prevention is not provided in the system must be sufficient to contain rain precipitation from a 25-year, 24-hour rainfall event.
 - (v) The containment structure shall be constructed with chemical-resistant water stops in place at all joints (if any) to be free of cracks or gaps.
 - (vi) The containment structure shall be designed and installed to completely surround the tank or containers and to cover all surrounding earth likely to come into contact with the waste if released from the tank(s) or containers (i.e., capable of preventing lateral as well as vertical migration of the material).
 - (vii) All floor drains found within the containment area must be plugged and sealed.
- (b) Spill troughs and sumps within process areas must discharge to appropriate pretreatment tanks.

- (c) Emergency containment shall also be provided for storage tanks that may be serviced by commercial haulers and for chemical storage areas.
- (d) Solid pollutants shall be located in security areas designed to prevent the loss of the materials to the POTW .
- (e) Detailed plans showing facilities and operating procedures to provide the protection required by this Ordinance shall be submitted to the Director for review, and shall be approved by the Director before construction. Construction of approved containment for existing sources shall be completed within the time period specified by the Director.
- (f) No new source shall be permitted to discharge to the POTW until emergency containment facilities have been approved and constructed as required by this Ordinance.
- (g) The Director may order a User to take interim measures for emergency containment as determined necessary by the Director under the circumstances.

Section 169-137 Determination of sewage flow.

To determine the sewage flow from any establishment, the YCUA ~~or Superior Township~~ may use one of the following methods:

- (1) The amount of water supplied to the premises by the public water system as shown upon the water meter if the premises are metered.
- (2) If the premises are supplied with river water or water from private wells, the amount of water supplied from such sources may be metered at the source or metered at its point of discharge prior to entry into the public sewer.
- (3) If such premises are used for an industrial or commercial purpose of such a nature that the water supplied to the premises cannot be entirely discharged into the sewer system, the estimate of the amount of sewage discharged into the sewer system made by the utilities authority from the water, gas or electric supply, or metered at its point of discharge prior to entry into the public sewer.
- (4) The volume of sewage discharged into the sewer system as determined by measurements and samples taken at a manhole installed by the owner of the property served by the sewer system at his own expense in accordance with the terms and conditions of the permit issued by the YCUA ~~or Superior Township~~ pursuant to this Ordinance.
- (5) A figure determined by the YCUA ~~or Superior Township~~ by any combination of the foregoing or by any other equitable method.

Section 169-138 Disposal at sewage treatment plant.

Waste from industrial sewage disposal systems shall be disposed of at the sewage treatment plant or at any other refuse or disposal site approved by the Director. No waters or wastes described in section 169-129 shall be disposed of at the sewage treatment plant.

Section 169-139 Bypass.

- (1) An Industrial User may allow any bypass to occur which does not cause pretreatment standards or requirements to be violated, but only if it is for essential maintenance to ensure efficient operation. If an Industrial User knows in advance of the need for bypass, it shall submit prior notice to the Director, if possible at least ten days before the date of the bypass. An Industrial User shall submit oral notice of an unanticipated bypass that exceeds applicable pretreatment standards to the Director within 24 hours from the time the Industrial User becomes aware of the bypass. A written submission shall also be provided within five days of the time the Industrial User becomes aware of the bypass. The written submission shall contain a description of the bypass and its cause; the duration of the bypass, including exact dates and times, and, if the bypass has not been corrected, the anticipated time it is expected to continue; and steps taken or planned to reduce, eliminate, and prevent reoccurrence of the bypass.
- (2) Bypass is prohibited, and the Director may take enforcement action against an Industrial User for bypass, unless:
 - (a) Bypass was unavoidable to prevent loss of life, personal injury, or severe property damage;
 - (b) There were no feasible alternatives to the bypass, such as the use of auxiliary treatment facilities, retention of untreated wastes, or maintenance during normal periods of equipment downtime. This condition is not satisfied if adequate back-up equipment should have been installed in the exercise of reasonable engineering judgment to prevent a bypass which occurred during normal periods of equipment downtime or preventative maintenance; and
 - (c) The Industrial User submitted notice as required under this section. The Director may approve an anticipated bypass, after considering its adverse effects, if the Director determines that it will meet the three conditions listed in this subsection (b).

Section 169-140 Report of violation.

If the results of any sampling performed by the User indicates that any violation of this Ordinance, a permit, an order issued under this Ordinance, the Act or State Act has occurred, the User shall notify the YCUA ~~or Superior Township~~ within 24 hours of becoming

aware of the violation and shall repeat the sampling and pollutant analysis and shall submit, in writing, the results of this repeat analysis within 30 days after becoming aware of the violation. A written follow up report shall be filed by the User with the YCUA ~~or Superior Township~~ within thirty (30) days of a User becoming aware of the violation. The report shall specify the following:

- (1) A description of the violation, the cause thereof, and the violation's impact on the User's compliance status.
- (2) Duration of the violation, including exact dates and times of the violation, and if not corrected, the anticipated time the violation is expected to continue.
- (3) All steps taken or intended to be taken to reduce, eliminate and prevent reoccurrence of such a violation.

Section 169-141 Notification of authorities upon discharge of hazardous waste.

All Industrial Users shall notify the YCUA ~~or Superior Township~~, the EPA regional waste management division Director and the ~~DNREEGLE~~ in writing of any discharge to the YCUA ~~or Superior Township~~ of a substance that would be a regulated hazardous waste under any federal statute if disposed of otherwise. Such notice shall be given in accordance with CFR 403.12(p).

Sections 169-142 - 150. Reserved.

DIVISION 5. PRIVATE SEWAGE DISPOSAL

Section 169-151 Prohibited generally.

The Township board has previously found, and currently reaffirms, that the use of septic tanks, privies, privy vaults, cesspools, or similar private sewage disposal facilities in the urban service area sewer district as delineated in the Growth Management Plan of Superior Charter Township, is deleterious to the health, safety and welfare of the businesses, industries, governmental and charitable agencies, and residents of the Township. No person shall construct or maintain any septic tank, privy, vault, cesspool or other facility intended or used for the ultimate disposal of sewage ~~except~~ as provided in Section 152 of this Ordinance.

Section 169-152 Exceptions.

Where a public sanitary sewer is not available under the provisions of Section 105, the building sewer shall be connected to an individual private on-site septic tank and drainfield complying with the provisions of this division and the Washtenaw County Environmental Health Department, or a private community on-site sewer system as allowed by Ordinance 166 (Private Community ~~Waste-Water~~ Wastewater Systems) and complying with the Washtenaw County Environmental Health Department.

Section 169-153 Permit required for construction; inspection; specifications.

- (1) Before commencement of construction of a private on-site septic tank and drainfield, the owner shall first obtain a written permit from the Washtenaw County Environmental Health Department.
- (2) A plumbing permit shall be obtained from the Superior Township Building Department prior to installing the building sewer piping from the building to the tank. The owner shall obtain an inspection of the building sewer once the piping has been installed and bedded prior to placement of any backfill.
- (3) The type, capacities, location, and layout of a private septic tank and drainfield shall comply with all recommendations of the county health department. No permit shall be issued for any private sewage disposal system employing subsurface soil absorption facilities where the area of the lot is less than 10,000 square feet. No septic tank or cesspool shall be permitted to discharge to any public sewer or natural outlet.

Section 169-154 Operation and maintenance facilities.

The owner shall operate and maintain the private sewage disposal facilities in a sanitary manner at all times, at no expense to the Township, ~~the YCUA or Superior Township~~, or Ann Arbor.

Section 169-155 Public sewer availability.

- (1) At such time as a public sewer becomes available to a property served by a private septic tank and drainfield, as provided in Section 105, a direct connection may be made to the public sewer in compliance with this article and any septic tanks, cesspools, and similar private sewage disposal facilities shall be abandoned and filled with suitable material.
- (2) When a public sewer becomes available, the building sewer may be required to connect to such sewer within 90 days, and the private septic tank shall be cleaned of sludge and filled with clean bank run gravel or dirt.

Sections 169-156 — 169-285 Reserved.

ARTICLE III. SEWER SERVICE

FIRST READING: March 17, 2025

DIVISION 1. GENERALLY

Section 169-76 Applicability of Ordinance.

This Ordinance shall apply to all Users that discharge into the Ypsilanti Community Utilities Authority's (YCUA) publicly owned treatment works (the POTW). In addition, it shall be unlawful for any User located outside the Township limits to continue discharges to the POTW except as provided in this Ordinance. In addition, this Ordinance shall establish permit requirements for connections or alterations to Township or the YCUA sewage works facilities or the POTW; govern the design, construction, alteration or use of and connection to the sewage works and POTW; regulate the discharge of wastewater into the sewage works and POTW; prohibit certain detrimental conduct; authorize the issuance of permits; authorize inspections; provide for administration and enforcement of this Ordinance; establish civil and criminal penalties for violations; and authorize the enforcement of and ensure compliance within the Township of the Federal Water Pollution Control Act, the Clean Water Act and the Michigan Natural Resources and Environmental Protection Act, more specifically defined herein, and regulations promulgated and adopted under said acts and statutes.

Sections 169-77 — 80. Reserved.

Section 169-81 Definitions.

The following words, terms and phrases, when used in this Ordinance, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Act, "the Act," the Federal Water Pollution Control Act and the Clean Water Act are used interchangeably in this Ordinance and refer to Public Law 92-500, as adopted in 1972 and amended by Public Law 95-217 in 1977, and any succeeding amendments and any administrative rules promulgated thereunder, as amended or revised from time to time.

Alternative discharge limit means limits set by the YCUA in lieu of the promulgated national categorical pretreatment standard for integrated facilities in accordance with the combined wastestream formula as set by the EPA.

Authorized representative of Industrial User means:

- (1) A responsible corporate officer, if the Industrial User is a corporation, who shall be a president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision making functions for the corporation or means the principal manager of one

or more manufacturing, production, or operation facilities employing more than 250 persons or having a gross annual sales or expenditures exceeding \$25,000,000.00 (in second quarter 1980 dollars) if authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures;

- (2) A general partner or proprietor if the Industrial User is a partnership or proprietorship, respectively;
- (3) A duly authorized representative of the individual designated above and if all of the following apply:
 - (a) The authorization is made in writing by the individual described in subsections 1 or 2 of this definition.
 - (b) This authorization specifies either an individual or a position having responsibility for the overall operation of the facility from which the industrial discharge originates, such as the position of plant manager, operator of a well, or well field superintendent, or a position of equivalent responsibility, or having overall responsibility for environmental matters for the company; and
 - (c) The written authorization is submitted to the Director. If an authorization is no longer accurate because a different individual or position has responsibility for the overall operation of the facility, or overall responsibility for environmental matters for the company, a new authorization satisfying the requirements of this definition shall be submitted to the Director or the YCUA prior to or together with any reports to be signed by an authorized representative.

Best Management Practices (BMP) means programs, practices, procedures or other directed efforts, initiated and implemented by Users, which can or do lead to the reduction, conservation or minimization of pollutants being introduced into the ecosystem, including but not limited to the YCUA publicly owned treatment system. BMPs include, but are not limited to, equipment or technology modifications, process or procedure modifications, reformulation or design of products, substitution of raw materials, and improvements in housekeeping, maintenance, training, or inventory control, and may include technical and economic considerations. BMP's may be structural or non-structural or both. In determining what BMPs will be required of a User in a particular case, the Director may consider all relevant technological, economical, practical, and institutional considerations as determined relevant and appropriate by the Director, consistent with achieving and maintaining compliance with the requirements of this Ordinance and other applicable laws and regulations.

Best Management Practices Plan (BMPP) means a written document that describes how the BMPs will be accomplished.

Biochemical oxygen demand (BOD) means the quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedure, five days at 20 degrees Celsius expressed in terms of weight and concentration (milligrams per liter).

Board means the Board of Commissioners of the Ypsilanti Community Utilities Authority.

Building drain means that part of the lowest horizontal piping of a drainage system which receives the drainage from soil, waste and other drainage pipes inside the walls of the building and conveys it to the building sewer, beginning five feet outside the inner face of the building wall.

Building sewer means that extension from the building drain to the public sewer or other places of disposal.

Bypass means intentional diversion of wastestreams from any portion of an Industrial User's treatment facility.

Chemical oxygen demand (COD) means a measure of the oxygen-consuming capacity of inorganic and organic matter present in water or wastewater. It is expressed as the amount of oxygen consumed from a chemical oxidant in a specified test. It does not differentiate between stable and unstable organic matter and thus does not necessarily correlate with biochemical oxygen demand. Also known as OC and DOC, oxygen consumed and dichromate oxygen consumed, respectively.

Chlorine demand means the difference between the amount of chlorine added to water or wastewater and the amount of residual chlorine remaining at the end of a specified contact period. The demand for any given water varies with the amount of chlorine applied, time of contact and temperature.

Combined sewer means a sewer receiving both surface runoff and sewage.

Combined wastestream means the wastestream at industrial facilities where regulated process effluent is mixed with other wastewaters (either regulated or unregulated) prior to treatment.

Compatible pollutant means a substance amenable to treatment in the wastewater treatment plant such as biochemical oxygen demand, suspended solids, pH and fecal coliform bacteria, plus additional pollutants identified in the NPDES permit if the publicly owned treatment works was designed to treat such pollutants, and in fact does remove such pollutant to a substantial degree. Examples of such additional pollutants may include: chemical oxygen demand, total organic carbon, and phosphorus and phosphorus compounds, nitrogen compounds, fats, oils and greases of animal or vegetable origin.

Composite sample means a sample formed either by continuous sampling or by mixing discrete samples obtained at intervals over a period of time. The individual samples shall be obtained through flow-proportional composite sampling techniques, unless time-

proportional composite sampling or grab sampling is authorized by the YCUA. Where time-proportional composite sampling or grab sampling is authorized by the YCUA, the samples must be representative of the Discharge. Manual generation of a composite sample through the collection and combining of grab samples may be approved if the User demonstrates to the satisfaction of the Director that this will provide a representative sample of the effluent being discharged. The decision to allow the alternative sampling must be documented in the Industrial User's file for that facility or facilities. Composite sampling protocols delineated in the User's Permit take precedence.

Cooling water means the water discharged from any use such as air conditioning, cooling or refrigeration, or to which the only pollutant added is heat.

Daily maximum means the concentration or mass loading that shall not be exceeded on any single calendar day. Where daily maximum limitations are expressed in terms of a concentration, the daily discharge is the arithmetical average measurement of the pollutant concentration derived from all measurements taken that day. Where daily maximum limitations are expressed in units of mass, the daily discharge is the total mass discharged during the day. If a composite sample is required for a parameter, the determination whether the daily maximum limitation for that parameter has been exceeded on a single calendar day shall be based on the composite sample collected for that parameter on that calendar day. If grab samples are required for a parameter, the determination whether the daily maximum limitation for that parameter has been exceeded on a calendar day shall be based on the average of all grab samples collected for that parameter on that calendar day. If only one grab sample is collected for a parameter on a given day, the determination whether the daily maximum limitation for that parameter has been exceeded for the day shall be based on the results of that single grab sample. If the pollutant concentration in any sample is less than the applicable detection limit, that value shall be regarded as zero (0) when calculating the daily maximum concentration.

Debt service charges means the charges levied to customers of the wastewater system which are used to pay principal, interest and administrative costs of retiring the debt incurred for construction of the sewage works.

Department of Environment, Great Lakes and Energy (EGLE) means the State of Michigan EGLE, Administrator or other duly authorized official.

Director means the Director of the YCUA the director's authorized deputy, agent or representative.

Domestic sewage means waste and wastewater from humans or household operations, which is discharged to, or otherwise enters, a POTW.

Environmental protection agency, or EPA means the U.S. Environmental Protection Agency, administrator or other duly authorized official.

"Fats, Oils, and Grease" (FOG) means any hydrocarbons, fatty acids, soaps, fats, waxes, oils, or any other non-volatile or semi-volatile material of animal, vegetable or mineral origin that is extractable by solvents in accordance with standard methods.

Flow Proportional Sample means a composite sample taken with regard to the flow rate of the wastestream.

Food Service Establishment (FSE) means a non-domestic User that engages in one or more of the following food preparation activities: cooking by frying (all methods); baking (all methods); grilling; sautéing, rotisserie cooking; broiling (all methods); boiling; blanching; roasting; toasting; poaching; infrared heating; searing; barbecuing; and any other food preparation activity that produces a hot, non-drinkable food product in or on a receptacle that requires washing.

Footing drain means a pipe or conduit, which is placed around the perimeter of a building foundation and which intentionally admits ground water.

Garbage means solid wastes from the preparation, cooking and dispensing of food and from the handling, storage and sale of produce.

Grab sample means a sample taken from a wastestream on a 1-time basis over a period of time of not more than 15 minutes without regard to the flow in the wastestream.

Holding tank waste means any waste from holding tanks such as vessels, chemical toilets, campers, trailers, septic tanks, and vacuum-pump tank trucks.

Incompatible pollutants means any pollutant, which is not a compatible pollutant. *Industrial wastes* means the wastewater discharges from industrial, manufacturing, trade or business processes, or wastewater discharge from any structure with these characteristics, as distinct from their employee's domestic wastes or wastes from sanitary conveniences.

Industrial User means a person who contributes, causes or permits wastewater to be discharged into the POTW, including, but not limited to, a place of business, endeavor, arts, trade or commerce, whether public or private, commercial or charitable, but excludes single family and multi-family residential dwellings with discharges consistent with domestic waste characteristics.

Infiltration means that portion of groundwater which is unintentionally admitted to a sewer.

Interference means a discharge, alone or in conjunction with a discharge or discharges from other sources, to which both of the following provisions apply:

- (1) The discharge inhibits or disrupts the publicly owned treatment works, its treatment processes or operations, or its sludge processes, use or disposal;

- (2) Pursuant to paragraph (1) of this definition, the discharge is a cause of a violation of any requirement of the YCUA or the Act or the State Act, including an increase in the magnitude or duration of a violation, or of the prevention of sewage sludge use or disposal in compliance with the following statutory provisions and regulations or permits issued there under, or more stringent state or local regulations: Section 405 of the clean water act; the solid waste disposal act, 42 USC Section 2601 et seq, including Title II, more commonly referred to as the resource conservation and recovery act, and including state regulations contained in any state sludge management plan prepared pursuant to subtitle D of the solid waste disposal act; the clean air act, 42 USC Section 7401 et seq; the toxic substances control act, 15 USC Section 2601 et seq; the marine protection, research, and sanctuaries act, 33 USC Section 1401 et seq.

Instantaneous maximum concentration means the maximum concentration of a pollutant allowed to be discharged at any instant in time (independent of the flow rate or duration of the sampling event). If the concentration determined by analysis of any grab sample, composite sample, or discrete portion of a composite sample exceeds the instantaneous maximum concentration, the instantaneous maximum concentration shall be deemed to have been exceeded. Any discharge of a pollutant at or above a specified instantaneous maximum concentration is a violation of this Ordinance and the YCUA Industrial Pretreatment Program.

Local Initiative Limits means a temporary limit imposed on any user for any pollutant not specifically limited in Section 62-131, Paragraphs (1) through (3).

Mercury reduction plan means a plan to ensure that the maximum allowable mercury loading to the POTW is not exceeded as described in Section 169-131 of this ordinance.

National categorical pretreatment standard, categorical pretreatment standard or categorical standard means any regulation containing pollutant discharge limits promulgated by the EPA in accordance with sections 307(b) and (c) of the clean water act, 33 USC Section 1317, which apply to a specific category of nondomestic Users and which appear in 40 CFR Parts 405-471 as amended..

National pollutant discharge elimination system or NPDES permit means a permit issued pursuant to section 402 of the Act (33 USC 1342).

National prohibitive discharge standard or prohibitive discharge standard means any regulation developed under the authority of Section 307(b) of the Act and 40 CFR 403.5 as amended.

Natural outlet means any outlet into a watercourse, pond, ditch, lake, or other body of surface or ground water.

New source means any building, structure, facility, or installation from which there is or may be a discharge and for which construction commenced after the publication of proposed pretreatment standards under section 307(c) of the clean water act will be applicable to the source if the standards are thereafter promulgated in accordance with section 307(c), and if any of the following provisions apply:

- (1) The building, structure, facility, or installation is constructed at a site at which no other source is located;
- (2) The building, structure, facility, or installation totally replaces the process or production equipment that causes the discharge of pollutants at an existing source; or
- (3) The production of wastewater-generated processes of the building, structure, facility, or installation is substantially independent of an existing source at the same site. The extent to which the new facility is engaged in the same general type of activity as the existing source and the extent of integration of the new facility with the existing plant should be considered in determining whether the process is substantially independent.

Nondomestic User means an industry, commercial establishment, or other entity that discharges wastewater to a publicly owned treatment works other than, or in addition to, sanitary sewage.

Operation and maintenance means all work, materials, equipment, utilities, administration and other effort required to operate and maintain the POTW consistent with insuring adequate treatment of wastewater to produce an effluent in compliance with the NPDES permit and other applicable state and federal regulations and includes the cost of replacement.

Operator means the person responsible for the overall operation of a facility. *Owner* means the person who owns a facility or part of a facility.

Pass through means a discharge that exits the WWTP into State waters in quantities or concentrations which, alone or in conjunction with a discharge or discharges from other sources, is a cause of a violation of any requirement of the Act, the State Act, or the NPDES permit, including an increase in the magnitude or duration of a violation.

Person means any individual, partnership, copartnership, firm, company, corporation, limited liability company, association, joint stock company, trust, estate, governmental entity or any other legal entity, or its legal representatives, agents or assigns. The masculine gender shall include the feminine and the singular shall include the plural where indicated by the context.

PFAS Compounds mean the list of perfluoroalkyl and polyfluoroalkyl substances identified by EGLE as emerging contaminants and included on EGLE's most recent PFAS Minimum Laboratory Analyte List

pH means a common measure of the acidity or alkalinity of an aquatic solution, as expressed in standard units (SU.)

Pollutant means any of the following: substances regulated by categorical standards; substances discharged to the POTW that are required to be monitored, are limited in the POTW's permit, or are or are to be identified in the POTW's permit application; substances for which control measures on nondomestic Users are necessary to avoid restricting the approved residuals management program of the POTW; substances for which control measures on nondomestic Users are necessary to avoid operational problems at the POTW; substances for which control measures on nondomestic sources are necessary to avoid worker health and safety problems in the POTW.

Pollution means the manmade or man-induced alteration of the chemical, physical, biological, or radiological integrity of water.

Pretreatment or treatment means the reduction of the amount of pollutants, the elimination of pollutants, or the alteration of the nature of pollutants, or the alteration of the nature of pollutant properties in wastewater to a less harmful state prior to or in lieu of discharging or otherwise introducing such pollutants into the sewage works. The reduction or alteration can be obtained by physical, chemical or biological processes, process changes or other means, except as prohibited by 40 CFR 403.6(d).

Pretreatment requirements means any substantive or procedural requirement related to pretreatment, other than a pretreatment standard, imposed on a nondomestic user.

Pretreatment standards means any regulation containing pollutant discharge limits promulgated in accordance with section 307(b) and (c) of the clean water act and the state act. This term includes prohibited discharges and local limits defined in R 323.2303 and categorical standards.

Properly shredded garbage means garbage that has been shredded to such a degree that all particles will be carried freely under the flow conditions normally prevailing in public sewers, with no particle greater than one-half inch in any dimension.

Publicly owned treatment works (POTW) means the treatment works owned and/or operated by the YCUA and includes any devices and systems used in the storage, treatment, recycling, and reclamation of municipal sewage or industrial wastes of a liquid nature. The term also includes sewers, pipes, and other conveyances if they convey wastewater to or through the publicly owned treatment works. The term also means the municipality (the Charter Township of Superior) that has jurisdiction over indirect discharges to, and discharges from, the treatment works.

Public sewer means a sewer in which all owners of abutting properties have equal rights and is controlled by public authority.

Replacement means the replacement in whole or in part of any equipment in the wastewater transportation or treatment systems to ensure continuous treatment of wastewater in accordance with the NPDES permit and other state and federal regulations.

Sanitary Sewer means a sewer which carries sewage and to which storm, surface and groundwaters are not intentionally admitted.

Severe property damage means substantial physical damage to property, damage to the treatment facilities which cause them to become inoperable, or substantial or permanent loss of natural resources which can reasonably be expected to occur in the absence of a bypass. Severe property damage does not mean economic loss caused by delays in production.

Sewage or wastewater means the liquid and water-carried industrial or domestic wastes from dwellings, commercial buildings, industrial facilities and institutions, together with any groundwater, surface water, and stormwater that may be present, whether treated or untreated, which is contributed into or permitted to enter the sewage works.

Sewage treatment or wastewater treatment plant means any arrangement of devices and structures used for treating sewage

Sewage works means all municipal facilities for collecting, pumping, treating and disposing of sewage.

Sewer means a pipe or conduit for carrying sewage.

Sewer service charge means the sum of any applicable User charges, surcharges and debt service charges.

Shall is mandatory; *may* is permissive.

Significant Industrial User (SIU) means either of the following:

- (1) A nondomestic User subject to categorical pretreatment standards under 40 CFR Parts 405-471 as amended; or;
- (2) A nondomestic User that, in the opinion of the YCUA has a reasonable potential to adversely affect the POTW' s operation, or for violating any pretreatment standard or requirement or that contributes a process wastestream which makes up five percent or more of the average dry weather hydraulic or organic capacity of the POTW treatment plant, or that discharge an average of 25,000 gallons per day or more of process wastewater to the POTW, excluding sanitary, noncontact cooling, and boiler blowdown wastewater. Any User designated as significant may petition the YCUA to

be deleted from the list of Significant Industrial Users on the grounds that it has no potential for adversely affecting the POTW' s operation or violating any pretreatment standard or requirement. The Director may determine that a User that meets the criteria of Subsections (1) and (2) of this definition above is not currently a Significant Industrial User, if the Director finds that the User has no reasonable potential to adversely affect the operation of the POTW , to violate any pretreatment standard or requirement, or that an Industrial User Permit is not required to meet the purposes and objectives of this Ordinance. A determination that a User is not a Significant Industrial User (or that a permit is therefore not required) shall not be binding and may be reversed by the Director at any time based on changed circumstances, new information, or as otherwise determined necessary by the Director to meet the purposes and objectives of this Ordinance.

Significant noncompliance means any of the following:

- (1) Chronic violations of wastewater discharge limits, defined as results of analyses in which 66% or more of all of the measurements taken for the same pollutant parameter during a 6-month period exceed, by any magnitude, a numeric Pretreatment Standard or Requirement, including instantaneous limits, as defined by 40 CFR 403.3(l);
- (2) Technical review criteria (TRC) violations, defined as results of analyses in which 33% or more of all of the measurements taken for the same pollutant parameter taken during a 6-month period equal or exceed the product of the Pretreatment Standard or Requirement including instantaneous limits, as defined by 40 CFR 403.3(1) multiplied by the applicable technical review criteria. (Technical review criteria equals 1.4 for compatible pollutants and 1.2 for all other pollutants, except pH.);
- (3) Any other violation of a Pretreatment Standard or Requirement as defined by 40 CFR 403.3(1), (daily maximum, longer-term average, instantaneous limits, or Narrative Standard) that the YCUA determines has caused, alone or in combination with other discharges, interference or pass-through, including endangering the health of the YCUA personnel or the general public;
- (4) Any discharge of a pollutant that has caused imminent endangerment to human health, welfare, or the environment or has resulted in the YCUA's exercise of its emergency authority under Rule 323.2306(a) (vi) of the Part 23 Rules under the State Act or its emergency authority under this Ordinance to halt or prevent the discharge;
- (5) Failure to meet, within 90 days after a scheduled date, a compliance schedule milestone contained in a the YCUA or other local control mechanism or enforcement order for starting construction, completing construction, or attaining final compliance;

- (6) Failure to provide, within 30 days after the due date, a required report such as, but not limited to, a baseline monitoring report, 90 day or other compliance report, periodic self-monitoring report, or report on compliance with a compliance schedule;
- (7) Failure to timely or accurately report noncompliance; or
- (8) Any other violation or group of violations, which may include a violation of Best Management Practices, that the YCUA determines will affect or has adversely affected the operation or implementation of the YCUA pretreatment program or operation of the POTW.

Slug, Slug Loading, Slug Discharge means either:

- (1) Any discharge of pollutants at a volume or concentration that causes upset of or interference with the POTW or causes the pass-through of pollutants to receiving waters, or
- (2) Any discharge of a pollutant(s), measured by a grab sample, at a concentration exceeding five (5) times the composite or grab sample discharge limit, or
- (3) Any discharge of wastewater outside the pH range of 5 - 11 S.U. for either a continuous duration of greater than or equal to fifteen minutes or for a sum total of thirty minutes within one day, or
- (4) Any discharge of a non-routine, episodic nature, including but not limited to, an accidental spill or non-customary batch discharge.

State means State of Michigan.

State Act means Public Act 451 of 1994, the Natural Resources and Environmental Protection Act (NREPA), as amended, and any administrative rules promulgated there under, as amended or revised from time to time.

Storm sewer or *storm drain* means a sewer which carries storm and surface waters and drainage but excludes sewage and polluted industrial wastes.

Stormwater means any flow occurring during or following any form of natural precipitation and resulting there from.

Surcharge means an extra charge to cover the cost of treating, sampling and testing extra strength sewage.

Suspended solids means the total suspended matter that floats on the surface of, or is suspended in, water, wastewater or other liquids, and which is removable by laboratory filtering.

Total Kjeldahl nitrogen (TKN) means the measure of the total ammonia-nitrogen present in wastewater, after any organic nitrogen present has been converted to ammonia-nitrogen under a standard digestive procedure.

Township means the Charter Township of Superior, Michigan or its board of trustees.

Toxic pollutant means any pollutant or combination of pollutants which is or can potentially be harmful to the public health or the environment including those listed as toxic in regulations promulgated by the administrator of the Environmental Protection Agency under the provisions of CWA 307(a) or other acts.

User means any person who contributes, causes or permits the contribution of wastewater into the sewage works.

User charge means a charge levied on Users of a treatment works for the cost of operation and maintenance of sewerage works pursuant to Section 204(b) of PL 92-500 and includes the cost of replacement

User class means the kind of User connected to sanitary sewers including but not limited to residential, industrial, commercial, institutional and governmental, defined as follows:

- (1) *Residential User* means a User of the treatment works whose premises or buildings are used primarily as a domicile for one or more persons, including dwelling units such as detached, semidetached and row houses, mobile homes, apartments, or permanent multifamily dwellings (transient lodging is not included, it is considered commercial);
- (2) *Industrial User* means any User who discharges an "industrial waste" as defined in this Ordinance or any nondomestic source who discharges pollutants to the sewage works or POTW;
- (3) *Commercial User* means an establishment involved in a commercial enterprise, business or service which, based on a determination by the YCUA discharges primarily segregated domestic wastes or wastes from sanitary conveniences and which is not a Residential User or an Industrial User;
- (4) *Institutional User* means any establishment involved in a social, charitable, religious, or educational function which, based on a determination by the YCUA discharges primarily segregated domestic wastes or wastes from sanitary conveniences; and
- (5) *Governmental User* means any federal, state or local government User of the wastewater treatment works.

Wastewater discharge permit means a written authorization to discharge subject to specific limits, terms, and conditions. A wastewater discharge permit is issued by the director and its terms and conditions are enforced by the YCUA IPP.

Waters of the state means all streams, lakes, ponds, marshes, watercourses, waterways, wells, springs, reservoirs, aquifers, irrigation systems, drainage systems and all other bodies or accumulations of water, surface or underground, natural or artificial, public or private, which are contained within, flow through, or border upon the state or any portion thereof.

Section 169-82 Abbreviations.

The following abbreviations shall have the following meanings:

ASTM	American Society for Testing and Materials
BMP	Best Management Practices
BMPP	Best Management Practices Plan
BOD	Biochemical oxygen demand
CFR	Code of Federal Regulations
COD	Chemical oxygen demand
CWA	Clean Water Act
EGLE	Environment, Great Lake and Energy Department of the State of Michigan
EPA	Environmental Protection Agency
FOG	Fats, Oils, and Grease
l	liter
LIL	Local Initiative Limits
MAHL	Maximum Allowable Headworks Loading
MAIL	Maximum Allowable Industrial Loading
MRP	Mercury Reduction Plan
mg	Milligrams
mg/l	Milligrams per liter
ng/l	Nanogram per liter
NPDES	National Pollutant Discharge Elimination System
O&M	Operation and Maintenance
POTW	Publicly Owned Treatment Works
SAL	Special Alternative Limit
SIC	Standard Industrial Classification
SS	Suspended solids
TKN	Total Kjeldahl Nitrogen
ug/l	Micrograms per liter
USC	United States Code
WWTP	The Ypsilanti Community Utilities Authority Wastewater Treatment Plant
WEF	Water Environment Federation
YCUA	Ypsilanti Community Utilities Authority

Section 169-83 Protection from Damage.

It shall be unlawful for any unauthorized person to maliciously, willfully, or negligently break, damage, destroy, uncover, deface, or tamper with any structure, appurtenance, or equipment which is a part of the sewage works or POTW

Section 169-84 Reserved.

DIVISION 2. ADMINISTRATION AND ENFORCEMENT

Section 169-85 Permit or authorization required.

It shall be unlawful to discharge to the waters of the state within the Township, or in any area under the jurisdiction of such Township and/or to the sewage works, any wastewater except as provided by an NPDES permit and/or as authorized by the YCUA in accordance with the provisions of this Ordinance.

Section 169-86 Information required prior to connection to system.

All Industrial Users proposing to connect to or to contribute to the sewage works shall submit information on the use, processes and wastewater to the Director before connecting to or contributing to the sewage works. The information submitted must be sufficient for the YCUA to determine the impact of the User's' discharge on the sewage works and the need for pretreatment. The User shall submit, in units and terms appropriate for evaluation, the following information:

- (1) The name, address and location of the User.
- (2) The SIC number according to the Standard Industrial Classification Manual, Bureau of the Budget, 1972, as amended; and any industrial processes subject to National Categorical Pretreatment Standards under 40 CFR Parts 405-471 as amended.
- (3) Wastewater constituents and characteristics including but not limited to those pollutants mentioned in section 169-127 through 169-137 of this Ordinance, when required by the Director, as determined by a reliable analytical laboratory. Sampling and analysis shall be performed in accordance with the techniques prescribed in 40 CFR part 136, as amended from time to time. Where 40 CFR part 136 does not contain sampling or analytical techniques for the pollutant in question, or where the EPA determines that the part 136 sampling and analytical techniques are inappropriate for the pollutant in question, sampling and analysis shall be performed by using validated analytical methods of any other applicable sampling and analytical procedures, including procedures suggested by the publicly owned treatment works or other parties, approved by the EPA.
- (4) The time and duration of contribution.

- (5) The average daily wastewater flow rates, including daily, monthly and seasonal variations, if any.
- (6) Site plans, floor plans, mechanical and plumbing plans and details to show all sewers, sewer connections, and appurtenances by the size, location and elevation, if the User is a SIU or as required by the YCUA.
- (7) A description of activities, facilities and plant processes on the premises including all materials which are or could be discharged.
- (8) The nature and concentration of any pollutants in the discharge which are limited by any the YCUA, state, or federal pretreatment standards, and a statement regarding whether or not the pretreatment standards are being met on a consistent basis and if not, whether additional operation and maintenance and/or additional pretreatment is required by the Industrial User to meet applicable pretreatment standards.
- (9) If additional pretreatment and/or O&M will be required to meet the pretreatment standards, the shortest schedule by which the User will provide such additional pretreatment shall be provided. The completion date in this schedule shall not be later than the compliance date established for the applicable pretreatment standard. The following conditions shall apply to this schedule:
 - (a) The schedule shall contain increments of progress in the form of dates for the commencement and completion of major events leading to the construction and operation of additional pretreatment required for the User to meet the applicable pretreatment standards.
 - (b) No increment referred to in subsection (9)a of this section shall exceed nine months.
 - (c) Not later than 14 days following each date in the schedule and the final date for compliance, the User shall submit a progress report to the Director including, as a minimum, whether or not it complied with the increment of progress to be met on such date and, if not, the date on which it expects to comply with this increment of progress, the reason for delay, and the steps being taken by the User to return the construction to the schedule established. In no event shall more than nine months elapse between such progress reports to the Director.
- (10) Each product produced by type, amount, process or processes and rate of production
- (11) The type and amount of raw materials processed, average and maximum per day.
- (12) The number and type of employees, hours of operation of plant and proposed or actual hours of operation of pretreatment system.

- (13) Any other information as may be deemed by the Director to be necessary to evaluate the impact of the discharge on the sewage works.

Section 169-87 Reporting required after promulgation or revision of a pretreatment standard and reporting from a new source.

Within 180 days of the promulgation or revision of a categorical pretreatment standard, or 180 days after the final administrative decision made upon a category determination submission under R 323.2311(2) of the Part 23 Rules promulgated under the State Act, whichever is later, existing nondomestic Users subject to the categorical pretreatment standards and currently discharging, or scheduled to discharge, to the POTW shall submit, to the YCUA, a report that contains all of the information listed in this Section. Where reports containing this information already have been submitted to the YCUA or EPA in compliance with the requirements of 40 C.F.R. S128.140(b) as amended, the nondomestic User will not be required to submit the information again. Not less than 90 days before the commencement of a discharge, sources that become nondomestic Users subsequent to the promulgation of an applicable categorical standard and new sources shall be required to submit, to the YCUA, a report that contains the information listed in subdivisions (1) to (5) of this Section. New sources shall also be required to include in this report information on the method of pretreatment the source intends to use to meet applicable pretreatment standards. New sources shall give estimates of the information requested in subdivisions (4) and (5) of this Section. All of the following information shall be submitted pursuant to this Section.

- (1) The name and address of the facility including the name of the operator and owners.
- (2) A list of any environmental control permits held by or for the facility.
- (3) A brief description of the nature, average rate of production, and standard industrial classification of the operation or operations carried out by the nondomestic User. The description shall include a facility drawing and schematic process diagram that indicates points of discharge to the POTW and from which processes the discharges originate.
- (4) Information showing the measured average daily and maximum daily flow, in gallons per day, to the POTW for each of the following:
 - (a) Regulated process streams.
 - (b) Other streams as necessary to allow use of the combined wastestream formula specified in R 323.2311(6). The YCUA may allow for verifiable estimates of these flows where justified by cost or feasibility considerations.
- (5) All of the following information shall be provided with respect to the measurement of pollutants:

- (a) The identity of the pretreatment standards, including state or local standards, applicable to each regulated process.
- (b) The results of sampling and analysis identifying the nature and concentration or mass, where required by the standard or the YCUA, of regulated pollutants in the discharge from each regulated process. Both daily maximum and average concentration or mass, where required, shall be reported. The sample shall be representative of daily operations.
- (c) A minimum of 4 grab samples shall be used for pH, cyanide, total phenols, oil and grease, sulfide, and volatile organics. For all other pollutants, 24-hour composite samples shall be obtained through flow-proportional composite sampling techniques. The YCUA may waive flow-proportional composite sampling for any nondomestic User that demonstrates that time-proportional sampling is representative of the discharge during the sampling period. Samples obtained through time-proportional composite sampling techniques or through a minimum of 4 grab samples may be approved by the Director or designee when the User demonstrates that this will provide a representative sample of the effluent being discharged.
- (d) With the exception of the pollutants specified in paragraph (c) of this subsection, the User shall take a minimum of one representative sample to compile the data necessary to comply with the requirements of this subsection.
- (e) Samples should be taken immediately downstream from pretreatment facilities if the facilities exist or immediately downstream from the regulated process if pretreatment facilities do not exist. If other wastewaters are mixed with the regulated wastewater before pretreatment, the nondomestic User should measure the flows and concentrations necessary to allow use of the combined wastestream formula specified in R 323.2311(7) to evaluate compliance with the pretreatment standards. Where an alternate concentration or mass limit has been calculated in accordance with R 323.2311(5), the adjusted limit and supporting data shall be submitted to the YCUA.
- (f) Sampling and analysis shall be performed in accordance with the techniques prescribed in 40 C.F.R. part 136. Where 40 C.F.R. part 136 does not contain sampling or analytical techniques for the pollutant in question, or where the EPA determines that the Part 136 sampling and analytical techniques are inappropriate for the pollutant in question, sampling and analysis shall be performed by using validated analytical methods or any other applicable sampling and analytical procedures, including procedures suggested by the YCUA or other parties, approved by the EPA.

- (g) The YCUA may allow the submission of a baseline report that utilizes only historical data if the data provides information sufficient to determine the need for industrial pretreatment measures.
 - (h) The baseline report shall indicate the time, date, and place of sampling and the methods of analysis and shall certify that the sampling and analysis is representative of normal work cycles and expected pollutant discharges to the POTW.
- (6) A statement, reviewed by an authorized representative of the nondomestic User and certified by a qualified professional, indicating whether pretreatment standards are being met on a consistent basis and, if not, whether additional operation and maintenance or additional pretreatment is required for the nondomestic User to meet the pretreatment standards and requirements.
- (7) If additional pretreatment or operation and maintenance will be required to meet the pretreatment standards, the shortest schedule by which the nondomestic User will provide such additional pretreatment or operation and maintenance. The completion date in the schedule shall not be later than the compliance date established for the applicable pretreatment standard. All of the following conditions shall apply to compliance schedules:
 - (a) The schedule shall contain increments of progress in the form of dates for the commencement and completion of major events leading to the construction and operation of additional pretreatment required for the nondomestic User to meet the applicable categorical pretreatment standards. The events may include any of the following: (i) The hiring of an engineer; (ii) Completing preliminary plans; (iii) Completing final plans; (iv) Executing contracts for major components; (v) Commencing construction; (vi) Completing construction; or (vii) Other similar major events;
 - (b) An increment referred to in this sub-section shall not be more than 9 months
 - (c) Not later than 14 days following each date in the schedule and the final date for compliance, the nondomestic User shall submit a progress report to the YCUA, including, at a minimum, whether or not the User complied with the increment of progress to be met on a particular date and, if not, the date on which the User expects to comply with the increment of progress, the reason for delay, and the steps being taken by the nondomestic User to return the construction to the schedule established. Not more than 9 months shall elapse between progress reports to the YCUA.
- (8) Where the nondomestic User's categorical pretreatment standard has been modified by a removal allowance under R 323.2311(7) or a fundamentally different factors variance under R 323.2313(b) at the time the nondomestic User submits the report

required by this rule, the information required by subdivisions (6) and (7) of this section shall pertain to the modified limits.

- (9) Any changes to information requested under subdivisions (1) to (5) of this section shall be submitted by the nondomestic User to the YCUA within 60 days.

Section 169-88 Additional reporting required and periodic report requirements.

- (1) Within 90 days following the date for final compliance with applicable categorical pretreatment standards or, in the case of a new source, following commencement of the introduction of wastewater into the sewage works, POTW or the WWTP, any nondomestic User subject to pretreatment standards and requirements shall submit to the Director and/or the YCUA a report containing the information required in subsections (4) through (6), inclusive, of Section 169-87 of this Ordinance. For Industrial Users subject to equivalent mass or concentration limits established by the YCUA in accordance with the procedures in R 323.2311(5) of the Part 23 Rules promulgated under the State Act or otherwise established by the Act or the State Act or rules promulgated thereunder, the report shall contain a reasonable measure of the nondomestic User's long-term production rate. For all other nondomestic Users subject to categorical pretreatment standards expressed in terms of allowable pollutant discharge per unit of production, or other measure of operation, the report shall include the nondomestic User's actual production during the appropriate sampling period.
- (2) The YCUA may impose mass limitations on Users which are using dilution to meet applicable pretreatment standards or requirements, or in other cases in which the imposition of mass limitations is appropriate.
- (3) All of the following provisions shall apply to periodic reports on continued compliance:
 - (a) Any nondomestic User subject to a categorical pretreatment standard after the compliance date of the pretreatment standard or, in the case of a new source, after commencement of the discharge into the publicly owned treatment works shall submit, to the YCUA semiannually, unless required more frequently in the pretreatment standard or by the YCUA, a report indicating the nature and concentration of pollutants in the effluent that are limited by the categorical pretreatment standards. In addition, the report shall include a record of measured or appropriately estimated average and maximum daily flows for the reporting period for the discharge reported in subsection 169-187 (4) or this Ordinance, except that the YCUA may require more detailed reporting of flows.
 - (b) Where the YCUA has imposed mass limitations on nondomestic Users as provided for by R 323.2311(5) of the Part 23 Rules promulgated under the State

Act or where such limitations are otherwise established by the Act or the State Act or Rules promulgated thereunder, the report required by subsection (1) immediately above shall indicate the mass of pollutants regulated by pretreatment standards in the discharge from the nondomestic User.

- (c) For nondomestic Users subject to equivalent mass or concentration limits established by the YCUA or under the Act or the State Act or Rules promulgated thereunder, the report required by subsection (1) immediately above shall contain a reasonable measure of the nondomestic User's long-term production rate. For all other nondomestic Users subject to categorical pretreatment standards expressed only in terms of allowable pollutant discharge per unit of production, or other measure of operation, the report required by subsection (1) immediately above shall include the nondomestic User's actual average production rate for the reporting period.
- (4) All categorical and non-categorical nondomestic Users shall notify the YCUA immediately of all discharges that could cause problems to the POTW, including any slug loadings.
- (5) All of the following provisions apply to Significant Industrial Users that are Categorical Industrial Users or Non-categorical Industrial Users in regard to monitoring and analysis to demonstrate continued compliance:
 - (a) The reports required in Section 169-87 or this Ordinance or in this Section shall contain the results of sampling and analysis of the discharge, including the flow and the nature and concentration, or production and mass where requested by the YCUA, of pollutants contained in the discharge that are limited by the applicable pretreatment standards. The sampling and analysis may be performed by the YCUA instead of the nondomestic User. Where the YCUA elects to perform the required sampling and analysis instead of the nondomestic User, the nondomestic User will not be required to submit the compliance certification required under Section 169-87 (6) and subsection (1) of this Section. In addition, where the YCUA collects all the information required for the report, including flow data, the nondomestic User will not be required to submit the report. The YCUA shall provide, to the nondomestic User, within 10 days after the results are available, the results of any sampling the YCUA performs for nondomestic User self-monitoring that show a violation of any pretreatment standard. Any certification required by a categorical pretreatment standard shall be included with the semiannual compliance reports.
 - (b) If sampling performed by a nondomestic User indicates a violation of pretreatment standards, the nondomestic User shall notify the YCUA within 24 hours of becoming aware of the violation.

- (c) The nondomestic User shall also repeat the sampling and analysis and submit the results of the repeat analysis to the YCUA within 30 days after becoming aware of the violation; however, the nondomestic User is not required to resample if the YCUA performs sampling at the nondomestic User at a frequency of at least once per month or if the YCUA performs sampling at the nondomestic User between the time when the nondomestic User performs its initial sampling and the time when the nondomestic User receives the results of the sampling.
 - (d) The reports required in subsection (c) of this Section shall be based upon data obtained through appropriate sampling and analysis performed during the period covered by the report, which data is representative of conditions occurring during the reporting period. The YCUA may require a frequency of monitoring that is necessary to assess and assure compliance by nondomestic Users with applicable pretreatment standards and requirements.
 - (e) All analyses shall be performed in accordance with procedures established by the EPA pursuant to section 304(h) of the clean water act and contained in 40 C.F.R. part 136 or with any other test procedures approved by the EPA. Sampling shall be performed in accordance with the techniques approved by the EPA. Where the provisions of 40 C.F.R. part 136 do not include sampling or analytical techniques for the pollutants in question, or where the EPA determines that the part 136 sampling and analytical techniques are inappropriate for the pollutant in question, sampling and analyses shall be performed using validated analytical methods or any other sampling and analytical procedures, including procedures suggested by the YCUA or other parties and approved by the EPA.
 - (f) If a nondomestic User monitors any pollutant more frequently than required by the YCUA using the procedures prescribed in subsection (d) immediately above, the results of the monitoring shall be included in the report.
- (6) A minimum of one (1) grab samples shall be used for pH, cyanide, total phenols, oil and grease, sulfide, and volatile organics. For all other pollutants, 24-hour composite samples shall be obtained through flow-proportional composite sampling techniques. The YCUA may waive flow-proportional composite sampling for any nondomestic user that demonstrates that time-proportional sampling is representative of the discharge during the sampling period. Samples obtained through time-proportional composite sampling techniques or through a minimum of 4 grab samples may be approved by the Director or designee when the user demonstrates that this will provide a representative sample of the effluent being discharged.

- (7) The YCUA may require appropriate reporting from nondomestic Users that have discharges, which are not subject to categorical pretreatment standards. Significant industrial Users shall submit, to the YCUA, at least semiannually, a description of the nature, concentration, and flow of the pollutants required to be reported by the YCUA. The reports shall be based on sampling and analysis performed in the period covered by the report and performed in accordance with the techniques described in 40 C.F.R. part 136as amended. Where the provisions of 40 C.F.R. part 136 do not contain sampling or analytical techniques for the pollutant in question, or where the EPA. determines that the part 136 sampling and analytical techniques are inappropriate for the pollutant in question, sampling and analysis shall be performed by using validated analytical methods or any other applicable sampling and analytical procedures, including procedures suggested by the YCUA or other persons and approved by the EPA. The sampling and analysis may be performed by the YCUA instead of the significant Industrial User. Where the YCUA collects all of the information required for the report, the Significant Industrial User will not be required to submit the report. The YCUA shall provide, to the nondomestic User, within 10 days after the results are available, the results of any sampling it performs for nondomestic User self-monitoring that show a violation of any pretreatment standard. Where the YCUA performs sampling for a Significant Industrial User, the YCUA must perform any required repeat sampling and analysis within thirty (30) days of becoming aware of a violation.
- (8) All periodic compliance reports shall be certified and signed by the authorized representative of the industrial user. The authorized representative shall state the following certification when submitting the periodic compliance reports to the YCUA: *"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry about the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."*

Section 169-89 Powers of the YCUA.

Wastewater discharges shall be expressly subject to all provisions of this Ordinance, the Act and State Act and all other applicable regulations, rules, plans, programs and orders established by the YCUA. The YCUA may:

- (1) Limit the average and maximum wastewater constituents and characteristics.
- (2) Limit the average and maximum rate and time of discharge or make requirements for flow regulations and equalization.

- (3) Require the installation and maintenance of inspection and sampling facilities.
- (4) Establish specifications for monitoring programs which may include sampling locations, frequency of sampling, number, types and standards for tests and reporting schedule.
- (5) Establish compliance schedules.
- (6) Require submission of technical reports or discharge reports.
- (7) Require the maintaining, retaining and furnishing of plant records relating to wastewater discharge as specified by the YCUA, and affording the YCUA access thereto, and copying thereof.
- (8) Require notification of slug discharges and accidental spills.
- (9) Require other conditions as deemed appropriate by the YCUA to ensure compliance with this Ordinance, the Act and the State Act. The YCUA shall require notification of the YCUA for any new introduction of wastewater constituents or any substantial change in the volume or character of the wastewater constituents being introduced into the wastewater treatment system.
- (10) Take any other action, including enforcement action, required or authorized by this article.

Section 169-90 Sampling and monitoring facilities may be required.

The YCUA shall, when determined necessary by the Director, require to be provided and operated at the User's own expense, monitoring facilities to allow inspection, sampling, and flow measurement of the building sewer and/or internal drainage systems. The facility, sampling, and measuring equipment shall be maintained at all times in a safe and proper operating condition at the expense of the User. Whether constructed on public or private property, the sampling and monitoring facilities shall be provided in accordance with plans and specifications submitted to and approved by the YCUA and all applicable local construction standards and specifications. Construction shall be completed within 90 days following written notification by the YCUA.

Section 169-91 Right to access of facilities for inspection, sampling, records examination, record copying or other duties.

The YCUA shall inspect the facilities of any User to ascertain whether the purpose of this Ordinance is being met and all requirements are being complied with. Persons or occupants of premises where wastewater is created or discharged shall allow the YCUA or its representative ready access at all reasonable times to all parts of the premises for the purposes of inspection, sampling, records examination, records copying or in the performance of any of their duties. The YCUA, EGLE and EPA shall have the right to set up on

the User's property, at the User's expense, such devices as are necessary to conduct sampling inspection, compliance monitoring and/or metering operations. Where a User has security measures in force which would require proper identification and clearance before entry into their premises, the User shall make necessary arrangements with their security guards or other appropriate personnel so that upon presentation of suitable identification, personnel from the YCUA, EGLE and EPA will be permitted to enter, without delay, for the purposes of performing their specific responsibilities.

Section 169-92 Compliance with Ordinance provisions required.

- (1) Industrial Users shall provide necessary wastewater treatment as required to comply with this Ordinance, the Act and State Act and shall achieve compliance with all pretreatment standards within the time limitations specified by the federal pretreatment regulations and as required by the YCUA, the Act or the State Act. Any Industrial User that qualifies as a new source is required to have pretreatment equipment installed and operational before discharging and shall be in full compliance within 90 days of initial discharge. Any facilities required to pretreat wastewater to a level acceptable to the YCUA shall be provided, operated, and maintained at the User's expense. Detailed plans showing the pretreatment facilities and operating procedures shall be submitted to the YCUA for review and shall be approved by the YCUA before construction of the facility. The review of such plans and operating procedures will in no way relieve the User from the responsibility of modifying the facility as necessary to produce an effluent acceptable to the YCUA under the provisions of this Ordinance, the Act or the State Act. Any subsequent changes in the pretreatment facilities or method of operation shall be reported to and be acceptable to the YCUA prior to the User's initiation of the changes.
- (2) As required by Section 403.8(D)(viii) of the Federal Register, the YCUA shall publish at least annually in a newspaper(s) of general circulation that provides meaningful public notice within the jurisdiction(s) served by the POTW of the Industrial Users, which during the previous 12 months, were in significant noncompliance with any applicable pretreatment requirements. All records relating to compliance with pretreatment standards shall be made available to officials of the EPA or EGLE upon request.

Section 169-93 Confidentiality of Information.

Information and data on a User obtained from reports, questionnaires, permit applications, permits and monitoring programs and from inspections shall be available to the EGLE and the EPA without restriction and shall be available to the public without restriction unless the User specifically requests and is able to demonstrate to the satisfaction of the Director that the release of such information would divulge information, processes or methods of production entitled to protection as trade secrets of the User, in accord with applicable provisions of the state freedom of information act, Public Act 442 of 1976, as amended and Rule 323.2314 of the Part 23 Rules promulgated under the State Act.

Section 169-94 Enforcement by Township and YCUA.

All orders, directives, legal and/or equitable actions, which are necessary and appropriate to enforce this Ordinance, the Act and State Act shall be carried out by the YCUA and/or the Township. Nothing contained in subsection (a) of this section shall preclude the Township or the YCUA from instituting, maintaining or joining any legal and/or equitable actions to enforce this Ordinance, the Act and State Act.

Section 169-95 Records, accounts, audits, classification of Users, insurance.

- (1) The YCUA will maintain and keep proper books of records and accounts, separate from all other records and accounts, in which shall be made full and correct entries of all transactions relating to the POTW. The YCUA will cause an annual audit of such books of record and account for the preceding operating year to be made by a recognized independent certified public accountant and will supply such audit report to authorized public officials on request.
- (2) In conjunction with the audit there shall be an annual review of the sewer charge system for adequacies meeting expected expenditures for the following year.
- (3) Classification of old and new Industrial Users may also be reviewed annually.
- (4) The YCUA will maintain and carry insurance on all physical properties of the system, of the kinds and in the amounts normally carried by public utility companies and municipalities engaged in the operation of sewage disposal systems.
- (5) Retention of Records - A User shall retain records of all monitoring information, including, all calibration and maintenance records and all original strip chart recordings for continuous monitoring instrumentation, copies of all reports required by this Ordinance, an order, or a permit, all documentation associated with Best Management Practices, and the records of all data used to complete the application for a permit, for a period of at least three years from the date of a sample, measurement, report application or orders. This period may be extended by the Ypsilanti Community Utilities Authority at any time.

Section 169-96 Powers and authority of inspectors.

The Director and other duly authorized employees of the YCUA bearing proper credentials and identification shall be permitted to enter upon all properties for the purpose of inspection, observation, measurement, sampling, and testing in accordance with the provisions of this Ordinance, the Act and State Act.

Section 169-97 Enforcement Process.

- (1) Emergency Suspension. The Director may suspend the wastewater treatment service and/or any permit issued under this Ordinance when such a suspension is

necessary, in the opinion of the Director, in order to stop an actual or threatened discharge that presents or may present an imminent or substantial danger to the health or welfare of persons or the environment, the POTW, or constitutes a violation of any condition of a NPDES or other permit, this Ordinance, the Act or State Act. Any User notified of a suspension of wastewater treatment services or a permit shall immediately stop or eliminate its discharge into a YCUA sanitary sewer. If a User fails to immediately comply with such a suspension order and as required in this section, the YCUA shall take such steps as deemed necessary, including immediate termination or severance of the User's sewer connection to prevent or minimize damage to any person, the POTW or the environment. The YCUA shall allow the User to recommence its discharge upon receipt of proof of compliance with this Ordinance and the elimination of the discharge and/or identified danger. A User whose wastewater treatment service or permit has been suspended under this Ordinance shall submit, within fifteen (15) days of the suspension, a written statement to the Director describing the causes of the harmful discharge and the measures taken to prevent future harmful discharges in addition to other information required by this Ordinance or otherwise required by the Act or State Act under such circumstances.

- (2) Notice Letter. The minimum enforcement response that the Director or his/her designee will use to notify a User that a violation of the local applicable sewer use ordinance or the YCUA Industrial Pretreatment Program has occurred or is occurring.
- (3) Notification of Violation. Whenever the Director finds that any User has violated or is violating any provision of this Ordinance or a wastewater discharge permit, an order issued under this Ordinance, the Act or State Act, the Director may serve upon said User written notice of the violation. Within thirty (30) days of receipt of such notice the User shall submit to the Director or designee an explanation of the violation and a written plan for satisfactory correction. Submission of this plan does not relieve the User of liability for any violations occurring before or after receipt of the notice of violation or as otherwise provided in this Ordinance, the Act or State Act.
- (4) Show Cause Order. The Director may order any User violating this Ordinance or the IPP a permit, an order issued under this Ordinance, the Act, or State Act, to show cause why a proposed enforcement action should not be taken. The show cause notice shall require the User to appear before the Director for a show cause meeting within a reasonable time, not less than ten (10) days after first class mailing of the order to the User's recorded or last known address. Enforcement action may be pursued whether or not a User appears at a show cause meeting and issuance of a show cause order does not relieve the User of liability for any violation occurring before or after receipt of the notice or as otherwise provided in this Ordinance, the Act, or State Act.

- (5) Consent Order. The Director is empowered to enter into Consent Orders, Assurances of Voluntary Compliance and other similar documented agreements establishing an agreement with a User responsible for non-compliance with an order, permit, this Ordinance, the Act or State Act. Such a document may include compliance schedules, stipulated fines or penalties, the amount of which shall not be limited by the civil fine assessment provision of this Ordinance, remedial actions and signatures of the Director and User. Consent Orders or similar documented agreements prepared and executed under this section shall have the same force and effect as other orders issued under this Ordinance.
- (6) Compliance Order. When the Director finds that a User has violated or continues to violate this Ordinance, a permit, an order issued under this Ordinance, the Act or State Act, an order may be issued to the User directing that, following a specified time period, sewer service shall be discontinued unless adequate treatment facilities, devices or other related appurtenances have been installed and are properly operated and compliance is otherwise achieved. Such an order may contain other requirements as might be reasonably necessary and appropriate to address the non-compliance, including, but not limited to, the installation of pretreatment technology, additional self-monitoring and new management practices. Issuance of a compliance order does not relieve the User of liability for any violation occurring before or after receipt of the notice or as otherwise provided in this Ordinance, the Act or State Act.
- (7) Cease and Desist Order. When the Director finds that a User has violated or continues to violate this Ordinance, a permit, an order issued under this Ordinance, the Act or State Act, an order may be issued to the User responsible for the violation directing that such violations cease and desist immediately. In an emergency, the order to cease and desist may be given by telephone. In a nonemergency situation, the cease and desist order may be used to suspend or permanently revoke an industrial wastewater discharge permit or permits. A cease and desist order may require the User to take such appropriate remedial or preventive action as may be needed to properly address a continuing or threatened violation, including halting operations and terminating the discharge. Issuance of a cease and desist order does not relieve the User of liability for any violation occurring before or after receipt of the order or as otherwise provided in this Ordinance.
- (8) Termination of Wastewater Discharge Permit. Any User who has a permit who violates the following conditions of a wastewater discharge permit or violates this Ordinance, the Act or State Act or any applicable state or federal law or regulation is subject to permit termination:
 - (a) Failure to accurately report wastewater constituents and characteristics;
 - (b) Failure to report significant changes in operations or wastewater constituents and characteristics;

- (c) Refusal of reasonable access to the User's premises or records for the purpose of inspection, monitoring or sampling or for any other purpose permitted under this Ordinance, the Act or State Act;
 - (d) Failure to comply with an order issued under this Ordinance; or
 - (e) For those reasons stated in Section 169-102 or for any other reason permitting such termination as provided in this Ordinance, the Act or State Act. Such Users shall be notified of the proposed permit termination and shall be offered an opportunity to show cause under the provision of subsection (4) of this Section, why the proposed action should not be taken.
- (9) Administrative Assessments - Notwithstanding any other section of this Ordinance, any User who violates any provision of this Ordinance, a permit, an order issued under this Ordinance, the Act or State Act, shall be liable to the YCUA for any expense loss or damage occasioned by reason of such violation, including but not limited to reasonable attorney's fees and may be subject to an administrative assessment by the YCUA in an amount of \$1,000 per violation, per day. Each day on which non-compliance shall occur or is continued shall be deemed a separate and distinct violation. Such expense, loss, damage or assessments may be added to a User's sewer service charges and the YCUA shall have such other collection rights and remedies as designated by law, the Act, the State Act and this Ordinance to collect these sewer service charges.
- (10) Judicial Remedies - A person who violates any provision of this Ordinance, a permit, an order issued under this Ordinance, the Act or State Act, is subject to the judicial remedies described below in addition to being responsible for a civil fine assessment or a misdemeanor or any administrative remedy or enforcement action provided for in this Ordinance:
- (a) Whenever a User has violated or continues to violate the provisions of this Ordinance, a permit, an order issued under this Ordinance, the Act or the State Act, the Director, through counsel, may petition the Circuit Court for issuance of a preliminary or permanent injunction or both to restrain or compel certain activities on the part of the User.
 - (b) Any User who has violated or continues to violate any order or permit issued hereunder may be liable to the YCUA in such judicial proceedings for a civil fine assessment of \$1,000, plus actual damages, direct or indirect, incurred by the YCUA, per violation, per day, for as long as the violation continues. Additionally, the YCUA may recover reasonable attorney's fees, court costs and other expenses associated with any enforcement activities, including sampling, monitoring and analysis expenses.

- (c) The Director, through counsel, may petition the Circuit Court to impose, assess, and recover such assessments and sums. In determining the amount of liability, the court shall take into account all relevant circumstances, including, but not limited to the extent of harm caused by the violation, the magnitude or duration of the violation, any economic benefit gained by the User through the violation, corrective actions by the User, the compliance history of the User and any other relevant factor.
- (11) Liens - Any fine or other assessment issued or imposed under this Ordinance or other costs or charges imposed under this Ordinance may be added to the User's sewer service charges and the YCUA shall have such other collection rights and remedies as designated by law and this Ordinance to collect said charges and all unpaid charges, fines, assessments, penalties and service charges shall constitute and may be recorded as a lien against the User's property if not paid within the time frame allocated by the YCUA or a court for payment. The filing of such a lien shall not prevent the YCUA from pursuing other collection remedies.
- (12) Appeals - Any person or User subject to enforcement action under the provisions of this Ordinance, the Act or State Act, except for civil fine assessment notices, consent orders, emergency actions under this Ordinance or judicial actions by the YCUA, may request a hearing before the Director within ten (10) days of receipt of notification of the proposed enforcement action. A hearing shall then be held by the Director concerning the violation, the reasons why the enforcement action has been taken, the proposed enforcement action, and the User's explanation or other relevant evidence. An appeal may be taken from the Director's final decision. The following rules shall apply to the hearing and appeal:
 - (a) The Director may issue notices of such a hearing requiring the attendance and testimony of witnesses or the production of evidence relative to the hearing.
 - (b) In the event a request for hearing is not filed within ten (10) days of the User's notice of an enforcement action, failure to file such a request shall be deemed a waiver of any and all hearing or appeal rights established under this Ordinance.
 - (c) A request for hearing shall state the basis for the request, the reasons in support of the request and any alternative relief which the aggrieved party seeks.
 - (d) During the pendency of any hearing process or appeal the User must comply with the enforcement action or the YCUA order from which the appeal is taken.
 - (e) At the hearing, testimony may be taken under oath and recorded stenographically. A transcript of the hearing shall be made available to any

member of the public or any party to the hearing upon payment of usual and reasonable charges.

- (f) After the Director has held such a hearing and reviewed the evidence, he may issue an order affirming, modifying or withdrawing the enforcement action.
 - (g) Within fifteen (15) days from receipt of the Director's final decision, the aggrieved party may appeal the decision to the board stating the grounds on which the appeal is based together with all documents, evidence, transcripts and information in support of the aggrieved party's position. In addition, the aggrieved party shall file five (5) copies of the appeal and supporting documentation with the board and serve an additional copy on the Director.
 - (h) The Director shall have thirty (30) days to respond to the appeal and to submit all evidence, documents and information in support of the Director's decision and shall file five (5) copies with the board and shall serve an additional copy on the aggrieved party.
 - (i) Within thirty (30) days of receiving the Director's response the board shall meet and review all documents and evidence pertaining to the appeal and shall issue an order affirming the Director's order, affirming the Director's order in part and reversing in part, or reversing the Director's order in full. The board shall forward a copy of its decision to all interested parties.
- (13) Industrial Pretreatment Program (IPP) and Enforcement Response Plan (ERP). This Ordinance, the Act and State Act shall also be enforced by the YCUA pursuant to a written Industrial Pretreatment Program adopted by the YCUA as required by the Act and State Act which plan shall include those plan elements required by the Act and State Act including, but not limited to, an Enforcement Response Plan designed to achieve enforcement of that Program. That Enforcement Response Plan shall provide for, at minimum, those powers of enforcement granted by this Ordinance, the Act and State Act.
- (14) "Time Limits: The YCUA's failure to strictly comply with and/or to meet an enforcement procedure time deadline or other time deadline specified in this Ordinance, the Act, State Act, or the Enforcement Response Plan, shall not prohibit or prevent the YCUA from taking enforcement or other action outside of or not in compliance with such a time deadline, unless the User or permittee in question has been and is able to demonstrate that it has been materially prejudiced by action taken by the YCUA outside of or not in compliance with such a time deadline."

Section 169-98 Surcharges, Fees.

The YCUA Director shall also establish appropriate surcharges or fees to reimburse the YCUA for the additional cost of operation and maintenance of the sewage works or POTW due to the violations of this Ordinance, the Act or State Act.

Section 169-99 Requirements for Nondomestic Users.

- (1) All nondomestic Users must notify the Director of the nature and characteristics of their wastewater prior to commencing their discharge. The Director is authorized to prepare a form for this purpose.
- (2) It shall be unlawful for Significant Industrial Users to discharge wastewater, either directly or indirectly, into the sewage works or POTW without first obtaining a wastewater discharge permit from the YCUA. The director may require that other nondomestic users, including, but not limited to, liquid waste haulers to obtain a wastewater discharge permit as necessary to carry out the purposes of this article. Any violation of the terms and conditions of wastewater discharge permit shall be deemed a violation of this Ordinance. Obtaining a wastewater discharge permit does not relieve a permittee of its obligation to obtain other permits required by federal, state or local law.
- (3) The Director may require that other Industrial Users, including liquid waste haulers, obtain wastewater discharge permits as necessary to carry out the purposes of this Ordinance.
- (4) Any Industrial User located beyond the Ypsilanti Township limits shall submit a permit application within 60 days of the effective date of the ordinance from which this Ordinance is derived. New Industrial Users located beyond the Ypsilanti Township limits shall submit such applications to the Director 60 days prior to discharging into the sewage works or POTW. Upon review and approval of such application, the Director may enter into a contract with the User which requires the User to subject itself to, and abide by this Ordinance, including all permitting, compliance monitoring, reporting, and enforcement provisions contained in this Ordinance, the Act or State Act.
- (5) Any Significant Industrial User which discharges nondomestic waste into the sewage works or POTW prior to the effective date of the ordinance from which this Ordinance is derived and who wishes to continue such discharges in the future, shall, within 90 days after such date, apply to the YCUA for an Industrial User pretreatment permit and shall not cause or allow discharges to the POTW to continue after 180 days from and after the effective date of the ordinance from which this Ordinance is derived except in accordance with a permit issued by the Director.

- (6) Any Significant Industrial User proposing to begin or recommence discharging nondomestic wastes into the sewage works or POTW must obtain a pretreatment permit prior to beginning or recommencing such discharge. An application for this permit must be filed at least 60 days prior to the anticipated start-up date.

Section 169-100 Application.

- (1) In order to be considered for a pretreatment permit, all Industrial Users required to have a permit must submit the information required by Section 169-85 on an application form approved by the Director
- (2) When required, plans must be certified for accuracy by a state - registered professional engineer.
- (3) All applications must contain the following certification statement and be signed by an authorized representative of the Industrial User: "I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."
- (4) The Director will evaluate the data furnished by the Industrial User and may require additional information. After evaluation of the data furnished, the Director may issue an Industrial User pretreatment permit subject to terms and conditions provided herein.
- (5) At the time an application for a permit is made, the User shall pay to the YCUA a permit fee in an amount established from time to time by the board, which fee shall be refunded to the User in the event the permit is denied. In addition to the above-stated permit fee, the User shall pay to the YCUA a nonrefundable permit application fee equal to the YCUA's expenses, and the YCUA expenses incurred in hiring laboratories, engineers, or other consultants, for the purpose of evaluating the permit application submitted by the User to the YCUA.

Section 169-101 Contents.

Pretreatment permits shall include such conditions as are reasonably deemed necessary by the Director to prevent pass through or interference, protect the quality of the water body receiving the POTW' s effluent, protect worker health and safety, facilitate POTW sludge management and disposal, protect ambient air quality, and protect against damage to the POTW collection system or plant and ensure compliance with this Ordinance, the Act and

State Act. Permits shall contain a statement of the duration of the permit which shall not be more than 5 years; a statement of permit non transfer ability without prior notification to the YCUA and provision of a copy of the existing permit to the new owner or operator; effluent limits based on applicable general pretreatment standards, categorical pretreatment standards, local limits, and state and local law; self monitoring, sampling, reporting, notification, and record keeping requirements, including identification of the pollutants to be monitored, sampling location, sampling frequency, and sample type, based on the applicable general pretreatment standards, categorical pretreatment standards, local limit, and state and local law; and a statement of applicable civil and criminal penalties for violation of pretreatment standards and requirements and any applicable compliance schedule. The schedule may not extend the compliance date beyond applicable federal or state deadlines. Permits may contain, but need not be limited to, the following:

- (1) Limits on the average and/or maximum rate of discharge, time of discharge, and/or requirements for flow regulation and equalization.
- (2) Limits on the average and/or maximum concentration, mass, or other measure of identified wastewater constituents or properties.
- (3) Requirements for the installation of pretreatment technology or construction of appropriate containment devices, or similar requirements designed to reduce, eliminate, or prevent the introduction of pollutants into the sewage works or POTW.
- (4) Development and implementation of spill control plans or other special conditions including additional management practices necessary to adequately prevent accidental, unanticipated, or routing discharges.
- (5) The unit charge or schedule of User charges and fees for the management of the wastewater discharged to the sewage works or POTW.
- (6) Requirements for installation and maintenance of inspection and sampling facilities.
- (7) Specifications for monitoring programs which may include sampling locations, frequency of sampling, number, types, and standards for tests, and reporting schedules.
- (8) Compliance schedules.
- (9) Requirements for submission of technical reports or discharge reports.
- (10) Requirements for maintaining and retaining plant records relating to wastewater discharge as specified by the Director and affording the Director, or his representatives, access thereto.

- (11) Requirements for notification of any new introduction of wastewater constituents or of any substantial change in the volume or character of the wastewater being introduced in the sewage works or POTW.
- (12) Requirements for the notification of any change in the manufacturing and/or pretreatment process used by the permittee.
- (13) Requirements for notification to the YCUA of excessive, accidental, or slug discharges.
- (14) Other conditions as deemed appropriate by the Director to ensure compliance with this Ordinance and state and federal laws, rules, and regulations, including the Act and State Act.
- (15) A statement that compliance with the permit does not relieve the permittee of responsibility for compliance with all applicable federal, State or local pretreatment standards or limits, including those which become effective during the term of the permit.

Section 169-102 Issuance process.

- (1) Permits shall be issued for a specified time period, not to exceed five years. A permit may be issued for a period less than five years, at the discretion of the Director.
- (2) The Director will provide all interested persons with notice of final permit terms. Upon notice by the Director, any person, including the Industrial User, may petition to appeal the terms of the permit within 30 days of the notice.
 - (a) Failure to submit a timely petition for review shall be deemed to be a waiver of the appeal.
 - (b) In its petition, the appealing party must indicate the permit provisions objected to, the reasons for this objection, and the alternative condition, if any, it seeks to be placed in the permit.
 - (c) The effectiveness of the permit shall not be stayed pending reconsideration by the board. If, after considering the petition and any arguments put forth by the Director, the board determines that reconsideration is proper, it shall remand the permit back to the Director for reissuance. Those permit provisions being reconsidered by the Director shall be stayed pending reissuance.
 - (d) A board's decision not to reconsider a final permit shall be considered final administrative action for purposes of judicial review.
- (3) The Director may modify or terminate the permit for good cause including, but not limited to, the following:

- (a) To incorporate any new or revised federal, state or local pretreatment standards or requirements.
- (b) Material or substantial alterations or additions to the discharger's operation processes, or discharge volume or character which were not considered in drafting the effective permit.
- (c) A change in any condition in either the Industrial User or the POTW that requires either a temporary or permanent reduction or elimination of the authorized discharge.
- (d) Information indicating that the permitted discharge poses a threat to the sewage works or POTW or POTW personnel or the receiving waters.
- (e) Violation of any terms or conditions of the permit.
- (f) Misrepresentation or failure to disclose fully all relevant facts in the permit application or in any required reporting.
- (g) Revision of or a grant of variance from such categorical standards pursuant to 40 CFR 403.13.
- (h) To correct typographical or other errors in the permit.
- (i) To reflect transfer of the facility ownership and/or operation to new owner/operator.
- (j) Upon request of the permittee, provided such request does not create a violation of any applicable requirements, standards, laws, or rules and regulations.
- (k) Falsifying self-monitoring reports.
- (l) Tampering with monitoring equipment.
- (m) Refusing to allow timely access to the facility premises and records.
- (n) Failure to meet effluent limitations.
- (o) Failure to pay fines.
- (p) Failure to pay sewer charges.
- (q) Failure to meet compliance schedules.
- (r) As provided in Section 169-97.

- (4) The filing of a request by the permittee for a permit modification, revocation and reissuance, or termination, or a notification of planned changes or anticipated noncompliance, does not stay any permit condition.
- (5) Permits may be reassigned or transferred to a new owner and/or operator with prior approval of the Director, if
 - (a) The permittee must give at least 30 days advance notice to the Director; and
 - (b) The notice must include a written certification by the new owner which:
 - (i) States that the new owner has no immediate intent to change the facility's operations and processes.
 - (ii) Identifies the specific date on which the transfer is to occur.
 - (iii) Acknowledges full responsibility for complying with the existing permit.
- (6) The User shall apply for permit reissuance by submitting a complete permit application a minimum of 90 days prior to the expiration of the User's existing permit. An expired permit will continue to be effective and enforceable until the permit is reissued, if:
 - (a) The Industrial User has submitted a complete permit application at least 90 days prior to the expiration date of the User's existing permit; and
 - (b) The failure to reissue the permit, prior to expiration of the previous permit, is not due to any act or failure to act on the part of the Industrial User.
- (7) Nothing in this Ordinance shall be construed as preventing any special agreement or arrangement between the POTW and any User whereby wastewater of unusual strength or character is accepted into the POTW and specially treated and subject to any payments or User charges, as may be applicable. However, no discharge which violates pretreatment standards will be allowed under the terms of such special agreements. If, in the opinion of the Director, the wastewater may have the potential to cause or result in any of the following circumstances, no such special agreement will be made:
 - (a) Pass through or interference; or
 - (b) Endanger municipal employees or the public.

Section 169-103 Penalty for Violation of Ordinance; Liability of User.

- (1) Any person who violates any provision of this Ordinance, a permit, an order issued under this Ordinance, the Act or State Act, shall become liable to the YCUA for and

may be subject to a civil fine assessment of \$1000.00 per violation, per day, plus any costs, damages and expenses, direct or indirect, incurred by the Township or the YCUA in connection with the violation. Each day on which a violation continues shall be deemed a separate and distinct violation.

- (2) Any person who violates any provision of this Ordinance that is listed below shall be guilty of a misdemeanor, and upon conviction is subject to a fine of not more than \$500, exclusive of any civil fine assessment or other costs, damages and expenses, or by imprisonment for not more than ninety (90) days, or both. Misdemeanor violations include:

- (a) intentional unpermitted discharge;
- (b) falsification of a monitoring report or the making of any false statement, representation or certification in any application, record, report, plan or other document filed or required to be maintained pursuant to this ordinance;
- (c) improper sampling, with evidence of intent to falsify or mislead;
- (d) intentional failure to install monitoring equipment after a deadline established by an order issued under this ordinance or the tampering with or knowingly rendering inaccurate any monitoring device or equipment or method required under this ordinance;
- (e) intentional recurring violation of a compliance schedule in a permit or a violation of a compliance schedule in an order issued under this ordinance; or
- (f) illegal discharge when the discharge causes harm and there is evidence of intent.

Section 169-104 Funding/Fees

- (1) The purpose of this section is to provide for the recovery of costs from Users of the POTW. The applicable charges or fees established by the Board shall be sufficient to meet the costs of the operation, maintenance, improvement or replacement of the system, or as provided by law or by Board action.
- (2) The Board shall adopt charges and fees which shall include, but not necessarily limited to
- (a) Fees for reimbursement of costs of establishing, operating, maintaining, or improving the YCUA's Industrial Pretreatment Programs; and Enforcement Response Plan.

- (b) User fees based upon volume of waste and concentration or quantity of specific pollutants in a discharge, and to cover other treatment costs including sludge handling and disposal; and
- (c) Reasonable fees for reimbursement of costs for enforcement hearings or other enforcement action including, but not limited to, expenses regarding hearings officers, court reporters, attorney fees and transcriptions; and
- (d) Other fees, which the Board may deem necessary, to carry out the requirements contained herein and continued in other IPP & ERP, or as may be required by law.

DIVISION 3. BUILDING SEWERS AND CONNECTIONS

Section 169-105 Connection to public sewer required.

The owner of all houses, buildings, or properties used for human occupancy, employment, recreation or other purposes situated within the Township and abutting on any street, alley or right-of-way in which there is now located or may in the future be located a public sanitary sewer of the Township, is hereby required at their expense to install suitable sewage facilities therein, and to connect such facilities directly with the proper public sewer in accordance with the provisions of this article, within 90 days after the date of official notice to do so, provided that the public sewer is within 200 feet of the property line.

Section 169-106 Permit Required.

No unauthorized person shall uncover, make any connections with or opening into, use, alter, or disturb any public sewer or appurtenance thereof or any part of the sewage works or POTW without first obtaining a written permit from the Director.

Section 169-107 Classes of Permits; Application; Fees.

There shall be two classes of building sewer permits: (1) For residential and commercial service; and (2) For service to establishments producing industrial wastes. In either case, the owner or his agent shall make application on a special form furnished by the YCUA. The permit application shall be supplemented by any plans, specifications, or other information considered pertinent, in the judgment of the YCUA. A permit and inspection fee for a residential or commercial building sewer permit and for an industrial building sewer permit shall be paid to the Township at the time the application is filed.

Section 169-108 Costs of Connection to be Borne By Owner; Indemnification of Township and YCUA.

All costs and expenses incident to the installation and connection of the building sewer shall be borne by the owner. The owner shall indemnify the Township and the YCUA from any loss

or damage that may directly or indirectly be occasioned by the installation of the building sewer.

Section 169-109 Separate building sewer for each building required; exception.

A separate and independent building sewer shall be provided for every building; except where one building stands at the rear of another on an interior lot and no private sewer is available or can be constructed to the rear building through an adjoining alley, court, yard, or driveway, the building sewer from the front building may be extended to the rear building and the whole considered as one building sewer.

Section 169-110 Use of Old Building Sewers with New Buildings.

Old building sewers may be used in connection with new buildings only when they are found, on examination and test by the YCUA, to meet all requirements of this Ordinance .

Section 169-111 Construction Specifications.

The size, slope, alignment, and materials of construction of a building sewer; and the methods to be used in excavating, placing of the pipe, jointing, testing, and backfilling the trench, shall all conform to the requirements of the building and plumbing code or other applicable rules and regulations of the Township. In the absence of the Code provisions or in amplification thereof, the materials and procedures set forth in appropriate specifications of the ASTM and WEF Manual of Practice No. 9 shall apply.

Section 169-112 Elevation.

Whenever possible, the building sewer shall be brought to the building at an elevation below the basement floor. In all buildings in which any building drain is too low to permit gravity flow to the public sewer, sanitary sewage carried by such building drain shall be lifted by an approved means and discharged to the building sewer.

Section 169-113 Prohibited Connections.

- (1) No person shall make connection of roof downspouts, exterior foundation drains, sump pump discharge, areaway drains or other sources of surface runoff or groundwater to a building sewer or building drain which, in turn, is connected directly or indirectly to a public sanitary sewer or combined sewer.
- (2) The YCUA shall not allow any connection to the sanitary sewer unless there is sufficient capacity in the sewage works to convey and adequately treat the additional wastewater from the proposed connection.

Section 169-114 Connection Specifications.

- (1) The connection of the building sewer into the public sewer shall conform to the requirements of the building and plumbing code or other applicable rules and regulations of the Superior Township or the procedures set forth in appropriate specifications of the ASTM and the WEF Manual of Practice No. 9 All such connections shall be made gastight and watertight.
- (2) Any deviation from the prescribed procedures and materials must be approved by the Superior Township before installation.

Section 169-115 Inspection; Supervision of Connection.

The contractor installing the building sewer shall notify Superior Township when the building sewer is ready for inspection and connection to the public sewer. The connection shall be made under the supervision of the Township.

Section 169-116 Guards for Excavations; Restoration of Public Property.

All excavations for building sewer installation shall be adequately guarded with barricades and lights so as to protect the public from hazard. Streets, sidewalks, parkways, and other public property disturbed in the course of the work shall be restored in a manner satisfactory to the Township and YCUA. Work shall also be conducted in accordance with requirements of the entity, municipal or otherwise, having jurisdiction over any affected road, easement or right-of-way.

Section 169-117 – 125 Reserved

DIVISION 4. USE OF PUBLIC SEWERS

Section 169-126 Required.

- (1) It shall be unlawful for any person to place, deposit or permit to be deposited in an unsanitary manner upon public or private property within the Township, or in any area under its jurisdiction, any human or animal excrement, garbage or other objectionable waste.
- (2) It shall be unlawful to discharge to any natural outlet, any sanitary sewage, industrial wastes, or other polluted water, except where suitable treatment has been provided in accordance with provisions of this Ordinance.
- (3) Except as hereinafter provided, it shall be unlawful to construct or maintain any privy, privy vault, septic tank, cesspool or other facility intended or used for the disposal of sewage.

- (4) The owner of all houses, buildings, or properties used for human occupancy, employment, recreation or other purpose situated within the Township and abutting on any street, alley or right-of way in which there is now located or may in the future be located a public sanitary sewer or combined sewer of the Township, is hereby required at his expense to install suitable sewage facilities therein, and to connect such facilities directly with the proper public sewer in accordance with the provisions of this Ordinance, within 90 days after the date of official notice to do so provided that such public sewer is within 200 feet of the property line.

Section 169-127 Unpolluted Discharges.

- (1) No person shall discharge or cause to be discharged any stormwater, surface water, groundwater, water from footing drains, roof water, or other unpolluted water to any sanitary sewer or sewer connection except as otherwise provided in this Ordinance. Any premises connected to a storm sewer shall comply with county, state and federal requirements as well as those by the Township and the YCUA.
- (2) Stormwater, groundwater, water from footing drains and all other unpolluted drainage shall be discharged into such sewers as are specifically designated as combined sewers, or to a natural outlet, except as otherwise provided in this Ordinance. Industrial cooling water or unpolluted process waters may be discharged upon application and approval of the YCUA and the appropriate state agency to a storm sewer, or natural outlet.

Section 169-128 Fats, Oils, and Grease, (FOG) Interceptor and Sand Interceptors.

Fats , oils, and grease (FOG) and sand interceptors shall be provided when, in the opinion of the Director, they are necessary for the proper handling of liquid wastes containing fats, oils, or grease discharges in which the concentration in a grab sample exceeds the 100 mg/l limit, or any flammable wastes, sand, or other harmful ingredients; except that such interceptors shall not be required for single-family or multiple-family dwelling units. All interceptors shall be of a type and capacity approved by the Director and shall be located as to be readily and easily accessible for cleaning and inspection. Grease and oil interceptors shall be constructed of impervious materials capable of withstanding abrupt and extreme changes in temperature. They shall be of substantial construction, watertight and equipped with easily removable covers which when bolted into place shall be gastight and watertight. When installed, all fats, oils, and grease, and sand interceptors shall be maintained by the owner, at his expense, in continuously efficient operation at all times. A User may petition the Director for an exemption from having to install a Fats, Oils, and Grease (FOG) Interceptor in accordance with provisions specified in the YCUA FOG Mitigation Program Policy, as amended from time to time. The YCUA's FOG mitigation program policy does not apply to contract communities. Upon approval by the director, the YCUA's contract communities may implement an ordinance or written/policy in lieu of this section. Upon approval by the Director, YCUA's Contract Communities that have a Fats, Oils, and Grease

Ordinance/Policy can implement said Ordinance/Policy in lieu of this Section and the YCUA Fats, Oils, and Grease Mitigation Program Policy.

Section 169-129 Prohibited discharges.

No User shall contribute or cause to be contributed, directly or indirectly, any pollutant or wastewater which will pass through or interfere with the operation or performance of the sewage works. A User may not contribute the following substances to the sewage works:

- (1) Any liquids, solids or gases which by reason of their nature or quantity are, or may be, sufficient either alone or by interaction with other substances to cause fire or explosion or be injurious in any other way to the sewage works or to the operation of the sewage works.
- (2) Solid or viscous substances which may cause obstruction to the flow in a sewer or other interference with the operation of the wastewater treatment facilities.
- (3) Any wastewater having a pH less than 5.0 or greater than 11.0; or wastewater having any other corrosive property capable of causing damage or hazard to structures, equipment, or personnel of the sewage works.
- (4) Any wastewater containing toxic pollutants or of high chlorine demand in sufficient quantity, either singly or by interaction with other pollutants, to injure or interfere with any wastewater treatment process, constitute a hazard to humans or animals, create a toxic effect in the receiving waters of the sewage works, or exceed the limitation set forth in the EPA categorical pretreatment standard, or any other federal, state or county standards.
- (5) Pollutants that result in the presence of toxic gases, vapors, or fumes within the POTW in a quantity that may cause worker health and safety problems. This prohibition includes, but is not limited to, wastewaters which contain liquids, solids, or gases that cause gases, vapors, or fumes from the discharge to exceed 10% of the immediately dangerous to life and health (IDLH) concentration. Discharges which contain more than one pollutant which may contribute to fume toxicity shall be subject to more restrictive limitations, as determined necessary by the Director. The more restrictive discharge limits shall be calculated based on the additive fume toxicity of all compounds identified or reasonably expected to be present in the discharge.
- (6) Any noxious or malodorous liquids, gases, or solids which singly or by interaction with other wastes are sufficient to create a public nuisance or hazard to life or are sufficient to prevent entry into the sewers for maintenance and repair.

- (7) Any substance, which may cause the sewage, works such as residues, sludge, or scums, to be unsuitable for land application or reclamation and reuse or to interfere with the reclamation process.
- (8) Any substance, which will cause the sewage, works to violate its NPDES permit or the receiving water quality standards.
- (9) Any wastewater with color of sufficient light absorbency to interfere with treatment plant process, prevent analytical determinations, or create any aesthetic effect on the treatment plant effluent, such as, but not limited to, dye wastes and vegetable tanning solutions.
- (10) Daily maximum concentration or mass loading shall not be exceeded on any single calendar day. Where daily maximum limitations are expressed in terms of a concentration, the daily discharge is the arithmetical measurement of the pollutant concentration derived from all measurements taken that day. Where daily maximum limitations are expressed in units of mass, the daily discharge is the total mass discharged during the day. If a composite sample is required for a parameter, the determination whether the daily maximum limitation for that parameter has been exceeded on a single calendar day shall be based on the composite sample collected for that parameter on that calendar day. If grab samples are required for a parameter, the determination whether the daily maximum limitation for that parameter has been exceeded on a calendar day shall be based on the average of all grab samples collected for that parameter on that calendar day. If only one grab sample is collected for a parameter on a given day, the determination whether the daily maximum limitation for that parameter has been exceeded for the day shall be based on the results of that single grab sample. If the pollutant concentration in any sample is less than the applicable detection limit, that value shall be regarded as zero (0) when calculating the daily maximum concentration.
- (11) Any wastewater having a temperature, which will inhibit biological activity in the sewage, works resulting in interference, but in no case wastewater with a temperature at the introduction into the 24 sewage works, which exceeds 60 degrees Celsius (140 degrees Fahrenheit) or is lower than zero degrees Celsius (32 degrees Fahrenheit).
- (12) Any wastewater containing any radioactive wastes or isotopes of such half-life or concentration as may exceed limits established by applicable state or federal regulations.
- (13) Any wastewater which causes a hazard to human life or creates a public nuisance.
- (14) Organic solvent extractable substances such as fats, wax, grease, or oils of petroleum origin, whether emulsified or not, in excess of 100 mg/1 or containing substances which may solidify or become viscous at temperatures between 32

degrees Fahrenheit (zero degrees Celsius) and 140 degrees Fahrenheit (60 degrees Celsius).

- (15) Gasoline, benzene, naphtha, fuel oil or other flammable or explosive liquids, solids or gases; or other pollutants which cause the wastewater to have a closed cup flashpoint of less than 140 degrees Fahrenheit (60 degrees Celsius), or which cause an exceedance of ten percent of the lower explosive limit (LEL) at any point within the collection system or containing gasoline, benzene, xylene or toluene which causes the wastewater to exceed the state surface water quality standard.
- (16) Any garbage that has not been ground by household type or other suitable garbage grinders.
- (17) Any ashes, cinders, sand, mud, straw, shavings, metal, glass, rags, feathers, tar, plastics, wood, paunch, manure or any other solids or viscous substances capable of causing obstructions or other interferences with the proper operation of the sewer system.
- (18) Toxic or poisonous substances in sufficient quantity to injure or interfere with any wastewater treatment process, or to constitute hazards to humans or animals, or to create any hazard in waters which receive the POTW effluent, which shall include, but are not limited to wastes containing cyanide, chromium, cadmium, mercury, copper, and nickel ions.
- (19) Solids of such character and quantity that special and unusual attention is required for their handling.
- (20) Any substance which would cause the treatment plant to be in noncompliance with sludge use, recycle or disposal criteria pursuant to guidelines or regulations developed under section 405 of the Federal Act, the Solid Waste Disposal Act, the Clean Air Act, the Toxic Substances Control Act or other regulations or criteria for sludge management and disposal as required by the state.
- (21) Any medical or infectious wastes prohibited from being discharged under federal or state law and regulations.
- (22) Material considered a hazardous waste under the Resource Conservation and Recovery Act (RCRA).
- (23) Any commercial or industrial waste that may cause pass through of pollutants or interference with the wastewater treatment plant operations or that violates federal, state, or local restrictions.
- (24) Any pollutant, including oxygen demanding pollutants (BOD etc.) released at a flow rate and/or pollutant concentration which will cause interference with the POTW.

- (25) Trucked and hauled waste, except at discharge points designated by the POTW.
- (26) Pollutants causing toxic gases, vapors, and fumes.
- (27) Any leachate from a hazardous waste landfill.
- (28) Any landfill leachate unless permitted and authorized under a written contract, within YCUA's sole discretion, between YCUA and the User.
- (29) Any pollutant discharge which constitutes a slug.

Section 169-130 Promulgation of more stringent standards.

Upon the promulgation of the national categorical pretreatment standards, alternative discharge limits, or other federal or state limitations, for a particular industrial subcategory, the pretreatment standard, if more stringent than limitations imposed under this Ordinance for sources in that subcategory, shall immediately supersede the limitations imposed under this Ordinance and shall be considered part of this Ordinance. The YCUA shall notify all affected Users of the applicable reporting requirements.

Section 169-131 Prohibited concentrations of certain pollutants and mercury reduction plan.

- (1) Instantaneous Limits. No user shall discharge wastewater such that the concentration of pollutants in any grab sample exceeds any of the following instantaneous maximum limits:

Compatible Pollutants	
Instantaneous Limits	Parameter
100 mg/l	Fats, oil grease (FOG)
5.0 S.U. minimum 11.0 S.U. maximum	pH
Toxic Pollutants	
Instantaneous Limits	Parameter
1.0 mg/l	Total cyanides
0.22 mg/l	Available cyanide
1.3 mg/l	Bis(2-ethylhexyl) phthalate
1.0 mg/l	Total phenolic compounds*
*The total phenolic compounds limit is based on the discharge of any or all of the phenolic compounds: 2-chlorophenol, 4-chlorophenol, 2,4-dichlorophenol, 2,4-dimethylphenol, 2,4-dinitrophenol, 2-methylphenol, 3-methylphenol, 4-methylphenol, 2-nitrophenol, 4-nitrophenol, and phenol. Discharge of other phenolic compounds is prohibited except as specifically authorized by the director.	

- (2) Daily Maximum Limits for Compatibles. No user shall discharge wastewater such that the concentration of pollutants contained in a representative daily composite sample exceeds any of the following surcharge thresholds, except as permitted by the director and upon payment by that user of the appropriate surcharge fees. No user shall discharge wastewater such that the concentration of pollutants in a representative daily composite sample exceeds any of the following maximum limits unless approved by the director in accordance with this Section:

COMPATIBLES		
Surcharge Threshold	Maximum Limit	Upper Limits
350 mg/l	1000 mg/l	5-day BOD (Biochemical Oxygen Demand)
350 mg/l	2500 mg/l	Total SS (Suspended Solids)
20 mg/l	60mg/l	Total Phosphorus
50 mg/l	175 mg/l	Ammonia-Nitrogen

- (3) Daily Maximum Limits for Toxics. No user shall discharge wastewater such that the concentration of

INORGANICS TOXICS	
Maximum Limit	Parameter
0.24 mg/l	Arsenic
0.002 mg/l	Beryllium
0.50 mg/l	Cadmium
4.0 mg/l	Chromium (Total)
3.0 mg/l	Copper
0.3 mg/l	Lead
Nondetectable*	Mercury
2.6 mg/l	Nickel
0.084 mg/l	Silver
3.0 mg/l	Zinc
*See mercury requirements of this Section	
ORGANICS TOXICS	
Nondetectable*	Polychlorinated Biphenyls ("PCBs")
* There shall be no detectable amounts of polychlorinated biphenyls discharged to a township or YCUA sanitary sewer. Polychlorinated biphenyls sampling procedures preservation and handling, and analytical protocol for compliance monitoring shall be in accordance with EPA Method 608. The level of detection, developed in accordance with the procedure specified in 40 CFR 136, shall not exceed 0.2 ug/L for polychlorinated biphenyls, unless higher levels are appropriate due to matrix interference.	

PFAS COMPOUNDS	
Maximum Limit	Parameter
170 ng/l	Perfluorooctane Sulfonic acid (PFOS)
2600 ng/l	Perfluorooctanoic acid (PFOA)
13,000,000 ng/l	Perfluorobutanesulfonic acid (PFBS)
580 ng/l	Perfluorononanoic acid (PFNA)
4,100 ng/l	Perfluorohexanesulfonic acid (PFHxS)

(4) Special Alternative Limits (“SALs”). For a user’s discharge that would otherwise be prohibited by limits contained in this section, the director at the director’s discretion grant a specific SAL to that user. All SALs are subject to the following conditions:

- (a) SALs will only be issued by the director under a wastewater discharge permit or administrative order.
- (b) SALs may be modified or terminated by the director for any reason.
- (c) SALs do not convey any property rights or privilege of any kind whatsoever, nor shall it be construed to authorize any injury to private or public property or any invasion of personal rights, nor any violation of local, state, or federal laws or regulations.
- (d) SALs will be limited to the following surchargeable compatible pollutants: 5-day BOD, TSS, total phosphorus, and ammonia nitrogen (or TKN).
- (e) SALs will be developed and monitored by the YCUA industrial pretreatment program in accordance with this article and procedures approved by EGLE, including but not limited to the following:
 - (i) The pollutant mass allocated to domestic users, nondomestic users, permitted industrial users, permitted industrial users with SALs, septage received by the POTW, and any other trucked waste received by the POTW shall not exceed any of the following maximum allowable headworks loadings (“MAHL”) in the aggregate:

Compatible Pollutants	
MAHL	Parameter
74,700 lb/day	5-day BOD
85,400 lb/day	Total SS
1,900 lb/day	Total phosphorus
9,400 lb/day	Ammonia-nitrogen

- (ii) The pollutant mass allocated to permitted industrial users, permitted industrial users with SALs, septage received by the POTW, and any other trucked waste received by the POTW shall not exceed any of the

following maximum allowable industrial loadings (“MAIL”) in the aggregate:

Compatible Pollutants	
MAIL	Parameter
33,900 lb/day	5-day BOD
49,600 lb/day	Total SS
803 lb/day	Total phosphorus
3,570 lb/day	Ammonia-nitrogen

- (iii) The discharge concentration-equivalent of a SAL shall not exceed any collection system limitations applicable to that pollutant.
 - (iv) SALs may be more restrictive than applicable federal categorical standards, but not less restrictive.
- (f) Wastewater discharge permits containing a SAL shall include, but are not limited to, the following additional requirements:
- (i) Flow proportional composite sampling, except where the director authorizes the use of time proportional composite sampling in lieu of flow proportional sampling.
 - (ii) Reporting of each SAL-regulated pollutant sample shall include concentration, applicable flow volume, and calculated discharge mass;
 - (iii) Payment of corresponding extra strength surcharges in accordance with the YCUA policy on surcharging for SAL-regulated pollutants; and
 - (iv) Acknowledge in writing that, as a condition of a SAL, the director may modify or terminate the SAL at director’s discretion for any reason.
- (5) The director shall annually review the wastewater quality of pollutants listed above which are discharged or proposed to be discharged to the sewage works. The director shall recommend any revisions to these limits necessary to ensure that the NPDES permit, Federal Pretreatment Standards and water resources limits are met and to ensure that the industrial discharge will not interfere with the treatment process or sludge disposal. At such time as the previously cited limits are changed by the township or the YCUA, the unit authorizing such change shall notify the remaining units of such change.
- (6) The local discharge limitation for mercury is established at the level of detection in accordance with the following:

- (a) There shall be no detectable amounts of mercury discharged to a YCUA sanitary sewer. Mercury sampling procedures, preservation and handling, and analytical protocol for compliance monitoring shall be in accordance with EPA Method 245.1. The level of detection, developed in accordance with the procedure specified in 40 CFR 136, shall not exceed 0.2 ug/L for Mercury, unless higher levels are appropriate due to matrix interference.
- (b) The evaluation of potential matrix interference(s) shall include, at a minimum, the following:
 - (i) A demonstration that the laboratory conducting the analysis is capable of achieving the level of detection of 0.2 ug/L in reagent water;
 - (ii) A demonstration that the level of detection of 0.2 ug/L cannot be achieved in the effluent; and
 - (iii) A demonstration that an attempt has been made to resolve the matrix interference(s).
- (c) In cases where true matrix interference(s) can be demonstrated, a discharge-specific level of detection will be developed in accordance with the procedure in 40 CFR 136. Discharge specific levels of detection will be incorporated into the wastewater discharge permit of the nondomestic User.
- (d) To ensure that the maximum allowable mercury loading to the POTW is not exceeded, YCUA may require any non-domestic User with a reasonable potential to discharge mercury to develop, submit for approval and implement a Mercury Reduction Plan (MRP). The MRP may be required by permit if the non-domestic User has not violated the local limit for mercury, but YCUA has determined that a reasonable potential for such violation may exist. MRP's may be required in notices of violations, orders or other enforcement actions when the non-domestic User has violated the mercury local limit. At a minimum, an approvable MRP shall contain the following:
 - (i) A written commitment by the non-domestic User to reduce all non-domestic discharges of mercury to levels below the level of detection within 3 years of the MRP's original approval date;
 - (ii) Within 60 days of notification by YCUA that a MRP is required, the non-domestic User shall supply an initial identification of all potential sources of mercury which could be discharged to the sanitary sewer system;

- (iii) Specific strategies for mercury reduction with reasonable time frames for implementation, capable of ensuring that mercury discharges will be below the specified level of detection within 3 years;
- (iv) A program for quarterly sampling and analysis of the non-domestic discharge for mercury in accordance with EPA method 245.1;
- (v) A demonstration of specific, measurable and/or otherwise quantifiable mercury reductions consistent with the goal of reducing mercury discharges below the specified level of detection. Where such reductions cannot be demonstrated through normal effluent monitoring (e.g., mercury discharges are already near level of detection), the demonstration should incorporate the following:
 - a. Internal process monitoring, documenting the results of mercury reduction strategies at sampling locations within the facility (e.g., a program of regular monitoring of sink traps where mercury containing reagents had previously been disposed, but have since been substituted by non-mercury containing compounds).
 - b. Internal and/or effluent sampling utilizing clean and/or ultra-clean sampling and analytical methods as referenced by EPA Federal Register. The results of such monitoring will not be used for compliance purposes unless performed in accordance with EPA Method 245.1 and collected at the appropriate compliance measurement location.
 - c. Loading calculations wherein the non-domestic User calculates the total mass of mercury reduced from the sanitary sewer discharge through reagent substitutions, changes in disposal practices and/or other approved MRP strategies implemented.
- (vi) A semi-annual report on the status of the mercury reduction efforts. At a minimum, these reports shall: identify compliance or noncompliance with specific reduction commitments in the MRP; summarize the analytical, mass-based or other quantifiable demonstrations of mercury reductions performed to date; provide all applicable analytical data; provide an evaluation of effectiveness of actions taken to date; provide updates to the initial list of mercury containing compounds discharged to the sanitary sewer and propose for approval new strategies and/or modifications to the current MRP to continue and improve mercury reduction efforts; and

- (vii) Any other conditions that YCUA deems necessary to ensure that mercury reduction efforts are effective in achieving the goals of this Section.
 - (e) Failure to submit an approvable MRP within 30 days of the required due date shall constitute significant non-compliance in accordance with this Section and will result in publication as a significant violator.
 - (f) A MRP may be evaluated for adequacy at any time by YCUA. If such an evaluation determines that the Mercury Reduction Plan is inadequate or the non-domestic User has not complied with its approved MRP, the non-domestic User will be notified. Failure to comply with the MRP requirement constitutes non-compliance. YCUA will follow its Enforcement Response Plan (ERP) to ensure that corrective actions are taken.
 - (g) A non-domestic User may request a release from MRP requirements if all samples of the discharge for a period of one year are less than the specified level of detection; the non-domestic User has complied with the minimum monitoring frequency of quarterly sampling events; and YCUA deems that MRP commitments have been fulfilled sufficiently to ensure continued compliance with the mercury limitation. YCUA shall notify the non-domestic User of any release from MRP requirements in writing.
 - (h) If the MRP requirement is waived by YCUA, the non-domestic User remains subject to the local limitation for mercury in accordance with the requirements of this Ordinance.
 - (i) Re-discovery of mercury in the non-domestic User discharge subjects said User to the submission of a new MRP, or escalation of enforcement in accordance with the ERP.
- (7) Implementation of Best Management Practices or Best Management Practices Plan
- (a) The Director may require any User to develop and implement Best Management Practices (BMP) to control, contain, treat, prevent, or reduce the discharge of wastewater, pollutants, or other substances from the User's premises to the POTW, as determined necessary by the Director.
 - (b) In addition, the Director may require a User to develop and submit a Best Management Practices Plan ("BMPP"), including an enforceable implementation schedule, for review and approval by the Director. The BMPP shall be submitted within 30 days after notification by the Director or as otherwise required by a User Permit. The BMPP shall be directed at preventing the entrance of pollutants, directly or indirectly, into the POTW. The BMPP shall be available for inspection at all times at the User's premises. At a

minimum, a User's BMPP shall contain all of the following elements, as determined necessary by the Director, at a level of detail and in units and terms as determined necessary by the Director to adequately evaluate the plan:

- (i) A statement of the purpose and objectives of the plan.
- (ii) A description of the strategies, methods, policies and procedures to prevent, minimize or reduce the introduction of pollutants into the User's discharge and to minimize waste generation.
- (iii) A description of the options available to the User to control accidental spillage, leaks and drainage.
- (iv) A description of best available or practicable control technologies available for the User's specific circumstances.
- (v) A detailed facility layout and site diagram showing points of entry into the (POTWs).
- (vi) A description of the waste handling, treatment and discharge disposal facilities, including flow diagrams and process schematics.
- (vii) A description of operating and maintenance processes and procedures.
- (viii) An inventory of raw materials and a list of waste sources, including a list of all chemicals used or stored at the facility.
- (ix) A description of employee training programs, policies and procedures; continuing education programs; and participation.
- (x) A description of the User's documentation, including record keeping and forms.
- (xi) A description of monitoring activities.
- (xii) An information log of facility personnel, organization chart, emergency phone numbers, contact persons and maintenance or service representatives.
- (xiii) A Certification by a qualified professional that the plan is adequate to prevent spills, leaks, slug loads, or non-customary discharges of regulated substances, directly or indirectly, to the POTW.

- (xiv) Such other information, documents or diagrams as required by the Director, including, but not limited to, any of the information required under this Ordinance, the Act, or State Law.
 - (c) The BMPs or BMPP required of a User or approved for a User shall be incorporated in a User Permit issued to the User. If the User already has a User Permit, the existing permit shall be modified to incorporate the BMP requirements. If the User does not currently have a User Permit, a permit shall be issued for that purpose.
 - (d) The Director may require revisions to a User's BMPP if the Director determines that the Plan contains elements that are inadequate, or as otherwise determined necessary by the Director to ensure compliance with applicable requirements of this Ordinance, the Act or State Law. Review of a BMPP by the Director shall not relieve the User from the responsibility to modify its facility as necessary to comply with this Ordinance, the Act or State Law.
 - (e) The User reports to the Director must include Best Management Practices compliance information. The User reports must be certified and signed by the User's authorized representative.
 - (f) The User shall retain all documentation associated with Best Management Practices for a period of at least three years from the date of an activity associated with the practices. This period may be extended by the Ypsilanti Community Utilities Authority at any time.
- (8) PFAS Compounds. Any user that has manufactured PFAS Compounds or who previously used, currently uses, or plans to use materials containing PFAS Compounds, any user or system that has a potential to discharge waste or wastewater containing PFAS, may be designated by the director as a potential source subject to the following requirements:
- (a) A user notified of its designation as a potential source shall develop and implement plans for the reduction and elimination of PFAS Compounds. Such plans shall be submitted to the director and are subject to the director's approval. For an existing user, plans shall be submitted within ninety (90) days of the notification. For a new user, plans shall be submitted at least ninety (90) days prior to commencing discharge to the POTW.
 - (b) The user's PFAS Compound monitoring program shall be in accordance with sample collection methods approved or recommended by EGLE or USEPA, and in accordance with sample analysis methods of 40 CFR Part 136 as amended or as recommended by EGLE.

- (c) The user shall specify source reduction, treatment, best management practices (BMPs), and other actions that will be implemented to eliminate PFAS Compounds.
 - (d) The director may incorporate provisions of the user's PFAS Compound plan into a wastewater discharge permit or administrative order.
- (9) Local Initiative Limits. The director may temporarily impose a local initiative limit (LIL) on a user for any pollutant not specifically limited by this Section. A local initiative limit may be concentration or mass. Determination of the LIL may include but not be limited to the acceptable pollutant loading based on the POTW design, treatability of the pollutant at the POTW, potential to cause pass-through or interference at the POTW, current loading of the pollutant to the POTW, specific properties of the pollutant, and other relevant factors deemed appropriate by the YCUA. LILs shall be developed by the YCUA under the industrial pretreatment program and shall be subject to review by EGLE.

Section 169-132 Sampling, measurements, tests and analyses.

Sampling and analysis shall be performed in accordance with the techniques prescribed in 40 CFR part 136 (March 26, 2007). Where 40 CFR part 136 (March 26, 2007) does not contain sampling or analytical techniques for the pollutant in question, or where the EPA determines that the part 136 (March 26, 2007) sampling and analytical techniques are inappropriate for the pollutant in question, sampling and analysis shall be performed by using validated analytical methods or any other applicable sampling and analytical procedures, including procedures suggested by YCUA or other parties, approved by the EPA.

Section 169-133 Surcharge for discharges of unusual strength.

- (1) If the character of the wastewater from any manufacturing or industrial plant or any other building or premises exceeds the limits for compatible pollutants established in Section 169-131 or shall be such as to impose any unreasonable burden upon the sewers of the system or upon the sewage works or POTW in excess of a maximum limit prescribed in this Ordinance, then an additional charge shall be made over and above the regular rates, or the Director shall require that such sewage be treated by the person, firm or corporation responsible for the sewage being emptied into the sewer or the right to empty such sewage shall be denied, if necessary, to protect the system or any part thereof. Surcharges required shall be computed as the weight of excess compatible pollutant in pounds multiplied by the cost per pound specified in the applicable Township rate ordinance. The strength of such wastes shall be determined by composite samples taken over a sufficient period of time to ensure a representative sample. The cost of sampling and testing shall be borne by the industry or establishment, whether owner or lessee. Tests shall be made by the User, at an independent laboratory, or at the YCUA wastewater treatment plant.

- (2) Any wastewater discharged into the sewage works having a compatible pollutant in excess of those prescribed in section 169-131 may be permitted by the Director provided payment by the industrial concern for the full cost of treating such excess constituents in the wastewater is made and acceptance of the waste does not cause violation of EPA guidelines, NPDES requirements, the Act or State Act.

Section 169-134 Special agreements authorized.

With respect to compatible pollutants only, no statement contained in this Ordinance shall be construed as preventing any agreement between the Director and any industrial concern whereby an industrial waste of unusual strength or character may be accepted, subject to payment therefore by the industrial concern, provided such agreement shall not violate EPA guidelines or NPDES requirements and provided User charges and surcharges as provided in this Ordinance are agreed to in the agreement.

Section 169-135 Dilution of discharge.

No User shall ever increase the use of process water or, in any way, attempt to dilute a discharge as a partial or complete substitute for adequate treatment to achieve compliance with the limitations contained in the national categorical pretreatment standards, alternative discharge limits, or in any other pollutant-specific limitation developed by the YCUA or the State.

Section 169-136 Accidental discharges.

- (1) Where required, a user shall provide protection from accidental discharge of prohibited materials or other substances regulated by this article, the Act or State Act. Facilities to prevent accidental discharge of prohibited materials shall be provided and maintained at the owner's or user's own cost and expense. Detailed plans showing facilities and operating procedures to provide this protection shall be submitted to the director for review and shall be approved by the director before construction of the facility. All required users shall complete such a program within 90 days of notification by the director. If required by the director a user who commences contribution to the sewage works after the effective date of the ordinance from which this article derives shall not be permitted to introduce pollutants into the system until accidental discharge procedures have been approved by the director. Review and approval of such plans and operating procedures shall not relieve the industrial user from the responsibility to modify the user's facility as necessary to meet the requirements of this article, the Act or State Act. A user shall orally notify the YCUA immediately upon the occurrence of an accidental discharge of any substance prohibited by this article, or any slug loads or spills that may enter the POTW or a surface water of the State, including storm water drains. This notification shall be made by telephone at (734) 484-4600 and include location of discharge, type of waste, concentration and volume, and corrective actions.

- (2) Within five days following any discharge, whether accidental or not, that could cause problems to the YCUA, the WWTP or POTW, including any slug loadings by the User, the User shall submit to the Director a detailed written report describing the cause of the discharge and the measures to be taken by the User to prevent similar future occurrences. Such notification shall not relieve the User of any expense, loss, damage, or other liability which may be incurred as a result of damage to the sewage works or POTW, fish kills, or any other damage to person or property; nor shall such notification relieve the User of any fines, civil penalties, or other liability which may be imposed by this Ordinance, the Act or State Act, or other applicable law. Failure to file a report shall be a separate violation of this Ordinance.
- (3) Slug Control Plan
- (a) Each Significant Industrial User shall prepare and implement an individualized slug control plan when in the opinion of the Director a slug control is required. Existing Significant Industrial Users that do not have an YCUA approved slug control plan shall provide an approvable slug control plan to the Director within ninety (90) days of being notified by YCUA that a slug control plan is required. New sources that are Significant Industrial Users shall submit a slug control plan to the Director for approval before beginning to discharge. Upon written notice from the Director, Users that are not Significant Industrial Users may also be required to prepare and implement a slug control plan, and the plan shall be submitted to the Director for approval as specified in the notice. Slug control requirements must be included in the SIU Control Mechanism (Industrial User's Permit).
- (b) All slug control plans shall contain at least the following elements:
- (i) A description of discharge practices, including non-routine batch discharges;
 - (ii) A description of stored chemicals;
 - (iii) The procedures for immediately notifying the Director of slug discharges, including any discharge that would violate any discharge prohibition, limitation or requirement under this Ordinance, and procedures for follow-up written notification within five (5) days of the discharge;
 - (iv) The procedures to prevent adverse impact from accidental spills, including inspection and maintenance of storage areas, handling and transfer of materials, loading and unloading operations, control of plant site run-off, worker training, building of containment structures or equipment, measures for containing toxic organic pollutants

(including solvents), and measures and equipment for emergency response.

- (c) If a User has submitted to the Director plans or documents pursuant to other requirements of local, state or federal laws and regulations which meet all applicable requirements of the Ordinance, the Director may in its discretion determine that the User has satisfied the slug plan submission requirements of this section.
- (d) Significant Industrial Users must immediately notify the Director of any changes at their facilities affecting their slug control plan or spill/slug potential.

(4) Secondary Containment Requirements

- (a) Each User when in the opinion of the Director is required must provide and maintain at the User's sole expense secondary spill containment structures (including diking, curbing or other appropriate structures) adequate to protect all floor drains from accidental spills and discharges to the POTW of any pollutants or discharges regulated by this ordinance, the Act or State Law.
 - (i) The containment area shall be constructed so that no liquid polluting material can escape from the area by gravity through the building sewers, drains, or otherwise directly or indirectly into the POTW .
 - (ii) The containment or curbing shall be sufficient to hold not less than ten (10) percent of the total volume of the tanks or containers within the secondary containment structure or provide a capacity of one hundred (100) percent of the largest single tank or container within the secondary containment structure, whichever is larger, unless a lesser containment area or alternate control measures are approved in advance by the Director.
 - (iii) The containment structure must accommodate "squirt distance". Containers within the containment structure must be able to be placed sufficiently back from the edge of the structure so if punctured, the resulting leak will be contained.
 - (iv) The containment structure must be designed or operated to prevent run-on or infiltration, rain or other liquids into the secondary containment system unless the containment system has sufficient excess capacity to contain run-on, infiltration, rain, or other liquids. Excess capacity when such prevention is not provided in the system must be sufficient to contain rain precipitation from a 25-year, 24-hour rainfall event.

- (v) The containment structure shall be constructed with chemical-resistant water stops in place at all joints (if any) to be free of cracks or gaps.
 - (vi) The containment structure shall be designed and installed to completely surround the tank or containers and to cover all surrounding earth likely to come into contact with the waste if released from the tank(s) or containers (i.e., capable of preventing lateral as well as vertical migration of the material).
 - (vii) All floor drains found within the containment area must be plugged and sealed.
- (b) Spill troughs and sumps within process areas must discharge to appropriate pretreatment tanks.
 - (c) Emergency containment shall also be provided for storage tanks that may be serviced by commercial haulers and for chemical storage areas.
 - (d) Solid pollutants shall be located in security areas designed to prevent the loss of the materials to the POTW .
 - (e) Detailed plans showing facilities and operating procedures to provide the protection required by this Ordinance shall be submitted to the Director for review and shall be approved by the Director before construction. Construction of approved containment for existing sources shall be completed within the time period specified by the Director.
 - (f) No new source shall be permitted to discharge to the POTW until emergency containment facilities have been approved and constructed as required by this Ordinance.
 - (g) The Director may order a User to take interim measures for emergency containment as determined necessary by the Director under the circumstances.

Section 169-137 Determination of sewage flow.

To determine the sewage flow from any establishment, the YCUA may use one of the following methods:

- (1) The amount of water supplied to the premises by the public water system as shown upon the water meter if the premises are metered.

- (2) If the premises are supplied with river water or water from private wells, the amount of water supplied from such sources may be metered at the source or metered at its point of discharge prior to entry into the public sewer.
- (3) If such premises are used for an industrial or commercial purpose of such a nature that the water supplied to the premises cannot be entirely discharged into the sewer system, the estimate of the amount of sewage discharged into the sewer system made by the utilities authority from the water, gas or electric supply, or metered at its point of discharge prior to entry into the public sewer.
- (4) The volume of sewage discharged into the sewer system as determined by measurements and samples taken at a manhole installed by the owner of the property served by the sewer system at his own expense in accordance with the terms and conditions of the permit issued by the YCUA pursuant to this Ordinance.
- (5) A figure determined by the YCUA by any combination of the foregoing or by any other equitable method.

Section 169-138 Disposal at sewage treatment plant.

Waste from industrial sewage disposal systems shall be disposed of at the sewage treatment plant or at any other refuse or disposal site approved by the Director. No waters or wastes described in section 169-129 shall be disposed of at the sewage treatment plant.

Section 169-139 Bypass.

- (1) An Industrial User may allow any bypass to occur which does not cause pretreatment standards or requirements to be violated, but only if it is for essential maintenance to ensure efficient operation. If an Industrial User knows in advance of the need for bypass, it shall submit prior notice to the Director, if possible at least ten days before the date of the bypass. An Industrial User shall submit oral notice of an unanticipated bypass that exceeds applicable pretreatment standards to the Director within 24 hours from the time the Industrial User becomes aware of the bypass. A written submission shall also be provided within five days of the time the Industrial User becomes aware of the bypass. The written submission shall contain a description of the bypass and its cause; the duration of the bypass, including exact dates and times, and, if the bypass has not been corrected, the anticipated time it is expected to continue; and steps taken or planned to reduce, eliminate, and prevent reoccurrence of the bypass.
- (2) Bypass is prohibited, and the Director may take enforcement action against an Industrial User for bypass, unless:
 - (a) Bypass was unavoidable to prevent loss of life, personal injury, or severe property damage;

- (b) There were no feasible alternatives to the bypass, such as the use of auxiliary treatment facilities, retention of untreated wastes, or maintenance during normal periods of equipment downtime. This condition is not satisfied if adequate back-up equipment should have been installed in the exercise of reasonable engineering judgment to prevent a bypass which occurred during normal periods of equipment downtime or preventative maintenance; and
- (c) The Industrial User submitted notice as required under this section. The Director may approve an anticipated bypass, after considering its adverse effects, if the Director determines that it will meet the three conditions listed in this subsection (b).

Section 169-140 Report of violation.

If the results of any sampling performed by the User indicates that any violation of this Ordinance, a permit, an order issued under this Ordinance, the Act or State Act has occurred, the User shall notify the YCUA within 24 hours of becoming aware of the violation and shall repeat the sampling and pollutant analysis and shall submit, in writing, the results of this repeat analysis within 30 days after becoming aware of the violation. A written follow up report shall be filed by the User with the YCUA within thirty (30) days of a User becoming aware of the violation. The report shall specify the following:

- (1) A description of the violation, the cause thereof, and the violation's impact on the User's compliance status.
- (2) Duration of the violation, including exact dates and times of the violation, and if not corrected, the anticipated time the violation is expected to continue.
- (3) All steps taken or intended to be taken to reduce, eliminate and prevent reoccurrence of such a violation.

Section 169-141 Notification of authorities upon discharge of hazardous waste.

All Industrial Users shall notify the YCUA, the EPA regional waste management division Director and the EGLE in writing of any discharge to the YCUA of a substance that would be a regulated hazardous waste under any federal statute if disposed of otherwise. Such notice shall be given in accordance with CFR 403.12(p).

Sections 169-142 - 150. Reserved.

DIVISION 5. PRIVATE SEWAGE DISPOSAL

Section 169-151 Prohibited generally.

The Township board has previously found, and currently reaffirms, that the use of septic tanks, privies, privy vaults, cesspools, or similar private sewage disposal facilities in the

urban service area sewer district as delineated in the Growth Management Plan of Superior Charter Township, is deleterious to the health, safety and welfare of the businesses, industries, governmental and charitable agencies, and residents of the Township. No person shall construct or maintain any septic tank, privy, vault, cesspool or other facility intended or used for the ultimate disposal of sewage except as provided in Section 152 of this Ordinance.

Section 169-152 Exceptions.

Where a public sanitary sewer is not available under the provisions of Section 105, the building sewer shall be connected to an individual private on-site septic tank and drainfield complying with the provisions of this division and the Washtenaw County Environmental Health Department, or a private community on-site sewer system as allowed by Ordinance 166 (Private Community Wastewater Systems) and complying with the Washtenaw County Environmental Health Department.

Section 169-153 Permit required for construction; inspection; specifications.

- (1) Before commencement of construction of a private on-site septic tank and drainfield, the owner shall first obtain a written permit from the Washtenaw County Environmental Health Department.
- (2) A plumbing permit shall be obtained from the Superior Township Building Department prior to installing the building sewer piping from the building to the tank. The owner shall obtain an inspection of the building sewer once the piping has been installed and bedded prior to placement of any backfill.
- (3) The type, capacities, location, and layout of a private septic tank and drainfield shall comply with all recommendations of the county health department. No permit shall be issued for any private sewage disposal system employing subsurface soil absorption facilities where the area of the lot is less than 10,000 square feet. No septic tank or cesspool shall be permitted to discharge to any public sewer or natural outlet.

Section 169-154 Operation and maintenance facilities.

The owner shall operate and maintain the private sewage disposal facilities in a sanitary manner at all times, at no expense to the Township, the YCUA, or Ann Arbor.

Section 169-155 Public sewer availability.

- (1) At such time as a public sewer becomes available to a property served by a private septic tank and drainfield, as provided in Section 105, a direct connection may be made to the public sewer in compliance with this article and any septic tanks, cesspools, and similar private sewage disposal facilities shall be abandoned and filled with suitable material.

- (2) When a public sewer becomes available, the building sewer may be required to connect to such sewer within 90 days, and the private septic tank shall be cleaned of sludge and filled with clean bank run gravel or dirt.

Sections 169-156 — 169-285 Reserved.

Job Summary:

The Zoning Administrator/Clerk is responsible overseeing zoning regulations, land use compliance, and administrative functions related to zoning and planning. This role ensures that all development projects comply with local ordinances, zoning codes, and land use policies. The position involves clerical duties, record management, and public assistance regarding zoning matters. Other duties include administrative support for Zoning Board of Appeals and Planning Commission in preparation and follow-up of meeting tasks.

Key Responsibilities:

Customer Service, Office Assistance, and Application Review:

- Oversees administrative functions related to zoning and planning including accepting applications, maintaining and updating files, forms, and office systems
- Assist in responding to inquiries from the public, builders, realtors, and others with regard to zoning regulations, both at the counter and via phone and email
- Process and issue zoning permits and maintain an organized filing system.
- Assist in zoning application review according to prepared checklists
- Assist in preparation of annual calendars
- Updates to website

Administrative support for Planning Commission and Zoning Board of Appeals activity:

- Scanning application materials and attaching to address in BS&A
- Collecting and managing escrows
- Providing support in the preparation, submittal, and record-keeping of public notices
- Posting agenda, agenda packet, and minutes
- Scanning and sending completed decision sheets to applicants
- Entering decisions, decision sheets, and minutes into BS&A
- Attend evening Planning Commission and Zoning Board of Appeals meetings to support or take minutes as needed
- Other activities as needed to support the zoning functions as needed

Qualifications:**Education & Experience:**

- Minimum high school diploma. Additional education, training, or experience in land use or zoning administration helpful but not required.
- Valid Michigan Vehicle Operator's License.
- Previous administrative support or customer service experience preferred.
- Excellent verbal and written communication skills, including the ability to communicate effectively in-person, on the phone, or via e-mail with a variety of people such as the general public, builders, and elected and appointed officials.

- Good organizational and time-management skills including the ability to independently keep track of a varied workload, prioritize, appropriately schedule work required tasks, and meet deadlines.
- Strong computer skills and ability to use Word, Excel, and Adobe; knowledge of BS&A beneficial but not required.
- Experience reading maps, surveys, site plans, and construction documents or ability to learn.
- Ability and willingness to problem-solve, work independently, and pursue continuing education and additional training as warranted.

Work Environment & Physical Demands:

- Primarily office-based with occasional fieldwork for inspections and site visits.
- May require attending evening meetings or public hearings.
- Some lifting, walking, and standing may be required during inspections or community engagements.

Salary & Benefits:

- Competitive salary based on experience and qualifications.
- 20 hours a week with schedule to be determined by Supervisor and Administrator

Application Process:

Interested candidates should submit a resume, cover letter, and references to Emily Dabish Yahkind edy@superior-twp.org

This Page Is Intentionally Left Blank



SUPERIOR TOWNSHIP Record of Disbursements

Date: March 17, 2025

*Contains all checks written since last report for the following funds:

General Bank - includes all checks written from the following funds:

101 - General Fund

203 - Side Street Maintenance Fund

211 - Legal Defense Fund

219 - Streetlight Fund

249 - Building Fund

266 - Law Fund

508 - Park Fund

206 - Fire Fund

592 - Utility Dept.

701 - Trust & Agency Fund

Total amount for all disbursements - \$ 1,007,836.59

Note: Some of these checks were presented to the board for approval. All others are either pre-approved or under \$3,000.00 for Government Funds and \$5,000 for Utility Dept.

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank GENL GENERAL BANK					
Check Type: Paper Check					
02/19/2025	GENL	49286	ABSOPURE WATER COMPANY	COOLER RENTAL - 2025 SPRING WATER	36.00 43.95 <u>79.95</u>
02/19/2025	GENL	49287	ALL STAR POWER EXCAVATION, LLC	PAY APPLICATION #3	20,049.07
02/19/2025	GENL	49288	BILL BALMES	CELL PHONE STIPEND - FEB 2025	50.00
02/19/2025	GENL	49289	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE - MARCH 2025	4,915.57
02/19/2025	GENL	49290	CANON FINANCIAL SERVICES INC.	LEASE ON (2) COPY MACHINES & COPIES	463.19
02/19/2025	GENL	49291	CASTLEBERRY & LUCAS	ATTORNEY FEES - NOV 2024 ATTORNEY FEES - DECEMBER 2024 ATTORNEY FEES - JANUARY 2025	2,085.00 3,070.00 <u>3,457.00</u> 8,612.00
02/19/2025	GENL	49292	COMCAST	INTERNET -JAN 2025	184.82
02/19/2025	GENL	49293	CONKLIN LANDSCAPING, INC	SALTING/PLOWING OF PARKING LOT @ TOWNHAL	800.00
02/19/2025	GENL	49294	COUGAR SALES & RENTAL, INC.	SUPPLIES NEEDED FOR SIDEWALK PROJECT	1,630.83
02/19/2025	GENL	49295	FASTSIGNS	NAME PLATES FOR NEW BOARD MEMBERS	263.47
02/19/2025	GENL	49296	FEDEX	OVERNIGHT MAIL	28.28
02/19/2025	GENL	49297	JACK SMILEY	REIMBURSEMENT FOR GRANT STATION MEMBERSH	119.00
02/19/2025	GENL	49298	KCI	POSTAGE FOR REAL AND PERSONAL PROPERTY S	3,415.25
02/19/2025	GENL	49299	KRISTINA CARR-RANKIN	CELL PHONE STIPEND - FEB 2025	50.00
02/19/2025	GENL	49300	LEENA WRIGHT	CELL PHONE STIPEND - FEB 2025	50.00 v
Void Reason: NO LONGER EMPLOYEEED					
02/19/2025	GENL	49301	LISA LEWIS	CELL PHONE STIPEND - FEB 2025 MILEAGE REIMBURSEMENT 1/17-2/11/25	50.00 94.92 <u>144.92</u>
02/19/2025	GENL	49302	MEDMUTUAL LIFE	LIFE INSURANCE - MARCH 2025	192.96
02/19/2025	GENL	49303	NANCY MASON	CELL PHONE STIPEND - FEB 2025	50.00
02/19/2025	GENL	49304	PAULA CALOPISIS	CELL PHONE STIPEND - FEB 2025	50.00
02/19/2025	GENL	49305	PROFESSIONAL BUILDING MAINTENANCE	CLEANING OF TOWNHALL - FEBRUARY	1,792.25
02/19/2025	GENL	49306	QUADIENT FINANCE USA, INC.	POSTAGE REFILL FOR MACHINE	500.00
02/19/2025	GENL	49307	ROBERT MURRAY III	CANCELLATION OF PERMIT - 8851 PLYMOUTH-A	60.00
02/19/2025	GENL	49308	ROBERTSON MORRISON INC.	ROUTINE MAINTENANCE 2024 CONTRACT	2,200.00
02/19/2025	GENL	49309	SUPERIOR TOWNSHIP CREDIT CARD ACCT	ADAMS - EFILING OF 1099 SMARTSHEET -FEBRUARY QUICKBOOKS FEB 2025	3.25 12.00 <u>281.50</u> 296.75
02/19/2025	GENL	49310	TAZ NETWORKS, INC	PRINTER ISSUES	250.50
02/19/2025	GENL	49311	TERRANCE REEVES	DUMP TICKET REIMBURSEMENT	24.00
02/19/2025	GENL	49312	VSP INSURANCE CO	VISION INSURANCE - MARCH 2025	214.17
02/19/2025	GENL	49313	WASHTENAW COUNTY TREASURER	2025 CONTRACT - FEBRUARY	154,020.80
02/19/2025	GENL	49314	ASPHALT SPECIALISTS, INC.	FINAL PAYMENT INCLUDES ALL RETAINERS	110,652.07
02/25/2025	GENL	49315	ALL STAR POWER EXCAVATION, LLC	PAY APPLICATION #4 PLYMOUTH ROAD PATHWAY	74,681.31
02/25/2025	GENL	49316	CARLISLE WORTMAN ASSOCIATES	IN HOUSE PLANNER (JANUARY) PLANNING SERVICES - JANUARY CLAY HILL FARMS	6,300.00 3,382.50 140.00

Check Date	Bank	Check	Vendor Name	Description	Amount
				2024 ZONING ORDINANCE REWRITE	2,237.50
				TIMBER CREEK PRE-APPLICATION MTG	185.00
					<u>12,245.00</u>
02/25/2025	GENL	49317	CONKLIN LANDSCAPING, INC	SALTING/PLOWING OF PARKING LOT @ TOWNHAL	1,570.00
02/25/2025	GENL	49318	DELTA DENTAL	DENTAL INSURANCE - MARCH 2025	843.48
02/25/2025	GENL	49319	FASTSIGNS	TRUCK DECALS	1,123.54
02/25/2025	GENL	49320	MARY MAHER	MILEAGE REIMBURSEMENT 2/20/25	18.20
02/25/2025	GENL	49321	ROBERT ACTON	37-MECH/PLUMB INSPECTIONS 2/8-2/21/25	1,850.00
02/25/2025	GENL	49322	SUPERIOR TOWNSHIP CREDIT CARD ACCT	AUDIO COPY OF 2/18/24 BOARD MEETING	30.00
02/25/2025	GENL	49323	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 2/27/25 PAY	56,613.51
02/25/2025	GENL	49324	SUPERIOR TWP UTILITY DEPARTMENT	SNOW PLOWING OF BIKE TRAILS	301.94
02/25/2025	GENL	49325	TAZ NETWORKS, INC	BS&A & OUTLOOK MOBILE CREDENTIALS	87.00
02/25/2025	GENL	49326	WHITNEY HAYES PASSIO, LLC	REMOVAL & DISPOSAL OF OLD TIRES @ TH	783.00
02/25/2025	GENL	49327	WILLIAMS DISTRIBUTING CO	PROJECT WAS NOT IN OUR TOWNSHIP	160.00
02/25/2025	GENL	49328	DELL MARKETING L.P.	(5) NEW LAPTOPS FOR ELECTIONS	3,470.00
03/04/2025	GENL	49329	AMAZON CAPITAL SERVICES, INC	BUILDING-OFFICE SUPPLIES	29.62
				CLERK - SUPPLIES	65.99
					<u>95.61</u>
03/04/2025	GENL	49330	ANGELA ROBINSON	REIMBURSEMENT FOR OVERNIGHT MAIL	31.40
03/04/2025	GENL	49331	ANN ARBOR AREA TRANSPORTATION AUTH.	2025 - FEBRUARY	10,128.91
03/04/2025	GENL	49332	CINTAS CORPORATION - 300	RUG SERVICE MONTH OF FEBRUARY	344.96
03/04/2025	GENL	49333	COMCAST	INTERNET -FEB 2025	211.70
03/04/2025	GENL	49334	COMCAST	PHONES - MARCH 2025	740.08
03/04/2025	GENL	49335	MICHIGAN CONSOLIDATED GAS	OVERPAYMENT OF PERMIT -3723 ROLLING RIDG	105.00
03/04/2025	GENL	49336	SHILA KIANDER	B OF R TRAINING CLARK	30.00
03/04/2025	GENL	49337	STANDARD PRINTING	SECURITY ENVELOPES	150.00
03/04/2025	GENL	49338	STAPLES	OFFICE SUPPLIES	481.36
03/04/2025	GENL	49339	SUPERIOR TOWNSHIP CREDIT CARD ACCT	ZOOM -FEBRUARY 2025	79.98
				MONTHLY CHARGE WAS NOT REMOVED IN DEC	(19.99)
					<u>59.99</u>
03/04/2025	GENL	49340	SUPERIOR TWP FIRE FUND	PPT REIMBURSEMENT	2,142.01
03/04/2025	GENL	49341	SUPERIOR TWP PAYROLL FUND	PENSION /HCSP - FEBRUARY 2025	14,884.96
03/04/2025	GENL	49342	TERMINIX EHRLICH	PEST CONTROL - FEBRUARY 2025	134.62
03/04/2025	GENL	49343	WASHTENAW COUNTY ROAD COMMISSION	PLYMOUTH ROAD PATHWAY	1,017.13
03/12/2025	GENL	49344	DTE ENERGY	SIREN @ 1989 PROSPECT -- FEB 25	24.15
				DIXBORO VILLAGE GREEN ELECTRIC - FEB	26.95
				APT "1" GAS - FEB 25	343.18
				GEN/LAW SPLIT/GENERATOR-GAS -FEB 25	854.77
				OLD TOWN HALL GAS - FEB 25	118.22
				ELECTRIC - PARKS BARN - FEB 25	19.96
				GEN/LAW SPLIT/OLD TOWN HALL ELEC -FEB	1,021.93
					<u>2,409.16</u>
03/12/2025	GENL	49345	VOID		
			Void Reason: Created From Check Run Process		
03/12/2025	GENL	49346	DTE ENERGY	STREETLIGHTS -FEBRUARY 2025	8,283.16
03/12/2025	GENL	49347	JAMEEL S WILLIAMS	LEGAL SERVICES - FEB 2025	2,507.00
03/12/2025	GENL	49348	JUAN BRADFORD	HOTEL @ MPARKS CONFERENCE	395.86
03/12/2025	GENL	49349	MLIVE MEDIA GROUP	LEGAL NOTICES - FEB 2025	433.99
				LEGAL NOTICES - FEB 2025 (PLANNING DEPT)	458.48
					<u>892.47</u>

V

03/12/2025 10:48 AM
User: NANCY
DB: Superior Twp

CHECK REGISTER FOR CHARTER TOWNSHIP OF SUPERIOR
CHECK DATE FROM 02/19/2025 - 03/17/2025

Page: 3/3

Check Date	Bank	Check	Vendor Name	Description	Amount
03/12/2025	GENL	49350	ROBERT ACTON	57-MECH/PLUMB INSPECTIONS 2/22-3/7/25	2,850.00
03/12/2025	GENL	49351	SUPERIOR TWP PAYROLL FUND	HSA FEES - MARCH 2025	21.25
				CASH TRANSFER - 3/13/25 PAY	57,098.32
					57,119.57
03/12/2025	GENL	49352	TAZ NETWORKS, INC	FIREWALL MANAGEMENT - MARCH 2025	303.00
				NETWORK FLAT FEE -MARCH 2025	1,297.73
				MISC IT ISSUES	525.00
					2,125.73
03/12/2025	GENL	49353	WEX BANK	FUEL - FEBRUARY	193.11
03/12/2025	GENL	49354	WEX BANK	FUEL -FEBRUARY 2025	60.95
				Total Paper Check:	572,331.57
GENL TOTALS:					
Total of 69 Checks:					572,331.57
Less 2 Void Checks:					50.00
Total of 67 Disbursements:					572,281.57

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank FIRE FIRE FUND					
Check Type: Paper Check					
02/19/2025	FIRE	27745	BLUE CROSS/BLUE SHIELD-M	MEDICAL INSURANCE - MARCH 2025	15,778.52
02/19/2025	FIRE	27746	BLUEBEAM, INC.	SUBSCRIPTION RENEWAL 3/2/25-3/1/2026	190.00
02/19/2025	FIRE	27747	CANON FINANCIAL SERVICES INC.	LEASE ON COPY MACHINE - COPY USAGE	199.63
02/19/2025	FIRE	27748	CASTLEBERRY & LUCAS	ATTORNEY FEES -RECOVERY ORDINANCE	300.00
				ATTORNEY FEES -JANUARY 2025	400.00
					<u>700.00</u>
02/19/2025	FIRE	27749	COMCAST	ADD'L OUTLET STATION #1 -FEB 25	10.53
02/19/2025	FIRE	27750	CORRIGAN OIL COMPANY	166.60 GALLONS DIESEL FUEL	475.30
02/19/2025	FIRE	27751	FIREWRENCH OF MICHIGAN	TANKER # 1 REPAIR	587.16
				TANKER # 1 REPAIR	1,689.15
					<u>2,276.31</u>
02/19/2025	FIRE	27752	FITNESS THINGS, INC.	PARTS FOR WORK OUT EQUIPMENT	476.68
02/19/2025	FIRE	27753	MEDMUTUAL LIFE	LIFE INSURANCE - MARCH 2025	136.20
02/19/2025	FIRE	27754	MUNICIPAL EMERGENCY SERVICES	(2) WORK LIGHTS	287.29
				SUSPENDERS	284.02
					<u>571.31</u>
02/19/2025	FIRE	27755	SUPERIOR TOWNSHIP CREDIT CARD ACCT	BATTERY CHIEF VEHICLE	144.95
				OIL CHANGE - CHIEF VEHICLE	64.62
					<u>209.57</u>
02/19/2025	FIRE	27756	SUPERIOR TWP PAYROLL FUND	FORFEITED \$ NOT AVAILABLE FOR HSCP	2,100.00
02/19/2025	FIRE	27757	VSP INSURANCE CO	VISION INSURANCE - MARCH 2025	240.79
02/25/2025	FIRE	27758	ANN ARBOR CLEANING SUPPLY	STATION SUPPLIES	379.42
02/25/2025	FIRE	27759	COMCAST	INTERNET - STATION #2 -MARCH 25	421.59
02/25/2025	FIRE	27760	DELTA DENTAL	DENTAL INSURANCE - MARCH 2025	1,096.06
02/25/2025	FIRE	27761	DTE ENERGY	ELECTRIC @ STATION #1 -FEB 25	1,082.83
				GAS - STATION #1 -FEB 25	1,069.32
					<u>2,152.15</u>
02/25/2025	FIRE	27762	ELITE TRAUMA CLEAN-UP	DISPOSAL OF MEDICAL WASTE	35.00
02/25/2025	FIRE	27763	EMPCO, INC.	LIEUTENANT ORAL BOARD	4,490.40
02/25/2025	FIRE	27764	HOME DEPOT CREDIT SERVICES	STATION/TRUCK SUPPLIES	27.08
02/25/2025	FIRE	27765	PHILIP W. DICKINSON	HEALTH INSURANCE REIMBURSEMENT -MARCH 20	325.30
02/25/2025	FIRE	27766	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 2/27/25 PAY	76,848.44
02/25/2025	FIRE	27767	SUPERIOR TWP UTILITY DEPARTMENT	WATER -STATION #2	299.88
03/04/2025	FIRE	27768	AMAZON CAPITAL SERVICES, INC	WALK BEHIND SALT SPREADER	269.00
				VACUUM CLEANER	399.99
					<u>668.99</u>
03/04/2025	FIRE	27769	COMCAST	INTERNET SERVICES - ST #1 -MARCH 25	385.20
03/04/2025	FIRE	27770	COMCAST	PHONES -MARCH 2025	882.51
03/04/2025	FIRE	27771	CORRIGAN OIL COMPANY	186.10 GALLONS DIESEL FUEL	533.43
03/04/2025	FIRE	27772	DAN KIMBALL	REIMBURSEMENT FOR CLASS	40.00
03/04/2025	FIRE	27773	DTE ENERGY	ELECTRIC & GAS - STATION #2- FEB 2025	1,576.96

03/12/2025 10:48 AM
User: NANCY
DB: Superior Twp

CHECK REGISTER FOR CHARTER TOWNSHIP OF SUPERIOR
CHECK DATE FROM 02/19/2025 - 03/17/2025

Page: 2/2

Check Date	Bank	Check	Vendor Name	Description	Amount
03/04/2025	FIRE	27774	EMERGENT HEALTH PARTNERS	2025 - MARCH	3,486.50
03/04/2025	FIRE	27775	ESO SOLUTIONS, INC.	CODE BOOKS	348.00
03/04/2025	FIRE	27776	NFPA	NFPA SUBSCRIPTION - CHIEF	1,552.50
03/04/2025	FIRE	27777	STAPLES	OFFICE SUPPLIES	162.45
03/04/2025	FIRE	27778	SUPERIOR TWP PAYROLL FUND	PENSION/HOSP - FEBRUARY 2025	29,535.84
03/04/2025	FIRE	27779	TIMOTHY WINTERS	HEALTH INSURANCE REIMBURSEMENT-MAR 25	296.89
03/12/2025	FIRE	27780	ABBEY DOOR, LLC	REPAIR OF BAY DOOR	150.00
03/12/2025	FIRE	27781	AMERICAN AQUA, INC.	WATER SOFTNER SUPPLIES	183.70
03/12/2025	FIRE	27782	B & B FIRE DIVISION	REPAIR OF ENGINE 11-1 (INSURANCE CLAIM)	43,023.35
03/12/2025	FIRE	27783	CUMMINS SALES AND SERVICE	MAINTENANCE - GENERATOR STATION #1	525.49
				MAINTENANCE - GENERATOR STATION #2	372.17
					897.66
03/12/2025	FIRE	27784	DIVE RESCUE INTERNATIONAL, INC.	REPLACEMENT OF ICE RESCUE SUITS	2,765.56
03/12/2025	FIRE	27785	LINDE GAS & EQUIPMENT, INC	OXYGEN CYLINDER RENTAL	94.86
03/12/2025	FIRE	27786	SUPERIOR TWP PAYROLL FUND	CASH TRANSFER 3/13/25 PAY	64,267.89
				HSA FEES - MARCH 2025	51.00
					64,318.89
03/12/2025	FIRE	27787	TAZ NETWORKS, INC	FIREWALL MANAGEMENT -MARCH	298.00
				NETWORK FLAT FEE -MARCH 2025	680.57
					978.57
03/12/2025	FIRE	27788	WASHTENAW COUNTY TREASURER	TAX CHARGEBACKS	185.46
03/12/2025	FIRE	27789	WEX BANK	FUEL - FEBRUARY	364.41
				Total Paper Check:	261,871.89
FIRE TOTALS:					
Total of 45 Checks:					261,871.89
Less 0 Void Checks:					0.00
Total of 45 Disbursements:					261,871.89

03/12/2025 10:49 AM
User: NANCY
DB: Superior Twp

CHECK REGISTER FOR CHARTER TOWNSHIP OF SUPERIOR
CHECK DATE FROM 02/19/2025 - 03/17/2025

Page: 1/1

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank TRUST TRUST & AGENCY					
Check Type: Paper Check					
02/19/2025	TRUST	1081	SUPERIOR TOWNSHIP BUILDING FUND	1932 MAGGIE LANE TEMP CO ADMIN FEE	80.00
				7467 ABIGAL TEMP CO ADMIN FEE	80.00
					<u>160.00</u>
02/25/2025	TRUST	1082	CARLISLE WORTMAN ASSOCIATES	PLANNING SERVICES	675.00
				PLANNING SERVICES	700.00
				PLANNING SERVICES	2,100.00
				PLANNING SERVICES	1,540.00
				PLANNING SERVICES	985.00
				PLANNING SERVICES	445.00
					<u>6,445.00</u>
02/25/2025	TRUST	1083	OHM ADVISORS	ENGINEERING SERVICES	11,322.25
				ENGINEERING SERVICES	606.75
				ENGINEERING SERVICES	1,533.75
				ENGINEERING SERVICES	582.00
				ENGINEERING SERVICES	8,395.00
					<u>22,439.75</u>
02/25/2025	TRUST	1084	SUPERIOR TOWNSHIP BUILDING FUND	(3) TEMP BOND ADMIN FEES	240.00
03/12/2025	TRUST	1085	SUPERIOR TWP GENERAL FUND	TRAILER FEES - FEB 2025	402.00
03/12/2025	TRUST	1086	WASHTENAW COUNTY TREASURER	TRAILER FEES - FEB 2025	2,010.00
					<u>31,696.75</u>
Total Paper Check:					<u>31,696.75</u>
TRUST TOTALS:					
Total of 6 Checks:					31,696.75
Less 0 Void Checks:					<u>0.00</u>
Total of 6 Disbursements:					<u>31,696.75</u>

10:28 AM
03/12/25
ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
CHECK REGISTER
FEBRUARY 19 THROUGH MARCH 17, 2025

DATE	NUM	NAME	MEMO	AMOUNT
100 - CASH - O&M				
101 - CHECKING - CHASE 205000485529				
02/19/25	15586	BLUE CROSS BLUE SHIELD	MEDICAL INSURANCE -MARCH 25	(11,708.37)
02/19/25	15587	CASTLEBERRY & LUCAS	SEWER & WATER EASEMENTS	(100.00)
02/19/25	15588	COMCAST	INTERNET & PHONE - ADM. BLDG. - JAN25	(389.15)
02/19/25	15589	CUMMINS SALES AND SERVICE	PLANNED MAINTENANCE	(439.35)
02/19/25	15590	INGERSOLL RAND	SEMI-ANNUAL BILL FOR PLANNED CARE AGREEMENT # 1-8Z...	(1,190.75)
02/19/25	15591	LOMA TRUCKING	SAND	(642.60)
02/19/25	15592	MEDMUTUAL LIFE	LIFE INSURANCE - MARCH 25	(64.69)
02/19/25	15593	PARAGON LABORATORIES	BACTI TEST	(75.00)
02/19/25	15594	PROFESSIONAL BUILDING MAINTENANCE	CLEANING OF THE BUILDINGS	(1,042.00)
02/19/25	15595	SUPERIOR TOWNSHIP CREDIT CARD ACCOU...	QB MONTHLY CHARGE FOR USERS -FEBRUARY	(281.50)
02/19/25	15596	VISION SERVICE PLAN	VISION INSURANCE - MARCH 25	(142.78)
02/25/25	15597	ALL STAR ALARM LLC	ALARM SERVICE CHARGE	(298.11)
02/25/25	15598	AMAZON CAPITAL SERVICES, INC.	PRIME ANNUAL MEMBERSHIP FEE	(147.34)
02/25/25	15599	CINTAS CORPORATION	FIRST AID RESTOCK	(42.71)
02/25/25	15600	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE - MARCH 25	(651.80)
02/25/25	15601	DTE	GAS/ELEC - FEB 24	(3,923.94)
02/25/25	15602	LIVE VOICE	ANSWERING SERVICE	(1,244.45)
02/25/25	15603	MILLENNIUM BUSINESS SYSTEMS	COPIER LEASE	(488.49)
02/25/25	15604	MRWA	MATH CLASSES	(960.00)
02/25/25	15605	PARAGON LABORATORIES	WATER SAMPLES	(345.00)
02/25/25	15606	QUADIENT LEASING USA, INC.	FOLDER LEASE	(992.31)
02/25/25	15607	ROBERTSON MORRISON INC.	FURNACE REPAIR	(716.00)
02/25/25	15608	SITEONE LANDSCAPE SUPPLY	ROCK SALT	(769.30)
02/25/25	15609	SUPERIOR TWP. PAYROLL FUND	PAYROLL 02/27/25	(35,323.02)
02/25/25	15610	TAZ NETWORKS INC.	SLOW COMPUTER ISSUES	(225.00)
02/25/25	15611	UIS	CRUISE SUBSCRIPTION FEE - 2025	(1,976.00)
03/04/25	15612	AMAZON CAPITAL SERVICES, INC.	SUPPLIES	(478.20)
03/04/25	15613	ANN ARBOR CHARTER TOWNSHIP	W/S PURCHASED - FEB25	(8,564.60)
03/04/25	15614	BADGER METER	MONTHLY SERVICES - FEB25	(3,167.56)
03/04/25	15615	COMCAST	INTERNET - FEB	(774.35)
03/04/25	15616	COMCAST - PHONES	PHONES ADMIN/MAINT -MARCH	(685.92)
03/04/25	15617	DTE	GAS/ELEC - FEB 25	(3,472.35)
03/04/25	15618	HOWLETT LOCK & DOOR, INC.	NEW KEYS FOR MF DOORD	(119.00)
03/04/25	15619	SUPERIOR TOWNSHIP CREDIT CARD ACCOU...	MATS	(170.97)
03/04/25	15620	SUPERIOR TWP. PAYROLL FUND	PENSION - HCPS -FEBRUARY 2025	(8,069.95)
03/04/25	15621	TAZ NETWORKS INC.	FIREWALL MANAGEMENT	(298.00)
03/12/25	15622	AMAZON CAPITAL SERVICES, INC.	BLDG. SUPPLIES	(123.94)
03/12/25	15623	DEL ZOPPO ELECTRIC	REPAIR OF ELECTRICAL PANELS	(190.00)
03/12/25	15624	MILLENNIUM BUSINESS SYSTEMS	COPIER LEASE	(448.22)
03/12/25	15625	SLC METER, LLC	METERS FOR ST. JOE	(6,369.37)
03/12/25	15626	STANDARD PRINTING	INVOICES & ENVELOPES	(4,112.50)
03/12/25	15627	SUPERIOR TOWNSHIP CREDIT CARD ACCOU...	CREDIT CARD CHARGES	(246.11)
03/12/25	15628	SUPERIOR TWP. PAYROLL FUND	PAYROLL 3/13/2025	(31,327.10)
03/12/25	15629	TAZ NETWORKS INC.	FLAT RATE FEE - MARCH 2025	(466.26)

10:28 AM
03/12/25
ACCRUAL BASIS

SUPERIOR TOWNSHIP UTILITY DEPARTMENT
CHECK REGISTER
FEBRUARY 19 THROUGH MARCH 17, 2025

DATE	NUM	NAME	MEMO	AMOUNT
03/12/25	15630	UIS	FLOW METER INSTALL @ HYUNDAI	(1,384.00)
03/12/25	15631	VERIZON	CELL PHONES - FEB25	(599.81)
03/12/25	15632	WEX BANK	FUEL - FEB 25	(305.94)
03/12/25	15633	YPSILANTI COMM. UTILITIES AUTHORITY	W/S PURCH. - AR PROPERTIES - FEB25	(225.75)
TOTAL 101 · CHECKING - CHASE 205000485529				(135,779.56)
TOTAL 100 · CASH - O&M				(135,779.56)
120 · CASH - CAPITAL RESERVE				
125 · CR CHKG. - CHASE 639918234				
02/19/25	1247	CORE & MAIN	STAMFORD RD WM REPLACEMENT	(4,149.58)
02/25/25	1248	CORE & MAIN	GATE VALVE	(1,615.17)
03/04/25	1249	WASHTENAW COUNTY ROAD COMMISSION	STAMFORD WATER MAIN INSTALLATION	(417.24)
03/12/25	1250	YPSILANTI COMM. UTILITIES AUTHORITY	DUCTILE IRON MAIN	(24.83)
TOTAL 125 · CR CHKG. - CHASE 639918234				(6,206.82)
TOTAL 120 · CASH - CAPITAL RESERVE				(6,206.82)
TOTAL				(141,986.38)